

WALNUT VALLEY WATER DISTRICT
271 South Brea Canyon Road
Walnut, California 91789

REGULAR BOARD MEETING
MONDAY, APRIL 19, 2021, 5:00 P.M.
AGENDA

Pursuant to the provisions of Executive Order N-25-20 Issued by Governor Gavin Newsom on March 12, 2020, any Board member and any member of the public who desires to participate in the open session items of this meeting may do so by accessing the Webex link below without otherwise complying with the Brown Act's teleconference requirements:

<https://walnutvalley.webex.com/meet/bmeeting>

(Computer and Telephone Audio Accessible)

Any member of the public wishing to make any comments to the Board may do so by accessing the above-referenced link where they may select the option to join via webcam or teleconference. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. **Members of the public will be disconnected from the meeting prior to the Closed Session.**

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the General Manager's office at least 4 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, California.

1. Flag Salute
2. Roll Call: Mr. Hayakawa__ Mr. Hilden__ Ms. Kwong__ Ms. Lee__ Mr. Tang__
3. Public Comment President Kwong
The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.
 - A. **Agenda Items** - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.
 - B. **Non-Agenda Items** - At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.
4. Additions to Agenda President Kwong
 - A. Discussion
 - B. Action Taken
5. Reorder of Agenda President Kwong
 - A. Discussion
 - B. Action Taken

6. Association of California Water Agencies Joint Powers Insurance Authority Retrospective Premium Adjustment Stabilization Fund Report: District to Receive a Refund – Presentation by Mr. E.G. “Jerry” Gladbach, JPIA Executive Committee President
7. Consider Approval of Consent Calendar (Items 1-5)
 - A. Discussion
 - B. Action Taken
 - (1) [Minutes of the Regular Board Meeting held March 15, 2021](#)
 - (2) [Minutes of Special Board Meeting held March 18, 2021](#)
 - (3) [Check Register](#)
 - (4) [Employee Expense Reimbursement Report](#)
 - (5) [Community Outreach Update](#)
8. Consider Approval of Director [Expense Reports](#)
 Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.
 - A. Discussion
 - B. Action Taken
9. Treasurer’s Report Mr. Byerrum
 - A. [Financial Dashboard as of February 28, 2021](#)
 - B. [District Statement of Revenues, Expenses, and Change in Net Positions as of February 28, 2021](#)
 - C. [District Statement of Net Positions as of February 28, 2021](#)
 - D. [Summary of Cash and Investments as of February 28, 2021](#)
 - (1) Discussion
 - (2) Action Taken

COMMITTEE REPORTS

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

10. Engineering and Special Projects President Kwong
 - A. [PN 20-3663 Replacement of Redline AN80i End of Life](#)
 - (1) Discussion
 - (2) Action Taken
 - B. [Operations Report](#) (Information Only)
11. Personnel Committee Director Tang
 - A. [CalPERS Resolution of Intent](#)
 - (1) Discussion
 - (2) Action Taken
12. Finance Committee Director Lee
 - A. [Receive, Approve, and File Investment Transactions Report for Month Ending March 31, 2021](#)
 - (1) Discussion
 - (2) Action Taken
 - B. [Approval of Revisions to the District’s Rules and Regulations](#)
 - (1) Discussion
 - (2) Action Taken
 - C. [Review of Revenue Bond Funds Held in Trust](#) (Information Only)
13. Public Information/Community Relations/Legislative Action Committee Director Hilden
 - A. [Social Media Rules of Use](#)
 - (1) Discussion
 - (2) Action Taken
 - B. [AAPI Recognition](#)
 - (1) Discussion
 - (2) Action Taken

OTHER ITEMS

14. TVMWD/MWD Director Hilden
15. P-W-R Joint Water Line Commission Mr. Teuber
 - A. [P-W-R JWL Report for Water Purchases for the Month of March 2021](#)
 - B. Other Items
16. Puente Basin Water Agency Director Lee
 - A. [PBWA Budget 2021-22](#)
 - (1) Discussion
 - (2) Action Taken
17. Spadra Basin Groundwater Sustainability Agency Director Tang
18. General Manager's Report Mr. Hitchman
 - A. [District Activities Calendars for May, June, and July 2021](#)
 - B. [Puente Basin Watermaster 2021-22 Operating Budget](#)
 - C. [ACWA/JPIA Professional Development Program](#)
 - D. Other Items
19. Water Supply and Conservation Mr. Hitchman
 - A. [District Water Supply and Conservation Update](#)
 - B. [Statewide Water Supply Conditions](#)
20. Directors' Oral Reports All Directors
21. Legal Reports Mr. Ciampa
 - Report on matters of interest or having an effect on the District
22. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting
23. Board of Directors Business President Kwong
 - There are no Board of Directors Business to come before the Board at this time.
24. Public Comment on Closed Session
25. Adjourn to Closed Session
26. Closed Session
 - A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [§54956.9(a)]
Name of Case: Bonnie Kessner et al vs. City of Santa Clara et al; Santa Clara County Superior Court Case No. 20CV364054
 - B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [§54956.9(d)(2)]
Initiation of Litigation – One Potential Case
27. Reconvene in Open Session
 - A. Report of Action, if any, Taken in Closed Session

Adjournment

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**March 15, 2021
MEETING CONDUCTED VIA WEBEX
AT:**

<https://walnutvalley.webex.com/meet/bmeeting>

DIRECTORS PRESENT:

Kevin Hayakawa
Edwin Hilden
Scarlett Kwong
Theresa Lee
Jerry Tang

DIRECTORS ABSENT:

None

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Sherry Shaw, Director of Engineering
Lily Lopez, Director of External Affairs
Thomas Monk, Director of Operations
Gabriela Sanchez, Executive Secretary
James Ciampa, Legal Counsel
Josh Byerrum, Finance Manager
Alanna Diaz, Director of HR and Risk Management
Ron Woodruff, IT Specialist (Meeting Host)

The meeting was called to order at 5:08 p.m. with President Kwong presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Directors David De Jesus, Jody Roberto and Steve Ti, General Manager Matt Litchfield, and Chief Finance Officer James Linthicum; Lane Hayakawa.

Item 3: Public Comment

- ◆ There were no requests for public comment. (Item 3)

Item 4: Additions to the Agenda

- ◆ There were no requests for additions to the agenda. (Item 4)

Item 5: Reorder of the Agenda

- ◆ At the General Manager's request, Board Business item 22-A shall be reviewed and considered after Board Business item 22-D, thus changing the item numbering in accordance with the order the items are reviewed. (Item 5)

Item 6: Consider Approval of Consent Calendar

- ◆ The Board was asked to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held February 16, 2021, minutes of the Special Board meeting held February 18, 2021, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 6-1, 2, 3, 4, 5)

Motion No. 21-03-1635: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Lee, and unanimously carried (5-0) by the roll call vote noted below, to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held February 16, 2021, the minutes of the Special Board meeting held February 18, 2021, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Items 6-1, 2, 3, 4, 5)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Kwong indicated Motion No. 21-03-1635 was approved by a (5-0) roll call vote

Item 7: Director Expense Reports

- ◆ The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during the month of February 2021. (Item 7)

Motion No. 21-03-1636: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Lee and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the Board member expense reports for meeting attendance and additional expenses incurred by the District on behalf of each Director for events occurring during the month of February 2021. (Item 7)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Kwong indicated Motion No. 21-03-1636 was approved by a (5-0) roll call vote

Item 8: Treasurer's Report

- ◆ Mr. Byerrum presented the Financial Dashboard as of January 31, 2021, the District Statement of Revenue, Expenses, and Change in Net Positions as of January 31, 2021, the District Statement of Net Positions as of January 31, 2021, and Summary of Cash and Investments as of January 31, 2021. (Items 8-A, B, C, D)

Motion No. 21-03-1637: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hilden and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the Financial Dashboard as of January 31, 2021, the District Statement of Revenue, Expenses, and Change in Net Positions as of January 31, 2021, the District Statement of Net Positions as of January 31, 2021, and Summary of Cash and Investments as of January 31, 2021. (Items 8-A, B, C, D)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Kwong indicated Motion No. 21-03-1637 was approved by a (5-0) roll call vote

Committee Chair Reports

Item 9: Engineering Committee – Director Kwong

- ◆ The Board was asked to consider award of contract to Paso Robles Tank, Inc. for IBC Recycled Water Reservoir (P.N. 14-3373RES); to authorize the General Manager to execute contract in the amount of \$2,791,000; to find that the project is exempt pursuant to Article 11.5 Master Environmental Impact Report (Section 15177(b). Subsequent Projects within the Scope of the MEIR); to authorize Staff to file a Notice of Exemption for the subject project with the Office of the Los Angeles County Registrar-Recorder/County Clerk; and to find that there are no significant environmental impacts from this project. (Item 9-A)

Motion No. 21-03-1638: *Upon consideration thereof, it was moved by Director Lee, seconded by Director Hilden and unanimously carried (5-0) by the roll call vote noted below, to authorize the award of contract to Paso Robles Tank, Inc. for IBC Recycled Water Reservoir (P.N. 14-3373RES); to authorize the General Manager to execute contract in the amount of \$2,791,000; to find that the project is exempt pursuant to Article 11.5 Master Environmental Impact Report (Section 15177(b). Subsequent Projects within the Scope of the MEIR); to authorize Staff to file a Notice of Exemption for the subject project with the Office of the Los Angeles County Registrar-Recorder/County Clerk; and to find that there are no significant environmental impacts from this project. (Item 9-A)*

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Kwong indicated Motion No. 21-03-1638 was approved by a (5-0) roll call vote

- ◆ Mr. Monk reviewed the Operations report included in the Board packet. No action was taken by the Board. (Item 9-B)

Item 10: Personnel Committee – Director Tang

- ◆ The Board was asked to adopt CalPERS Resolution of Intention (WVWD No. 03-21-675) to amend the District's contract with the California Public Employees Retirement System (CalPERS) to share the cost of employer contributions.
- ◆ Ms. Diaz noted that per the amendments to the contract, effective July 1, 2021, July 1, 2022, and July 1, 2023, unrepresented General Employees Unit (GEU), Mid-Management employees, and Executive Staff employees, classified as Classic Members under the Public Employees Retirement Law ("PERL"), shall pay an additional one percent (1%) of their compensation, for a total, with pre-existing contributions, of 3% of their respective compensation, towards Walnut Valley Water District's employer contribution rate pursuant to Government Code Section 20516. In no event shall the total employee member contributions exceed 50% of their plan's normal cost. (Item 10-A)

Motion No. 21-03-1639: *Upon consideration thereof, it was moved by Director Tang, seconded by Director Hilden and unanimously carried (5-0) by the roll call vote noted below, to adopt CalPERS Resolution of Intention (WVWD Resolution No. 03-21-675), Approving an Amendment to Contract between the Board of Administration California Public Employee's Retirement System and the Board of Directors of Walnut Valley Water District, to share the cost of employer contributions. (Items 10-A)*

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Kwong indicated Motion No. 21-03-1639, adopting Resolution No. 03-21-675, was approved by a (5-0) roll call vote

Item 11: Finance Committee – Director Lee

- ◆ The Board was asked to receive, approve, and file the District's Consolidated Investment Transactions Report for February 2021 included in the Board packet. (Item 11-A)

Motion No. 21-03-1640: *Upon consideration thereof, it was moved by Director Lee seconded by Director Tang and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the District's Consolidated Investment Transaction Report for the period of February 1, 2021 through February 28, 2021. (Item 11-A)*

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang

Noes: None
Absent: None
Abstain: None

President Kwong indicated Motion No. 21-03-1640 was approved by a (5-0) roll call vote

- ◆ As a matter of information only, the Board received a Revenue Bond Funds Held in Trust report. (Item 11-B)

Item 12: Public Information/Community Relations/Legislative Action Committee – Director Hilden

- ◆ The Board was asked to adopt a proclamation declaring May as “Water Awareness Month.” (Item 13-A)

Motion No. 21-03-1641: Upon consideration thereof, it was moved by Director Tang seconded by Director Hilden and unanimously carried (5-0) by the roll call vote noted below, to adopt a Proclamation declaring May as “Water Awareness Month.” (Item 12-A)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Kwong indicated Motion No. 21-03-1641 was approved by a (5-0) roll call vote

Item 13: TVMWD/MWD

- ◆ Updates on TVMWD and MWD business matters were provided by General Manager Matt Litchfield and Director David De Jesus, respectively. (Item 13)

Item 14: The P-W-R Joint Water Line Commission

- ◆ Included in the Board packet was the P-W-R Joint Water Line Commission water use report for the month of February 2021. (Item 14)

Item 15: Puente Basin Water Agency (PBWA)

- ◆ The next PBWA Agency meeting will be held on April 1, 2021. (Item 15)

Item 16: Spadra Basin Groundwater Sustainability Agency

- ◆ The Board received a report on Spadra Basin GSA business matters. (Item 16)

Item 17: General Manager’s Report

- ◆ The Board received the District’s activities calendars April, May and June 2021. (Item 17-A)
- ◆ Mr. Hitchman provided a COVID-19 vaccination update highlighting that utility service workers, including water and wastewater workers, are now eligible to receive the vaccine. He further noted that the District has reopened the customer service lobby, by appointments only, and will soon reopen the Engineering counter lobby area for appointments only. (Item 17-B)

Item 18: Water Supply and Conservation

- ◆ The Board received reports and graphs of the following items: District potable and recycled water use, Calendar Year 2021 purchased water estimate, conservation goal summary, climate summary, and 2021 monthly water consumption versus the 2013 baseline year. The report noted that the District’s water usage for February 2021 was 10.16% lower than usage in February 2013. (Item 18-A)
- ◆ The Board viewed reports on California’s water supply and reservoir conditions as of February 23, 2021. (Item 18-B)

Item 19: Directors' Oral Reports

(NOTE: Board meeting minutes provide written reports of Board meeting activities and committee meeting reports are given during the course of regular Board meeting activities. Directors include reports of their participation in non-expense/per diem paid community events as a matter of information.) (Item 19)

- ◆ During the month of February, Director Hayakawa reported on his participation in District committee and Board meetings, an employee recognition virtual event, and a virtual Firescaping workshop. Additionally, he made note of his attendance at a Diamond Bar city council meeting, TVMWD Board meetings, a workshop on social media usage for elected officials, and Walnut's Lunar New Year celebration drive thru event.
- ◆ Director Hilden advised that he participated in TVMWD Board meetings in addition to the District committee and Board meetings, and employee recognition event previously reported on.
- ◆ In addition to the District committee and Board meetings, and employee recognition event previously reported on, Director Lee noted her participation in a PBWA meeting, a virtual webinar on social media usage for elected officials, Walnut's Lunar New Year drive thru event, and a Spadra Basin GSA Advisory Committee meeting.
- ◆ In addition to District committee and Board meetings, and the employee recognition event previously reported on, Director Tang made note of his assistance in translating a District flyer into Mandarin. He also advised that he served as a judge in the Future City Competition and that he attended a PBWA meeting, Walnut's Lunar New Year drive thru event, and a Spadra Basin GSA Advisory Committee meeting.
- ◆ Lastly, Director Kwong noted her participation in District committee and Board meetings, and the WVWD employee recognition event. Additionally, she advised that she attended at a PBWA meeting, a Chinese Elected Officials virtual Lunar New Year celebration, and that she completed the required Sexual Harassment Training for Supervisors and Managers in addition to a webinar hosted by the CDC on COVID-19 vaccine for essential workers.

Item 20: Legal Reports

- ◆ Mr. Ciampa provided a brief update on the Coronavirus Relief Package and then advised that a closed session would be held following the regular business meeting. (Item 20)

Item 21: Items for Future Discussion

- ◆ There were no requests for future discussion items. (Item 21)

Item 22: Board of Directors Business

- ◆ The Board was asked to adopt WVWD Resolution No. 03-21-676, a resolution honoring Theodore L. Ebenkamp for his dedicated service as Director of the Walnut Valley Water District. (Item 22-A)

Motion No. 21-03-1642: Upon consideration thereof, it was moved by Director Lee seconded by Director Hilden and unanimously carried (5-0) by the roll call vote noted below, to adopt WVWD Resolution No. 03-21-676, "A Resolution Honoring Theodore L. Ebenkamp for His Dedicated Service as Director of the Walnut Valley Water District." (Item 22-A)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang

Noes: None

Absent: None

Abstain: None

President Kwong indicated Motion No. 21-03-1642, adopting Resolution No. 03-21-676, was approved by a (5-0) roll call vote

- ◆ The Board was asked to adopt WVWD Resolution No. 03-21-677, a resolution honoring Alfred Sinclair for his dedicated service as Director of the Walnut Valley Water District. (Item 22-B)

Motion No. 21-03-1643: Upon consideration thereof, it was moved by Director Lee seconded by Director Hayakawa and unanimously carried (5-0) by the roll call vote noted below, to adopt

WVWD Resolution No. 03-21-677, “A Resolution Honoring Alfred Sinclare for His Dedicated Service as Director of the Walnut Valley Water District.” (Item 22-B)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Kwong indicated Motion No. 21-03-1643, adopting Resolution No. 03-21-677, was approved by a (5-0) roll call vote

- ◆ The Board was asked to adopt WVWD Resolution No. 03-21-678, a resolution to apply for, receive, and enter into a cooperative agreement, and administer a grant for the 2021 Bureau of Reclamation Small-Scale Water Efficiency Grant. (Item 22-C)

Motion No. 21-03-1644: *Upon consideration thereof, it was moved by Director Hilden seconded by Director Tang and unanimously carried (5-0) by the roll call vote noted below, to adopt WVWD Resolution No. 03-21-678, “A Resolution to Apply For, Receive, and Enter Into a Cooperative Agreement, and Administer a Grant for the 2021 Bureau of Reclamation Small-Scale Water Efficiency Grant.” (Item 22-C)*

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Kwong indicated Motion No. 21-03-1644, adopting Resolution No. 03-21-678, was approved by a (5-0) roll call vote

- ◆ The Board acknowledged receipt of requests from South Sutter Water District for concurrence for nomination of Thomas A. Cuquet for the ACWA/JPIA’s Board of Directors Executive Committee, and another from San Bernardino Valley Water Conservation District for the nomination of Melody McDonald. No Board action was taken on this matter. (Item 22-D)

Item 23: Public Comment on Closed Session

- ◆ There were no requests to comment on closed session items. (Item 23)

Item 24: Adjourn to Closed Session – 6:06 p.m.

Item 25: Closed Session – 6:07 p.m.

- A. The Board met in closed session in accordance with Government Code [§54956.9(a)] to discuss existing litigation in the case titled Bonnie Kessner, et al. vs. City of Santa Clara, et al. (Santa Clara County Superior Court Case No. 20CV364054). (Item 25-A)
- B. The Board met in closed session in accordance with Government Code [§54956.9(d)(2)] to discuss initiation of litigation with Legal Counsel – One Potential Case. (Item 25-B)

Item 26: Reconvene in Open Session/Report of Action Taken in Closed Session – 6:11 p.m.

- A. The Board met in closed session in accordance with Government Code [§54956.9(a)] to discuss existing litigation in the case titled Bonnie Kessner, et al. vs. City of Santa Clara, et al. (Santa Clara County Superior Court Case No. 20CV364054). The Board was briefed on the status of that case and no reportable action under the Brown Act was taken.

The Board also met in closed session in accordance with Government Code [§54956.9(d)(2)] to discuss one initiation of litigation matter with Legal Counsel. The Board was briefed on the facts and circumstances of the matter and no reportable action under the Brown Act was taken.

Adjournment at 6:12 p.m.

Motion No. 21-03-1645: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hilden and unanimously carried (5-0) by the roll call vote noted below, to adjourn the meeting. (Item 26)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang

Noes: None

Absent: None

Abstain: None

President Kwong indicated Motion No. 21-03-1645 was approved by a (5-0) roll call vote

DRAFT

RESOLUTION OF INTENTION NO. 03-21-675

**A RESOLUTION OF THE WALNUT VALLEY WATER DISTRICT
BOARD OF DIRECTORS
APPROVING AN AMENDMENT TO CONTRACT
BETWEEN THE BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM
AND THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

Effective July 1, 2021, July 1, 2022, and July 1, 2023, unrepresented General Employees Unit (GEU), Mid-Management employees, and Executive Staff employees, classified as Classic Members under the Public Employees Retirement Law ("PERL"), shall pay an additional one percent (1%) of their compensation, for a total, with pre-existing contributions, of 3% of their respective compensation, towards Walnut Valley Water District's employer contribution rate pursuant to Government Code Section 20516. In no event shall the total employee member contributions exceed 50% of their plan's normal cost.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Walnut Valley Water District do hereby give notice of intention to approve an amendment to the contract between the Walnut Valley Water District and the Board of Administration of the Public Employees' Retirement System.

PASSED, APPROVED AND ADOPTED by the Board of Directors of Walnut Valley Water District at this regular Board meeting held on this 15th day of March, 2021, by the following roll call vote:

AYES: Hayakawa, Hilden, Kwong, Lee, Tang
NOES: None
ABSENT: None
ABSTAIN: None



President
Board of Directors

ATTEST:

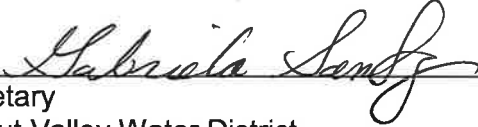


Secretary

The undersigned, GABRIELA SANCHEZ, does hereby certify and declare that she is the duly appointed, qualified, and acting Secretary of Walnut Valley Water District; that the foregoing is a full, true, and complete copy of Resolution No. 03-21-675 of Walnut Valley Water District, as adopted by said Board of Directors at a regular meeting thereof, duly convened and held on the 15th day of March, 2021; that a quorum of Directors was present at all times at said meeting and voted in favor of said resolution by a roll call vote; and that said resolution has not been altered, amended, or rescinded and is still in full force and effect.

Dated: March 19, 2021




Secretary
Walnut Valley Water District

WALNUT VALLEY WATER DISTRICT



RESOLUTION NO. 03-21-676

**RESOLUTION HONORING THEODORE L. EBENKAMP
FOR HIS DEDICATED SERVICE AS A DIRECTOR
OF THE WALNUT VALLEY WATER DISTRICT**

WHEREAS, Theodore L. Ebenkamp was first elected to the Walnut Valley Water District Board of Directors, Division IV, in November 2007 representing the Rowland Heights/Diamond Bar area where he served in that elected position for thirteen years until he retired as Board of Director in June 2020; and

WHEREAS, while as a member for the Board of Directors, Theodore L. Ebenkamp served three terms as President of the Board and often served as Chairman of the District's Engineering, Public Information and Personnel Committees, and also served as member of the Water Resources, the Long Term Debt Financing, Building, and Warrant Ad Hoc Committees; and

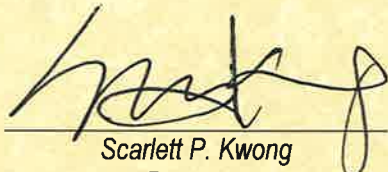
WHEREAS, during his long-standing tenure with the District, Theodore Ebenkamp served twelve years as Commissioner for the Puente Basin Water Agency, recognizing the importance of regional collaboration, was instrumental in implementing regional projects and programs that addressed multiple water management issues, including local and imported water supplies, groundwater management, water-use efficiency, and many others; and

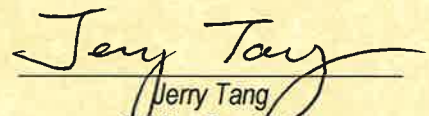
WHEREAS, Theodore L. Ebenkamp was instrumental in the establishment of the Spadra Basin Groundwater Sustainability Agency, and served as Executive Committee member to the Agency; and


WHEREAS, in addition to his thirteen years of service on the District's Board of Directors, Theodore L. Ebenkamp served twelve years as a District Representative for the San Gabriel Valley Regional Chamber of Commerce Government Affairs Committee and further demonstrated continuous dedication to community service, having participated in and supported countless community events every year.


NOW, THEREFORE, BE IT RESOLVED, that the Walnut Valley Water District Board of Directors does hereby honor and thank Theodore L. Ebenkamp for his thirteen years of dedicated service on the Walnut Valley Water District Board of Directors from 2007-2020.

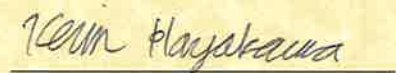
PASSED AND ADOPTED, at a regular meeting of the Walnut Valley Water District Board of Directors, held March 15, 2021.


Scarlett P. Kwong
President


Jerry Tang
1st Vice President


Edwin M. Hilden
2nd Vice President


Theresa Lee
Director


Kevin Hayakawa
Assistant Treasurer

WALNUT VALLEY WATER DISTRICT



RESOLUTION NO. 03-21-677

**RESOLUTION HONORING ALFRED SINCLARE
FOR HIS DEDICATED SERVICE AS A DIRECTOR
OF THE WALNUT VALLEY WATER DISTRICT**

WHEREAS, Alfred Sinclair was duly appointed in lieu of election as a Director of Division IV of the Walnut Valley Water District on July 9, 2020 representing the Rowland Heights/Diamond Bar area where he served in that elected position until December 4, 2020; and

WHEREAS, while as a member for the Board of Directors, Alfred Sinclair served as Board Member of the La Habra Christian Church where his efforts in administering the Work & Witness mission were highly recognized; and

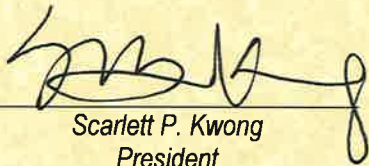
WHEREAS, on November 19, 2020, as Board Member of the Walnut Valley Water District, Alfred Sinclair served an instrumental role in guiding the approval of the WVWD Terms and Conditions of Employment for the General Employees Unit, Mid-Management, and Executive Staff employee groups for the term 2021-2023; and

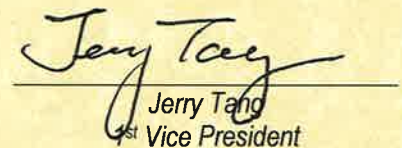
WHEREAS, the Board of Directors recognize the numerous hours Alfred Sinclair spent in attending virtual committee and Board meetings, and applaud his commitment to furthering his understanding of California's water resources, distribution systems, and water efficiency measures; and

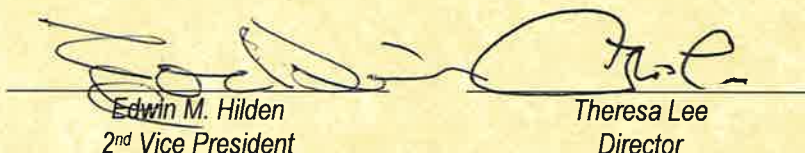
WHEREAS, Alfred Sinclair has shown commitment and dedication in serving the local community as a water board member, an active ecclesiastical volunteer, teacher, and leader in the community.

NOW, THEREFORE, BE IT RESOLVED, that the Walnut Valley Water District Board of Directors does hereby honor and thank Alfred Sinclair for his service on the Walnut Valley Water District Board of Directors from July to December 2020.

PASSED AND ADOPTED, at a regular meeting of the Walnut Valley Water District Board of Directors, held March 15, 2021.


Scarlett P. Kwong
President


Jerry Tang
1st Vice President


Edwin M. Hilden
2nd Vice President


Theresa Lee
Director


Kevin Hayakawa
Assistant Treasurer

WALNUT VALLEY WATER DISTRICT



RESOLUTION NO. 03-21-678

A RESOLUTION OF THE WALNUT VALLEY WATER DISTRICT BOARD OF DIRECTORS AUTHORIZING THE GENERAL MANAGER, OR DESIGNEE, TO APPLY FOR, RECEIVE, AND ENTER INTO A COOPERATIVE AGREEMENT, AND ADMINISTER A GRANT FOR THE 2021 BUREAU OF RECLAMATION SMALL-SCALE WATER EFFICIENCY GRANT PROGRAM

WHEREAS, the Walnut Valley Water District ("District") is a California water district formed under Division 13 of the California Water Code (Water Code Sections 34000 et seq) and is an eligible entity having water delivery authority that is qualified to receive financial assistance under applicable governmental programs; and

WHEREAS, the U.S. Department of the Interior, Bureau of Reclamation, Policy, and Administration ("Bureau of Reclamation") requires Governing Body approval for submission of an application for available Small-Scale Water Efficiency Grants; and

WHEREAS, the District's Board of Directors ("Board") desires to authorize the District General Manager or his designee, to sign and file, for and on behalf of the District, a Small-Scale Water Efficiency Grant Application ("Application") for a grant from the Bureau of Reclamation in an amount not to exceed \$75,000; and

WHEREAS, the District has the capability to provide the amount of funding and/or in-kind contribution that it is required under the funding plan to provide, as detailed in the Application; and

WHEREAS, the General Manager, or his designee, will negotiate and execute a grant and any amendments or change orders thereto on behalf of the District and will work with the Bureau of Reclamation to meet established deadlines for entering into a cooperative agreement and to comply with any and all other Bureau of Reclamation requirements; and

WHEREAS, the grant funding potentially available through this application will be used to fund the District's Exterior Retrofit Irrigation Program (E-RIP) Phase 2 offered to District customers with the goal of increased water savings and the advancement of a water-efficient lifestyle.

NOW, THEREFORE, BE IT RESOLVED,

1. That an application for the District to receive grant funding as specified in the foregoing recitals shall be submitted to the Bureau of Reclamation for consideration during their 2021 funding cycle for Small-Scale Water Efficiency Grants.
2. That the District's General Manager or his designee, is hereby authorized to sign and file, for and on behalf of the District, the Application for a grant from the Bureau of Reclamation, as referenced in Section 1, above, in an amount not to exceed \$75,000.
3. That the Board, approves the Bureau of Reclamation grant application for the E-RIP Phase 2 project with the intent to enter into a grant agreement with the receipt of a financial assistance award from the Bureau of Reclamation.

PASSED AND ADOPTED by the Board of Directors of the Walnut Valley Water District, at a regular monthly board meeting held on Monday, March 15 of 2021.

AYES: Hayakawa, Hilden, Kwong, Lee, Tang
NOES: None
ABSENT: None
ABSTAIN: None



President
Board of Directors

ATTEST:



Secretary

**MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**March 18, 2021
MEETING CONDUCTED VIA WEBEX
AT:**

<https://walnutvalley.webex.com/meet/bmeeting>

DIRECTORS PRESENT:

Kevin Hayakawa
Edwin Hilden
Scarlett Kwong
Theresa Lee
Jerry Tang

DIRECTORS ABSENT:

None

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Brian Teuber, Assistant General Manager
James Ciampa, Legal Counsel
Alanna Diaz, Director of HR and Risk Management
Tom Monk, Director of Operations
Sherry Shaw, Director of Engineering
Gabriela Sanchez, Executive Secretary
Josh Byerrum, Accounting Manager
Ron Woodruff, IT Specialist (Meeting Host)

The meeting was called to order at 4:00 p.m. with President Kwong presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>

Guests and others in attendance: None

Item 3: Public Comment

- ◆ There were no requests for public comment. (Item 3)

Item 4: Refunding Analysis PBWA Water Revenue Bonds, 2013 Series A

- ◆ The Board received a presentation on the refunding analysis of the PBWA Water Revenue Bonds, 2013 Series A; bonds issued through the Puente Basin Water Agency in 2013. Mr. Teuber spoke on the feasibility of refunding the debt and provided refunding options: tax exempt refunding and taxable advance refunding. Discussion ensued regarding the savings opportunities from the options presented for Board consideration.
- ◆ President Kwong was then asked to consider establishing a Debt Ad Hoc Committee for purposes of providing guidance and direction to staff during the debt refunding process. Furthermore, the Board was asked to direct staff to pursue the Taxable Refunding of the PBWA Water Revenue Bonds, 2013 Series A, and to authorize the General Manager to select and execute contracts with the financial advisor, bond counsel, and underwriter as necessary.

Motion No. 21-03-1646: Upon consideration thereof, it was moved by Director Lee, seconded by Director Tang and unanimously carried (5-0) by the roll call vote noted below, to direct staff to pursue the taxable refunding of the PBWA Water Revenue Bonds, 2013 Series A; and to authorize the General Manager to select and execute contracts with the financial advisor, bond counsel, and underwriter as necessary. (Item 4)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Kwong indicated Motion No. 21-03-1646 was approved by a (5-0) roll call vote

- ◆ Board President Kwong then established a Debt Ad Hoc Committee appointing Board Directors Theresa Lee and Jerry Tang to serve on the committee. (Item 4)

Item 5: Other – None

Adjournment at 4:28 p.m.

DRAFT

Walnut Valley Water District
Check Register For the Month of March 2021

CHECK NUMBER	DATE	PAYEE	AMOUNT
4701	1/14/2021	Void - Replaced with CK#4956	\$ (1,236.97)
4924	3/4/2021	Azteca Landscape	\$ 14,250.00
4925	3/4/2021	Fleming Environmental, Inc.	\$ 75,666.31
4926	3/4/2021	Graybar Electric Company, Inc.	\$ 993.92
4927	3/4/2021	Hach Company	\$ 2,135.40
4928	3/4/2021	Mijac Alarm Custom Security	\$ 325.00
4929	3/4/2021	Underground Service Alert	\$ 2,280.54
4930	3/4/2021	Vulcan Materials Company	\$ 5,290.16
4931	3/4/2021	Western Water Works	\$ 34,173.64
4932	3/4/2021	Rowland Water District	\$ 258.66
4933	3/4/2021	Fuel Pros, Inc.	\$ 175.00
4934	3/4/2021	Genesis Computer Systems, Inc.	\$ 492.57
4935	3/4/2021	Ferguson Waterworks - Santa Ana	\$ 1,385.83
4936	3/4/2021	Online Information Services, Inc.	\$ 341.40
4937	3/4/2021	D & H Water Systems, Inc.	\$ 529.86
4938	3/4/2021	Harrington Industrial Plastics, LLC	\$ 39.30
4939	3/4/2021	Office Solutions Business Prod. & Svcs, LLC	\$ 231.43
4940	3/4/2021	State Water Resources Ctrl Bd - Cert Rnw	\$ 55.00
4941	3/4/2021	Reliance Standard Life Insurance Co.	\$ 7,157.13
4942	3/4/2021	Puente Hills Ford	\$ 142.35
4943	3/4/2021	Frontier Communications	\$ 365.03
4944	3/4/2021	Star Brite Building Maintenance, Inc.	\$ 1,881.16
4945	3/4/2021	HASA, Inc.	\$ 732.16
4946	3/4/2021	Bay Alarm Company	\$ 240.00
4947	3/4/2021	GNA - Brook Fire Protection, Inc.	\$ 924.00
4948	3/4/2021	Quadient, Inc.	\$ 153.00
4949	3/4/2021	FMT Consultants, LLC	\$ 1,235.00
4950	3/4/2021	Safeguard Data Solutions	\$ 1,651.18
4951	3/4/2021	Butler Compressor II	\$ 352.01
4952	3/4/2021	McMaster-Carr Supply Company	\$ 318.95
4953	3/11/2021	City of Diamond Bar	\$ 22,202.97
4954	3/11/2021	Civiltec Engineering, Inc.	\$ 4,576.33
4955	3/11/2021	Underground Service Alert	\$ 371.35
4956	3/11/2021	Vulcan Materials Company	\$ 1,236.97
4957	3/11/2021	Home Depot Credit Services	\$ 687.85
4958	3/11/2021	Three Valleys Municipal Water District	\$ 2,597.18
4959	3/11/2021	Fuel Pros, Inc.	\$ 2,647.45
4960	3/11/2021	InfoSend, Inc.	\$ 14,481.78
4961	3/11/2021	Sheakley Pension Administration, Inc.	\$ 192.50
4962	3/11/2021	East West Bank - Visa	\$ 10,899.26
4963	3/11/2021	Quality Imaging Supplies, Inc.	\$ 73.19
4964	3/11/2021	Diesel Exhaust & Emissions, LLC	\$ 190.00
4965	3/11/2021	TelePacific Corp.	\$ 1,053.37

Walnut Valley Water District
Check Register For the Month of March 2021

CHECK NUMBER	DATE	PAYEE	AMOUNT
4966	3/11/2021	GNA - Brook Fire Protection, Inc.	\$ 2,169.14
4967	3/11/2021	IB Consulting, LLC	\$ 410.00
4968	3/11/2021	Altec Products, Inc.	\$ 840.00
4969	3/11/2021	California Auto Registration Specialist Inc	\$ 360.00
4970	3/12/2021	Fleming Environmental, Inc.	\$ 5,401.74
4971	3/12/2021	ACWA Services Corporation	\$ 150,203.06
4972	3/12/2021	Pomona City Clerk	\$ 1,722.45
4973	3/12/2021	Beyond Software Solutions	\$ 1,999.00
4974	3/12/2021	Iland Internet Solutions Corp	\$ 950.80
4975	3/12/2021	Aqua Backflow, Inc	\$ 1,197.00
4976	3/16/2021	LA County Registrar-Recorder/County Clerk	\$ 39.00
4977	3/16/2021	LA County Registrar-Recorder/County Clerk	\$ 75.00
4978	3/16/2021	County of Los Angeles Public Health	\$ 340.00
4979	3/18/2021	AT&T Mobility II, LLC	\$ 643.84
4980	3/18/2021	Graybar Electric Company, Inc.	\$ 13,375.35
4981	3/18/2021	Maintenance Shack, Inc.	\$ 66.01
4982	3/18/2021	Mijac Alarm Custom Security	\$ 1,200.00
4983	3/18/2021	Southern California Edison Company	\$ 67,423.05
4984	3/18/2021	Verizon Wireless	\$ 941.51
4985	3/18/2021	Vulcan Materials Company	\$ 1,119.81
4986	3/18/2021	Western Water Works	\$ 5,566.65
4987	3/18/2021	Cintas Corporation #150	\$ 523.28
4988	3/18/2021	Ewing Irrigation Products Inc.	\$ 179.67
4989	3/18/2021	Dunn Edwards Corporation	\$ 524.42
4990	3/18/2021	Commercial Door Company	\$ 1,347.02
4991	3/18/2021	Genesis Computer Systems, Inc.	\$ 1,252.45
4992	3/18/2021	Ferguson Waterworks - Santa Ana	\$ 893.66
4993	3/18/2021	Discovery Science Center	\$ 2,700.00
4994	3/18/2021	Cintas First Aid & Safety LOC#168	\$ 252.68
4995	3/18/2021	Frontier Communications	\$ 1,060.98
4996	3/18/2021	AM Conservation Group, Inc.	\$ 4,901.84
4997	3/18/2021	ConvergeOne, Inc.	\$ 4,532.94
4998	3/18/2021	Managed Mobile, Inc.	\$ 389.16
4999	3/18/2021	Star Brite Building Maintenance, Inc.	\$ 1,881.16
5000	3/18/2021	Spadra Basin Groundwater Sustainability Agency	\$ 65.00
5001	3/18/2021	Certified Laboratories Division	\$ 490.56
5002	3/18/2021	ALS Group USA, Corp.	\$ 1,350.00
5003	3/18/2021	Easi File	\$ 3,566.76
5004	3/18/2021	GFWC-Rowland Heights Women's Club	\$ 35.00
5005	3/18/2021	Canon Solutions America, Inc.	\$ 2,231.49
5006	3/18/2021	SoCal SCADA Solutions, LLC	\$ 13,620.00
5007	3/18/2021	Knight Industrial Supply	\$ 128.90
5008	3/18/2021	Quadient, Inc.	\$ 191.37

Walnut Valley Water District
Check Register For the Month of March 2021

CHECK NUMBER	DATE	PAYEE	AMOUNT
5009	3/18/2021	Central Communications	\$ 188.17
5010	3/18/2021	West Yost & Associates, Inc.	\$ 12,184.75
5011	3/18/2021	Association of Women in Water, Energy and Environment	\$ 125.00
5012	3/25/2021	Cogsdale Corporation	\$ 3,500.00
5013	3/25/2021	Geiger West Monrovia	\$ 770.24
5014	3/25/2021	Graybar Electric Company, Inc.	\$ 2,927.14
5015	3/25/2021	Liebert, Cassidy, & Whitmore	\$ 1,064.00
5016	3/25/2021	Southern Calif Gas Company	\$ 784.87
5017	3/25/2021	Tucker Tire Company, Inc.	\$ 1,331.12
5018	3/25/2021	Cintas Corporation #150	\$ 261.64
5019	3/25/2021	La Habra Fence Co., Inc.	\$ 1,977.00
5020	3/25/2021	Fuel Pros, Inc.	\$ 175.00
5021	3/25/2021	Willdan Financial Services	\$ 6,002.85
5022	3/25/2021	Industry Public Utility Commission	\$ 903.87
5023	3/25/2021	Reliance Standard Life Insurance Co.	\$ 7,184.10
5024	3/25/2021	4Imprint, Inc.	\$ 715.91
5025	3/25/2021	Holliday Rock Co. Inc.	\$ 1,596.86
5026	3/25/2021	HASA, Inc.	\$ 2,418.29
5027	3/25/2021	Autonovation Mobile Auto Repair	\$ 981.83
5028	3/25/2021	Interstate Battery System of Inland Valley	\$ 553.77
5029	3/25/2021	Public Water Agencies Group	\$ 1,927.42
5030	3/25/2021	Lagerlof, LLP	\$ 1,820.00
5031	3/25/2021	Canon Solutions America, Inc.	\$ 192.39
5032	3/25/2021	McMaster-Carr Supply Company	\$ 1,611.28
EFT00000000365	3/1/2021	Doty Bros Equipment Co, Inc.	\$ 100,129.47
EFT00000000366	3/10/2021	Puente Basin Water Agency	\$ 781,661.72
EFT00000000367	3/10/2021	Pomona-Walnut-Rowland JWL Commission	\$ 776,235.74
EFT00000000368	3/15/2021	Doty Bros Equipment Co, Inc.	\$ 26,477.34
EFT00000000369	3/17/2021	Public Agency Retirement Services	\$ 325,000.00
EFT00000000370	3/19/2021	Puente Basin Water Agency	\$ 18,874.58
EFT00000000371	3/26/2021	Doty Bros Equipment Co, Inc.	\$ 8,505.82
XFR000006376	3/11/2021	PAYROLL	\$ 249,728.17
XFR000006383	3/17/2021	WATER REFUND	\$ 11,004.44
XFR000006393	3/25/2021	PAYROLL	\$ 303,470.91
		TOTAL	\$ 3,164,196.66

Reviewed by:


Assistant General Manager

4/13/21
Date

Reviewed by:


General Manager

April 14, 2021
Date

**Walnut Valley Water District
 Monthly Employee Expense Reimbursements
 Exceeding the Amount of \$100.00
 For the Month of March 31, 2021**



Date	Check Number	Employee Name	Description	Amount
		No Reportable Employee Expense Reimbursements		

In accordance with California Government Code Section 53065.5, the District shall, at least annually, disclose all reimbursements paid to any employee for an individual charge that is at least one hundred dollars (\$100).

