

WALNUT VALLEY WATER DISTRICT
271 South Brea Canyon Road
Walnut, California 91789

REGULAR BOARD MEETING
MONDAY, MARCH 21, 2022, 5:00 P.M.
AGENDA

Pursuant to the provisions of Government Code Section 54953(e), as amended by AB 361, any Board member and any member of the public who desires to participate in the open session items of this meeting may do so by accessing the Webex link below without otherwise complying with the Brown Act's teleconference requirements:

<https://walnutvalley.webex.com/meet/bmeeting>

(Computer and Telephone Audio Accessible)

Any member of the public wishing to make any comments to the Board may do so by accessing the above-referenced link where they may select the option to join via webcam or teleconference. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. **Members of the public will be disconnected from the meeting prior to the Closed Session.**

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the General Manager's office at least 4 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, California.

1. Flag Salute
2. Roll Call: Mr. Hayakawa__ Mr. Hilden__ Ms. Kwong__ Ms. Lee__ Mr. Tang__
3. Public Comment President Tang
The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.
 - A. **Agenda Items** - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.
 - B. **Non-Agenda Items** - At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.
4. Additions to Agenda President Tang
 - A. Discussion
 - B. Action Taken
5. Reorder of Agenda President Tang
 - A. Discussion
 - B. Action Taken

6. [Special Recognition](#) President Tang
 A. Introduction of Ms. Kari Cheng, Senior Accountant, on the Occasion of Completing the Probationary Period for New Employees.
 B. Introduction of Mr. Jared Macias, Assistant General Manager
 C. Introduction of Ms. Lucie Cazares, Executive Secretary
7. [Public Hearing: Receive Public Input and Feedback Regarding Possible Adjustment of District Divisional Boundaries and Regarding Potential Action to Adjust District Divisional Boundaries](#)
 A. Open Public Hearing
 B. Report by Staff
 C. Receive Public Comments
 D. Close Public Hearing
 E. [Consider Adoption of WVWD Resolution No. 03-22-697 Adjusting Boundaries of Director Electoral Divisions](#)
 (1) Discussion (2) Action Taken
8. Consider Approval of Consent Calendar (Items 1-4)
 A. Discussion B. Action Taken
 (1) [Minutes of the Regular Board Meeting held February 22, 2022](#)
 (2) [Check Register](#)
 (3) [Employee Expense Reimbursement Report](#)
 (4) [Community Outreach Update](#)
9. [Consider Approval of Director Expense Reports](#)
 Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.
 A. Discussion B. Action Taken
10. Treasurer's Report Mr. Byerrum
 A. [Financial Dashboard as of January 31, 2022](#)
 B. [District Statement of Revenues, Expenses, and Change in Net Positions as of January 31, 2022](#)
 C. [District Statement of Net Positions as of January 31, 2022](#)
 D. [Summary of Cash and Investments as of January 31, 2022](#)
 (1) Discussion (2) Action Taken

COMMITTEE REPORTS

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

11. Engineering and Special Projects Director Hayakawa
 A. [Consider Award of Contracts for 850 S. Brea Canyon Rd. – Labor and Material Bids and Notice of Exemption \(P.N. 19-3625\)](#)
 (1) Discussion (2) Action Taken
 B. [Operations Report \(Information Only\)](#)
12. Personnel Committee Director Kwong
 A. [Family Care and Medical Leave Policy \(FMLA/CFRA\) Amendment](#)
 (1) Discussion (2) Action Taken
13. Finance Committee Director Lee
 A. [Receive, Approve, and File Investment Transactions Report for Month Ending February 28, 2022](#)
 (1) Discussion (2) Action Taken

B. Revenue Bond – East West Bank (Information Only)

14. Public Information/Community Relations/Legislative Action Committee President Tang
A. There are no Public Information items to come before the Board at this time

OTHER ITEMS

15. TVMWD/MWD Director Hilden
16. P-W-R Joint Water Line Commission Mr. Monk
A. P-W-R JWL Report for Water Purchases for the Month of February 2022
B. Other Items
17. Puente Basin Water Agency Director Lee
18. Spadra Basin Groundwater Sustainability Agency Director Tang
19. General Manager's Report Mr. Hitchman
A. District Activities Calendars for April, May and June 2022
B. Other Items
20. Water Supply and Conservation Mr. Hitchman
A. District Water Supply and Conservation Update
B. Statewide Water Supply Conditions
21. Directors' Oral Reports All Directors
22. Legal Reports Mr. Ciampa
▪ Report on matters of interest or having an effect on the District
23. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting
24. Board of Directors Business President Tang
A. Notice of Election of LAFCO Voting Member and Alternate Member
(1) Discussion (2) Action Taken
B. Consider Adoption of Subsequent Resolution No. 03-22-698 Authorizing Remote Teleconference Meetings for the Period March 21, 2022 to April 19, 2022
(1) Discussion (2) Action Taken

Adjournment

WALNUT VALLEY WATER DISTRICT



271 South Brea Canyon Road Walnut, California 91789-3002
(909) 595-7554 • (626) 964-6551
www.wvwd.com • Fax: (909) 444-5521

BOARD OF DIRECTORS

Jerry Tang
President
Election Division I

Edwin M. Hilden
First Vice President
Election Division II

Kevin Hayakawa
Second Vice President
Election Division IV

Theresa Lee
Assistant Treasurer
Election Division III

Scarlett P. Kwong
Director
Election Division V

STAFF

Erik Hitchman, P.E.
General Manager
Chief Engineer
Secretary

Jared Macias
Assistant General Manager

Sheryl L. Shaw, P.E.
Director of Engineering

Lily Lopez
Director of External Affairs

Joshua Byerrum
Director of Finance
Treasurer

Alanna Diaz
Director of Administrative
Services

Thomas M. Monk
Director of Operations

Lucie Cazares, MPA
Executive Secretary

LEGAL COUNSEL

James D. Ciampa

KARI CHENG

SENIOR ACCOUNTANT

Kari Cheng began her career with the District on August 20, 2021. She is a Walnut High School graduate and earned a Bachelor of Arts in Business Administration from Cal State Fullerton.

Kari's career aspirations are to continue learning through new experiences and enhance her skills. While not at work, Kari enjoys traveling, trying out new restaurants and reading.

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Director of Operations

Lucie Cazares, MPA
Executive Secretary

LEGAL COUNSEL

James D. Ciampa

JARED MACIAS

ASSISTANT GENERAL MANAGER

Jared joined the District on March 14, 2022, assuming the position of Assistant General Manager. He comes to the District from the City of Azusa Light and Water where he served as Assistant Director of Utilities for Water.

Jared obtained an associate degree in Business Administration from Mt. San Antonio College, and is certified in Water Distribution and Water Treatment. His career aspiration is to serve the community in a management position.

When not at work, Jared spends his free time staying active and traveling with his wife Brittany.

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Thomas M. Monk
Director of Operations

Lucie Cazares, MPA
Executive Secretary

LEGAL COUNSEL

James D. Ciampa

LUCIE CAZARES

EXECUTIVE SECRETARY

Lucie Cazares joined the District on March 14, 2022 assuming the Executive Secretary position. Lucie comes to the District from the City of Buena Park, there she served as Assistant City Clerk.

Lucie obtained a Bachelor of Science in Public Administration and a Master of Public Administration from the University of La Verne and is a certified Municipal Clerk. Lucie's career aspirations are to continue growing professionally in the public sector and become Assistant GM then General Manager in the future.

Lucie and her husband Oscar have three children: Edgar, Nathaniel and Owen. In addition to spending time with family, Lucie's interests and hobbies include walking, hiking and crafting.



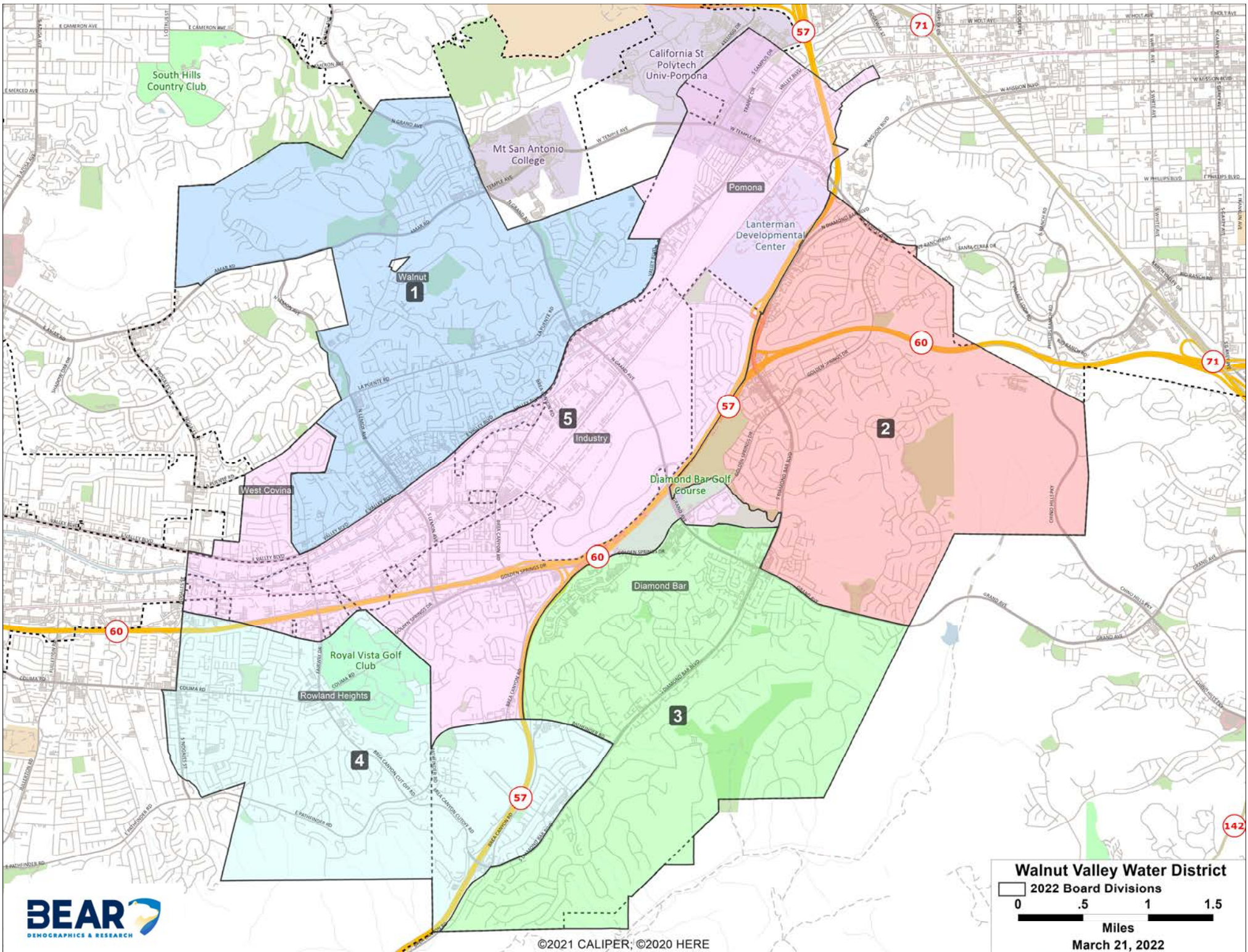
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DEMOGRAPHICS & RESEARCH

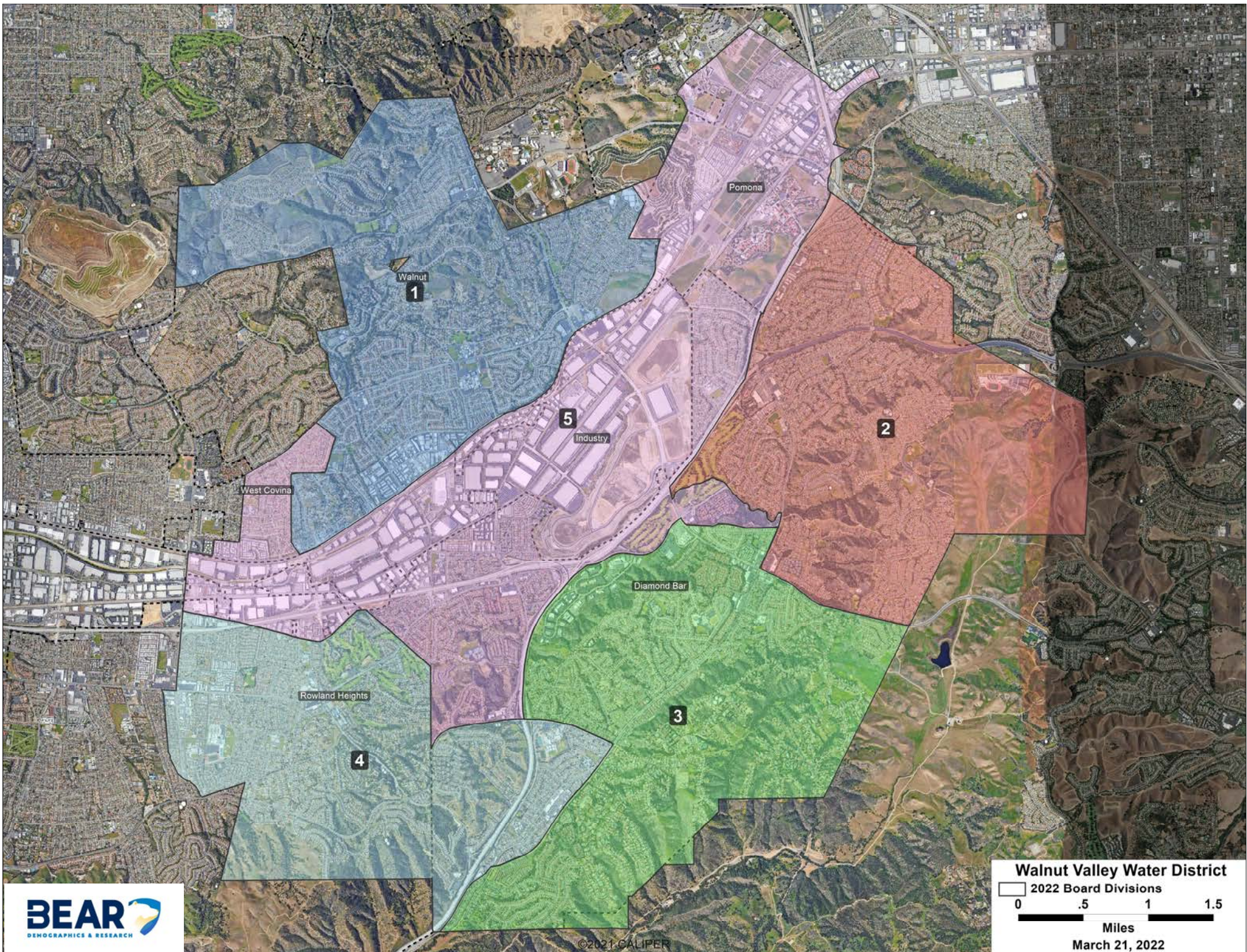
Walnut Valley
Water District

2022 Division Boundaries FINAL MAP

March 21, 2022

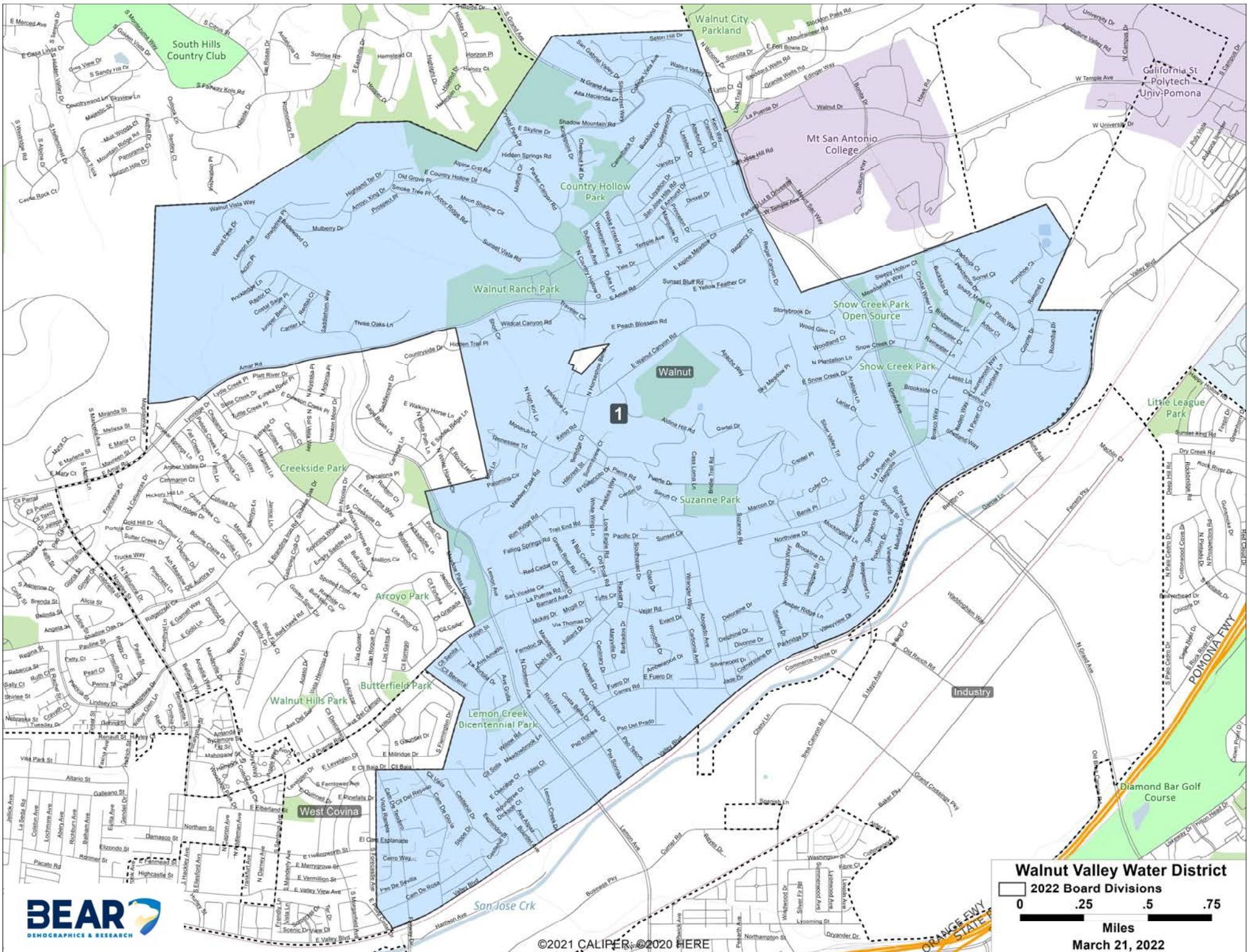


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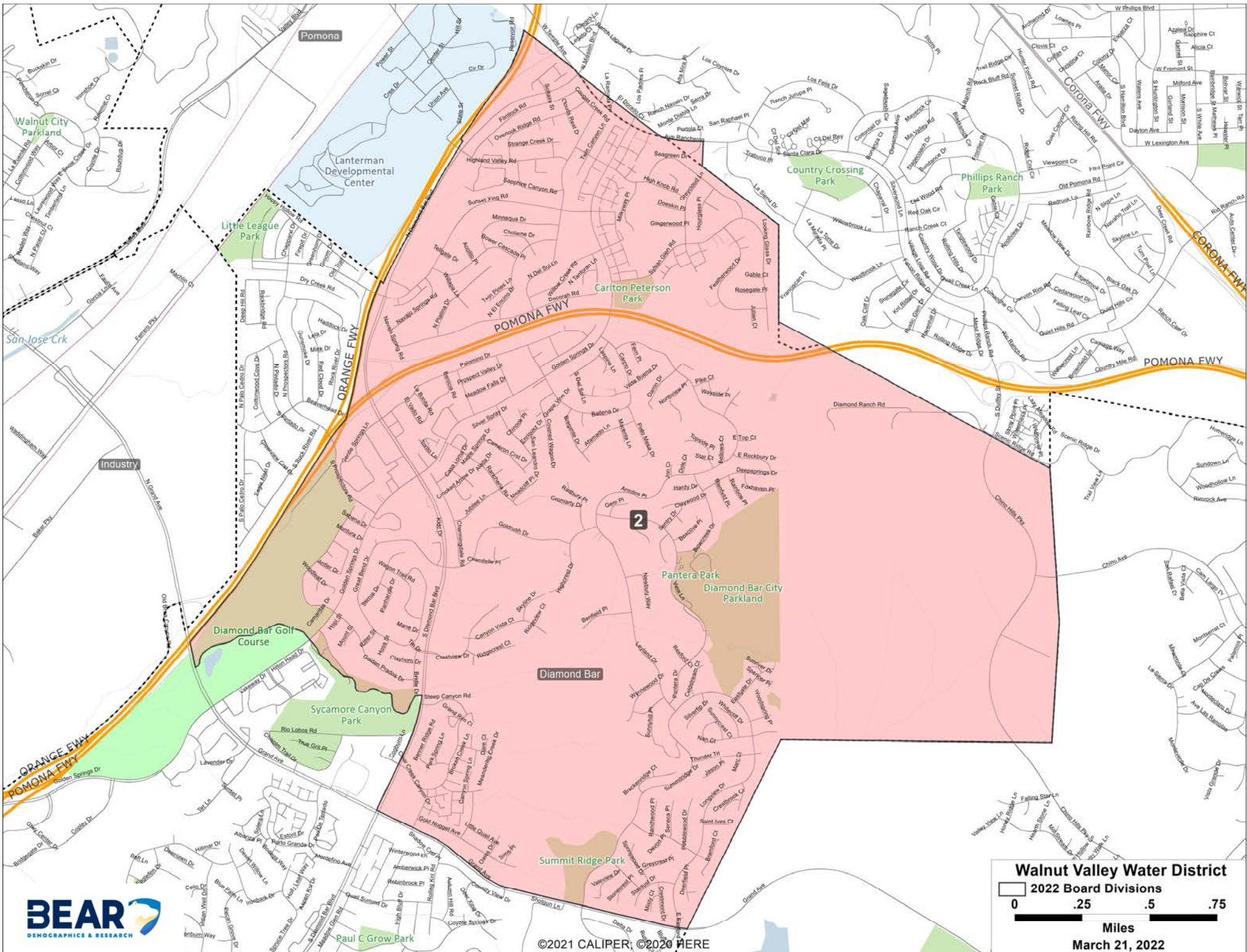
Walnut Valley Water District
2022 Board Divisions
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Miles
March 21, 2022



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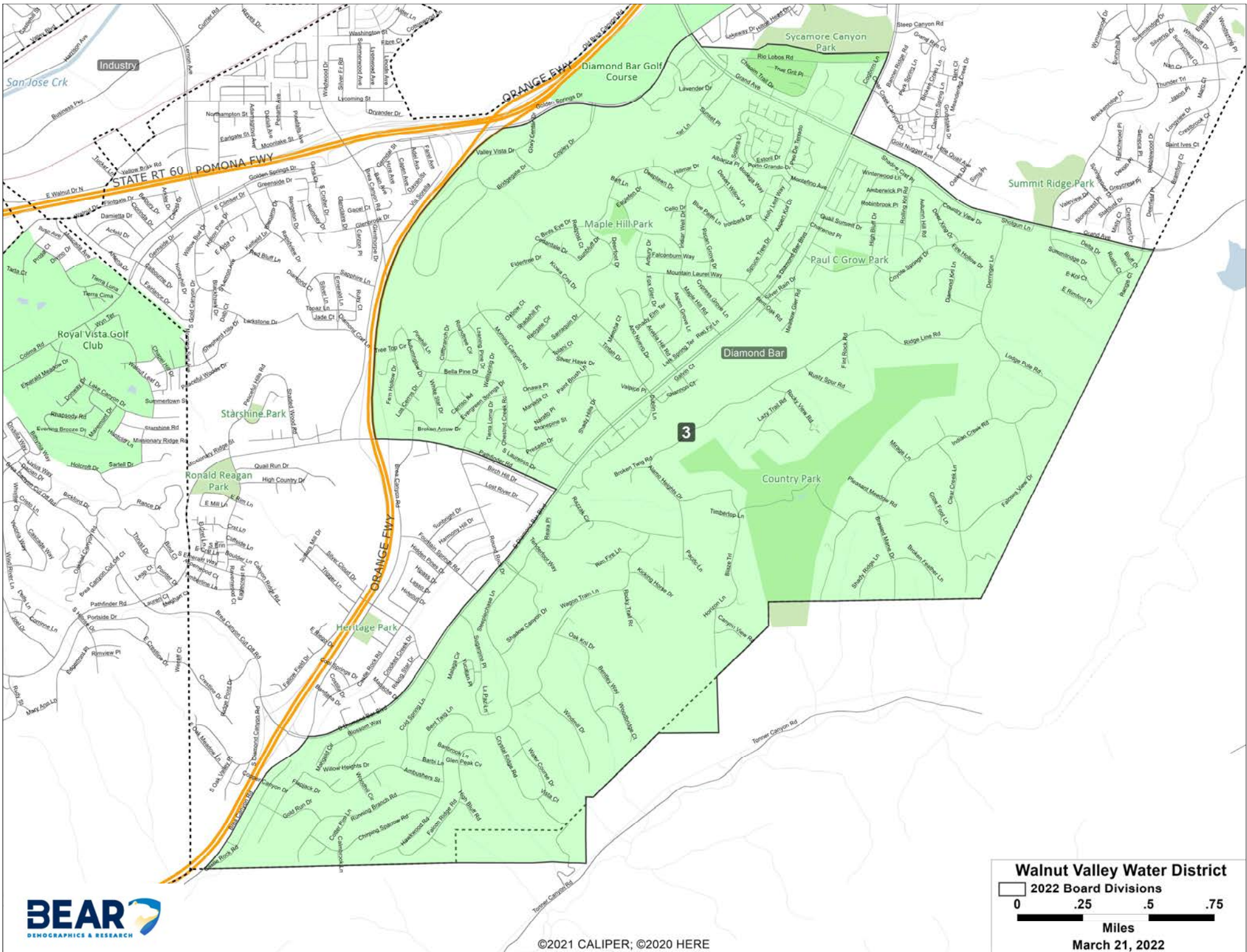
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 March 21, 2022



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 March 21, 2022



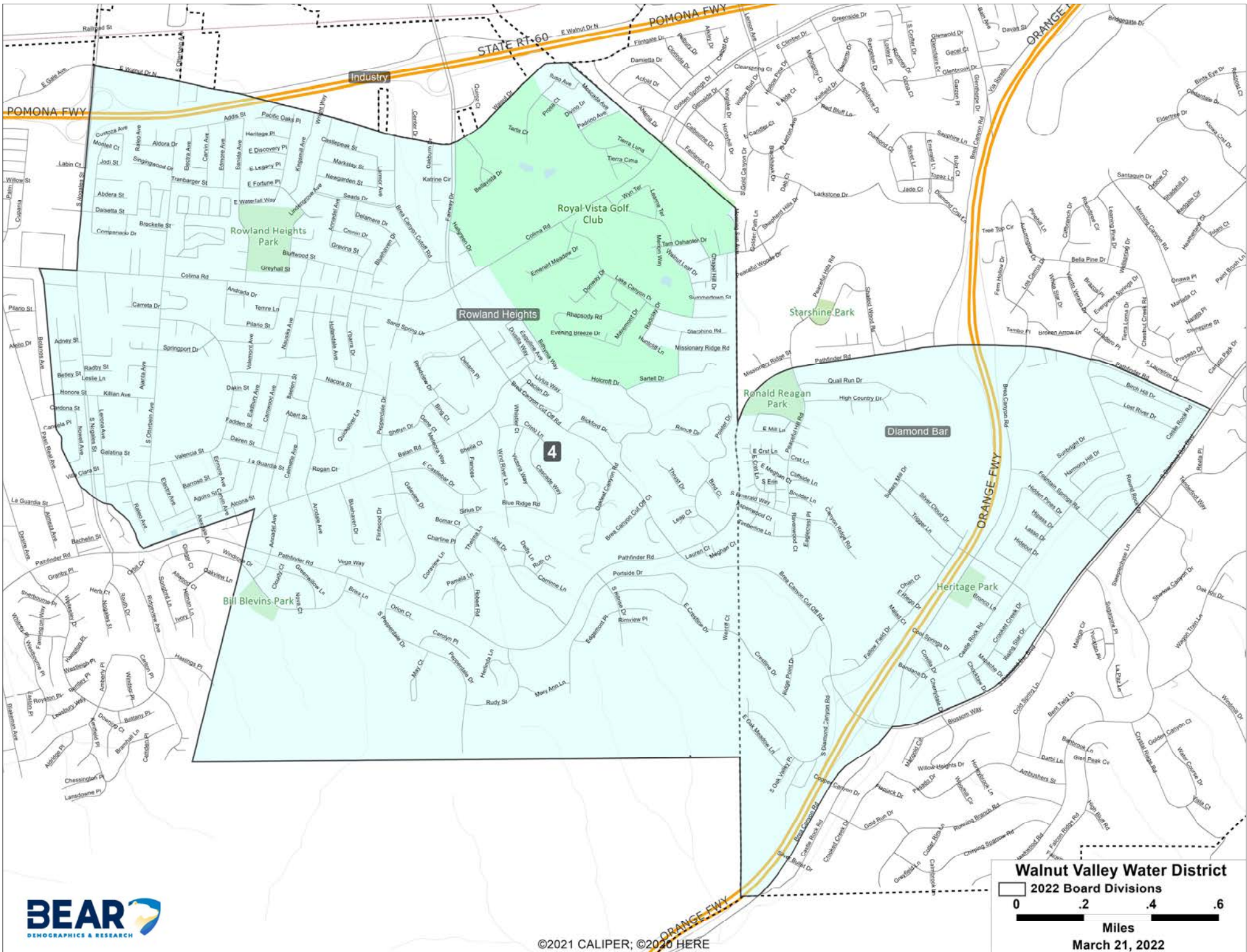
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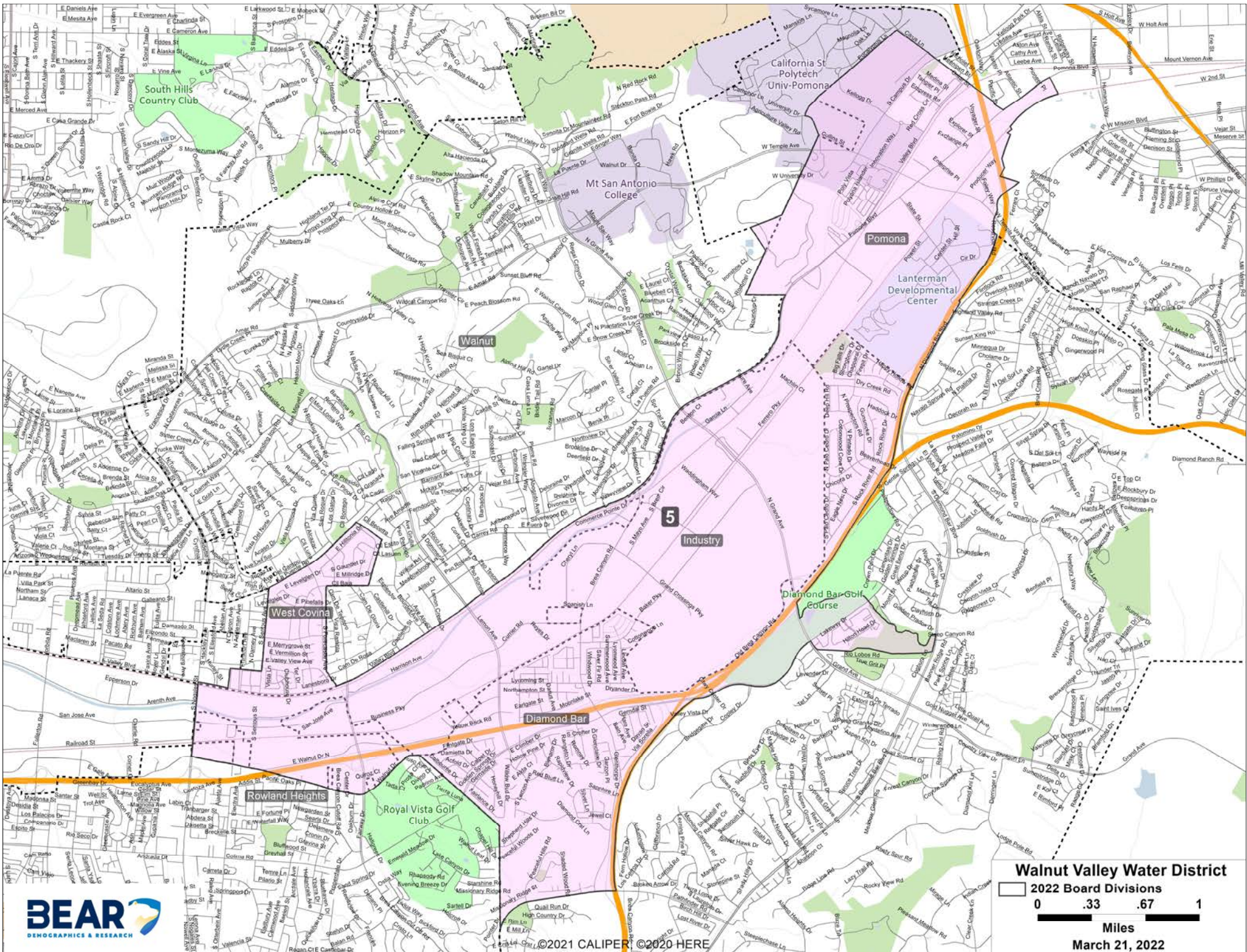
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 2022 Board Divisions

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Miles

March 21, 2022





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Walnut Valley Water District
 2022 Board Divisions
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 Miles
 March 21, 2022

Walnut Valley Water District 2022 Board Divisions Demographic Profile

Board of Director Divisions	1	2	3	4	5	Total	
Total Population (Pop) 2020 Adjusted	18,740	19,601	19,680	20,272	19,182	97,475	2020 Census State Adjusted Redistricting Data
Deviation	(755)	106	185	777	(313)		
% Deviation	-3.9%	0.5%	1.0%	4.0%	-1.6%	7.9%	
Latino	18.0%	23.4%	13.1%	21.6%	35.8%	22.3%	
White	9.9%	17.0%	13.1%	9.8%	14.9%	12.9%	
Black	2.2%	5.4%	2.6%	1.5%	3.4%	3.0%	
American Indian	0.2%	0.4%	0.4%	0.3%	0.3%	0.3%	
Asian	68.4%	52.4%	69.6%	65.7%	44.2%	60.1%	
Hawaiian, Pacific Islander	0.1%	0.2%	0.1%	0.1%	0.2%	0.1%	
Other Race	0.5%	0.6%	0.5%	0.5%	0.6%	0.5%	
Multi Minority Race	0.7%	0.7%	0.8%	0.5%	0.7%	0.7%	
Voting Age Population (VAP) 2020 Adjusted	15,307	16,307	15,848	16,762	15,756	79,979	
Latino	17.3%	22.1%	12.7%	20.6%	33.9%	21.3%	
White	11.3%	18.6%	14.7%	10.6%	16.6%	14.4%	
Black	2.3%	5.6%	2.7%	1.6%	3.7%	3.2%	
American Indian	0.2%	0.4%	0.4%	0.3%	0.4%	0.3%	
Asian	67.9%	52.1%	68.3%	65.8%	44.2%	59.6%	
Hawaiian, Pacific Islander	0.1%	0.2%	0.2%	0.1%	0.2%	0.1%	
Other Race	0.4%	0.5%	0.4%	0.5%	0.5%	0.4%	
Multi Minority Race	0.7%	0.6%	0.7%	0.5%	0.6%	0.6%	
Citizen Voting Age Population (CVAP) 2019	13,491	13,768	13,224	14,878	14,491	69,852	2019 ACS CVAP Tabulation
Latino	24.5%	20.8%	14.0%	23.9%	34.2%	23.7%	
White	14.6%	26.5%	17.2%	14.5%	22.2%	19.0%	
Black	3.6%	5.9%	3.6%	2.7%	4.7%	4.1%	
Asian	56.3%	45.3%	63.9%	57.4%	37.6%	51.9%	
All Other	1.0%	1.6%	1.3%	1.4%	1.2%	1.3%	

Walnut Valley Water District 2022 Board Divisions Demographic Profile

Board of Director Divisions	1	2	3	4	5	Total	
Total Households (By Household Income)	5,840	6,510	6,470	6,387	5,389	30,595	2019 ACS Reformatted Tables -Block Group Tabulation
Less than \$35,000	16.1%	19.3%	14.2%	17.1%	19.4%	17.2%	
\$35,000 to \$75,000	20.2%	19.6%	22.5%	25.2%	24.8%	22.4%	
\$75,000 to \$150,000	33.0%	34.3%	34.5%	34.1%	35.8%	34.3%	
\$150,000 or more	30.6%	26.8%	28.8%	23.7%	20.1%	26.1%	
Population 25 years and over (By Education Level)	14,005	14,275	14,717	16,091	13,510	72,598	
No High School Diploma	7.5%	5.3%	4.1%	9.9%	14.3%	8.2%	
Diploma, No College Degree	30.3%	31.3%	27.7%	37.9%	41.7%	33.8%	
Any College Degree	62.2%	63.4%	68.3%	52.2%	44.0%	58.1%	
Occupied Housing Units	5,840	6,510	6,470	6,387	5,389	30,595	
Owner occupied	84.1%	77.6%	73.1%	77.6%	75.7%	77.5%	
Renter occupied	15.9%	22.4%	26.9%	22.4%	24.4%	22.5%	
Population 5 years and over (By Language Spoken at Home)	18,729	18,620	19,292	20,494	19,421	96,556	2019 ACS Reformatted Tables -Tract Tabulation
English only	34.2%	43.9%	35.4%	31.7%	42.9%	37.5%	
Spanish	12.7%	11.5%	8.0%	11.3%	24.4%	13.6%	
Asian and Pacific Island languages	49.9%	37.6%	51.2%	54.4%	29.3%	44.6%	
Other Indo-European languages	3.3%	7.0%	5.5%	2.6%	3.4%	4.3%	
Population With Poverty Status Determined (by Poverty Status and Age)	19,521	19,762	20,283	21,771	18,847	100,183	
Income Below Poverty Level Past 12 Months	7.1%	7.4%	5.1%	6.6%	7.6%	6.7%	
Income At or Above Poverty Level Past 12 Months	92.9%	92.6%	94.9%	93.4%	92.4%	93.3%	

RESOLUTION NO. 03-22-697

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE WALNUT VALLEY WATER DISTRICT
ADJUSTING BOUNDARIES OF DIRECTOR ELECTORAL DIVISIONS**

WHEREAS, The U.S. Census Bureau (Bureau) is required by Article I, Section 2, of the U.S. Constitution to conduct an accurate count of the population every ten years;

WHEREAS, California Elections Code Section 22000 et seq. requires that after each federal decennial census, and using that census as a basis, a local agency must adjust the boundaries of any divisions so that the divisions are, as far as practicable, equal in population and in compliance with Section 10301 of Title 52 of the United States Code, as amended, to the extent those provisions apply;

WHEREAS, The Elections Code requires that the Board adopt and pass a resolution amending director electoral division no later than April 17, 2022;

WHEREAS, The Board held public hearings on January 18, 2022, January 20, 2022, February 22, 2022, and March 21, 2022, to receive public testimony relating to redistricting criteria and communities of interest, and directed staff and the District's demographic consultant to prepare draft and ultimately final division plans for consideration;

WHEREAS, At each of the public hearings on redistricting, the Board heard staff and the demographic consultant's presentation relating to "communities of interest," which led the Board to reach the following determinations about communities of interest on the 2022 Division Boundaries Map relevant to Walnut Valley Water District voting divisions as required under federal and state law;

WHEREAS, All information in the staff reports, maps, presentations, Board debate, and public testimony for the adjustment of director electoral divisions is hereby incorporated into this decision and serves as the evidentiary basis for 2022 Division Boundaries Map;

WHEREAS, Pursuant to the provisions of the Fair Maps Act of 2019 as amended in 2020, codified at California Elections Code section 21500 to 21509, after giving consideration to those provisions and applicable decisions of the courts, the Board hereby adjusts, changes, and establishes the boundaries of the director electoral divisions as set forth on the 2022 Division Boundaries Map considered by the Board at its public hearings on February 22, 2022 and March 21, 2022, which shall constitute and are hereby establish as the boundaries of the director divisions of the Walnut Valley Water District for subsequent elections until further readjustment is required by law;

WHEREAS, Notwithstanding any other provision of this chapter, and pursuant to California Elections Code section 22000, subdivision (e) (1) and (2), each of the directors in office at the time this Resolution takes effect shall continue in office until the expiration of the full term to which he or she was elected and until his or her successor is qualified, and any vacancy in a term currently underway shall be filled based on the divisions in effect at the time the current directors were elected;

WHEREAS, All resolutions, or parts thereof in conflict with this resolution are hereby repealed;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Walnut Valley Water District that, on March 21, 2022, this District hereby adopts this Resolution following at least three noticed public hearings as required by Elections Code section 22001 and shall take effect and be in full force immediately upon adoption.

