

**MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**January 20, 2022
MEETING CONDUCTED VIA WEBEX
AT:**

<https://walnutvalley.webex.com/meet/bmeeting>

DIRECTORS PRESENT:

Kevin Hayakawa
Edwin Hilden
Scarlett Kwong
Theresa Lee
Jerry Tang

DIRECTORS ABSENT:

None

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Josh Byerrum, Director of Finance
Alanna Diaz, Director of Administrative Services
Lily Lopez, Director of External Affairs
Sherry Shaw, Director of Engineering & Planning
Tom Monk, Director of Operations
Carmen Fleming, Executive Assistant
Jim Ciampa, Legal Counsel

The meeting was called to order at 4:01 p.m. with President Tang presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>

Guests and others in attendance: Andrew Westall, Bear Demographics and Research.

Item 3: Public Comment

- ◆ There was no public comment. (Item 3)

Item 4: Public Workshop: Election Division Redistricting

- ◆ Staff introduced Mr. Andrew Westall of Bear Demographic and Research.
- ◆ Mr. Westall expressed there were four (4) suggested updates to the proposed District divisional map.
- ◆ Staff was present to respond to public comments; however, none were received. (Item 4)

Item 5: Discussion of Revision of District Capacity Fees Structure

- ◆ The Board received an overview report from staff regarding the Capacity Charge Fee. (Item 5)
- ◆ Staff has conducted a study, through IB Consulting, in order to create one charge in order to streamline the developer process. This new charge would be known as the Capacity Charge and would replace the ASC, RCC, and WSC.
- ◆ The charge would be a single fee based on equivalent meters and is calculated to fund the assets already in place that allow the District to provide its current level of service.
- ◆ Although Board action was not taken on this matter, Board consensus was that the Capacity Charge Fee will be agendized for a Public Hearing for discussion and consideration at the February Regular Board meeting.

Item 6: Other – None**Item 7: Public Comment on Closed Session**

- ◆ There were no requests to comment on closed session items. (Item 7)

Item 8: Adjourn to Closed Session - None

- ◆ There was no need for Closed Session. (Item 8)

Item 9: Closed Session – None**Item 10: Reconvene in Open Session - None****Adjournment at 5:01 p.m.**