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of External Affairs
DATE: April 19, 2021
SUBJECT: Community Outreach Update

Action/Discussion Fiscal Impact Resolution Information Only

RECOMMENDATION

For information only.

BACKGROUND INFORMATION:

Conservation and Education Outreach Updates

1. April Bill Insert
For the month of April, District customers received two bill inserts noted below (front/back) with their monthly bill statement.

FRONT (Insert 1)

M A Y I S _____

Water Awareness Month

As we head into the dry summer months, the month of May is a time to show our appreciation for the water that fuels our economy and sustains our ecosystems.

Rain or shine, we always need to use our water wisely.
Conservation is a way of life.

Learn how you can conserve water by visiting
www.wvwd.com/conservation.


 Follow us on social media for updates on upcoming events & giveaways in celebration of Water Awareness Month.

   @WVWDH2O
www.wvwd.com




BACK (Insert 1)

Ways you can save water...



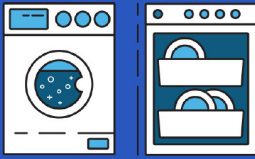
High-efficiency toilets can save 19 gallons of water per person each day.




Showers under 5 minutes can save 12.5 gallons of water per shower when using a water-efficient showerhead.




Fixing leaks early on can save up to 110 gallons of water each month.



Washing full loads of clothes can save 15-45 gallons of water per load. Washing full loads of dishes can save 5-15 gallons of water per load.



Filling up your bathtub halfway or less can save 12 gallons of water per bath.



FRONT (Insert 2)

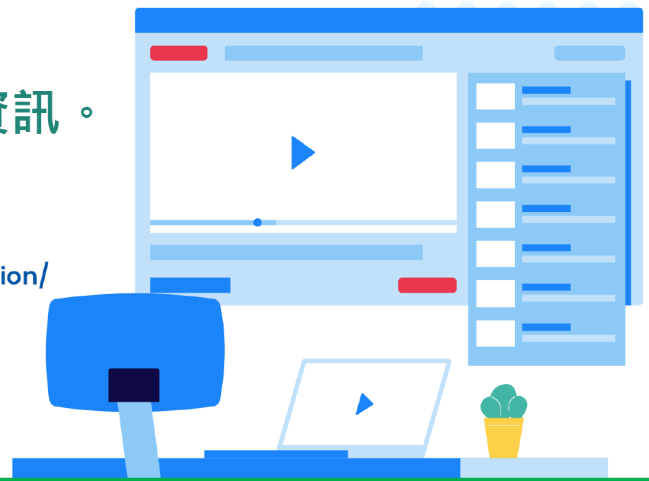
WVWD現在提供中文網路景觀課程！
請參閱背面獲取更多詳細資訊。

本活動完全免費
請先上官網預約注冊

www.greengardensgroup.com/turf-transformation/



(909) 595-7554
outreach@wvwd.com
f @WVWDH2O



BACK (Insert 2)



WALNUT VALLEY
WATER DISTRICT

網絡免費 課程系列二： 園林設計工 作坊

日期：2021年5月19日
時間：下午5:00至6:00
地點：使用Zoom平台



網絡免費 課程系列三： 以有機的方式 清除，更換與 維護草皮

日期：2021年5月26日
時間：下午5:00至6:00
地點：使用Zoom平台



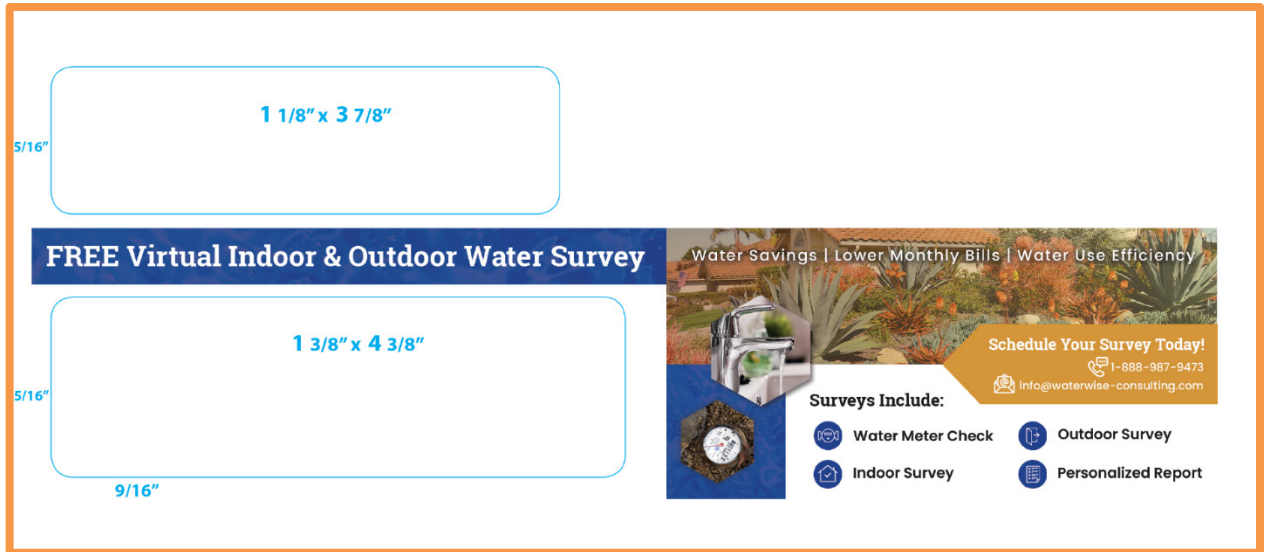
網絡免費課程系列一： 適合在加州庭院景觀 中所種植的原生植物

日期：2021年5月12日
時間：下午5:00至6:00
地點：使用Zoom平台



2. April Bill Snipe

District customers received the bill snipe design noted below (front/back) with their monthly bill statement.



3. Facebook, Twitter, Instagram, and YouTube

The District regularly posts updates and promotion of external affairs activities, conservation tips, and education materials to Facebook, Twitter, Instagram, and YouTube.

During the month of April, the District shared the following:

- Virtual Indoor & Outdoor Water Survey (post)
- High-efficiency Clothes Washers Rebate Promotion (post)
- International Women's Day (post)
- National Groundwater Awareness Week (post)
- Leak Detection Workshop (post and event)
- Utility Service Worker I Job Posting (post)
- World Water Day (post)
- CalOES Grant award & System Resilience (post)
- And more



4. EPA WaterSense Partnership

The District is now a United States Environmental Protection Agency (EPA) WaterSense Partner. Through this partnership, WVWD will work with EPA to further promote water efficiency.

External Affairs Activities (Upcoming & Current)

1. Be Water Wise and Bite Free Webinar

The District has partnered with San Gabriel Valley Mosquito and Vector Control District to offer residents a free webinar series that promotes water conservation and public health. The first episode of the series can be viewed at <https://www.wvwd.com/classes-and-workshops/>. To date, the webinar has received over 5,000 views.

2. Virtual Poster Art Contest

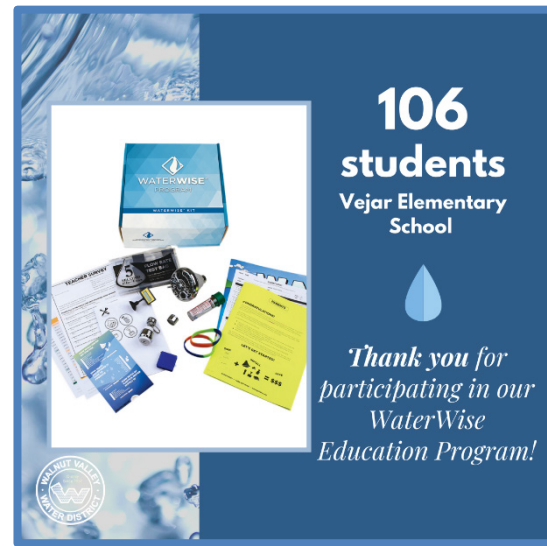
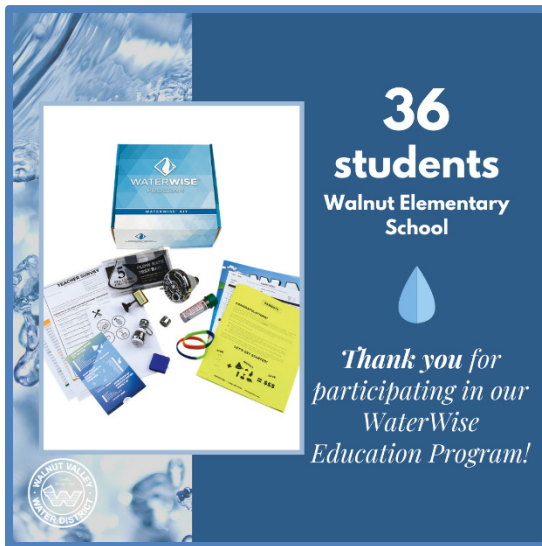
The Virtual Poster Art Contest is officially underway. This annual contest is for all 3rd, 4th, 5th, middle school, and high school students attending schools in the District's service area. This year, the District has transitioned the contest virtually. Utilizing the theme "Water is Life," the students are given the opportunity to demonstrate their artistic abilities while learning about the importance of water in our lives. Full contest details can be found on the District's website <https://www.wvwd.com/poster-contest/>.

3. Virtual High School Broadcast and Media Contest

The High School Broadcast Media & Digital Art Virtual Contest has officially begun and is being promoted to high schools located within the District's service area. The District will accept "Broadcast Media" and "Digital Art" projects following the theme "Trust Your Tap!" Full contest details can be found by visiting <https://www.wvwd.com/media-contest/>.

4. WaterWise Education Program

Students from Walnut Elementary School and Vejar Elementary School have enrolled in the District's WaterWise Education Program. The WaterWise Education Program delivers water efficiency education kits to students to help them gain a practical understanding of efficient water use. It also emphasizes how much individual behavior impacts a household's monthly water usage and the environment.



5. Free Virtual Indoor and Outdoor Water Survey Program

The District has launched a Free Virtual Indoor and Outdoor Water Survey Program for residential customers. The survey includes:

- **Water Meter Check**
- **Indoor Survey:** A leak detection survey of toilets, showers, sinks, washing machines, reverse osmosis, water softeners, water heaters, and dishwashers
- **Outdoor Survey:** A review of active irrigation programs and recommendations to enhance efficiency (start times, station run times, and days per week).
- **Personalized Report:** Identification of areas of concerns and recommendations to increase water savings which may result in lower monthly bills

Customers can schedule a survey by calling 1-888-987-9473 or emailing info@waterwise-consulting.com.

Upcoming Community Events

1. Turf Removal and California Friendly Landscape Online Classes

The Metropolitan Water District of Southern California (MWD) is providing free Turf Removal and California Friendly Native Plant Landscape classes online for residents within our service area. District customers can visit the District's website at www.wvwd.com/events/ to view class dates and to register.

2. Waterwise Community Center Online Workshops

The Chino Basin Water Conservation District is providing free online workshops for residents within our service area. Topics include Irrigation and Water Basics, Drip Irrigation System Design and Installation, Retrofitting Lawn Sprinklers, Rainwater Harvesting, and more. District customers can visit the District's website at www.wvwd.com/events/ to view class dates and to register.

3. Greywater Workshops

In partnership with Greywater Action, WVWD will be hosting a two part Greywater webinar series. The first in the series is an Introduction to Greywater and Water Savings and will be held on April 10, 2021 at 11:00 a.m. The second workshop is a Laundry to Landscape webinar and will be held on April 17, 2021 at 11:00 a.m. Registration is required for the workshops and customers can register by visiting www.wvwd.com/events.

Local Sponsorships (New & Ongoing)

1. Community Assistance

The District contributed 200 reusable grocery bags to local business Red Dragon Karate who hosts regular food donations for seniors and community members in need. This donation was assisted by regular contact with the City of Diamond Bar and in efforts to strengthen community partnership.

2. Rowland Unified School District Principal For a Day

The District sponsored the Rowland Unified School District's Principal For a Day event which took place virtually on March 9, 2021. The sponsorship went towards providing high school seniors with college sponsorships.

3. OPARC Annual Gala

The District is a proud sponsor of OPARC's "Bringing OPARC Home" Virtual Gala taking place on April 23, 2021. The "Fuzzy Slippers Sponsor" includes event recognition.

DIRECTOR EXPENSE FORM



NAME: Kevin Hayakawa

DATE: March 2021

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	3/3/2021	TVMWD Regular Board Meeting	<input checked="" type="checkbox"/>				\$ -
2	3/8/2021	WVWD Public Information Committee Meeting	<input checked="" type="checkbox"/>				\$ -
3	3/8/2021	WVWD Finance Committee Meeting	<input type="checkbox"/>				\$ -
4	3/9/2021	WVWD Engineering Committee Meeting	<input checked="" type="checkbox"/>				\$ -
5	3/9/2021	WVWD Personnel Committee Meeting	<input type="checkbox"/>				\$ -
6	3/15/2021	WVWD Regular Board Meeting	<input checked="" type="checkbox"/>				\$ -
7	3/17/2021	TVMWD Regular Board Meeting	<input checked="" type="checkbox"/>				\$ -
8	3/18/2021	WVWD Special Board Meeting	<input checked="" type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.56	\$ -
Total Reimbursable Expenses	\$ -
Total Meeting Compensation 6 X \$150.00 per day	\$ 900.00
TOTAL	\$ 900.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.560

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Edwin Hilden

DATE: MARCH 2021

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	3/3/21	TVMWD BOARD	<input checked="" type="checkbox"/>				\$ -
2	3/8/21	PUBLIC INFO	<input checked="" type="checkbox"/>				\$ -
3	3/8/21	FINANCE	<input type="checkbox"/>				\$ -
4	3/15/21	WVWB BOARD	<input checked="" type="checkbox"/>				\$ -
5	3/17/21	TVMWD BOARD	<input checked="" type="checkbox"/>				\$ -
6	3/18/21	BOARD WORKSHOP	<input checked="" type="checkbox"/>				\$ -
7	3/22/21	SIGN RESOLUTIONS	<input checked="" type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.56	\$ -
Total Reimbursable Expenses	\$ -
Total Meeting Compensation 0 X \$150.00 per day	\$ 900.00
TOTAL	\$ -

I certify the above is correct and accurate to the best of my knowledge

Signature

Date 3/22/21

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.560

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Kwong

DATE: March 2021

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	3/5/2021	WaterWise survey	<input type="checkbox"/>				\$ -
2	3/8/2021	GAC/Chamber Government Affair Committee	<input checked="" type="checkbox"/>				\$ -
3	3/9/2021	Engingeneering committee	<input checked="" type="checkbox"/>				\$ -
4	3/9/2021	Personnel committee	<input type="checkbox"/>				\$ -
5	3/15/2021	Board meeting	<input checked="" type="checkbox"/>				\$ -
6	3/18/2021	Special Board meeting	<input checked="" type="checkbox"/>				\$ -
7	3/27/2021	CEO's Discussions for New Officials	<input checked="" type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.56	\$ -
Total Reimbursable Expenses	\$ -
Total Meeting Compensation 5 X \$150.00 per day	\$ 750.00
TOTAL	\$ 750.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.560
 **Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Theresa Lee

DATE: March 2021

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	3/1/2021	Spadra Basin Executive Committee Meeting via Webex	<input checked="" type="checkbox"/>				\$ -
2	3/8/2021	WVWD Finance Committee Meeting via Webex	<input checked="" type="checkbox"/>				\$ -
3	3/9/2021	WVWD Engineering Committee Meeting via Webex	<input checked="" type="checkbox"/>				\$ -
4	3/10/2021	Water Survey with WaterWise Consulting Inc.	<input checked="" type="checkbox"/>				\$ -
5	3/15/2021	WVWD Board Meeting via Webex	<input checked="" type="checkbox"/>				\$ -
6	3/18/2021	WVWD Board Workshop via Webex	<input checked="" type="checkbox"/>				\$ -
7			<input type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.56	\$ -
Total Reimbursable Expenses	\$ -
Total Meeting Compensation 6 X \$150.00 per day	\$ 900.00
TOTAL	\$ 900.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.560
 **Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Jerry C. Tang

DATE: March 2021

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	3/1/2021	Spadra Basin GSA Executive Committee Meeting	<input checked="" type="checkbox"/>				\$ -
2	3/8/2021	WWWD Public Information and Legislative Committee Meeting	<input checked="" type="checkbox"/>				\$ -
3	3/8/2021	WWWD Finance Committee Meeting	<input type="checkbox"/>				\$ -
4	3/9/2021	WWWD Engineering Committee Meeting	<input type="checkbox"/>				\$ -
5	3/9/2021	WWWD Personnel Committee Meeting	<input checked="" type="checkbox"/>				\$ -
6	3/10/2021	Water Awareness Month Webinar Announcement Mandarin Translation	<input checked="" type="checkbox"/>				\$ -
7	3/11/2021	Residential Water Survey	<input checked="" type="checkbox"/>				\$ -
8	3/15/2021	WWWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
9	3/18/2021	WWWD Director's Workshop	<input checked="" type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.56 \$ -

Total Reimbursable Expenses \$ -

Total Meeting Compensation 7 X \$150.00 per day \$ 1,050.00

TOTAL \$ 1,050.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.560

**Directors are eligible for seven meeting days per month at \$150 per day.

Monthly Board Expense Detail
 Kevin Hayakawa
 March 31, 2021

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity						-	
								-	
								-	
								-	
								-	
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								-	
Total Districts Charges						-	-	0.00	

 Kevin Hayakawa Date

 Executive Secretary Date

 4/13/21
 Assistant General Manager Date

 April 14, 2021
 General Manager Date

Monthly Board Expense Detail
 Edwin Hilden
 March 31, 2021

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity						-	
								-	
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								-	
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Total Districts Charges							-	-	0.00

Edwin M. Hilden _____ Date

 4/13/21
 Assistant General Manager _____ Date

Executive Secretary _____ Date

 April 14, 2021
 General Manager _____ Date


Monthly Board Expense Detail
 Scarlett Kwong
 March 31, 2021

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity						-	
								-	
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								-	
Total Districts Charges						-	-	0.00	

 Scarlett Kwong Date

 Executive Secretary Date


 Assistant General Manager Date


 April 14, 2021
 General Manager Date

Monthly Board Expense Detail

Theresa Lee
March 31, 2021

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity						-	
								-	
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								-	
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								-	
Total Districts Charges						-	-	0.00	

Theresa Lee _____ Date


 Assistant General Manager _____ Date 4/13/21

Executive Secretary _____ Date


 General Manager _____ Date April 14, 2021

**WALNUT VALLEY WATER DISTRICT
TREASURER'S REPORT
April 19, 2021**



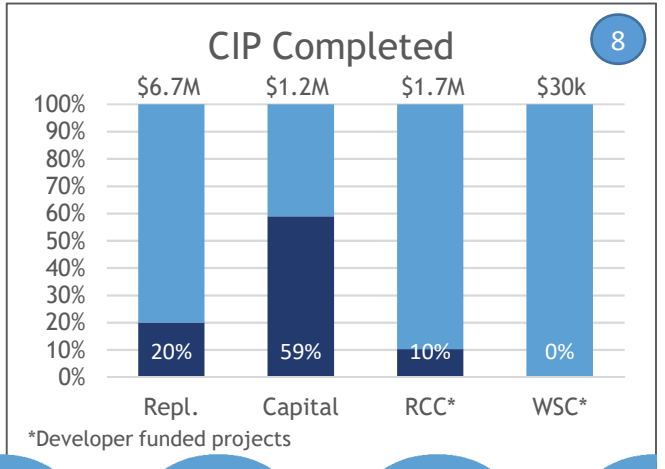
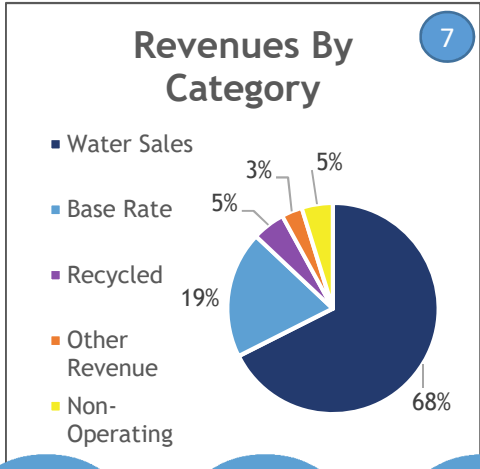
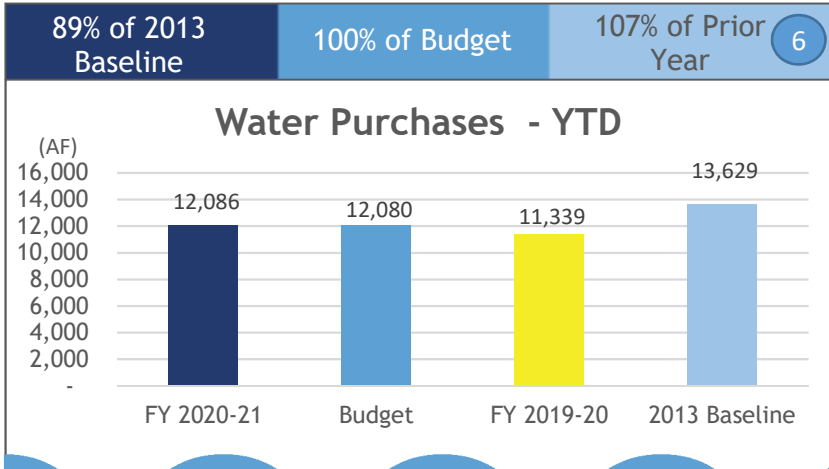
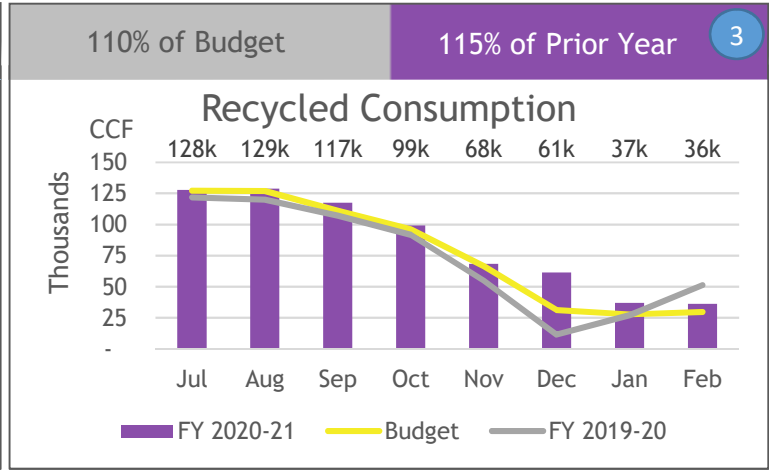
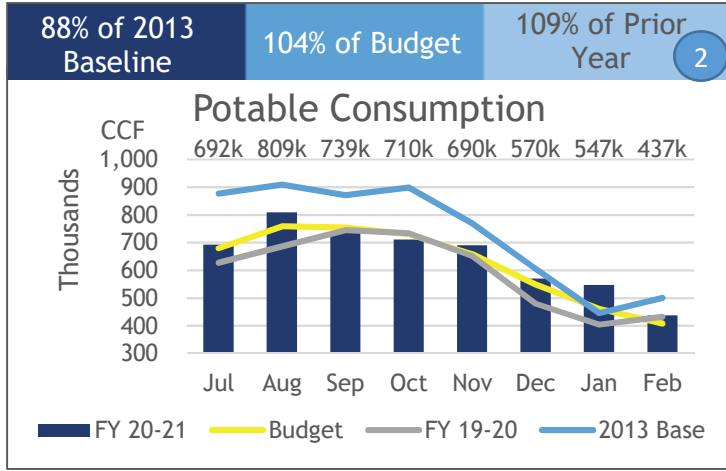
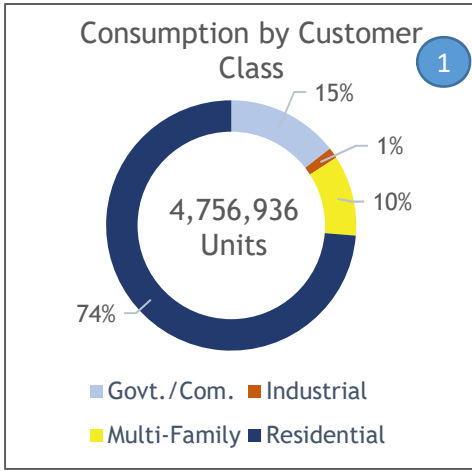
- 1) Financial Dashboard as of February 28, 2021
- 2) District Statement of Revenues, Expenses, and Change in Net Position as of February 28, 2021
- 3) District Statement of Net Position as of February 28, 2021
- 4) Summary of Cash Investments as of February 28, 2021



Walnut Valley Water District Financial Dashboard



February 28, 2021



1,032 ↑ 28
Overdue Notice

- 0
Turn-Offs

4,909 ↑ 119
E-Bills - Customers

755 ↑ 2
Afford. Rate - Customers

1,242 ↓ 15
Phone Calls - Monthly

* Consumption revenue and expense data excludes wholesale water

Walnut Valley Water District
Statement of Revenues, Expenses & Changes in Net Position
Summary by Division
For the Eight Months Ending Sunday, February 28, 2021

	February			YTD		
	Actual	Budget	% of Budget	Actual	Budget	Annual % of Budget
Operating Revenues						
Water Sales	\$2,432,098.72	\$2,343,061.00	103.80%	\$27,605,690.28	\$36,405,202.00	75.83%
Water Sales - Recycled	95,046.62	84,321.00	112.72%	1,439,585.68	1,922,853.00	74.87%
Hydroelectric Sales	1,739.72	2,500.00	69.59%	27,589.27	30,000.00	91.96%
Stand-by Charges	60,499.88	87,527.00	69.12%	473,038.36	825,000.00	57.34%
Total Operating Revenues	2,589,384.94	2,517,409.00	102.86%	29,545,903.59	39,183,055.00	75.40%
Operating Expenses						
Operations	441,019.89	458,143.00	96.26%	4,110,171.74	6,090,362.00	67.49%
Engineering	92,827.82	99,341.00	93.44%	848,036.29	1,317,206.00	64.38%
Finance	138,816.33	178,385.00	77.82%	1,364,847.44	2,336,872.00	58.40%
Board of Directors/GM Office	110,124.88	109,508.00	100.56%	903,541.79	1,462,211.00	61.79%
Administrative Services	173,501.09	191,518.00	90.59%	1,560,166.78	2,530,459.00	61.66%
General Administration	84,318.53	92,123.00	91.53%	793,433.97	1,243,450.00	63.81%
Total Operating Expenses	1,040,608.54	1,129,018.00	92.17%	9,580,198.01	14,980,560.00	63.95%
Purchased Water & Related	1,190,006.27	1,190,487.00	99.96%	15,775,327.80	20,304,334.00	77.69%
Total Expenses	2,230,614.81	2,319,505.00	96.17%	25,355,525.81	35,284,894.00	71.86%
Income (Loss) From Operations	358,770.13	197,904.00	181.28%	4,190,377.78	3,898,161.00	107.50%
Nonoperating Revenues/(Expenses)	125,294.16	95,788.00	130.80%	1,010,533.25	1,161,530.00	87.00%
Income (Loss) Before Res. Rev & Deprec.	484,064.29	293,692.00	164.82%	5,200,911.03	5,059,691.00	102.79%
Restricted/Desig Rev & Other Exp.	34,121.36	0.00	0.00%	376,123.98	0.00	0.00%
Income (Loss) Before Depreciation	518,185.65	293,692.00	176.44%	5,577,035.01	5,059,691.00	110.22%
Depreciation & Amortization	443,697.36	0.00	0.00%	3,553,935.78	0.00	0.00%
Income Before Capital Contributions	74,488.29	293,692.00	25.36%	2,023,099.23	5,059,691.00	39.98%
Capital Contributions	126,459.25	0.00	0.00%	547,537.37	0.00	0.00%
Net Increase (Decrease) in Net Position	200,947.54	293,692.00	68.42%	2,570,636.60	5,059,691.00	50.81%

Walnut Valley Water District
Statement of Net Position
Sunday, February 28, 2021

ASSETS

CURRENT ASSETS:

Cash & Investments - Unrestricted	\$32,259,433.11	
Accounts Receivable:		
Water	3,668,067.21	
Taxes	55,890.48	
Accrued Interest	178,041.32	
Other	1,227,852.38	
Standby Charges	77,010.61	
Materials Inventory	808,436.13	
Prepaid Expenses	304,306.46	
TOTAL CURRENT ASSETS		38,579,037.70

RESTRICTED ASSETS

Cash & Investments - Restricted	13,970,420.02	
Cash & Investments - Fiscal Agent	2,327,345.15	
Interest Receivable	4,160.80	
Investment in Joint Venture	20,776,382.83	
TOTAL RESTRICTED ASSETS		37,078,308.80

OTHER ASSETS

CAPITAL ASSETS

Capital Assets	223,869,430.64	
Construction in Progress	7,328,911.50	
Less: Accumulated Depreciation	(119,312,476.35)	
NET CAPITAL ASSETS		111,885,865.79
TOTAL ASSETS		187,543,212.29

Walnut Valley Water District
Statement of Net Position
Sunday, February 28, 2021

DEFERRED OUTFLOW OF RESOURCES

Deferred Pension Contributions		1,464,186.00
Deferred Outflow - Actuarial		1,534,479.00
Deferred Outflow - OPEB		2,195,979.00
TOTAL DEFERRED OUTFLOW OF RESOURCES		<u>5,194,644.00</u>

LIABILITIES & FUND EQUITY

CURRENT LIABILITIES

Accounts Payable	(3,196,338.29)	
Other Current Liabilities	(602,337.89)	
Interest Payable	(60,000.00)	
TOTAL CURRENT LIABILITIES		<u>(3,858,676.18)</u>

RESTRICTED LIABILITIES

Accounts Payable	(11,874.49)	
Deposits	(1,774,537.62)	
Construction Advances	(6,828,845.31)	
TOTAL RESTRICTED LIABILITIES		<u>(8,615,257.42)</u>

LONG TERM DEBT & RELATED

PBWA Revenue Bonds 2013 A	(14,400,000.00)	
Deferred Bond Premium	(1,919,150.90)	
Net Pension Liability	(14,301,343.00)	
Other Long-term Debt	(5,413,201.97)	
TOTAL LONG TERM DEBT & RELATED		<u>(36,033,695.87)</u>
TOTAL LIABILITIES		<u><u>(48,507,629.47)</u></u>

Walnut Valley Water District
Statement of Net Position
Sunday, February 28, 2021

DEFERRED INFLOW OF RESOURCES

Deferred Inflow of Resources - Actuarial		(708,607.00)
TOTAL DEFERRED INFLOW OF RESOURCES		<u>(708,607.00)</u>

NET POSITION

Invested in Capital Assets, Net of Related Debt	111,885,865.79	
Restricted	12,143,900.48	
Unrestricted	19,491,853.55	
TOTAL NET POSITION	<u>143,521,619.82</u>	
TOTAL NET POSITION		<u>143,521,619.82</u>

Walnut Valley Water District
 Summary of Cash and Investments
 2/28/2021

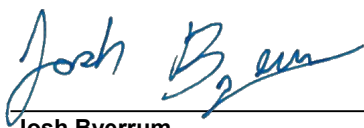
CASH & CASH EQUIVALENTS

Cash on Hand	\$3,200.00	
<u>Cash in Bank</u>		
East West Bank - General	\$1,944,934.59	
East West Bank - Payroll	358,640.22	
East West Bank - Water Refund	23,995.56	
East West Bank - Revolving	22,640.91	
East West Bank - Credit Card	1,122,227.25	
East West Bank - Badillo Grand	306,140.65	
East West Bank - Payroll Reimbursement	44,438.74	
Total Cash in Bank	3,823,017.92	
TOTAL CASH	\$3,826,217.92	

INVESTMENTS

Certificates of Deposit	743,000.00	
Corporate Notes	8,850,000.00	
Supranational	1,600,000.00	
Local Agency Investment Fund (LAIF)	6,342,389.03	
BNY Mellon - Money Market (Sweep)	5,390.63	
US Agency	15,150,000.00	
US Treasury	8,125,000.00	
TOTAL INVESTMENTS	40,815,779.66	
TOTAL CASH & INVESTMENTS	\$44,641,997.58	

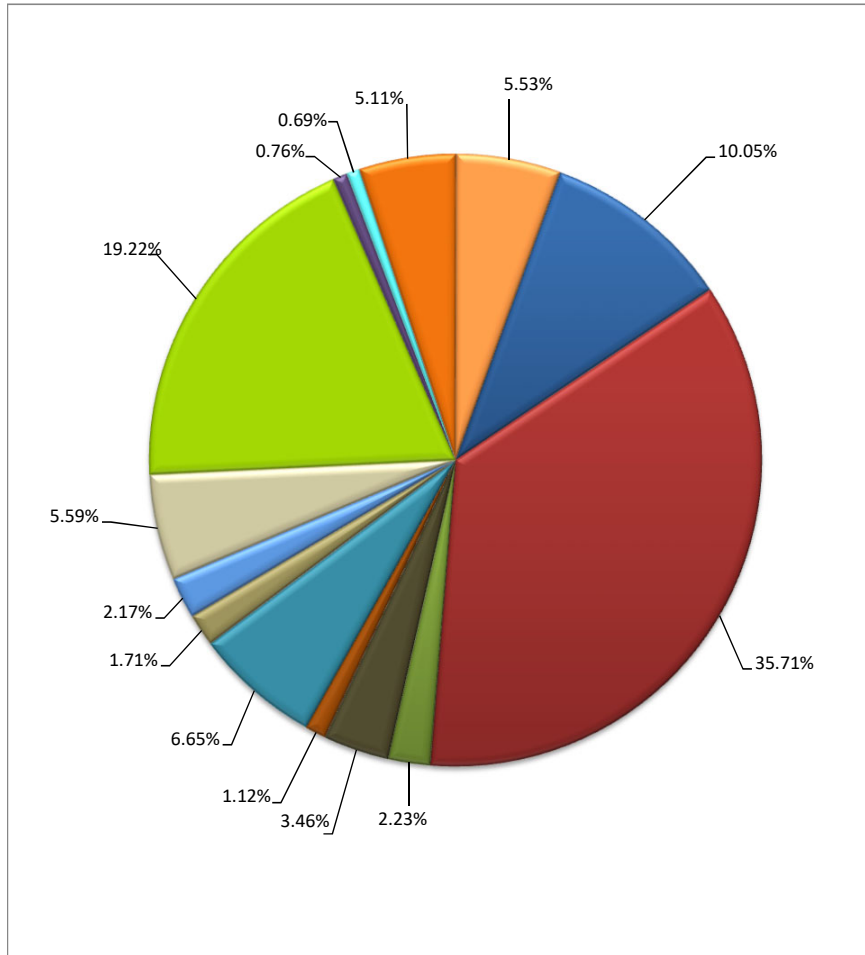
I certify that this report accurately reflects all investments of the Walnut Valley Water District and that all investments are in full compliance with State law and District's Investment Policy.