PASSED, APPROVED AND ADOPTED by the Board of Directors of Walnut Valley Water District this 21st day of March, 2022, by the following vote:

AYES:

NOES:

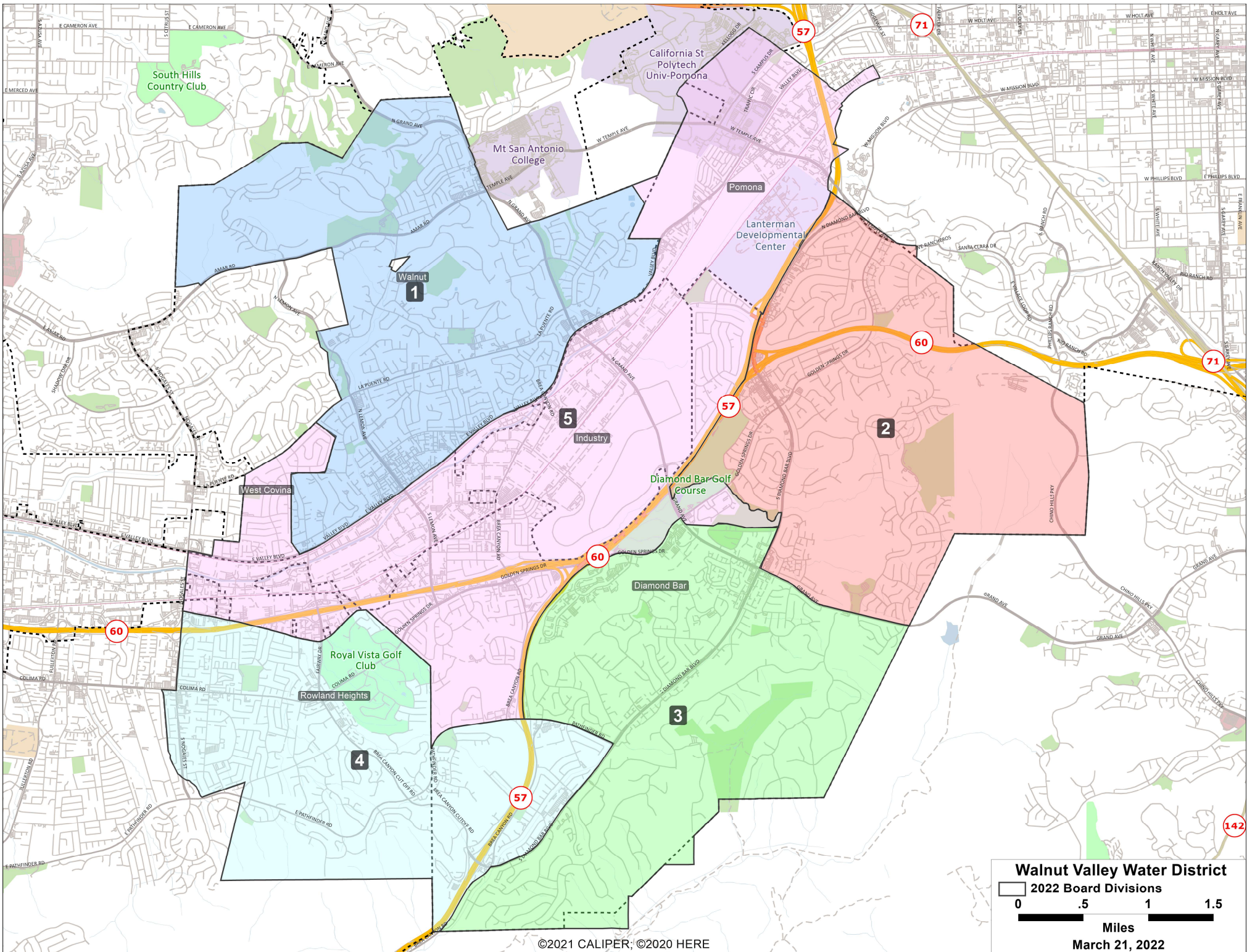
ABSENT:

ABSTAIN:

Jerry Tang
President, Board of Directors

ATTEST:

Erik Hitchman
Secretary, Board of Directors



Walnut Valley Water District
 2022 Board Divisions
 0 0.5 1 1.5
 Miles
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Black	2.2%	5.4%	2.6%	1.5%	3.4%	3.0%	
American Indian	0.2%	0.4%	0.4%	0.3%	0.3%	0.3%	
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Asian and Pacific Island languages	49.9%	37.6%	51.2%	54.4%	29.3%	44.6%	
Other Indo-European languages	3.3%	7.0%	5.5%	2.6%	3.4%	4.3%	
Population With Poverty Status Determined (by Poverty Status and Age)	19,521	19,762	20,283	21,771	18,847	100,183	
Income Below Poverty Level Past 12 Months	7.1%	7.4%	5.1%	6.6%	7.6%	6.7%	
Income At or Above Poverty Level Past 12 Months	92.9%	92.6%	94.9%	93.4%	92.4%	93.3%	

MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT

February 22, 2022
MEETING CONDUCTED VIA WEBEX
AT:

<https://walnutvalley.webex.com/meet/bmeeting>

DIRECTORS PRESENT:

Kevin Hayakawa
Edwin Hilden
Scarlett Kwong
Theresa Lee
Jerry Tang

DIRECTORS ABSENT:

None

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Josh Byerrum, Director of Finance
Alanna Diaz, Director of Administrative Services
Lily Lopez, Director of External Affairs
Sherry Shaw, Director of Engineering & Planning
Tom Monk, Director of Operations
Carmen Fleming, Executive Assistant
Jim Ciampa, Legal Counsel

The meeting was called to order at 5:01 p.m. with President Tang presiding. All Board meeting participants and guests joined the meeting via the Webex link: <https://walnutvalley.webex.com/meet/bmeeting>.

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Directors Mike Ti, Jody Roberto, and General Manager, Matthew Litchfield. Also, in attendance were Andrew Westall, Bear Demographics and Research; Mr. Jayson Schmitt of Chandler Asset Management; and Mr. Habib Isaac of IB Consulting, LLC.

Item 3: Public Comment

- ◆ There was no public comment. (Item 3)

Item 4: Additions to the Agenda

- ◆ There were no requests for additions to the agenda. (Item 4)

Item 5: Reorder of the Agenda

- ◆ There were no requests for reorder of the agenda. (Item 5)

Item 6: Public Hearing: Receive Public Input and Feedback Regarding Possible Adjustment of District Divisional Boundaries

- ◆ President Tang opened the public hearing to receive comments regarding the possible adjustment of District Divisional Boundaries and entertained a motion to open that public hearing. (Item 6-A)

Motion No. 22-02-1758: *Upon consideration thereof, it was moved by Director Hilden, seconded by Director Kwong, and unanimously carried (5-0) by the roll call vote noted below, to open the Public Hearing to receive public input and feedback regarding possible adjustment of District Divisional Boundaries. (Item 6-A)*

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-02-1758 was approved by a (5-0) roll call vote

- ◆ Staff introduced Mr. Andrew Westall of Bear Demographics and Research, who provided an overview of the proposed adjustment of the District's Divisional Boundaries. (Items 6-B, C)
- ◆ The public hearing was conducted and no public comments were received. (Item 6-C)
- ◆ President Tang then entertained a motion to close the public hearing. (Item 6-D)

Motion No. 22-02-1759: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Lee, and unanimously carried (5-0) by the roll call vote noted below, to close the Public Hearing to receive public input and feedback regarding possible adjustment of District Divisional Boundaries. (Item 6-D)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-02-1759 was approved by a (5-0) roll call vote

Motion No. 22-02-1760: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Kwong, and unanimously carried (5-0) by the roll call vote noted below, to adopt the draft District Boundaries Maps, as presented, with the final Maps to be considered at the March 21 Board of Directors' meeting. (Item 6-E)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-02-1760 was approved by a (5-0) roll call vote

Item 7: Public Hearing: Discussion of Revision of District Capacity Fees Structure

- ◆ President Tang opened the public hearing to receive comments regarding revision of District Capacity Fees and entertained a motion to open that public hearing. (Item 7-A)

Motion No. 22-02-1761: Upon consideration thereof, it was moved by Director Hayakawa, seconded by Director Lee, and unanimously carried (5-0) by the roll call vote noted below, to open the Public Hearing to receive public input and feedback regarding the revision of District Capacity Fees Structure. (Item 7-A)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-02-1761 was approved by a (5-0) roll call vote

- ◆ Staff introduced Mr. Habib Isaac of IB Consulting, LLC. (Items 7-B, C)
- ◆ The public hearing was conducted and no public comments were received. (Item 7-C)
- ◆ President Tang then entertained a motion to close the public hearing. (Item 7-D)

Motion No. 22-02-1762: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Lee, and unanimously carried (5-0) by the roll call vote noted below, to close the Public Hearing to receive public input and feedback regarding the revision of District Capacity Fees Structure. (Item 7-D)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang

Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-02-1762 was approved by a (5-0) roll call vote

- ◆ The Board was also asked to consider adoption of Resolution No. 02-22-695 establishing Capacity Charges and rescinding Acreage Supply Charges, Reservoir Capacity Charges and Water Supply Charges. (Item 7-E)

Motion No. 22-02-1763: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hilden, and unanimously carried (5-0) by the roll call vote noted below, to adopt Resolution No. 02-22-695 establishing Capacity Charges and Rescinding Existing Acreage Supply Charges, Reservoir Capacity Charges and Water Supply Charges. (Item 7-E)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-02-1763 was approved by a (5-0) roll call vote

Item 8: Consider Approval of Consent Calendar

- ◆ The Board was asked to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held January 18, 2022, Special meeting held January 20, 2022, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Items 8-1, 2, 3, 4, 5)

Motion No. 22-02-1764: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hilden, and unanimously carried (5-0) by the roll call vote noted below, to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held January 18, 2022, Special meeting held January 20, 2022, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Items 8-1, 2, 3, 4, 5)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-02-1764, approving the consent calendar was approved by a (5-0) roll call vote

Item 9: Director Expense Reports

- ◆ The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during the month of January 2022. (Item 9)

Motion No. 22-02-1765: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Lee, and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the Board member expense reports for meeting attendance and additional expenses incurred by the District on behalf of each Director for events occurring during the month of January 2022. (Item 9)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-02-1765 was approved by a (5-0) roll call vote

Item 10: Treasurer's Report

- ◆ Mr. Byerrum presented the Financial Dashboard as of December 31, 2021, the District Statement of Revenue, Expenses, and Change in Net Positions as of December 31, 2021, the District Statement of Net Positions as of December 31, 2021, and Summary of Cash and Investments as of December 31, 2021. (Items 10-A, B, C, D)

Motion No. 22-02-1766: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hayakawa, and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the Financial Dashboard as of December 31, 2021, the District Statement of Revenue, Expenses, and Change in Net Positions as of December 31, 2021, the District Statement of Net Positions as of December 31, 2021, and Summary of Cash and Investments as of December 31, 2021. (Items 10-A, B, C, D)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-02-1766 was approved by a (5-0) roll call vote

Committee Chair Reports

Item 11: Engineering Committee – Director Hayakawa

- ◆ The Board was asked to approve the revisions of the District's Rules and Regulations related to the new Capacity Charge structure approved earlier in the meeting through adoption of Resolution No. 02-22-695. (Item 11-A)

Motion No. 22-02-1767: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hayakawa, and unanimously carried (5-0) by the roll call vote noted below, to approve the revisions of the District's Rules and Regulations related to the new Capacity Charge structure previously adopted through approval of Resolution No. 02-22-695, in the form presented. (Item 11-A)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-02-1767 was approved by a (5-0) roll call vote

- ◆ Mr. Monk reviewed the Operations Report included in the Board Packet. No action was taken by the Board. (Item 11-B)

Item 12: Personnel Committee – Director Kwong

- ◆ The Board was asked to approve the proposed departmental listings of obsolete District records for destruction in accordance with the Records Retention Schedule. (Item 12-A)

Motion No. 22-02-1768: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Lee, and unanimously carried (5-0) by the roll call vote noted below, to approve the proposed departmental listings of obsolete District records for destruction in accordance with the Records Retention Schedule. (Item 12-A)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None

Absent: None
Abstain: None

President Tang indicated Motion No. 22-02-1768 was approved by a (5-0) roll call vote

Item 13: Finance Committee – Director Tang

- ◆ Mr. Jayson Schmitt of Chandler Asset Management presented an update on the firm’s investment activities on behalf of the District. The Board was then asked to receive and file the investment report. (Item 13-A)

Motion No. 22-02-1769: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hayakawa, and unanimously carried (5-0) by the roll call vote noted below, to receive and file the District’s investment report for the period ending December 31, 2021. (Item 13-A)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-02-1769 was approved by a (5-0) roll call vote

- ◆ The Board was asked to declare the list of presented items as “surplus property” and authorize the General Manager to dispose of the property in accordance with District policy. (Item 13-B)

Motion No. 22-02-1770: Upon consideration thereof, it was moved by Director Lee, seconded by Director Tang, and unanimously carried (5-0) by the roll call vote noted below, to declare the list of presented items as “surplus property” and authorize the General Manager to dispose of the property in accordance with District policy. (Item 13-B)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-02-1770 was approved by a (5-0) roll call vote

- ◆ Mr. Byerrum reviewed the District’s investment activities for the period ending January 31, 2021. The Board was then asked to receive, approve and file the investment report. (Item 13-C)

Motion No. 22-02-1771: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Hayakawa and unanimously carried (5-0) by the roll call vote noted below, to receive, approve and file the District’s investment report for the period ending January 31, 2022. (Item 13-C)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-02-1771 was approved by a (5-0) roll call vote

- ◆ As a matter of information only, the Board received a Revenue Bond Funds Held in Trust report. (Item 13-D)

Item 14: Public Information/Community Relations/Legislative Action Committee – Director Tang

- ◆ There were no Public Information/Community Relations/Legislative Action Committee matters to come before the Board at this time. (Item 14)

Item 15: TVMWD/MWD

- ◆ Updates on TVMWD and MWD business matters were provided by General Manager Matthew Litchfield and Directors Jody Roberto and Mike Ti, respectively. (Item 15)

Item 16: The P-W-R Joint Water Line Commission

- ◆ Mr. Monk reported on the P-W-R Joint Water Line Commission water use report for the month of January 2022 included in the Board packet. (Item 16)

Item 17: Puente Basin Water Agency (PBWA)

- ◆ Director Lee reported on the February 3, 2022 PBWA Commission meeting. The next PBWA meeting is scheduled for April 7, 2022. (Item 17)

Item 18: Spadra Basin Groundwater Sustainability Agency

- ◆ Director Tang reported on the February 7, 2022 Spadra Basin GSA Advisory Committee meeting. (Item 18)

Item 19: General Manager's Report

- ◆ The Board received the District's activities calendars for March, April and May 2022. (Item 19-A)

Item 20: Water Supply and Conservation

- ◆ The Board received reports and graphs of the following items: District potable and recycled water use, Calendar Year 2022 purchased water estimate, conservation goal summary, climate summary, and 2022 monthly water consumption versus the 2013 and 2020 baseline years. The report noted that the District's water usage for January 2022 was 6% higher than usage in January 2021 and 7% lower than usage in January 2013. (Item 20-A)
- ◆ The Board viewed reports on California's water supply and reservoir conditions as of February 17, 2022. (Item 20-B)

Item 21: Directors' Oral Reports

(NOTE: Board meeting minutes provide written reports of Board meeting activities and committee meeting reports are given during the course of regular Board meeting activities. Directors include reports of their participation in non-expense/per diem paid community events as a matter of information.) (Item 21)

- ◆ Director Hayakawa reported that during the month of January he attended the District's regular and Special Board meetings, all District committee meetings, and TVMWD Board meetings, as well as, the Grand Century Plaza Groundbreaking ceremony.
- ◆ Director Hilden reported his participation in the District's Regular and Special Board meetings in addition to the committee meetings previously reported on, and the TVMWD Board meetings.
- ◆ Director Kwong reported on her participation in District Board and committee meetings, the San Gabriel Valley Chamber GAC, she also participated in the Future City Regional Competition.
- ◆ In addition to the District Board and committees' meetings previously reported on, Director Lee reported on her participation in the PBWA meeting.
- ◆ Director Tang advised that he attended the District Board and committee meetings in addition to participating in his Presidential signing duties, Diamond Bar Evergreen Club's advertisement review, and the Spadra Basin Executive Committee meeting

Item 22: Legal Reports

- ◆ Mr. Ciampa indicated that the Legislature deadline had ended and 2021 bills will be reviewed. Additionally, he noted legislative matters of interest to the District, such as, AB2449 and SB1157. (Item 22)

Item 23: Items for Future Discussion

- ◆ There were no requests for future discussion items. (Item 23)

Item 24: Board of Directors Business

- ◆ The Board was asked to adopt WVWD Resolution No. 02-22-696, authorizing remote teleconference meetings for the period February 22, 2022 to March 23, 2022. (Item 24-A)

Motion No. 22-02-1772: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hayakawa and unanimously carried (5-0) by the roll call vote noted below, to adopt WVWD Resolution No. 02-22-696, authorizing remote teleconference meetings for the period February 22, 2022 to March 23, 2022. (Item 24-A)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-02-1772, adopting Resolution No. 02-22-696, was approved by a (5-0) roll call vote

Adjournment at 6:22 p.m.

Walnut Valley Water District
Check Register For the Month February 2022

CHECK NUMBER	DATE	PAYEE	AMOUNT
6487	2/23/2022	Civiltec Engineering, Inc. - Voided	\$ -
6378	2/2/2022	Civiltec Engineering, Inc.	\$ 330.00
6379	2/2/2022	Costco Wholesale	\$ 300.00
6380	2/2/2022	Federal Express	\$ 164.15
6381	2/2/2022	Graybar Electric Company, Inc.	\$ 266.52
6382	2/2/2022	Hach Company	\$ 1,670.94
6383	2/2/2022	Inland Water Works Supply Company	\$ 1,438.96
6384	2/2/2022	McMaster-Carr Supply Company	\$ 590.15
6385	2/2/2022	Tucker Tire Company, Inc.	\$ 768.14
6386	2/2/2022	Vulcan Materials Company	\$ 770.71
6387	2/2/2022	Cintas Corporation #150	\$ 770.85
6388	2/2/2022	Rowland Water District	\$ 326.07
6389	2/2/2022	Three Valleys Municipal Water District	\$ 270.00
6390	2/2/2022	Walnut Valley Water District	\$ 167.48
6391	2/2/2022	Willdan Financial Services	\$ 4,263.62
6392	2/2/2022	Boomerang Blueprint & Reprographics, Inc.	\$ 663.52
6393	2/2/2022	Applied Technology Group, Inc.	\$ 3,278.37
6394	2/2/2022	Genesis Computer Systems, Inc.	\$ 1,178.08
6395	2/2/2022	Ferguson Waterworks - Santa Ana	\$ 883.72
6396	2/2/2022	Morrow-Meadows Corporation	\$ 437.04
6397	2/2/2022	The Bank of New York Mellon	\$ 300.00
6398	2/2/2022	Dealership Doctors, Inc.	\$ 295.00
6399	2/2/2022	Felix, Fernando R.	\$ 198.79
6400	2/2/2022	Puente Hills Ford	\$ 1,030.01
6401	2/2/2022	Frontier Communications	\$ 353.87
6402	2/2/2022	Hill Brothers Chemical Company	\$ 2,335.72
6403	2/2/2022	Competition Roofing, Inc.	\$ 1,700.00
6404	2/2/2022	Patton, Christian	\$ 200.00
6405	2/2/2022	HASA, Inc.	\$ 530.00
6406	2/2/2022	ALS Group USA, Corp.	\$ 530.00
6407	2/2/2022	Bee Emergency Response Team	\$ 125.00
6408	2/2/2022	GNA - Brook Fire Protection, Inc.	\$ 107.00
6409	2/2/2022	Autonovation Mobile Auto Repair	\$ 4,086.45
6410	2/2/2022	Right of Way, Inc.	\$ 52.69
6411	2/2/2022	Thermal Concepts, Inc.	\$ 1,247.00
6412	2/2/2022	PSI Water Technologies, Inc.	\$ 7,112.11
6413	2/2/2022	West Yost & Associates, Inc.	\$ 2,457.50
6414	2/2/2022	California Association of Public Information Officials	\$ 275.00
6415	2/2/2022	California Auto Registration Specialist Inc	\$ 447.00
6416	2/2/2022	La Verne Power Equipment, Inc.	\$ 155.17
6417	2/2/2022	Fill Good LLC	\$ 1,500.00
6418	2/9/2022	ACWA Services Corporation	\$ 128,635.73

Walnut Valley Water District
Check Register For the Month February 2022


CHECK NUMBER	DATE	PAYEE	AMOUNT
6419	2/9/2022	City of Walnut	\$ 500.00
6420	2/9/2022	Graybar Electric Company, Inc.	\$ 3,577.28
6421	2/9/2022	McMaster-Carr Supply Company	\$ 403.71
6422	2/9/2022	Southern California Edison Company	\$ 34.31
6423	2/9/2022	Underground Service Alert	\$ 1,504.29
6424	2/9/2022	Western Water Works	\$ 1,502.99
6425	2/9/2022	Home Depot Credit Services	\$ 1,237.53
6426	2/9/2022	Chandler Asset Management, Inc.	\$ 3,020.68
6427	2/9/2022	Genesis Computer Systems, Inc.	\$ 233.10
6428	2/9/2022	Ferguson Waterworks - Santa Ana	\$ 2,433.09
6429	2/9/2022	D & H Water Systems, Inc.	\$ 19,586.25
6430	2/9/2022	Beyond Software Solutions	\$ 1,260.00
6431	2/9/2022	Azusa Land Reclamation, Inc.	\$ 3,127.01
6432	2/9/2022	TelePacific Corp.	\$ 891.10
6433	2/9/2022	ConvergeOne, Inc.	\$ 1,410.00
6434	2/9/2022	Wienhoff and Associates, Inc.	\$ 725.00
6435	2/9/2022	Autonovation Mobile Auto Repair	\$ 1,426.56
6436	2/9/2022	Fedak & Brown LLP	\$ 575.00
6437	2/9/2022	Aqua Backflow, Inc	\$ 1,985.50
6438	2/9/2022	Backgrounds Online	\$ 41.50
6439	2/9/2022	Amazon Capital Services, Inc.	\$ 2,233.90
6440	2/9/2022	Cyber Security Source	\$ 177.53
6441	2/9/2022	Fluoresco Services, LLC	\$ 170.38
6442	2/9/2022	Clement Peng	\$ 454.86
6443	2/9/2022	Wann Lee	\$ 2,836.95
6444	2/16/2022	Amerigas Propane LP	\$ 236.64
6445	2/16/2022	IMS Commercial Ice Systems Refrigeration	\$ 343.63
6446	2/16/2022	Industrial Shoeworks	\$ 400.00
6447	2/16/2022	Inland Water Works Supply Company	\$ 693.14
6448	2/16/2022	McMaster-Carr Supply Company	\$ 122.17
6449	2/16/2022	Tucker Tire Company, Inc.	\$ 47.74
6450	2/16/2022	Verizon Wireless	\$ 918.79
6451	2/16/2022	Cintas Corporation #150	\$ 289.59
6452	2/16/2022	Paso Robles Tank, Inc.	\$ 108,300.00
6453	2/16/2022	Lehigh Outfitters, LLC	\$ 8.80
6454	2/16/2022	InfoSend, Inc.	\$ 15,580.37
6455	2/16/2022	Genesis Computer Systems, Inc.	\$ 13,604.40
6456	2/16/2022	Industry Public Utility Commission	\$ 506.74
6457	2/16/2022	Ferguson Waterworks - Santa Ana	\$ 14,978.84
6458	2/16/2022	Morrow-Meadows Corporation	\$ 70,889.00
6459	2/16/2022	Sheakley Pension Administration, Inc.	\$ 445.45
6460	2/16/2022	East West Bank - Visa	\$ 7,526.72


Walnut Valley Water District
Check Register For the Month February 2022

CHECK NUMBER	DATE	PAYEE	AMOUNT
6461	2/16/2022	Western Exterminator Company	\$ 88.00
6462	2/16/2022	Cintas First Aid & Safety LOC#168	\$ 216.81
6463	2/16/2022	Veritiv Operating Company	\$ 1,145.75
6464	2/16/2022	Commercial Door Metal Systems, Inc.	\$ 1,570.00
6465	2/16/2022	Frontier Communications	\$ 1,060.98
6466	2/16/2022	Shoeteria	\$ 200.00
6467	2/16/2022	Iga Printing	\$ 409.83
6468	2/16/2022	ConvergeOne, Inc.	\$ 4,532.94
6469	2/16/2022	Star Brite Building Maintenance, Inc.	\$ 2,069.28
6470	2/16/2022	Premier Family Medicine Associates, Inc.	\$ 370.00
6471	2/16/2022	Bay Alarm Company	\$ 295.00
6472	2/16/2022	Canon Solutions America, Inc.	\$ 2,090.82
6473	2/16/2022	Lopez, Liliana	\$ 87.66
6474	2/16/2022	Healthequity, Inc.	\$ 11.80
6475	2/16/2022	GNA - Brook Fire Protection, Inc.	\$ 1,890.84
6476	2/16/2022	Paper Recycling & Shredding Specialists, Inc.	\$ 90.00
6477	2/16/2022	Aqua Backflow, Inc	\$ 1,472.50
6478	2/16/2022	Thunder Creek Equipment	\$ 37,588.07
6479	2/16/2022	Central Communications	\$ 395.02
6480	2/16/2022	California Auto Registration Specialist Inc	\$ 260.00
6481	2/16/2022	Southern California News Group	\$ 6,633.00
6482	2/16/2022	Golden Fortune Investment LLC	\$ 2,984.83
6483	2/16/2022	Industrial Park E Sub B, LLC	\$ 8,931.20
6484	2/23/2022	Airgas USA, LLC	\$ 370.33
6485	2/23/2022	AT&T Mobility II, LLC	\$ 643.84
6486	2/23/2022	City of Walnut	\$ 420.00
6488	2/23/2022	Dell Computer, Inc.	\$ 2,750.14
6489	2/23/2022	Department of Motor Vehicles	\$ 20.00
6490	2/23/2022	Graybar Electric Company, Inc.	\$ 716.07
6491	2/23/2022	Ken's Ace Hardware	\$ 134.56
6492	2/23/2022	Pomona City Clerk	\$ 1,949.50
6493	2/23/2022	Rowland Unified School Dist.	\$ 1,000.00
6494	2/23/2022	Southern Calif Gas Company	\$ 960.29
6495	2/23/2022	Southern California Edison Company	\$ 71,020.54
6496	2/23/2022	Water Education Foundation	\$ 1,100.00
6497	2/23/2022	Western Water Works	\$ 67.56
6498	2/23/2022	Fuel Pros, Inc.	\$ 175.00
6499	2/23/2022	Nguyen, Lisa Thi	\$ 928.55
6500	2/23/2022	Armorcast Products Company	\$ 98,631.44
6501	2/23/2022	Ferguson Waterworks - Santa Ana	\$ 3,159.03
6502	2/23/2022	D & H Water Systems, Inc.	\$ 5,511.88
6503	2/23/2022	State Water Resources Ctrl Bd - Cert Rnw	\$ 60.00

Walnut Valley Water District
Check Register For the Month February 2022

CHECK NUMBER	DATE	PAYEE	AMOUNT
6504	2/23/2022	Certified Laboratories Division	\$ 595.68
6505	2/23/2022	Verizon Wireless	\$ 663.16
6506	2/23/2022	Knight Industrial Supply	\$ 297.62
6507	2/23/2022	Public Water Agencies Group	\$ 1,927.42
6508	2/23/2022	Lagerlof, LLP	\$ 1,219.25
6509	2/23/2022	IB Consulting, LLC	\$ 3,850.00
6510	2/23/2022	HydrantGuard, LLC	\$ 2,809.77
6511	2/23/2022	LHS Inc.	\$ 645.00
6512	2/25/2022	City of La Verne	\$ 1,000.00
EFT000000000570	2/3/2022	Puente Basin Water Agency	\$ 438,569.19
EFT000000000571	2/3/2022	Pomona-Walnut-Rowland JWL Commission	\$ 697,062.03
EFT000000000572	2/10/2022	Doty Bros Equipment Co, Inc.	\$ 4,522.88
EFT000000000573	2/18/2022	Puente Basin Water Agency	\$ 51,835.65
EFT000000000574	2/25/2022	Doty Bros Equipment Co, Inc.	\$ 9,497.65
EFT000000000575	2/25/2022	Reliance Standard Life Insurance Co.	\$ 6,924.99
XFR000006820	2/10/2022	PAYROLL	\$ 236,614.90
XFR000006822	2/14/2022	CUSTODIAL ACCT	\$ 1,000,000.00
XFR000006827	2/17/2022	WATER REFUND	\$ 11,877.53
XFR000006832	2/25/2022	PAYROLL	\$ 241,921.25
TOTAL			\$ 3,434,299.93

Reviewed by:  Director of Finance 3/17/2022
Date

Reviewed by:  General Manager March 17, 2022
Date

**Walnut Valley Water District
Monthly Employee Expense Reimbursements
Exceeding the Amount of \$100.00
For the Month of February 28, 2022**



Date	Check Number	Employee Name	Description	Amount
2/2/2022	6399	Fernando Felix	Work Boot Reimbursement	\$ 198.79
2/2/2022	6404	Christian Patton	Work Boot Reimbursement	\$ 200.00

In accordance with California Government Code Section 53065.5, the District shall, at least annually, disclose all reimbursements paid to any employee for an individual charge that is at least one hundred dollars (\$100).

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of External Affairs & Sr. Outreach & Design Specialist
DATE: March 21, 2022
SUBJECT: Community Outreach Update

Action/Discussion Fiscal Impact Resolution Information Only

RECOMMENDATION

For information only.

BACKGROUND INFORMATION:

Conservation and Education Outreach Updates

1. March Bill Insert
District customers received the insert noted below (front/back) with their monthly bill statement.

Insert FRONT



WALNUT VALLEY WATER DISTRICT



FREE IN-PERSON WORKSHOP:
Fire-Resistant Landscaping

Protect Your Home with a Fire-Resistant Landscape

WHEN:
Thursday, April 21st
@ 2:00 PM

WHERE:
Diamond Bar Center
1600 Grand Avenue

GIVEAWAYS INCLUDE:

- Free Landscape Design Assistance
- Conservation Goodie Bag
- Raffle Entry

Register Today at:
fireresistantlandscaping.eventbrite.com

✔ Learn how to create fire-resistant landscapes, gardens, and properties

✔ This firescaping webinar is personalized to your community

COVID-19 guidelines as required by L.A. County to be implemented.
Face Mask Required Regardless of Vaccination Status.

Follow us on social media for the latest news & updates! [f](#) [@](#) [@WVWDH2O](#)



WALNUT VALLEY WATER DISTRICT
(909) 595-7554 www.wvwd.com outreach@wvwd.com



Insert BACK

WALNUT VALLEY WATER DISTRICT



Greywater Online Workshops

TWO PART VIRTUAL EDUCATION SERIES

Part 1: Greywater 101

Wednesday, April 6th @ 1:00PM

Greywater, gently used water generated from sinks, showers, and washing machines, can be safely and simply reused for irrigation in your landscape. Learn the basics in this introductory class and get ideas for your own future greywater system.



Part 2: Greywater Design & Application

Wednesday, April 13th @ 1:00PM

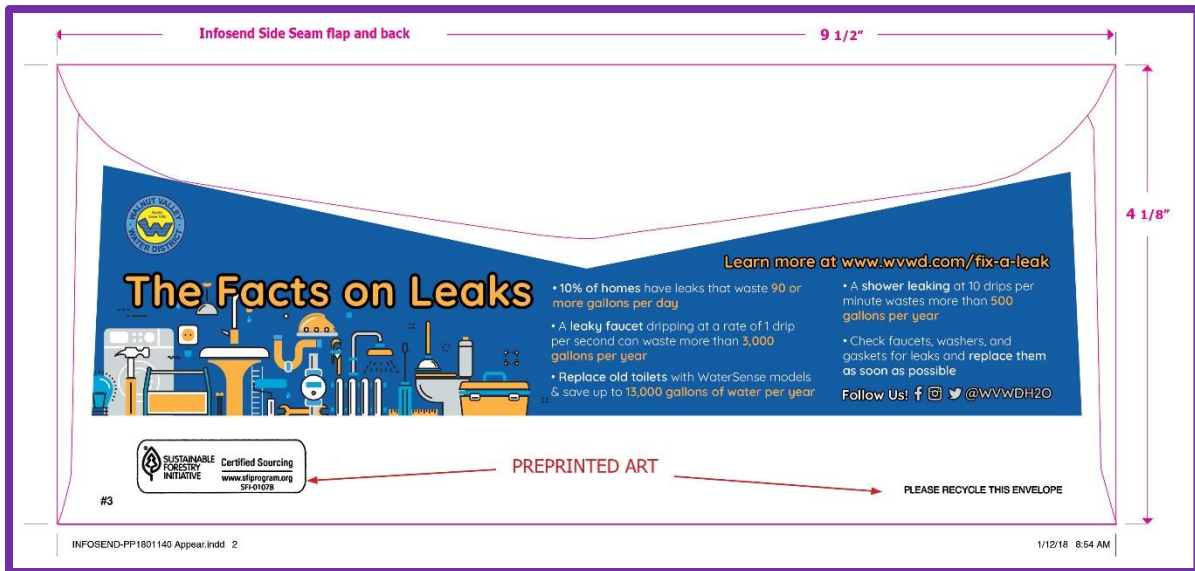
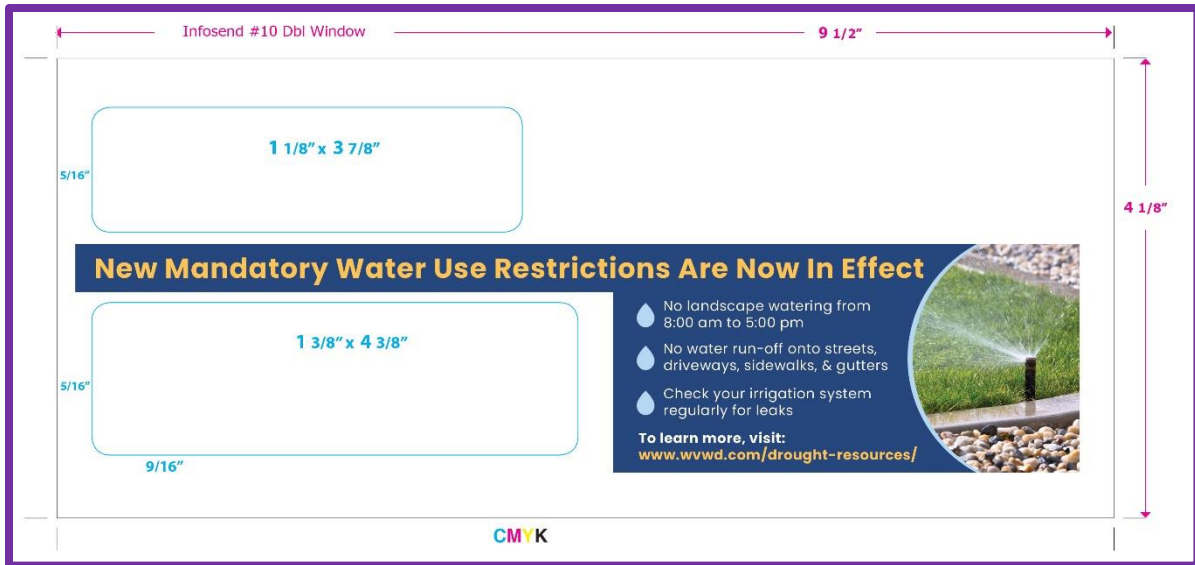
Learn more about greywater systems. We'll talk about how to design a successful system, regulations to consider, and how to maintain your system.

REGISTER AT WWW.WVWD.COM/EVENTS



2. March Bill Snipe

District customers received the bill snipe design noted below (front/back) with their monthly bill statement.



3. Facebook, Twitter, Instagram, and YouTube

The District regularly posts updates and promotion of external affairs activities, conservation tips, and education materials to Facebook, Twitter, Instagram, and YouTube.

During the month of December, the District shared the following:

- Engineer's Week – Ask Our GM Anything
- Little Free Library
- Presidents' Day holiday office closure
- Board Meeting Update
- Mandatory Water Use Restrictions
- And more



4. February E-Newsletter

The February E-Newsletter is available here: <https://conta.cc/36Culv1>

The District shared information about Fix-A-Leak Week workshops, Flume Smart Home Water Monitor offer, "Water is Life" Poster Contest, High School Broadcast Media & Digital Art Contest, "Ask WWVD" monthly Q&A, upcoming virtual workshops, and more.

5. Residential Customer Newsletter

A newsletter was mailed out to all residential customers. The newsletter contains information about upcoming events, residential rebates, and drought messaging.



WALNUT VALLEY WATER DISTRICT

271 S Brea Canyon Road
Walnut, CA 91789

(909) 595-7554

outreach@wwvd.com

www.wwvd.com

Follow us on social media for the latest news & updates!
f @WWVDH20

EVENTS AT-A-GLANCE

MARCH

- 9 Leak Detection for Your Home Workshop (Virtual)
- 12 居家漏水檢測研討會 (實體)
- 16 居家漏水檢測研討會 (網路課程)
- 19 Leak Detection for Your Home Workshop

APRIL

- 6 Part 1: Greywater 101 (Virtual)
- 13 Part 2: Greywater Design & Application (Virtual)
- 21 Fire Resistant Landscaping Workshop

MAY

- 11 California Friendly本土植物景觀 (網路課程)
- 18 草皮:用有機的方法清除、更換或維護草皮 (實體)
- 25 花園設計講座 (實體)

COMING SOON...

- Water Awareness Month Activities (May)
- Succulent Arrangement Workshops (May & July)
- Drought Tolerant Plant Giveaway (July)
- Smart Irrigation Month Giveaway (July)
- WWVD's 70th Anniversary (July)

... & MORE!







To sign up, visit: www.wwvd.com/events

"Dedicated to meeting the water supply needs of the communities we serve."

Let's work together to make our water last.

To learn more, visit:

 **SAVE OUR WATER.com**

-  Fix a leaky sink
-  Turn off the water while brushing your teeth
-  Only wash full loads of laundry
-  Set a timer while watering your garden
-  Place mulch around your trees & plants
-  Use a broom to clean your patio & driveway instead of a hose

There are many rebates available to help you save water. Please visit: www.socalwatersmart.com to see the list of residential rebates.



For assistance in completing a residential rebate application or for more information, please contact Donna DiLaura at ddilaura@wwd.com or (909) 595-7554.

Flume Smart Home Water Monitor

Get \$100 back after rebate from SoCal WaterSmart! Protect your property, take control of your water use, and save money on your next water bill.

Get offer at: www.flumewater.com/partners/wwd/



Weather Based Irrigation Controller (WBIC)

Rebates start at \$80 per controller & \$35 per station. WBICs are a great tool for more accurate and customized irrigation.

For more info, visit: www.socalwatersmart.com



Premium High-Efficiency Toilets (PHET)

Rebates of \$40 per toilet are available for PHET using 1.1 gallons per flush or less. PHETs use almost 20% less water than the WaterSense standard and flush the same amount of waste just as, if not more effectively.

For more info, visit: www.socalwatersmart.com



External Affairs Activities (Upcoming & Current)

1. Be Water Wise and Bite Free Virtual Series
External Affairs continues its partnership with the San Gabriel Valley Mosquito and Vector Control District to host Instagram and Zoom livestreams for their "Bite Back Tour". The livestream will cover what's trending at the District, including information about water conservation and how to keep mosquitos out of your yard. The Instagram livestream will be on Wednesday, March 9th from 11-11:20 AM. The Zoom livestream will be on Thursday, March 17th from 11-11:45 AM.
2. Fix-A-Leak Week: Leak Detection Workshops
The District is hosting virtual and in-person leak detection workshops to customers during the month of March. Virtual workshops will be held on Wednesday, March 9th from 7-8 PM and Wednesday, March 16th from 7-8 PM (Mandarin). In-person workshops will be held at the Diamond Bar Center on Saturday, March 12th from 11 AM-12 PM (Mandarin) and Saturday, March 19th from 11 AM-12 PM.
3. Fire-Resistant Landscaping Workshop
The District will be hosting an in-person Fire-Resistant Landscaping Workshop on Thursday, April 21st from 2-3 PM at the Diamond Bar Center. Customers who register and attend are eligible to receive complimentary landscape design assistance from a qualified water-efficient landscaper, conservation goodie bag, and be entered into a WWWD raffle.
4. "Star Wars" Succulent Arrangement Workshops
The District is hosting two succulent arrangement workshops in celebration of Water Awareness Month, following a Star Wars theme. Both workshops will be held at District Headquarters in the Commerce Building. The first workshop will be on Thursday, May 5th from 5-6 PM. Due to popular demand, a second workshop was added for Friday, May 6th from 4-5 PM.
5. Valentine's Succulent Arrangement Workshops
The District hosted two succulent arrangement workshops in celebration of Valentine's Day. Both workshops were held at District Headquarters in the Commerce Building. The first workshop was held on Tuesday, February 8th and the second workshop targeted for "Kids and Parents", was held on Thursday, February 10th.
6. Poster & Media Contest
The District's student poster and media contest is ongoing. In the poster contest, utilizing the theme "Water Is Life," students are given the opportunity to demonstrate their artistic abilities while learning about the importance of water in our lives. This year's theme for the HS Broadcast Media & Digital Art Contest is "Beat the Drought"; students are given the opportunity to create their own media campaign for a chance to win a cash prize. Students have until April 4, 2022 to submit their entry.
7. Free Virtual Indoor and Outdoor Water Survey Program
The District has launched a Free Virtual Indoor and Outdoor Water Survey Program for residential customers. The survey includes:

 - **Water Meter Check**
 - **Indoor Survey:** A leak detection survey of toilets, showers, sinks, washing machines, reverse osmosis, water softeners, water heaters, and dishwashers
 - **Outdoor Survey:** A review of active irrigation programs and recommendations to enhance efficiency (start times, station run times, and days per week).
 - **Personalized Report:** Identification of areas of concerns and recommendations to increase water savings which may result in lower monthly bills

Customers can schedule a survey by calling 1-888-987-9473 or emailing info@waterwise-consulting.com.

Upcoming Community Events

1. Virtual Landscape Workshops

The District will be offering virtual landscape workshops to District customers in English and Mandarin. Classes offered:

- Greywater
- CA Friendly & Native Plant Landscaping
- Turf Removal
- Garden Design
- Sustainable Landscape Design
- Drip Irrigation: Maintenance & Troubleshooting
- Deciphering Your Irrigation Controller
- Rainwater Harvesting
- Composting for A Healthy Garden
- Irrigation & Water Use Efficiency
- Easy Steps to Lawn Conversion

District customers can visit www.wvwd.com/events/ to view class dates and to register.

2. MWD Landscape Online Classes

The Metropolitan Water District of Southern California (MWD) provides free landscape classes online for residents within our service area. District customers can visit www.wvwd.com/events/ to view class dates and to register.

3. Waterwise Community Center Online Workshops

The Chino Basin Water Conservation District provides free online workshops for residents within our service area. Topics include Irrigation and Water Basics, Drip Irrigation System Design and Installation, Retrofitting Lawn Sprinklers, Rainwater Harvesting, and more. District customers can visit www.wvwd.com/events/ to view class dates and to register.

Local Sponsorships (New & Ongoing)

1. Walnut High School Golf Tournament Sponsorship

The District is sponsoring Walnut High School's Golf Tournament. The sponsorship includes a full-page ad in their program book that will be distributed during the event. The tournament will be held on Monday, April 5th at the California Country Club in Whittier.

2. City of Walnut Lunar New Year Celebration

The District sponsored the City of Walnut's Lunar New Year Celebration at the "Lantern" level. The sponsorship includes the District's logo on all event publicity, website acknowledgement, and exhibit space at the event. In addition, the sponsorship provided free food and beverages to guests at the event. The event was on Saturday, February 19th at Walnut City Hall.

3. Diamond Bar Evergreen Club Sponsorship

The District is sponsoring the Diamond Bar Evergreen Club, which includes a full-page color ad that will run quarterly. The ad running from February-April contains information regarding our Mandarin leak detection and landscape workshops and drought messaging.

DIRECTOR EXPENSE FORM



NAME: Kevin Hayakawa

DATE: February 2022

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	2/2/2022	TVMWD Regular Board Meeting	<input checked="" type="checkbox"/>				\$ -
2	2/15/2022	Engineering Committee Meeting	<input checked="" type="checkbox"/>				\$ -
3	2/15/2022	Personnel Committee Meeting	<input type="checkbox"/>				\$ -
4	2/16/2022	TVMWD Regular Board Meeting	<input checked="" type="checkbox"/>				\$ -
5	2/19/2022	City of Walnut Lunar New Year Celebration	<input checked="" type="checkbox"/>				\$ -
6	2/22/2022	WVWD Regular Board Meeting	<input checked="" type="checkbox"/>				\$ -
7	2/24/2022	TVMWD Leadership Breakfast	<input checked="" type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -
Total Number of Miles: 0 X \$0.585							\$ -
Total Reimbursable Expenses							\$ -
Total Meeting Compensation 6 X \$150.00 per day							\$ 900.00
TOTAL							\$ 900.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.585
 **Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Edwin Hilden

DATE: February 2022

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	2022-07-01	TVMWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
2	1/10/2022	Public Info Meeting	<input checked="" type="checkbox"/>				\$ -
3	1/10/2022	Finance Committee Meeting	<input type="checkbox"/>				\$ -
4	1/18/2022	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
5	2/2/2022	TVMWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
6	2/10/2022	P-W-R Meeting	<input checked="" type="checkbox"/>				\$ -
7	2/14/2022	Public Info Meeting	<input checked="" type="checkbox"/>				\$ -
8	2/14/2022	Finance Committee Meeting	<input type="checkbox"/>				\$ -
9	2/16/2022	TVMWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
10	2/16/2022	WUSD Groundbreaking Ceremony at Walnut Elem.	<input type="checkbox"/>				\$ -
11	2/22/2022	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
12	2/24/2022	TVMWD Breakfast Meeting	<input checked="" type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.585 \$ -

Total Reimbursable Expenses \$ -

Total Meeting Compensation 6 X \$150.00 per day \$ 900.00

TOTAL \$ 900.00

I certify the above is correct and accurate to the best of my knowledge

Signature 

Date 2-25-22

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.585

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Kwong

DATE: February 2022

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	2/10/2022	Succulent workshop	<input type="checkbox"/>				\$ -
2	2/10/2022	PWR JWL commission	<input checked="" type="checkbox"/>				\$ -
3	2/15/2022	Personnel Committee	<input checked="" type="checkbox"/>				\$ -
4	2/16/2022	Walnut Elementary Groundbreaking Ceremony	<input checked="" type="checkbox"/>				\$ -
5	2/22/2022	Board Meeting	<input checked="" type="checkbox"/>				\$ -
6	2/24/2022	TVMWD Leadership Breakfast	<input checked="" type="checkbox"/>				\$ -
7			<input type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -
Total Number of Miles: 0 X \$0.585							\$ -
Total Reimbursable Expenses							\$ -
Total Meeting Compensation 5 X \$150.00 per day							\$ 750.00
TOTAL							\$ 750.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.585
 **Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Theresa Lee

DATE: Feb. 2022

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	2/3/2022	PBWA Board Meeting	<input checked="" type="checkbox"/>				\$ -
2	2/7/2022	SPADRA Basin Advisory Committee Meeting	<input checked="" type="checkbox"/>				\$ -
3	2/14/2022	Finance Committee Meeting	<input checked="" type="checkbox"/>				\$ -
4	2/15/2022	Engineering Committee Meeting	<input checked="" type="checkbox"/>				\$ -
5	2/16/2022	WVUSD Walnut Elementary School Ground Breaking Ceremony - Multipurpose and Class Rooms	<input checked="" type="checkbox"/>				\$ -
6	2/19/2022	City of Walnut Lunar New Year Celebration	<input checked="" type="checkbox"/>				\$ -
7	2/22/2022	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -
Total Number of Miles: 0 X \$0.585							\$ -
Total Reimbursable Expenses							\$ -
Total Meeting Compensation 7 X \$150.00 per day							\$ 1,050.00
TOTAL							\$ 1,050.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.585

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Jerry C. Tang

DATE: February 2022

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	2/2/2022	Easy Steps to Lawn Conversion Virtual Webinar in Mandarin	<input type="checkbox"/>				\$ -
2	2/3/2022	Puente Basin Water Agency Board of Commissioners Meeting	<input checked="" type="checkbox"/>				\$ -
3	2/7/2022	Spadra Basin Groundwater Sustainability Agency Advisory Meeting	<input type="checkbox"/>				\$ -
4	2/14/2022	WVWD Public Information and Legislative Committee Meeting	<input checked="" type="checkbox"/>				\$ -
5	2/14/2022	WVWD Finance Committee Meeting	<input type="checkbox"/>				\$ -
6	2/15/2022	WVWD Engineering Committee Meeting	<input type="checkbox"/>				\$ -
7	2/15/2022	WVWD Personnel Committee Meeting	<input checked="" type="checkbox"/>				\$ -
8	2/16/2022	Walnut Elementary School New Multi-Purpose Room and Class Room Ground Breaking Ceremony	<input type="checkbox"/>				\$ -
9	2/19/2022	City of Walnut Lunar New Year Celebration	<input checked="" type="checkbox"/>				\$ -
10	2/22/2022	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
11	2/23/2022	MWDOC Dinner Meeting	<input checked="" type="checkbox"/>	Walnut Valley Water District	686 Anton Blvd. Costa Mesa, CA 92626	53.4	\$ 31.24
12	2/24/2022	TVMWD Leadership Breakfast	<input checked="" type="checkbox"/>	Walnut Valley Water District	601 West Mckinley Ave. Pomona, CA 91768	16.2	\$ 9.48
13	2/24/2022	President's Duty for Signing Documents	<input type="checkbox"/>				\$ -

Total Number of Miles: 69.6 X \$0.585 \$ 40.72

Total Reimbursable Expenses \$ -

Total Meeting Compensation 7 X \$150.00 per day \$ 1,050.00

TOTAL \$ 1,090.72

I certify the above is correct and accurate to the best of my knowledge

Signature Jerry C. Tang

February 28, 2022
Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.585

**Directors are eligible for seven meeting days per month at \$150 per day.

Monthly Board Expense Detail
Kevin Hayakawa
February 28, 2022

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity							
Total Districts Charges						-	-	0.00	

Kevin Hayakawa _____ Date

 _____ Date 3/17/22

 _____ Date 3/17/22

 _____ Date March 17, 2022


Monthly Board Expense Detail
 Edwin Hilden
 February 28, 2022

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity						-	
								-	
								-	
								-	
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Total Districts Charges						-	-	0.00	

Edwin M. Hilden _____ Date

 _____ 3/17/22
 Director of Finance Date

 _____ 3/17/22
 Executive Secretary ASSISTANT Date

 _____ March 17, 2022
 General Manager Date

Monthly Board Expense Detail
 Scarlett Kwong
 February 28, 2022

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity						-	
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Total Districts Charges						-	-	0.00	

Scarlett Kwong _____ Date _____


 Executive Secretary *Assistants* _____ Date 3/17/22


 Director of Finance _____ Date 3/17/22


 General Manager _____ Date March 17, 2022

Monthly Board Expense Detail

Theresa Lee
February 28, 2022

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity						-	
								-	
								-	
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Total Districts Charges						-	-	0.00	

Theresa Lee _____ Date

 _____ 3/17/22
Director of Finance Date

 _____ 3/17/22
Executive Secretary Assistant Date

 _____ March 17, 2022
General Manager Date

**WALNUT VALLEY WATER DISTRICT
TREASURER'S REPORT
March 21, 2022**



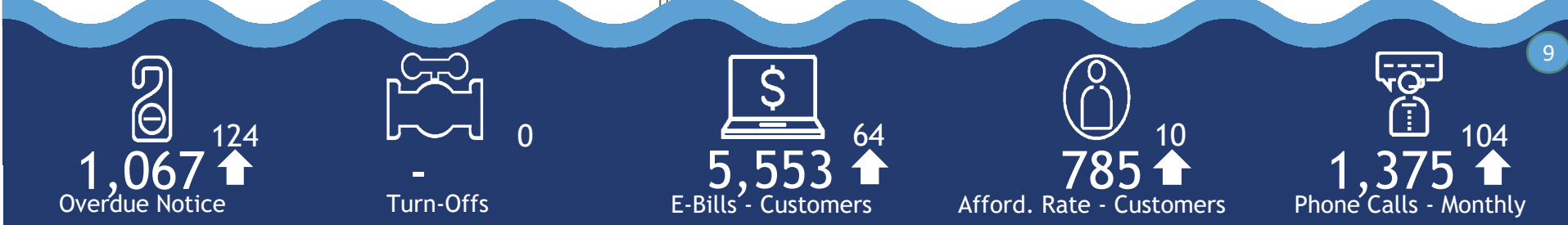
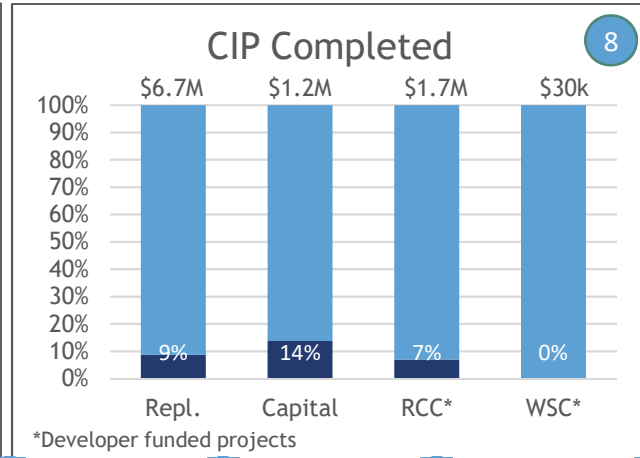
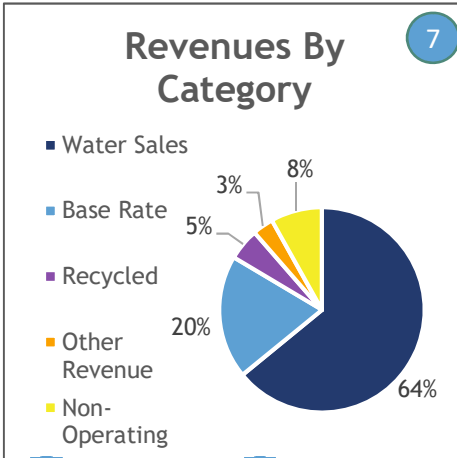
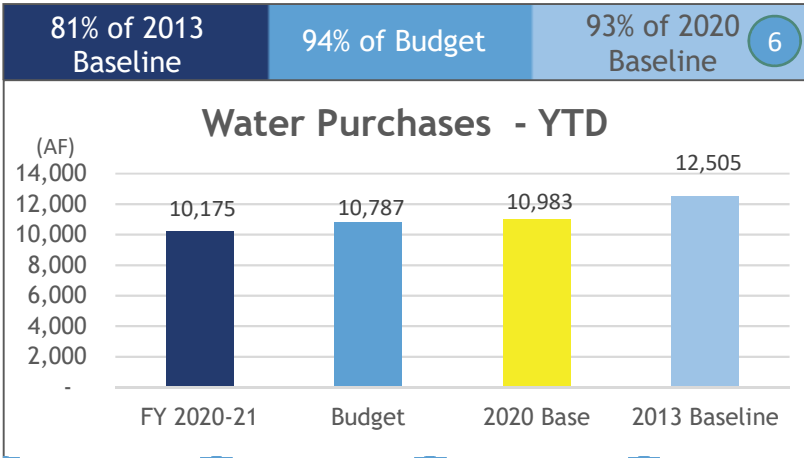
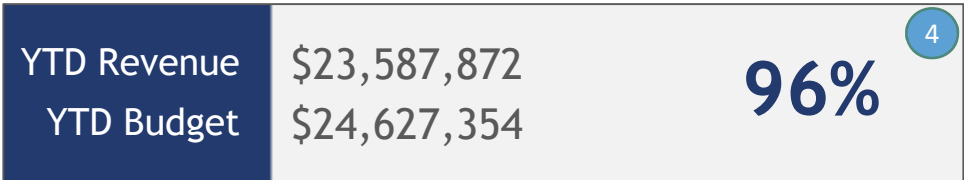
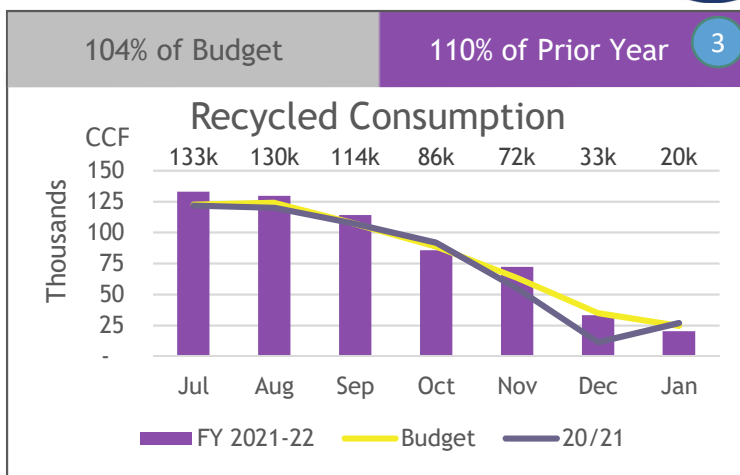
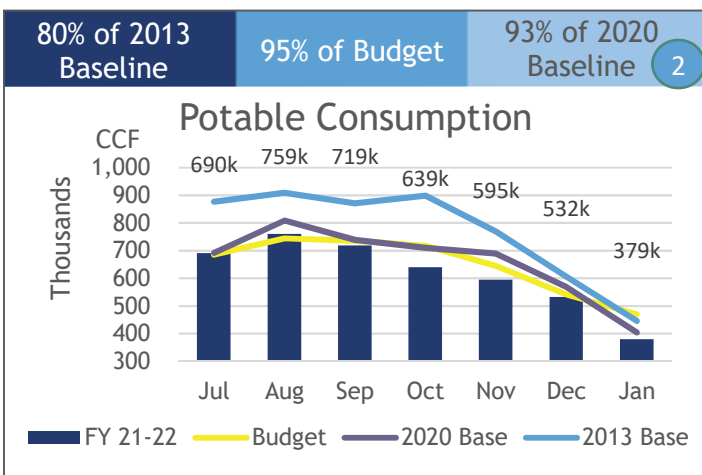
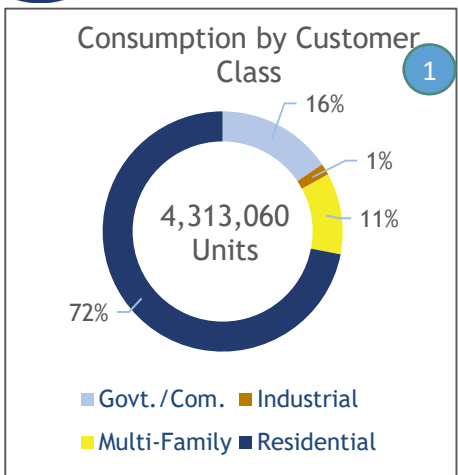
- 1) Financial Dashboard as of January 31, 2022
- 2) District Statement of Revenues, Expenses, and Change in Net Position as of January 31, 2022
- 3) District Statement of Net Position as of January 31, 2022
- 4) Summary of Cash Investments as of January 31, 2022



Walnut Valley Water District Financial Dashboard



January 31, 2022



* Consumption revenue and expense data excludes wholesale water

Walnut Valley Water District
Statement of Revenues, Expenses & Changes in Net Position
Summary by Division
For the Seven Months Ending Monday, January 31, 2022

	Actual	January Budget	% of Budget	YTD Actual	Budget	Annual % of Budget
Operating Revenues						
Water Sales	\$2,383,377.44	\$2,639,053.00	90.31%	\$24,884,077.89	\$36,756,761.00	67.70%
Water Sales - Recycled	67,586.95	81,517.00	82.91%	1,289,811.46	2,083,217.00	61.91%
Hydroelectric Sales	383.43	3,333.00	11.50%	20,875.38	40,000.00	52.19%
Stand-by Charges	72,498.47	79,473.00	91.22%	411,602.94	825,000.00	49.89%
Total Operating Revenues	2,523,846.29	2,803,376.00	90.03%	26,606,367.67	39,704,978.00	67.01%
Operating Expenses						
Operations	422,350.81	454,277.00	92.97%	3,763,323.46	6,356,202.00	59.21%
Engineering	103,934.98	110,414.00	94.13%	815,363.64	1,462,560.00	55.75%
Finance	155,138.27	174,229.00	89.04%	1,226,574.93	2,267,618.00	54.09%
Board of Directors/GM Office	64,364.97	115,633.00	55.66%	691,759.43	1,554,796.00	44.49%
Administrative Services	198,046.08	211,533.00	93.62%	1,408,999.53	2,812,636.00	50.10%
General Administration	96,660.16	116,085.00	83.27%	746,805.79	1,258,250.00	59.35%
Total Operating Expenses	1,040,495.27	1,182,171.00	88.02%	8,652,826.78	15,712,062.00	55.07%
Purchased Water & Related	1,467,374.19	1,236,555.00	118.67%	14,724,083.98	20,700,922.00	71.13%
Total Expenses	2,507,869.46	2,418,726.00	103.69%	23,376,910.76	36,412,984.00	64.20%
Income (Loss) From Operations	15,976.83	384,650.00	4.15%	3,229,456.91	3,291,994.00	98.10%
Nonoperating Revenues/(Expenses)	257,175.06	159,090.00	161.65%	2,004,728.36	1,195,920.00	167.63%
Income (Loss) Before Res. Rev & Deprec.	273,151.89	543,740.00	50.24%	5,234,185.27	4,487,914.00	116.63%
Restricted/Desig Rev & Other Exp.	42,397.27	0.00	0.00%	114,798.81	0.00	0.00%
Income (Loss) Before Depreciation	315,549.16	543,740.00	58.03%	5,348,984.08	4,487,914.00	119.19%
Depreciation & Amortization	457,006.43	0.00	0.00%	3,202,650.66	0.00	0.00%
Income Before Capital Contributions	(141,457.27)	543,740.00	-26.02%	2,146,333.42	4,487,914.00	47.82%
Capital Contributions	181,405.96	0.00	0.00%	2,192,872.53	0.00	0.00%
Net Increase (Decrease) in Net Position	39,948.69	543,740.00	7.35%	4,339,205.95	4,487,914.00	96.69%

Walnut Valley Water District
Statement of Net Position
Monday, January 31, 2022

ASSETS

CURRENT ASSETS:

Cash & Investments - Unrestricted	\$34,418,629.68	
Accounts Receivable:		
Water	3,524,464.27	
Taxes	55,910.91	
Accrued Interest	136,812.98	
Other	1,294,569.29	
Standby Charges	77,010.61	
Materials Inventory	712,353.30	
Prepaid Expenses	266,076.54	
TOTAL CURRENT ASSETS		40,485,827.58

RESTRICTED ASSETS

Cash & Investments - Restricted	11,629,371.89	
Interest Receivable	1,017.67	
Investment in Joint Venture	20,835,488.04	
TOTAL RESTRICTED ASSETS		32,465,877.60

OTHER ASSETS

CAPITAL ASSETS

Capital Assets	228,414,083.20	
Construction in Progress	6,011,247.86	
Less: Accumulated Depreciation	(123,069,655.70)	
NET CAPITAL ASSETS		111,355,675.36
TOTAL ASSETS		184,307,380.54

Walnut Valley Water District
Statement of Net Position
Monday, January 31, 2022

DEFERRED OUTFLOW OF RESOURCES

Deferred Pension Contributions		1,623,306.00
Deferred Outflow - Actuarial		1,589,293.00
Deferred Outflow - OPEB		3,705,955.00
TOTAL DEFERRED OUTFLOW OF RESOURCES		<u>6,918,554.00</u>

LIABILITIES & FUND EQUITY

CURRENT LIABILITIES

Accounts Payable	(3,180,661.00)	
Other Current Liabilities	(90,570.31)	
TOTAL CURRENT LIABILITES	<u></u>	(3,271,231.31)

RESTRICTED LIABILITIES

Accounts Payable	(12,754.09)	
Deposits	(2,092,784.25)	
Construction Advances	(4,789,453.28)	
TOTAL RESTRICTED LIABILITIES	<u></u>	(6,894,991.62)

LONG TERM DEBT & RELATED

Deferred Bond Preimum	(15,380,000.00)	
Net Pension Liability	(15,420,693.00)	
Other Long-term Debt	(5,414,809.64)	
TOTAL LONG TERM DEBT & RELATED	<u></u>	(36,215,502.64)
TOTAL LIABILITIES		<u>(46,381,725.57)</u>

Walnut Valley Water District
Statement of Net Position
Monday, January 31, 2022

DEFERRED INFLOW OF RESOURCES

Deferred Inflow of Resources - Actuarial		(656,849.00)
TOTAL DEFERRED INFLOW OF RESOURCES		<u>(656,849.00)</u>

NET POSITION

Invested in Capital Assets, Net of Related Debt	111,355,675.36	
Restricted	12,521,156.05	
Unrestricted	22,640,798.63	
TOTAL NET POSITION	<u>146,517,630.04</u>	
TOTAL NET POSITION		<u>146,517,630.04</u>

Walnut Valley Water District
Summary of Cash and Investments
1/31/2022

CASH & CASH EQUIVALENTS

Cash on Hand		\$3,200.00	
<u>Cash in Bank</u>			
East West Bank - General	\$4,167,261.76		
East West Bank - Payroll	352,605.75		
East West Bank - Water Refund	23,122.47		
East West Bank - Revolving	26,497.97		
East West Bank - Credit Card	886,182.54		
East West Bank - Badillo Grand	300,619.26		
East West Bank - Payroll Reimbursement	56,189.89		
Total Cash in Bank		5,812,479.64	
TOTAL CASH			\$5,815,679.64

INVESTMENTS

Certificates of Deposit		991,000.00	
Corporate Notes		8,500,000.00	
Supranational		1,600,000.00	
Local Agency Investment Fund (LAIF)		5,060,775.53	
BNY Mellon - Money Market (Sweep)		61,098.58	
US Agency		11,775,000.00	
US Treasury		11,515,000.00	
TOTAL INVESTMENTS			39,502,874.11
TOTAL CASH & INVESTMENTS			\$45,318,553.75

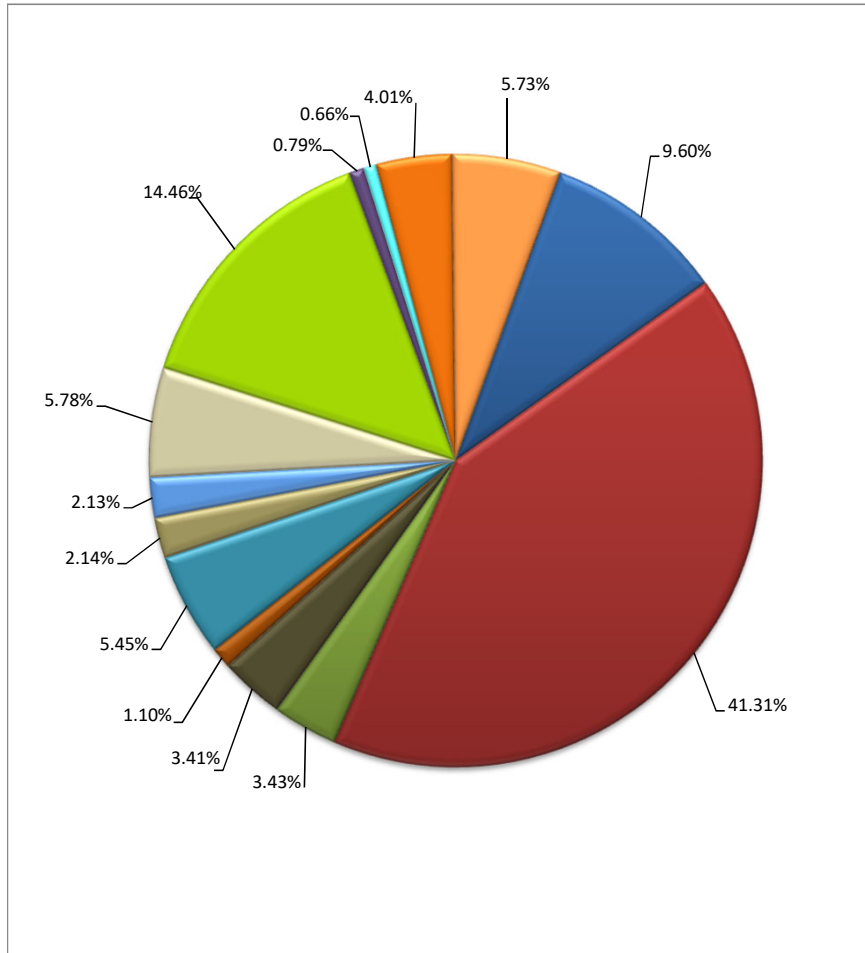
I certify that this report accurately reflects all investments of the Walnut Valley Water District and that all investments are in full compliance with State law and District's Investment Policy.



Josh Byerrum

Director of Finance

Walnut Valley Water District Summary of Cash and Investments by Reserve Fund January 31, 2022



ALLOCATION OF CASH AND INVESTMENTS			
Unrestricted			
Category 1			
General Account	\$	4,351,148.00	9.60%
	\$	4,351,148.00	9.60%
Designated			
Category 2			
Operating Reserve	\$	2,618,700.00	5.78%
Replacement	\$	18,712,749.37	41.31%
Capital Improvement	\$	1,556,458.33	3.43%
Rate Stabilization	\$	1,543,125.39	3.41%
B/G Catastrophic Ins	\$	500,000.00	1.10%
Employee Liabilities	\$	2,468,168.78	5.45%
Stored Water	\$	971,600.00	2.14%
Project Reserve	\$	967,231.99	2.13%
	\$	29,338,033.86	64.75%

Restricted Reserves			
Category 3			
Customer/Developer Deposits	\$	6,553,809.90	14.46%
	\$	6,553,809.90	14.46%
Category 4			
ASC	\$	357,273.27	0.79%
Badillo/Grand-Maintenance	\$	300,619.26	0.66%
RCC	\$	1,818,835.09	4.01%
WSC	\$	2,598,834.37	5.73%
	\$	5,075,561.99	11.19%

Total \$ 45,318,553.75 100.00%

Category 1 - These are funds that accumulate from day-to-day operations and represent the net equity in the District's General Fund. All interest earned is retained in the General Fund.