 Josh Byerrum

Accounting Manager

Walnut Valley Water District Summary of Cash and Investments by Reserve Fund February, 2021



ALLOCATION OF CASH AND INVESTMENTS		
Unrestricted		
Category 1		
General Account	\$ 4,494,339.64	10.05%
	\$ 4,494,339.64	10.05%
Designated		
Category 2		
Operating Reserve	\$ 2,496,760.00	5.59%
Replacement	\$ 15,940,864.29	35.71%
Capital Improvement	\$ 996,279.59	2.23%
Rate Stabilization	\$ 1,543,125.39	3.46%
B/G Catastrophic Ins	\$ 500,000.00	1.12%
Employee Liabilities	\$ 2,969,076.66	6.65%
Stored Water	\$ 763,900.00	1.71%
Project Reserve	\$ 967,231.99	2.17%
	\$ 26,177,237.92	58.64%

Restricted Reserves		
Category 3		
Customer/Developer Deposits	\$ 8,578,958.39	19.22%
	\$ 8,578,958.39	19.22%
Category 4		
ASC	\$ 337,394.62	0.76%
Badillo/Grand-Maintenance	\$ 306,140.65	0.69%
RCC	\$ 2,279,551.21	5.11%
WSC	\$ 2,468,375.15	5.53%
	\$ 5,391,461.63	12.09%

Total \$ 44,641,997.58 100.00%

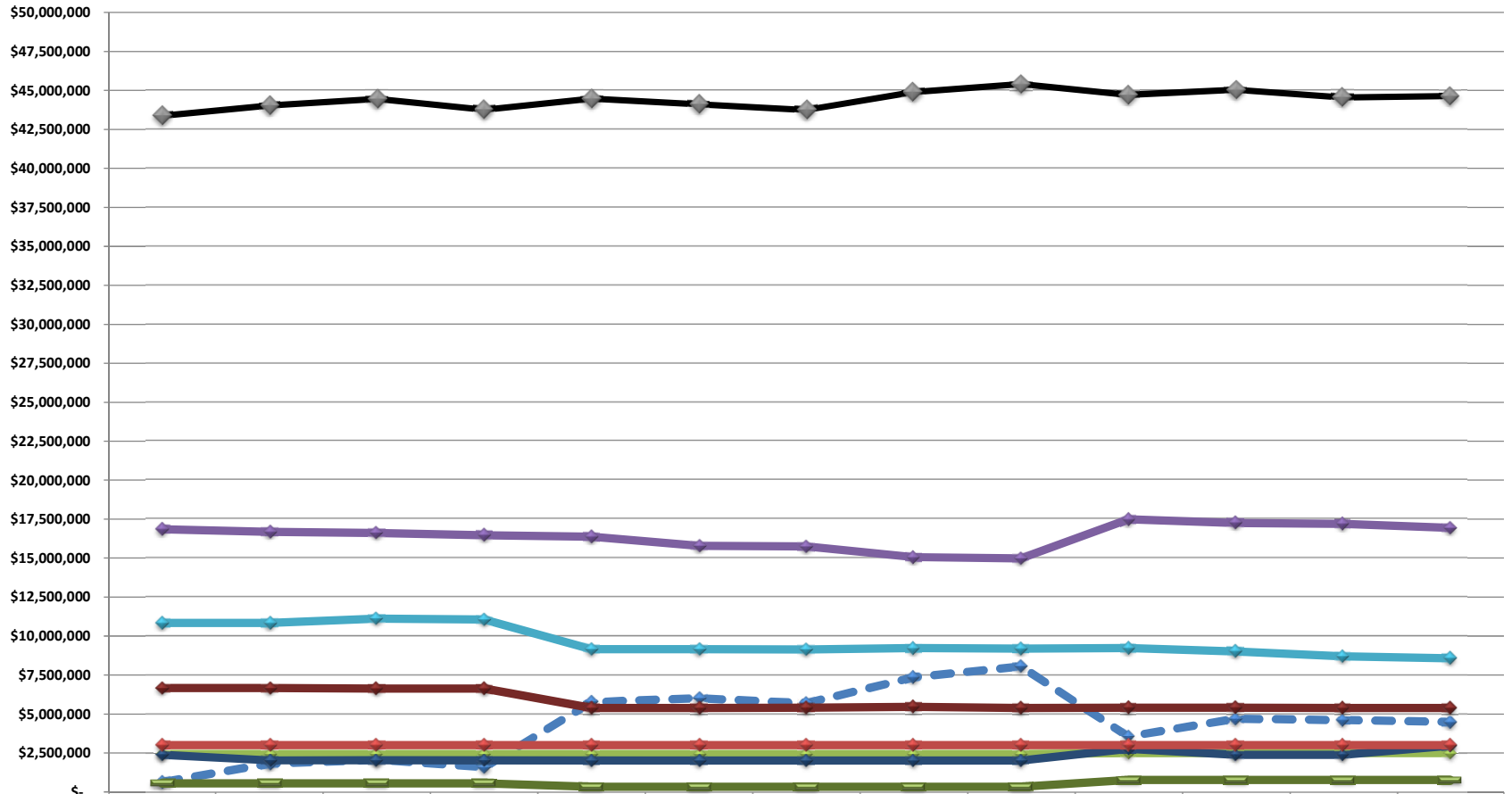
Category 1 - These are funds that accumulate from day-to-day operations and represent the net equity in the District's General Fund. All interest earned is retained in the General Fund.

Category 2 - These funds, although not legally or externally restricted, have been reserved pursuant to the Board's desire to provide a stable and equitable rate structure. All interest earned related to these funds is retained by each designated fund.

Category 3 - These funds have legal or external restrictions. These Restricted Funds can only be used for the specific purposes established for the fund. All interest earned is retained in the General Fund.

Category 4 - These funds have legal or external restrictions. All interest earned must be retained by each Restricted Fund and can only be used for the specific purposes established for the fund.

**Walnut Valley Water District
Cash Balances
February 2020 - February 2021**



	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sept 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021
General Account	\$633,407	\$1,823,555	\$2,066,273	\$1,588,953	\$5,760,414	\$6,011,135	\$5,687,981	\$7,354,512	\$8,048,536	\$3,550,917	\$4,690,309	\$4,609,897	\$4,494,340
Operating Reserve	\$2,431,000	\$2,431,000	\$2,431,000	\$2,431,000	\$2,431,000	\$2,431,000	\$2,431,000	\$2,431,000	\$2,431,000	\$2,496,760	\$2,496,760	\$2,496,760	\$2,496,760
Capital/Replacement Reserve	\$16,843,728	\$16,694,149	\$16,622,639	\$16,466,984	\$16,374,232	\$15,779,511	\$15,745,456	\$15,063,695	\$14,981,022	\$17,491,653	\$17,263,472	\$17,199,376	\$16,937,144
Employee Liabilities Reserve	\$2,393,544	\$2,018,544	\$2,018,544	\$2,018,544	\$2,012,024	\$2,012,024	\$2,012,024	\$2,012,024	\$2,012,024	\$2,762,024	\$2,387,024	\$2,387,786	\$2,969,077
Stored Water Reserve	\$559,100	\$559,100	\$559,100	\$559,100	\$332,000	\$332,000	\$332,000	\$332,000	\$332,000	\$763,900	\$763,900	\$763,900	\$763,900
Other Designated Reserves	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357
Customer/Dev. Deposits	\$10,838,285	\$10,837,853	\$11,122,475	\$11,061,410	\$9,156,642	\$9,156,266	\$9,135,346	\$9,230,025	\$9,200,645	\$9,232,054	\$9,013,020	\$8,704,499	\$8,578,958
Developer & Other Restricted	\$6,661,033	\$6,664,063	\$6,627,357	\$6,624,767	\$5,388,815	\$5,388,840	\$5,394,959	\$5,462,294	\$5,393,360	\$5,412,154	\$5,414,058	\$5,386,467	\$5,391,462
Grand Total	\$43,370,454	\$44,038,622	\$44,457,745	\$43,761,116	\$44,465,485	\$44,121,133	\$43,749,124	\$44,895,908	\$45,408,943	\$44,719,819	\$45,038,900	\$44,559,042	\$44,641,998

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Operations
DATE: April 19, 2021
SUBJECT: PN 20-3663 Replacement of Redline AN80i End of Life

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

Request the Board of Directors to authorize the General Manager to execute a sole source contract with Applied Technology Group, Inc. (ATG) in the amount of \$94,225.53 for PN 20-3663 Redline AN80i End of Life Project.

Background Information

The District has many Redline AN80i Point to Point (PTP) 5.8GHz Un-Licensed microwave units in service, which the manufacturer no longer supports. Applied Technology Group, Inc. (ATG) recommends replacing these devices with the current Redline RDL3000 product line that the manufacturer supports. The upgrade process includes replacing the outdoor unit (ODU) and antenna feed horn.

Technology has improved since the Redline AN80i, which will benefit the Districts SCADA/Surveillance system. The benefits include multiple input multiple output (MIMO) antenna port usage, where the units utilize both the vertical and horizontal polarity. Increased spectrum availability covering the 5GHz Spectrum and not just 5.8GHz. Additional channel width allows the new product to operate over a smaller channel, providing better mitigation from interference. Finally, increase payload capacity from the current uncoded burst rate (UBR) of 54 to speeds reaching 100Mbps. As proven within the AN80i and RDL3000 product line, quality, and reliability within the Redline products is a great assurance to critical infrastructures.

District staff solicited a proposal from ATG to provide their services to complete upgrade, replacement and testing for the subject Project. The proposal from ATG is for an amount not to exceed \$94,225.53. The District did not pursue proposals from other consultants due to the fact that ATG is uniquely qualified to perform the work required for the Redline AN80i End of Life Project.

Funds for the Replacement of Redline AN80i units, \$156,100, was budgeted in the FY 2020-21 Capital Investment Program budget and will be provided from Reserve for Replacement.

**OPERATIONS DEPARTMENT REPORT
March, Monthly Report**

PROJECT NO.	PROJECT DESCRIPTION	STATUS
N/A	Watermain and water service repair	<p><u>Repair Water Service Leaks:</u> 19603 Mackel Terrace, 20756 Collegewood Drive Walnut. 2723 Hillrise Drive, Rowland Heights. 1308 Maple Hill Road, Diamond Bar.</p> <p><u>Replaced Copper Setters:</u> 324 Muirfield Lane, 810 Rainwater Lane, 19729 Highland Terrace Drive, 20756 Collegewood Drive, 20979 Divonne Drive, Walnut. 1583 Kiowa Crest, 2137 Rocky View Road, Diamond Bar. 3515 South Guantlet Drive, 3205 East Point Cedar Drive, West Covina.</p> <p><u>Replaced Angle Meter Stops:</u> none</p> <p><u>Water Main Break:</u> none</p> <p><u>Water System/Miscellaneous Work:</u> Fire Hydrant Routes 10-08, 13-9, 13-10, 13-11, 13-12, 13-14. Air Vac Routes Maintenance 13-13 and 13-14. Hauled 16 loads of spoils to Azusa Dump. Completed Annual Facility Audits - inspection only.</p>
N/A	Repair of sheared blow off, fire hydrants and air-vac assemblies	<ol style="list-style-type: none"> 1. Fire Hydrant - Amar Road at Creekside Drive, Walnut. 2. Fire Hydrant - 3842 Castle Rock Road, Diamond Bar. 3. Fire Hydrant - 19295 E. Walnut Drive North, City of Industry. 4. Fire Hydrant - 333 South Brea Canyon Road. Walnut. 5. Air Vac - 21201 Sundace Street, Walnut. 6. Air Vac - 201 Spyglass Lane, Walnut.
20-3628	Diamond Bar Pump Station Rehabilitation	Started digging and prep work for 930 zone 20" valve replacement.
20-3674	Emergency Portable Generators.	Armitos, New 325KW HIPOWER Generator deployed, setup and tested. Parker Canyon, New 325KW HIPOWER Generator deployed, setup and tested. 3 - 190KW HIPOWER Generators had their fuel tanks replaced under warranty.
20-3658	Security Enhancements 20-21	Brea Canyon Cutoff Pump Station and Storage Yard, Lighting and Security system installation is ongoing.
PB18-0005	Six Basins Groundwater Project	Durward Well Site, Installed valve controls on 18" CLAVAL.
19-3608	Analyzers, Active Mixing systems	Walnut area reservoirs mixers/analyzers installation is ongoing.
N/A	Production Facility Maintenance	<p><u>Pump and Motor Maintenance:</u> Tri County Pump installed Fernhollow 1200 Zone No. 4 motor. Tri County Pump pulled Parker Canyon No. 3 motor. Tri County Pump pulled Lycoming Well pump and motor.</p> <p><u>Pump Station Maintenance:</u> SCE completed Efficiency testing at Diamond Bar Pump Station, Heidelberg Pump station, North Diamond Bar Pump Station, Armitos Pump Station and Fernhollow Pump Station.</p> <p><u>Facility/Miscellaneous Work:</u> JWL Meter Calibrations were completed. BGTM Monthly inspection completed. Caterpillar performed semi-annual servicing on six generators. BGTM Meter Calibrations were completed. Installed warranty repaired PAX mixer into Ridgeline tank A. Installed D&H mixer into Ridgeline tank C. Moved RCS Trailer from Ambushers Reservoir to Ridgecrest Reservoir. CORRPRO completed yearly Cathodic System inspection/maintenance.</p>
N/A	Total trihalomethanes (TTHMs) Graph	Water quality meets all state and federal standards.

Hit Fire Hydrant

Amar Road at Creekside Drive, Walnut



Air Vac

201 Spyglass Lane, Walnut



WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of HR & Risk Management
DATE: April 19, 2021
SUBJECT: CalPERS Resolution of Intention

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors adopt the attached Resolution of Intention to amend the District's Contract with the California Public Employees Retirement System (CalPERS) to include the following:

To provide Section 20516 (Employees Sharing Additional Cost) of 1% for classic local miscellaneous members in the Unrepresented General Employees Unit, Unrepresented Mid-Management and Unrepresented Executive Staff.

Background

To amend the District's contract with CalPERS to include the above cost sharing, the District must adopt the attached Resolution of Intention. If the CalPERS Resolution of Intention is adopted by the Board of Directors, the earliest date the final Resolution may be adopted is June 6, 2021. There must be a 20 day period between the adoption of the Resolution of Intention and the adoption of the final Resolution pursuant to Government Code Section 20471.

Attachment:
Resolution of Intention

**RESOLUTION OF INTENTION
TO APPROVE AN AMENDMENT TO CONTRACT
BETWEEN THE
BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
AND THE
BOARD OF DIRECTORS
WALNUT VALLEY WATER DISTRICT**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

To provide Section 20516 (Employees Sharing Additional Cost) of 1% for classic local miscellaneous members in the Unrepresented General Employees Unit, Unrepresented Mid-Management and Unrepresented Executive Staff.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System, a copy of said amendment being attached hereto, as an "Exhibit" and by this reference made a part hereof.

By: _____
Presiding Officer

Title

Date adopted and approved



Walnut Valley Water District Consolidated - Account #10076

MONTHLY ACCOUNT STATEMENT

MARCH 1, 2021 THROUGH MARCH 31, 2021

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon Trust Company
Amy Kung
(213) 630-6374

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.02
Average Coupon	1.52%
Average Purchase YTM	1.51%
Average Market YTM	0.41%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.10 yrs
Average Life	2.02 yrs

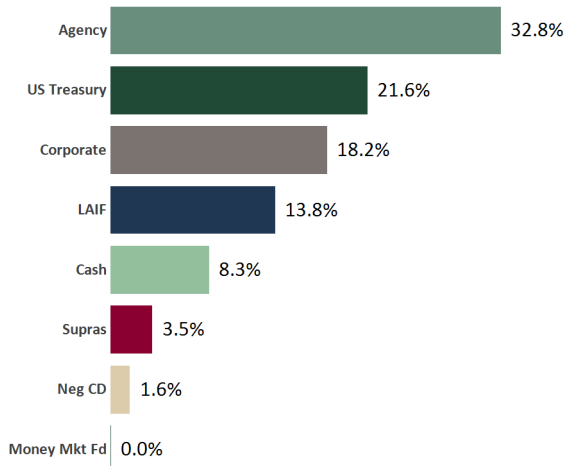
ACCOUNT SUMMARY

	Beg. Values as of 2/28/21	End Values as of 3/31/21
Market Value	45,731,019	45,704,907
Accrued Interest	178,041	149,149
Total Market Value	45,909,060	45,854,056
Income Earned	57,701	76,167
Cont/WD		
Par	44,641,998	44,792,767
Book Value	44,728,759	44,834,496
Cost Value	44,720,410	44,818,175

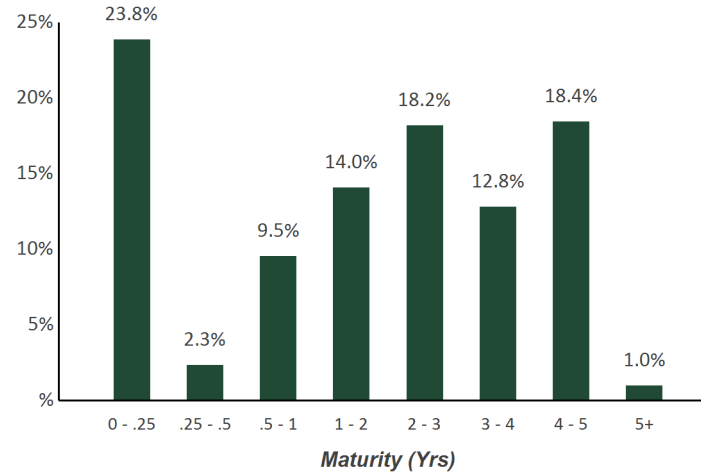
TOP ISSUERS

Government of United States	21.6%
Federal Home Loan Bank	16.1%
Local Agency Investment Fund	13.8%
Federal National Mortgage Assoc	9.9%
Bank Cash Account	8.3%
Federal Home Loan Mortgage Corp	5.1%
Intl Bank Recon and Development	2.4%
Federal Farm Credit Bank	1.7%
Total	79.0%

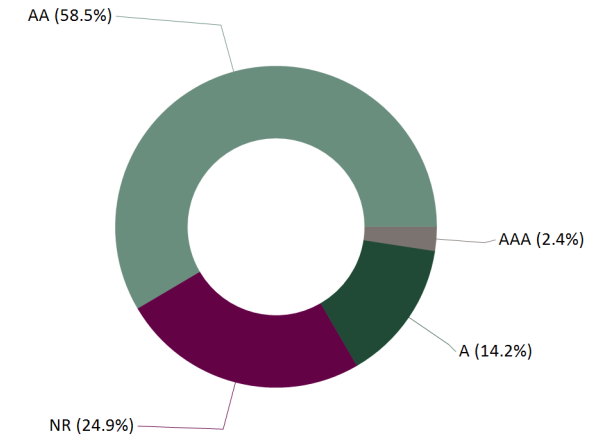
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)





PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.58
Average Coupon	1.92%
Average Purchase YTM	1.90%
Average Market YTM	0.44%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.67 yrs
Average Life	2.65 yrs

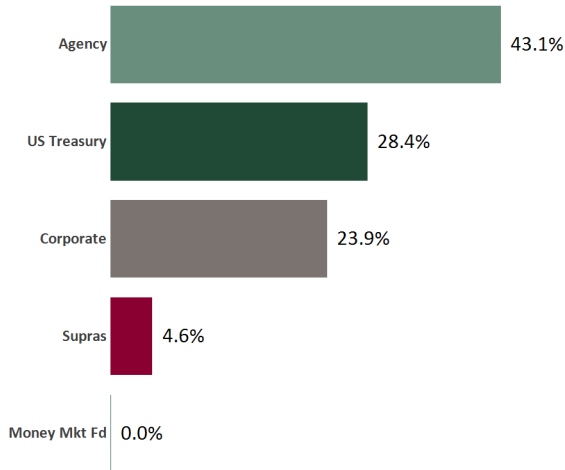
ACCOUNT SUMMARY

	Beg. Values as of 2/28/21	End Values as of 3/31/21
Market Value	34,819,412	34,810,701
Accrued Interest	171,946	140,250
Total Market Value	34,991,358	34,950,951
Income Earned	54,923	73,363
Cont/WD		0
Par	33,730,391	33,898,562
Book Value	33,817,152	33,940,290
Cost Value	33,808,803	33,923,970

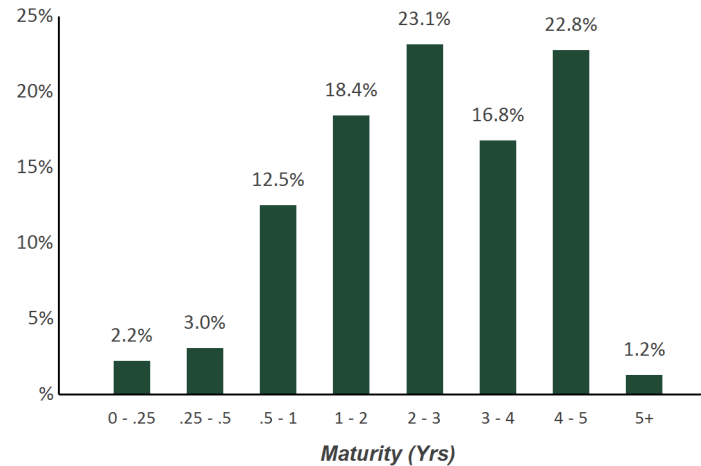
TOP ISSUERS

Government of United States	28.4%
Federal Home Loan Bank	21.1%
Federal National Mortgage Assoc	13.0%
Federal Home Loan Mortgage Corp	6.7%
Intl Bank Recon and Development	3.1%
Federal Farm Credit Bank	2.3%
US Bancorp	1.5%
Wal-Mart Stores	1.5%
Total	77.7%

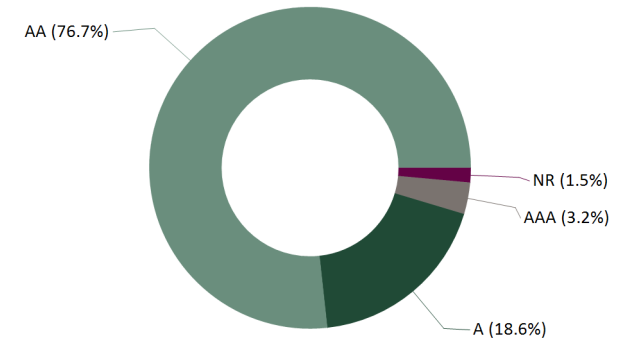
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized									
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	7/31/2009	
Walnut Valley Water District	-0.12%	-0.52%	-0.52%	1.24%	3.38%	3.39%	2.10%	1.84%	1.92%	
ICE BAML 1-5 Yr US Treasury/Agency Index*	-0.09%	-0.51%	-0.51%	-0.07%	3.31%	3.25%	1.91%	1.73%	1.71%	

*ICE BAML 1-3 Yr US Treasury Index to 8/31/10



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3137EAEC9	FHLMC Note 1.125% Due 8/12/2021	650,000.00	08/24/2016 1.30%	644,559.50 649,600.89	100.39 0.05%	652,535.00 995.31	1.43% 2,934.11	Aaa / AA+ AAA	0.37 0.36
3130AF5B9	FHLB Note 3% Due 10/12/2021	750,000.00	10/30/2018 2.96%	750,772.50 750,139.15	101.56 0.06%	761,701.50 10,562.50	1.68% 11,562.35	Aaa / AA+ NR	0.53 0.52
3135G0S38	FNMA Note 2% Due 1/5/2022	550,000.00	01/31/2017 2.01%	549,802.00 549,969.29	101.44 0.11%	557,898.55 2,627.78	1.22% 7,929.26	Aaa / AA+ AAA	0.77 0.76
313378CR0	FHLB Note 2.25% Due 3/11/2022	800,000.00	Various 1.96%	810,717.00 802,081.78	102.02 0.11%	816,134.40 1,000.00	1.78% 14,052.62	Aaa / AA+ NR	0.95 0.94
3135G0T94	FNMA Note 2.375% Due 1/19/2023	500,000.00	04/11/2018 2.70%	492,845.00 497,298.92	103.98 0.16%	519,895.00 2,375.00	1.14% 22,596.08	Aaa / AA+ AAA	1.81 1.76
313382AX1	FHLB Note 2.125% Due 3/10/2023	450,000.00	04/11/2018 2.66%	439,069.50 445,683.89	103.77 0.18%	466,966.80 557.81	1.02% 21,282.91	Aaa / AA+ AAA	1.94 1.91
313383YJ4	FHLB Note 3.375% Due 9/8/2023	625,000.00	09/28/2018 3.05%	634,237.50 629,562.36	107.55 0.26%	672,206.88 1,347.66	1.47% 42,644.52	Aaa / AA+ NR	2.44 2.36
3135G0U43	FNMA Note 2.875% Due 9/12/2023	750,000.00	10/30/2018 3.04%	744,405.00 747,185.18	106.40 0.25%	798,017.25 1,138.02	1.74% 50,832.07	Aaa / AA+ AAA	2.45 2.38
3130A0F70	FHLB Note 3.375% Due 12/8/2023	750,000.00	12/13/2018 2.93%	765,270.00 758,230.70	108.14 0.33%	811,074.00 7,945.31	1.79% 52,843.30	Aaa / AA+ AAA	2.69 2.57
3135G0V34	FNMA Note 2.5% Due 2/5/2024	575,000.00	03/06/2019 2.60%	572,263.00 573,414.22	106.21 0.30%	610,732.80 2,236.11	1.34% 37,318.58	Aaa / AA+ AAA	2.85 2.75
3130AFW94	FHLB Note 2.5% Due 2/13/2024	500,000.00	02/28/2019 2.61%	497,510.00 498,558.28	106.33 0.28%	531,644.50 1,666.67	1.16% 33,086.22	Aaa / AA+ AAA	2.87 2.78
3130AB3H7	FHLB Note 2.375% Due 3/8/2024	600,000.00	05/01/2019 2.35%	600,600.00 600,362.98	106.10 0.29%	636,593.40 910.42	1.39% 36,230.42	Aaa / AA+ NR	2.94 2.85
3133EKNX0	FFCB Note 2.16% Due 6/3/2024	750,000.00	07/02/2019 1.88%	759,847.50 756,351.28	105.48 0.42%	791,068.50 5,310.00	1.74% 34,717.22	Aaa / AA+ AAA	3.18 3.06
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	650,000.00	06/26/2019 1.85%	681,427.50 670,270.22	107.79 0.42%	700,608.35 5,554.34	1.54% 30,338.13	Aaa / AA+ NR	3.21 3.06
3130A3GE8	FHLB Note 2.75% Due 12/13/2024	700,000.00	12/23/2019 1.77%	732,445.00 724,155.09	108.02 0.56%	756,153.30 5,775.00	1.66% 31,998.21	Aaa / AA+ NR	3.71 3.51
3135G0X24	FNMA Note 1.625% Due 1/7/2025	600,000.00	02/14/2020 1.48%	604,074.00 603,142.80	103.84 0.59%	623,014.20 2,275.00	1.36% 19,871.40	Aaa / AA+ AAA	3.78 3.65



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3137EAEP0	FHLMC Note 1.5% Due 2/12/2025	600,000.00	02/14/2020 1.48%	600,486.00 600,377.11	103.34 0.62%	620,029.20 1,225.00	1.35% 19,652.09	Aaa / AA+ AAA	3.87 3.75
3135G03U5	FNMA Note 0.625% Due 4/22/2025	800,000.00	Various 0.53%	803,537.00 802,946.90	99.71 0.70%	797,680.80 2,208.34	1.74% (5,266.10)	Aaa / AA+ AAA	4.06 3.99
3130AJKW8	FHLB Note 0.5% Due 6/13/2025	600,000.00	06/10/2020 0.54%	598,866.00 599,046.30	98.97 0.75%	593,841.60 900.00	1.30% (5,204.70)	Aaa / AA+ AAA	4.21 4.14
3137EAEU9	FHLMC Note 0.375% Due 7/21/2025	400,000.00	08/12/2020 0.45%	398,456.00 398,653.82	98.38 0.76%	393,514.40 291.67	0.86% (5,139.42)	Aaa / AA+ AAA	4.31 4.26
3137EAEX3	FHLMC Note 0.375% Due 9/23/2025	700,000.00	10/07/2020 0.50%	695,758.00 696,167.91	98.11 0.81%	686,772.10 58.33	1.50% (9,395.81)	Aaa / AA+ AAA	4.48 4.43
3135G06G3	FNMA Note 0.5% Due 11/7/2025	625,000.00	11/18/2020 0.51%	624,775.00 624,791.50	98.44 0.85%	615,219.38 1,206.60	1.34% (9,572.12)	Aaa / AA+ AAA	4.61 4.52
3130AKFA9	FHLB Note 0.375% Due 12/12/2025	600,000.00	01/05/2021 0.42%	598,680.00 598,742.30	97.72 0.87%	586,314.60 918.75	1.28% (12,427.70)	Aaa / AA+ NR	4.70 4.63
Total Agency		14,525,000.00	1.82%	14,600,403.00 14,576,732.87	0.42%	14,999,616.51 59,085.62	32.84% 422,883.64	Aaa / AA+ AAA	2.87 2.79
CASH									
90CASH\$00	Cash Custodial Cash Account	3,808,816.42	Various 0.00%	3,808,816.42 3,808,816.42	1.00 0.00%	3,808,816.42 0.00	8.31% 0.00	NR / NR NR	0.00 0.00
Total Cash		3,808,816.42	N/A	3,808,816.42 3,808,816.42	0.00%	3,808,816.42 0.00	8.31% 0.00	NR / NR NR	0.00 0.00
CORPORATE									
369550BE7	General Dynamics Corp Note 3% Due 5/11/2021	350,000.00	05/23/2018 3.16%	348,446.00 349,942.55	100.28 0.50%	350,969.50 4,083.33	0.77% 1,026.95	A2 / A NR	0.11 0.11
857477AV5	State Street Bank Note 1.95% Due 5/19/2021	400,000.00	05/18/2016 2.01%	398,884.00 399,970.60	100.21 0.37%	400,838.80 2,860.00	0.88% 868.20	A1 / A AA-	0.13 0.13
69371RN44	Paccar Financial Corp Note 1.65% Due 8/11/2021	400,000.00	05/09/2017 2.40%	388,012.00 398,980.40	100.46 0.37%	401,852.00 916.67	0.88% 2,871.60	A1 / A+ NR	0.36 0.36
06406RAA5	Bank of NY Mellon Corp Callable Note Cont 1/7/2022 2.6% Due 2/7/2022	500,000.00	06/20/2017 2.35%	505,305.00 500,898.56	101.79 0.26%	508,965.00 1,950.00	1.11% 8,066.44	A1 / A AA-	0.86 0.76



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
69353RFE3	PNC Bank Callable Note Cont 6/28/2022 2.45% Due 7/28/2022	500,000.00	07/26/2017 2.42%	500,650.00 500,163.95	102.59 0.36%	512,942.00 2,143.75	1.12% 12,778.05	A2 / A A+	1.33 1.23
037833DC1	Apple Inc Callable Note Cont 8/12/2022 2.1% Due 9/12/2022	500,000.00	09/21/2017 2.29%	495,540.00 498,698.65	102.59 0.20%	512,963.00 554.17	1.12% 14,264.35	Aa1 / AA+ NR	1.45 1.35
808513AT2	Charles Schwab Corp Callable Note Cont 12/25/2022 2.65% Due 1/25/2023	500,000.00	10/30/2018 3.51%	483,170.00 492,771.59	103.95 0.36%	519,765.00 2,429.17	1.14% 26,993.41	A2 / A A	1.82 1.70
46625HJH4	JP Morgan Chase Note 3.2% Due 1/25/2023	500,000.00	08/06/2019 2.18%	516,975.00 508,903.16	105.04 0.41%	525,186.50 2,933.33	1.15% 16,283.34	A2 / A- AA-	1.82 1.77
24422ERT8	John Deere Capital Corp Note 2.8% Due 1/27/2023	450,000.00	04/11/2018 3.17%	442,606.50 447,186.25	104.45 0.35%	470,026.35 2,240.00	1.03% 22,840.10	A2 / A A	1.83 1.78
084670BR8	Berkshire Hathaway Callable Note Cont 1/15/2023 2.75% Due 3/15/2023	500,000.00	Various 3.04%	493,706.00 497,366.40	104.48 0.24%	522,404.00 611.11	1.14% 25,037.60	Aa2 / AA A+	1.96 1.76
911312BK1	UPS Callable Note Cont 3/1/2023 2.5% Due 4/1/2023	450,000.00	04/11/2018 3.11%	437,413.50 444,934.87	104.20 0.30%	468,920.25 5,625.00	1.03% 23,985.38	A2 / A- NR	2.00 1.86
58933YAF2	Merck & Co Note 2.8% Due 5/18/2023	250,000.00	08/06/2019 1.89%	258,235.00 254,640.03	105.26 0.32%	263,154.00 2,586.11	0.58% 8,513.97	A1 / AA- A+	2.13 2.06
931142EK5	Wal-Mart Stores Callable Note Cont 5/26/2023 3.4% Due 6/26/2023	500,000.00	07/31/2018 3.26%	503,095.00 501,382.01	106.65 0.30%	533,268.50 4,486.11	1.17% 31,886.49	Aa2 / AA AA	2.24 2.08
02665WCJ8	American Honda Finance Note 3.45% Due 7/14/2023	400,000.00	07/31/2018 3.38%	401,336.00 400,616.62	106.66 0.52%	426,623.60 2,951.67	0.94% 26,006.98	A3 / A- NR	2.29 2.20
89236TFN0	Toyota Motor Credit Corp Note 3.45% Due 9/20/2023	450,000.00	01/16/2019 3.38%	451,318.50 450,697.12	107.14 0.54%	482,110.20 474.38	1.05% 31,413.08	A1 / A+ A+	2.47 2.38
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 2/5/2024	500,000.00	12/23/2019 2.11%	524,265.00 516,644.04	107.63 0.58%	538,171.00 2,625.00	1.18% 21,526.96	A1 / A+ A+	2.85 2.65
06051GHF9	Bank of America Corp Callable Note 1X 3/5/2023 3.55% Due 3/5/2024	450,000.00	05/30/2019 2.62%	458,955.00 455,511.17	105.51 0.67%	474,792.75 1,153.75	1.04% 19,281.58	A2 / A- A+	2.93 1.87



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
717081EX7	Pfizer Inc. Callable Note Cont 4/28/2025 0.8% Due 5/28/2025	400,000.00	05/26/2020 0.83%	399,376.00 399,481.25	99.27 0.98%	397,096.40 1,093.33	0.87% (2,384.85)	A2 / A+ A	4.16 4.07
Total Corporate		8,000,000.00	2.64%	8,007,288.50 8,018,789.22	0.42%	8,310,048.85 41,716.88	18.21% 291,259.63	A1 / A+ A+	1.84 1.69
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	6,342,389.03	Various 0.35%	6,342,389.03 6,342,389.03	1.00 0.35%	6,342,389.03 6,461.80	13.85% 0.00	NR / NR NR	0.00 0.00
Total LAIF		6,342,389.03	0.35%	6,342,389.03	0.35%	6,342,389.03 6,461.80	13.85% 0.00	NR / NR NR	0.00 0.00
MONEY MARKET FUND FI									
60934N807	Federated Investors Govt Oblig Fund Inst.	8,561.50	Various 0.01%	8,561.50 8,561.50	1.00 0.01%	8,561.50 0.00	0.02% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund FI		8,561.50	0.01%	8,561.50	0.01%	8,561.50 0.00	0.02% 0.00	Aaa / AAA AAA	0.00 0.00
NEGOTIABLE CD									
14042TBL0	Capital One Bank USA NA Negotiable CD 2.2% Due 8/7/2023	247,000.00	08/06/2019 2.20%	247,000.00 247,000.00	100.00 2.20%	247,000.00 789.05	0.54% 0.00	NR / NR NR	2.35 2.28
7954506L4	Sallie Mae Bank Negotiable CD 0.85% Due 5/27/2025	248,000.00	05/27/2020 0.85%	248,000.00 248,000.00	100.00 0.85%	248,000.00 721.92	0.54% 0.00	NR / NR NR	4.16 4.07
856285TQ4	STATE BANK OF INDIA Negotiable CD 1.1% Due 5/28/2025	248,000.00	05/28/2020 1.10%	248,000.00 248,000.00	100.00 1.10%	248,000.00 926.77	0.54% 0.00	NR / NR NR	4.16 4.04
Total Negotiable CD		743,000.00	1.38%	743,000.00	1.38%	743,000.00 2,437.74	1.63% 0.00	NR / NR NR	3.56 3.46