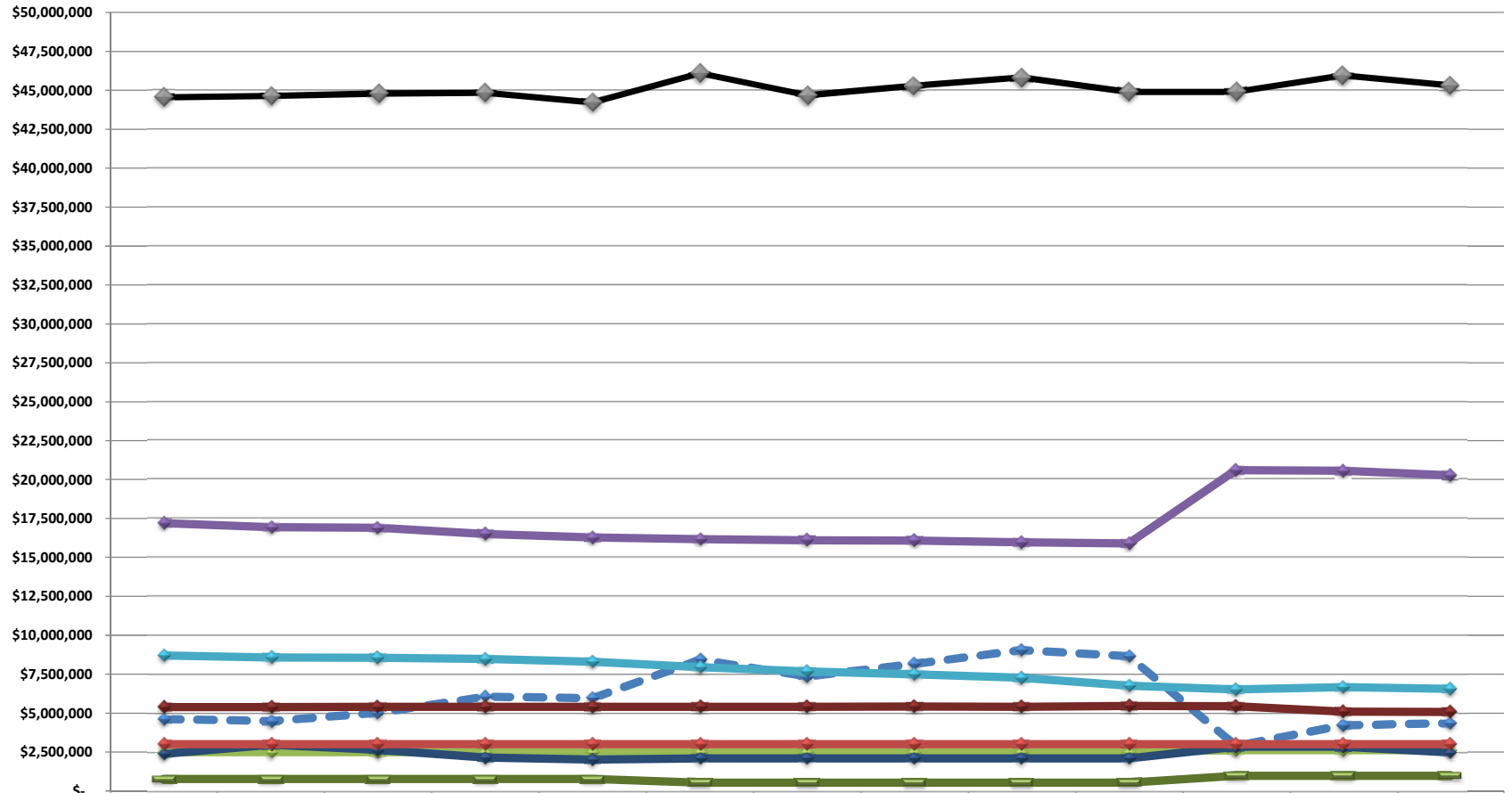
Category 2 - These funds, although not legally or externally restricted, have been reserved pursuant to the Board's desire to provide a stable and equitable rate structure. All interest earned related to these funds is retained by each designated fund.

Category 3 - These funds have legal or external restrictions. These Restricted Funds can only be used for the specific purposes established for the fund. All interest earned is retained in the General Fund.

Category 4 - These funds have legal or external restrictions. All interest earned must be retained by each Restricted Fund and can only be used for the specific purposes established for the fund.

Note: Effective 6/30/12, the Badillo Grand Catastrophic Insurance Fund was reclassified from a Restricted Fund to a Designated Fund.

**Walnut Valley Water District
Cash Balances
January 2021 - January 2022**



	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022
General Account	\$4,609,897	\$4,494,340	\$5,026,165	\$6,060,641	\$5,955,437	\$8,431,791	\$7,358,144	\$8,156,438	\$9,049,042	\$8,653,174	\$2,900,312	\$4,210,093	\$4,351,148
Operating Reserve	\$2,496,760	\$2,496,760	\$2,496,760	\$2,496,760	\$2,496,760	\$2,496,760	\$2,496,760	\$2,496,760	\$2,496,760	\$2,496,760	\$2,618,700	\$2,618,700	\$2,618,700
Capital/Replacement Reserve	\$17,199,376	\$16,937,144	\$16,900,826	\$16,501,199	\$16,276,067	\$16,168,467	\$16,107,257	\$16,082,306	\$15,964,505	\$15,904,634	\$20,607,687	\$20,560,764	\$20,269,208
Employee Liabilities Reserve	\$2,387,786	\$2,969,077	\$2,644,946	\$2,146,936	\$2,012,024	\$2,093,169	\$2,093,169	\$2,093,169	\$2,093,169	\$2,093,169	\$2,843,169	\$2,843,169	\$2,468,169
Stored Water Reserve	\$763,900	\$763,900	\$763,900	\$763,900	\$763,900	\$530,200	\$530,200	\$530,200	\$530,200	\$530,200	\$971,600	\$971,600	\$971,600
Other Designated Reserves	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357
Customer/Dev. Deposits	\$8,704,499	\$8,578,958	\$8,551,608	\$8,466,643	\$8,305,311	\$7,952,119	\$7,679,924	\$7,502,112	\$7,273,227	\$6,755,488	\$6,515,790	\$6,671,462	\$6,553,810
Developer & Other Restricted	\$5,386,467	\$5,391,462	\$5,398,205	\$5,397,870	\$5,403,917	\$5,414,322	\$5,416,402	\$5,428,986	\$5,409,073	\$5,454,406	\$5,433,968	\$5,080,040	\$5,075,562
Grand Total	\$44,559,042	\$44,641,998	\$44,792,767	\$44,844,307	\$44,223,773	\$46,097,185	\$44,692,214	\$45,300,327	\$45,826,333	\$44,898,187	\$44,901,583	\$45,966,185	\$45,318,554

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Engineering
DATE: March 21, 2022
SUBJECT: Consider Award of Contracts for 850 S. Brea Canyon Rd. - Labor and Material Bids and Notice of Exemption (P.N. 19-3625)

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

Request the Board of Directors:

1. Authorize the General Manager to execute contracts for labor and materials for the subject project per the following bid results:

<u>Bid</u>	<u>Supplier</u>	<u>Price</u>	<u>Delivery</u>
Labor	Doty Bros. Equipment Co.	\$ 363,000.00	N/A
Steel M.L.& C. Pipe and Fittings	Western Water Works	\$ 10,181.49	14-21 Days
Ductile Iron Pipe	S&J Supply Co.	\$ 1,998.02	1-2 Days
Resilient Wedge Gate Valves	Western Water Works	\$ 4,800.80	7-14 Days
Polyvinyl Chloride (PVC) Pipe	S&J Supply Co.	\$ 8,654.88	1-2 Days
Setters, Saddles and Jumpers	Ferguson	\$ 8,227.29	20-22 Weeks
Service Materials	Western Water Works	\$ 13,330.12	45-60 Days
Ductile Iron Fittings & Misc. Mtls.	D'Angelo	\$ 8,742.56	12-16 Weeks

2. Find that the project is exempt pursuant to Statutory Exemptions Section 15282(k).
3. Authorize Staff to file a Notice of Exemption for the subject project with the Office of the Los Angeles County Registrar-Recorder/County Clerk.

Background Information

Lycoming, LLC has proposed a commercial development consisting of three buildings for hotel, medical office, and retail on a 5.78-acre property. Water service was requested for domestic and irrigation purposes, as well as, fire protection for the proposed development.

The District-designed project consists of the extension of the recycled water main in Brea Canyon Road, approximately 770 linear feet of 6" pipeline, the installation of a 12" fire service assembly, four domestic metered services, one recycled metered service, one air/vac assembly, and the conversion of an existing domestic irrigation metered service to recycled metered service.

Bids were solicited and received by the District to provide the labor and materials for the subject project. Attached for your information are bid recaps for both the labor and material bids.

In addition, District staff has determined, based on the CEQA Environmental Review Guidelines, that the project is exempt pursuant to Statutory Exemptions Section 15282(k).

The conversion of the existing domestic irrigation metered service to a recycled metered service is not a part of the Developer's project. Consequently, District staff will be using \$11,000 of funds budgeted in the FY 2021-22 CIP Budget with funds from the Water Supply Charge for the conversion work. The cost of the conversion includes a ten percent contingency and five percent District overhead.

Attachment

Labor Bid Recap

Materials Bid Recap

Project Description

Notice of Exemption

CEQA Section 15282(k)

SS:TD:cf

WALNUT VALLEY WATER DISTRICT

Labor Bid Recap

850 Brea Canyon Rd., Diamond Bar

Project No. 19-3625

February 28, 2022 @ 2:00 PM

CONTRACTORS	TOTAL
Brkich	No Bid
Doty	\$363,000.00
Griffith	No Bid
J.F. Shea	No Bid
Kana	No Bid
McKinney	No Bid
Paulus	No Bid
Rasic	\$433,025.00
Sully-Miller	No Bid

WALNUT VALLEY WATER DISTRICT
 271 South Brea Canyon Road, Walnut, CA 91789

Materials Bid Recap

850 Brea Canyon Rd., Diamond Bar
 Project No. 19-3625
 February 28, 2022 @ 10:00 AM

	Steel Pipe	Valves	DI Pipe	PVC Pipe	Service Materials	Setters, Saddles & Jumpers	Misc. Materials
ICONIX	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
D'Angelo	\$10,405.35	\$4,816.50	\$2,084.34	\$12,067.78	No Bid	No Bid	\$8,742.56
Ferguson	\$10,695.24	\$5,219.87	\$2,334.04	\$11,829.50	\$14,873.47	\$8,227.29	\$9,046.08
Inland	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
S&J	No Bid	No Bid	\$1,998.02	\$8,654.88	No Bid	No Bid	No Bid
Yo Fire	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
Western	\$10,181.49	\$4,800.80	\$2,393.32	\$10,497.98	\$13,330.12	\$8,362.65	\$9,345.03

WALNUT VALLEY WATER DISTRICT
271 S. Brea Canyon Road
Walnut, CA 91789



PROJECT DESCRIPTION:

- **Project Name:**
850 Brea Canyon Rd., Diamond Bar
P.N. 19-3625
- **Location:**
City of Diamond Bar- Brea Canyon Road, from 430' north of Lycoming Street southerly to 850 Brea Canyon Road
- **Background:**
Lycoming, LLC has proposed a commercial development consisting of three buildings for hotel, medical office, and retail on a 5.78-acre property. Water service for domestic and irrigation purposes, as well as, fire protection is required for the proposed development.
- **Scope of Work:**
The District-designed project includes the extension of the recycled water main in Brea Canyon Road, approximately 770 linear feet of 6" pipeline with appurtenances, installation of one recycled metered service, four domestic metered services, and one 12" fire service assembly, and the conversion of an existing domestic irrigation metered service to recycled metered service.
- **Benefits:**
The project will provide domestic water services and fire protection to the proposed buildings, as well as, provide recycled water service for proposed and existing landscaping.

CONTRACTOR:

To be determined

- **Contract Award Date:**

SCHEDULES:

CONTRACT DOCUMENTS:

ACTUAL:

- **Contract Duration:**
- **Construction Began:**
- **Construction Ends:**

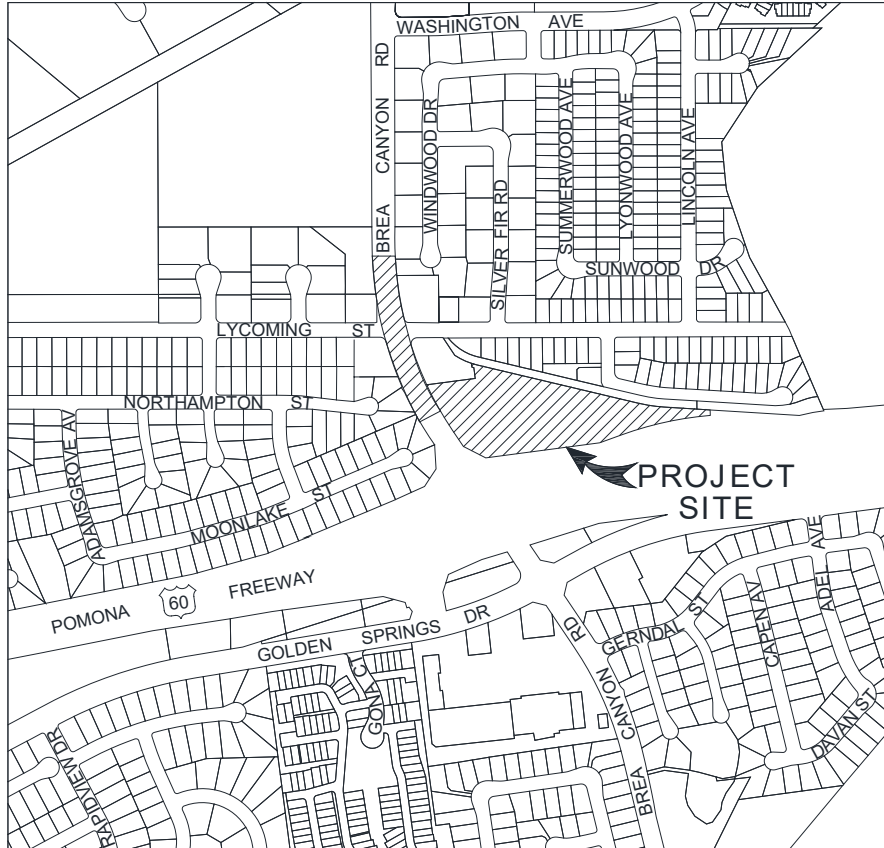
TOTAL PROJECT COSTS:

- **Original Contract Amount:**
- **Net Change Order Amount:**
- **Revised Contract Amount:**

PROJECT CONTACTS:

Tai Diep/Alyssa Banzil

WALNUT VALLEY WATER DISTRICT
271 S. Brea Canyon Road
Walnut, CA 91789



VICINITY MAP
N.T.S.

WALNUT VALLEY WATER DISTRICT
271 S. Brea Canyon Road, Walnut, CA 91789

Notice of Exemption

To: County Clerk
County of Los Angeles
Registrar-Recorder/County Clerk
12400 Imperial Highway
Norwalk, CA 90650

From: (Public Agency)
Walnut Valley Water District
271 S. Brea Canyon Road
Walnut, CA 91789

Project Title:
850 Brea Canyon Rd., Diamond Bar (P.N. 19-3625)

Project Location - Specific:
On Brea Canyon Road, from 430' North of Lycoming Street southerly to 850 Brea Canyon Road (See attached vicinity map).

Project Location – City:
City of Diamond Bar

Project Location – County:
Los Angeles

Description of Nature, Purpose, and Beneficiaries of Project:
Lycoming, LLC has proposed a commercial development consisting of three buildings for hotel, medical office and retail on a 5.78-acre property. Due to this project, Walnut Valley Water District (District) will provide domestic water to serve the proposed buildings with water service and fire protection. In addition, the District will extend the recycled water distribution system in Brea Canyon Road, approximately 770 linear feet of 6" pipeline including appurtenances and install recycled irrigation water service for the proposed landscape area within the property, thereby conserving valuable domestic water. The beneficiaries are the District and the potential occupants of these buildings.

Name of Public Agency Approving Project:
Walnut Valley Water District

Name of Person or Agency Carrying Out Project:
Walnut Valley Water District

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section Number:
- Statutory Exemptions. State code number:
Public Resources Code Section 21080.21; CEQA Guidelines Section 15282(k)

Reasons why project is exempt:
The proposed project involves installation of approximately 770 linear feet of 6" recycled water distribution system and domestic water services within the existing paved street. The project does not exceed one mile in length, and is therefore exempt under Public Resources Code Section 21080.21; CEQA Guidelines Section 15282(k)

Lead Agency Contact Person:

Erik J. Hitchman

Area Code/Telephone/Extension:

(909) 595-1268, Ext. 244

Signature: _____

Erik J. Hitchman

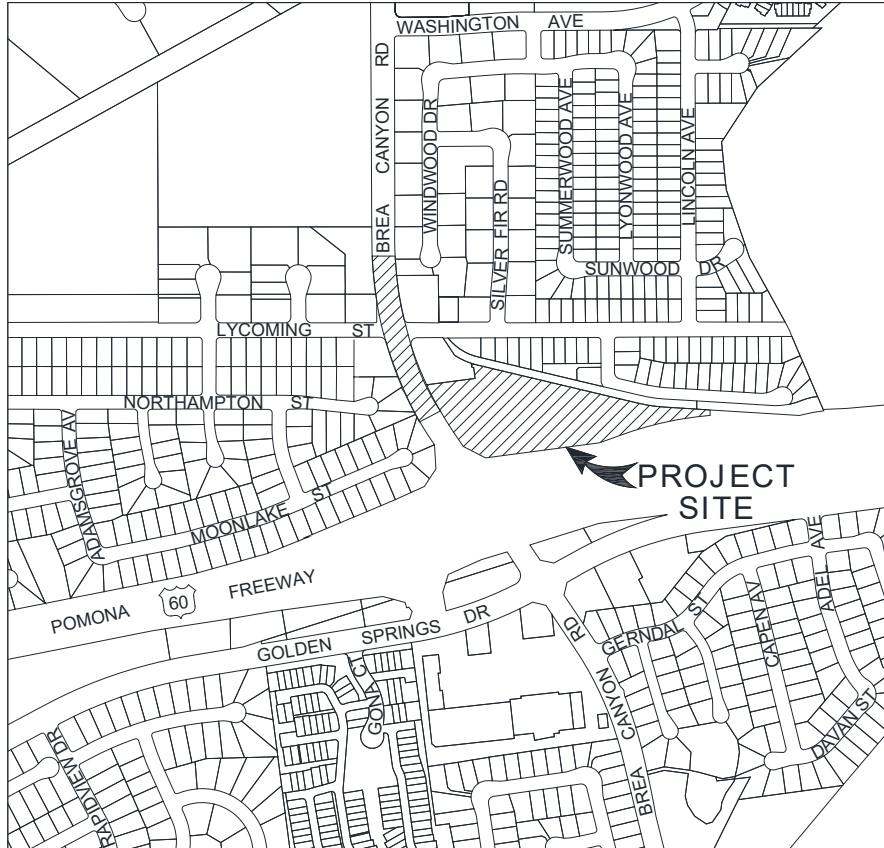
General Manager/Chief Engineer

Date: March 22, 2022

Signed by Lead Agency

Date received for filing with County Clerk: _____

WALNUT VALLEY WATER DISTRICT
271 S. Brea Canyon Road, Walnut, CA 91789



VICINITY MAP
N.T.S.

15279. [DELETED]

15280. [DELETED]

15281. AIR QUALITY PERMITS

CEQA does not apply to the issuance, modification, amendment, or renewal of any permit by an air pollution control district or air quality management district pursuant to Title V, as defined in Section 39053.3 of the Health and Safety Code, or pursuant to an air district Title V program established under Sections 42301.10, 42301.11, and 42301.12 of the Health and Safety Code, unless the issuance, modification, amendment, or renewal authorizes a physical or operational change to a source or facility.

Note: Authority cited: Section 21083, Public Resources Code; Reference: Section 21080.24, Public Resources Code.

15282. OTHER STATUTORY EXEMPTIONS

The following is a list of existing statutory exemptions. Each subdivision summarizes statutory exemptions found in the California Code. Lead agencies are not to rely on the language contained in the summaries below but must rely on the actual statutory language that creates the exemption. This list is intended to assist lead agencies in finding them, but not as a substitute for them. This section is merely a reference tool.

- (a) The notification of discovery of Native American burial sites as set forth in Section 5097.98(c) of the Public Resources Code.
- (b) Specified prison facilities as set forth in Sections 21080.01, 21080.02, 21080.03 and 21080.07 of the Public Resources Code.
- (c) The lease or purchase of the rail right-of-way used for the San Francisco Peninsula commute service between San Francisco and San Jose as set forth in Section 21080.05 of the Public Resources Code.
- (d) Any activity or approval necessary for or incidental to project funding or authorization for the expenditure of funds for the project, by the Rural Economic Development Infrastructure Panel as set forth in Section 21080.08 of the Public Resources Code.
- (e) The conversion of an existing rental mobilehome park to a resident initiated subdivision, cooperative, or condominium for mobilehomes as set forth in Section 21080.8 of the Public Resources Code.
- (f) Settlements of title and boundary problems by the State Lands Commission and to exchanges or leases in connection with those settlements as set forth in Section 21080.11 of the Public Resources Code.
- (g) Any railroad grade separation project which eliminates an existing grade crossing or which reconstructs an existing grade separation as set forth in Section 21080.13 of the Public Resources Code.
- (h) The adoption of an ordinance regarding second units in a single-family or multifamily residential zone by a city or county to implement the provisions of Sections 65852.1 and 65852.2 of the Government Code as set forth in Section 21080.17 of the Public Resources Code.
- (i) The closing of any public school or the transfer of students from that public school to another school in which kindergarten or any grades 1 through 12 is maintained as set forth in 21080.18 of the Public Resources Code.
- (j) A project for restriping streets or highways to relieve traffic congestion as set forth in Section 21080.19 of the Public Resources Code.

- (k) The installation of new pipeline or maintenance, repair, restoration, removal, or demolition of an existing pipeline as set forth in Section 21080.21 of the Public Resources Code, as long as the project does not exceed one mile in length.
- (l) The activities and approvals by a local government necessary for the preparation of general plan amendments pursuant to Public Resources Code § 29763 as set forth in Section 21080.22 of the Public Resources Code. Section 29763 of the Public Resources Code refers to local government amendments made for consistency with the Delta Protection Commission's regional plan.
- (m) Minor alterations to utilities made for the purposes of complying with Sections 116410 and 116415 of the Health and Safety Code as set forth in Section 21080.26 of the Public Resources Code.
- (n) The adoption of an ordinance exempting a city or county from the provisions of the Solar Shade Control Act as set forth in Section 25985 of the Public Resources Code.
- (o) The acquisition of land by the Department of Transportation if received or acquired within a statewide or regional priority corridor designated pursuant to Section 65081.3 of the Government Code as set forth in Section 33911 of the Public Resources Code.
- (p) The adoption or amendment of a nondisposal facility element as set forth in Section 41735 of the Public Resources Code.
- (q) Cooperative agreements for the development of Solid Waste Management Facilities on Indian country as set forth in Section 44203(g) of the Public Resources Code.
- (r) Determinations made regarding a city or county's regional housing needs as set forth in Section 65584 of the Government Code.
- (s) Any action necessary to bring a general plan or relevant mandatory element of the general plan into compliance pursuant to a court order as set forth in Section 65759 of the Government Code.
- (t) Industrial Development Authority activities as set forth in Section 91543 of the Government Code.
- (u) Temporary changes in the point of diversion, place of use, of purpose of use due to a transfer or exchange of water or water rights as set forth in Section 1729 of the Water Code.
- (v) The preparation and adoption of Urban Water Management Plans pursuant to the provisions of Section 10652 of the Water Code.

Note: Authority cited: Section 21083, Public Resources Code; References: Sections 5097.98(c), 21080.01, 21080.02, 21080.03, 21080.05, 21080.07, 21080.08, 21080.8, 21080.11, 21080.13, 21080.17, 21080.18, 21080.19, 21080.21, 21080.22, 21080.26, 25985, 33911, 41735, and 44203(g), Public Resources Code.

15283. HOUSING NEEDS ALLOCATION

CEQA does not apply to regional housing needs determinations made by the Department of Housing and Community Development, a council of governments, or a city or county pursuant to Section 65584 of the Government Code.

Note: Authority cited: Section 21083, Public Resources Code; Reference: Section 65584, Government Code.

15284. PIPELINES

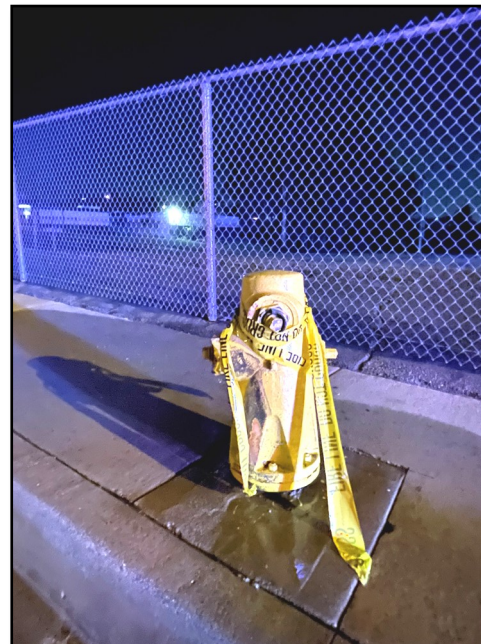
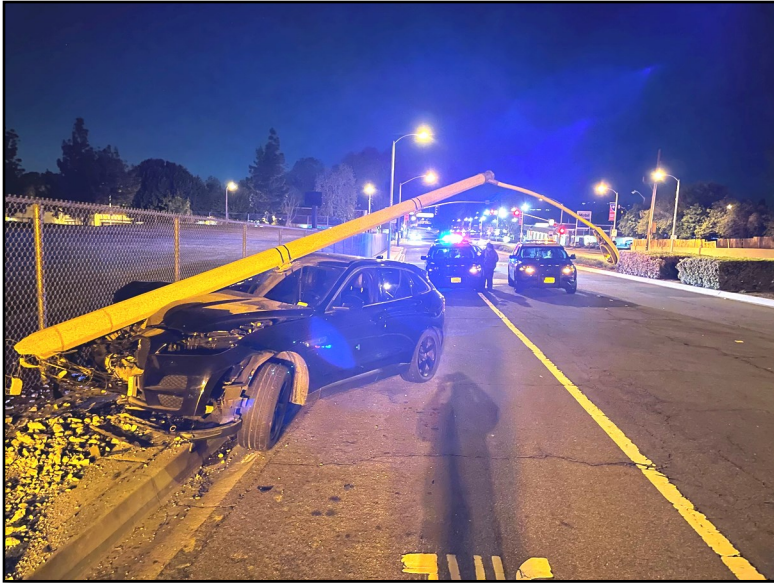
- (a) CEQA does not apply to any project consisting of the inspection, maintenance, repair, restoration, reconditioning, relocation, replacement, or removal of an existing hazardous or volatile liquid pipeline or any valve, flange, meter, or other piece of equipment that is directly attached to the pipeline.

OPERATIONS DEPARTMENT REPORT
February, Monthly Report

PROJECT NO.	PROJECT DESCRIPTION	STATUS
N/A	Watermain and water service repair	<p><u>Repair Water Service Leaks:</u> 1473 & 1464 Bookman Avenue, Walnut. 22839 Drycreek Road, Diamond Bar. <u>Replaced Copper Setters:</u> 867 Pinefalls Avenue, 3468 Falcon Ridge Road, Diamond Bar. 28024 Apache Way, Walnut. <u>Water Valves:</u> 304 El Encino Dive, 753 & 717 Lincoln Avenue, 3357 Bent Twig Lane, Diamond Bar. <u>Replaced Angle Meter Stops:</u> 23867 Minnequa Drive, Diamond Bar. <u>Water Main Break:</u> None for the month of February. <u>Water System/Miscellaneous Work:</u></p> <p>Oparc completed Fire Hydrant Routes: 10-7,10-8, 10-9, 11-1, 11-2 Valve Routes: 09-4, 09-5 Easement Route 2 Spoils Hauled to Azusa Dump: 14+ loads completed. Get Reads: M1/10, R1/4, W1/18, W2/312, W3/159, W4/28 Grand Ave south of Stonybrook Drive: Grind and Cap work completed</p>
N/A	Repair of sheared blowoffs, fire hydrants and air-vac assemblies	<p>1. 501 S. Diamond Bar Blvd, Diamond Bar. 2. 19901-19977 Harrison Avenue, Industry.</p>
21-3683	726 Bridle Trail Road, Walnut	Upgraded to 1 inch residential service.
20-3638	Asphalt Replacement Program 19-20	<p>Ambushers asphalt replacement by Prestige Paving, Completed. Armitos asphalt replacement by GM Sager, Ongoing.</p>
21-3717	RCS Mixing System Terminal Storage	PM15 Analyzer upgrade completed.
19-3608	Analyzers, Active Mixing systems	Ambushers installation, Ongoing.
N/A	Production Facility Maintenance	<p><u>Pump and Motor Maintenance:</u> None this month. <u>Pump Station Maintenance:</u> North Diamond Bar 1200 zone No.1 CLAVAl was rebuilt. <u>Facility/Miscellaneous Work:</u> Oakleaf recycled reservoirs, rebuilt inlet CLAVAl Altitude valves. Ambushers Reservoir, replaced defective security camera. Installed new remote pressure transmitter at Morningside PRV.</p>
N/A	Total trihalomethanes (TTHMs) Graph	Water quality meets all state and federal standards. Completed ERA Lab Proficiency sample test.

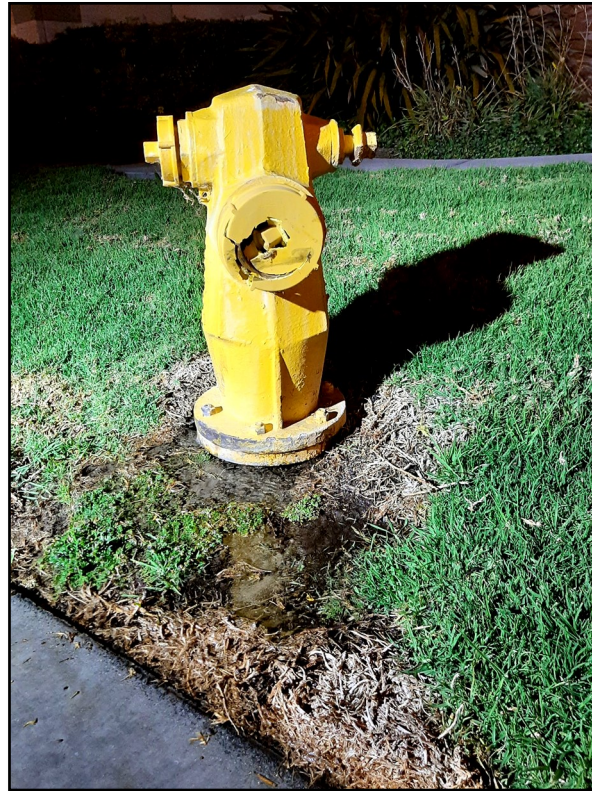
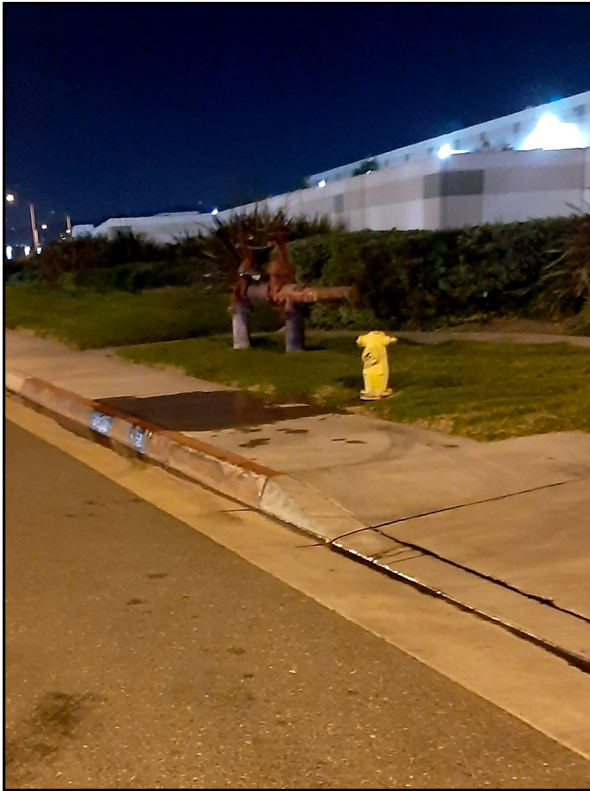
Hit Fire Hydrant

501 South Diamond Bar Blvd., Diamond Bar



Hit Fire Hydrant

19901-19977 Harrison Avenue, Industry



WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Administrative Services
DATE: March 21, 2022
SUBJECT: Family Care and Medical Leave Policy (FMLA/CFRA) Amendment

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors adopt the proposed Family Care and Medical Leave Policy (FMLA/CFRA) amendment as drafted by District staff and reviewed by labor counsel.

Background

The California Family Rights Act (CFRA), which is a part of Fair Employment and Housing Act (FEHA) makes it an unlawful employment practice for an employer to refuse to grant a request by an eligible employee to take up to 12 workweeks of unpaid protected leave during any 12-month period for family care and medical leave. FEHA defines family care and medical leave to include, among other things, leave to care for a parent.

On January 1, 2022, Assembly Bill 1033 changed the CFRA definition of a “parent” to include leave to care for a “parent-in-law” within the definition of family care and medical leave.

Attachment

Redline Family Care and Medical Leave Policy (FMLA/CFRA)

WALNUT VALLEY WATER DISTRICT
FAMILY CARE AND MEDICAL LEAVE POLICY (FMLA/CFRA)

1. POLICY:

The District provides family and medical leave for eligible employees as required by federal and state law.

The following provisions set forth certain rights and obligations with respect to such leave. Rights and obligations which are not specifically set forth below are set forth in the Department of Labor regulations implementing the Federal Family and Medical Leave Act of 1993 (“FMLA”), and the regulations implementing the California Family Rights Act (“CFRA”). Unless otherwise provided by this article, “Leave” under this article shall mean leave pursuant to the FMLA and CFRA. Unless otherwise provided by law, the District will run each employee’s FMLA and CFRA leaves concurrently.

2. DEFINITIONS:

2.1 “**12-Month Period**” means a rolling 12-month period measured backward from the date leave is taken and continuous with each additional leave day taken.

2.2 “**Single 12-Month Period**” means a 12-month period which begins on the first day the eligible employee takes FMLA leave to take care of a covered service member and ends 12 months after that date.

2.3 “**Child**”

2.3.1 Under the FMLA, “child” means a child under the age of 18 years of age, or 18 years of age or older who is incapable of self-care because of a mental or physical disability. An employee’s child is one for whom the employee has actual day-to-day responsibility for care, and includes a biological, adopted, foster or step-child. A child is “incapable of self care” if he/she requires active assistance or supervision to provide daily self-care in three or more of the activities of daily living or instrumental activities of daily living, such as caring for grooming and hygiene, bathing, dressing and eating, cooking, cleaning shopping, taking public transportation, paying bills, maintaining a residence, or using telephones and directories.

2.3.2 Under the CFRA, “child” means a child, including a child who is 18 years of age or older who is capable of self-care. An employee’s child means a biological, adopted, foster, step-child, legal ward, a child of a domestic partner, or a person to whom the employee stands in *loco parentis* (in place of parent).

2.4 “**Grandchild**” means a child of the employee’s child.

2.5 “**Grandparent**” means a parent of the employee’s parent.

2.6 “**Parent**” means a biological, foster, or adoptive parent, a stepparent, a legal guardian, or other person who stood ~~parent of an employee or an individual in~~

loco parentis (in place of a parent) to an employee when the employee was a child, and for purposes of CFRA leave, includes parent-in-law as defined below. This term does not include parents-in-law.

2.6 “Parent-in-law” means the parent of a spouse or domestic partner. This definition applies to CFRA leave only.

2.7 “**Sibling**” means a person related to the employee by blood, adoption, or affinity through a common legal or biological parent.

2.8 “**Spouse**” means one or two persons to a marriage, regardless of the sex of the persons, and for purposes of CFRA leave, includes a registered domestic partner as defined below.

2.9 “**Domestic Partner**” is another adult with whom the employee has chosen to share their life in an intimate and committed relationship of mutual caring and with whom the employee has filed a Declaration of Domestic Partnership with the California Secretary of State, and who meets the criteria specified in California Family Code Section 297. A legal union formed in another state that is substantially equivalent to the California domestic partnership is also sufficient.