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
SUPRANATIONAL									
459058FY4	Intl. Bank Recon & Development Note 2% Due 1/26/2022	500,000.00	09/21/2017 1.95%	501,010.00 500,191.29	101.48 0.19%	507,404.50 1,805.56	1.11% 7,213.21	Aaa / NR AAA	0.82 0.81
4581X0CZ9	Inter-American Dev Bank Note 1.75% Due 9/14/2022	500,000.00	08/14/2018 2.91%	477,871.50 492,113.94	102.20 0.23%	510,990.00 413.19	1.12% 18,876.06	Aaa / AAA AAA	1.46 1.44
459058JL8	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	600,000.00	12/14/2020 0.48%	600,516.00 600,485.22	98.13 0.92%	588,785.40 1,275.00	1.29% (11,699.82)	Aaa / AAA AAA	4.58 4.50
Total Supranational		1,600,000.00	1.69%	1,579,397.50 1,592,790.45	0.47%	1,607,179.90 3,493.75	3.51% 14,389.45	Aaa / AAA AAA	2.40 2.36
US TREASURY									
912828G53	US Treasury Note 1.875% Due 11/30/2021	575,000.00	12/13/2016 1.91%	574,125.95 574,882.78	101.21 0.06%	581,962.68 3,613.50	1.28% 7,079.90	Aaa / AA+ AAA	0.67 0.66
912828U81	US Treasury Note 2% Due 12/31/2021	600,000.00	01/31/2017 1.90%	602,931.70 600,447.76	101.44 0.09%	608,625.00 3,016.57	1.33% 8,177.24	Aaa / AA+ AAA	0.75 0.75
912828XW5	US Treasury Note 1.75% Due 6/30/2022	650,000.00	Various 1.81%	648,238.51 649,537.89	102.04 0.12%	663,228.80 2,859.46	1.45% 13,690.91	Aaa / AA+ AAA	1.25 1.24
9128283C2	US Treasury Note 2% Due 10/31/2022	400,000.00	02/27/2018 2.60%	389,468.75 396,429.88	102.93 0.14%	411,734.40 3,359.12	0.91% 15,304.52	Aaa / AA+ AAA	1.59 1.55
912828M80	US Treasury Note 2% Due 11/30/2022	750,000.00	10/30/2018 2.92%	723,515.63 739,200.20	103.08 0.15%	773,085.75 5,027.47	1.70% 33,885.55	Aaa / AA+ AAA	1.67 1.64
9128284S6	US Treasury Note 2.75% Due 5/31/2023	750,000.00	10/30/2018 2.92%	744,462.89 747,385.35	105.51 0.20%	791,337.75 6,912.77	1.74% 43,952.40	Aaa / AA+ AAA	2.17 2.10
912828X70	US Treasury Note 2% Due 4/30/2024	400,000.00	07/02/2019 1.78%	404,125.00 402,632.23	104.94 0.39%	419,750.00 3,359.12	0.92% 17,117.77	Aaa / AA+ AAA	3.08 2.98
9128282U3	US Treasury Note 1.875% Due 8/31/2024	575,000.00	03/04/2020 0.72%	604,311.52 597,305.35	104.71 0.48%	602,110.10 937.50	1.32% 4,804.75	Aaa / AA+ AAA	3.42 3.31
912828YV6	US Treasury Note 1.5% Due 11/30/2024	700,000.00	12/23/2019 1.72%	692,808.59 694,659.29	103.36 0.57%	723,543.10 3,519.23	1.59% 28,883.81	Aaa / AA+ AAA	3.67 3.56
912828Z52	US Treasury Note 1.375% Due 1/31/2025	575,000.00	03/04/2020 0.71%	593,328.13 589,321.09	102.86 0.62%	591,419.13 1,310.43	1.29% 2,098.04	Aaa / AA+ AAA	3.84 3.73
912828ZF0	US Treasury Note 0.5% Due 3/31/2025	750,000.00	03/26/2020 0.50%	749,912.11 749,929.69	99.32 0.67%	744,902.25 10.25	1.62% (5,027.44)	Aaa / AA+ AAA	4.00 3.95



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CAT8	US Treasury Note 0.25% Due 10/31/2025	700,000.00	02/16/2021 0.51%	691,605.47 691,810.93	97.33 0.85%	681,296.70 734.81	1.49% (10,514.23)	Aaa / AA+ AAA	4.59 4.54
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	700,000.00	01/12/2021 0.52%	694,968.75 695,185.21	97.61 0.89%	683,293.10 659.88	1.49% (11,892.11)	Aaa / AA+ AAA	4.76 4.69
91282CBH3	US Treasury Note 0.375% Due 1/31/2026	550,000.00	03/22/2021 0.85%	537,625.00 537,680.81	97.47 0.91%	536,078.40 341.85	1.17% (1,602.41)	Aaa / AA+ AAA	4.84 4.77
91282CBQ3	US Treasury Note 0.5% Due 2/28/2026	650,000.00	03/09/2021 0.83%	639,589.84 639,704.62	97.99 0.92%	636,949.30 282.61	1.39% (2,755.32)	Aaa / AA+ AAA	4.92 4.84
91282CBT7	US Treasury Note 0.75% Due 3/31/2026	440,000.00	03/29/2021 0.88%	437,301.56 437,303.04	99.09 0.94%	435,977.96 9.02	0.95% (1,325.08)	Aaa / AA+ AAA	5.00 4.89
Total US Treasury		9,765,000.00	1.44%	9,728,319.40 9,743,416.12	0.50%	9,885,294.42 35,953.59	21.64% 141,878.30	Aaa / AA+ AAA	3.12 3.06
TOTAL PORTFOLIO		44,792,766.95	1.51%	44,818,175.35 44,834,495.61	0.41%	45,704,906.63 149,149.38	100.00% 870,411.02	Aa1 / AA AAA	2.10 2.02
TOTAL MARKET VALUE PLUS ACCRUED						45,854,056.01			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	03/02/2021	60934N807	0.14	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	0.14	0.00	0.14	0.00
Purchase	03/05/2021	60934N807	7,987.50	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	7,987.50	0.00	7,987.50	0.00
Purchase	03/08/2021	60934N807	17,671.88	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	17,671.88	0.00	17,671.88	0.00
Purchase	03/10/2021	60934N807	4,781.25	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	4,781.25	0.00	4,781.25	0.00
Purchase	03/11/2021	60934N807	9,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	9,000.00	0.00	9,000.00	0.00
Purchase	03/12/2021	60934N807	625,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	625,000.00	0.00	625,000.00	0.00
Purchase	03/12/2021	60934N807	21,500.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	21,500.00	0.00	21,500.00	0.00
Purchase	03/12/2021	91282CBQ3	650,000.00	US Treasury Note 0.5% Due 2/28/2026	98.398	0.83%	639,589.84	105.98	639,695.82	0.00
Purchase	03/14/2021	60934N807	4,375.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	4,375.00	0.00	4,375.00	0.00
Purchase	03/15/2021	60934N807	6,875.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	6,875.00	0.00	6,875.00	0.00
Purchase	03/20/2021	60934N807	7,762.50	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	7,762.50	0.00	7,762.50	0.00
Purchase	03/23/2021	60934N807	1,297.92	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	1,297.92	0.00	1,297.92	0.00
Purchase	03/24/2021	60934N807	2,722.62	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	2,722.62	0.00	2,722.62	0.00
Purchase	03/24/2021	91282CBH3	550,000.00	US Treasury Note 0.375% Due 1/31/2026	97.750	0.85%	537,625.00	296.27	537,921.27	0.00
Purchase	03/26/2021	60934N807	369,319.44	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	369,319.44	0.00	369,319.44	0.00
Purchase	03/31/2021	60934N807	1,875.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	1,875.00	0.00	1,875.00	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	03/31/2021	91282CBT7	440,000.00	US Treasury Note 0.75% Due 3/31/2026	99.387	0.88%	437,301.56	0.00	437,301.56	0.00
Subtotal			2,720,168.25				2,694,684.65	402.25	2,695,086.90	0.00
Security Contribution	03/12/2021	60934N807	14,695.82	Federated Investors Govt Oblig Fund Inst.	1.000		14,695.82	0.00	14,695.82	0.00
Security Contribution	03/31/2021	60934N807	66,717.83	Federated Investors Govt Oblig Fund Inst.	1.000		66,717.83	0.00	66,717.83	0.00
Subtotal			81,413.65				81,413.65	0.00	81,413.65	0.00
Short Sale	03/12/2021	60934N807	-639,695.82	Federated Investors Govt Oblig Fund Inst.	1.000		-639,695.82	0.00	-639,695.82	0.00
Subtotal			-639,695.82				-639,695.82	0.00	-639,695.82	0.00
TOTAL ACQUISITIONS			2,161,886.08				2,136,402.48	402.25	2,136,804.73	0.00
DISPOSITIONS										
Closing Purchase	03/12/2021	60934N807	-639,695.82	Federated Investors Govt Oblig Fund Inst.	1.000		-639,695.82	0.00	-639,695.82	0.00
Subtotal			-639,695.82				-639,695.82	0.00	-639,695.82	0.00
Sale	03/12/2021	60934N807	639,695.82	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	639,695.82	0.00	639,695.82	0.00
Sale	03/24/2021	68389XAU9	500,000.00	Oracle Corp Callable Note Cont 4/8/2024 3.4% Due 7/8/2024	107.411	2.09%	537,055.00	3,588.89	540,643.89	18,079.26
Sale	03/31/2021	60934N807	437,301.56	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	437,301.56	0.00	437,301.56	0.00
Subtotal			1,576,997.38				1,614,052.38	3,588.89	1,617,641.27	18,079.26
Call	03/26/2021	44932HAH6	350,000.00	IBM Credit Corp Note 3% Due 2/6/2023	105.103	3.09%	367,861.11	1,458.33	369,319.44	0.00
Subtotal			350,000.00				367,861.11	1,458.33	369,319.44	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Maturity	03/12/2021	313382K69	625,000.00	FHLB Note 1.75% Due 3/12/2021	100.000		625,000.00	0.00	625,000.00	0.00
Subtotal			625,000.00				625,000.00	0.00	625,000.00	0.00
Security Withdrawal	03/12/2021	60934N807	14,695.82	Federated Investors Govt Oblig Fund Inst.	1.000		14,695.82	0.00	14,695.82	0.00
Security Withdrawal	03/31/2021	60934N807	66,717.83	Federated Investors Govt Oblig Fund Inst.	1.000		66,717.83	0.00	66,717.83	0.00
Security Withdrawal	03/31/2021	90CASH\$00	17,401.50	Cash Custodial Cash Account	1.000		17,401.50	0.00	17,401.50	0.00
Subtotal			98,815.15				98,815.15	0.00	98,815.15	0.00
TOTAL DISPOSITIONS			2,011,116.71				2,066,032.82	5,047.22	2,071,080.04	18,079.26

OTHER TRANSACTIONS										
Interest	03/05/2021	06051GHF9	450,000.00	Bank of America Corp Callable Note 1X 3/5/2023 3.55% Due 3/5/2024	0.000		7,987.50	0.00	7,987.50	0.00
Interest	03/08/2021	3130AB3H7	600,000.00	FHLB Note 2.375% Due 3/8/2024	0.000		7,125.00	0.00	7,125.00	0.00
Interest	03/08/2021	313383YJ4	625,000.00	FHLB Note 3.375% Due 9/8/2023	0.000		10,546.88	0.00	10,546.88	0.00
Interest	03/10/2021	313382AX1	450,000.00	FHLB Note 2.125% Due 3/10/2023	0.000		4,781.25	0.00	4,781.25	0.00
Interest	03/11/2021	313378CR0	800,000.00	FHLB Note 2.25% Due 3/11/2022	0.000		9,000.00	0.00	9,000.00	0.00
Interest	03/12/2021	037833DC1	500,000.00	Apple Inc Callable Note Cont 8/12/2022 2.1% Due 9/12/2022	0.000		5,250.00	0.00	5,250.00	0.00
Interest	03/12/2021	313382K69	625,000.00	FHLB Note 1.75% Due 3/12/2021	0.000		5,468.75	0.00	5,468.75	0.00
Interest	03/12/2021	3135G0U43	750,000.00	FNMA Note 2.875% Due 9/12/2023	0.000		10,781.25	0.00	10,781.25	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	03/14/2021	4581X0CZ9	500,000.00	Inter-American Dev Bank Note 1.75% Due 9/14/2022	0.000		4,375.00	0.00	4,375.00	0.00
Interest	03/15/2021	084670BR8	500,000.00	Berkshire Hathaway Callable Note Cont 1/15/2023 2.75% Due 3/15/2023	0.000		6,875.00	0.00	6,875.00	0.00
Interest	03/20/2021	89236TFN0	450,000.00	Toyota Motor Credit Corp Note 3.45% Due 9/20/2023	0.000		7,762.50	0.00	7,762.50	0.00
Interest	03/23/2021	3137EAEX3	700,000.00	FHLMC Note 0.375% Due 9/23/2025	0.000		1,297.92	0.00	1,297.92	0.00
Interest	03/31/2021	912828ZF0	750,000.00	US Treasury Note 0.5% Due 3/31/2025	0.000		1,875.00	0.00	1,875.00	0.00
Subtotal			7,700,000.00				83,126.05	0.00	83,126.05	0.00
Dividend	03/02/2021	60934N807	5,390.63	Federated Investors Govt Oblig Fund Inst.	0.000		0.14	0.00	0.14	0.00
Subtotal			5,390.63				0.14	0.00	0.14	0.00
TOTAL OTHER TRANSACTIONS			7,705,390.63				83,126.19	0.00	83,126.19	0.00

Statement of Compliance

As of March 31, 2021



Walnut Valley Water District

Assets managed by Chandler Asset Management are in full compliance with state law and with the District's investment policy.

Category	Standard	Comment
Treasury Issues	No Limitation	Complies
Federal Agencies	No Limitation; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued, or fully guaranteed as to principal and interest by federal agencies or U.S. government-sponsored enterprises	Complies
Municipal Securities	No Limitation; Bonds issued by the District; Registered state warrants or treasury notes or bonds issued by the State of California; Bonds of any of the other 49 states in addition to California; Including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state, or by a department, board, agency, or authority of the state, or authority of any of the other 49 states, in addition to California; Bonds, notes, warrants or other debt issued by a local agency within the State of California, including pooled investment accounts sponsored by the State of California, County Treasurers, or other local agencies or joint powers agencies.	Complies
Supranationals	"AA" rating category or higher by a Nationally Recognized Statistical Rating Organization ("NRSRO"); 30% maximum; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB)	Complies
Medium Term Notes	"A" rating category or higher by a NRSRO; 30% maximum; 5% max per issuer; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.	Complies
Negotiable Certificates of Deposit (NCD)/ Certificates of Deposit	30% maximum; 5% max per issuer; Issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank; and certificates of deposit at a commercial bank, savings bank, savings and loan association or credit union that uses a private sector entity that assists in the placement of certificates of deposit; 10% max per one private sector entity	Complies
Banker's Acceptances	40% maximum; 5% max per issuer/commercial bank; 180 days max maturity	Complies
Commercial Paper	"A-1" rated or higher by a NRSRO; "A" long-term rating category or higher by a NRSRO, if any issuer debt; 25% maximum; 5% max per issuer; 10% max of the outstanding commercial paper of any single issuer; 270 days max maturity; Issuer is a corporation organized and operating in the U.S. with assets >\$500 million; Or organized within the U.S. as a special purpose corporation trust, or limited liability company, have program-wide credit enhancements including, but not limited to overcollateralization, letters of credit, or surety bond	Complies
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, Collateralized Mortgage Obligations	"AA" rating category or better by a NRSRO; 20% maximum; From issuers other than the U.S. Treasury or a U.S. Federal Agency/GSE	Complies
Mutual Funds and Money Market Mutual Funds	Highest rating or "AAA" rated by two NRSROs; or SEC registered investment adviser with AUM >\$500 million and experience > 5 years; 20% maximum; 10% max per one Mutual Fund; 20% max per Money Market Mutual Fund	Complies
Local Agency Investment Fund (LAIF)	Maximum program limitation	Complies
Repurchase Agreements/ Reverse Repurchase Agreements	20% maximum; 1 year max maturity; Subject to further limitation by California Government Code, which, if applicable, may limit to 92 days max maturity for Reverse repurchase agreements; Not used by Investment Adviser	Complies
Prohibited Securities	Inverse floaters; Ranges notes, Interest-only strips from mortgaged pools; Zero interest accrual securities if held to maturity	Complies
Max Per Issuer	No more than 5% in any single issuer, except the US Government, its Agencies and enterprises unless otherwise specified in the investment policy	Complies
Maximum Maturity	5 years	Complies

Net of Fees Performance Report

March 31, 2021



	Porfolio	Index
Period	Net of 10.9 bps annual fee	*ML 1-5 Year US Government
1 month	-0.12%	-0.09%
3 months	-0.55%	-0.51%
Year to Date	-0.55%	-0.51%
Lastest 12 Months	1.13%	-0.07%
Inception Date	7/31/2009	7/31/2009
Since Inception	23.22%	21.88%
Annualized Since Inception	1.81%	1.71%

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Assistant General Manager
DATE: April 19, 2021
SUBJECT: Approval of Revisions to the District's Rules and Regulations

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors approve revisions to the District's Rules and Regulations.

Discussion

Article 3 "Definitions"

Added clarifying language to certain definitions as contained in Article 3.

Article 4 "Rules Applicable to Existing Customers"

Adopted in 2018, Senate Bill 998 – Water Shutoff Protection Act ("SB 998") is codified in the CA Health and Safety Code to provide additional procedural protections and expand upon the existing safeguards related to utility service disconnections in the Public Utilities Code and Government Code. Under SB 998, public water systems are required to adopt a written policy on discontinuation of residential water service for non-payment. The required policy is applicable to all residential water customers, and includes expanded notification and procedural requirements prior to service shut off for non-payment. In January 2020, the District approved its Policy on Discontinuation of Residential Water Service for Non-Payment (Policy).

As a follow-up, staff has made modifications to Article 4 of the District's Rules and Regulations consistent with the Policy and the requirements of SB 998. Additional changes were made to ensure the rules are reflective of current District practices and procedures.

Article 6 "Rules Applicable to Individual Applicants for Water Service"

The rules were updated to reflect applicable laws, developer fees, and current District practices and procedures.

Appendix B

In February 2021, the Board approved the Miscellaneous Fees Analysis, which updated the service-based fees and violation fees. Appendix B has been revised to include the updated fees detailed in the analysis.

Appendix G

Appendix G has been updated to the current Owner/Tenant Affidavit Form as referenced in Article 6.01

Appendix L (New)

In January 2020, as a requirement of SB 998, the Board approved its Policy on Discontinuation of Residential Water Service for Non-Payment (Policy). Staff has made changes to that Policy, consistent with the provisions of Article 4, and is recommending that revised Policy be formally incorporated into the District's Rules and Regulations as Appendix L.

ARTICLE 3 DEFINITIONS

Unless the context specifically indicates otherwise, the following terms shall, for the purposes of these Rules and Regulations, have the following meanings:

- 3.01 **Air-Gap**: Shall mean a physical separation between the free flowing discharge end of a potable water supply pipeline and an open or non-pressure receiving vessel. An “approved air-gap” shall be at least double the diameter of the supply pipe measured vertically above the overflow rim of the vessel and shall be in no case less than 1 inch (2.54 cm). (Additional reference: ASME A112.1.2-1991 *Air Gaps in Plumbing Systems*)
- 3.02 **Applicant**: Shall mean any person or entity who applies to receive water service from the District.
- 3.03 **Application Rate**: Shall mean the rate at which irrigation water, expressed in inches per hour, is applied to a design area.
- 3.04 **Approved Backflow Prevention Devices/Assemblies**: Shall mean those devices and/or assemblies listed as approved backflow prevention assemblies by the University of Southern California Foundation for Cross-Connection Control and Hydraulic Research.
- 3.05 **Approved Check Valve**: Shall mean a check valve that is drip-tight in the normal direction of flow when the inlet pressure is at least one (1) psi (pound per square inch) and the outlet pressure is zero. The check valve shall permit no leakage in a direction reverse to the normal flow. The closure element (e.g., clapper or poppet) shall be internally loaded to promote rapid and positive closure. (The face of the closure element and valve seat must be bronze, composition, or other non-corrodible, non-sticking material machined for easy, dependable operation.)
- 3.06 **Approved Double-Check Detector Check Assembly**: Shall mean an assembly which has previously been approved for use in this service by the District. The main assembly consists of two independently acting, spring-loaded check valves, including tightly closing shut-off valves on each side of the check valve assembly. The bypass line assembly consists of a ¾-inch meter (supplied by the District at the consumer’s expense) in series with a double-check valve. The double-check valve consists of two independently acting, spring-loaded check valves, including tightly closing shut-off valves on each side of the check valve assembly. Each double-check valve assembly shall be equipped with necessary appurtenances for testing. To be approved, these assemblies must be readily accessible for maintenance and testing, be installed a minimum of 12 inches above ground level, such that no part of the valve can be underground or in a vault, and shall provide a minimum clearance of 12 inches between each separate assembly.
- 3.07 **Approved Double-Check Valve Assembly (DC)**: Shall mean an assembly composed of two independently acting, approved check valves, including tightly closing resilient seated shut-off valves attached at each end of the assembly and fitted with properly located resilient seated test cocks.

- 3.08 **Approved Reduced Pressure Principle Backflow Prevention Device (RP)**: Shall mean an assembly containing two independently acting, approved check valves, together with a hydraulically operating, mechanically independent pressure differential relief valve located between the check valves and at the same time below the first check valve. The unit shall include properly located resilient seated test cocks and tightly closing resilient seated shut-off valves at each end of the assembly.
- 3.09 **Approved Reduced Pressure Principle Detector Backflow Prevention Assembly (RPDA)**: Shall mean a specially designed assembly composed of a line-size approved reduced pressure principle backflow prevention assembly with a bypass containing a specific water meter and an approved reduced pressure principle backflow prevention assembly. The meter shall register accurately for only very low rates of flow up to 3 gpm and shall show a registration for all rates of flow.
- 3.10 **Approved Water Supply**: Shall mean the District's water supply, the potability of which is regulated by the California Department of Health Services.
- 3.11 **Automatic Irrigation System**: Shall mean any landscape irrigation system, automatic controller, valve, and associated equipment required for the programming of effective water application rates.
- 3.12 **Auxiliary Water Supply**: Shall mean any water supply on, or available to, the premises other than the approved water supply.
- 3.13 **Backflow**: Shall mean the undesirable reversal of flow of water or mixtures of water and other liquids, gases, or other substances into the distribution pipes of the potable supply of water from any source or sources.
- 3.14 **Board**: Shall mean the Board of Directors of the Walnut Valley Water District.
- 3.15 **Commercial Service**: Shall mean the provision of water for use in connection with a premises, other than residential, devoted primarily to operations for profit or non-profit (i.e., churches, community center, governmental, and commercial/retail).
- 3.16 **Commodity Charge**: Shall mean the charge imposed by the District for all water used, whether such water use is actually metered or estimated.
- 3.17 **Connection Fee**: Shall mean the charge imposed by the District for the privilege of obtaining water service from the District by means of its water facilities.
- 3.18 **Construction Water**: Shall mean the provision of water for use in activities relating to the development of property or construction before application for service as a consumer.
- 3.19 **Consumer/Customer**: Shall mean any person supplied or entitled to be supplied with water service by the District for compensation.
- 3.20 **Contamination**: Shall mean an impairment of the quality of the water which creates an actual hazard to the public health through poisoning or through the spread of disease by sewage, industrial fluids, waste, etc.

- 3.21 **Cross-Connection**: Shall mean any unprotected actual or potential connection or structural arrangement between a public or a consumer's potable water system and any other source or system through which it is possible to introduce into any part of the potable system any used water, industrial fluid, gas, or substance other than the intended potable water with which the system is supplied. Bypass arrangements, jumper connections, removable sections, swivel or change-over devices, and other temporary or permanent devices through which or because of which backflow can occur are considered to be cross-connections.
- a. The term "direct cross-connection" shall mean a cross-connection which is subject to both back-siphonage and back-pressure.
 - b. The term "indirect cross-connection" shall mean a cross-connection which is subject to back-siphonage only.
- 3.22 **Direct Cost**: Shall mean actual or estimated costs incurred by the District for new metered services, main extensions, appurtenances, hydrants, fire services, etc., including but not limited to hardware, material, labor, fittings, paving, meters, pipe, etc. (Direct Cost does not include District Administrative Charge, Acreage Supply Charge, Reservoir Capacity Charge, or Water Supply Charge.)
- 3.23 **District**: Shall mean the Walnut Valley Water District, Walnut, California.
- 3.24 **District Administrative Charge**: Shall mean a percentage to be added to the total direct cost of a project charged a consumer or developer as specified in these Rules and Regulations in order to determine the total project cost of service to be charged. This percentage reimburses the District for labor-related charges of time not directly charged, but expended by District administrative and managerial staff, and for other indirect general and administrative costs.
- 3.25 **District's Water System**: Shall mean all real estate, fixtures, personal property, appliances, facilities, and appurtenances owned, controlled, operated, or managed by the District in connection with or to facilitate the diversion, development, storage, supply, distribution, sale, furnishing, transmission, measurement, or treatment of water for irrigation, industrial, municipal, domestic, or other beneficial use.
- 3.26 **Domestic Use**: Shall mean water normally used in and around a consumer's habitat, relating to use by a family unit or household.
- 3.27 **Engineer**: Shall mean a qualified registered engineer appointed to act for the District.
- 3.28 **Excavation**: Shall mean any removal of soil or paving necessary for the installation of below ground facilities or objects, or for exploration purposes to determine size and location of existing utilities, structures, and other facilities.
- 3.29 **Excavator**: Shall mean any person, company, or corporation causing an excavation to take place.
- 3.30 **Health Agency**: Shall mean, unless otherwise specified, the California State Water Resources Control Board Division of Drinking Water or the Los Angeles County Health Department.

- 3.31 **Industrial Service**: Shall mean the provision of water to industrial premises where the water is used primarily in manufacturing or processing activities.
- 3.32 **Infiltration Rate**: Shall mean the rate at which the soil will accept water, expressed in inches per hour, during an irrigation period.
- 3.33 **Irrigation Design Area**: Shall mean the specific land area designated to be irrigated through on-site facilities when used in reference to landscape sprinkler irrigation systems.
- 3.34 **Irrigation Service**: Shall mean the provision of water for commercial, agricultural, floracultural, or horticultural use and billed under the potable water commodity rate.
- 3.35 **Landscape Sprinkler Irrigation System**: Shall mean all equipment and materials required for applying irrigation water to the design area from the service connection, including piping, valves, sprinkler heads, and appurtenances.
- 3.36 **Main Extension**: Shall mean the extension of water distribution mains beyond existing facilities in accordance with the provisions of the rules applicable to main extensions included herein.
- 3.37 **Manager**: Shall mean the General Manager of the Walnut Valley Water District, or the person authorized by the Manager or the Board to act for the General Manager.
- 3.38 **Non-potable Water**: Shall mean that water that has not been treated for human consumption in conformance with the Drinking Water Standards referred to in the definition of potable water.
- 3.39 **Off-site Facilities**: Shall mean facilities under the control of the District including, but not limited to, water pipelines, reservoirs, pumping stations, valve connections, supply interties, and other appurtenances and property up to the service connection with the consumer's facilities.
- 3.40 **On-site Facilities**: Shall mean facilities under the control of the applicant, owner, or consumer including, but not limited to, commercial and industrial building water systems, landscape irrigation systems, and agricultural irrigation systems. The on-site facilities shall be those downstream of the service connection, which shall normally be the downstream end of the meter tailpiece.
- 3.41 **On-site Recycled Water Supervisor**: Shall mean a qualified person designated by the recycled water customer and approved by the District. This person shall be knowledgeable in the construction and operation of the on-site facilities and in the application of the guidelines, criteria, standards, and rules and regulations for recycled water and shall be responsible for maintaining plans, records, notifying the District of any changes, and overseeing all repairs.
- 3.42 **Permanent Water Customer**: Shall mean a potable water user who is supplied with permanent water service.

- 3.43 **Permanent Recycled Water Customer:** Shall mean a recycled water user who is supplied with permanent water service.
- 3.44 **Permanent Water Service:** Shall mean a provision for permanent use of District water (recycled or potable) by a Permanent Water Customer or Permanent Recycled Water Customer, as applicable.
- 3.45 **Permanent Water Service Line:** Shall mean the District's facility between its potable or recycled distribution water mains and the water service connection.
- 3.46 **Person:** Shall mean an individual, corporation, company, association, partnership, municipality, public utility, or other public body or institution.
- 3.47 **Pollution:** Shall mean an impairment of the quality of the water to a degree which does not create a hazard to the public health but which does adversely and unreasonably affect the aesthetic qualities of such waters for domestic use.
- 3.48 **Potable Water:** Shall mean that water furnished to the consumer which does not endanger the lives or health of human beings and conforms to the latest edition of the United States Public Health Service Drinking Water Standards, the California Safe Drinking Water Act, Environmental Protection Agency, or any other applicable standards.
- 3.49 **Potable Water System:** Shall mean the facilities by which water is conveyed to the District's consumers for human consumption.
- 3.50 **Premises:** Shall mean the integral property or area, including improvements thereon, to which water service is, or is to be, provided.
- 3.51 **Private Fire Protection:** Shall mean the provision of standby quantities and pressures of water as available for fire protection purposes through sprinkler systems and fire hydrants located on private property rather than through public fire hydrants operated by public authorities for general fire protection.
- 3.52 **Property Owner or Owners:** Shall mean the holder of legal title, contract purchaser, or lessee under a lease with an unexpired term of more than one (1) year jointly with the holder of title.
- 3.53 **Public Agencies:** Shall be defined as any governmental agency within the State of California and include cities, school districts, the Los Angeles County Department of Public Works, other public water purveyors, and municipally held utilities.
- 3.54 **Recycled Water:** Shall mean all water as defined in Title 22, Division 4, Chapter 3, of the California Code of Regulations, hereinafter referred to as Title 22, which, as a result of treatment of domestic wastewater, is suitable for a direct beneficial use or a controlled use that otherwise could not occur, such treatment of domestic wastewater having been accomplished in accordance with the criteria, including the level of constituents in combination with the means for assurance of reliability as set forth in Title 22.

As used in this District, however, the term "recycled water" shall additionally mean non-potable water consisting not only of recycled water as defined by Title 22 but also

consisting of other non-potable water, such as untreated Colorado River or State project water received from the Metropolitan Water District of Southern California and non-potable well water. Uses for which recycled water purveyed by the District are suitable or permitted shall be determined in accordance with the standards for treatment and water quality requirements as set forth in Title 22.

- 3.55 **Recycled Water Distribution System**: Shall mean, individually or collectively, any recycled water facility or facilities financed, constructed, and dedicated to the District by an applicant, owner, or consumer, or financed and constructed by the District itself. The District shall determine what facilities are part of a distribution system from time to time as necessary. Recycled water facilities are intended to provide recycled water for uses such as landscape irrigation, agricultural irrigation, and industrial process water. The District's determination in this regard shall be final and conclusive.
- 3.56 **Recycled Water Service Agreement**: Shall mean a contract between the District and the applicant, owner, or consumer which may have to be executed as a precondition for obtaining a Recycled Water Use Permit.
- 3.57 **Recycled Water Service Line Charge**: Shall mean a charge imposed by the District as a charge for installation by the District of recycled water meters and service lines.
- 3.58 **Recycled Water Use Permit**: Shall mean the processed and approved application and agreement with the District for recycled water service.
- 3.59 **Record Drawings**: Shall mean drawings that correctly show the completed facilities as constructed or modified.
- 3.60 **Residential Service**: Shall mean the provision of water to a residence for domestic use.
- 3.61 **Security Deposit**: Shall mean moneys required upon a determination of the applicant's creditworthiness, or by reason of nonpayment of water charges. (The amount is specified in Appendix B.)
- 3.62 **Service**: Shall mean water service.
- 3.63 **Service Lateral**: Shall mean all of the pipe, fittings, and valves necessary to make the connection from the District's main to the consumer's meter.
- 3.64 **Service Connection**: Shall mean the terminal end of a service connection from the public potable or recycled water system; i.e., where the water purveyor may lose jurisdiction and sanitary control of the water at its point of delivery to the consumer's water system.
- 3.65 **Subservice Installation**: Shall mean a submeter installed by a consumer beyond a District meter for purposes of separating water use for multiple tenants.
- 3.66 **Surcharge**: Shall mean a charge imposed by the District for the provision of special service not normally provided by the District.
- 3.67 **Temporary Water Customer**: Shall mean a potable water user who is supplied with temporary water service.

- 3.68 **Temporary Recycled Water Customer:** Shall mean a recycled water user who is supplied with temporary water service.
- 3.69 **Temporary Water Service:** Shall mean a provision for short-term use of District water, either potable or recycled, for temporary needs such as seasonal sales or minor construction.
- 3.70 **Total Project Cost:** Shall mean all costs related to new construction for individual metered services, water main extensions, appurtenances, hydrants, fire services, District Administrative Charge, Acreage Supply Charge, Reservoir Capacity Charge, etc.
- 3.71 **Ultra-Low-Flush Toilets:** Shall mean toilets for which water use does not exceed 1.6 gallons per flush.
- 3.72 **Unauthorized Discharge:** Shall mean any release of any water that violates the provisions of these Rules and Regulations or of any and all applicable Federal, State, or local statutes, regulations, ordinances, contracts, or other requirements.
- 3.73 **Unpolluted Water:** Shall mean water to which no unwholesome constituent has been added, either intentionally or accidentally.
- 3.74 **Wastewater Constituents and Characteristics:** Shall mean the individual chemical, physical, bacteriological, and radiological parameter, including volume and flow rate, and such other parameters that serve to define, classify, or measure the quality and quantity of wastewater.
- 3.75 **Water Service Connection:** Shall mean the point of connection of the customer's or consumer's water line with the water service line of the District, which shall normally be the downstream end of the water meter setter tailpiece.
- 3.76 **Water Supplier:** The District.
- 3.77 **Water User:** Any person obtaining water from the District's water supply system.

- END OF ARTICLE 3 -

ARTICLE 4 RULES APPLICABLE TO EXISTING CUSTOMERS

4.01 DESCRIPTION OF SERVICE

4.01.01 **Quantities:** The District will use its best efforts to supply water dependably and safely in adequate quantities and pressures to meet the reasonable needs and requirements of customers but does not guarantee any specific pressures or flows.

4.01.02 **Pressures:** The District reserves the right to modify the pressure supplied to a region or individual service. The District's goal is to maintain normal operating pressure of not less than 40 pounds per square inch or more than 125 pounds per square inch at the service connection. Except during periods of hourly maximum demand, the pressure goal at the time of peak seasonal loads is to be not less than 30 pounds per square inch. During periods of hourly minimum demand, the pressure goal is to be not more than 150 pounds per square inch. However, there exist some isolated areas where pressure normally drops below 40 pounds per square inch or exceeds 125 pounds per square inch. Generally, variations in pressure under normal operation will not exceed 50 percent of the average operating pressure. (The average operating pressure will be determined by computing the arithmetical average of at least 24 consecutive hourly pressure readings.)

4.01.03 **Potable Water Quality:** Whenever furnished for human consumption or for domestic use, the District will endeavor to provide water that is wholesome, potable, in no way harmful or dangerous to health, and, insofar as practicable, free from objectionable odors, taste, color, and turbidity.

4.01.04 **Recycled Water Quality:** Generally, recycled water supplied by the District will meet all applicable standards set forth in Title 22, Division 4, California Code of Regulations. The District will endeavor to maintain the quality of the water received from sources outside the control of the District; however, the District cannot guarantee recycled water quality.

4.01.05 **Other Limitations:** The District shall not be liable for any damage resulting from inadequate capacity, defective plumbing, broken or faulty service lines or water mains, or damage resulting from any condition of the quality of the water itself, or any substance that may be mixed with or be in any water as delivered to any customer or any conditions beyond the control of the District, or otherwise.

4.01.06 **Responsibility for Loss or Damage:** Customers shall accept such conditions of pressure, quality, and service as are provided by the District system and hold the District harmless from any loss or damage to customer resulting from the District's failure to meet the service goals

stated within this article, due to low or high pressure conditions, any interruptions in service, or any change in pressure.

4.02 CONDITIONS OF SERVICE AND RIGHTS OF THE DISTRICT AND CUSTOMERS

4.02.01 **Notice to Customers:** Notice to a customer will normally be in writing and will be delivered or mailed to the customer's last known address. In emergencies or when circumstances warrant, the District, where feasible, will endeavor to promptly notify the customer affected and may make such notification orally, either in person or by telephone, or by leaving a written notice at the service premises.

4.02.02 **Notice from Customers:** A customer may make notification in person, or by telephone or letter, to the District office.

4.02.03 **Change in Customer's Equipment, Operations, or Land Use:** A customer making any material change in the size, character, or extent of the equipment, operations, or nature of land use (such as using water for commercial activities where water had been previously used for residential purposes only) shall immediately give the District written notice of the nature and extent of the change.

4.02.04 **Continuity of Service:**

4.02.04.01 **Emergency Interruptions:** The District will make all reasonable efforts to prevent interruptions to service and, when such interruptions occur, will endeavor to re-establish service with the shortest possible delay consistent with the safety of customers and the general public.

Where an emergency interruption of service affects the service to any public fire protection device, the District will promptly endeavor to notify the Fire Chief, or other public official responsible for fire protection, of such interruption and of subsequent restoration of normal service.

4.02.04.02 **Scheduled Interruptions:** Whenever the District finds it necessary to schedule an interruption in service, it will, when feasible, notify all customers to be affected by the interruption, stating the approximate time and anticipated duration of the interruption. Scheduled interruptions will be made at such hours as will provide the least inconvenience to customers, consistent with reasonable utility operations.

Where public fire protection is provided by the mains affected by the interruptions, the District will promptly endeavor to notify the Fire Chief, or other public official responsible for fire protection, stating the approximate time and anticipated duration. In addition, the Fire Chief, or

other public official responsible for fire protection, will be notified promptly upon restoration of service.

4.02.04.03 **Apportionment of Supply During Times of Shortage:** During times when the District determines that a water supply shortage or threatened water shortage exists and it appears the demand for water consumption exceeds or threatens to exceed the District's available allocation, the District's Board may implement the water supply shortage stages established in the District's water conservation ordinance by Resolution and public announcement. In the absence of direction from the Board or such authorities, the District will apportion the supply in the manner that appears most equitable under circumstances then prevailing and with due regard to public health and safety in accordance with State Law. *[Updated 6/22/09]*

4.02.04.04 **Loss or Damage:** The District will not be liable for any damage or loss resulting from an emergency, scheduled interruption of water service, or from any act of the District in connection with the repair or replacement of District facilities required by such emergency or interruption.

4.02.05 **Ownership of Facilities on Customer's Premises:** The service lateral, copper setter, meter, hand valve, and meter box located within public right-of-way or wholly or partially upon a customer's premises are the property of the District. No rent or other charge will be paid by the District where the District-owned service facilities are located on a customer's premises.

4.02.06 **District Access to Customer's Premises:** The District shall at all reasonable hours have access to meters, service connections, and other property owned by the District which may be located on customer's premises for purposes of installation, maintenance, operation, removal of the property, or termination of service. The customer's system shall be open for inspection at all reasonable times to authorized representatives of the District. Any inspection work or recommendations made by the District or its agents in connection with plumbing or appliances, cross-connections, or any use of water on the customer's premises, either as a result of a complaint or otherwise, may be subject to a charge dependent upon the service rendered.

4.02.07 **District's Responsibilities for Damage or Loss to Customer:** The District will not be responsible for any loss or damage caused by any negligence or wrongful act of a customer or of a customer's authorized representative in operating or using any or all appliances, facilities, or equipment owned or furnished by the District.

4.02.08 **Customer's Responsibilities for District Property:** Upon an appropriate finding by the District, the customer may be held responsible, for any and all damage to District meters and other property resulting

from removal, damage, or misuse of District property and will be responsible for the use or operation of appliances and facilities on customer's premises, including, but not limited to, damage caused by steam, hot water, or chemicals. *[Updated 6/19/07]*

4.02.09 **Resale of Water:** Except by special written agreement with the District, no customer shall resell or deliver any water received from the District to a property other than that specified in the application for service. When property provided with a service connection is subdivided, the service connection shall be considered as belonging to the lot or parcel of land which it directly enters. Except by special permission of the District's Board, a service connection shall not be used to supply water to any parcel of land other than the parcel on which the service connection is located and for which all relevant connection fees have been paid, including, but not limited to, Reservoir Capacity Charge and Acreage Supply Charge.

4.02.10 **Access to District Customer Records by Public Agencies:** The District shall make available a copy of any District customer record not exempt from disclosure in accordance with the Public Records Act as follows:

4.02.10.01 **Disclosure of Water Usage Data to Public Agencies:** The District will, pursuant to Government Code Section 6254.16, provide water usage data for its customers upon the completion and filing of the Public Agency Request for Customer Information form (Appendix J) by an officer or employee of another governmental agency when necessary for the performance of its official duties.

4.02.10.02 **Form of Request:** The request for a copy of District customer records must be in writing and must describe, with reasonable particularity, a record readily identifiable by District personnel.

4.02.10.03 **District Determination of Compliance:** The District, within ten (10) days of actual receipt of a proper request, shall determine whether to comply with the request and will notify the person making the request of such determination and the reasons therefore.

4.02.10.04 **Extension of Time for Determination:** In unusual circumstances, as specified below, the time for determination of District compliance may be extended for a period not to exceed ten (10) working days, by written notice from the Manager to the person making the request, setting forth the reasons for the extension and the date on which a determination will be mailed. Unusual circumstances are:

- a) The need to search District facilities or other locations that are separate from the main office.
- b) The need to search for, collect, and examine a voluminous amount of separate and distinct records demanded in a single request.

4.02.10.05 **No Compilation or Extraction:** The District will provide, unless impracticable to do so, an exact copy of the record requested. The District is not obligated to create a compilation or extract of its records in response to a request.

4.02.10.06 **Fee:** By Resolution No. 5-02-420, the District has established charges for reproduction of District public records (see Section III-D of Appendix J).

4.03 RATES AND CHARGES

General Provisions. Rates and charges for water consumption, as specified under various classifications of service and other miscellaneous charges, are set by the Board from time to time. Current rates and charges set forth in the attached appendices according to section and rate classification as set forth below:

4.03.01 **Potable Water Retail Rates:** Retail charges consist of a monthly meter charge, commodity charge, pump zone charge, and drought rate surcharge. The monthly meter charges are based on meter size and do not vary based on the amount of water delivered. The commodity charge applies to all water passing through the meter and is assessed at the commodity rate. Pump zone surcharges are based upon water usage, and cover the costs incurred to pump water to customers in higher elevation pumping zones. Drought rate surcharges may be imposed to adjust water rates by a specified percentage depending upon the severity of the water supply shortage. The amounts currently set for the rates is contained in Appendix A of these Rules and Regulations. (Updated 4/19/21)

4.03.02 **Potable Water Wholesale Rate:** Wholesale charges, which shall apply to those water deliveries determined by the General Manager to be wholesale deliveries at his or her discretion, consist of two types of charges – a monthly base rate and a commodity rate charge. The monthly base rate is determined by the size of the meter and is fixed irrespective of the quantity of water passing through the meter. The commodity charge applies to all water passing through the meter and is assessed at the commodity rate. The amount currently set for the base and commodity rate is contained in Appendix A of these Rules and Regulations.

4.03.03 **Potable Water Irrigation Rate:** No irrigation rate is available.

4.03.04 **Construction Rate:** Water for construction purposes may be obtained by licensed contractors from District facilities on a metered or unmetered

basis as determined by the District. Special rates, hook-up charges, advance payments, and conditions apply to water obtained for construction purposes as set forth in Appendix A and as specified in the District's Permit To Use District Facilities, which can be obtained upon written application by the contractor on the approved permit form, a copy of which is included as Appendix D.

4.03.05 **Recycled Water Rates:** Recycled water charges consist of two charges – a monthly meter charge and a commodity rate charge. The monthly charge is determined by the size of the meter and is fixed irrespective of the quantity of water registered through the meter. The commodity charge applies to all recycled water passing through the meter and is assessed at the recycled water commodity rate. The amounts currently set for the rates are contained in Appendix A of these Rules and Regulations.

4.03.06 **Private Fire Protection Rates:** Private fire protection rates are based on the three different types of private fire hydrants or services found in the District. These rates are in addition to any commodity charges.

4.03.06.01 **Type One Private Fire Hydrant:** Type one private hydrants are connected directly to the District's public water system within an on-site District easement on private, commercial, industrial, institutional, apartment, or condominium property. Maintenance of type one private fire hydrants is performed by the District. Each type one private fire hydrant shall be assessed a monthly charge as set forth in Appendix A.

4.03.06.02 **Type Two Private Fire Hydrant:** Type two private hydrants are installed downstream of detector checks. Each private automatic sprinkler system, including those with type two on-site hydrants and fire hose racks connected to District lines by means of a detector check valve with metered bypass, shall be assessed a monthly service charge based on the size of the detector check as set forth in Appendix A. This service classification will not be charged for any water used for fire suppression, fire drill, or test purposes provided the District is given advance notice of any fire test or drill, or where water used for fire suppression can be verified. All other unauthorized use, either registered by the bypass or estimated by the magnitude of the flow, will be invoiced at the construction water rate. In some instances, the customer's unauthorized use of water may be unintentional, such as in the case of a leak in the water line. In such cases, and upon written request by the customer, the District will investigate to determine whether the unauthorized use was intentional or unintentional. Upon a determination by the District that the unauthorized use was unintentional, the customer will be given 90 days to correct the problem

causing the unintentional unauthorized use. Billing for intentional unauthorized use will be determined by multiplying the consumption recorded on the bypass meter by a factor of 50. Maintenance of type two hydrants shall be the responsibility of the owner. (Updated 10/18/05)

4.03.06.03 **Type Three Private Fire Hydrants:** Type three private fire hydrants are connected to the public system by means of a fire-rated water meter. Water used in fire suppression will be measured by the fire-rated meter and billed at the Potable Water Commodity Rate as specified in Appendix A. Where such a service exists, no separate charge for private fire protection shall exist. Maintenance of type three private fire hydrants shall be the responsibility of the owner.

4.03.07 **Miscellaneous Charges** [Updated 4/19/21]: In order to recover the costs associated with late payments, disconnections, and/or damages sustained by the District, the specified items listed below are charged to customers, the amounts of which are approved by the Board and set forth in Appendix B.

4.03.07.01 **Reconnection Charge:** The reconnection charge is the fee charged to reconnect water service that has been disconnected due to non-payment, returned payment, or other violations of the District's Rules and Regulations.

4.03.07.02 **Security Deposit:** If the service was disconnected due to non-payment, the nonpayment which led to the disconnection shall be deemed to be evidence of non-creditworthiness, and the customer may then be required to make a security deposit in an amount determined by the Board and set forth in Appendix B.

4.03.07.03 **Returned Check, Credit Card, or ACH Payment Charge:** When a customer payment of water service or other charges is returned or rejected, the customer will be assessed a returned payment charge based on the type of payment that was returned or rejected. The amount of that charge is set forth in Appendix B.

4.03.07.04 **Meter Test Charge:** The District shall endeavor to keep the meters in good condition and registering accurately. Any customer may request that the meter be examined and tested to determine if it is correctly recording water delivered through it. If such examination and test reveal that quantities of water recorded by the meter fall outside of a range between 97 percent and 103 percent of the actual quantities of water passed through the meter during the test, then the cost of such test shall be paid by the

District. If the meter is found to be registering at or within the parameters set (3 percent of accuracy), then the actual cost of such test shall be paid by the customer. Any adjustment to water bills shall be made in accordance with Article 4.04.10.

- 4.03.07.05 **Pulled Meter Charge:** If a customer's service has been disconnected and the meter is in the process of or has been removed from the premises, then the customer shall pay a Pulled Meter Charge along with any other charges before the service and meter can be reconnected.
- 4.03.07.06 **Property Damage:** If a customer, new applicant or developer is found to be responsible for any damage done to District property, such damages shall be reimbursed to the District at cost plus District Administrative Burden. If responsibility for such damage cannot be determined, charges for such damage may be billed to the current customer or property owner.
- 4.03.07.07 **Unauthorized Water Use Charge:** Any person making an unauthorized use of water from or through any District facility will be assessed an Unauthorized Water Use Charge. The cost of any water taken, if approximate use can be determined, will also be collected using the current construction water rate.
- 4.03.07.08 **District Administrative Burden:** For any services not included in the rates and charges specified in Appendix A, the District may assess a charge for Administrative Burden at the sole discretion and in an amount determined by the General Manager.
- 4.03.07.09 **Late Charge:** Bills for service are due and payable upon receipt. If payment for a bill rendered is not received within 20 days of the "Bill Prepared" date, a Late Charge, in the amount specified in Appendix B will be added to any outstanding charges.
- 4.03.07.10 **Notice of Termination Charge:** If no payment has been received in response to an Overdue Notice, or other notification, the District will make a reasonable, good-faith effort to contact the customer by a Notice of Termination at the premises in the manner provided in Section 4.04.07.04, or as specified in the District's Policy on Discontinuation of Residential Water Service for Non-Payment, set forth in Appendix L. A Notice of Termination Charge will be charged and added to the customer's bill for such service.

4.03.07.11 **Unauthorized Meter Turn-On Charge:** Once a meter lock-off has been performed for any reason, it may only be unlocked by District personnel. Unauthorized meter turn-ons shall be assessed an Unauthorized Meter Turn-On Charge. Any additional costs incurred by the District to prevent unauthorized use shall be added to any outstanding charges payable by the responsible customer.

4.04 BILLING PROCEDURES

4.04.01 **Joint Service:** No joint service is allowed. An individual party will be solely liable for payment of bills.

4.04.02 **Re-establishment of Credit:** A customer whose service has been disconnected for nonpayment of bills will be required to pay any unpaid balance due the District for the premises for which service is to be restored. He/she may additionally be required to make a security deposit, in an amount specified in Appendix B, for the service in question and pay a reconnection charge, also as specified in Appendix B, before service is restored.

4.04.03 **Bankruptcy of Customer:** Pursuant to the Bankruptcy Act (P.L. 95-598), the District shall not alter, refuse, disconnect service to, or discriminate against, a customer, or a trustee of a customer, solely on the basis that a debt owed by the customer to the District for service rendered before issuance of the order for relief was not paid when due. It shall be the responsibility of the customer to supply the District with a copy of any applicable order for relief. The District shall disconnect service if neither the customer nor the trustee, within twenty (20) days after the date of the order for relief, furnishes adequate assurance of payment in the form of an advance payment for service after such date. As used herein, "adequate assurance of payment" shall mean an advance payment in an amount equal to the highest of the last six billings rendered to the customer, or for the customer's property if customer has not occupied the property for that period of time prior to the order for relief. As used herein, "order for relief" shall have the same meaning as given to it in the Bankruptcy Act. The commencement of a voluntary case under the Bankruptcy Act shall constitute an order for relief. Service may be disconnected in accordance with the rules of the District upon nonpayment for service rendered after the order of relief.

4.04.04 **Refund of Advance Payment:** Upon termination of service, the District will refund the balance of the customer's advance payment for that service in excess of any unpaid bills or charges. Refunds will be made in a reasonable period of time.

4.04.05 **Rendering and Payment of Bills:** Bills for service will be rendered for each customer on a monthly basis unless otherwise provided for in the rate schedules. Bills for service are due and payable upon presentation. It is the consumer's responsibility to assure that payments are received by the District in a timely manner. Partial payments are not authorized

unless prior approval has been received from the District. Collection of closing bills may be made at the time of presentation. Bills will be computed as follows [Updated 4/19/21]:

4.04.05.01 Meters will be read at regular intervals for the preparation of periodic bills and as required for the preparation of opening bills, closing bills, and special bills.

Opening and closing bills for less than the normal billing period shall consist of charges for actual water consumption and a proration of the monthly meter charge.

4.04.05.02 Bills for metered service will show the meter reading for the current and previous meter reading period for which the bill is rendered, the number of units, date, and days of service for the current meter reading.

4.04.05.03 Each meter on a customer's premises will normally be billed separately. The readings of two or more meters will not be combined except where the combination of meter readings is specifically provided for in the applicable rate schedule or where the District's operating convenience or necessity may require the use of more than one meter or a battery of meters. In the latter case, the monthly minimum or readiness-to-serve charge will be determined from the monthly minimum or readiness-to-serve charges of the applicable rate schedule on the basis of a meter size equivalent in discharge area to the total combined discharge areas of such meters.

4.04.05.04 District billings shall be paid in legal tender of the United States of America. Notwithstanding the foregoing, the District shall have the right to refuse any payment of such billings in coin.

4.04.06 **Residential Water Service: Overdue Bills and Discontinuation of Service:** The Policy on Discontinuation of Residential Water Service for Non-Payment (Discontinuation Policy), set forth in Appendix L, shall apply to the discontinuation of residential water service for non-payment. In the event of any conflict between that Discontinuation Policy and any other policy, or rule, the Discontinuation Policy shall prevail. (Updated 4/19/21)

4.04.07 **Non-Residential Water Service: Overdue Bills and Discontinuation of Service** [Updated 4/19/21]: The following rules apply to non-residential customers whose bills remain unpaid for more than twenty (20) days following the invoice date:

4.04.07.01 **Small Balance Accounts:** If less than a minimum bill remains unpaid on any billing, it shall be carried over and added to the next billing period as specified in Appendix B.

- 4.04.07.02 **Overdue Notice:** If payment for a bill rendered is not made on or before the twentieth (20th) day following the “Bill Prepared” date, an Overdue Notice of nonpayment will be mailed to the water service customer approximately fifteen (15) days prior to the possible disconnection date identified in the Overdue Notice. A Late Charge, in the amount specified in Appendix B, shall be assessed and added to the outstanding balance. Upon receipt of the Overdue Notice of nonpayment and up to two (2) working days prior to the date set for disconnection, the customer may request an alternative payment arrangement pursuant to Article 4.04.11.
- 4.04.07.03 **Contents of Overdue Notice:** The Overdue Notice shall contain the following information:
- a) Customer’s name and address
 - b) Amount in arrears
 - c) Date and time by which payment must be made
 - d) Procedures for requesting amortization of the unpaid balance
 - e) Possible sources for obtaining assistance
 - f) Telephone number of the District representative who can provide additional information
 - g) Date of disconnection
- 4.04.07.04 **Notice of Termination:** Forty-eight hours prior to the scheduled disconnection date set forth in the Overdue Notice, the District shall make a reasonable, good-faith effort to contact the customer by telephone or in person (whenever possible) and provide them with the information set forth in Article 4.04.07.03.
- 4.04.07.05 **Turn-Off Deadline:** Payment for water service charges must be received by the District no later than 4:30 p.m. on the date specified in the Overdue Notice. Postmarks are not acceptable.
- 4.04.07.06 **Waiver of Overdue Notices to Public Agency:** Public agencies, because of usual sound financial base and variations in warrant payment procedures, will not be sent Overdue Notices for nonpayment of current accounts.
- 4.04.07.07 **Notification of Returned Check Disposition:** Upon receipt of a returned check rendered as remittance for water service or other charges, the District will consider the account not paid. The District will attempt to notify the customer in person and leave a Notice of Termination of water service at the premises. Water service will be disconnected if the amount of the returned check and

returned check charge are not paid by the due date specified on the notice. To redeem a returned check and to pay a returned check charge, all amounts owing must be paid by cash or certified funds.

4.04.07.08 **Returned Check Tendered as Payment for Water Service Disconnected for Nonpayment:**

- a) If the check tendered and accepted as payment which resulted in restoring service to an account that had been disconnected for nonpayment is returned as non-negotiable, the District may immediately disconnect said water service without further notice. The customer's account may only be reinstated by receipt of outstanding charges in the form of cash or certified funds. Once the customer's account has been reinstated, the account will be flagged for a one-year period indicating the fact that a non-negotiable check was issued by the customer.
- b) If at any time during the one year period described above, the customer's account is again disconnected for nonpayment, the District may require the customer to pay cash or certified funds to have said water service restored.

4.04.07.09 **Assessment for Unpaid Charges:** If prior attempts to collect unpaid charges for water or other services have been unsuccessful, such unpaid charges may become an assessment against the property for which the services were provided. Such assessments shall constitute a lien against that property, which lien may be recorded against the property to secure repayment of the delinquent amount. Any associated lien fees and accrued interest, as set forth in Appendix B, will be added to the balance of the unpaid charges.

4.04.08 **Residential Water Service: Disputed Bills (Appeals Procedure):** The procedure to be used to contest the accuracy of water or non-water charges upon receipt of a bill for water service is included in the District's Discontinuation Policy, set forth in Appendix L. (Updated 4/19/21)

4.04.09 **Non-Residential Water Service Disputed Bills (Appeals Procedure):** The procedure to be used to contest the accuracy of water or non-water charges upon receipt of a bill for water service is as follows [*Updated 4/19/21*]:

4.04.09.01 Within ten (10) days of receipt of the bill for water service, the customer has a right to initiate a complaint or request an investigation regarding any bill or charge rendered by the District. Such protest shall be made in writing and delivered to the District at its office. (*Updated 6/19/07*)

4.04.09.02 Following receipt of a complaint or a request for an investigation, a hearing date shall be set before an appointed hearing officer of the District. After evaluation of the evidence provided by the customer and the information on file with the District concerning the water charges in question, the District representative shall render a decision as to the accuracy of the water charges and shall provide the complainant with a brief written summary of the decision.

- a) If water charges are determined to be incorrect, a corrected invoice will be provided and payment of the revised charges will be due within ten (10) days of the invoice date for revised charges. If the revised charges remain unpaid for more than ten (10) days, water service will be disconnected, subject to right of appeal to the Board, on the next regular working day following the period allowed for payment. Water service will only be restored upon full payment of all outstanding water charges, penalties, and any and all applicable reconnection charges.
- b) If the water charges in question are determined to be correct, the water charges are due and payable at the time the decision of the District representative is rendered.
- c) At the time the decision of the appointed representative is rendered, the customer will be advised of the right to further appeal before the District's Board.
- d) If the decision of the District representative is not to the satisfaction of the customer, the customer may submit a written request for a hearing before the District's Board at the next regular meeting.
- e) Water service may not be terminated until the investigation is completed and the customer has been notified of the District's decision.

4.04.09.03 When a hearing before the Board is requested, such request shall be made in writing and delivered to the District at its office. The customer will be required to personally appear before the Board and present evidence and reasons as to why the water charges in question are not accurate. The Board shall evaluate the evidence presented by the customer, as well as the information on file with the District concerning the water charges in question, and render a decision as to the accuracy of said charges.

- a) If the Board finds the water charges in question are incorrect, the customer will be invoiced for the revised charges and payment of the invoice is due within ten

(10) days from the date of said invoice. If the revised charges remain unpaid after the prescribed period of time, water service will be disconnected on the next regular working day following the period allowed for payment or date set by the Board. Service will be restored only after outstanding water charges and any and all applicable reconnection charges are paid in full.

- b) If the water charges in question are determined to be correct, the water charges are due and payable at the time the decision of the Board is rendered.
- c) Any overcharges will be reflected as a credit on the next regular bill to the customer, or refunded directly to the customer, at the sole discretion of the Board.
- d) The Board's decision is final and binding.

4.04.10

Adjustment of Bills for Meter Error: The customer may request an adjustment of his/her bill on the basis of meter error. Such a request must be made in writing, and the rules set forth in Article 4.03.07.04, Meter Test Charge, will apply. The District will, within one (1) week, proceed to test the customer's meter; the meter will be tested in an "as-found" condition in order to determine the average meter error. If the average meter error is found to exceed 3 percent, that is if quantities of water recorded by the meter are outside of a range between 97 percent and 103 percent of the actual quantities of water passed through the meter during the test, the following billing adjustments will be made:

4.04.10.01 **Fast Meters:** The District will refund to the customer the amount of the overcharge based on corrected meter readings for the period the meter was in use and determined to be incorrect, but not to exceed a period of six (6) months.

4.04.10.02 **Slow Meters:** The District may bill the customer, at its option, for the amount of the undercharge based upon corrected meter readings for the period the meter was in service and determined to be incorrect, but not to exceed a period of four (4) months.

4.04.10.03 **Non-Registering Meters:** The District may bill the customer according to an estimate of water consumed while the meter was not registering, but not exceeding a period of four (4) months. This estimate will be based on the customer's prior use during the same season of the previous year if conditions were unchanged during the year, or on a reasonable comparison of consumption of other similar customers during the same period.

4.04.11

Alternative Payment Arrangements [Updated 4/19/21]:

4.04.11.01 **Financial Hardship:** Any customer who is unable to pay for water service within the normal payment period and is

willing to enter into an amortization agreement, or who otherwise requests extension of the payment period of a bill the customer asserts to be beyond the customer's financial means to pay in full during the normal payment period, may request amortization of the unpaid balance over a period not to exceed twelve (12) months.

4.04.11.02 **Consideration and Approval of Amortization Payment Plan:** The District will consider all circumstances surrounding any request for an amortization payment plan and will make a determination as to whether amortization is warranted. Requests for amortization of unpaid amounts shall be determined by the District's General Manager or his or her designee.

4.04.11.03 **Compliance with Plan:** The customer must comply with the amortization plan and remain current as charges accrue in each subsequent billing period. The customer may not request further amortization of any subsequent unpaid charges while paying delinquent charges pursuant to an amortization plan. Failure to comply with the terms of an amortization plan will result in a Notice of Termination pursuant to Article 4.04.07.04.

4.04.11.04 **Special Conditions for Certain Residential Customers:** Any residential customer who meets the three conditions under Section II(C) of the District's Discontinuation Policy, as set forth in Appendix L, may be eligible for alternative payment arrangements as described in Section III of the policy.

4.04.12 **Transfer (Old/New) Service:** Any and all outstanding balances left unpaid over thirty (30) days on a closed account by a customer making application for a new service connection elsewhere in the District will either be collected in full at the time the customer makes application for a new account or will be transferred to the new account.

4.05 **TURN-ON AND TURN-OFF PROCEDURES AND CHARGES**

4.05.01 **Turn-Off at the Customer's Request:** A customer may request that service be disconnected, either temporarily or permanently, by giving at least one (1) working day's advance notice of the date for such disconnection to the District. If the advance notice is not given, the customer will be billed for service until one (1) working day following the District's knowledge that the customer has vacated the premises or otherwise has discontinued service.

4.05.02 **Turn-Off by the District** [Updated 4/19/21]: The District may disconnect a customer's service for various reasons as listed below. Such involuntary disconnections are effected by turning off and locking the

meter, thereby stopping the water service. Reasons for involuntary disconnection include, but are not limited to, the following:

- 4.05.02.01 **Nonpayment of Bills:** A service may be disconnected for periodic nonpayment of bills. Before a service is disconnected, the customer shall be notified of the disconnection in accordance with the District's Rules and Regulations, including the District's Discontinuation Policy, as set forth in Appendix L. A service may be disconnected for nonpayment of bills of a customer whether or not the payment delinquency is associated with water service at that service connection or at any other water service connection of that same customer.
- 4.05.02.02 **Noncompliance with Rules:** The District may disconnect service to any customer for violation of the District's Rules and Regulations following a minimum of five (5) days' written notice to the customer of such intention. Where safety of the District's water supply is endangered by a customer's acts or omissions, service may be disconnected immediately without notice.
- 4.05.02.03 **Waste of Water:** In order to protect itself against serious and negligent waste or misuse of water, the District may disconnect service if such wasteful practices are not remedied within five (5) days after notice to such effect has been given to the customer.
- 4.05.02.04 **Unsafe or Hazardous Conditions:** The District may disconnect a service without notice if unsafe or hazardous conditions are found to exist on the customer's premises. The District will immediately notify the customer of the reasons and the necessary corrections required before reconnection. Such unsafe or hazardous conditions may exist due to defective appliances or equipment that may be detrimental to either the customer, the District, or to the District's other customers.
- 4.05.02.05 **Fraudulent Use of Service:** When the District has discovered that a customer has obtained service by fraudulent means, or has diverted the water service for unauthorized use, the service to that customer may be disconnected without notice. The District will not restore service to said customer until that customer has complied with all Rules and Regulations of the District and the District has been reimbursed for the full amount of the service rendered plus all the costs incurred by the District by reason of the fraudulent use.
- 4.05.02.06 **Improper Cross-Connection Protection:** The District may disconnect a service if it finds improper cross-

connection protection is being provided at connections requiring specific protection as set forth in Article 8.15.

- 4.05.02.07 **Removal of a Service Connection:** The District may act to remove a service connection if:
- a) The service connection has remained inactive for a period of more than one year
 - b) The service connection has been purposely damaged or tampered with
 - c) The service connection poses a health and safety risk
 - d) The service connection is being used contrary to its original purpose
 - e) The service connection poses an immediate cross-connection risk

4.05.03 **Restoration of Service:** In order to resume or continue service that has been disconnected by the District for those reasons set forth in Article 4.05.02.01, the customer must pay all charges and any required security deposit, as set forth under Article 4.03.07.01 and 4.03.07.02. The District will endeavor to make such reconnections as soon as practicable as a convenience to the customer. The District shall make the reconnection no later than the end of the next regular working day following the customer's request and payment of any applicable charges. *(Updated 3/17/08)*

4.05.04 **Refund of Security Deposit:** The District shall refund to the customer the amount held as a security deposit pursuant to Articles 6.02.03.01 and 6.02.03.02. However, during the life of the customer's account, the District may require any customer, regardless of whether he or she was previously found to be creditworthy, to post a security deposit as specified in Appendix B, any time there are three assessed late charges within any consecutive six-month period. *(Updated 2/21/12)*

4.06 **CHANGES IN METER SIZE, LAND USE, OR INCLUSION OF ADDITIONAL LAND AREA**

The owner of a property who desires a change in meter size or location, who substantially changes the type of land use (such as residential to commercial), or who wishes to include adjacent land areas not served at the time of the original commencement of service, shall request such change in writing and, if approved by the District, shall pay the various costs and charges as set forth below:

4.06.01 **Charges for a Smaller Meter:** If the desired meter size is the next smaller size meter than the current size, the owner will not be charged for a new regular connection for the desired meter size as set forth in Article 6.05; however, the owner will be charged a Meter Exchange Charge as specified in Appendix B.

4.06.02 **Charges for a Larger Meter:** If the desired meter size is larger than the current size, the owner shall pay the full current charges for a new regular service connection for the desired meter size as set forth in Article 6.05,

less any credit on the removed meter. In addition, the owner must also pay the current Reservoir Capacity Charge, Acreage Supply Charge, and Water Supply Charge as set forth in Articles 6.06, 6.07, and 6.08. Such charges that have been paid previously by the owner or predecessors will be credited against the amount due under current charges.

4.06.03 **Charges for Change in Meter Location:** If a customer desires a change in location of the meter, such change may be effected with the mutual agreement of the District and the property owner, and the owner/customer shall pay for the actual costs incurred by the District. Lateral meter relocations of less than two (2) feet can generally be executed without re-tapping the water main; however, lateral meter relocations greater than two (2) feet require re-tapping the water main and abandoning the original service line and tap.

4.06.04 **Change in Land Use:** Any customer/property owner must inform the District of any change in the character, size, or use of the property or buildings other than that for which the service connection was originally intended. Such changes include, but are not limited to, a residential property reclassified or used as commercial or industrial, or a commercial property reclassified or used as industrial. Upon such a change, the owner shall pay the current Reservoir Capacity Charge, Acreage Supply Charge, and Water Supply Charge as set forth in Articles 6.06, 6.07, and 6.08, less credit for such charges previously paid by the owner or predecessors. In all cases, the General Manager shall determine the property's zoning classification or intended use. Subject to an appeal to the Board, such determination by the General Manager will be final.

4.06.05 **Inclusion of Additional Land Area:** Any customer/property owner shall notify the District of any additional land area or adjacent lots not served at the time of original commencement of service that are to be served from the existing service connection. In such cases, the District will assess current Reservoir Capacity Charge, Acreage Supply Charge, and Water Supply Charge for the additional land area as set forth in Articles 6.06, 6.07, and 6.08.

4.07 **WATER CONSERVATION**

The purpose of this rule is to ensure that water resources available to the District are put to a reasonable beneficial use and that the benefits of the District's water supply and service extend to the largest number of persons. Every 5 years the District updates its Urban Water Management Plan, which details the long-range plans for the use and management of the District's water supply. The current Urban Water Management Plan is on file in the District's office.

4.07.01 **Water Use Efficiency Requirements** [Updated 4/19/21]: In an effort to avoid serious and negligent waste of water, the District has instituted the following permanent water use efficiency requirements. Violations of this section may be considered an unauthorized use of water and subject to penalties established in Article 4.03.07.07 and/or Article 4.05.02.03.

- 4.07.01.01 **Limit on Watering Duration:** Watering or irrigating of lawn, landscape or other vegetated area with potable water using a landscape irrigation system or a watering device that is not continuously attended is limited to no more than fifteen (15) minutes watering per day per station. This subsection does not apply to landscape irrigation systems that exclusively use very low-flow drip type irrigation systems when no emitter produces more than two (2) gallons of water per hour and weather based controllers or stream rotor sprinklers that meet a 70% efficiency standard.
- 4.07.01.02 **Limits on Watering Hours:** Watering or irrigating of lawn, landscape or other vegetated area with potable water is prohibited between the hours of 8:00 a.m. and 5:00 p.m. on any day, except by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, or for short periods of time for the express purpose of adjusting or repairing an irrigation system.
- 4.07.01.03 **Limits on Watering Following Precipitation/Rainfall:** Watering or irrigating of lawn, landscape, or other vegetated area with potable water within forty-eight (48) hours following measurable precipitation is prohibited.
- 4.07.01.04 **No Excessive Water Flow or Runoff:** Watering or irrigating of any lawn, landscape, or other vegetated area in a manner that causes or allows excessive water flow or runoff onto an adjoining sidewalk, driveway, street, alley, gutter or ditch is prohibited.
- 4.07.01.05 **No Washing Down Hard or Paved Surfaces:** Washing down hard or paved surfaces, including but not limited to sidewalks, walkways, driveways, parking areas, tennis courts, patios or alleys, is prohibited except when necessary to alleviate safety or sanitary hazards, and then only by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off device, a low-volume, high-pressure cleaning machine equipped to recycle any water used, or a low-volume high-pressure water broom.
- 4.07.01.06 **Obligation to Fix Leaks, Breaks or Malfunctions:** Excessive use, loss or escape of water through breaks, leaks or other malfunctions in the water user's plumbing or distribution system for any period of time after such escape of water should have reasonably been discovered and corrected and in no event more than seven (7) days after receiving written notice from the District is prohibited.

- 4.07.01.07 **Limits on Washing Vehicles:** Using water to wash or clean a vehicle, including but not limited to any automobile, truck, van, bus, motorcycle, boat or trailer, whether motorized or not is prohibited, except by use of a hand-held bucket or similar container or a hand-held hose equipped with a positive self-closing water shut-off nozzle or device. This subsection does not apply to any commercial car washing facility.
- 4.07.01.08 **Recirculating Water Required for Water Fountains and Decorative Water Features:** Operating a water fountain or other decorative water feature that does not use recirculated water is prohibited.
- 4.07.01.09 **No Installation of Single Pass Cooling Systems:** Installation of single pass cooling systems is prohibited in buildings requesting new water service.
- 4.07.01.10 **No Installation of Non-recirculating Water Systems in Commercial Car Wash and Laundry Systems:** Installation of non-recirculating water systems is prohibited in new commercial conveyor car wash and new commercial laundry systems.
- 4.07.01.11 **No Irrigating Ornamental Turf on Public Street Medians:** Irrigating ornamental turf on public street medians with potable water is prohibited.
- 4.07.01.12 **Negligent Waste of Water:** At the discretion of the General Manager, the District reserves the right to determine negligent waste or misuse of water supplies. Such waste of water supplies is prohibited, constitutes an unauthorized use of water and is subject to imposition of penalties pursuant to these Rules and Regulations.
- 4.07.02 **Water-Saving Devices:** Each customer of the District is urged to install devices to reduce the quantity of water needed to flush toilets, reduce the flow rate of shower heads, reduce the amount of water used for turf irrigation, or any other reduction which may be required to comply with any regulations promulgated by State or local authorities.
- 4.07.03 **Alternate Sources – Use of Recycled Water:** Whenever economically feasible, recycled water shall be used to the fullest extent possible.
- 4.07.04 **Water-Saving Practices:** Each customer in the District is urged to implement other water-saving and reuse practices and procedures which are feasible.
- 4.07.05 **Dual Meters:** To facilitate potential water conservation measures and provide for expansion of recycled water use, all new commercial/industrial sites shall be required to install separate meters for potable water use

and landscape irrigation. This requirement shall also apply to any commercial/industrial sites undergoing a change of use or inclusion of additional land area, as defined in Section 4.06. For purposes of this requirement, change of use shall include, but not be limited to, tenant improvements or other expansion constituting a substantial change in the character, size, or use of the property, as determined by the General Manager or designee on a case-by-case basis.

4.08 PRIVATE FIRE PROTECTION SERVICE

4.08.01 **Private Fire Protection Service:** Shall be installed and paid for in total by the owner or developer. The specifications for such service shall be established by the District and shall provide for the installation of an approved aboveground double detector check valve, including bypass meter, in accordance with District Standard 20A. Installation of a detector check valve may not necessarily preclude the addition of a backflow prevention device where deemed necessary by the District.

4.08.02 **Unauthorized Use:** The use, or attempted use, of water through any hydrant, sprinkler head, hose rack, or any other device for any purpose other than directly in connection with fire protection purposes, without the prior written consent of the District in each case, shall be cause for immediate disconnection of the service. The District may make no further deliveries of water through such service nor will the District continue to maintain such service until a suitable meter of the type and size approved by the District is installed through which may be registered all water flowing to said service. The cost and expense of the installation of such meters shall be borne by the customer and shall be paid in advance to the District based upon the estimate by the District of the cost of such installation. If the actual installation cost is more than that estimated by the District, the customer shall forthwith, upon demand, pay such excess; and, in the event the cost is less than that estimated by the District, the District will refund the excess to the customer.

4.08.03 **Sizing:** The District reserves the right to determine the size of private fire service connections.

4.09 UNLAWFUL ACTS

Customers shall comply with all applicable Federal, State, and local laws, ordinances, and regulations related to water service.

4.10 FIRE HYDRANT/BLOW-OFF DAMAGE

When any person, company, or agency is determined to be the responsible party that has caused damage to a fire hydrant or blow-off, the District may charge that party with all costs necessary to repair the damages and the cost of water loss computed from District records on the basis of the duration of flow and the flow rate. In situations where water loss is not reflected in the District records, water loss shall be based upon the type of land zoning in which the fire hydrant is located:

	<u>Fire Hydrant</u>	<u>Blow-Off</u>
Industrial	10,000 gallons per minute	3000 GPM
Commercial	5,000 gallons per minute	2000 GPM
Residential	2,500 gallons per minute	1500 GPM

If the length of time the broken fire hydrant was flowing cannot be reasonably determined by witnesses or District records, the minimum time used for calculating lost water shall be thirty (30) minutes.

- END OF ARTICLE 4 -

ARTICLE 6 RULES APPLICABLE TO INDIVIDUAL APPLICANTS FOR WATER SERVICE

6.01 APPLICANT

Applicant for service must be either the owner or the tenant of the premises that will be served by the metered connection. Tenants will be required to file an affidavit with the District, signed by the owner of the premises, under which the owner assumes responsibility for any unpaid water charges resulting from the actuation and use of this service by a tenant. A sample affidavit will be supplied by the District, a copy of which is attached hereto as Appendix G.