2.10 “**Serious health condition**” means an illness, injury impairment, or physical or mental condition that involves:

2.10.1 **Inpatient Care** (i.e., an overnight stay) in a hospital, hospice, or residential medical care facility, including any period of incapacity (i.e., inability to work, or perform other regular daily activities due to the serious health condition, treatment involved, or recovery therefrom). A person is considered “inpatient” when a health care facility admits them to the facility with the expectation that they will remain at least overnight, even if it later develops that such person can be discharged or transferred to another facility, and does not actually remain overnight; or

2.10.2 **Continuing treatment** by a health care provider: A serious health condition involving continuing treatment by a health care provider includes any one or more of the following:

- A period of **incapacity** (i.e., inability to work, or perform other regular daily activities) due to serious health condition of more than three consecutive calendar days, and
- Any subsequent treatment or period of incapacity relating to the same condition), that also involves:
 - Treatment two or more times by a health care provider, by a nurse or physician’s assistant under direct supervision by a health care provider, or by a provider of health care services (e.g., a physical therapist) under orders of, or on referral by a health care provider; or

- Treatment by a health care provider on at least one occasion which results in a regimen of continuing treatment under the supervision of the health care provider. This includes for example, a course of prescription medication or therapy requiring special equipment to resolve or alleviate the health condition. If the medication is over the counter, and can be initiated without a visit to a health care provider, it does not constitute a regimen of continuing treatment.

2.10.3 Any period of incapacity due to pregnancy or for prenatal care. Note that pregnancy is a “serious health condition” only under the FMLA. Under California law an employee disabled by pregnancy is entitled to pregnancy disability leave.

2.10.4 Any period of incapacity or treatment for such incapacity due to a chronic serious health condition. A chronic serious health condition is one which:

- Requires periodic visits for treatment by a health care provider, or by a nurse or physician’s assistant under direct supervision of a health care provider;
- Continues over an extended period of time (including recurring episodes of a single underlying condition); and
- May cause episodic rather than a continuing period of incapacity (e.g., asthma, diabetes, epilepsy, etc.). Absences for such incapacity qualify for leave even if the absence lasts only one day.

2.10.5 A period of incapacity that is permanent or long-term due to a condition for which treatment may not be effective. The employee or family member must be under the continuing supervision of, but need not be receiving active treatment by, a health care provider.

2.10.6 Any period of absence to receive multiple treatments (including any period of recovery therefrom) by a health care provider or by a provider of health care services under orders of, or on referral by, a health care provider, either for restorative surgery after an accident or other injury, or for a condition that would likely result in a period of incapacity of more than three consecutive calendar days in the absence of medical intervention or treatment.

2.11 **“Health Care Provider”** means:

2.11.1 A doctor of medicine or osteopathy who is authorized to practice medicine or surgery by the State of California;

2.11.2 Individuals duly licensed as a physician, surgeon, or osteopathic physician or surgeon in another state or jurisdiction, including another country, who directly treats or supervises treatment of a serious health condition;

- 2.11.3 Podiatrists, dentists, clinical psychologists, optometrists, or chiropractors (limited to treatment consisting of manual manipulation of the spine to correct a subluxation as demonstrated by X-ray to exist) authorized to practice in California and performing within the scope of their practice as defined under California State law;
 - 2.11.4 Nurse practitioners or nurse-midwives or clinical social workers who are authorized to practice under California State law and who are performing within the scope of their practice as defined under California State law;
 - 2.11.5 Christian Science practitioners listed with the First Church of Christ, Scientist in Boston, Massachusetts; and
 - 2.11.6 Any health care provider from whom an employer or group health plan's benefits manager will accept certification of the existence of a serious health condition to substantiate a claim for benefits.
- 2.12 **“Covered Active Duty”** means: (1) in the case of a member of a regular component of the Armed Forces, duty during deployment of the member with the Armed Forces to a foreign country; or (2) in the case of a member of the reserve component of the Armed Forces, duty during the deployment of members of the Armed Forces to a foreign country under a call or order to active duty under certain specified provisions.
- 2.13 **“Covered Service Member”** means: (1) a current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness incurred in the line of duty on active duty; or (2) a veteran who is undergoing medical treatment, recuperation, or therapy, for a serious injury or illness and who was a member of the Armed Forces, including a member of the National Guard or Reserves, at any time during the period of five years preceding the date on which the veteran undergoes that medical treatment, recuperation, or therapy.
- 2.14 **“Outpatient Status”** means, with respect to a covered service member, the status of a member of the Armed Forces assigned to either: (1) a military medical treatment facility as an outpatient; or (2) a unit established for the purpose of providing command and control of members of the Armed Forces receiving medical care as outpatients.
- 2.15 **“Next of Kin of a Covered Service Member”** means the nearest blood relative other than the covered service member's spouse, parent, son, or daughter, in the following order of priority: Blood relatives who have been granted legal custody of the covered service member by court decree or statutory provisions, brothers and sisters, grandparents, aunts and uncles, and first cousins, unless the covered servicemember has specifically designated in writing another blood relative as their nearest blood relative for purposes of military caregiver leave under the FMLA.

- 2.16 **“Serious Injury or Illness”** means: (1) in the case of a member of the Armed Forces, including a member of the National Guard or Reserves, an injury or illness that a covered service member incurred in the line of duty on active duty in the Armed Forces (or existed before the beginning of the member’s active duty and was aggravated by the service in the line of duty on active duty in the Armed Forces) and that may render the service member medically unfit to perform the duties of the member’s office, grade, rank, or rating; or (2) in the case of a veteran who was a member of the Armed Forces, including a member of the National Guard or Reserves, an injury or illness that was incurred by the member in the line of duty on active duty in the Armed Forces (or existed before the beginning of the member’s active duty and was aggravated by service in the line of duty on active duty in the Armed Forces) and that manifested itself either before or after the member became a veteran.

3. REASONS FOR LEAVE:

Leave is only permitted for the following reasons:

- 3.1 The birth of a child or to care for a newborn of an employee;
- 3.2 The placement of a child with an employee in connection with the adoption or foster care of a child;
- 3.3 Leave to care for a child, parent, or spouse who has a serious health condition;
- 3.4 Under the CFRA only, leave is permitted to care for a domestic partner, grandparent, grandchild, or sibling who has a serious health condition. Leave for this purpose does not apply to FMLA leave and will not run concurrently with leave under the FMLA.
- 3.5 Leave because of a serious health condition that makes the employee unable to perform one or more essential functions of their position.
- 3.6 Leave for a variety of “qualifying exigencies” arising out of the fact that an employee’s spouse, son, daughter, or parent is on active duty or call to active duty status in the National Guard or Reserves in support of a contingency operation;
- 3.7 Under the CFRA only, leave for a variety of “qualifying exigencies” arising out of the fact that an employee’s domestic partner is on active duty or call to active duty status in the National Guard or Reserves in support of a contingency operation. Leave for this purpose does not apply to FMLA leave and will not run concurrently with leave under the FMLA; or
- 3.8 Leave to care for a spouse, son, daughter, parent, or “next of kin” who is a covered service member of the United States Armed Forces who has a serious injury or illness: incurred in the line of duty while on active military duty; or existed before the beginning of the member’s active duty and was aggravated by service in the line of duty on active duty in the Armed Forces. This leave can run up to 26 weeks of unpaid leave during a single 12-month period, under the FMLA only, not the CFRA.

4. EMPLOYEES ELIGIBLE FOR LEAVE:

An employee is eligible for leave if the employee:

- 4.1 Has been employed by the District for at least 12 months; and
- 4.2 Has worked for at least 1,250 hours for the District during the 12-month period immediately preceding the commencement of the leave; and
- 4.3 For FMLA leave eligibility, the District directly employs at least 50 full or part-time employee within a 75-mile radius for each working day during each of 20 or more calendar workweeks in the current or preceding calendar year. The workweeks do not have to be consecutive. The phrase “current or preceding calendar year” refers to the calendar year in which the employee requests the leave or the calendar year preceding this request.

5. AMOUNT OF LEAVE:

Eligible employees are entitled to a total of 12 workweeks (or 26 weeks to care for a covered service member) of leave during any 12-month period. If FMLA leave qualifies as both military caregivers leave or care for a family member with a serious health condition, the leave will be designated as military caregiver leave first.

5.1 Minimum Duration of Leave

If leave is requested for the birth, adoption, or foster care placement of a child of the employee, leave must be concluded within one year of the birth or placement of the child. In addition, the basic minimum duration of such leave is two weeks. However, an employee is entitled to leave for one of these purposes (e.g., bonding with a newborn) for less than two weeks duration on any two occasions.

If leave is requested to care for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner, or for the employee themselves with a serious health condition, there is no minimum amount of leave that must be taken. However, compliance with the notice and medical certification provisions of this policy is required.

5.2 Parents Both Employed by the District

If both parents of a child, adoptee, or foster child are employed by the District and are entitled to bonding leave, each parent is entitled to 12 workweeks of CFRA leave during any 12-month period.

If both parents of a covered service member are employed by the District and are entitled to leave to care for a covered service member, the aggregate number of workweeks of leave to which both may be entitled is limited to 26 workweeks during the 12-month period. This limitation does not apply to any other type of leave under this policy.

6. EMPLOYEE HEALTH BENEFITS WHILE ON LEAVE:

Leave under this policy is unpaid. While on unpaid leave, employees will continue to be covered by the District's group health insurance for up to 12 weeks each leave year to the same extent that coverage is provided and paid for while the employee is on the job.

If an employee contributes any amount towards the payment of health insurance premiums while the employee is on the job, the employee will be required to continue such contributions while on leave. If an employee has provided written authorization for the payroll deduction, payments for health benefits will be immediately deducted from an employee's payroll check while the employee is receiving vacation or sick leave pay, as appropriate. In the event that the employee takes unpaid leave or exhausts all applicable sick and/or vacation leave benefits, the employee will be required to make direct payments to the District for his/her share of health benefit premiums. Your coverage on a particular plan may be dropped if you are more than 30 days late in making a premium payment. However, you will receive a notice at least 15 days before coverage is to cease, advising you that you will be dropped if your premium payment is not paid by a certain date. Employee contribution rates are subject to any change in rates that occurs while the employee is on leave.

If an employee fails to return to work after their leave entitlement has been exhausted or expires, the District shall have the right to recover its share of health premiums for the entire leave period, unless the employee does not return because of the continuation, recurrence, or onset of a serious health condition of the employee or their family member which would entitle the employee to leave, or because of circumstances beyond the employee's control. The District reserves the prerogative to take legal action to recover such premiums if the employee fails to make voluntary payment thereof.

7. SUBSTITUTION OF PAID ACCRUED LEAVES:

Although family and medical care leave is unpaid, an employee may elect or the District will require an employee to concurrently use all paid accrued leaves during family and medical care leave as described below.

7.1 Employee's Right to Use Paid Accrued Leaves Concurrently With Family Leave

An employee may use any accrued paid leave except sick leave for all or part of any unpaid family care leave. Except/However, an employee is entitled to use sick leave concurrently with family and medical care leave for the employee's serious health condition or that of the employee's parent, spouse, domestic partner, child, grandparent, grandchild or sibling.

7.2 District's Right to Require an Employee to Use Paid Leave When Using FMLA/CFRA Leave

Employees must use and exhaust their accrued leaves concurrently with FMLA/CFRA leave to the same extent that employees have the right to use their

accrued leaves concurrently with FMLA/CFRA leave with two exceptions as described below:

- Employees are not required to use paid leave during leave pursuant to a disability plan that pays a portion of the employee's salary; and
- Employees may use accrued sick leave to care for a child, parent, spouse or domestic partner, grandparent, grandchild, or sibling, if the employee and the District mutually agree to use accrued sick leave.

7.3 District's Right to Require an Employee to Exhaust FMLA/CFRA Leave Concurrently With Other Leaves

If an employee takes a leave of absence for any reason which is FMLA/CFRA qualifying, the District will designate that leave as running concurrently with the employee's 12-week FMLA and/or CFRA leave entitlement.

7.4 District's and Employee's Rights if an Employee Requests Accrued Leave Without Mentioning Either the FMLA or CFRA

If an employee requests to utilize accrued vacation leave or other accrued paid time off without reference to a FMLA/CFRA qualifying purpose, the District may not ask the employee if the leave is for a FMLA/CFRA qualifying purpose. However, if the District denies the employee's request and the employee provides information that the requested time off is for a FMLA/CFRA qualifying purpose, the District may require the employee to exhaust accrued leave as described above.

8. MEDICAL CERTIFICATION/RECERTIFICATION:

Employees who request leave must provide a medical certification and/or recertification to support the need for the leave as described below:

- (a) Employees who request leave for their own serious health condition must provide written certification from the health care provider that contains all of the following: the date, if known, on which the serious health condition commenced; the probable duration of the condition; and a statement that, due to the serious health condition, the employee is unable to work at all or is unable to perform any one or more of the essential functions of their position. Upon expiration of the time period the health care provider originally estimated that the employee needed for their own serious health condition, the employee must obtain recertification if additional leave is requested.
- (b) Employees who request leave to care for a child, parent, domestic partner, spouse, grandparent, grandchild, or sibling who has a serious health condition must provide written certification from the health care provider of the family member requiring care that contains all of the following: the date, if known, on which the serious health condition commenced; the probable duration of the condition; an estimate of the amount of time which the health care provider believes the employee needs to care for the child, parent, domestic partner, spouse, grandparent, grandchild, or sibling and a statement that the serious health condition warrants the participation

of the employee to provide care during a period of treatment or supervision of the child, parent, domestic partner, spouse, grandparent, grandchild, or sibling. The term “warrants the participation of the employee” includes, but is not limited to, providing psychological comfort, and arranging third party care for the covered family member, as well as directly providing, or participating in, the medical care. Upon expiration of the time period the health care provider originally estimated that the employee needed to care for a covered family member, the employer must obtain recertification if additional leave is requested.

- (c) Employees who request FMLA leave to care for a covered service member who is a child, spouse, parent, or “next of kin” of the employee must provide written certification from a health care provider regarding the injured servicemember’s serious injury or illness. The District will verify the certification as permitted by the FMLA regulations.
- (d) The first time an employee requests leave because of a qualifying exigency, the District may require the employee to provide a copy of the military member’s active duty orders or other documentation issued by the military which indicates that the military member is on covered active duty or call to active duty status in a foreign country, and the dates of the military member’s active duty service. A copy of new active duty orders or similar documentation shall be provided to the District if the need for leave because of a qualifying exigency arises out of a different active duty or call to active duty status of the same or a different military member. The District will verify the certification as permitted by the FMLA and CFRA regulations.

8.1 Time to Provide a Certification

When an employee’s leave is foreseeable and at least 30 days notice has been provided, the employee must provide a medical certification before the leave begins. When this is not possible, the employee must provide the requested certification to the District within the time frame requested by the District (which must allow at least 15 calendar days after the employer’s request), unless it is not practicable under the particular circumstances to do so despite the employee’s diligent, good faith efforts.

8.2 Consequences for Failure to Provide an Adequate or Timely Certification

If an employee provides an incomplete medical certification, the employee will be given a reasonable opportunity to cure any such deficiency.

However, if an employee fails to provide a medical certification within the time frame established in this policy, the District may delay the taking of FMLA/CFRA leave until the required certification is provided or deny FMLA/CFRA protections following the expiration of the time period to provide an adequate certification.

8.3 Human Resources Review of the Contents of Medical Certification for Employee’s Own Serious Health Condition

- (a) The employee must provide a certification for their own serious health condition that is complete and sufficient to support the request for leave. A certification is incomplete if one or more of the applicable entries on the

certification form has not been completed. A certification is insufficient if the information on the certification form is vague, ambiguous, or not responsive. If the certification is incomplete or insufficient, Human Resources will give the employee written notice of the deficiencies and seven days to cure, unless a longer period is necessary in light of the employee's diligent, good faith efforts to address the deficiencies.

- (b) After giving the employee an opportunity to cure the deficiencies in a medical certification for the employee's own serious health condition, Human Resources may contact the health care provider who provided the certification to clarify and/or authenticate the certification. "Authentication" means providing the health care provider with a copy of the certification form and requesting verification that the information on the form was completed or authorized by the health care provider who signed the form. "Clarification" means contacting the health care provider to understand the handwriting on the medical certification or to understand the meaning of the response. The Human Resources may not ask for additional information beyond that required on the certification form.

8.4 Second and Third Medical Opinions for Employee's Own Serious Health Condition

If the District has a good faith, objective reason to doubt the validity of a certification for the employee's serious health condition, the District may require a medical opinion of a second health care provider chosen and paid for by the District. If the second opinion is different from the first, the District may require the opinion of a third provider jointly approved by the District and the employee, but paid for by the District. The opinion of the third provider will be binding. The District must provide the employee with a copy of the second and third medical opinions, where applicable, without cost, upon the request of the employee.

8.5 Intermittent Leave or Leave on a Reduced Leave Schedule

If an employee requests leave intermittently (a few days or hours at a time) or on a reduced leave schedule for their own serious health condition, or to care for an immediate family member with a serious health condition, the employee must provide medical certification that such leave is medically necessary. "Medically necessary" means there must be a medical need for the leave and that the leave can best be accomplished through an intermittent or reduced leave schedule. The District may require an employee who certifies the need for a reduced schedule or intermittent leave to temporarily transfer to an alternate position of equivalent pay and benefits that better accommodates the leave schedule.

9. EMPLOYEE NOTICE OF LEAVE:

Although the District recognizes that emergencies arise which may require employees to request immediate leave, employees are required to give as much verbal or written notice as possible of their need for leave. If leave is foreseeable, at least 30 days notice is required. In addition, if an employee knows that he/she will need leave in the future, but does not know the exact date(s) (e.g., for the birth of a child or to take care of a newborn), the employee shall give oral notice and fill out and submit a leave

request form to his/her department head as soon as possible that such leave will be needed. Leave request forms are attached to this policy and are available from Human Resources. If the District determines that an employee's notice is inadequate or the employee knew about the requested leave in advance of the request, the District may delay the granting of the leave until it can, in its discretion, adequately cover the position with a substitute. If approval of FMLA/CFRA is delayed, the interim time may be charged as leave without pay if the employee fails to provide documented justification for the absence. For foreseeable leave due to a qualifying exigency, an employee must provide verbal or written notice of the need for leave as soon as practicable, regardless of how far in advance such leave is foreseeable.

10. REINSTATEMENT UPON RETURN FROM LEAVE:

10.1 Right to Reinstatement

Upon expiration of leave, an employee is entitled to be reinstated to the position of employment held when the leave commenced, or to an equivalent position with equivalent employment benefits, pay, and other terms and conditions of employment. Employees have no greater rights to reinstatement, benefits and other conditions of employment than if the employee had been continuously employed and working during the FMLA/CFRA period.

If a definite date of reinstatement has been agreed upon at the beginning of the leave, the employee will be reinstated on the date agreed upon. If the reinstatement date differs from the original agreement of the employee and the District, the employee will be reinstated within two business days, where feasible, after the employee notifies the employer of his/her readiness to return.

10.2 Employee's Obligation to Periodically Report on His/Her Condition

Employees may be required to periodically report on their status and intent to return to work. This will avoid any delays in reinstatement when the employee is ready to return.

10.3 Fitness for Duty Certification

As a condition of reinstatement of an employee whose leave was due to the employee's own serious health condition, which made the employee unable to perform his/her job, the employee must obtain and present a fitness-for-duty certification from the health care provider that the employee is able to resume work. Failure to provide such certification will result in denial or delay in reinstatement.

11. REQUIRED FORMS:

Employees must fill out the following applicable forms in connection with leave under this policy:

11.1 "Request For Family or Medical Leave Form" prepared by the District to be eligible for leave.

NOTE: Employees will receive a District response to their request which will set forth certain conditions of the leave.

11.2 The appropriate medical certification for the reason for the leave.

11.3 Authorization for payroll deductions for benefit plan coverage continuation; and

11.4 Fitness for duty to return from leave form.

Employees who misuse or abuse family and medical care leave may be disciplined, up to and including termination. Employees who fraudulently obtain or use CFRA leave are not protected by the CFRA's job restoration or maintenance of health benefits provisions.

Family Care and Medical Leave Policy

Appendices

- A. Request for FMLA Form
- B. Notice of Eligibility and Rights and Responsibilities (FMLA/CFRA)
- C. Designation Notice (FMLA/CFRA)
- D. Authorization for Release of Medical Information
- E. Health Care Provider Certification for FMLA/CFRA Leave of Absence- Employee Serious Condition
- F. Certification of Serious Health Condition- Employee's Family Members
- G. Certification of Qualifying Exigency for Military Family Leave
- H. Certification for Serious Injury or Illness of Covered Service Member for Military Family Leave (FMLA)

Appendix A

Request for Family/Medical Leave

Employee: _____

Date of Request: _____

Department: _____

Classification: _____

Hire Date: _____

I hereby request the following period of time off from my employment: _____ (date) through _____ (date) for the reason(s) checked below:

_____ A. The birth of my child. (Date of birth or expected birth _____)

_____ B. The placement of a child with me for adoption or foster care. (Date of placement or expected placement _____)

_____ C. Pregnancy, childbirth or related medical condition.

_____ D. In order to care for an immediate family member because such family member has a serious health condition.

Check one: CHILD SPOUSE PARENT PARENT-IN-LAW
 REGISTERED DOMESTIC PARTNER

(Must submit "Physician Certification" within 15 days)

_____ E. My own serious health condition that makes me unable to perform the functions of my position under the FMLA/CFRA.

(Must submit "Physician Certification" within 15 days)

_____ F. For a "qualifying exigency" arising out of the fact that my spouse, son, daughter, or parent is on active military duty or has been notified of an impending call to active duty in support of a contingency operation involving the United States Armed Forces

Check one: CHILD SPOUSE PARENT

(Must submit "Certification" within 15 days of the qualifying exigency)

_____ G. In order to care for a spouse, parent, or "next of kin", who is an injured servicemember under Armed Forces.

Check one: CHILD SPOUSE PARENT NEXT OF KIN*

(Must submit "Physician Certification" within 15 days)

*"Next of Kin of a Covered Servicemember" means the nearest blood relative other than the covered servicemember's spouse, parent, son, or daughter, in the following order of priority: Blood relatives who have been granted legal custody of the covered servicemember by court decree or statutory provisions, brothers and sisters, grandparents, aunts and uncles, and first cousins, unless the covered servicemember has specifically designated in writing another blood relative as his or her nearest blood relative for purposes of military caregiver leave under the FMLA.

Method of Leave Requested

- _____ A. Consecutive Leave
- _____ B. Intermittent or Reduced Leave Schedule (Specify Schedule Below)

By submitting this request, I hereby acknowledge receiving a copy of the District's leave of absence policies.

Depending on the leave request, a certification form may be provided to me to verify the leave requested. The form must be submitted to the Human Resources Department within 15 calendar days of the request.

If eligible, I understand an employee may take up to 12 workweeks of FMLA/CFRA leave (or 26 weeks of injured servicemember leave under the FMLA) during a 12-month period. A 12-month period generally begins on the date of an employee's first use of FMLA leave. Successive 12-month periods commence on the date of an employee's first use of such leave after the preceding 12-month period has ended.

I further acknowledge that leaves of absence may be concurrently charged against my entitlement to leave under all appropriate federal and state laws and that all requests are subject to approval by Human Resources Department.

I certify that the above statements are true.

Date: _____

Employee's Signature

Appendix B

Notice of Eligibility and Rights and Responsibilities (FMLA/CFRA)

PART A – NOTICE OF ELIGIBILITY

Employee's Name:

On _____, you informed us that you needed leave beginning on
_____ for: _____
(date) (date)

_____ The birth of a child, or the placement of a child with you for adoption or foster care;

_____ Your own serious health condition;

_____ Because you are needed to care for your spouse, child, parent, domestic partner (CFRA only) parent-in-law (CFRA only) due to his/her serious health condition.

_____ Because of a "qualifying exigency" arising out of the fact that your spouse, son or daughter, or parent is on active duty or call to active duty status in support of a contingency operation as a member of the National Guard or Reserves. (FMLA only)

_____ Because you are the spouse, son or daughter, parent, next of kin of a covered service member with a serious injury or illness. (FMLA only)

This Notice is to inform you that you:

_____ Are eligible for FMLA and/or CFRA leave (See Part B below for Rights and Responsibilities);

_____ Are not eligible for FMLA or CFRA leave, because (only one reason need be checked, although you may not be eligible for other reasons):

_____ You have not met the 12-month length of service requirement. As of the first date of requested leave, you will have worked approximately _____ months towards this requirement.

_____ You have not met the 1,250-hours-worked requirement.

_____ You do not work and/or report to a site with 50 or more employees within 75-miles.

If you have any questions, contact the Human Resources Department or view the FMLA poster located in the break room.

PART B – RIGHTS AND RESPONSIBILITIES FOR TAKING FMLA LEAVE

As explained in Part A, you meet the eligibility requirements for taking FMLA and/or CFRA leave and still have FMLA and/or CFRA leave available in the applicable 12-month period. However, in order for us to determine whether your absence qualifies as FMLA and/or CFRA leave, you must return the following information to us within 15 calendar days by _____.

If sufficient information is not provided in a timely manner, your leave may be denied.

_____ Sufficient certification to support your request FMLA leave. A certification form that sets forth the information necessary to support your request **is** / **is not** enclosed.

_____ Sufficient documentation to establish the required relationship between you and your family member.

_____ Other information needed:

_____ No additional information requested

If your leave does qualify as FMLA/CFRA leave, you will have the following **responsibilities** while on FMLA/CFRA leave (only checked blanks apply):

_____ Contact the Human Resources Department to make arrangements to continue to make your share of the premium payments on your health insurance to maintain health benefits while you are on leave. You have a minimum 30-day (or, indicate longer period, if applicable) grace period in which to make premium payments. If payment is not made timely, your group health insurance may be cancelled, provided we notify you in writing at least 15 days before the date that your health coverage will lapse, or, at our option, we may pay your share of the premiums during FMLA leave, and recover these payments from you upon your return to work.

_____ You will be required to use your available paid **sick**, **vacation**, and/or **other leave** during your FMLA absence. This means that you will receive your paid leave and the leave will also be considered protected FMLA leave and counted against your FMLA leave entitlement.

_____ Due to your status within the agency, you are considered a “key employee” as defined in the FMLA. As a “key employee,” restoration to employment may be denied following FMLA/~~CFRA~~ leave on the grounds that such restoration will cause substantial and grievous economic injury to us. We **have** / **have not**

determined that restoring you to employment at the conclusion of FMLA leave will cause substantial and grievous economic harm to us.

_____ While on leave you will be required to furnish us with periodic reports of your status and intent to return to work every _____.
(Indicate interval of periodic reports, as appropriate for the particular leave situation.)

If the circumstances of your leave change, and you are able to return to work earlier than the date indicated on this form, you will be required to notify us at least two workdays prior to the date you intend to report for work.

If your leave does qualify as FMLA and/or CFRA leave you will have the following rights while on FMLA/CFRA leave:

- You have a right under the FMLA and/or CFRA for up to 12 weeks of unpaid leave in a 12-month period calculated as a “rolling” 12-month period measured backward from the date of any FMLA leave usage.
- You have a right under the FMLA for up to 26 weeks of unpaid leave in a single 12-month period to care for a covered service member with a serious injury or illness. This single 12-month period commenced on _____ (if applicable).
- Your health benefits will be maintained during any period of unpaid leave under the same terms of premium payment as apply while you were working.
- You must be reinstated to the same or an equivalent job with the same pay, benefits, and terms and conditions of employment on your return from FMLA/CFRA-protected leave. (If your leave extends beyond the end of your FMLA/CFRA entitlement, you do not have return rights under FMLA/CFRA.)
- If you do not return to work following FMLA/CFRA leave for a reason other than: 1) the continuation, recurrence, or onset of a serious health condition which would entitle you to FMLA leave; 2) the continuation, recurrence, or onset of a covered service member’s serious injury or illness which would entitle you to FMLA/CFRA leave; or 3) other circumstances beyond your control, you may be required to reimburse us for our share of health insurance premiums paid on your behalf during your FMLA/CFRA leave.
- If we have not informed you above that you must use accrued paid leave while taking your unpaid FMLA/CFRA leave entitlement, you have the right to have **sick**, **vacation**, and/or **other leave** run concurrently with your unpaid leave entitlement, provided you meet any applicable requirements of the leave policy. Applicable conditions related to the substitution of paid leave are referenced or set forth below. If you do not meet the requirements for taking paid leave, you remain entitled to take unpaid FMLA/CFRA leave.

_____ For a copy of conditions applicable to sick/vacation/other leave usage please refer to the District's FMLA/CFRA policy, available from the Human Resources Department.

_____ Other applicable conditions for use of paid leave:

Once we obtain the information from you as specified above, we will inform you, within 5 business days, whether your leave will be designated as FMLA and/or CFRA leave and count towards your FMLA and/or CFRA leave entitlement. If you have any questions, please do not hesitate to contact the Human Resources Department.

Appendix C

Designation Notice (FMLA/CFRA)

DATE:

TO:

FROM:

SUBJECT: Designation Notice of Leave Qualifying under the Federal Family and Medical Leave Act (FMLA) and California Family Rights Act (CFRA)

The District reviewed your current leave of absence and/or your request for leave under the Family and Medical Leave Act (FMLA) and/or California Family Rights Act (CFRA) and any supporting documents that you have provided. We received your most recent information on _____ and decided:

_____ Your FMLA/CFRA leave request is approved. All leave taken for this reason will be designated as:

FMLA leave only CFRA leave only FMLA and CFRA leave

The FMLA/CFRA requires that you notify us as soon as practicable if dates of scheduled leave change or are extended, or were initially unknown. Based on the information you have provided to date, we are providing the following information about the amount of time that will be counted against your leave entitlement:

_____ Provided there is no deviation from your anticipated leave schedule, the following number of hours, days, or weeks will be counted against your leave entitlement:

_____ Because the leave you will need will be unscheduled, it is not possible to provide the hours, days, or weeks that will be counted against your FMLA entitlement at this time. You have the right to request this information once in a 30-day period (if leave was taken in the 30-day period).

Please be advised (check if applicable):

_____ You have requested to use paid leave during your FMLA/CFRA leave. Any paid leave taken for this reason will count against your FMLA/CFRA leave entitlement.

_____ We are requiring you to substitute or use paid leave during your FMLA leave.

_____ You will be required to present a fitness-for-duty certificate to be restored to employment. If such certification is not timely received, your return to work may be delayed until certification is provided. A list of the essential functions of your position **is** **is not attached**. If attached, the fitness-for-duty certification must address your ability to perform these functions.

_____ Additional information is needed to determine if your FMLA leave request can be approved:

_____ The certification you have provided is not complete and insufficient to determine whether the FMLA applies to your leave request. You must provide the following information within seven (7) calendar days and no later than _____, unless it is not practicable under the particular circumstances despite your diligent good faith efforts, or your leave may be denied (Specify information needed to make the certification complete and sufficient): _____

_____ We are exercising our right to have you obtain a second or third opinion medical certification at our expense, and we will provide further details at a later time.

_____ Your FMLA/CFRA Leave request is Not Approved.

_____ Neither the FMLA nor the CFRA apply to your leave request.

_____ You have exhausted your FMLA/CFRA leave entitlement in the applicable 12-month period.

Your health benefits must be maintained during any period of unpaid leave under the same conditions as if you continued to work. If you do not return to work following FMLA/CFRA leave for a reason other than: (1) the continuation, recurrence, or onset of a serious health condition which would entitle you to FMLA/CFRA leave; or (2) other circumstances beyond your control, you may be required to reimburse us for our share of health insurance premiums paid on your behalf during your FMLA/CFRA leave.

If paid leave will be used the following conditions will apply:

- a) If you normally pay a portion of the premiums for your health insurance, these payments will continue during the period of FMLA/CFRA leave. Arrangements for payment have been discussed with you and it is agreed that you will make premium payments as follows: bi-weekly pay periods
- b) You have a minimum 30-day grace period in which to make premium payments. If payment is not made timely, your group health insurance may be canceled, provided we notify you in writing at least 15 days before the date that your health coverage will lapse.
- c) We will will not do the same with other benefits (e.g., life insurance, disability insurance, etc.) while you are on FMLA/CFRA leave. If we do pay your premiums for other benefits, when you return from leave you will will not be expected to reimburse the District for the payments made on your behalf.

Appendix D

Authorization for Release of Medical Information

I, _____ (patient), hereby authorize _____ (physician/practitioner), to release personal health information, including that required on the Certification of Physician or Practitioner, which is attached. This information will be provided to the Walnut Valley Water District for the purpose of determining my eligibility for family/medical leave, for _____ (start date) to _____ (end date).

This authorization is valid from _____ (start date) to _____ (end date.) If I fail to specify an expiration date, this authorization expires in 90 days after the date of my signature below unless previously revoked in writing. I understand that I have the right to revoke this authorization at any time by giving a written notice to the Walnut Valley Water District or the provider/practitioner named above. Such revocation shall not apply to any information that has been released prior to revocation of this authorization.

I understand that authorizing the disclosure of my medical information is voluntary. I can refuse to sign this authorization. I further understand that I have the right to inspect and copy the information disclosed as a result of this authorization. I understand I have a right to receive a copy of this authorization for the release of medical information. If I have any questions about the disclosure or use of this information, I may contact Human Resources Department.

Type or Print name of Patient or Legal Representative of Patient

Signature of Patient or Legal Representative of Patient

Date

Appendix E

Health Care Provider Certification for FMLA/CFRA Leave of Absence - Employee Serious Health Condition

SECTION I: For completion by the EMPLOYER

Employer's name and contact person: _____

Employee's job title: _____

Employee's regular work schedule: _____

Employee's essential job functions: _____

Check if job description is attached:

SECTION II: For completion by the EMPLOYEE

Please complete Section II before giving this form to your health care provider. The FMLA/CFRA permits an employer to require that you submit a timely, FMLA/CFRA leave due to your own serious health condition. Failure to provide a complete and sufficient medical certification may result in a denial of your FMLA/CFRA request.

Your name: _____
 First Middle Last

SECTION III: For completion by the HEALTH CARE PROVIDER

Your patient has requested leave under the FMLA and/or CFRA. Answer, fully and completely, all applicable parts. Several questions seek a response as to the frequency or duration of a condition, treatment, etc. Your answer should be your best estimate based upon your medical knowledge, experience, and examination of the patient. Be as specific as you can; terms such as "lifetime," "unknown," or "indeterminate" may not be sufficient to determine FMLA coverage. Limit your responses to the condition for which the employee is seeking leave. Please be sure to sign the form on the last page. **Please do not include information on diagnosis, condition or other confidential medical information.**

Provider's name and business address: _____

Type of practice/Medical specialty: _____

Telephone: (_____) _____

PART A: MEDICAL FACTS

[NOTE: THE HEALTH CARE PROVIDER IS NOT TO DISCLOSE THE UNDERLYING DIAGNOSIS]

Date medical condition or need for treatment commenced: _____
Probable duration of medical condition or need for treatment: _____

Mark below as applicable:

Was the patient admitted for an overnight stay in a hospital, hospice, or residential medical care facility?

Yes No If yes, please identify dates of admission:

Will the patient need to have treatment visits at least twice per year due to the condition?

Yes No

Was the patient referred to other health care provider(s) for evaluation or treatment (e.g., physical therapist)?

Yes No If yes, state the expected duration of treatment:

2. Is the medical condition pregnancy? Yes No If yes, expected delivery date: _____

3. Is the employee able to perform work of any kind? Yes No

(If "No", skip next question.)

4. Use the information provided by the employer in Section I to answer this question. If the employer fails to provide a list of the employee's essential functions or a job description, answer these questions based upon the employee's own description of his/her job functions.

Is the employee able to perform the essential functions of the employee's job?

Yes No

If yes, identify the job functions the employee is unable to perform:

PART B: AMOUNT OF LEAVE NEEDED

5. Will the employee be incapacitated for a single continuous period of time due to the employee's serious medical condition, including any time for treatment and recovery?

Yes No

If yes, estimate the beginning and ending dates for the period of incapacity:

If the employee is requesting intermittent leave, please answer the following questions:

6. Is it medically necessary for the employee to be off work on an intermittent basis or to work less than the employee's normal work scheduled in order to deal with the employee's serious health condition?

Yes No

Please indicate the estimated number of doctor's visits, and/or estimated duration of medical treatment, either by the health care practitioner or another provider of health services, upon referral from the health care provider the time required for each appointment, including any recovery period:

Estimate the part-time or reduced work schedule the employee needs, if any:
_____ hour(s) per day; _____ days per week from _____ through _____

7. Will the condition cause episodic flare-ups periodically preventing the employee from performing his/her job functions? Yes No

Is it medically necessary for the employee to be absent from work during the flare-ups?
 Yes No If yes, explain:

Based upon the patient's medical history and your knowledge of the medical condition, estimate the frequency of flare-ups and the duration of related incapacity that the patient may have over the next 6 months (e.g., 1 episode every 3 months last 1-2 days):

Frequency: _____ times per _____ week(s) _____ month (s)

Duration: _____ hours or _____ day(s) per episode

ADDITIONAL INFORMATION: IDENTIFY QUESTION NUMBER WITH YOUR
ADDITIONAL ANSWER.

SIGNATURE OF HEALTH CARE PROVIDER

DATE

SIGNATURE OF EMPLOYEE

DATE

Appendix F

Certification of Serious Health Condition – Employee’s Family Members

1. Employee’s Name: _____
2. Patient’s Name: _____
3. Does the employee’s child, parent, spouse, or domestic partner have an illness, injury, impairment, or physical or mental condition which constitutes a “serious health condition?”
A “serious health condition” is described on the attached sheet identified as *Exhibit A*.
Please check the applicable category:
(1)___ (2)___ (3)___ (4)___ (5)___ (6)___ or None of the above___.
4. Date medical condition or need for treatment commenced: _____
5. Probable duration of medical condition or need for treatment: _____
6. Does (or will) the patient require assistance for basic medical, hygiene, nutritional needs, safety or transportation?
7. After review of the employee’s signed statement (See Item 10 below), does the condition warrant the participation of the employee? (This participation may include psychological comfort and/or arranging for third-party care for the family member.)
 Yes No
8. Estimate the period of time care needed or during which the employee’s presence would be beneficial: _____
9. Please answer the following question only if the employee is asking for intermittent leave or a reduced work schedule.
 - a. Is it medically necessary for the employee to be off work on an intermittent basis or to work a reduced number of hours of work in order to deal with the serious health condition of the employee or family member? Yes No
 - b. If the answer to 9. If yes, please indicate the estimated number of doctor’s visits, and/or estimated duration of medical treatment, either by the health care practitioner or another provider of health services, upon referral from the health care provider.

10. When family care leave is needed to care for a seriously ill family member, the employee shall state the care the employee will provide and an estimate of the time period during which this care will be provided, including a schedule if leave is to be taken intermittently or on a reduced leave schedule:

Signature of Health Care Provider: _____

Date: _____

Employee Signature: _____

Date: _____

Exhibit A

“Serious Health Condition” Definitions

A “Serious Health Condition” means an illness, injury, impairment, or physical or mental condition that involves one of the following:

1. Hospital Care

Inpatient care (i.e., an overnight stay) in a hospital, hospice, or residential medical care facility, including any period of incapacity or subsequent treatment in connection with or consequent to such inpatient care.

2. Absence Plus Treatment

(a) (A period of incapacity of more than three consecutive, full calendar days (including any subsequent treatment or period of incapacity relating to the same condition), that also involves:

- Treatment two or more times by a health care provider, by a nurse or physician’s assistant under direct supervision of a health care provider, or by a provider of health care services (e.g., physical therapist) under orders of, or on referral by, a health care provider; or
- Treatment by a health care provider on at least one occasion which results in a regimen of continuing treatment under the supervision of the health care provider.

3. Pregnancy

Any period of incapacity due to pregnancy, or for prenatal care.

NOTE: An employee’s own incapacity due to pregnancy is covered as a serious health condition under FMLA but not under CFRA.

4. Chronic Conditions Requiring Treatments

A chronic condition which:

- (a) Requires periodic visits (defined as at least twice a year) for treatment by a health care provider, or by a nurse;
- (b) Continues over an extended period of time (including recurring episodes of a single underlying condition); and
- (c) May cause episodic rather than a continuing period of incapacity (e.g., asthma, diabetes, epilepsy, etc.).

5. Permanent/Long-term Conditions Requiring Supervision

A period of incapacity which is permanent or long term due to a condition for which treatment may not be effective. The employee or family member must be under the continuing supervision of, but need not be receiving active treatment by, a health care

Examples include Alzheimer’s, a severe stroke, or the terminal stages of a disease.

6. Multiple Treatments (Non-Chronic Conditions)

Any period of absence to receive multiple treatments (including any period of recovery therefrom) by a health care provider or by a provider of health care services under orders of, or on referral by, a health care provider, either for restorative surgery after an accident or other injury, or for a condition that would likely result in a period of incapacity of more than three full consecutive calendar days in the absence of medical intervention or treatment, such as cancer (chemotherapy, radiation, etc.), severe arthritis (physical therapy), kidney disease (dialysis).

Appendix G

Certification of Qualifying Exigency for Military Family Leave

Instructions to the EMPLOYEE: Please complete this form fully.

The FMLA permits an employer to require that you submit a timely, complete, and sufficient certification to support a request for FMLA leave due to a qualifying exigency. Several questions in this section seek a response as to the frequency or duration of the qualifying exigency. Be as specific as you can; terms such as "unknown," or "indeterminate" may not be sufficient to determine FMLA coverage. Your response is required to obtain a benefit. Your failure to provide this certification may result in the denial of your request for FMLA leave. You have 15 calendar days to return this form.

Employee Name: _____

Date of Request: _____ Hire Date: _____

Department: _____

Position Title: _____

Name of covered military member on active duty or call to active duty status in a foreign country:

First

Middle

Last

Relationship of covered military member to you: Spouse Parent Child, of any age

Period of covered military member's active duty: _____

A complete and sufficient certification to support a request for FMLA leave due to a qualifying exigency includes written documentation confirming a covered military member's active duty or call to active duty status in a foreign country. Please check one of the following:

_____ A. A copy of the covered military member's active duty orders is attached.

_____ B. Other documentation from the military certifying that the covered military member is on covered active duty (or has been notified of an impending call to active duty) is attached.

_____ C. I have previously provided Walnut Valley Water District with sufficient written documentation confirming the covered military member's covered active duty or call to active duty status.

PART A: QUALIFYING REASON FOR LEAVE

1. Describe the reason you are requesting FMLA leave due to a qualifying exigency (including the specific reason you are requesting leave):

2. A complete and sufficient certification to support a request for FMLA leave due to a qualifying exigency includes any available written documentation which supports the need for leave; such documentation may include a copy of a meeting announcement for informational briefings sponsored by the military, a document confirming an appointment with a counselor or school official, or a copy of a bill for services for the handling of legal or financial affairs.

Available written documentation supporting this request for leave is attached.

Yes No Not available

PART B: AMOUNT OF LEAVE NEEDED

1. Approximate date exigency commenced: _____

2. Probable duration of exigency: _____

3. Will you need to be absent from work for a single continuous period of time due to the qualifying exigency?

Yes No

If so, estimate the beginning and ending dates for the period of absence:

4. Will you need to be absent from work intermittently to address this qualifying exigency?

Yes No

Estimate schedule of leave, including the dates of any scheduled meetings or appointments:

Estimate the frequency and duration of each appointment, meeting, or leave event, including any travel time (i.e., 1 deployment-related meeting every month lasting 4 hours):

Frequency: _____ times per _____ week(s) _____ month(s)

Duration: _____ hours _____ day(s) per event.

PART C: THIRD PARTY INFORMATION

If leave is requested to meet with a third party (such as to arrange for childcare, to attend counseling, to attend meetings with school or childcare providers, to make financial or legal arrangements, to act as the covered military member's representative before a federal, state, or local agency for purposes of obtaining, arranging or appealing military service benefits, or to attend any event sponsored by the military or military service organizations), a complete and sufficient certification includes the name, address, and appropriate contact information of the individual or entity with whom you are meeting (i.e., either the telephone or fax number or email address of the individual or entity). This information may be used by Walnut Valley Water District to verify that the information contained in this form is accurate.

Name of Individual: _____

Title: _____

Organization: _____

Address: _____

Telephone: (____) _____ Fax: (____) _____

Email: _____

Describe nature of meeting: _____

I certify that the information I provided above is true and correct.

Signature of Employee

Date

Appendix H

Certification for Serious Injury or Illness of Covered Service Member for Military Family Leave (FMLA)

SECTION I: For Completion by the EMPLOYEE and/or the COVERED SERVICE MEMBER for whom the Employee is Requesting Leave

Instructions to the EMPLOYEE or COVERED SERVICEMEMBER: Please complete Section I before having Section II completed. The FMLA permits an employer to require that an employee submit a timely, complete, and sufficient certification to support a request for FMLA leave due to a serious injury or illness of a covered service member. If requested by the employer, your response is required to obtain or retain the benefit of FMLA-protected leave. 29 U.S.C. §§ 2613, 2614(c)(3). Failure to do so may result in a denial of an employee's FMLA request. 29 C.F.R. § 825.310(f). The employer must give an employee at least 15 calendar days to return this form to the employer.

SECTION II: For Completion by a UNITED STATES DEPARTMENT OF DEFENSE ("DOD")

HEALTH CARE PROVIDER or a HEALTH CARE PROVIDER who is either:

- (1) a United States Department of Veterans Affairs ("VA") health care provider;**
- (2) a DOD TRICARE network authorized private health care provider; or**
- (3) a DOD non-network TRICARE authorized private health care provider; or**
- (4) a Health care provider as defined in 29 CFR 825.125.**

Instructions to the HEALTH CARE PROVIDER: The employee listed on Page 2 has requested leave under the FMLA to care for a family member who is either (1) a current member of the Regular Armed Forces, the National Guard, or the Reserves who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list for a serious injury or illness.

For purposes of FMLA leave, a serious injury or illness is one that was incurred in the line of active duty (or existed before the beginning of the member's active duty and was aggravated by service in the line of duty) that may render the service member medically unfit to perform the duties of his or her office, grade, rank, or rating.

A complete and sufficient certification to support a request for FMLA leave due to a covered service member's serious injury or illness includes written documentation confirming that the covered service member's injury or illness was incurred in the line of duty on active duty and that the covered service member is undergoing treatment for such injury or illness by a health care provider listed above. Answer fully and completely, all applicable parts. Several questions seek a response as to the frequency or duration of a condition, treatment, etc. Your answer should be your best estimate based upon your medical knowledge, experience, and examination of the patient. Be as specific as you can; terms such as "lifetime," "unknown," or "indeterminate" may not be sufficient to determine FMLA coverage. Limit your responses to the condition for which the employee is seeking leave.

SECTION I: For Completion by the EMPLOYEE and/or the COVERED SERVICE MEMBER for whom the Employee is Requesting Leave:

(This section must be completed first before any of the below sections can be completed by a health care provider.)

PART A: EMPLOYEE INFORMATION

Name and Address of Employer (this is the employer of the employee requesting leave to care for covered service member):

Name of Employee Requesting Leave to Care for Covered Service member:

First

Middle

Last

Name of Covered Service member (for whom the employee is requesting leave to care):

First

Middle

Last

Relationship of Employee to Covered Service member Requesting Leave to Care:

SPOUSE PARENT SON DAUGHTER NEXT OF KIN

PART B: COVERED SERVICE MEMBER INFORMATION

(1) Is the Service member a Current Member of the Regular Armed Forces, the National Guard or Reserves? Yes No

If yes, please provide the Service member's military branch, rank and unit currently assigned to:

Is the service member assigned to a military medical treatment facility as an outpatient or to a unit established for the purpose of providing command and control of members of the Armed Forces receiving medical care as outpatients (such as a medical hold or warrior transition unit)?

Yes No

If yes, please provide the name of the medical treatment facility or unit:

(2) Is the Service member on the Temporary Disability Retired List (TDRL)?

Yes No

PART C: CARE TO BE PROVIDED TO THE SERVICE MEMBER

Describe the Care to Be Provided to the Current Service member and an Estimate of the Leave Needed to Provide the Care:

SECTION II: For Completion by a United States Department of Defense (“DOD”) Health Care Provider or a Health Care Provider who is either: (1) a United States Department of Veterans Affairs (“VA”) health care provider; (2) a DOD TRICARE network authorized private health care provider; (3) a DOD non-network TRICARE authorized private health care provider; or a Health care provider as defined in 29 CFR 825.125. If you are unable to make certain of the military-related determinations contained below in Parts B or C, you are permitted to rely upon determinations from an authorized DOD representative (such as a DOD recovery care coordinator).

(Please ensure that Section I above has been completed before completing this section. Please be sure to sign the form on the last page.)

PART A: HEALTH CARE PROVIDER INFORMATION

Health Care Provider’s Name and Business Address:

Type of Practice/Medical Specialty: _____

Please state whether you are either: (Check One of the Appropriate Boxes):

- _____ a DOD health care provider;
- _____ a VA health care provider;
- _____ a DOD TRICARE network authorized private health care provider; or
- _____ a DOD non-network TRICARE authorized private health care provider;
- _____ a health care provider as defined in 29 CFR 825.125

Telephone: (____) _____ Fax: (____) _____

Email: _____

PART B: MEDICAL STATUS

(1) The current Service member’s medical condition is classified as (check one of the appropriate boxes):

(VSI) Very Seriously Ill/Injured – Illness/Injury is of such a severity that life is imminently endangered. Family members are requested at bedside immediately. (Please note this is an internal DOD casualty assistance designation used by DOD healthcare providers.)

(SI) Seriously Ill/Injured – Illness/injury is of such severity that there is cause for immediate concern, but there is no imminent danger to life. Family members are requested at bedside. (Please note this is an internal DOD casualty assistance designation used by DOD healthcare providers.)

OTHER Ill/Injured – a serious injury or illness that may render the service member medically unfit to perform the duties of the member’s office, grade, rank, or rating.

NONE OF THE ABOVE (Note to Employee: If this box is checked, you may still be eligible to take leave to care for a covered family member with a “serious health condition” under § 825.113 of the FMLA. If such leave is requested, you may be required to complete DOL FORM WH-380-F or an employer-provided form seeking the same information.)

(2) Is the current Service member being treated for a condition which was incurred or aggravated by service in the line of duty on active duty in the Armed Forces? Yes No

(3) Approximate date condition commenced: _____

(4) Probable duration of condition and/or need for care: _____

(5) Is the service member undergoing medical treatment, recuperation, or therapy for this condition?
 Yes No

If yes, please describe medical treatment, recuperation or therapy:

Part C: SERVICE MEMBER'S NEED FOR CARE BY FAMILY MEMBER

(1) Will the service member need care for a single continuous period of time, including any time for treatment and recovery? Yes No

If yes, estimate the beginning and ending dates for this period of time:

(2) Will the service member require periodic follow-up treatment appointments? Yes No

If yes, estimate the treatment schedule: _____

(3) Is there a medical necessity for the service member to have periodic care for these follow-up treatment appointments? Yes No

(4) Is there a medical necessity for the service member to have periodic care for other than scheduled follow-up treatment appointments (e.g., episodic flare-ups of medical condition)? Yes No

If yes, please estimate the frequency and duration of the periodic care:

Signature of Health Care Provider: _____ Date: _____



Walnut Valley Water District Consolidated - Account #10076

MONTHLY ACCOUNT STATEMENT

FEBRUARY 1, 2022 THROUGH FEBRUARY 28, 2022

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon Trust Company
Amy Kung
(213) 630-6374

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	1.98
Average Coupon	1.33%
Average Purchase YTM	1.34%
Average Market YTM	1.24%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.04 yrs
Average Life	1.98 yrs

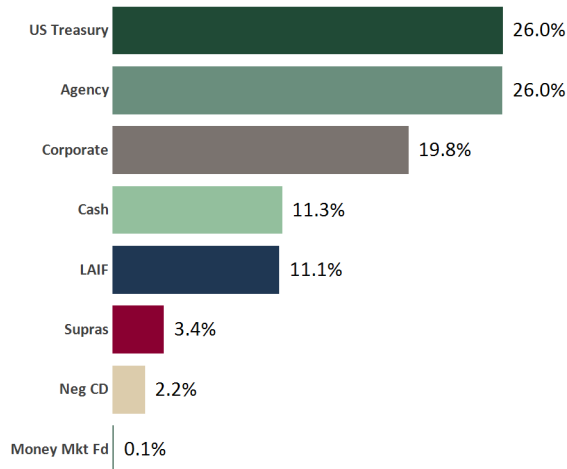
ACCOUNT SUMMARY

	Beg. Values as of 1/31/22	End Values as of 2/28/22
Market Value	45,186,653	45,298,324
Accrued Interest	136,813	151,374
Total Market Value	45,323,466	45,449,698
Income Earned	49,406	49,171
Cont/WD		
Par	45,318,554	45,633,897
Book Value	45,319,515	45,626,261
Cost Value	45,312,389	45,618,984

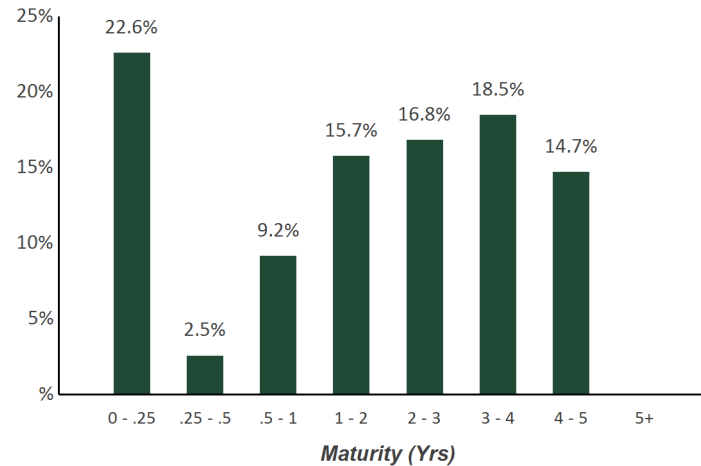
TOP ISSUERS

Government of United States	26.0%
Federal Home Loan Bank	12.3%
Bank Cash Account	11.3%
Local Agency Investment Fund	11.1%
Federal National Mortgage Assoc	8.5%
Federal Home Loan Mortgage Corp	3.6%
Inter-American Dev Bank	2.2%
Federal Farm Credit Bank	1.7%
Total	76.7%

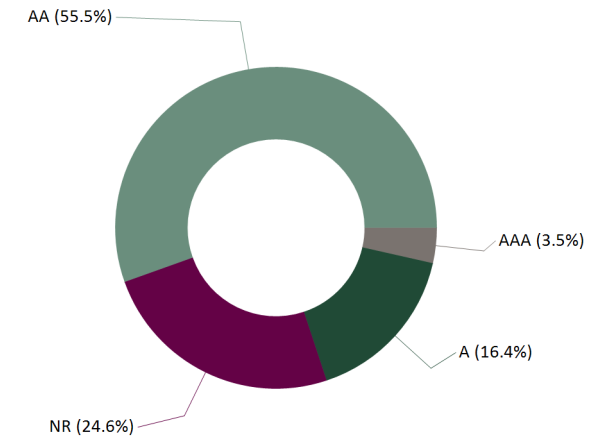
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)





PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.53
Average Coupon	1.69%
Average Purchase YTM	1.70%
Average Market YTM	1.56%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.61 yrs
Average Life	2.60 yrs

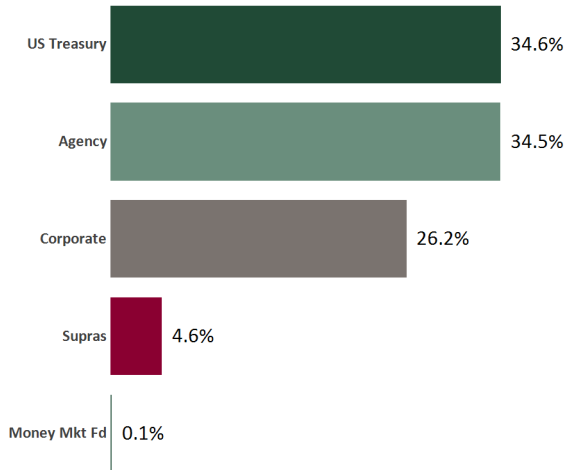
ACCOUNT SUMMARY

	Beg. Values as of 1/31/22	End Values as of 2/28/22
Market Value	33,325,231	34,107,256
Accrued Interest	131,211	146,456
Total Market Value	33,456,442	34,253,712
Income Earned	47,040	47,116
Cont/WD		941,641
Par	33,451,099	34,433,208
Book Value	33,452,060	34,425,571
Cost Value	33,444,934	34,418,294

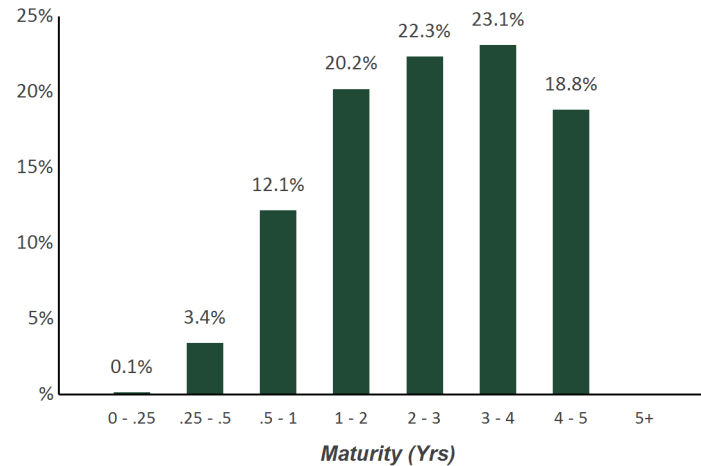
TOP ISSUERS

Government of United States	34.6%
Federal Home Loan Bank	16.3%
Federal National Mortgage Assoc	11.2%
Federal Home Loan Mortgage Corp	4.8%
Inter-American Dev Bank	2.9%
Federal Farm Credit Bank	2.2%
Intl Bank Recon and Development	1.7%
Wal-Mart Stores	1.5%
Total	75.2%

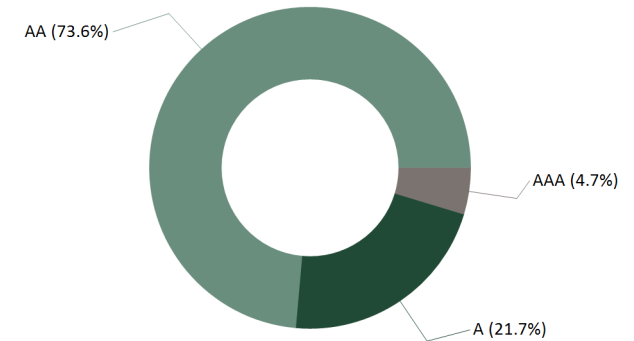
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	7/31/2009
Walnut Valley Water District	-0.45%	-1.51%	-1.35%	-1.88%	0.05%	1.92%	1.71%	1.38%	1.63%
ICE BofA 1-5 Yr US Treasury & Agency Index*	-0.43%	-1.60%	-1.33%	-1.98%	-0.15%	1.83%	1.54%	1.21%	1.43%

*ICE BofA 1-3 Yr US Treasury Index to 8/31/10



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3135G0T94	FNMA Note 2.375% Due 1/19/2023	500,000.00	04/11/2018 2.70%	492,845.00 498,669.98	101.13 1.10%	505,644.50 1,385.42	1.12% 6,974.52	Aaa / AA+ AAA	0.89 0.88
313382AX1	FHLB Note 2.125% Due 3/10/2023	450,000.00	04/11/2018 2.66%	439,069.50 447,720.02	101.04 1.11%	454,689.90 4,542.19	1.01% 6,969.88	Aaa / AA+ AAA	1.03 1.01
313383YJ4	FHLB Note 3.375% Due 9/8/2023	625,000.00	09/28/2018 3.05%	634,237.50 627,850.19	103.08 1.33%	644,229.38 10,136.72	1.44% 16,379.19	Aaa / AA+ NR	1.53 1.47
3135G0U43	FNMA Note 2.875% Due 9/12/2023	750,000.00	10/30/2018 3.04%	744,405.00 748,236.80	102.30 1.36%	767,241.00 10,122.40	1.71% 19,004.20	Aaa / AA+ AAA	1.54 1.49
3130A0F70	FHLB Note 3.375% Due 12/8/2023	750,000.00	12/13/2018 2.93%	765,270.00 755,428.40	103.43 1.41%	775,737.00 5,835.94	1.72% 20,308.60	Aaa / AA+ AAA	1.78 1.72
3135G0V34	FNMA Note 2.5% Due 2/5/2024	575,000.00	03/06/2019 2.60%	572,263.00 573,923.50	101.97 1.46%	586,353.38 1,038.19	1.29% 12,429.88	Aaa / AA+ AAA	1.94 1.89
3130AFW94	FHLB Note 2.5% Due 2/13/2024	500,000.00	02/28/2019 2.61%	497,510.00 499,017.76	102.06 1.43%	510,297.50 625.00	1.12% 11,279.74	Aaa / AA+ AAA	1.96 1.91
3130AB3H7	FHLB Note 2.375% Due 3/8/2024	600,000.00	05/01/2019 2.35%	600,600.00 600,249.89	101.86 1.44%	611,169.60 6,847.92	1.36% 10,919.71	Aaa / AA+ NR	2.02 1.96
3133EKNX0	FFCB Note 2.16% Due 6/3/2024	750,000.00	07/02/2019 1.88%	759,847.50 754,520.97	101.44 1.51%	760,825.50 3,960.00	1.68% 6,304.53	Aaa / AA+ AAA	2.26 2.19
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	650,000.00	06/26/2019 1.85%	681,427.50 664,483.68	102.94 1.56%	669,124.30 3,997.05	1.48% 4,640.62	Aaa / AA+ NR	2.29 2.21
3130A3GE8	FHLB Note 2.75% Due 12/13/2024	700,000.00	12/23/2019 1.77%	732,445.00 718,187.78	103.05 1.63%	721,341.60 4,170.83	1.60% 3,153.82	Aaa / AA+ NR	2.79 2.67
3135G0X24	FNMA Note 1.625% Due 1/7/2025	600,000.00	02/14/2020 1.48%	604,074.00 602,380.49	99.93 1.65%	599,565.00 1,462.50	1.32% (2,815.49)	Aaa / AA+ AAA	2.86 2.78
3137EAEP0	FHLMC Note 1.5% Due 2/12/2025	600,000.00	02/14/2020 1.48%	600,486.00 600,287.97	99.57 1.65%	597,445.80 475.00	1.32% (2,842.17)	Aaa / AA+ AAA	2.96 2.88
3135G03U5	FNMA Note 0.625% Due 4/22/2025	800,000.00	Various 0.53%	803,537.00 802,282.75	96.82 1.67%	774,560.80 1,791.67	1.71% (27,721.95)	Aaa / AA+ AAA	3.15 3.09
3130AJKW8	FHLB Note 0.5% Due 6/13/2025	600,000.00	06/10/2020 0.54%	598,866.00 599,253.95	96.24 1.68%	577,446.00 650.00	1.27% (21,807.95)	Aaa / AA+ AAA	3.29 3.24
3137EAEU9	FHLMC Note 0.375% Due 7/21/2025	400,000.00	08/12/2020 0.45%	398,456.00 398,939.84	95.66 1.69%	382,657.20 166.67	0.84% (16,282.64)	Aaa / AA+ AAA	3.39 3.35



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3137EAEX3	FHLMC Note 0.375% Due 9/23/2025	700,000.00	10/07/2020 0.50%	695,758.00 696,950.26	95.29 1.74%	667,060.10 1,152.08	1.47% (29,890.16)	Aaa / AA+ AAA	3.57 3.51
3135G06G3	FNMA Note 0.5% Due 11/7/2025	625,000.00	11/18/2020 0.51%	624,775.00 624,832.92	95.49 1.77%	596,830.63 989.58	1.32% (28,002.29)	Aaa / AA+ AAA	3.69 3.62
3130AKFA9	FHLB Note 0.375% Due 12/12/2025	600,000.00	01/05/2021 0.42%	598,680.00 598,987.10	94.97 1.75%	569,812.20 493.75	1.25% (29,174.90)	Aaa / AA+ NR	3.79 3.73
Total Agency		11,775,000.00	1.75%	11,844,552.00 11,812,204.25	1.53%	11,772,031.39 59,842.91	26.03% (40,172.86)	Aaa / AA+ AAA	2.46 2.40
CASH									
90CASH\$00	Cash Custodial Cash Account	5,148,914.07	Various 0.00%	5,148,914.07 5,148,914.07	1.00 0.00%	5,148,914.07 0.00	11.33% 0.00	NR / NR NR	0.00 0.00
Total Cash		5,148,914.07	N/A	5,148,914.07	0.00%	5,148,914.07 0.00	11.33% 0.00	NR / NR NR	0.00 0.00
CORPORATE									
69353RFE3	PNC Bank Callable Note Cont 6/28/2022 2.45% Due 7/28/2022	500,000.00	07/26/2017 2.42%	500,650.00 500,043.07	100.47 1.05%	502,351.00 1,122.92	1.11% 2,307.93	A2 / A A+	0.41 0.33
037833DC1	Apple Inc Callable Note Cont 8/12/2022 2.1% Due 9/12/2022	500,000.00	09/21/2017 2.29%	495,540.00 499,520.30	100.59 0.82%	502,936.00 4,929.17	1.12% 3,415.70	Aaa / AA+ NR	0.54 0.44
808513AT2	Charles Schwab Corp Callable Note Cont 12/25/2022 2.65% Due 1/25/2023	500,000.00	10/30/2018 3.51%	483,170.00 496,407.57	101.09 1.32%	505,469.00 1,325.00	1.12% 9,061.43	A2 / A A	0.91 0.81
46625HJH4	JP Morgan Chase Note 3.2% Due 1/25/2023	500,000.00	08/06/2019 2.18%	516,975.00 504,424.76	101.63 1.38%	508,160.00 1,600.00	1.12% 3,735.24	A2 / A- AA-	0.91 0.89
24422ERT8	John Deere Capital Corp Note 2.8% Due 1/27/2023	450,000.00	04/11/2018 3.17%	442,606.50 448,597.35	101.18 1.49%	455,307.75 1,190.00	1.00% 6,710.40	A2 / A A	0.91 0.90
084670BR8	Berkshire Hathaway Callable Note Cont 1/15/2023 2.75% Due 3/15/2023	500,000.00	Various 3.04%	493,706.00 498,584.66	101.27 1.30%	506,358.50 6,340.28	1.13% 7,773.84	Aa2 / AA A+	1.04 0.85
911312BK1	UPS Callable Note Cont 3/1/2023 2.5% Due 4/1/2023	450,000.00	04/11/2018 3.11%	437,413.50 447,252.34	101.04 1.46%	454,684.95 4,687.50	1.01% 7,432.61	A2 / A- NR	1.09 0.98



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
58933YAF2	Merck & Co Note 2.8% Due 5/18/2023	250,000.00	08/06/2019 1.89%	258,235.00 252,645.47	101.74 1.36%	254,348.00 2,002.78	0.56% 1,702.53	A1 / A+ A+	1.22 1.19
931142EK5	Wal-Mart Stores Callable Note Cont 5/26/2023 3.4% Due 6/26/2023	500,000.00	07/31/2018 3.26%	503,095.00 500,794.00	102.51 1.37%	512,528.00 3,069.44	1.13% 11,734.00	Aa2 / AA AA	1.32 1.21
02665WCJ8	American Honda Finance Note 3.45% Due 7/14/2023	400,000.00	07/31/2018 3.38%	401,336.00 400,369.67	102.31 1.74%	409,253.20 1,801.67	0.90% 8,883.53	A3 / A- A	1.37 1.34
89236TFN0	Toyota Motor Credit Corp Note 3.45% Due 9/20/2023	450,000.00	01/16/2019 3.38%	451,318.50 450,438.98	102.72 1.68%	462,231.90 6,943.13	1.03% 11,792.92	A1 / A+ A+	1.56 1.50
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 2/5/2024	500,000.00	12/23/2019 2.11%	524,265.00 511,134.52	102.81 1.83%	514,043.50 1,218.75	1.13% 2,908.98	A2 / A+ A+	1.94 1.79
06051GHF9	Bank of America Corp Callable Note 1X 3/5/2023 3.55% Due 3/5/2024	450,000.00	05/30/2019 2.68%	458,955.00 453,789.25	101.62 1.71%	457,272.00 7,810.00	1.02% 3,482.75	A2 / A- AA-	2.02 1.92
14913R2L0	Caterpillar Financial Service Note 0.45% Due 5/17/2024	350,000.00	05/12/2021 0.51%	349,426.00 349,576.83	97.14 1.77%	339,972.50 455.00	0.75% (9,604.33)	A2 / A A	2.22 2.19
06367WB85	Bank of Montreal Note 1.85% Due 5/1/2025	400,000.00	02/15/2022 2.25%	395,048.00 395,098.83	98.93 2.20%	395,700.00 2,466.67	0.88% 601.17	A2 / A- AA-	3.17 3.05
717081EX7	Pfizer Inc. Callable Note Cont 4/28/2025 0.8% Due 5/28/2025	400,000.00	05/26/2020 0.83%	399,376.00 399,595.39	97.00 1.75%	388,010.40 826.67	0.86% (11,584.99)	A2 / A+ A	3.25 3.18
78015K7H1	Royal Bank of Canada Note 1.15% Due 6/10/2025	400,000.00	05/20/2021 0.96%	403,072.00 402,487.95	96.28 2.33%	385,138.40 1,035.00	0.85% (17,349.55)	A1 / A AA-	3.28 3.18
89114TZD7	Toronto-Dominion Bank Note 1.2% Due 6/3/2026	400,000.00	08/11/2021 1.12%	401,416.00 401,254.63	95.35 2.35%	381,402.00 1,173.33	0.84% (19,852.63)	A1 / A AA-	4.26 4.11
87612EBM7	Target Corp Callable Note Cont 12/15/2026 1.95% Due 1/15/2027	500,000.00	01/24/2022 1.87%	501,865.00 501,829.46	99.18 2.13%	495,898.50 1,002.08	1.09% (5,930.96)	A2 / A A	4.88 4.62
06406RBA4	Bank of NY Mellon Corp Callable Note Cont 12/26/2026 2.05% Due 1/26/2027	500,000.00	01/26/2022 2.03%	500,400.00 500,392.86	98.91 2.28%	494,572.00 996.53	1.09% (5,820.86)	A1 / A AA-	4.91 4.63
Total Corporate		8,900,000.00	2.36%	8,917,868.50 8,914,237.89	1.65%	8,925,637.60 51,995.92	19.75% 11,399.71	A1 / A+ A+	2.02 1.91



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	5,060,775.53	Various 0.29%	5,060,775.53 5,060,775.53	1.00 0.29%	5,060,775.53 2,111.19	11.14% 0.00	NR / NR NR	0.00 0.00
Total LAIF		5,060,775.53	0.29%	5,060,775.53	0.29%	5,060,775.53 2,111.19	11.14% 0.00	NR / NR NR	0.00 0.00
MONEY MARKET FUND									
60934N807	Federated Investors Govt Oblig Fund Inst.	43,207.88	Various 0.03%	43,207.88 43,207.88	1.00 0.03%	43,207.88 0.00	0.10% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund		43,207.88	0.03%	43,207.88	0.03%	43,207.88 0.00	0.10% 0.00	Aaa / AAA AAA	0.00 0.00
NEGOTIABLE CD									
14042TBL0	Capital One Bank USA NA Negotiable CD 2.2% Due 8/7/2023	247,000.00	08/06/2019 2.20%	247,000.00 247,000.00	100.00 2.20%	247,000.00 327.53	0.54% 0.00	NR / NR NR	1.44 1.41
7954506L4	Sallie Mae Bank Negotiable CD 0.85% Due 5/27/2025	248,000.00	05/27/2020 0.85%	248,000.00 248,000.00	100.00 0.85%	248,000.00 542.88	0.55% 0.00	NR / NR NR	3.24 3.19
856285TQ4	STATE BANK OF INDIA Negotiable CD 1.1% Due 5/28/2025	248,000.00	05/28/2020 1.10%	248,000.00 248,000.00	100.00 1.10%	248,000.00 695.08	0.55% 0.00	NR / NR NR	3.25 3.17
38149MZJ5	Goldman Sachs Bank USA Negotiable CD 1.05% Due 9/8/2026	248,000.00	08/25/2021 1.05%	248,000.00 248,000.00	96.12 1.95%	238,378.34 1,241.36	0.53% (9,621.66)	NR / NR NR	4.53 4.37
Total Negotiable CD		991,000.00	1.30%	991,000.00	1.52%	981,378.34 2,806.85	2.17% (9,621.66)	NR / NR NR	3.10 3.02
SUPRANATIONAL									
4581X0CZ9	Inter-American Dev Bank Note 1.75% Due 9/14/2022	500,000.00	08/14/2018 2.91%	477,871.50 497,074.29	100.48 0.87%	502,377.00 4,059.03	1.11% 5,302.71	Aaa / AAA AAA	0.54 0.54
459058JL8	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	600,000.00	12/14/2020 0.48%	600,516.00 600,388.23	95.37 1.81%	572,202.00 1,025.00	1.26% (28,186.23)	Aaa / AAA AAA	3.67 3.60