6.01.01 **Use of an Active Service by New Tenant/Owner:** A person who takes possession of premises and uses water without applying for water service is liable for all water delivered from the date of the last recorded meter reading. If the meter is found inoperative, the quantity consumed will be estimated. If proper application for service is not made within forty-eight (48) hours after notification to do so, water service shall be disconnected without further notice.

6.01.02 **Tenant's Right to Have Service in Tenant's Name** [Updated 4/19/21]: Notwithstanding any other provision of this Article 6, a tenant has the right under applicable law and where all conditions are met to have the Service put in the tenant's name as specified in the District's Policy on Discontinuation of Residential Water Service for Non-Payment, set forth in Appendix L.

6.02 APPLICATION FOR SERVICE [Updated 4/19/21]

Each applicant for service is required to sign, on a form prescribed by the District, an application setting forth the following contents and limited to the purpose stated below:

6.02.01 **Information Required from Applicant:**

1. Legal Name of Applicant
2. Date of application
3. Location of premises to be served
4. Start date applicant would like to begin water service
5. Agreement to abide by District Rules and Regulations
6. Address to which bills are to be mailed or delivered
7. Home, mobile, and office telephone numbers
8. Email address
9. Social Security Number
10. Driver's License Number
11. Acknowledgment of District's security deposit requirements if service is subject to turnoff for reason of nonpayment of any billing rendered
12. Such other information as the District may reasonably require

Failure to complete and return a signed application, along with any required documents, within 14 working days will subject the service to disconnection and applicable reconnection charges without further notice.

6.02.02 **Purpose:** The application is merely a written request for service and does not bind the applicant to take service for a period of time longer than that upon which the minimum charge is based. In addition, the application does not bind the District to serve except under reasonable conditions and upon the approval of the General Manager.

6.02.03 **Establishment of Credit:** The District may require applicants for service to provide it with information sufficient to enable the District to determine the creditworthiness of the applicant. Upon determining the applicant's creditworthiness, the District may require the applicant to deposit with the District such sums of money as determined by the Board from time to time as specified in Appendix B, as a condition for obtaining service. A security deposit required for a new water service connection applicant shall be determined by the Board as specified in Appendix B, according to the consumer's classification and meter size.

6.02.03.01 **Single Family Residential Customers and Multiple-Unit Residential Customers in Dwelling Units with Individual Meters:** The District shall refund to a residential customer the amount held as a security deposit if the customer's account for the previous twelve months is free of any overdue notices or late charges. The security deposit refunds will be credited to the customer's account. No interest will be paid on deposits.

The District shall refund all residential customer security deposits at the termination of water service. The refunded security deposit shall first be applied toward the unpaid balances on any account held by the customer with the District before the remaining sum, if any, is refunded to the customer. No interest will be paid on deposits.

6.02.03.02 **Commercial, Industrial, Multiple-Unit Customers with Master Meters:** The District shall refund each security deposit to a commercial, industrial or multiple-unit customer at the termination of water service. The refunded security deposit shall first be applied toward the unpaid balances on any account held by the customer with the District before the remaining sum, if any, is refunded to the customer. No interest will be paid on deposits.

During the life of a customer's account, the District may require any customer, regardless of whether he or she was previously found to be creditworthy, to post a security deposit as specified in Appendix B any

time there are three (3) assessed late charges within any consecutive six-month period.

6.02.03.03 **Pre-Payment Upon Disconnect for Non-Payment:** The Customer shall be required to deposit with the District such sums as specified in Appendix B in the event the customer's service is disconnected for non-payment as provided in Article 4.04.02.

6.02.03.04 **Waiver of Deposit:** Public Agencies will not be subject to the deposit requirements stated above.

6.03 **NEW CUSTOMER APPLICATION ADMINISTRATIVE CHARGE**

Applicants for service shall pay the District a new customer application administrative charge as determined by the Board from time to time. Such charges are set forth in Appendix B.

6.04 **REFUSAL TO SERVE**

6.04.01 **Conditions for Refusal:** The District may refuse to serve an applicant for service under the following conditions:

6.04.01.01 The applicant fails to comply with any of the rules and regulations contained herein.

6.04.01.02 The intended use of the service is of such a nature that it will be detrimental or injurious to existing customers.

6.04.01.03 The applicant's installation for utilizing the service is unsafe or hazardous in the judgment of the District, or of such nature that satisfactory service cannot be rendered, or exceeds the normal capacity of the meter service.

6.04.01.04 Where service has been discontinued for fraudulent use, the District will not serve an applicant until it has determined that all conditions of fraudulent use or practice have been corrected.

6.04.01.05 The applicant is not the owner of the premises that will be provided with service where a prior tenant has left an unpaid balance for water charges. This condition for refusal to serve may be waived if the applicant elects to pay any outstanding water charges at the premises.

6.04.02 **Notification to Applicant:** When an applicant is refused service under any of these provisions, the District will notify the applicant promptly of the reason for the refusal to serve and of the right of applicant to appeal the District's decision.

6.05 **WATER SERVICE CONNECTIONS [Updated 4/19/21]**

For those premises that do not have an existing service connection, the applicant will be charged for the installation and material costs for a service connection in accordance with Appendix B. In addition, the applicant must pay the Reservoir Capacity Charge, Acreage Supply Charge, and Water Supply Charge as set forth in Articles 6.06, 6.07 and 6.08. If such a connection requires an extension of the District's mains, the applicant must also pay the costs of main extension as set forth in Article 6.09. In all cases, the applicant shall contribute for any existing mains and public fire hydrants as set forth in Article 6.09. In instances where such additional charges are due, credit will be allowed for any such previous payments made by either the applicant, owner, or their predecessors. In order to ensure the ability of the District to collect these increased charges where applicable, the size of any such meter service and/or the area it serves, the property's zoning classification, or actual use shall be determined by the General Manager. Such determination by the General Manager will be final.

6.05.01 **Size:** The District reserves the right to determine the size of the service connection, the service pipe, the water meter, and the type and size of any backflow preventer or other appurtenances required for the installation.

6.05.02 **Location:** Service will be installed at locations designated by the applicant, but only at curb and/or property lines of the property to be served abutting upon a public street, highway, alley, lane, or road (other than a freeway) which contains an installed water main of the District.

6.05.03 **Looped Metered Connections:** Service provided to a location that has its own distribution system that is looped and connected to District facilities by two (2) or more meters shall be provided with an approved type backflow prevention device immediately downstream of each metered connection per Article 8.

6.05.04 **Payment and Ownership:** Where a regular charge has been fixed for a type of service connection, such regular charge shall be paid in advance by the applicant. Where no regular charge has been fixed, the District will require the applicant to deposit an amount equal to the estimated cost of such connection as determined by the General Manager. If the General Manager's estimate is less than the actual cost, the applicant shall pay the difference to the District and, if the actual cost is less than the estimate, the District will refund the difference to the applicant. All service connections, meters, and measuring devices shall become and remain the property of the District.

6.05.05 **Changes in Service Connection/Meter Size or Use:** Payment of the current charges for the Acreage Supply Charge, the Reservoir Capacity Charge and the Water Supply Charge will be required upon the occurrence of any of the following:

6.05.05.01 The alteration or increase in size or flow requirements of a service connection.

- 6.05.05.02 The service of any area, adjacent property, or property of different ownership not served at the time of the original commencement of service.
- 6.05.05.03 The increase of use by reason of land zoning reclassification or actual physical use of the land or structures thereon.

6.05.06 **Limitations of Use of Service Connections:**

- 6.05.06.01 **Number of Units and Land Area:** To the extent permitted by law, the District reserves the right to limit the number of buildings, separate houses, living or business quarters, and the area of land under one ownership to be supplied by one service connection.
- 6.05.06.02 **After Subdivision:** When property provided with a single service connection is subdivided, the service connection shall be considered as belonging to the lot or parcel of land which it directly enters.
- 6.05.06.03 **Supplying to Other Property:** Except by special permission by the District, no service connection shall be used to supply adjoining property belonging to a different owner, or adjoining property acquired by the original applicant or owner subsequent to installation of the original service connection, or to supply property of the same owner on opposite sides of a public street or alley, or to supply water to any property for which the Acreage Supply Charge, Reservoir Capacity Charge and/or Water Supply Charge shall not have previously been paid to the District.
- 6.05.06.04 **Supplying Outside District:** No service connection will be used to supply water received from the District to property outside the District.

6.06 **RESERVOIR CAPACITY CHARGE**

In order to finance distribution storage facilities to meet system growth, every applicant or developer who installs, modifies, adds to an existing service, or changes the type of land or site use must pay a Reservoir Capacity Charge for each parcel of land that is benefited from such installation, modification, addition, or change in land use. This charge is in addition to any and all other charges and requirements set forth by the District and will be deposited in a special fund known as the Reservoir Capacity Charge Fund; monies from this fund are to be utilized for the construction of water facilities as approved by the Board.

- 6.06.01 **Determination of Charges:** The Reservoir Capacity Charge is computed on the basis of land area and varies by type of land use, i.e., residential, commercial, or industrial. For a residential area this charge may be based upon the number of family units if this alternative results in

a charge that is higher than that based on land area. Determination of such land use and area of benefit shall be made by the General Manager. The charges shall be as set forth in Appendix C.

- 6.06.02 **Credits:** In instances where there is a modification of service or a change in land or site use and the Reservoir Capacity Charge has been previously paid by the owner or predecessor, the amount of such previously paid charge shall be credited against the current charge based on current or proposed land use and/or modification of service (also refer to Article 4.06).

6.07 **ACREAGE SUPPLY CHARGE**

Every applicant for water service from any of the lines or works of the District who has not, either individually or through the predecessor in interest, paid an Acreage Supply Charge, or the equivalent thereof, or requests modification of service or change in land use with respect to the land to be served, shall, before such application will be acted upon by the District or water furnished pursuant thereto, pay to the District an Acreage Supply Charge computed at a per-acre rate as set forth in Appendix C. Said Acreage Supply Charge is fixed pursuant to Section 35470 of the Water Code to raise money for District purposes in lieu of assessment. This charge shall be in addition to any and all other charges and requirements set forth by the District and shall be deposited in a special fund known as the Acreage Supply Charge Fund to be used for purposes authorized by Section 35470 of the Water Code.

- 6.07.01 **Credits for Improvement District No. 1:** For parcels of land within Improvement District No. 1, where payments have been previously made to the Improvement District for the construction of transmission and distribution facilities, such payments shall be credited against the current Acreage Supply Charge. The amount of the credit against the current charge is \$1,292.28 per acre.
- 6.07.02 **Waiver of Charges to Public Utility:** An Acreage Supply Charge shall not be required to be paid by a water company which: (1) is a public utility subject to regulation by the Public Utilities Act, and (2) maintains and operates a distribution system within the District.
- 6.07.03 **Waiver of Charge to Mutual Water Company:** An Acreage Supply Charge shall not be required to be paid by any mutual water company serving land within the District and supplying water to its own members exclusively and only through its own facilities.
- 6.07.04 **Exceptions to Waiver:** Waivers shall not apply to any land served by such public utility or such mutual water company for which water may be served directly from the lines and works of the District.
- 6.07.05 **Credit for Prior Payment:** In instances where the applicant requests a modification of service or there is a change in land use and the Acreage Supply Charge has been previously paid by the owner, tenant, or predecessor in interest, the amount of such previously-paid charge shall

be credited against the current per-acre charge set forth in Appendix C (also refer to Article 4.06).

6.07.06 **Exemptions:** Land within Improvement District No. 3 is exempt from the Acreage Supply Charge. The exemption is void when a lot in either of the areas is split or subdivided.

6.07.07 **Special Acreage Supply Charge:** Any properties taking service from, or extending, the Kelso Road Improvements will be assessed an Acreage Supply Charge equal to that necessary to retire a prior District investment of Acreage Supply Charge Funds in this area and as shown on Special Kelso Road Charges Area Map on file with the District (see Article 6.07.08).

6.07.08 **Special Assessment Areas:** From time-to-time, special circumstances demand unique handling of fees and/or agreements. Documentation of these agreements can be found in the document titled "Walnut Valley Water District Special Assessment Areas" on file in the Engineering Department. Any properties taking service from these affected areas will be subject to the terms, conditions, and payment of these special assessments.

6.08 WATER SUPPLY CHARGE

In order to finance projects to meet new system demand, every applicant or developer who installs, modifies, adds to an existing service, or changes the type of land or site use must pay a Water Supply Charge for each parcel of land that is benefited from such installation, modification, addition, or change in land use. This charge is in addition to any and all other charges and requirements set forth by the District and will be deposited in a special fund known as the Water Supply Charge Fund; monies from this fund are to be utilized for the construction of water supply projects, recycled water irrigation retrofits, and water conservation projects, as approved by the Board.

6.08.01 **Determination of Charges:** The Water Supply Charge is computed on the basis of water demands for the land area being developed and varies by type of land use, i.e., residential, commercial, or industrial. The charge shall be determined based on the area being developed and the applicable water demand factor for the type of development. Determination of such land use, water demand factor, and area of benefit shall be made by the General Manager. The charges shall be as set forth in Appendix C.

6.08.02 **Credits:** In instances where there is a modification of service or a change in land or site use and the Water Supply Charge has been previously paid by the owner or predecessor, the amount of such previously paid charge shall be credited against the current charge based on current or proposed land use and/or modification of service (also refer to Article 4.06).

6.09 MAIN EXTENSIONS

If an applicant's property does not front upon an existing distribution main of the District, such applicant shall, in addition to any and all other charges, be required to pay the cost of a main extension of a size to be determined by the General Manager. The size of the extended main may be larger than that required to serve the applicant, in which case the District shall bear the difference in cost between the larger size and the size required to serve the applicant as described in Article 6.10. In addition, the cost may include the cost of providing a circulating line to avoid a dead-end line if deemed necessary by the General Manager.

6.09.01 **Payment of Costs:** Prior to construction by the District, the applicant shall deposit an amount of money equal to the District's cost estimate for the work. Upon completion of construction, the applicant will be charged the actual cost and the difference shall be refunded or billed to the applicant.

6.09.02 **Water Main in a Private Street:** The District will not install a water main in a street which is not formally dedicated to public use unless the following conditions are met:

6.09.02.01 Applicant grants to the District a non-exclusive easement or easements for the installation, maintenance, and replacement of water lines and appurtenances required for such service as determined by the General Manager on an approved District form. Size and location of said easement(s) shall be determined by the Planning and Engineering Department. Format for the legal document shall be on an approved District form. In most instances, a grant of easement shall be provided to the District at no cost.

6.09.02.02 The General Manager approves the easement and the application for service.

6.09.03 **Water Main in Private Property:** The District will not install a water main in private property unless the following conditions are met:

6.09.03.01 Applicant grants to the District a non-exclusive easement(s) for the installation, maintenance, and replacement of water lines and appurtenances required for such service. Size and location of said easement(s) shall be determined by the Planning and Engineering Department. Format for the legal document shall be on an approved District form. In most instances, a grant of easement shall be provided to the District at no cost.

6.09.03.02 The General Manager approves the easement and the application for service.

6.10 **CONTRIBUTIONS FOR EXISTING FACILITIES**

Wherever any water line of the District constructed exclusively by the use of Acreage Supply Charge Funds now exists, or is hereafter placed adjacent to any parcel of property through which water may be served to parcels abutting on said line, in addition to the Acreage Supply Charge herein provided to be paid, there shall be paid at the time service is required to such parcel a contribution on the existing main and other facilities, such as hydrants, as determined by the District, based on the size which would be required to serve the parcel. The calculation of the contribution for existing facilities shall be based on the Front Footage Charge as set forth in Appendix B. The General Manager shall be responsible to determine the size of water main necessary for the development.

Where there is an existing distribution main in the public street from which a corner lot may receive water service from the District and a service connection is requested (except by a subdivider, who shall be required to pay the entire expense of the necessary main extension, including a circulating line) beyond the said corner lot and said requested service connection requires an additional main extension, the District will install, at its expense, the said necessary water main for the width of the said corner lot, or one hundred twenty-five (125) feet, whichever is the shorter distance. Distances shall be measured from the front lot line of the corner lot.

6.11 MAINLINE OVERSIZING

The District reserves the right to oversize any of the water mains which serve a property or planned development. The portion of the main which is considered oversized will be determined by the District on the basis of the difference between the size of the main required to serve the development and the size that the District requires.

In such a case, the District will bear the difference in cost as follows:

6.11.01 **12-Inch Mains and Smaller:** The District will pay for the difference in the cost of materials between the size required for the development and the larger size of pipe, valves, fittings, and other appurtenances determined by the District for satisfactory operation of the system. Such difference in cost will be determined by the District.

6.11.02 **Larger than 12-Inch:** The District's cost of the materials oversizing will be the same as Article 6.11.01. The District will also bear the difference in cost of the labor on a pro-rata basis on main diameter as determined by the District.

6.12 DEAD-END LINES

No dead-end lines shall be permitted except at the discretion of the General Manager. In cases where circulation lines are necessary, they shall be designed and installed by the District as part of the cost of the main extension and paid for by the developer in accordance with Article 6.09.

6.13 PROVISION OF SERVICE

The District shall not be obligated to provide water service to any applicant for water service until any and all fees, charges, and past-due assessments owing to the District

and associated with the parcel, for which water service is being sought, have been paid in full.

- END OF ARTICLE 6 -

**APPENDIX B
MISCELLANEOUS CHARGES**

1. Reconnection Charge	(During regular working hours, M-Th 8:00 AM - 5:00 PM, Fri 8:00 AM-4:00 PM)
First time:	\$27.00
Second time and thereafter:	\$40.00
During non-working hours, Saturdays, Sundays, and holidays:	\$182.00
The Second Time Charge applies to any subsequent occurrence within a 12-month period. For residential customers that meet the income levels as defined in California Health and Safety Code Section 116914, the reconnection fee shall be the lower of actual costs or \$50, and for after hours reconnections, the fee shall be the lower of actual costs or \$150.	
2. Returned Payments	(During regular working hours, M-Th 8:00 AM - 5:00 PM, Fri 8:00 AM-4:00 PM)
Returned Check Charge/Auto Bill Rejection (First Time)	\$25.00
Returned Check Charge/Auto Bill Rejection (Second Time)	\$30.00
Returned Credit Card Charge	\$46.00
Returned ACH Payment Charge	\$35.00
California Civil Code limits the fee for a returned check to \$25 for first occurrence, and \$35 for each subsequent occurrence. The second time charge applies to any subsequent occurrence within a 12-month period.	
3. Meter Test Charge (Meters 2" or smaller)	\$124.00
4. Pulled Meter Charge	\$56.00
5. Meter Exchange Charge (Meters 2" or smaller)	\$83.00
6. Unauthorized Meter Turn-on Charge	\$61.00
7. Unauthorized Water Use Charge	
Existing Residential Customers	\$200.00
Existing Non-Residential Consumers	\$500.00
Temporary/Construction Customers	\$1,000.00
8. Late Charge	10% of Outstanding Water Charges
9. Notice of Termination	\$24.00
10. New Customer Application Admin. Charge	\$30.00
11. New Customer/Service Turn-on	
Same Day Turn-on	\$27.00
During non-working hours, Saturdays, Sundays, and holidays:	\$182.00
12. Security Deposit	Three times the average water bill
13. Minimum Bill	Equal to the periodic meter service charge
14. Lien Processing Fees	
(a) For placement of lien	\$74.00 plus County Fees
(b) For release of lien	\$74.00 plus County Fees
(c) Accrued interest	As allowable under State law
15. District Administrative Charge	Equal to the Water System Design & Plan Check Deposit or 20% of the direct cost of service rendered, whichever is greater

**APPENDIX B
MISCELLANEOUS CHARGES**

16. Fire Flow Test	
Field Test	\$191.00
Hydraulic Model Test	\$115.00
17. Front Footage Charge	Shall be one (1) dollar per linear front footage, multiplied by the nominal size of the main required by the development, as determined by the General Manager
18. Water System Design and Plan Check Deposit	
(a) 24" x 36" drawings (per sheet)	\$1,900.00
(b) 11" x 17" drawings (per sheet)	\$1,036.00
(c) 8 1/2" x 11" drawings (per sheet)	\$461.00
Residential water system design & plan check deposit:	Equal to \$90.00 per house/dwelling unit or the per sheet deposit, whichever is greater
19. County Fire Flow Availability Form	\$29.00
20. GIS Fees for Developer-Funded Projects	
(a) 24" x 36" drawings (per sheet)	\$130.00
(b) 11" x 17" drawings (per sheet)	\$75.00
(c) 8 1/2" x 11" drawings (per sheet)	\$45.00
(d) Valve/Hydrant/Blow-off/AirVac Cards (per card)	\$1.00
(e) Easements (unlimited pages - per document)	\$116.00
(f) Title Sheet 24" x 36"	\$5.00
21. Damaged Copper Setter Replacement	
5/8"	\$286.00
3/4"	\$308.00
1"	\$387.00
1" Fire	\$634.00
1 1/2"	\$947.00
1 1/2" Fire	\$1,462.00
2"	\$1,097.00
22. Security Deposits	
Single Family New Service Security Deposits	
5/8" and 3/4"	\$200.00
1"	\$350.00
1.5"	\$550.00
2"	\$850.00
3"	\$1,000.00
4" and larger	\$1,200.00

**APPENDIX B
MISCELLANEOUS CHARGES**

22. Security Deposits (Continued)

Multiple-Family New Service Security Deposits	
5/8" and 3/4"	\$100.00
1"	\$360.00
1.5"	\$650.00
2"	\$1,560.00
3"	\$1,560.00
4"	\$1,600.00
6" and larger	\$9,650.00
Commercial/Industrial New Service Security Deposits	
5/8" and 3/4"	\$200.00
1"	\$360.00
1.5"	\$600.00
2"	\$800.00
3"	\$1,610.00
4"	\$2,520.00
6" and larger	\$3,620.00



APPENDIX G

Walnut Valley WaterDistrict

271 S. Brea Canyon Road - Walnut, CA 91789
Phone: (909) 595-1268 - Fax: (909) 594-9019 - cservice@wvwd.com
Office Hours: Monday - Thursday 7:00 a.m. to 5:00 p.m. Friday 7:00 a.m. to 4:00 p.m.

OWNER/TENANT AFFIDAVIT

Today's Date

Service Start Date

Service Address

City

State

Zip

Primary Applicant/Tenant Information

First Name

Last Name

Phone number

Email

Re-enter Email

Owner's Name

Full Name

Tenant Agreement

I have leased the property at the service address shown above and do hereby assume the responsibility for payment of all water service bills incurred at that property during my lease of the property. Further, I hereby authorize the above named owner of that property the ability to access my water service account associated with this property in order to confirm, among other things, water usage and payment history on this account. I further will defend, indemnify and hold the District, its officers, officials and employees harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with this Affidavit and enforcement of Walnut Valley Water District's policies with respect to water service being provided through this Affidavit. I declare under penalty of perjury under the laws of the state of California that the foregoing is true and correct.

Tenant Signature

Date



APPLICATION TO START WATER SERVICE (CONTINUED)

Property Owner Information

First Name

Last Name

Mailing Address

City

State

Zip

Phone number

Email

Re-enter Email

Driver's License or Other ID Type

State

ID #

Owner Agreement

I hereby affirm that I am the owner of the property at the service address shown above and do hereby grant permission to the Tenant identified above, to institute water service at the above service address. In granting this permission, I guarantee full payment of any water charges remaining unpaid on this account. I also recognize the fact that no new applications will be processed for service at this address until all charges imposed for water service provided pursuant to this Affidavit are paid in full. I understand, the Tenant has granted me access to inquire about the water service account associated with this property for purposes of confirming among other things, water usage, account balance, and payment history. I declare under penalty of perjury under the laws of the state of California that the foregoing is true and correct.

Owner Signature

Date

APPENDIX L

WALNUT VALLEY WATER DISTRICT

POLICY ON DISCONTINUATION OF RESIDENTIAL WATER SERVICE FOR NON-PAYMENT

Notwithstanding any other policy or rule of the Walnut Valley Water District (District), this Policy on Discontinuation of Residential Water Service for Non-Payment shall apply to the discontinuation of residential water service for non-payment under the provisions set forth herein. In the event of any conflict between this Policy and any other policy or rule, this Policy shall prevail.

I. Application of Policy; Contact Telephone Number: This policy shall apply only to residential water service for non-payment and all existing policies and procedures shall continue to apply to commercial and industrial water service accounts. Further assistance concerning the payment of water bills and the potential establishment of the alternatives set forth in this policy to avoid discontinuation of service can be obtained by calling (909) 595-7554.

II. Discontinuation of Residential Water Service for Non-Payment:

A. Rendering and Payment of Bills: Bills for water service will be rendered to each customer on a monthly basis unless otherwise provided for in the rate schedules. Bills for service are due and payable upon receipt and become overdue and subject to discontinuation of service if not paid within sixty (60) days from the date of the bill. Payment may be made at the office, to any representative authorized to make collections or by electronic transmission if feasible. However, it is the customer's responsibility to assure that payments are received at the specified location in a timely manner. Partial payments are not authorized unless prior approval has been received. Bills will be computed as follows:

1. Meters will be read at regular intervals for the preparation of periodic bills and as required for the preparation of opening bills, closing bills, and special bills.
2. Bills for metered service will show the meter reading for the current and previous meter-reading period for which the bill is rendered, the number of units, date, and days of service for the current meter reading.
3. Billings shall be paid in legal tender of the United States of America. Notwithstanding the foregoing, the District shall have the right to refuse any payment of such billings in coin.

B. Overdue Bills: The following rules apply to customers whose bills remain unpaid for more than sixty (60) days following the invoice date:

1. Overdue Notice: If payment for a bill rendered is not made on or before the forty-fifth (45th) day following the invoice date, a notice of overdue payment (the “Overdue Notice”) will be mailed to the water service customer at least seven (7) business days prior to the possible discontinuation of service date identified in the Overdue Notice. For purposes of this policy, the term “business days” shall refer to any days on which the District’s office is open for business. If the customer’s address is not the address of the property to which the service is provided, the Overdue Notice must also be sent to the address of the property served, addressed to “Occupant.” The Overdue Notice must contain the following:

- a) Customer’s name and address;
- b) Amount of delinquency;
- c) Date by which payment or arrangement for payment must be made in order to avoid discontinuation of service;
- d) Description of the process to apply for an extension of time to pay the amount owing (see Section III (D), below);
- e) Description of the procedure to petition for review and appeal of the bill giving rise to the delinquency (see Section IV, below); and
- f) Description of the procedure by which the customer can request a deferred, amortized, reduced or alternative payment schedule (see Section III, below).

The District may alternatively provide notice to the customer of the impending discontinuation of service by telephone. If that notice is provided by telephone, the District shall offer to provide the customer with a copy of this Policy and also offer to discuss with the customer the options for alternative payments, as described in Section III, below, and the procedures for review and appeal of the customer’s bill, as described in Section IV, below.

2. Unable to Contact Customer: If the District is not able to contact the customer by written notice (e.g., a mailed notice is returned as undeliverable) or by telephone, the District will make a good faith effort to visit the residence and leave, or make other arrangements to place in a conspicuous location, a notice of imminent discontinuation of service for non-payment, and a copy of this Policy.

3. Late Charge: Bills for service are due and payable upon receipt. If payment for a bill rendered is not received within 20 days of the “Bill Prepared” date, a Late Charge, as specified in the District’s schedule of Miscellaneous Charges, shall be assessed and added to the outstanding balance on the customer’s account.

4. Turn-Off Deadline: Payment for water service charges must be received in the District's offices no later than 4:30 p.m. on the date specified in the Overdue Notice. Postmarks are not acceptable.

5. Notification of Returned Check: Upon receipt of a returned check rendered as remittance for water service or other charges, the District will consider the account not paid. The District will attempt to notify the customer in person and leave a notice of termination of water service at the premises. Water service will be disconnected if the amount of the returned check and returned check charge are not paid by the due date specified on the notice, which due date shall not be sooner than the date specified in the Overdue Notice; or if an Overdue Notice had not been previously provided, no sooner than the sixtieth (60th) day after the invoice for which payment by the returned check had been made. To redeem a returned check and to pay a returned check charge, all amounts owing must be paid by cash or certified funds.

6. Returned Check Tendered as Payment for Water Service Disconnected for Nonpayment:

a) If the check tendered and accepted as payment which resulted in restoring service to an account that had been disconnected for nonpayment is returned as non-negotiable, the District may disconnect said water service upon at least three (3) calendar days' written notice. The customer's account may only be reinstated by receipt of outstanding charges in the form of cash or certified funds. Once the customer's account has been reinstated, the account will be flagged for a one-year period indicating the fact that a non-negotiable check was issued by the customer.

b) If at any time during the one year period described above, the customer's account is again disconnected for nonpayment, the District may require the customer to pay cash or certified funds to have that water service restored.

C. Conditions Prohibiting Discontinuation: The District shall not discontinue residential water service if all of the following conditions are met:

1. Health Conditions – The customer or tenant of the customer submits certification of a primary care provider that discontinuation of water service would (i) be life threatening, or (ii) pose a serious threat to the health and safety of a person residing at the property;

2. Financial Inability – The customer demonstrates he or she is financially unable to pay for water service within the water system's normal billing cycle. The customer is deemed "financially unable to pay" if any

member of the customer's household is: (i) a current recipient of the following benefits: CalWORKS, CalFresh, general assistance, Medi-Cal, SSI/State Supplementary Payment Program or California Special Supplemental Nutrition Program for Women, Infants and Children; or (ii) the customer declares the household's annual income is less than 200% of the federal poverty level (see this link for the federal poverty levels applicable in California: <https://www.healthforcalifornia.com/covered-california/income-limits>); and

3. Alternative Payment Arrangements – The customer is willing to enter into an amortization agreement, alternative payment schedule or a plan for deferred or reduced payment, consistent with the provisions of Section III, below.

D. Process for Determination of Conditions Prohibiting Discontinuation of Service: The burden of proving compliance with the conditions described in Subdivision (C), above, is on the customer. In order to allow the District sufficient time to process any request for assistance by a customer, the customer is encouraged to provide the District with the necessary documentation demonstrating the medical issues under Subdivision (C)(1), financial inability under Subdivision (C)(2) and willingness to enter into any alternative payment arrangement under Subdivision (C)(3) as far in advance of any proposed date for discontinuation of service as possible. Upon receipt of such documentation, the District's General Manager, or his or her designee, shall review that documentation and respond to the customer within seven (7) calendar days to either request additional information, including information relating to the feasibility of the available alternative arrangements, or to notify the customer of the alternative payment arrangement, and terms thereof, under Section III, below, in which the District will allow the customer to participate. If the District has requested additional information, the customer shall provide that requested information within five (5) calendar days of receipt of the District's request. Within five (5) calendar days of its receipt of that additional information, the District shall either notify the customer in writing that the customer does not meet the conditions under Subdivision (C), above, or notify the customer in writing of the alternative payment arrangement, and terms thereof, under Section III, below, in which the District will allow the customer to participate. Customers who fail to meet the conditions described in Subdivision (C), above, must pay the delinquent amount, including any penalties and other charges, owing to the District within the latter to occur of: (i) two (2) business days after the date of notification from the District of the District's determination the customer failed to meet those conditions; or (ii) the date of the impending service discontinuation, as specified in the Overdue Notice.

E. Special Rules for Low Income Customers: Customers are deemed to have a household income below 200% of the federal poverty line if: (i) any member of the customer's household is a current recipient of the following benefits: CalWORKS, CalFresh, general assistance, Medi-Cal, SSI/State Supplementary Payment Program or California Special Supplemental Nutrition Program for Women, Infants and Children; or (ii) the customer declares the household's annual income is less than 200% of the federal

poverty level (see this link for the federal poverty levels applicable in California: <https://www.healthforcalifornia.com/covered-california/income-limits>). If a customer demonstrates either of those circumstances, then the following apply:

1. Reconnection Fees: If service has been discontinued and is to be reconnected, then any reconnection fees during the District's normal operating hours cannot exceed \$50, and reconnection fees during non-operational hours cannot exceed \$150. Those fees cannot exceed the actual cost of reconnection if that cost is less than the statutory caps. Those caps may be adjusted annually for changes in the Consumer Price Index for the Los Angeles-Long Beach-Anaheim metropolitan area beginning January 1, 2021.
2. Interest Waiver: The District shall not impose any interest charges on delinquent bills.

F. Landlord-Tenant Scenario: The below procedures apply to individually metered detached single-family dwellings, multi-unit residential structures and mobile home parks where the property owner or manager is the customer of record and is responsible for payment of the water bill.

1. Required Notice:

a. At least 10 calendar days prior if the property is a multi-unit residential structure or mobile home park, or 7 calendar days prior if the property is a detached single-family dwelling, to the possible discontinuation of water service, the District must make a good faith effort to inform the tenants/occupants at the property by written notice that the water service will be discontinued.

b. The written notice must also inform the tenants/occupants that they have the right to become customers to whom the service will be billed (see Subdivision 2, below), without having to pay any of the then delinquent amounts.

2. Tenants/Occupants Becoming Customers:

a. The District is not required to make service available to the tenants/occupants unless each tenant/occupant agrees to the terms and conditions for service and meets the District's requirements and rules.

b. However, if (i) one or more of the tenants/occupants assumes responsibility for subsequent charges to the account to the District's satisfaction, or (ii) there is a physical means to selectively discontinue service to those tenants/occupants who have not met the District's

requirements, then the District may make service available only to those tenants/occupants who have met the requirements.

c. If prior service for a particular length of time is a condition to establish credit with the District, then residence at the property and proof of prompt payment of rent for that length of time, to the District's satisfaction, is a satisfactory equivalent.

d. If a tenant/occupant becomes a customer of the District and the tenant's/occupant's rent payments include charges for residential water service where those charges are not separately stated, the tenant/occupant may deduct from future rent payments all reasonable charges paid to the District during the prior payment period.

III. Alternative Payment Arrangements: For any customer who meets the three conditions under Section II(C), above, in accordance with the process set forth in Section II(D), above, the District shall offer the customer one or more of the following alternative payment arrangements, to be selected by the District in its discretion: (i) amortization of the unpaid balance under Subdivision (A), below; (ii) alternative payment schedule under Subdivision (B), below; (iii) partial or full reduction of unpaid balance under Subdivision (C), below; or (iv) temporary deferral of payment under Subdivision (D), below. The General Manager, or his or her designee, shall, in the exercise of reasonable discretion, select the most appropriate alternative payment arrangement after reviewing the information and documentation provided by the customer and taking into consideration the customer's financial situation and District's payment needs.

A. Amortization: Any customer who is unable to pay for water service within the normal payment period and meets the three conditions under Section II(C), above, as the District shall confirm, may, if the District has selected this alternative, enter into an amortization plan on the following terms:

1. Term: The customer shall pay the unpaid balance, with the administrative fee and interest as specified in Subdivision (2), below, over a period not to exceed twelve (12) months, as determined by the General Manager or his or her designee; provided, however, that the General Manager or his or her designee, in their reasonable discretion, may apply an amortization term of longer than twelve (12) months to avoid undue hardship on the customer. The unpaid balance, together with the applicable administrative fee and any interest to be applied, shall be divided by the number of months in the amortization period and that amount shall be added each month to the customer's ongoing monthly bills for water service.

2. Administrative Fee; Interest: For any approved amortization plan, the customer will be charged an administrative fee, in the amount established by the District from time to time, representing the cost of initiating and administering the plan. At the discretion of the General Manager or his or her designee, interest at an annual rate not to exceed eight

percent (8%) shall be applied to any amounts to be amortized under this Subsection A.

3. Compliance with Plan: The customer must comply with the amortization plan and remain current as charges accrue in each subsequent billing period. The customer may not request further amortization of any subsequent unpaid charges while paying delinquent charges pursuant to an amortization plan. Where the customer fails to comply with the terms of the amortization plan for sixty (60) calendar days or more, or fails to pay the customer's current service charges for sixty (60) calendar days or more, the District may discontinue water service to the customer's property at least five (5) business days after posting at the customer's residence a final notice of its intent to discontinue service.

B. Alternative Payment Schedule: Any customer who is unable to pay for water service within the normal payment period and meets the three conditions under Section II(C), above, as the District shall confirm, may, if the District has selected this alternative, enter into an alternative payment schedule for the unpaid balance in accordance with the following:

1. Repayment Period: The customer shall pay the unpaid balance, with the administrative fee and interest as specified in Subdivision (2), below, over a period not to exceed twelve (12) months, as determined by the General Manager or his or her designee; provided, however, that the General Manager or his or her designee, in their reasonable discretion, may extend the repayment period for longer than twelve (12) months to avoid undue hardship on the customer.

2. Administrative Fee; Interest: For any approved alternative payment schedule, the customer will be charged an administrative fee, in the amount established by the District from time to time, representing the cost of initiating and administering the schedule. At the discretion of the General Manager or his or her designee, interest at an annual rate not to exceed eight percent (8%) shall be applied to any amounts to be paid under this Subsection B.

3. Schedule: After consulting with the customer and considering the customer's financial limitations, the General Manager or his or her designee shall develop an alternative payment schedule to be agreed upon with the customer. That alternative schedule may provide for periodic lump sum payments that do not coincide with the established payment date, may provide for payments to be made more frequently than monthly, or may provide that payments be made less frequently than monthly, provided that in all cases, subject to Subdivision (1), above, the unpaid balance and administrative fee shall be paid in full within twelve (12) months of

establishment of the payment schedule. The agreed upon schedule shall be set forth in writing and be provided to the customer.

4. Compliance with Plan: The customer must comply with the agreed upon payment schedule and remain current as charges accrue in each subsequent billing period. The customer may not request a longer payment schedule for any subsequent unpaid charges while paying delinquent charges pursuant to a previously agreed upon schedule. Where the customer fails to comply with the terms of the agreed upon schedule for sixty (60) calendar days or more, or fails to pay the customer's current service charges for sixty (60) calendar days or more, the District may discontinue water service to the customer's property at least five (5) business days after posting at the customer's residence a final notice of its intent to discontinue service.