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
SUPRANATIONAL									
4581X0DV7	Inter-American Dev Bank Note 0.875% Due 4/20/2026	500,000.00	04/27/2021 0.94%	498,425.00 498,690.24	96.07 1.86%	480,364.00 1,592.01	1.06% (18,326.24)	Aaa / AAA AAA	4.14 4.03
Total Supranational		1,600,000.00	1.38%	1,576,812.50 1,596,152.76	1.52%	1,554,943.00 6,676.04	3.44% (41,209.76)	Aaa / AAA AAA	2.80 2.74
US TREASURY									
912828XW5	US Treasury Note 1.75% Due 6/30/2022	650,000.00	Various 1.81%	648,238.51 649,877.11	100.41 0.54%	652,642.90 1,885.36	1.44% 2,765.79	Aaa / AA+ AAA	0.33 0.34
9128283C2	US Treasury Note 2% Due 10/31/2022	400,000.00	02/27/2018 2.60%	389,468.75 398,492.89	100.79 0.81%	403,156.40 2,674.03	0.89% 4,663.51	Aaa / AA+ AAA	0.67 0.66
912828M80	US Treasury Note 2% Due 11/30/2022	750,000.00	10/30/2018 2.92%	723,515.63 745,132.99	100.82 0.91%	756,123.00 3,750.00	1.67% 10,990.01	Aaa / AA+ AAA	0.75 0.74
912828X70	US Treasury Note 2% Due 4/30/2024	400,000.00	07/02/2019 1.78%	404,125.00 401,850.75	101.07 1.50%	404,265.60 2,674.03	0.90% 2,414.85	Aaa / AA+ AAA	2.17 2.10
9128282U3	US Treasury Note 1.875% Due 8/31/2024	575,000.00	03/04/2020 0.72%	604,311.52 591,335.81	100.80 1.55%	579,604.60 29.30	1.28% (11,731.21)	Aaa / AA+ AAA	2.51 2.44
912828YM6	US Treasury Note 1.5% Due 10/31/2024	600,000.00	02/15/2022 1.74%	596,203.13 596,253.09	99.79 1.58%	598,711.20 3,008.29	1.32% 2,458.11	Aaa / AA+ AAA	2.67 2.59
912828YV6	US Treasury Note 1.5% Due 11/30/2024	700,000.00	12/23/2019 1.72%	692,808.59 695,991.48	99.74 1.60%	698,195.40 2,625.00	1.54% 2,203.92	Aaa / AA+ AAA	2.76 2.68
912828Z52	US Treasury Note 1.375% Due 1/31/2025	575,000.00	03/04/2020 0.71%	593,328.13 585,906.92	99.34 1.61%	571,181.43 633.37	1.26% (14,725.49)	Aaa / AA+ AAA	2.93 2.85
912828ZF0	US Treasury Note 0.5% Due 3/31/2025	750,000.00	03/26/2020 0.50%	749,912.11 749,945.77	96.60 1.63%	724,512.00 1,565.93	1.60% (25,433.77)	Aaa / AA+ AAA	3.09 3.03
91282CAT8	US Treasury Note 0.25% Due 10/31/2025	700,000.00	02/16/2021 0.51%	691,605.47 693,444.83	94.86 1.70%	664,015.80 584.94	1.46% (29,429.03)	Aaa / AA+ AAA	3.67 3.62
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	700,000.00	01/12/2021 0.52%	694,968.75 696,112.09	95.08 1.70%	665,574.00 435.08	1.47% (30,538.09)	Aaa / AA+ AAA	3.84 3.78
91282CBH3	US Treasury Note 0.375% Due 1/31/2026	550,000.00	03/22/2021 0.85%	537,625.00 540,010.71	94.93 1.72%	522,091.90 165.23	1.15% (17,918.81)	Aaa / AA+ AAA	3.93 3.86



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CBQ3	US Treasury Note 0.5% Due 2/28/2026	650,000.00	03/09/2021 0.83%	639,589.84 641,621.37	95.29 1.72%	619,379.15 8.83	1.36% (22,242.22)	Aaa / AA+ AAA	4.00 3.93
91282CBT7	US Treasury Note 0.75% Due 3/31/2026	440,000.00	03/29/2021 0.88%	437,301.56 437,796.62	96.17 1.73%	423,139.20 1,378.02	0.93% (14,657.42)	Aaa / AA+ AAA	4.09 3.98
91282CCF6	US Treasury Note 0.75% Due 5/31/2026	850,000.00	06/28/2021 0.88%	844,820.31 845,526.50	95.98 1.73%	815,867.40 1,593.75	1.80% (29,659.10)	Aaa / AA+ AAA	4.25 4.15
91282CCP4	US Treasury Note 0.625% Due 7/31/2026	750,000.00	10/08/2021 1.02%	736,171.88 737,276.24	95.28 1.74%	714,609.00 375.52	1.57% (22,667.24)	Aaa / AA+ AAA	4.42 4.33
91282CCW9	US Treasury Note 0.75% Due 8/31/2026	850,000.00	09/28/2021 1.00%	839,939.45 840,796.02	95.76 1.73%	813,974.45 17.32	1.79% (26,821.57)	Aaa / AA+ AAA	4.51 4.39
91282CCZ2	US Treasury Note 0.875% Due 9/30/2026	650,000.00	12/29/2021 1.26%	638,447.27 638,847.02	96.20 1.74%	625,294.80 2,375.00	1.38% (13,552.22)	Aaa / AA+ AAA	4.59 4.45
91282CDG3	US Treasury Note 1.125% Due 10/31/2026	575,000.00	11/29/2021 1.18%	573,472.66 573,550.05	97.23 1.74%	559,097.80 2,162.21	1.23% (14,452.25)	Aaa / AA+ AAA	4.67 4.50
Total US Treasury		12,115,000.00	1.20%	12,035,853.56 12,059,768.26	1.53%	11,811,436.03 27,941.21	26.05% (248,332.23)	Aaa / AA+ AAA	3.20 3.13
TOTAL PORTFOLIO		45,633,897.48	1.34%	45,618,984.04 45,626,260.64	1.24%	45,298,323.84 151,374.12	100.00% (327,936.80)	Aa1 / AA AAA	2.04 1.98
TOTAL MARKET VALUE PLUS ACCRUED						45,449,697.96			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	02/02/2022	60934N807	5.52	Federated Investors Govt Oblig Fund Inst.	1.000	0.03%	5.52	0.00	5.52	0.00
Purchase	02/05/2022	60934N807	15,625.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.03%	15,625.00	0.00	15,625.00	0.00
Purchase	02/07/2022	60934N807	2,739.33	Federated Investors Govt Oblig Fund Inst.	1.000	0.03%	2,739.33	0.00	2,739.33	0.00
Purchase	02/12/2022	60934N807	4,500.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.03%	4,500.00	0.00	4,500.00	0.00
Purchase	02/13/2022	60934N807	6,250.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.03%	6,250.00	0.00	6,250.00	0.00
Purchase	02/16/2022	912828YM6	600,000.00	US Treasury Note 1.5% Due 10/31/2024	99.367	1.74%	596,203.13	2,685.08	598,888.21	0.00
Purchase	02/17/2022	06367WB85	400,000.00	Bank of Montreal Note 1.85% Due 5/1/2025	98.762	2.25%	395,048.00	2,178.89	397,226.89	0.00
Purchase	02/28/2022	60934N807	10,203.13	Federated Investors Govt Oblig Fund Inst.	1.000	0.03%	10,203.13	0.00	10,203.13	0.00
Subtotal			1,039,322.98				1,030,574.11	4,863.97	1,035,438.08	0.00
Security Contribution	02/07/2022	60934N807	2,739.33	Federated Investors Govt Oblig Fund Inst.	1.000		2,739.33	0.00	2,739.33	0.00
Security Contribution	02/14/2022	60934N807	1,000,000.00	Federated Investors Govt Oblig Fund Inst.	1.000		1,000,000.00	0.00	1,000,000.00	0.00
Security Contribution	02/28/2022	60934N807	39,322.98	Federated Investors Govt Oblig Fund Inst.	1.000		39,322.98	0.00	39,322.98	0.00
Subtotal			1,042,062.31				1,042,062.31	0.00	1,042,062.31	0.00
TOTAL ACQUISITIONS			2,081,385.29				2,072,636.42	4,863.97	2,077,500.39	0.00
DISPOSITIONS										
Sale	02/16/2022	60934N807	598,888.21	Federated Investors Govt Oblig Fund Inst.	1.000	0.03%	598,888.21	0.00	598,888.21	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Sale	02/17/2022	60934N807	397,226.89	Federated Investors Govt Oblig Fund Inst.	1.000	0.03%	397,226.89	0.00	397,226.89	0.00
Subtotal			996,115.10				996,115.10	0.00	996,115.10	0.00
Security Withdrawal	02/01/2022	60934N807	61,098.58	Federated Investors Govt Oblig Fund Inst.	1.000		61,098.58	0.00	61,098.58	0.00
Security Withdrawal	02/07/2022	60934N807	2,739.33	Federated Investors Govt Oblig Fund Inst.	1.000		2,739.33	0.00	2,739.33	0.00
Security Withdrawal	02/28/2022	60934N807	39,322.98	Federated Investors Govt Oblig Fund Inst.	1.000		39,322.98	0.00	39,322.98	0.00
Security Withdrawal	02/28/2022	90CASH\$00	666,765.57	Cash Custodial Cash Account	1.000		666,765.57	0.00	666,765.57	0.00
Subtotal			769,926.46				769,926.46	0.00	769,926.46	0.00
TOTAL DISPOSITIONS			1,766,041.56				1,766,041.56	0.00	1,766,041.56	0.00

OTHER TRANSACTIONS

Interest	02/05/2022	3135G0V34	575,000.00	FNMA Note 2.5% Due 2/5/2024	0.000		7,187.50	0.00	7,187.50	0.00
Interest	02/05/2022	91159HHV5	500,000.00	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 2/5/2024	0.000		8,437.50	0.00	8,437.50	0.00
Interest	02/07/2022	14042TBLO	247,000.00	Capital One Bank USA NA Negotiable CD 2.2% Due 8/7/2023	0.000		2,739.33	0.00	2,739.33	0.00
Interest	02/12/2022	3137EAEPO	600,000.00	FHLMC Note 1.5% Due 2/12/2025	0.000		4,500.00	0.00	4,500.00	0.00
Interest	02/13/2022	3130AFW94	500,000.00	FHLB Note 2.5% Due 2/13/2024	0.000		6,250.00	0.00	6,250.00	0.00
Interest	02/28/2022	9128282U3	575,000.00	US Treasury Note 1.875% Due 8/31/2024	0.000		5,390.63	0.00	5,390.63	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	02/28/2022	91282CBQ3	650,000.00	US Treasury Note 0.5% Due 2/28/2026	0.000		1,625.00	0.00	1,625.00	0.00
Interest	02/28/2022	91282CCW9	850,000.00	US Treasury Note 0.75% Due 8/31/2026	0.000		3,187.50	0.00	3,187.50	0.00
Subtotal			4,497,000.00				39,317.46	0.00	39,317.46	0.00
Dividend	02/02/2022	60934N807	61,098.58	Federated Investors Govt Oblig Fund Inst.	0.000		5.52	0.00	5.52	0.00
Subtotal			61,098.58				5.52	0.00	5.52	0.00
TOTAL OTHER TRANSACTIONS			4,558,098.58				39,322.98	0.00	39,322.98	0.00

Statement of Compliance

As of February 28, 2022



Walnut Valley Water District

Assets managed by Chandler Asset Management are in full compliance with state law and with the District's investment policy.

Category	Standard	Comment
U.S. Treasuries	No Limitation; US Treasury Bills, Notes, and Bonds	Complies
Federal Agencies	30% max per Agency/GSE issuer; 20% max callable agency securities; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises.	Complies
Supranational Obligations	"AA" rating category or higher by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by IBRD, IFC, or IADB	Complies
Municipal Securities	No Limitation; Bonds issued by the District; Registered state warrants or treasury notes or bonds issued by the State of California; Bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state, or by a department, board, agency, or authority of any of the other 49 states, in addition to California; Bonds, notes, warrants or other debt issued by a local agency within the State of California, including pooled investment accounts sponsored by the State of California, County Treasurers, or other local agencies or joint powers agencies.	Complies
Corporate Medium Term Notes	"A" rating category or higher by a NRSRO; 30% max; 5% max per issuer; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.	Complies
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, Collateralized Mortgage Obligations	"AA" rating category or better by a NRSRO; 20% max combined; From issuers other than the U.S. Treasury or a U.S. Federal Agency/GSE	Complies
Negotiable Certificates of Deposit (NCD)	30% max; 5% max per issuer; Issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank	Complies
Certificate of Deposit Placement Service (CDARS)	50% max; Placement service deposits, including certificates of deposit, at a commercial bank, savings and loan association or credit union that uses a private sector entity that assist in the placement of deposits	Complies
Banker's Acceptances	40% max; 5% max per issuer/commercial bank; 180 days max maturity	Complies
Commercial Paper	"Prime quality of the highest rating or "A-1" rated or better by a NRSRO; Issued by an entity that is either: a. (i) organized and operating within the U.S. as a general corporation with assets > \$500 million; (ii) "A" rating or better by a NRSRO, if issuer has debt obligations; b. (i) organized within the U.S. as a special purpose corporation, trust, or limited liability company; (ii) have program-wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond; (iii) rated "A-1" or better by a NRSRO; 25% max; 5% max per issuer; 270 days maturity; 10% maximum of the outstanding commercial paper of any single issuer	Complies
Mutual Funds and Money Market Mutual Funds	i) Highest rating by two NRSROs; or (ii) Retained an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM >\$500 million; 20% max combined Money Market Mutual Funds and Mutual Funds; 20% max per Money Market Mutual Fund ; 10% max per Mutual Fund; Mutual Fund maturity defined as the weighted average maturity; Money Market Mutual Funds must have an average maturity of 60 days or less	Complies
Local Agency Investment Fund (LAIF)	No Limit	Complies
Repurchase Agreements/ Reverse Repurchase Agreements	1 year max maturity; Subject to further limitation by California Government Code, which, if applicable, may limit to 92 days max maturity for Reverse repurchase agreements; 102% collateralized; Not used by Investment Adviser	Complies
Max Per Issuer	5% max per issuer, except the US Government, its Agencies and enterprises, LAIF, or unless otherwise specified in the investment policy	Complies
Maximum Maturity	5 years	Complies

Net of Fees Performance Report

February 28, 2022



	Portfolio	Index
Period	Net of 10.9 bps annual fee	*ICE BofA 1-5 Yr US Government
1 month	-0.46%	-0.43%
3 months	-1.54%	-1.60%
Year to Date	-1.36%	-1.33%
Last 12 Months	-1.98%	-1.98%
Inception Date	7/31/2009	7/31/2009
Since Inception	20.93%	19.57%
Annualized Since Inception	1.52%	1.43%

Walnut Valley Water District
Revenue Bond - East West Bank
Life to Date
February 28, 2022

Bond Proceeds	\$	19,940,487.80
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Disbursements:

Cost of Issuance

Fieldmann, Rolapp & Associates (Financial Advisors)	\$	(26,270.57)
Hawkins, Delafield & Wood, LLP. (Bond Counsel)		(45,000.00)
Union Bank, N.A. (Trustee)		(3,708.00)
Standard & Poor's Rating Services (Credit Rating)		(17,000.00)
Image Master (Official Statement)		(3,158.31)
Hawkins Delafield & Wood (Bond Counsel)		(1,743.31)
		(96,880.19)

Projects

Puente Basin Water Agency - Pomona Basin ¹		(2,052,008.87)
Puente Basin Water Agency - LHHCWD Project ¹		(350,566.00)
Puente Basin Water Agency - CDWC Project ¹		(4,090,549.30)
Puente Basin Water Agency - Pathfinder Project ⁴		-
Administration Headquarters ¹		(6,927,819.59)
Water Rights - Central Basin		(3,630,907.50)
		(17,051,851.26)

Substitute Projects

Ace Nogales Grade Separation (P#03-2820) ²		(706,545.61)
Ridgeline Pump Station Modifications (P#12-3267) ³		(221,195.68)
30 kw Diesel Portable Generator (P#13-3290) ³		(39,490.70)
		(967,231.99)

Interest Income		505,826.15
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Ending Balance of Bond Funds	\$	2,330,350.51
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* Transferred funds from US Bank to East West Bank 8/23/2021

Walnut Valley Water District
Revenue Bond - East West Bank
February 28, 2022

Beginning Balance of Bonds \$ 2,330,270.07

Receipts:

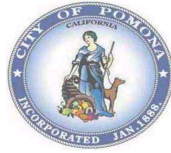
Interest Income 80.44

Disbursements:

PBWA - Pomona Basin Project -
PBWA - Cal Domestic Project -
PBWA - Pathfinder Project -
Administration Headquarters

_____ \$ -

Ending Balance of Bond Funds \$ 2,330,350.51



POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION

WATER USE DISTRIBUTION & BILLING

FEBRUARY 2022

CONSUMPTION PER AGENCY (Per PWR Meter Reads)		
	Water Consumption (Acre-feet)	Allocation %
Pomona	254.936	21.710%
Walnut	512.246	43.621%
Rowland	407.119	34.669%
LaVerne	-	0.000%
TOTAL	1,174.301	100.000%

WATER PRODUCTION (ACTUAL)		
	Water Consumption (Acre-feet)	Allocation %
MWD	1,130.40	95.063%
TVMWD	58.70	4.937%
LaVerne	-	0.000%
Total	1,189.100	100.000%
PWR	1,174.301	
Difference	14.799	

CALCULATION OF AGENCY WATER CONSUMPTION (Water consumption billed to each agency based on amount of water purchased from MWD & TVMWD)							
Connection / Description	Billing Difference Allocation (Acre-feet)	Adj. Agency Consumption (Acre-Feet)	Adj. Agency Consumption for Billing (Rounded)	Water Purchased - MWD	Water Purchased - TVMWD	Water Purchased - LaVERNE WELL	Total Water Purchased (Acre-feet)
				95.063%	4.937%	0.000%	100.000%
Pomona	254.936	3.213	258.149	258.1	245.4	12.7	258.1
Walnut	512.246	6.456	518.702	518.7	493.1	25.6	518.7
Rowland	407.119	5.131	412.250	412.2	391.9	20.4	412.2
LaVerne	-	-	-	-	-	-	-
TOTAL	1,174.301	14.799	1,189.100	1,189.1	1,130.4	58.7	1,189.1

BILLING CHARGES PER AGENCY											
		MWD PM-15	TVMWD PM-21	MWD Capacity Reservation	TVMWD Connected Capacity	TVMWD Water Use Charge	Depreciation	Replacement	Admin Budget Assessment	MWD LRP Rebate Program	Billing Total
City of Pomona	Cons. (AF)	245.4	12.7							82.0	
	Allocation %			29.17%	52.00%	22.43%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,127.00	\$ 1,127.00	\$ 29,813.50	\$ 6,757.84	\$ 6,492.69	\$ -	\$ -	\$ -	\$ (100.00)	
	Total	\$ 276,571.74	\$ 14,361.96	\$ 8,696.60	\$ 3,514.08	\$ 1,456.31	\$ -	\$ -	\$ -	\$ (8,200.00)	\$ 296,400.69
Walnut Valley Water District	Cons. (AF)	493.1	25.6							-	
	Allocation %			45.83%	28.00%	48.74%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,127.00	\$ 1,127.00	\$ 29,813.50	\$ 6,757.84	\$ 6,492.69	\$ -	\$ -	\$ -	\$ (100.00)	
	Total	\$ 555,718.95	\$ 28,857.66	\$ 13,663.53	\$ 1,892.20	\$ 3,164.54	\$ -	\$ -	\$ -	\$ -	\$ 603,296.88
Rowland Water District	Cons. (AF)	391.9	20.4							-	
	Allocation %			25.00%	20.00%	28.83%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,127.00	\$ 1,127.00	\$ 29,813.50	\$ 6,757.84	\$ 6,492.69	\$ -	\$ -	\$ -	\$ (100.00)	
	Total	\$ 441,670.09	\$ 22,935.28	\$ 7,453.38	\$ 1,351.57	\$ 1,871.84	\$ -	\$ -	\$ -	\$ -	\$ 475,282.16
City of LaVerne	Cons. (AF)	-	-							-	
	Allocation %			0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		
	Billing Rate	\$ 1,127.00	\$ 1,127.00	\$ 29,813.50	\$ 6,757.84	\$ 6,492.69	\$ -	\$ -	\$ -	\$ (100.00)	
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total (A.F.)		1,130.4	58.7								1,189.1
Total (\$)		\$ 1,273,960.78	\$ 66,154.90	\$ 29,813.51	\$ 6,757.85	\$ 6,492.69	\$ -	\$ -	\$ -	\$ (8,200.00)	\$ 1,374,979.73

April 2022

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
		6:30 PM Diamond Bar City Council Meeting	8:00 AM TVMWD Board Meeting	7:00 AM PBWA Meeting		
			1:00 PM Virtual Greywater 101 Workshop			
10	11	12	13	14	15	16
	4:00 PM Public Info Committee	4:00 PM Engineering Committee	7:00 PM Walnut City Council Meeting			
	4:30 PM Finance Committee	4:30 PM Personnel Committee	1:00 PM Virtual Greywater Design Workshop			
17	18	19	20	21	22	23
	5:00 PM WVWD Board Meeting		8:00 AM TVMWD Board Meeting	4:00 PM WVWD Board Workshop		
24	25	26	27	28	29	30
			7:00 PM Walnut City Council Meeting			

Note: Meeting dates and times are subject to change

May 2022

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	3:30 PM Spadra Basin GSA Meeting	6:30 PM Diamond Bar City Council Meeting	8:00 AM TVMWD Board Meeting 6:00 PM Mother's Day Succulent Workshop			
8	9	10	11	12	13	14
	4:00 PM Public Info Committee	4:00 PM Engineering Committee	7:00 PM Walnut City Council Meeting 7:00 PM Virtual California Friendly Landscape Training			
	4:30 PM Finance Committee	4:30 PM Personnel Committee				
15	16	17	18	19	20	21
	5:00 PM WWWD Board Meeting	6:30 PM Diamond Bar City Council Meeting	8:00 AM TVMWD Board Meeting	4:00 PM WWWD Board Workshop		
			7:00 PM Virtual Turf Removal - Mandarin			
22	23	24	25	26	27	28
			7:00 PM Walnut City Council Meeting 7:00 PM Virtual California Friendly Landscape Training			
29	30	31				

June 2022

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 8:00 AM TVMWD Board Meeting	2	3	4
5	6	7	8 7:00 PM Walnut City Council Meeting	9	10	11
12	13 4:00 PM Public Info Committee 4:30 PM Finance Committee	14 4:00 PM Engineering Committee 4:30 PM Personnel Committee	15 8:00 AM TVMWD Board Meeting	16	17	18
19	20 5:00 PM WVWD Board Meeting	21	22 7:00 PM Walnut City Council Meeting 7:00 PM In-Person Summer Themed Succulent Workshop	23 4:00 PM WVWD Board Workshop	24	25
26	27	28	29	30		

**WALNUT VALLEY WATER DISTRICT
WATER SUPPLY AND CONSERVATION UPDATE
March 21, 2022**

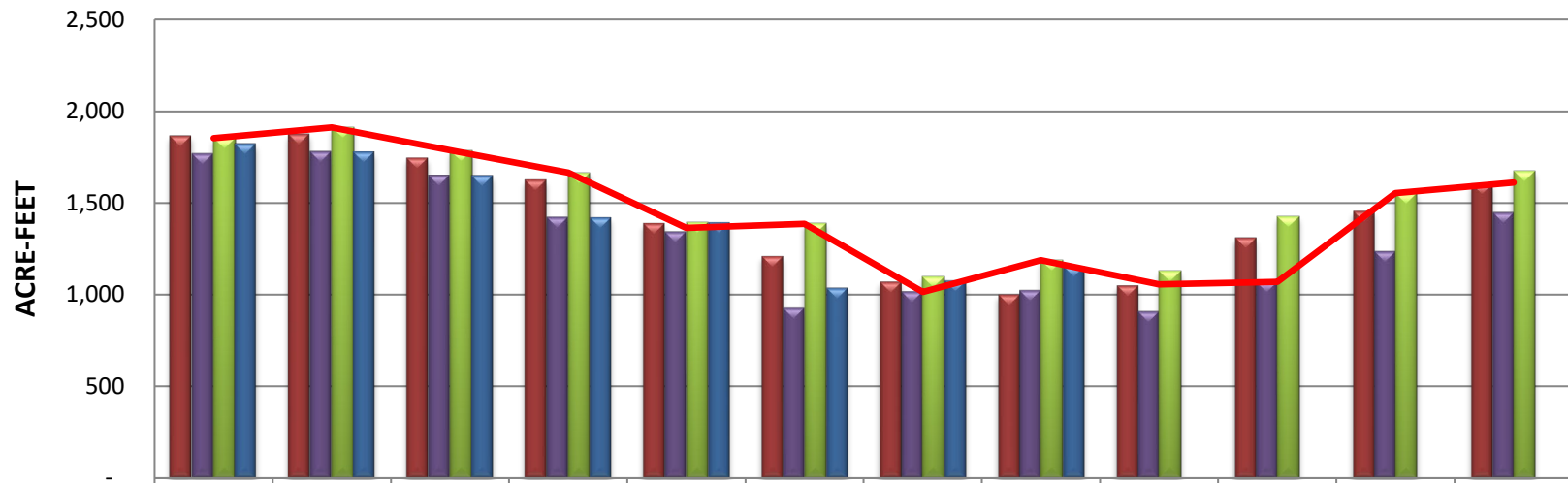


A	<p><u>Water Use</u> – Water usage for February 2022 was 1,156 acre feet, a decrease of 3% compared to February 2020 and an increase of 3% from February 2013. The average inflow into the system during the month was approximately 18.83 cfs (8,452.37 gallons per minute).</p>	Exhibits
B	<p><u>Recycled Water Use</u> – During the month of February the recycled water system delivered 1,267,833 G.P.D., an increase of 30.96% compared to the use in February 2022. Of the recycled water delivered, 0.14% was from the District wells and no water was transferred from potable Make-up water.</p>	
C	<p><u>Production Report</u> – attached are:</p> <ul style="list-style-type: none"> ▪ Purchased Water Projections (Two total) ▪ Climate Summary ▪ Monthly Consumption Versus the 2013 and 2020 Baseline Years (Two total) 	

WALNUT VALLEY WATER DISTRICT
Fiscal Year 2021-2022 Purchased Water Estimate

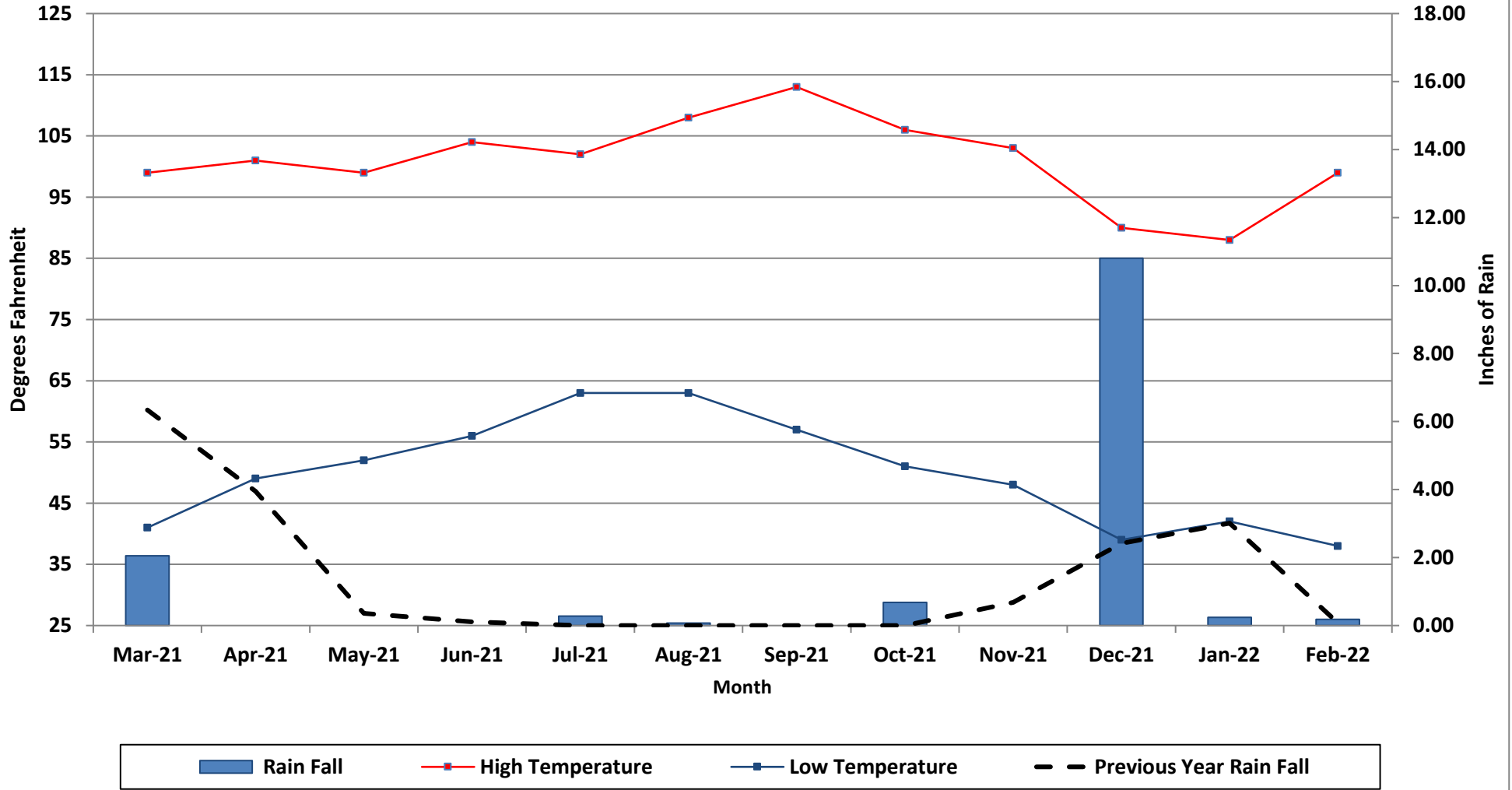
Actual Purchases (AF)		Projected Purchases (AF)				Baseline Year Purchases	
Month	Total	Budget	Low	High	Average	2013	2020
July	1,821	1,866	1,765	1,854	1,813	2,149	1,854
August	1,778	1,875	1,778	1,912	1,833	2,309	1,912
September	1,649	1,746	1,649	1,787	1,698	2,064	1,787
October	1,420	1,627	1,420	1,665	1,575	1,858	1,665
November	1,394	1,390	1,341	1,394	1,366	1,569	1,364
December	1,037	1,211	926	1,387	1,117	1,401	1,387
January	1,077	1,072	1,015	1,098	1,063	1,156	1,015
February	1,156	1,002	1,023	1,188	1,122	1,123	1,188
March	-	1,051	907	1,129	1,031	1,496	1,056
April	-	1,312	1,070	1,426	1,275	1,700	1,070
May	-	1,456	1,233	1,554	1,441	1,904	1,554
June	-	1,604	1,446	1,673	1,577	2,082	1,611
Total	11,331	17,212	15,572	18,066	16,910	20,810	17,461
Remaining Projected Purchases		5,423	4,656	5,782	5,323		
Total Projected Purchases		16,754	15,987	17,113	16,654		

Fiscal Year 2021-2022 Purchased Water



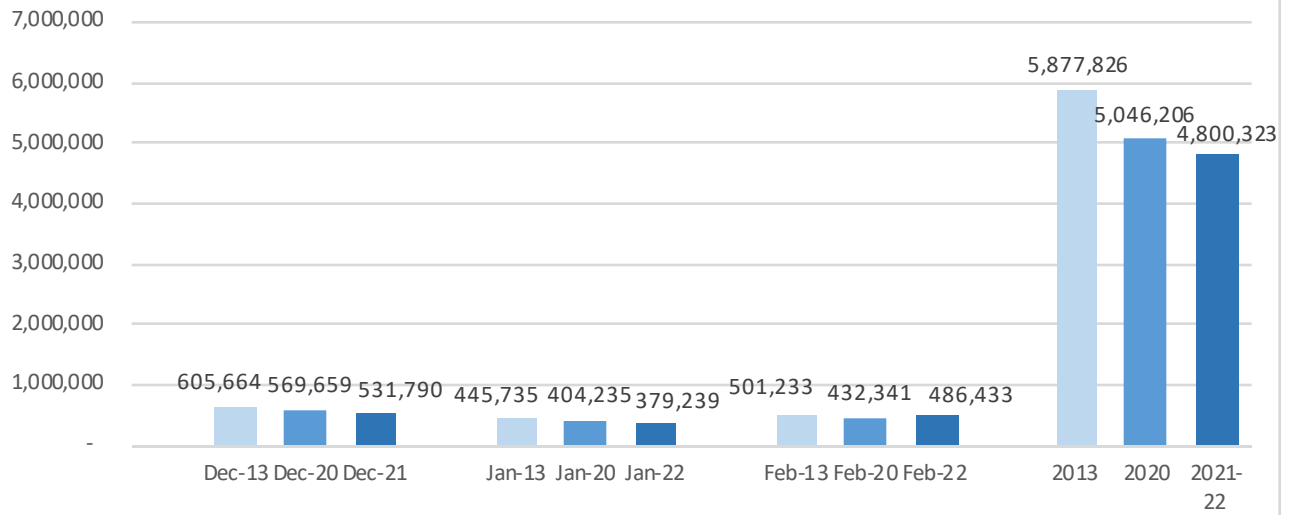
	July	August	September	October	November	December	January	February	March	April	May	June
Budget	1,866	1,875	1,746	1,627	1,390	1,211	1,072	1,002	1,051	1,312	1,456	1,604
Low	1,765	1,778	1,649	1,420	1,341	926	1,015	1,023	907	1,070	1,233	1,446
High	1,854	1,912	1,787	1,665	1,394	1,387	1,098	1,188	1,129	1,426	1,554	1,673
CY 2021	1,821	1,778	1,649	1,420	1,394	1,037	1,077	1,156	-	-	-	-
2020	1,854	1,912	1,787	1,665	1,364	1,387	1,015	1,188	1,056	1,070	1,554	1,611

Walnut Valley Water District Climate Summary

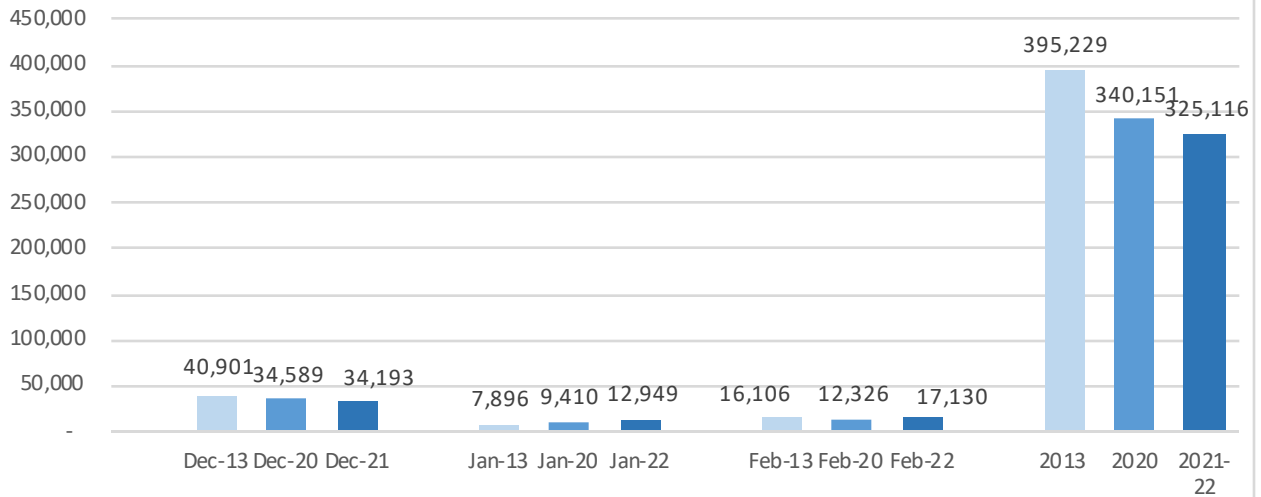


WALNUT VALLEY WATER DISTRICT
CONSUMPTION DATA - CURRENT YEAR VERSUS 2013 & 2020 BASELINE

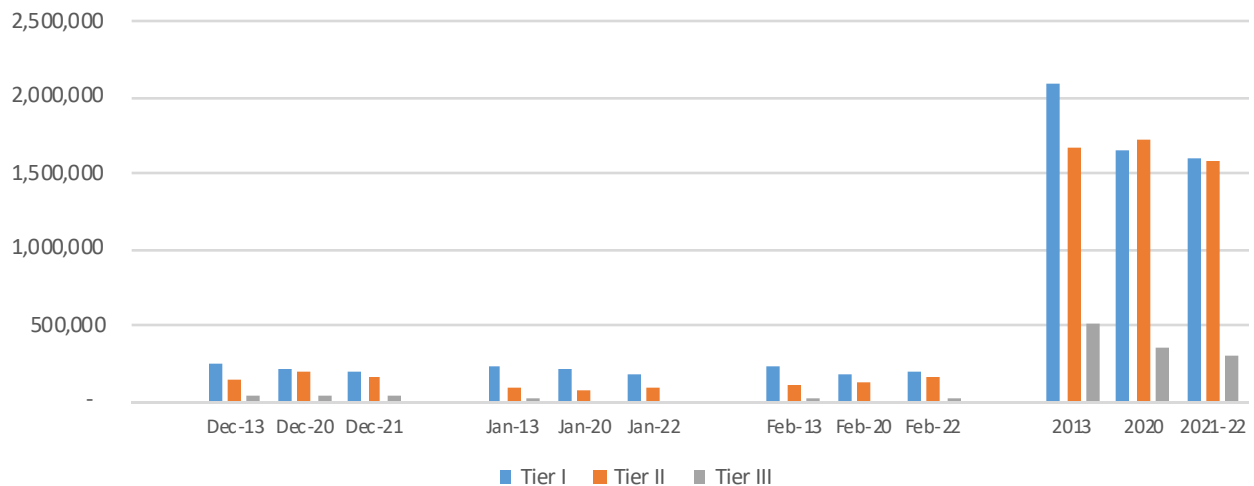
YTD Consumption Versus 2013 & 2020 Baseline