C. Reduction of Unpaid Balance: Any customer who is unable to pay for water service within the normal payment period and meets the three conditions under Section II(C), above, as the District shall confirm, may, if the District has selected this alternative, receive a reduction of the unpaid balance owed by the customer, not to exceed thirty percent (30%) of that balance without approval of and action by the Board of Directors; provided that any such reduction shall be funded from a source that does not result in additional charges being imposed on other customers. The proportion of any reduction shall be determined by the customer's financial need, the District's financial condition and needs and the availability of funds to offset the reduction of the customer's unpaid balance.

1. Repayment Period: The customer shall pay the reduced balance by the due date determined by the General Manager or his or her designee, which date (the "Reduced Payment Date") shall be at least fifteen (15) calendar days after the effective date of the reduction of the unpaid balance.

2. Compliance with Reduced Payment Date: The customer must pay the reduced balance on or before the Reduced Payment Date, and must remain current in paying in full any charges that accrue in each subsequent billing period. If the customer fails to pay the reduced payment amount within sixty (60) calendar days after the Reduced Payment Date, or fails to pay the customer's current service charges for sixty (60) calendar days or more, the District may discontinue water service to the customer's property at least five (5) business days after posting at the customer's residence a final notice of its intent to discontinue service.

D. Temporary Deferral of Payment: Any customer who is unable to pay for water service within the normal payment period and meets the three conditions under Section II(C), above, as the District shall confirm, may, if the District has selected this alternative, have payment of the unpaid balance temporarily deferred for a period of up to six (6) months after the payment is due. The District shall determine, in its discretion, how long of a deferral shall be provided to the customer.

1. Repayment Period: The customer shall pay the unpaid balance by the deferral date (the “Deferred Payment Date”) determined by the General Manager or his or her designee. The Deferral Payment Date shall be within twelve (12) months from the date the unpaid balance became delinquent; provided, however, that the General Manager or his or her designee, in their reasonable discretion, may establish a Deferred Payment Date beyond that twelve (12) month period to avoid undue hardship on the customer.

2. Compliance with Reduced Payment Date: The customer must pay the reduced balance on or before the Deferred Payment Date, and must remain current in paying in full any charges that accrue in each subsequent billing period. If the customer fails to pay the unpaid payment amount within sixty (60) calendar days after the Deferred Payment Date, or fails to pay the customer’s current service charges for sixty (60) calendar days or more, the District may discontinue water service to the customer’s property at least five (5) business days after posting at the customer’s residence a final notice of its intent to discontinue service.

IV. Appeals: The procedure to be used to appeal the amount set forth in any bill for residential water service is set forth below. A customer shall be limited to three (3) unsuccessful appeals in any twelve (12) month period and if that limit has been reached, the District is not required to consider any subsequent appeals commenced by or on behalf of that customer.

A. Initial Appeal: Within ten (10) days of receipt of the bill for water service, the customer has a right to initiate an appeal or review of any bill or charge. Such request must be made in writing and be delivered to the District’s office. For so long as the customer’s appeal and any resulting investigation is pending, the District cannot discontinue water service to the customer.

B. Overdue Notice Appeal: In addition to the appeal rights provided under Subsection A, above, any customer who receives an Overdue Notice may request an appeal or review of the bill to which the Overdue Notice relates at least five business (5) days after the date of the Overdue Notice if the customer alleges the bill is in error with respect to the quantity of water consumption set forth on that bill; provided, however, that no such appeal or review rights shall apply to any bill for which an appeal or request for review under Subsection A, above, has been made. Any appeal or request for review under this Subsection B must be in writing and must include documentation supporting the appeal or the reason for the review. The request for an appeal or review must be delivered to the District’s office within that five (5) business day period. For so long as the customer’s appeal and any resulting investigation is pending, the District cannot discontinue water service to the customer.

C. Appeal Hearing: Following receipt of a request for an appeal or review under Subsections A or B, above, a hearing date shall be promptly set before the General

Manager, or his or her designee (the “Hearing Officer”). After evaluation of the evidence provided by the customer and the information on file with the District concerning the water charges in question, the Hearing Officer shall render a decision as to the accuracy of the water charges set forth on the bill and shall provide the appealing customer with a brief written summary of the decision.

1. If water charges are determined to be incorrect, the District will provide a corrected invoice and payment of the revised charges will be due within ten (10) calendar days of the invoice date for revised charges. If the revised charges remain unpaid for more than sixty (60) calendar days after the corrected invoice is provided, water service will be disconnected, on the next regular working day after expiration of that sixty (60) calendar day period; provided that the District shall provide the customer with the Overdue Notice in accordance with Section II(B)(1), above. Water service will only be restored upon full payment of all outstanding water charges, fees, and any and all applicable reconnection charges.

2. (a) If the water charges in question are determined to be correct, the water charges are due and payable within two (2) business days after the Hearing Officer’s decision is rendered. At the time the Hearing Officer’s decision is rendered, the customer will be advised of the right to further appeal before the Board of Directors. Any such appeal must be filed in writing within seven (7) calendar days after the Hearing Officer’s decision is rendered if the appeal or review is an initial appeal under Subdivision A above, or within three (3) calendar days if the appeal or review is an Overdue Notice appeal under Subdivision B, above. The appeal hearing will occur at the next regular meeting of the Board of Directors, unless the customer and District agree to a later date.

(b) For an initial appeal under Subdivision A, above, if the customer does not timely appeal to the Board of Directors, the water charges in question shall be immediately due and payable. In the event the charges are not paid in full within sixty (60) calendar days after the original billing date, then the District shall provide with the Overdue Notice in accordance with Section II(B)(1), above, and may proceed in potentially discontinuing service to the customer’s property.

(c) For an Overdue Notice appeal under Subdivision B, above, if the customer does not timely appeal to the Board of Directors, then water service to the subject property may be discontinued on written or telephonic notice to the customer to be given at least twenty-four (24) hours after the latter to occur of: (i) expiration of the original sixty (60) calendar day notice period set forth in the Overdue Notice; or (ii) the expiration of the appeal period.

3. When a hearing before the Board of Directors is requested, such request shall be made in writing and delivered to the District at its office. The customer will be required to personally appear before the Board and present evidence and reasons as to why the water charges on the bill in question are not accurate. The Board shall evaluate the evidence presented by the customer, as well as the information on file with the District concerning the water charges in question, and render a decision as to the accuracy of said charges.

a) If the Board finds the water charges in question are incorrect, the customer will be invoiced for the revised charges. If the revised charges remain unpaid for more than sixty (60) calendar days after the corrected invoice is provided, water service will be disconnected, on the next regular working day after expiration of that sixty (60) calendar day period; provided that the District shall provide the customer with the Overdue Notice in accordance with Section II(B)(1), above. Water service will be restored only after outstanding water charges and any and all applicable reconnection charges are paid in full.

b) If the water charges in question are determined to be correct, the water charges are due and payable within two (2) business days after the decision of the Board is rendered. In the event the charges are not paid in full within sixty (60) calendar days after the original billing date, then the District shall provide with the Overdue Notice in accordance with Section II(B)(1), above, and may proceed in potentially discontinuing service to the customer's property.

c) Any overcharges will be reflected as a credit on the next regular bill to the customer, or refunded directly to the customer, at the sole discretion of the Board.

d) Water service to any customer shall not be discontinued at any time during which the customer's appeal to the District or its Board of Directors is pending.

e) The Board's decision is final and binding.

V. Restoration of Service: In order to resume or continue service that has been discontinued due to non-payment, the customer must pay a security deposit and a Reconnection Fee established by the District, subject to the limitation set forth in Section II(E)(1), above. The District will endeavor to make such reconnection as soon as practicable as a convenience to the customer. The District shall make the reconnection no later than the end of the next regular working day following the customer's request and payment of any applicable Reconnection Fee.

Walnut Valley Water District
Revenue Bond Funds Held in Trust - Union Bank
Life to Date
March 31, 2021

Bond Proceeds		\$	19,940,487.80
Disbursements:			
<u>Cost of Issuance</u>			
Fieldmann, Rolapp & Associates (Financial Advisors)	\$		(26,270.57)
Hawkins, Delafield & Wood, LLP. (Bond Counsel)			(45,000.00)
Union Bank, N.A. (Trustee)			(3,708.00)
Standard & Poor's Rating Services (Credit Rating)			(17,000.00)
Image Master (Official Statement)			(3,158.31)
Hawkins Delafield & Wood (Bond Counsel)			(1,743.31)
			(96,880.19)
<u>Projects</u>			
Puente Basin Water Agency - Pomona Basin ¹			(2,052,008.87)
Puente Basin Water Agency - LHHWCWD Project ¹			(350,566.00)
Puente Basin Water Agency - CDWC Project ¹			(4,090,549.30)
Puente Basin Water Agency - Pathfinder Project ⁴			-
Administration Headquarters ¹			(6,927,819.59)
Water Rights - Central Basin			(3,630,907.50)
			(17,051,851.26)
<u>Substitute Projects</u>			
Ace Nogales Grade Separation (P#03-2820) ²			(706,545.61)
Ridgeline Pump Station Modifications (P#12-3267) ³			(221,195.68)
30 kw Diesel Portable Generator (P#13-3290) ³			(39,490.70)
			(967,231.99)
Interest Income			502,841.79
Ending Balance of Bond Funds Held in Trust		\$	2,327,366.15

1 Related to projects identified in the Official Statement dated March 21, 2013

2 Substitute project approved by the Board on April 18, 2013. Reimbursed amounts will be placed in the Project Reserve

3 Substitute projects approved by the Board on September 16, 2013. Reimbursed amounts will be placed in the Project Reserve

4 Breakout CDWC and Pathfinder projects

Walnut Valley Water District
Revenue Bond Funds Held in Trust - Union Bank
March 31, 2021

Beginning Balance of Bonds Funds Held in Trust \$ 2,327,345.15

Receipts:

Interest Income 21.00

Disbursements:

PBWA - Pomona Basin Project -

PBWA - Cal Domestic Project -

PBWA - Pathfinder Project -

Administration Headquarters -

\$ -

Ending Balance of Bond Funds Held in Trust \$ 2,327,366.15

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of External Affairs
DATE: April 19, 2021
SUBJECT: Social Media Rules of Use

Action/Discussion **Fiscal Impact** **Resolution** **Information Only**

Recommendation

That the Board of Directors adopt the “Social Media Rules of Use” policy, a policy regarding WVWD’s social media as a tool of engagement.

Background Information

Currently, Walnut Valley Water District manages several social media pages that include Facebook, Twitter, Instagram, and YouTube. As tools of public engagement and innovation expand, these resources and new platforms become vital resources to disseminate information to customers, the local community, and stakeholders.

These social media pages serve as a formal extension of the District and are thus under the purview of the California Public Records Act. In some instances, posts that are developed and shared by the District receive comments that are unrelated to the material, subject, or topic at hand. Therefore, deleting any comment before the adoption of this policy may be considered a violation of the public records act.

The proposed policy establishes a set of rules of engagement that will be posted in the “About” section of each profile, or where it is most applicable, and on the District website. These rules will allow the District to “hide” or “delete” comments, messages, and other forms of communications that violate the rules of use. Violations include, but are not limited to, off-topic commentary, political discourse, violent or racist attacks, distribution of personal information, personal attacks on employees or other District representatives, and material that is considered harmful.

Attachment:
Social Media Rules of Use Policy

SOCIAL MEDIA RULES OF USE

POLICY REGARDING WVWD'S SOCIAL MEDIA AS TOOL OF ENGAGEMENT

Walnut Valley Water District (WVWD) utilizes various social media channels (Facebook, Twitter, Instagram, and YouTube) as a communications tool to provide its customers, community members, stakeholders, industry and regional partners with information pertaining to, but not limited to, conservation programs, District-sponsored events, educational resources, water awareness, customer service updates, office closures, emergency updates, and more.

The District will not post, comment, share, or message any material that is related to political campaigns or stances that are not directly related to water quality or water issues nor will it post, comment, share or message any personal information of its employees, customers, and Board of Directors.

WVWD's official pages are strictly limited to those titled Walnut Valley Water District or @WVWDh2o. Any other page not officially claimed by the District and with the aforementioned titles is unaffiliated with the District.

WVWD's social media pages are not intended to address questions or concerns regarding any particular customer's water service or to provide feedback regarding any service or civic issue. Messages, comments, and any other form of communication will be responded to in a timely manner and directed to the appropriate District contact, representative, or department.

All water emergencies and questions pertaining directly to a customer's account shall be directed to the Customer Service Department, which can be reached at (909) 595-7554 or cservice@wvwd.com.

General questions, concerns, and feedback should be directed to the External Affairs Department at (909) 595-7554 or outreach@wvwd.com.

@WVWDh2o is moderated by the External Affairs Department during usual business hours, as set forth below. District channels are not moderated on a 24/7 basis.

The following policy applies to all current and future WVWD social media pages including, but not limited to: Twitter, Facebook, YouTube, and Instagram. WVWD will not edit comments for grammar or spelling but reserves the right to moderate any and all comments and messages, based on the following criteria:

- Posts containing profanity, hate speech, racially insensitive comments, threats of violence, and other offensive or inappropriate language or pictures will be deleted.
- Personal attacks on other users, customers, community members, members of the District's Board of Directors, and District staff are prohibited and will be deleted.
- Posts supporting illegal activity or copyright/trademark infringement will be deleted.
- Posts that are commercial in nature, fundraising solicitations, and other spam or subject matter that is far off-topic from the District's water-related purposes may be hidden and be reviewed by the Director of External Affairs and possibly deleted.
- Posts that make statements that are not truthful or considered harmful will be hidden and be reviewed by the Director of External Affairs and possibly deleted.

- Posts that contain personal or private information such as a customer’s account information, property address, monthly water bill statement, and other applicable items will be deleted to ensure privacy.

WVWD encourages participation by customers on its social media channels, however, these pages constitute a limited public use forum. Content on these sites must remain relevant to District products and services. Commentary not related to the District’s functions or inappropriate for its audience (including offensive language, personal attacks, attempts to sell a product or service, copyright infringement, or violation of local, state, or federal law) may be removed in order to protect the security of the District and the privacy of District employees. Additionally, any technical disruption, intervention, or “hacking” of our social media sites is prohibited under state and federal law and will be investigated and prosecuted.

WVWD reserves the right to remove any post, comment, or message and the right to revoke a user's privilege to post, comment, and share its pages.

Postings and messages are welcome at any time, but in general, the District will post and respond to comments during regular business hours, Mondays through Thursdays 7 a.m. to 5 p.m. and Fridays 7 a.m. to 4 p.m.

Comments posted by others on WVWD’s social media pages do not reflect the opinions of the District, its Board of Directors, or its employees. Personal pages and postings of the WVWD Board of Directors and employees do not reflect the opinions of the District.

This posting policy is subject to change at the discretion of WVWD.



ASIAN AMERICAN & PACIFIC ISLANDER HERITAGE MONTH RECOGNITION

WHEREAS, Asian American & Pacific Islander Heritage Month seeks to honor and recognize the contributions of residents and descendants from Asia, India and the Pacific Islands in the United States;

WHEREAS, Asian American & Pacific Islander Heritage was celebrated beginning in 1978 and was made into a month-long event in 1992;

WHEREAS, the month of May was chosen as Asian American & Pacific Islander Heritage Month to commemorate the immigration of the first Japanese citizen, Nakahama Manjiro, to the United States on May 7, 1843, and the anniversary of the May 10, 1869 completion of the first Transcontinental Railroad; and

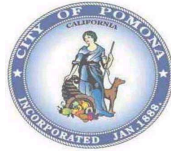
WHEREAS, the District's service area population is more than 60 percent Asian American & Pacific Islander and includes devoted community members who serve as artists, business owners, educators, health care professionals, lawyers and judges, clergy members, first responders and military personnel; and

WHEREAS, currently 80 percent of the District's Board of Directors and more than 20 percent of the District's workforce are members of the Asian American & Pacific Islander community; and

WHEREAS, we celebrate the achievements and contributions of Asian Americans & Pacific Islanders that enrich the local community and our agency; and

WHEREAS, during the month of May, **WALNUT VALLEY WATER DISTRICT** is proud to celebrate Asian American & Pacific Islander Heritage Month, and commemorate the essential contributions, sacrifices, and accomplishments that Asian American & Pacific Islanders have made to California and the District;

NOW THEREFORE, WALNUT VALLEY WATER DISTRICT does hereby recognize May 2021 as Asian American & Pacific Islander Heritage Month and strives to promote water use efficiency tools and resources in an efficient and effective manner through community partnership.



POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION

WATER USE DISTRIBUTION & BILLING

MARCH 2021

CONSUMPTION PER AGENCY (Per PWR Meter Reads)		
	Water Consumption (Acre-feet)	Allocation %
Pomona	81.772	8.302%
Walnut	603.368	61.260%
Rowland	299.782	30.437%
LaVerne	-	0.000%
TOTAL	984.922	100.000%

WATER PRODUCTION (ACTUAL)		
	Water Consumption (Acre-feet)	Allocation %
MWD	244.40	24.744%
TVMWD	743.30	75.256%
LaVerne	-	0.000%
Total	987.700	100.000%
PWR	984.922	
Difference	2.778	

CALCULATION OF AGENCY WATER CONSUMPTION (Water consumption billed to each agency based on amount of water purchased from MWD & TVMWD)							
Connection / Description	Billing Difference Allocation (Acre-feet)	Adj. Agency Consumption (Acre-Feet)	Adj. Agency Consumption for Billing (Rounded)	Water Purchased - MWD	Water Purchased - TVMWD	Water Purchased - LaVERNE WELL	Total Water Purchased (Acre-feet)
				24.744%	75.256%	0.000%	100.000%
Pomona	81.772	0.231	82.003	82.0	20.3	61.7	82.0
Walnut	603.368	1.702	605.070	605.1	149.7	455.3	605.1
Rowland	299.782	0.846	300.628	300.6	74.4	226.2	300.6
LaVerne	-	-	-	-	-	-	-
TOTAL	984.922	2.778	987.700	987.7	244.4	743.3	987.7

BILLING CHARGES PER AGENCY											
		MWD PM-15	TVMWD PM-21	MWD Capacity Reservation	TVMWD Connected Capacity	TVMWD Water Use Charge	Depreciation	Replacement	Admin Budget Assessment	MWD LRP Rebate Program	Billing Total
City of Pomona	Cons. (AF)	20.3	61.7								
	Allocation %			35.85%	52.00%	26.12%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,098.00	\$ 1,098.00	\$ 26,876.46	\$ 6,150.27	\$ 6,077.02	\$ 5,699.00	\$ 4,592.00	\$ 24,950.00	\$ (100.00)	
	Total	\$ 22,279.55	\$ 67,759.35	\$ 9,635.21	\$ 3,198.14	\$ 1,587.32	\$ 1,424.75	\$ 1,148.00	\$ 8,316.67	\$ -	\$ 115,348.99
Walnut Valley Water District	Cons. (AF)	149.7	455.3								
	Allocation %			41.51%	28.00%	46.79%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,098.00	\$ 1,098.00	\$ 26,876.46	\$ 6,150.27	\$ 6,077.02	\$ 7,734.00	\$ 12,102.00	\$ 24,950.00	\$ (100.00)	
	Total	\$ 164,393.25	\$ 499,973.41	\$ 11,156.42	\$ 1,722.08	\$ 2,843.44	\$ 1,933.50	\$ 3,025.50	\$ 8,316.67	\$ -	\$ 693,364.27
Rowland Water District	Cons. (AF)	74.4	226.2								
	Allocation %			22.64%	20.00%	27.09%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,098.00	\$ 1,098.00	\$ 26,876.46	\$ 6,150.27	\$ 6,077.02	\$ 5,556.00	\$ 7,640.00	\$ 24,950.00	\$ (100.00)	
	Total	\$ 81,678.40	\$ 248,410.64	\$ 6,084.83	\$ 1,230.05	\$ 1,646.26	\$ 1,389.00	\$ 1,910.00	\$ 8,316.67	\$ -	\$ 350,665.85
City of LaVerne	Cons. (AF)	-	-								
	Allocation %			0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		
	Billing Rate	\$ 1,098.00	\$ 1,098.00	\$ 26,876.46	\$ 6,150.27	\$ 6,077.02	\$ -	\$ -	\$ -	\$ (100.00)	
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total (A.F.)		244.4	743.3								987.7
Total (\$)		\$ 268,351.20	\$ 816,143.40	\$ 26,876.46	\$ 6,150.27	\$ 6,077.02	\$ 4,747.25	\$ 6,083.50	\$ 24,950.00	\$ -	\$ 1,159,379.10

PUENTE BASIN WATER AGENCY
FY 21-22 OPERATING BUDGET

	Budget FY 19-20	Actual 19-20	Budget FY 20-21	Projected 20-21	Budget FY 21-22	Administrative	TVMWD	CDWC	Pomona Basin	LHHCWD
1 REVENUES:										
2 Administrative Assessment - RWD	\$ 141,520	\$ 89,942	\$ 125,688	\$ 96,508	\$ 125,688	\$ 125,688	\$ -	\$ -	\$ -	\$ -
3 Administrative Assessment - WVWD	141,520	89,942	125,688	96,508	125,688	125,688	-	-	-	-
4 Other	-	29,333	32,000	32,000	32,000	32,000	-	-	-	-
5 Water Sales - Project - RWD	1,067,565	442,371	597,560	441,315	1,387,210	-	-	1,334,160	53,050	-
6 Water Sales - Project - WVWD	1,067,565	442,371	597,560	441,315	1,387,210	-	-	1,334,160	53,050	-
7 Water Sales - TVMWD - RWD	5,525,930	3,850,343	4,817,670	4,244,535	3,674,470	-	3,674,470	-	-	-
8 Water Sales - TVMWD - WVWD	8,355,670	12,382,717	8,895,120	10,394,965	7,861,820	-	7,861,820	-	-	-
9 Project Maintenance Reserve - RWD	7,500	2,779	3,750	2,625	9,375	-	-	9,375	-	-
10 Project Maintenance Reserve - WVWD	7,500	2,779	3,750	2,625	9,375	-	-	9,375	-	-
11 Total Revenues	16,314,770	17,332,577	15,198,785	15,752,395	14,612,835	283,375	11,536,290	2,687,070	106,100	-
12 Use of Stored/Leased Water	1,614,350	585,840	822,470	556,000	2,131,800	-	-	2,131,800	-	-
13 Total	17,929,120	17,918,416	16,021,255	16,308,395	16,744,635	283,375	11,536,290	4,818,870	106,100	-
14 EXPENSES:										
15 Source of Supply										
16 Purchased Water - TVMWD	13,329,740	15,696,247	13,091,350	14,028,390	10,832,730	-	10,832,730	-	-	-
17 Purchased Water - LHHCWD	-	-	-	-	-	-	-	-	-	-
18 Purchased Water - CDWC	1,135,570	415,764	587,360	403,070	1,465,280	-	-	1,465,280	-	-
19 Purchased Water - Old Baldy	-	-	-	-	-	-	-	-	-	-
20 Purchased Water - Durwood	-	-	-	-	-	-	-	-	-	-
21 Purchased Water - Stored Water	1,614,350	585,840	822,470	556,000	2,131,800	-	-	2,131,800	-	-
22 Surcharge - Orchard Dale	-	-	-	-	-	-	-	-	-	-
23 Assessments - WRD	-	-	-	-	-	-	-	-	-	-
24 Assessments - MSGBWM	495,000	176,015	300,000	209,950	750,000	-	-	750,000	-	-
25 Subtotal	16,574,660	16,873,866	14,801,180	15,197,410	15,179,810	-	10,832,730	4,347,080	-	-
26 Fixed Charges										
27 TVMWD Equivalent Small Meters	64,200	64,276	66,650	66,700	72,070	-	72,070	-	-	-
28 TVMWD Water Use Charge	73,400	73,472	71,270	71,340	68,790	-	68,790	-	-	-
29 TVMWD Connected Capacity	61,040	61,115	63,940	63,980	69,410	-	69,410	-	-	-
30 MWD Capacity Reservation Charge	351,120	335,890	417,480	407,030	491,190	-	491,190	-	-	-
31 CDWC - Ready to Serve Charge	7,440	7,436	7,440	7,440	7,440	-	-	7,440	-	-
32 Subtotal	557,200	542,189	626,780	616,490	708,900	-	701,460	7,440	-	-
33 Other Costs										
34 Energy - Pumping and Treatment	300,000	110,127	118,500	94,550	333,750	-	-	333,750	-	-
35 Materials & Supplies - Chemicals	36,000	21,330	21,000	17,410	56,250	-	-	56,250	-	-
36 Materials & Supplies - Other	19,000	12,524	19,000	12,200	19,600	-	-	19,600	-	-
37 Other Costs (Labor etc.)	39,120	24,480	35,520	35,010	38,700	-	-	36,000	-	2,700
38 Lease Agreements - Old Baldy	103,000	103,200	106,300	103,000	106,100	-	-	-	106,100	-
39 Permits & Fees	2,100	2,060	2,100	2,060	2,100	-	2,100	-	-	-
40 Subtotal	499,220	273,723	302,420	264,230	556,500	-	2,100	445,600	106,100	2,700

	Budget FY 19-20	Actual 19-20	Budget FY 20-21	Projected 20-21	Budget FY 21-22	Administrative	TVMWD	CDWC	Pomona Basin	LHHCWD
41 Administrative & General										
42 Legal	100,000	56,798	100,000	50,000	100,000	100,000	-	-	-	-
43 Engineering	5,000	1,396	5,000	1,600	5,000	5,000	-	-	-	-
44 Professional Services- Other	125,000	117,848	125,000	113,620	125,000	125,000	-	-	-	-
45 Insurance - Property & Liability	5,000	2,139	5,000	4,300	5,000	5,000	-	-	-	-
46 Accounting/Auditing	8,040	9,090	8,375	8,375	8,375	8,375	-	-	-	-
47 Administrative Expenses - Other	40,000	35,809	40,000	47,120	40,000	40,000	-	-	-	-
48 Subtotal	283,040	223,081	283,375	225,015	283,375	283,375	-	-	-	-
49 Total Expenses	\$ 17,914,120	\$ 17,912,858	\$ 16,013,755	\$ 16,303,145	\$ 16,728,585	\$ 283,375	\$ 11,536,290	\$ 4,800,120	\$ 106,100	\$ 2,700
50 Other Income/(Expense)	-	-	-	-	-	-	-	-	-	-
51 Interest Income	10,000	21,066	10,000	8,000	6,000	6,000	-	-	-	-
52 Leased Water Revenue	-	-	-	50,000	62,500	62,500	-	-	-	-
53 Depreciation	-	-	-	-	-	-	-	-	-	-
54 Subtotal	10,000	21,066	10,000	58,000	68,500	68,500	-	-	-	-
55 Net Income (Loss) Before Transfers	\$ 25,000	\$ 26,624	\$ 17,500	\$ 63,250	\$ 84,550	\$ 68,500	\$ -	\$ 18,750	\$ -	\$ (2,700)
56 Transfers In: Maint. Reserve Funds Used	-	-	-	-	-	-	-	-	-	-
57 Transfers Out: Maint. Reserve Funds Collected	(15,000)	(5,558)	(7,500)	(5,250)	(18,750)	-	-	(18,750)	-	-
58 Net Income (Loss) After Transfers	\$ 10,000	\$ 21,066	\$ 10,000	\$ 58,000	\$ 65,800	\$ 68,500	\$ -	\$ -	\$ -	\$ (2,700)
59 PBWA Maintenance Reserve					Total	Administrative	TVMWD	CDWC	Pomona Basin	LHHCWD
60 Beginning Balance July 1	\$ 140,599	\$ 140,599	\$ 146,157	\$ 146,157	\$ 151,407	\$ -	\$ -	\$ 130,314	\$ -	\$ 21,094
61 Transfers In	15,000	5,558	7,500	5,250	18,750	-	-	18,750	-	-
62 Transfers Out	-	-	-	-	-	-	-	-	-	-
63 Ending Balance June 30	\$ 155,599	\$ 146,157	\$ 153,657	\$ 151,407	\$ 170,157	\$ -	\$ -	\$ 149,064	\$ -	\$ 21,094

PUENTE BASIN WATER AGENCY FY 2021-22 Budget Supplement

The following is a supplement to the proposed budget and is intended to provide more specific detail and explanation of the major revenues and expenses proposed in the FY 21-22 Operating Budget.

REVENUES

Administrative Assessments RWD/WVWD

Represents payments received from the WVWD and RWD related to the administrative costs of the District. The administrative costs of the District are shared equally by both agencies.

Water Sales - Project RWD/WVWD

Represents payments received from the WVWD and RWD related to the production of water from PBWA water reliability projects. The costs and benefits of these projects is shared equally by the agencies.

Water Sales -TVMWD

Represents payments received from the WVWD and RWD related to water purchased from TVMWD. Unlike the project water sales, the amounts collected from each agency are based on the estimated costs associated with each individual agency's estimated purchases through the Joint Water Line. These costs include both the commodity and fixed charges assessed by TVMWD.

Project Maintenance Reserve

In an effort to ensure sufficient money is available to repair and maintain the LHCWD and CDWC projects, the agencies decided, through separate project agreements, to establish a maintenance reserve account to fund the repair of the facilities. The amounts collected will be reserved for this purpose. For FY 21-22 the budgeted amount is \$18,750, related to expected production from the Cal Domestic project of 3,750 acre-feet. No water production related to other projects has been included in the budget. The maintenance reserve amounts are to be funded equally by the agencies.

Stored/Leased Water

The PBWA, through RWD and WVWD, has over the past several years purchased and stored untreated water in the Main Basin to be used initially by the CDWC project. For the current year budget, it is anticipated that the CDWC project will produce 3,750 AF of water. The average cost of the stored water is \$568.48 per acre-foot, this amount has been included in the budgeted expenses and revenues.

EXPENSES

Source of Supply

Purchased Water - TVMWD - Represents the commodity cost, including TVMWD's surcharge, associated with the purchase of water from TVMWD. Costs are based on purchases of 9,750 acre-feet (RWD 3,125 acre-feet; WVWD 6,625 acre-feet).

PUENTE BASIN WATER AGENCY FY 2021-22 Budget Supplement

Purchased Water - LHCWD - Represents the estimated charges associated with purchase of water from LHCWD, as outlined in the agreement. For FY 21-22, no water production has been included in the budget.

Purchased Water - CDWC - Represents the estimated charges associated with purchase of water from CDWC, as outlined in the agreement. Includes the cost of untreated water, previously purchased and stored in the Main Basin. Based on water purchases of 3,750 acre-feet.

Surcharge Orchard Dale - In addition to the costs charged by LHCWD, the District must also pay a per acre-foot surcharge to Orchard Dale Water. No amount has been budgeted for FY 21-22.

Assessments - WRD - Represents the cost of replenishment water related to the LHCWD project. Based on water purchases of 3,750 acre-feet

Fixed Charges

These charges represent the fixed charges assessed to each respective agency by TVMWD and CDWC. These charges include the Imported Water Use Charge, Connected Capacity, Equivalent Small Meters, MWD Capacity Reservation Charge, and the CDWC Ready to Serve Charge. For the year the total charges are estimated to be \$701,460. RWD's share of this amount is \$201,390 and WVWD's share is \$500,070.

Other Costs

Energy - Represents the power cost associated with the pumping activities and treatment facilities of the water reliability projects.

Materials and Supplies - Chemicals - Estimated costs for chemicals used for the treatment facilities associated with the water reliability projects.

Materials and Supplies - Other - Estimated costs for other miscellaneous supplies necessary for the operation of the projects.

Other Costs - Estimated costs for RWD Labor and other professional fees related to operating and maintaining the project facilities.

Permits & Fees - Includes costs for WRD Admin Budget, Central Basin Water Rights fees, and Water Research foundation fees paid through TVMWD.

Administrative & General

Legal - To provide funds for legal expense related to the activities of the PBWA.

Engineering - To provide funds for professional engineering fees related to the management and reporting requirements for the Puente Basin

PUENTE BASIN WATER AGENCY
FY 2021-22 Budget Supplement

Professional Services Other - To provide funds for professional services related to state funding, and other outside services not related to a specific project.

Insurance - Property and Liability - To provide funds for property and liability insurance

Accounting - To provide funds for auditing services.

Administrative Expenses - Includes funding for internal labor, ACWA dues, and banking fees attributable to the activities of the PBWA.

Other Income/(Expenses)

Interest Income - Interest received from monies in the LAIF investment account.

May 2021

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
	3:30 PM Spadra Basin GSA Meeting	6:30 PM Diamond Bar City Council Meeting Water Awareness Proclamation Presentation	8:00 AM TVMWD Board Meeting 12:00 PM Water Appreciation Giveaway in Partnership with the City of Diamond Bar			9:00 AM Efficient Watering For Fruit Trees and Vegetable Gardens - Online
Director "Water is Life" Poster Contest Judging via Google Docs. 5/3-5/14						
9	10	11	12	13	14	15
	4:00 PM Public Info Committee 4:30 PM Finance Committee	4:00 PM Engineering Committee 4:30 PM Personnel Committee	5:00 PM CA Friendly & Native Plants Workshop in Mandarin- Online 7:00 PM Walnut City Council Meeting Water Awareness Proclamation Presentation	6:00 PM Landscape Transformation Basics - Online		
Director "Water is Life" Poster Contest Judging via Google Docs. 5/3-5/14						
16	17	18	19	20	21	22
	5:00 PM WVWD Board Meeting	6:30 PM Diamond Bar City Council Meeting	8:00 AM TVMWD Board Meeting	4:00 PM WVWD Board Workshop		
23	24	25	26	27	28	29
			5:00 PM Turf Removal Workshop in Mandarin - Online 7:00 PM Walnut City Council Meeting	3:30 PM "Water is Life" Poster and Media Contest Recognition Ceremony		
30	31					
	District Office Closed in Observance of Memorial Day					

June 2021

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		6:30 PM Diamond Bar City Council Meeting	8:00 AM TVMWD Board Meeting	7:00 AM PBWA Meeting		
6	7	8	9	10	11	12
	3:00 PM Spadra Basin Advisory Committee	6:30 PM Diamond Bar City Council Meeting	7:00 PM Walnut City Council Meeting	4:00 PM PWR Meeting		9:00 AM CA Native Garden Design Workshop - Online
13	14	15	16	17	18	19
	4:00 PM Public Info Committee	4:00 PM Engineering Committee	8:00 AM TVMWD Board Meeting	6:00 PM Landscape Transformation Basics Workshop - Online		
	4:30 PM Finance Committee	4:30 PM Personnel Committee				
		6:30 PM Diamond Bar City Council Meeting				
20	21	22	23	24	25	26
	5:00 PM WVWD Board Meeting			4:00 PM WVWD Board Workshop		
27	28	29	30			

July 2021

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 <i>District Closed in Observance of Independence Day</i>	6	7	8	9	10
		3:30 PM Spadra Basin GSA Meeting				
		6:30 PM Diamond Bar City Council Meeting				
11	12	13	14	15	16	17
			7:00 PM Walnut City Council Meeting	6:00 PM Landscape Transformation Basics – Online Workshop		
18	19	20	21	22	23	24
25	26	27	28	29	30	31
	5:00 PM WVWD Board Meeting		7:00 PM Walnut City Council Meeting			9:00 AM Compost and Mulch for Water wise Gardens – Online Workshop

PUENTE BASIN WATERMASTER

FOR

PUENTE BASIN WATER AGENCY ET AL VS THE CITY OF INDUSTRY ET AL CASE
NO. C 369 220—LOS ANGELES COUNTY

WATERMASTERS

Greg G. Galindo
Anthony Poli
Allen Wu, Ph.D., P.E.
Gabriela Sanchez, Secretary

MAILING ADDRESS

Walnut Valley Water District
271 South Brea Canyon Road
Walnut, CA 91789

April 2, 2021

To: Designees and Principal Parties to Puente Basin Judgment

Re: Tentative 2021-22 Operating Budget

Enclosed is a copy of the tentative operating budget for fiscal year 2021-22, along with the budget allocation to the principal parties. The tentative operating budget for 2021-22 is \$54,165. The funds that would be required from the Parties are \$32,713 because of an estimated carry-over of funds from the 2020-21 budget of \$21,452. Section 21, Paragraph A of Puente Basin Judgment provides that a tentative operating budget shall be mailed to each of the parties at least sixty (60) days prior to the beginning of each fiscal year. If no objections or suggestions are received, in writing, at the Watermaster's office within fifteen (15) days, the tentative budget shall become the final budget.

Parties having questions may telephone Watermaster's staff at (909) 595-7554, Ext. 201.

Very truly yours,

PUENTE BASIN WATERMASTER

Greg B. Galindo
Anthony Poli
Allen Wu, Ph.D., P.E.

EH/gs

PUENTE BASIN WATERMASTER
TENTATIVE OPERATING BUDGET FISCAL YEAR 2021-22

		FY 2019-20		FY 2020-21		FY 2021-22
REVENUES		Budget	Actual	Budget	Projected	Budget
1	Assessments from Pumpers	\$ 21,415	\$ 21,415	\$ 18,687	\$ 18,687	\$ 32,713
2	Interest Income	-	39	-	5	-
3	Carryover	33,000	59,224	35,478	43,515	21,452
4	Total Income	\$ 54,415	\$ 80,678	\$ 54,165	\$ 62,207	\$ 54,165
EXPENSES						
5	Meetings	\$ 8,000	\$ 3,763	\$ 8,000	\$ 3,500	\$ 8,000
6	Preparation for Meeting	6,000	5,075	6,000	3,000	6,000
7	Reporting - Operating Safe Yield	8,500	10,368	8,500	8,500	8,500
8	Reporting - Annual Report	8,500	8,483	8,500	8,500	8,500
9	Engineering	12,180	6,235	12,180	12,180	12,180
10	Administrative	2,500	613	2,500	2,000	2,500
11	Supplies/Printing/Postage	750	63	500	75	500
12	Banking Fees	100	-	100	-	100
13	Legal Fees	5,500	2,565	5,500	3,000	5,500
14	Meter Testing	2,385	-	2,385	-	2,385
15	SGMA Legislation	-	-	-	-	-
16	Total Expenses	\$ 54,415	\$ 37,164	\$ 54,165	\$ 40,755	\$ 54,165
17	Carryover	\$ -	\$ 43,515	\$ -	\$ 21,452	\$ -
BUDGET ALLOCATION						
		FY 2019-20		FY 2020-21		FY 2021-22
18	City of Industry	\$ 3,752.67		\$ 2,645.29		\$ 6,956.92
19	Successor Agcy. to Industry Urban Dev. Agency	3,752.67		2,645.29		6,956.92
20	Rowland Water District	6,212.75		6,529.65		6,956.92
21	Walnut Valley Water District	5,555.41		4,998.07		8,570.93
22	Subtotal	19,273.50		16,818.30		29,441.70
23	Royal Vista	2,141.50		1,868.70		3,271.30
24	Total	\$ 21,415.00		\$ 18,687.00		\$ 32,713.00

PUENTE BASIN WATERMASTER
OPERATING BUDGET ALLOCATION FISCAL YEAR 2021-22

	Producers	Pumping Right FY 2020-21	Percentage of Pumping Right	Budget Allocation FY 2021-22
1	City of Industry	550.00	23.63%	\$ 6,956.92
2	Successor Agency to Industry Urban Development Agency	550.00	23.63%	6,956.92
3	Rowland Water District	550.00	23.63%	6,956.92
4	Walnut Valley Water District	<u>677.60</u>	29.11%	<u>8,570.93</u>
5	Subtotal	2,327.60		29,441.70
7	Royal Vista	<u>306.00</u>	10.00%	<u>3,271.30</u>
8	Total	2,633.60		\$ 32,713.00



YOUR BEST PROTECTION

ACWA JPIA

P. O. Box 619082
Roseville, CA 95661-9082

phone
916.786.5742
800.231.5742

www.acwajpia.com

President

E.G. "Jerry" Gladbach

Vice President

Tom Cuquet

Chief Executive Officer

Walter "Andy" Sells

Executive Committee

Fred Bockmiller

Tom Cuquet

David Drake

E.G. "Jerry" Gladbach

Brent Hastey

Melody A. McDonald

Randall Reed

J. Bruce Rupp

Pamela Tobin

Core Values

- *People*
- *Service*
- *Integrity*
- *Innovation*

March 26, 2021

To: Teofilo Pasillas
By: Erik Hitchman
Walnut Valley Water District
271 S. Brea Canyon Road
Walnut, CA 91789-3049

Re: Completion of the JPIA Professional Development Program
Specialty

Dear Teofilo Pasillas:

I am extremely happy to acknowledge your completion of the JPIA Human Resources Certification Program. We are pleased that you recognized the value of this Program and are committed to continuing education.

You are to be commended for attending several different classes, providing you with additional skills that make you a valuable asset to your organization.

This engraved plate is presented to you with the appreciation of the JPIA for your district's efforts and support of this Program.

Sincerely,

Patricia Slaven
Director of Administration



YOUR BEST PROTECTION

March 26, 2021

ACWA JPIA

P. O. Box 619082
Roseville, CA 95661-9082

phone
916.786.5742
800.231.5742

www.acwajpia.com

President

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Executive Committee

Fred Bockmiller

Tom Cuquet

David Drake

E.G. "Jerry" Gladbach

Brent Hastey

Melody A. McDonald

Randall Reed

J. Bruce Rupp

Pamela Tobin

To: Shawna Seals
By: Erik Hitchman
Walnut Valley Water District
271 S. Brea Canyon Road
Walnut, CA 91789-3049

Re: Completion of the JPIA Professional Development Program
Specialty

Dear Shawna Seals:

I am extremely happy to acknowledge your completion of the JPIA Supervisor Basics Certification Program. We are pleased that you recognized the value of this Program and are committed to continuing education.

You are to be commended for attending several different classes, providing you with additional skills that make you a valuable asset to your organization.

This engraved plate is presented to you with the appreciation of the JPIA for your district's efforts and support of this Program.

Sincerely,

Patricia Slaven
Director of Administration

Core Values

- *People*
- *Service*
- *Integrity*
- *Innovation*



YOUR BEST PROTECTION

March 26, 2021

ACWA JPIA

P. O. Box 619082
Roseville, CA 95661-9082

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E.G. "Jerry" Gladbach

Vice President

Tom Cuquet

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Executive Committee

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Tom Cuquet

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Brent Hastey

Melody A. McDonald

Randall Reed

J. Bruce Rupp

Pamela Tobin

Core Values

- *People*
- *Service*
- *Integrity*
- *Innovation*

To: Melanie Trevino
By: Erik Hitchman
Walnut Valley Water District
271 S. Brea Canyon Road
Walnut, CA 91789-3049

Re: Completion of the JPIA Professional Development Program
Specialty

Dear Melanie Trevino:

I am extremely happy to acknowledge your completion of the JPIA Human Resources Certification Program. We are pleased that you recognized the value of this Program and are committed to continuing education.

You are to be commended for attending several different classes, providing you with additional skills that make you a valuable asset to your organization.

This polished wood plaque with engraved plate is presented to you with the appreciation of the JPIA for your district's efforts and support of this Program.

Sincerely,

Patricia Slaven
Director of Administration

**234567WALNUT VALLEY WATER DISTRICT
WATER SUPPLY AND CONSERVATION UPDATE
April 19, 2021**



<p>A</p> <p>B</p> <p>C</p>	<p><u>Water Use</u> – Water usage for March 2021 was 1,129.042 acre feet, an increase of 6.93% compared to March 2020 and a decrease of 24.51% from March 2013. The average inflow into the system during the month was approximately 18.39 cfs (8,256.46 gallons per minute).</p> <p><u>Recycled Water Use</u> – During the month of March the recycled water system delivered 1,129,046 G.P.D., an increase of 71.41% compared to the use in March 2020. Of the recycled water delivered, 28.02% was from the District wells and no water was transferred from potable Make-up water.</p> <p><u>Production Report</u> – attached are:</p> <ul style="list-style-type: none"> ▪ Purchased Water Projections (Two total) ▪ Climate Summary ▪ Monthly Consumption Versus the 2013 Baseline Year (Two total) 	<p>Exhibits</p>
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WALNUT VALLEY WATER DISTRICT
Fiscal Year 2020-21 Purchased Water Projections
July 1, 2020 - June 30, 2021

Month	Actual Purchases (AF)				Projected Purchases (AF)			2013	% Allocation	Cumulative	
	PWR	PBWA	Spread	Total	Budget	Low	High			Total (AF)	% Alloc.
July	922.580	912.189	300.000	1,834.769	1,965.000	1,830.794	1,949.955	2,148.674	7.04%	1,834.769	7.04%
August	1,009.900	902.251	0.000	1,912.151	1,995.000	1,834.355	1,940.790	2,308.733	7.34%	3,746.920	14.38%
September	936.100	850.641	0.000	1,786.741	1,815.000	1,752.446	1,782.528	2,063.590	6.86%	5,533.661	21.24%
October	945.900	719.342	0.000	1,665.242	1,660.000	1,479.607	1,805.421	1,858.071	6.39%	7,198.903	27.63%
November	852.900	510.933	0.000	1,363.833	1,469.000	1,345.185	1,480.492	1,569.129	5.23%	8,562.736	32.86%
December	782.500	604.494	0.000	1,386.994	1,076.000	1,096.908	1,520.503	1,401.170	5.32%	9,949.730	38.18%
January	692.600	405.348	0.000	1,097.948	1,071.000	959.751	1,949.995	1,155.838	4.21%	11,047.678	42.40%
February	542.500	476.626	0.000	1,019.126	1,029.000	746.182	1,940.790	1,123.300	3.91%	12,066.804	46.31%
March	605.000	524.042	0.000	1,129.042	965.000	906.656	1,782.528	1,495.700	4.33%	13,195.846	50.64%
April					1,452.000	1,329.365	1,805.421	1,700.263	0.00%	13,195.846	50.64%
May					1,411.000	1,233.249	1,480.492	1,903.815	0.00%	13,195.846	50.64%
June					1,610.000	1,445.889	1,520.503	2,081.560	0.00%	13,195.846	50.64%
Total	7,289.980	5,905.866	300.000	13,195.846	17,518.000	15,960.387	20,959.418				
Remaining Projected Purchases					4,473.000	4,008.503	4,806.416				

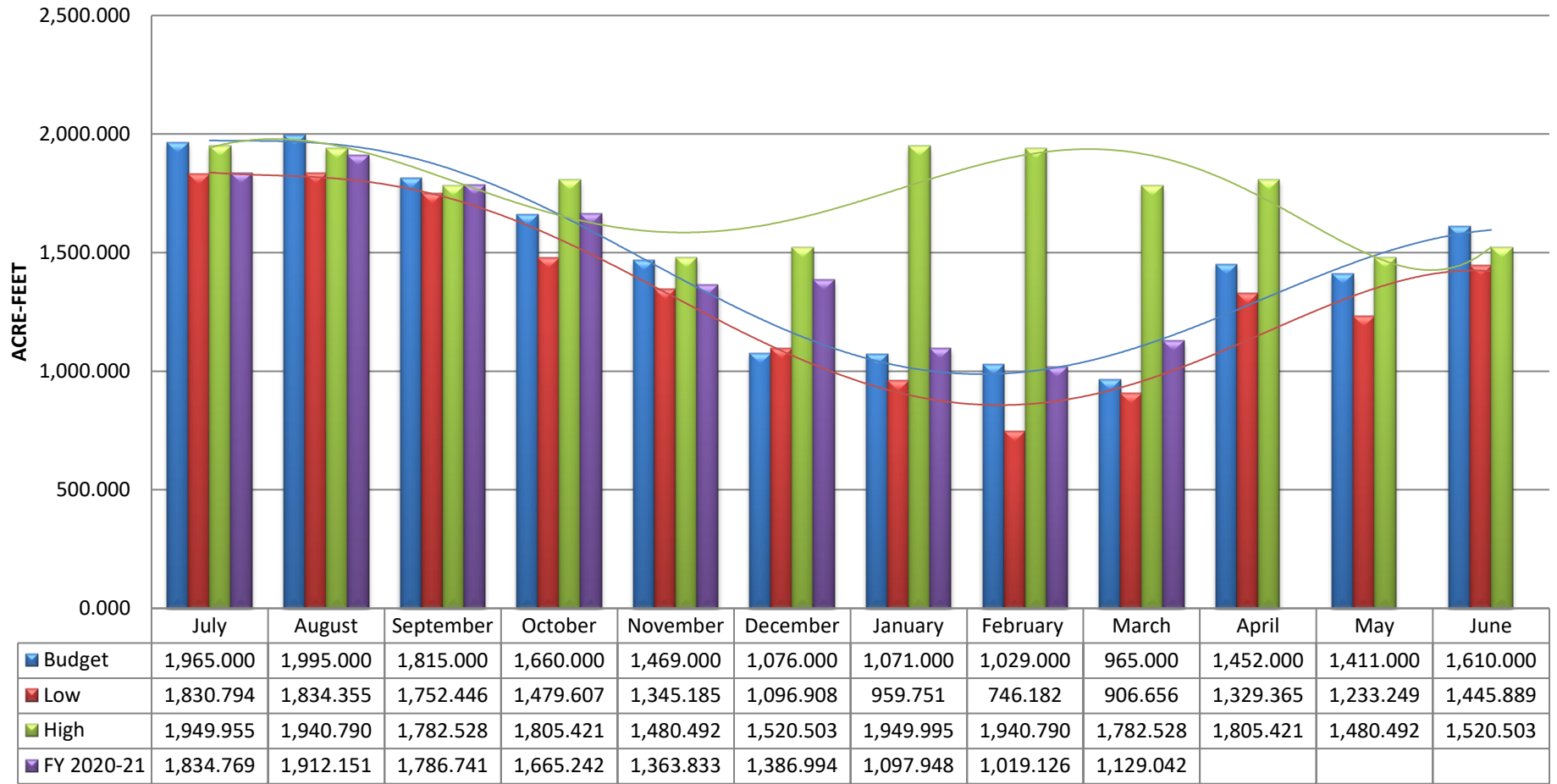
Total Projected Purchases	17,668.846	17,204.349	18,002.262
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Year of Occurrence		
2017	2018	2019

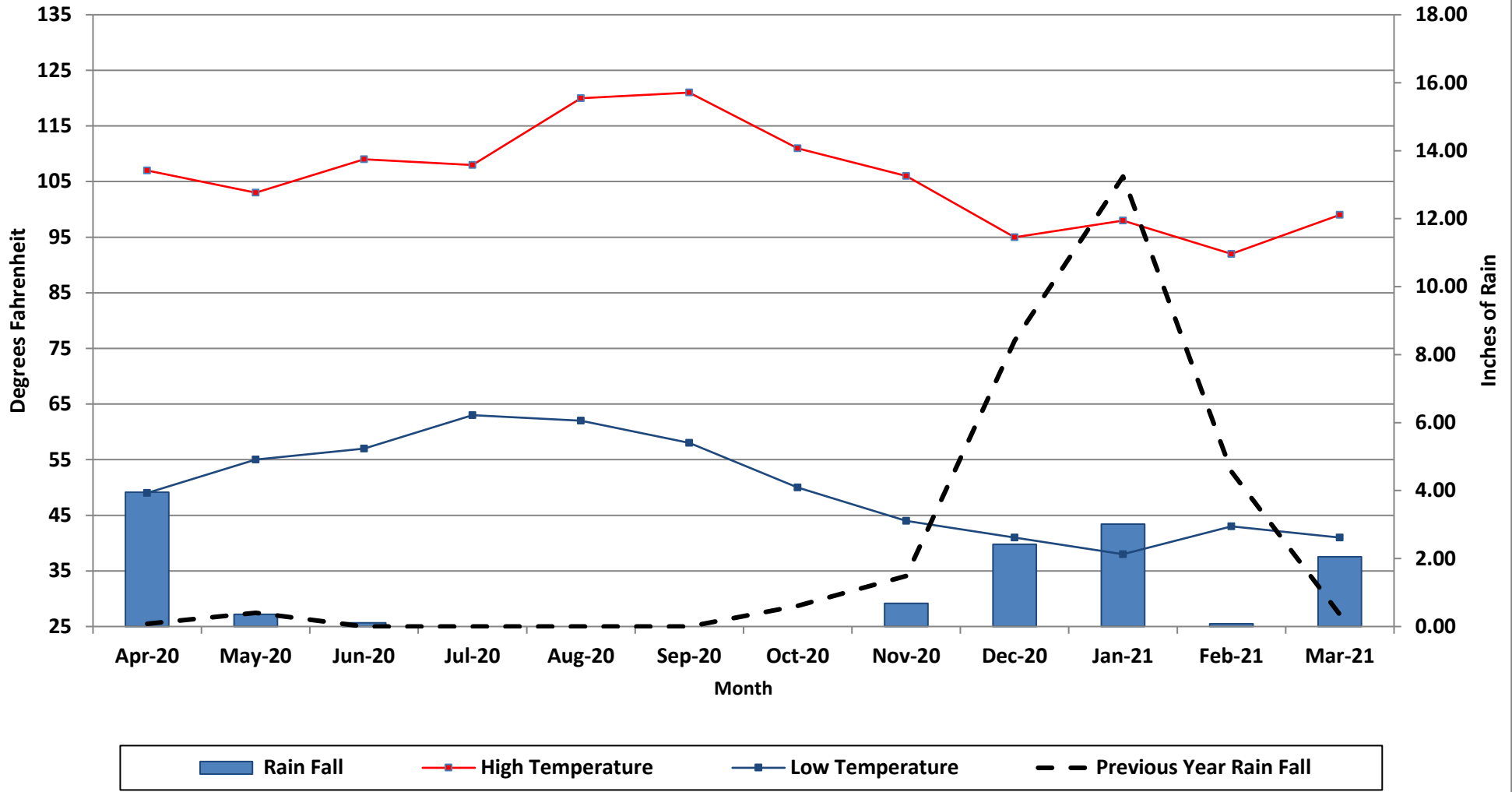
Tier I Purchase Projection

Tier I Allocation	26,057.00	26,057.00	26,057.00
Purchases through December 2020	17,742.534	17,742.534	17,742.534
	8,314.466	8,314.466	8,314.466

Fiscal Year 2020-21 Purchased Water Projections

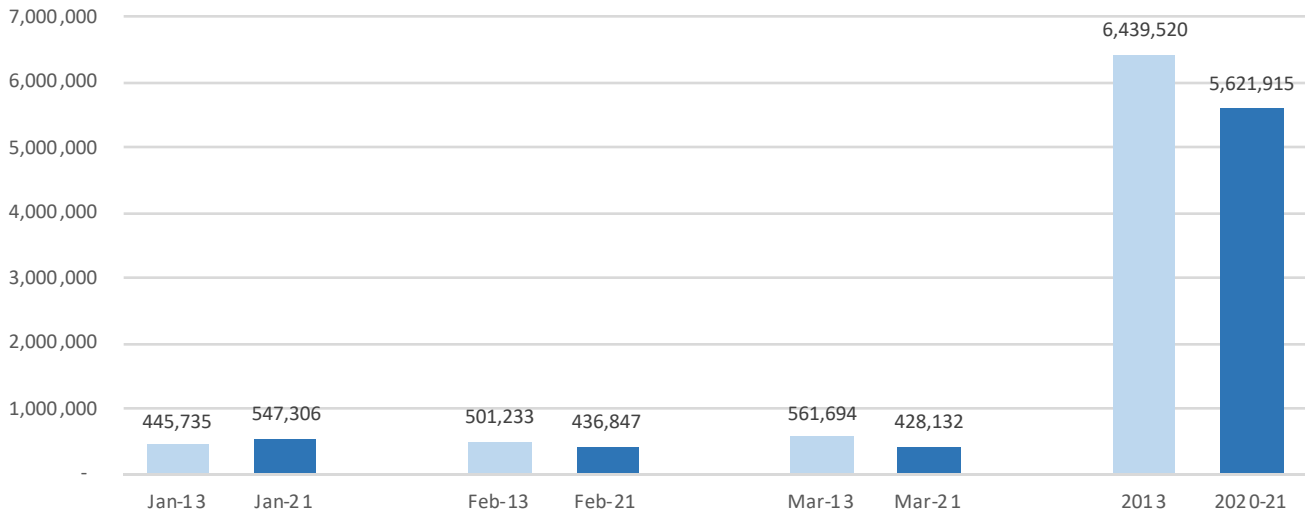


Walnut Valley Water District Climate Summary

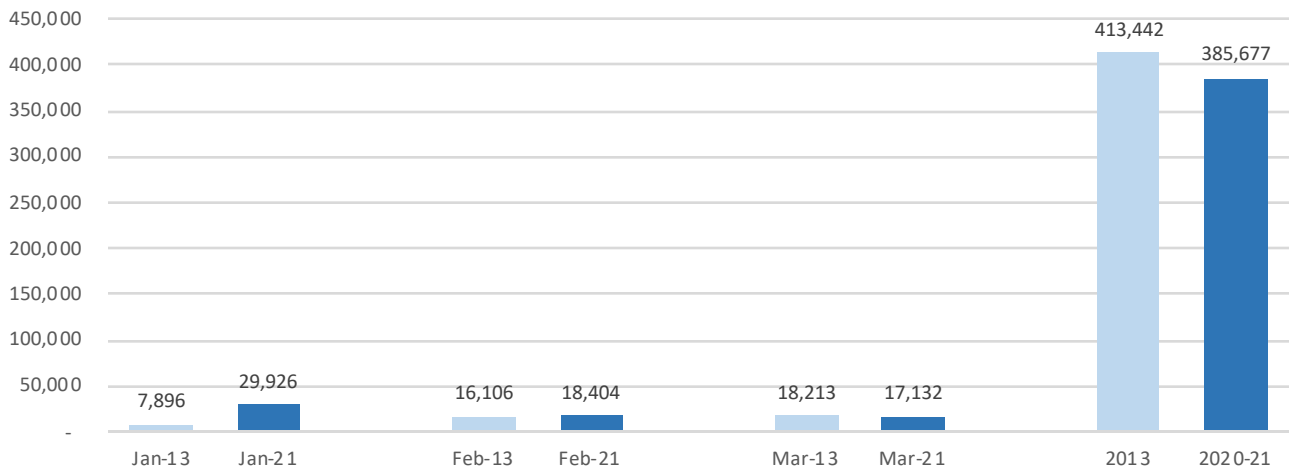


WALNUT VALLEY WATER DISTRICT
 CONSUMPTION DATA - CURRENT YEAR VERSUS 2013 BASELINE

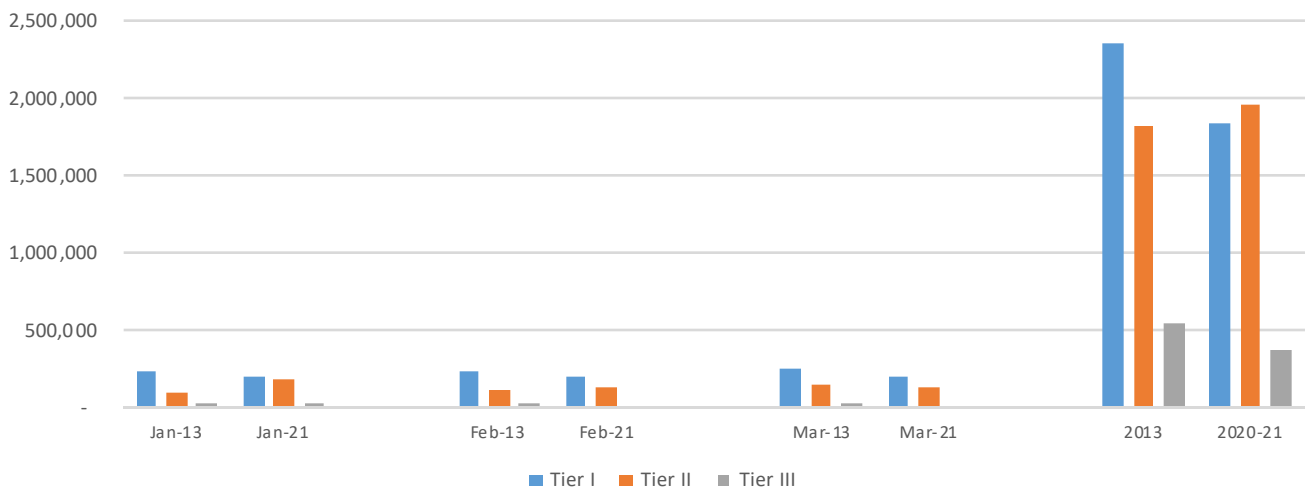
YTD Consumption Versus 2013 Baseline Year



Irrigation Consumption Versus 2013 Baseline



Residential Tiers Versus 2013 Baseline

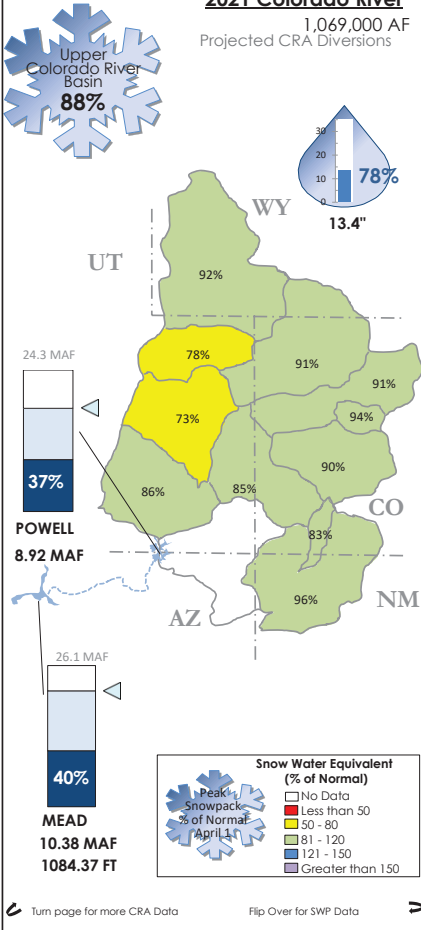


Walnut Valley Water District
 Monthly Consumption Versus 2013 Baseline Year

Consumption/Water Sales																
User Class	January				February				March				YTD (FY 20-21)			
	Jan-13	Jan-21	Change	% Change	Feb-13	Feb-21	Change	% Change	Mar-13	Mar-21	Change	% Change	2013 YTD	FY 20-21	Change	% Change
COG	10,251	18,260	8,009	78%	13,938	12,603	(1,335)	-10%	14,911	9,611	(5,300)	-36%	326,385	248,449	(77,936)	-24%
COM	43,721	52,890	9,169	21%	50,657	41,457	(9,200)	-18%	57,610	40,804	(16,806)	-29%	691,786	543,273	(148,513)	-21%
IND	8,249	8,057	(192)	-2%	10,261	7,129	(3,132)	-31%	9,765	6,810	(2,955)	-30%	105,865	82,114	(23,751)	-22%
MUL	45,974	59,776	13,802	30%	65,729	52,900	(12,829)	-20%	54,291	47,857	(6,434)	-12%	622,865	596,514	(26,351)	-4%
RES	337,540	408,323	70,783	21%	360,648	322,758	(37,890)	-11%	425,117	323,050	(102,067)	-24%	4,692,619	4,151,565	(541,054)	-12%
	445,735	547,306	101,571	23%	501,233	436,847	(64,386)	-13%	561,694	428,132	(133,562)	-24%	6,439,520	5,621,915	(817,605)	-13%
IRRIGATION																
User Class	Jan-13	Jan-21	Change	% Change	Feb-13	Feb-21	Change	% Change	Mar-13	Mar-21	Change	% Change	2013 YTD	FY 20-21	Change	% Change
COG	2,773	12,386	9,613	347%	5,062	7,999	2,937	58%	6,415	5,644	(771)	-12%	198,798	175,273	(23,525)	-12%
COM	3,943	16,500	12,557	318%	9,632	9,588	(44)	0%	10,975	10,738	(237)	-2%	197,448	197,839	391	0%
IND	1,021	922	(99)	-10%	1,222	570	(652)	-53%	670	607	(63)	-9%	14,917	11,157	(3,760)	-25%
RES	159	118	(41)	-26%	190	247	57	30%	153	143	(10)	-7%	2,279	1,408	(871)	-38%
	7,896	29,926	22,030	279%	16,106	18,404	2,298	14%	18,213	17,132	(1,081)	-6%	413,442	385,677	(27,765)	-7%
RESIDENTIAL																
Residential	Tier I	Tier II	Tier III	Total	Tier I	Tier II	Tier III	Total	Tier I	Tier II	Tier III	Total	Tier I	Tier II	Tier III	Total
2013	227,718	90,006	19,816	337,540	232,969	105,818	21,861	360,648	252,300	143,295	29,522	425,117	2,342,158	1,809,325	541,136	4,692,619
FY 20-21	202,004	179,901	26,418	408,323	189,274	120,015	13,469	322,758	188,858	119,907	14,285	323,050	1,831,531	1,946,610	373,424	4,151,565
Difference	(25,714)	89,895	6,602	70,783	(43,695)	14,197	(8,392)	(37,890)	(63,442)	(23,388)	(15,237)	(102,067)	(510,627)	137,285	(167,712)	(541,054)
% Change	-11%	100%	33%	21%	-19%	13%	-38%	-11%	-25%	-16%	-52%	-24%	-22%	8%	-31%	-12%

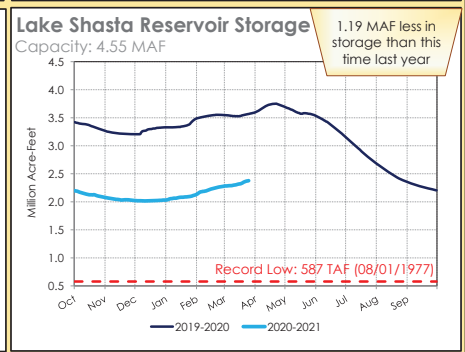
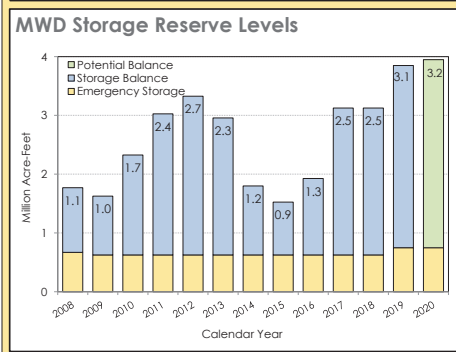
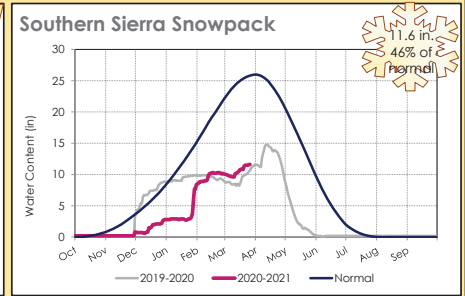
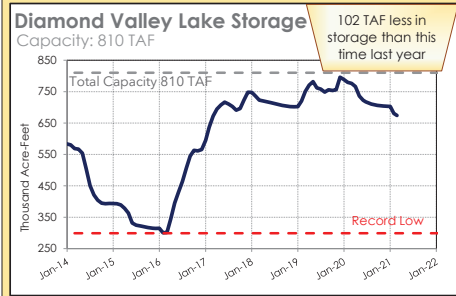
Water Purchases										
	July	August	September	October	November	December	January	February	March	Total
2013	2,148.67	2,308.73	2,063.59	1,858.07	1,569.13	1,401.17	1,155.84	1,123.30	1,495.70	15,124.20
FY 20-21	1,853.69	1,912.15	1,786.74	1,665.24	1,363.83	1,386.99	1,097.95	1,019.13	1,129.04	13,214.77
Difference	(294.98)	(396.58)	(276.85)	(192.83)	(205.30)	(14.18)	(57.89)	(104.17)	(366.66)	(1,909.44)
% Change	-14%	-17%	-13%	-10%	-13%	-1%	-5%	-9%	-25%	-13%

2021 Colorado River
1,069,000 AF
Projected CRA Diversions



Highlights

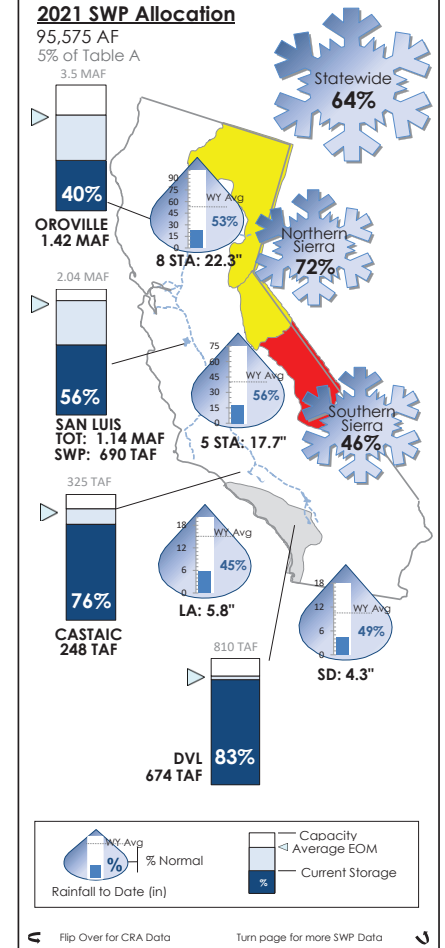
- ❖ Snowpack in the Sierra is at 64% of normal
- ❖ Precipitation at the 8 Station Index is at 53% of normal
- ❖ Snowpack in the Upper Colorado is at 88% of normal
- ❖ Precipitation in the Upper Colorado is at 78% of normal

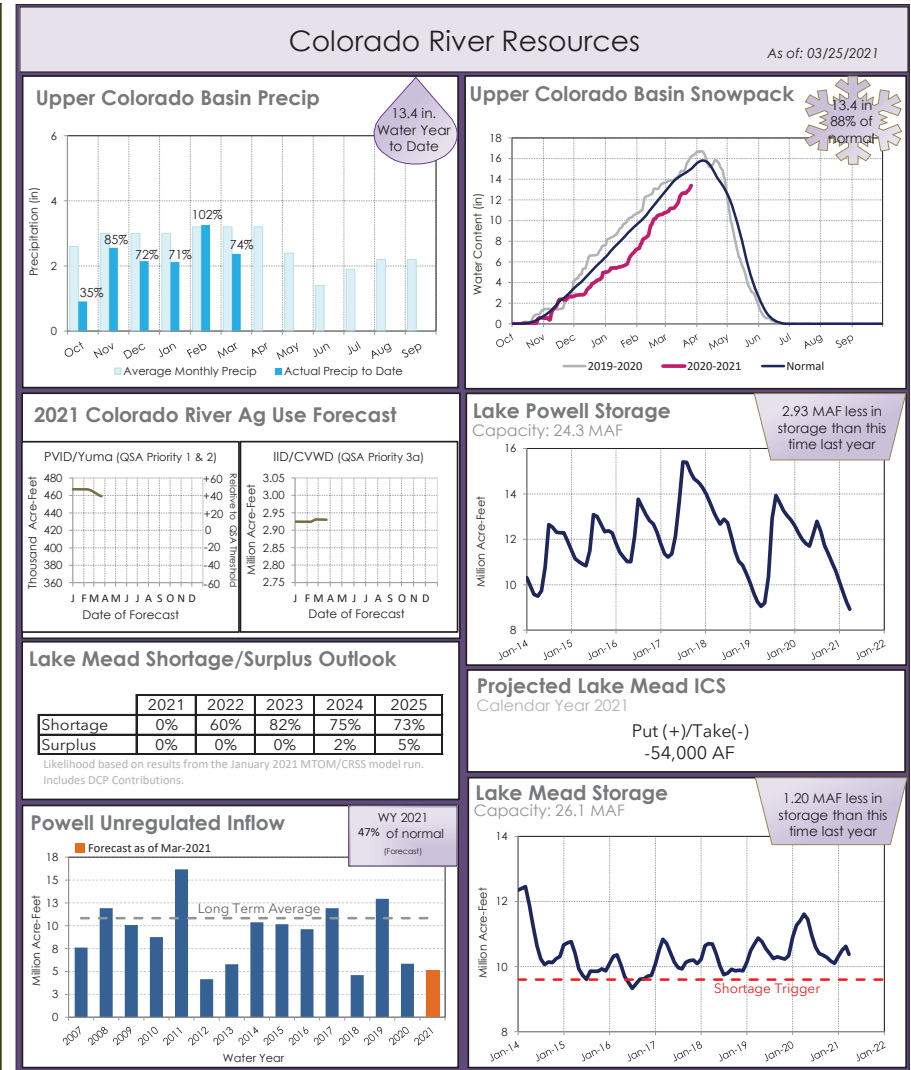
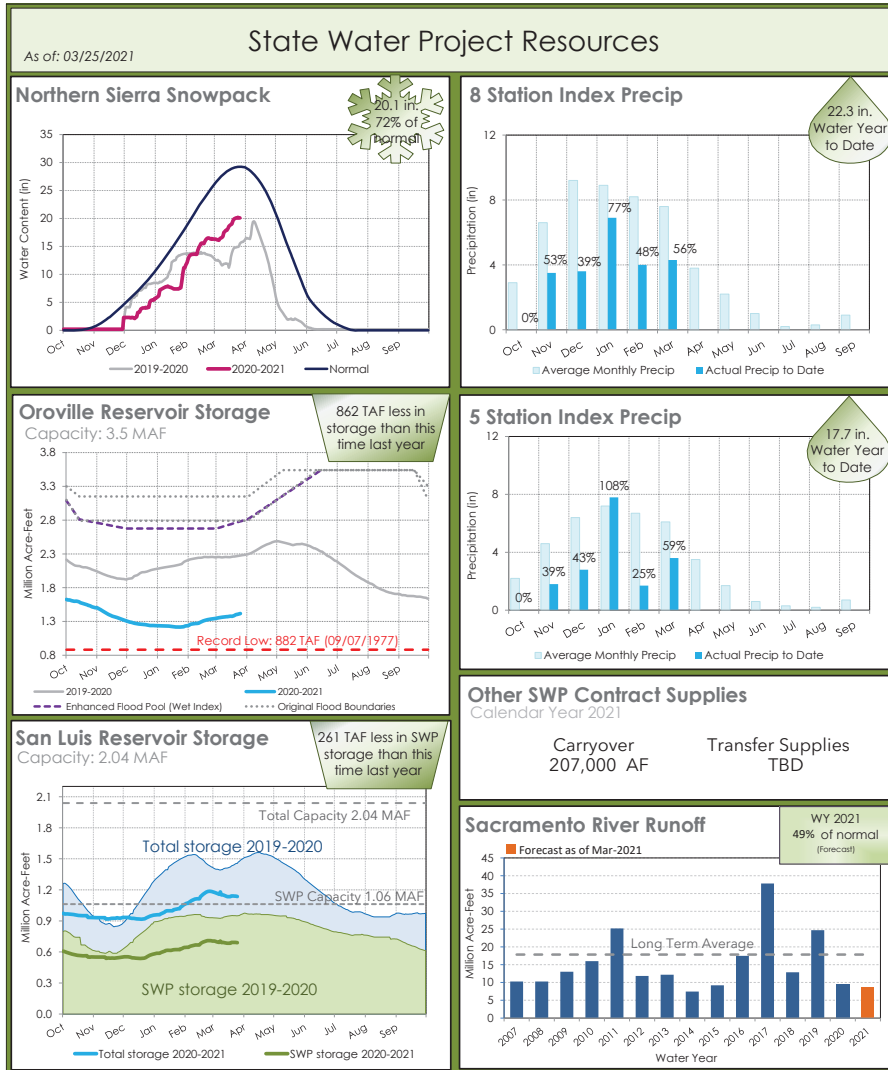


This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale.

<http://www.mwdh2o.com/WSCR>
This report is best printed double sided on legal size paper (8.5" x 14") and folded in quarters. Questions? Email mferreira@mwdh2o.com

2021 SWP Allocation
95,575 AF
5% of Table A







Reservoir Conditions

Ending At Midnight - April 12, 2021

CURRENT RESERVOIR CONDITIONS