Irrigation Consumption Versus 2013 & 2020 Baseline



Residential Tiers Versus 2013 & 2020 Baseline



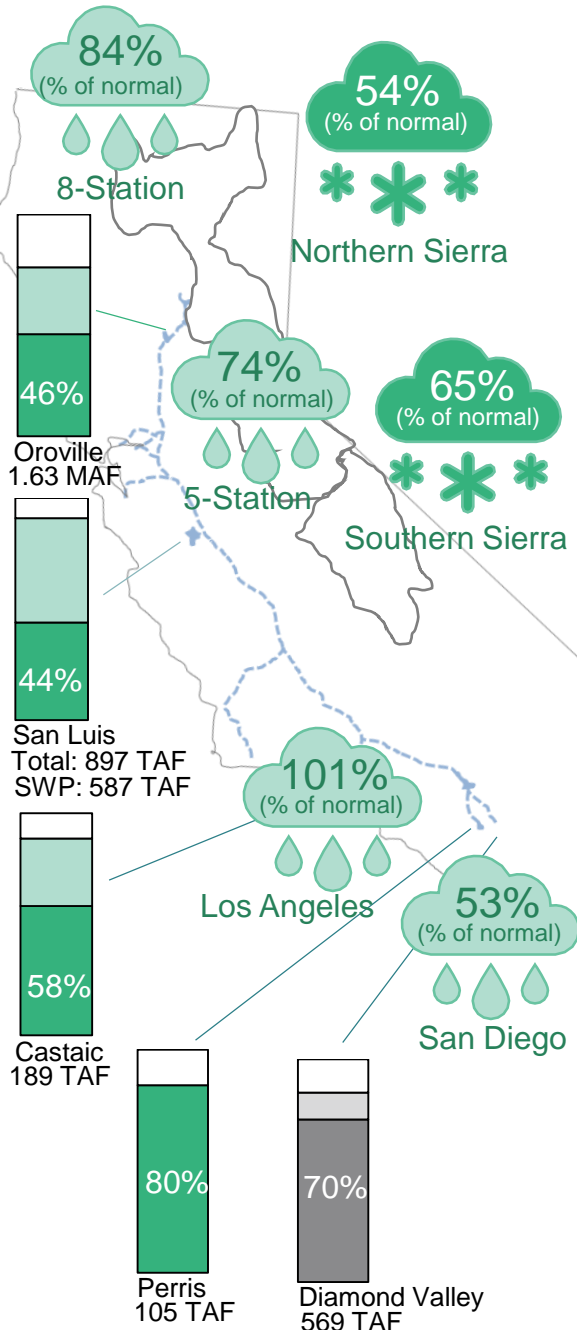
Walnut Valley Water District
 Monthly Consumption Versus 2013 Baseline Year

Consumption/Water Sales																				
User Class	December					January					February					YTD (FY 21-22)				
	Dec-13	Dec-20	Dec-21	Change	% Change	Jan-13	Jan-20	Jan-22	Change	% Change	Feb-13	Feb-20	Feb-22	Change	% Change	2013 YTD	2020 YTD	FY 21-22	% Change 2013	% Change 2020
COG	33,742	20,445	21,551	(12,191)	-36%	10,251	6,990	12,014	1,763	17%	13,938	8,359	11,440	(2,498)	-18%	311,474	223,324	221,963	-29%	-1%
COM	69,595	57,748	58,318	(11,277)	-16%	43,721	44,268	41,247	(2,474)	-6%	50,657	48,774	43,925	(6,732)	-13%	634,176	501,164	504,636	-20%	1%
IND	12,022	8,446	8,758	(3,264)	-27%	8,249	7,552	6,903	(1,346)	-16%	10,261	8,312	6,753	(3,508)	-34%	96,100	75,982	73,202	-24%	-4%
MUL	61,002	62,178	61,018	16	0%	45,974	46,794	51,037	5,063	11%	65,729	48,995	53,295	(12,434)	-19%	568,574	531,770	524,815	-8%	-1%
RES	429,303	420,842	382,145	(47,158)	-11%	337,540	298,631	268,038	(69,502)	-21%	360,648	317,901	371,020	10,372	3%	4,267,502	3,713,966	3,475,707	-19%	-6%
	605,664	569,659	531,790	(73,874)	-12%	445,735	404,235	379,239	(66,496)	-15%	501,233	432,341	486,433	(14,800)	-3%	5,877,826	5,046,206	4,800,323	-18%	-5%
IRRIGATION																				
User Class	Dec-13	Dec-20	Dec-21	Change	% Change	Jan-13	Jan-20	Jan-22	Change	% Change	Feb-13	Feb-20	Feb-22	Change	% Change	2013 YTD	2020 YTD	FY 21-22	% Change 2013	% Change 2020
COG	20,529	14,125	13,946	(6,583)	-32%	2,773	1,838	6,422	3,649	132%	5,062	2,174	5,946	884	17%	192,383	153,256	148,440	-23%	-3%
COM	18,794	19,517	18,852	58	0%	3,943	6,946	5,903	1,960	50%	9,632	9,398	10,334	702	7%	186,473	177,357	164,979	-12%	-7%
IND	1,320	837	1,212	(108)	-8%	1,021	602	566	(455)	-45%	1,222	708	723	(499)	-41%	14,247	8,568	10,351	-27%	21%
RES	258	110	183	(75)	-29%	159	24	58	(101)	-64%	190	46	127	(63)	-33%	2,126	970	1,346	-37%	39%
	40,901	34,589	34,193	(6,708)	-16%	7,896	9,410	12,949	5,053	64%	16,106	12,326	17,130	1,024	6%	395,229	340,151	325,116	-18%	-4%
RESIDENTIAL																				
Residential	Tier I	Tier II	Tier III	Total		Tier I	Tier II	Tier III	Total		Tier I	Tier II	Tier III	Total		Tier I	Tier II	Tier III	Total	
2013	250,744	142,104	36,455	429,303		227,718	90,006	19,816	337,540		232,969	105,818	21,861	360,648		2,089,858	1,666,030	511,614	4,267,502	
2020	202,118	187,874	30,850	420,842		210,280	72,803	15,548	298,631		183,705	118,808	15,388	317,901		1,645,380	1,718,398	350,188	3,713,966	
FY 21-22	196,273	158,330	27,542	382,145		173,631	83,806	10,601	268,038		193,958	152,080	24,982	371,020		1,591,587	1,581,282	302,838	3,475,707	
% Change 2013	-22%	11%	-24%	-11%		-24%	-7%	-47%	-21%		-17%	44%	14%	3%		-24%	-5%	-41%	-19%	
% Change 2020	-3%	-16%	-11%	-9%		-17%	15%	-32%	-10%		6%	28%	62%	17%		-3%	-8%	-14%	-6%	

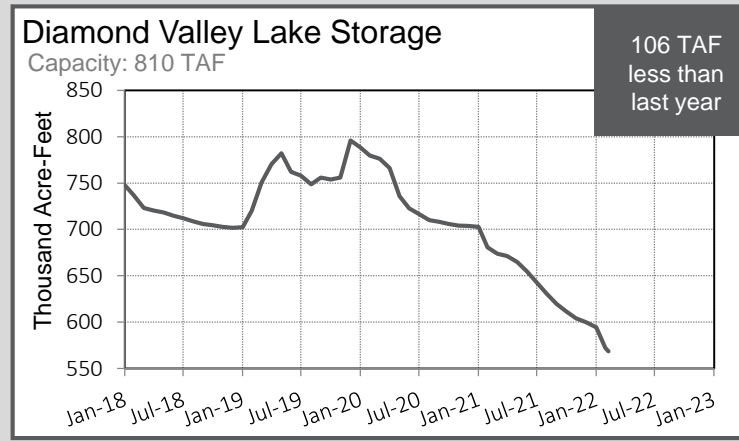
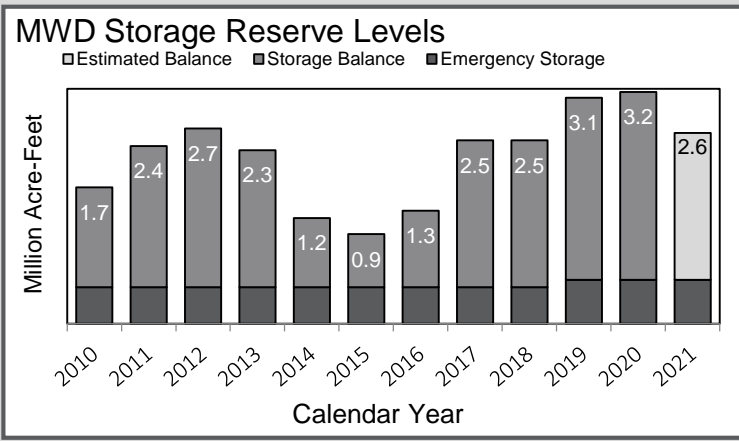
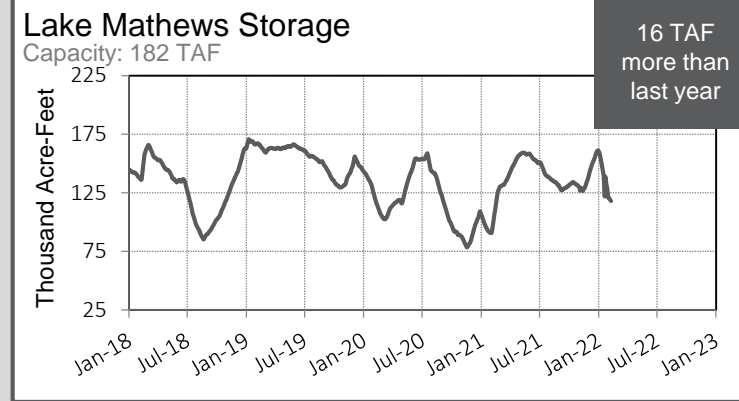
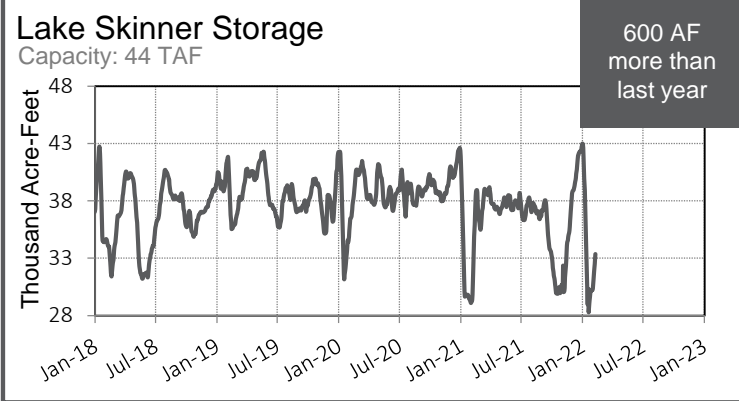
Water Purchases								
	July	September	October	November	December	January	February	Total
2013	2,148.67	2,063.59	1,858.07	1,569.13	1,401.17	1,155.84	1,123.30	13,628.50
2020	1,853.69	1,786.74	1,665.24	1,363.83	1,386.99	1,097.95	1,022.93	12,089.52
FY 21-22	1,820.81	1,648.54	1,420.37	1,393.69	1,037.27	1,076.59	1,155.83	11,330.89
% Change 2013	-15%	-20%	-24%	-11%	-26%	-7%	3%	-17%
% Change 2020	-2%	-8%	-15%	2%	-25%	-2%	13%	-6%



SWP Table A – 15% - 286,725 AF



Metropolitan Resources



Projected CRA Diversions – 1,084,000 AF



Highlights

- Average DCP contribution by Metropolitan now added to the Lake Mead Surplus/Shortage table
- Sacramento River unimpaired runoff forecast is 63% of normal
- Unregulated Powell inflow forecast is 69% of normal



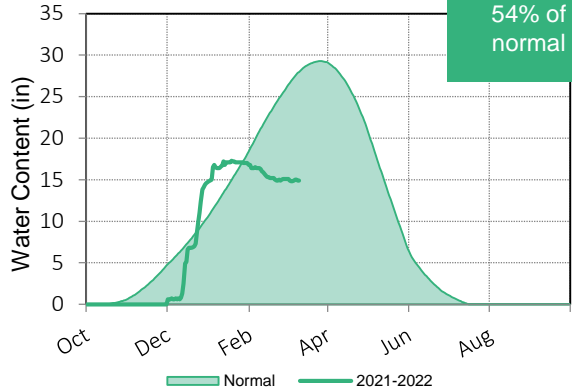
This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale. Questions? Email mferreira@mwdh2o.com

State Water Project Resources

As of: 03/10/2022

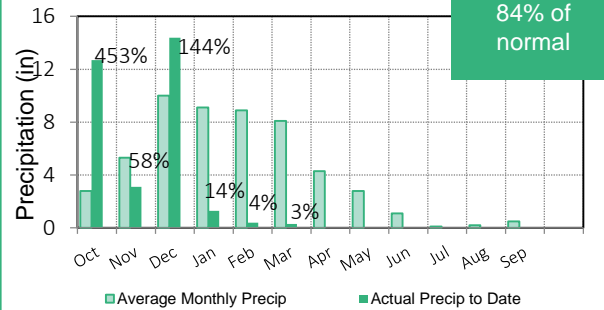
Northern Sierra Snowpack

14.9 in
54% of normal



8 Station Index Precipitation

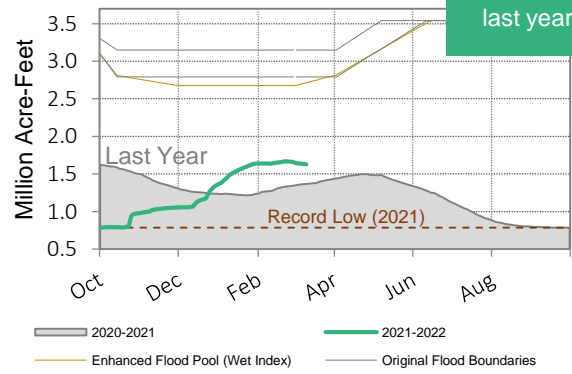
32.2 in
84% of normal



Oroville Reservoir Storage

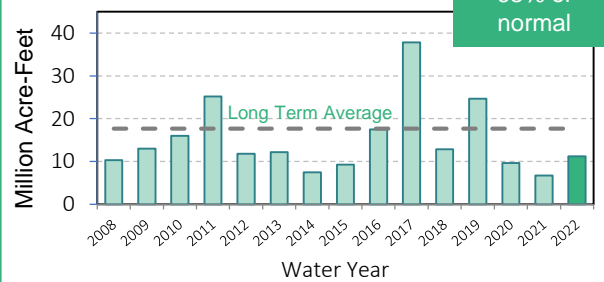
Capacity: 3.54 MAF

258 TAF
more than last year



Sacramento River Runoff

Forecast:
63% of normal



Other SWP Supplies

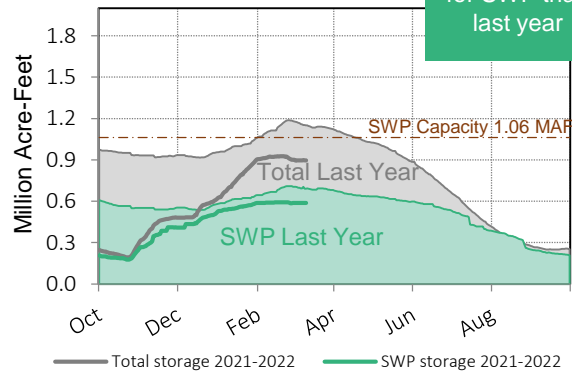
Calendar Year 2022

Carryover 38,000 AF (Est.)

San Luis Reservoir Storage

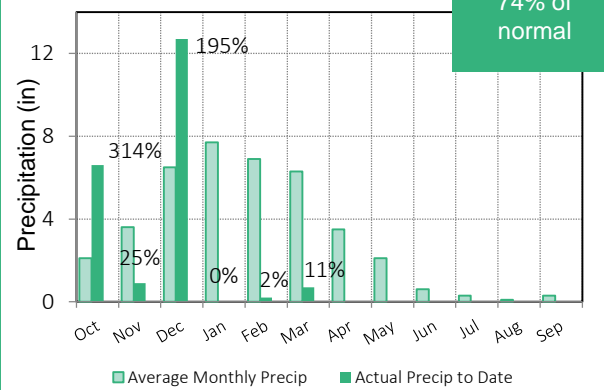
Capacity: 2.04 MAF

103 TAF less for SWP than last year



5 Station Index Precipitation

21.1 in
74% of normal

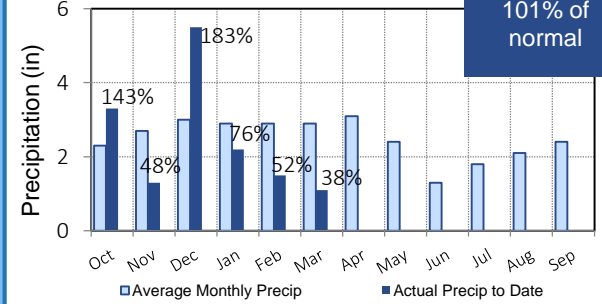


Colorado River Resources

As of: 03/10/2022

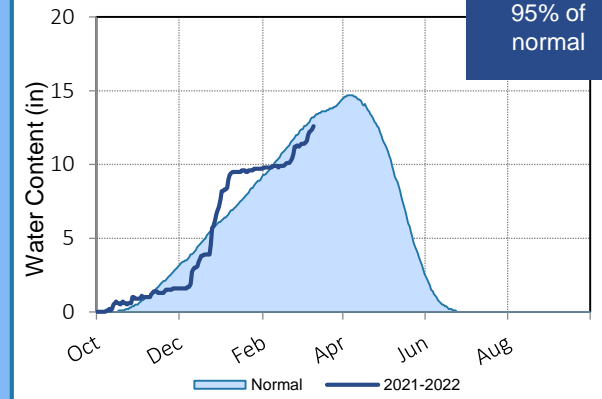
Upper Colorado Precipitation

14.9 in
101% of normal



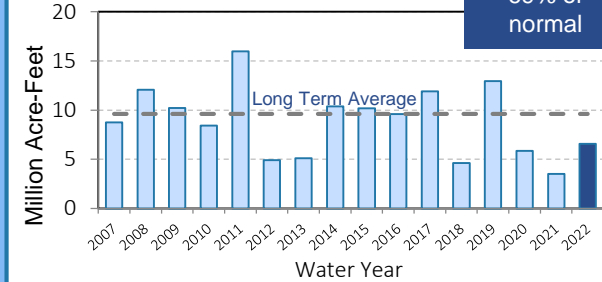
Upper Colorado Snowpack

12.6 in
95% of normal



Powell Unregulated Inflow

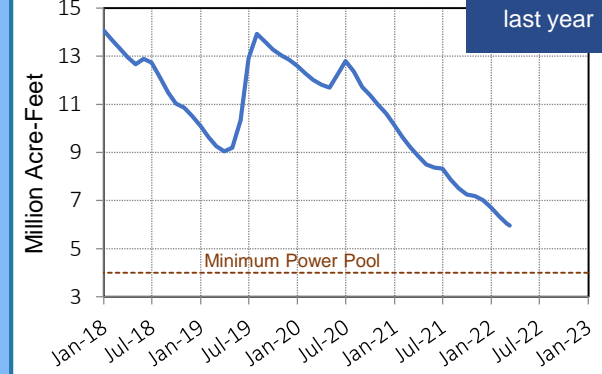
Forecast:
69% of normal



Lake Powell Storage

Capacity: 24.3 MAF

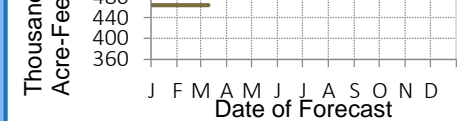
3.13 MAF
less than last year



PVID/Yuma Agricultural Use

Annual Forecasted for 2022

Current Annual Forecast:
464 TAF



Projected Lake Mead ICS

Calendar Year 2022

Put (+) / Take (-)
-85,000 AF

Lake Mead Surplus/Shortage Outlook

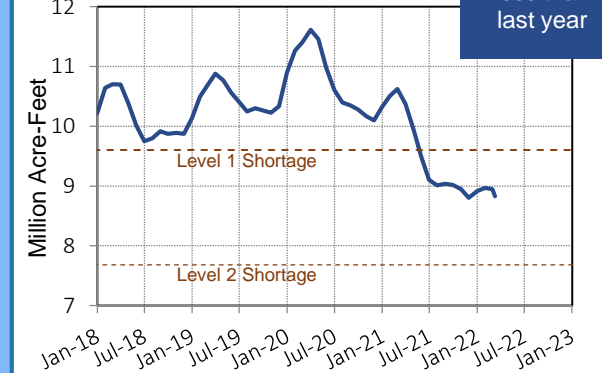
	2022	2023	2024	2025	2026
Surplus	0%	0%	0%	0%	0%
Shortage	100%	100%	93%	93%	93%
Metropolitan DCP*			60%	63%	60%
			245 TAF	287 TAF	295 TAF

Likelihood based on results from the corrected February 2022 CRMMS in Ensemble Mode/CRSS model run. Includes DCP Contributions. Only includes 500+ Plan items implemented to date.
* Chance of required DCP contribution by Metropolitan. Volume is average contribution when needed.

Lake Mead Storage

Capacity: 26.1 MAF

1.74 MAF
less than last year



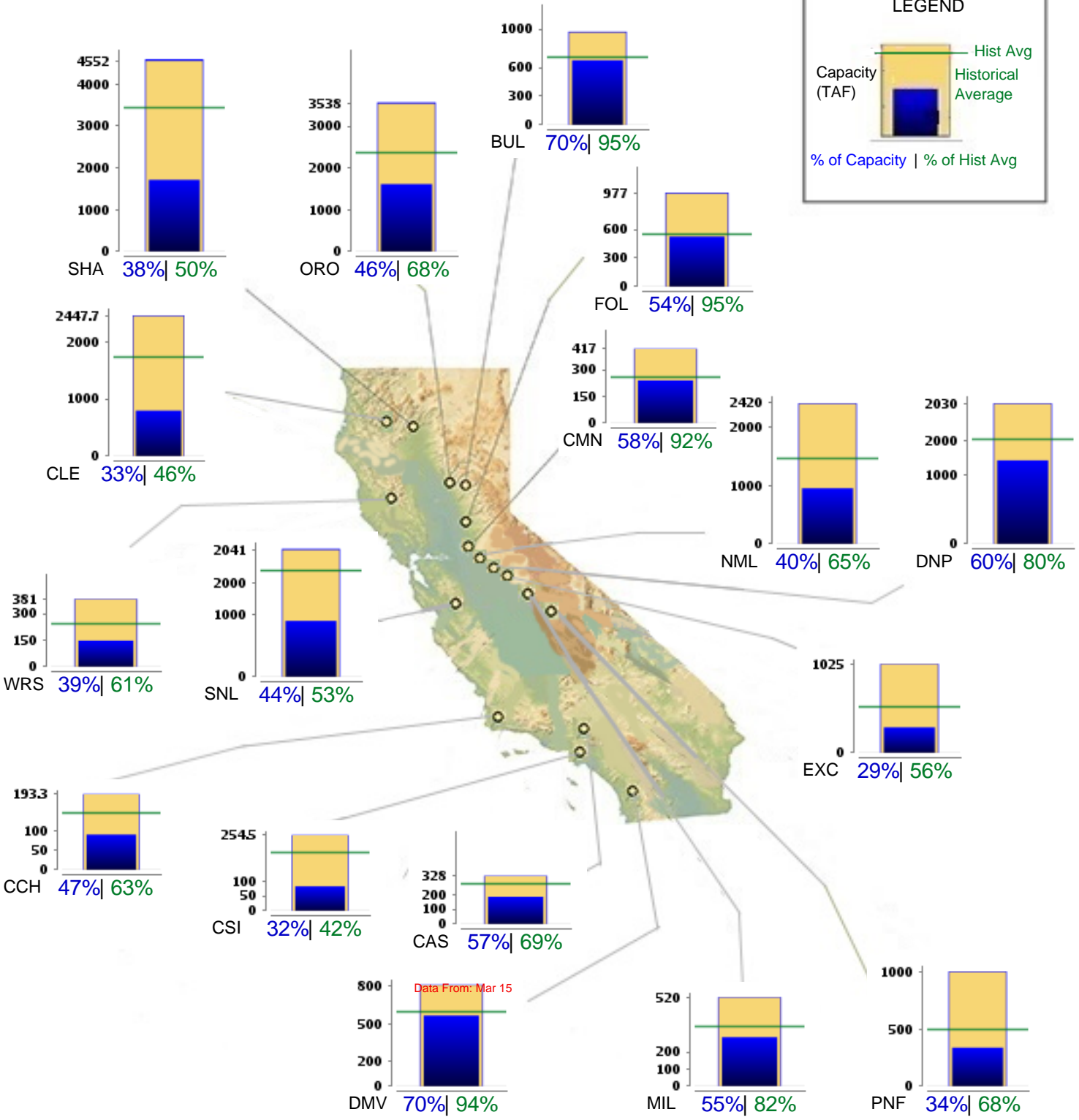
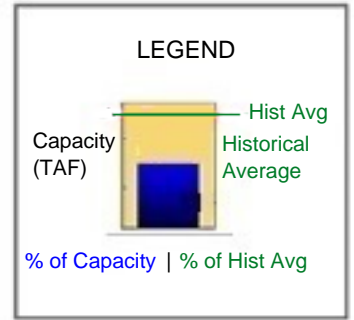


CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - March 16, 2022

CURRENT CONDITIONS





MEMORANDUM

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE

RE: BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE

DATE : February 23, 2022

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for Special District LAFCO **VOTING MEMBER** and for Special District LAFCO **ALTERNATE MEMBER** for the term expiring in May 2022. Nominations closed as of 5:00 p.m. on February 18, 2022.

Please vote for ONE candidate for **each** of the two positions. The marked ballots should be placed in the envelope marked "Ballot Envelope." Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballots by mail to:

William F. Kruse, Esq.
Lagerlof, LLP
155 N. Lake Avenue, 11th Floor
Pasadena, CA 91101.

No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.

The candidates receiving the highest number of votes will be declared the special district **voting member** and **alternate member** to LAFCO.

Ballots must be returned by 5:00 p.m. on April 22, 2022.

WFK/bb
Enclosures

cc: Paul Novak, w/enc.

BALLOT

SPECIAL DISTRICT LAFCO VOTING MEMBER

Please vote for no more than one candidate.

STEVEN APPLETON

Occupation: Board of Trustee Member

Sponsor: Greater Los Angeles County Vector Control District

E. G. "JERRY" GLADBACH

Occupation: Water District Director

Sponsor: Santa Clarita Valley Water Agency

SHARON S. RAGHAVACHARY

Occupation: Water District Director

Sponsor: Crescenta Valley Water District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

Date: FEBRUARY 18, 2022

Name of Candidate: STEVEN APPLETON

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT is pleased to nominate STEVEN APPLETON as a candidate for appointment as special district **voting member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: BOARD OF TRUSTEE, LOS ANGELES CITY

Agency: GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

Type of Agency: SPECIAL DISTRICT

Term Expires: JANUARY 6, 2025

Residence Address: 2825 BENEDICT STREET

LOS ANGELES, CA 90039

Telephone: 310-740-7294

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

(Name of Agency)

By: Mary-Joy Coburn

Its: Mary-Joy Coburn, Communications Director / Board Liaison



Steven Appleton

A citizen public servant with technical knowledge, interdisciplinary skill and a collaborative approach.

Mr. Appleton is the past President of the Greater Los Angeles County Vector Control District (2020), where he continues to serve as Trustee for the City of Los Angeles. Appointed in 2011, he has encouraged collaboration among public agencies in the planning of parklands, such as by assuring a place at the table for vector control experts in the design of engineered wetlands. He is a Board Member on the Los Angeles County Second District Consolidated Oversight Board and has served in a variety of capacities on watershed issues, including as a Technical Stakeholder to the yearly "State of the Watershed" report for the Los Angeles Region by the Council on Watershed Health.

Steve balances his role as a citizen public servant with his career in public art and education. He has taught at local institutions, including Otis College of Art and Design, USC, and California State University, Northridge. He recently founded the Water Institute of Science Policy that collaborates with California State University Northridge's Institute for Sustainability at California and Center for the Geospatial Science and Technology (CGST) in the creation of community service and educational programming.

As a public artist, he has created permanent and temporary public artworks in Los Angeles, Seattle, Denver, Brazil, Denmark, and Finland. Americans for the Arts recognized his work "FaceTime" with a national award in 2007. Most recently, he collaborated with Artichoke Dance Company in a three-day series performances, sculptures and participatory workshops called "Future Currents," sponsored by the Soraya Performing Arts Center. His public art projects have often included internship opportunities for local youth, such as his Metro Green Line project in Watts.

His seasonal business LA River Kayak Safari, has been the leading vendor of kayaking in the Los Angeles river since 2013, bringing more than 12,000 people on a unique tour of the naturalized section of the river in Elysian Valley. His group has broadened the audience for nature recreation by sponsoring more than 20% of its offerings for at-risk youth and underserved communities. As part of the yearly permitting for this business, Appleton is in dialog with US Army Corp of Engineers and regional Park Authorities.

Appleton received his Bachelor of Arts in Sculpture at the University of California, Santa Cruz and studied for his Master of Fine Arts at University of Southern California. He is a resident of the "Frogtown" district of Los Angeles, where he lives with his wife Agnieszka and son Janis.


NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee
From: Santa Clarita Valley Water Agency Board of Directors
Date: February 1, 2022
Name of Candidate: E. G. "Jerry" Gladbach

Santa Clarita Valley Water Agency is pleased to nominate
Jerry Gladbach as a candidate for appointment as special district **voting member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Division 2 Director
Agency: Santa Clarita Valley Water Agency
Type of Agency: Special Act Water Agency
Term Expires: January 2023
Residence Address: 27491 Hillcrest Place, Valencia, CA 91354
Telephone: (661) 297-2200

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Santa Clarita Valley Water Agency
(Name of Agency)
By: 
Its: President

E.G. "Jerry" Gladbach

27491 Hillcrest Place / Valencia, CA 91354
Phone: (661) 297-2200 / Email: ejglad@aol.com



EXPERIENCE / COMMITMENT / DEDICATION

I would be honored to continue serving you on the Local Agency Formation Commission for Los Angeles County. As Chair of Los Angeles LAFCO I have urged the Commission to become more customer oriented. If reelected I would also be able to continue representing Los Angeles County on the California Association of Local Agency Formation Commissions' Board of Directors, even though I am not a member of the CALAFCO Board. Recognizing that Special Districts are an important segment of government in California, I will represent your concerns at LAFCO for Los Angeles County and CALAFCO.

LAFCO

Chair	2006 – present
First Vice-Chair	2005 – 2006
Commissioner	2002 – present
Alternate Commissioner	2001 – 2002

California Association of LAFCOs

President	2011 – 2012
Vice President	2010 – 2011
Treasurer	2008 – 2010
Secretary	2006 – 2008
Chair, CALAFCO Conference Committee	2008
Member, Board of Directors	2005 – 2013

Association of California Water Agencies (ACWA)

President	2004 – 2005
Vice President	2002 – 2003
Region Chair	1998 – 2001
Board of Directors	1998 – present

ACWA – Joint Powers Insurance Authority

President	2010 – present
Executive Committee	2002 – 2003, 2006 – present
Board of Directors	2002 – present

Santa Clarita Valley Water Agency/Castaic Lake Water Agency

Board of Directors	1985 – present
President	1987 – 1990
Vice President	2021– present
Chair, Public Outreach and Legislative Committee	2021– present
Chair, Water Resources Committee	2003 – 2017
Chair, Finance, Administration, PR Committee	1991 – 2002

CALAFCO's "Lifetime Achievement" Award 2021

CALAFCO's "Outstanding Commissioner" Award 2013

Water Education Foundation, Board of Directors 1987 – 2009

Member of the Special District Leadership Foundation Task Force that developed the Leadership Series of Classes 2002– 2004

Los Angeles Department of Water and Power

Leadership in Engineering, Management, Environmental Planning / retired after 35 years

Past Member, United States EPA's Groundwater Task Force

Provided technical assistance to U.S. Commission on Water Quality

**Past Member, Advisory Committee, CalPoly State University,
Civil and Environmental Engineering**

Professional Engineer, Registered in California

Fellow/Life Member, American Society of Civil Engineers

Master of Science Degree in Civil Engineering / Water Resources

PERSONAL

Married with 3 children, and 6 grandchildren, I have lived in the Santa Clarita Valley for over 50 years and have been devoted to community service for that entire period.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee
From: President James D. Bodnar and Member of the Board of Directors
Date: January 25, 2022
Name of Candidate: Sharon S. Raghavachary

The Board of Directors of the Crescenta Valley Water District is pleased to nominate Sharon S. Raghavachary as a candidate for appointment as special district **voting member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Director of the Board of Directors of
Agency: Crescenta Valley Water District

Type of Agency: Water and Sewer District
Term Expires: December 2024
Residence Address: 2209 Maurice Avenue
La Crescenta, CA 91214
Telephone: 818 541-9071

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Crescenta Valley Water District

(Name of Agency)

By: 
Its: Chairman of the Board of Directors

Sharon S. Raghavachary



Director Raghavachary has been active in the La Crescenta Community for 20 years and has a background in accounting and computer systems.

Ms. Raghavachary has been a member of the Crescenta Valley Water District Board of Directors since June of 2019 and served as President in 2021.

Ms. Raghavachary is a founder of the Crescenta Valley Community Association. She served for seven years on the Crescenta Valley Town Council, during which time she was co-chair of the Foothill Design Committee that wrote design standards for Foothill Boulevard and was a member of Supervisor Antonovich's Library Committee. She also served as Council Vice President and Land Use Committee Chair.

Additionally, Director Raghavachary served three years on the Parent Advisory Council for Children's Hospital Los Angeles, providing input for the new hospital tower. She has been a volunteer for the Los Angeles County Sheriff's Department and Treasurer of the Crescenta Valley Arts Council, as well as a Girl Scout troop leader for ten years. For over five years she wrote a featured column for the Glendale News Press and the Crescenta Valley Weekly. She is currently serving her fourth year on the Clark Magnet High School's School Site Council.

Ms. Raghavachary has teenage twins, a boy, and a girl, who attend Clark Magnet High School and Crescenta Valley High School.

BALLOT

SPECIAL DISTRICT LAFCO ALTERNATE MEMBER

Please vote for no more than one candidate.

MELVIN L. MATTHEWS

Occupation: Water District Director
Sponsor: Foothill Municipal Water District

BARU SANCHEZ

Occupation: Board of Trustee Member
Sponsor: Greater Los Angeles County Vector Control District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Foothill Municipal Water District

Date: 1/27/2022

Name of Candidate: Melvin L. Matthews

Foothill Municipal Water District is pleased to nominate

Melvin L. Matthews as a candidate for appointment as special district

alternate member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: FMWD Director, Division 2

Agency: Foothill Municipal Water District

Type of Agency: Special District

Term Expires: 12/6/22


Residence Address: 2121 Glen Springs Road Pasadena, CA 91107-1015

Telephone: Phone: 626-794-4167, Mobile: 626-622-9137

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Foothill Municipal Water District

(Name of Agency)

By: 
Its: Admin. Mgr. & Treasurer



Melvin L. Matthews
2121 Glen Springs Road
Pasadena, CA 91107-1015
Phone: 626-794-4167
Mobile: 626-622-9137
E-mail: melmatthews@outlook.com

Mel is the general manager of the Kinneloa Irrigation District, a water company serving the Kinneloa Ranch area east of Altadena and portions of the City of Pasadena. He has served in this position for 18 years. Before becoming general manager, he was elected to the Board of Directors of the Kinneloa Irrigation District in 1997 and served as chairman of the board or treasurer for seven years.

Mel is also concurrently serving as a director and vice-president on the board of the Foothill Municipal Water District. FWMD is a member of the Metropolitan Water District of Southern California and provides supplemental imported water to eight local water agencies. He also serves on the finance committee which oversees the financial matters of the district including the preparation of the budget.

Mel is also the Special District Alternate Director on the Board of the Local Agency Formation Commission of Los Angeles County.

Previously, Mel was in the cable television business for 32 years as founder and president of KTS Corporation and later with Charter Communications serving as the director of government and community relations after selling his cable systems to Charter in 1993.

Mel is a graduate of the University of California at Berkeley with a BS in Chemical Engineering. He has also earned a MBA in Operations Management from the Anderson Graduate School of Business at UCLA. He was born in Pasadena and still lives there with his wife, Donna. They have six children and 12 grandchildren.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

Date: **FEBRUARY 18, 2022**

Name of Candidate: **BARU SANCHEZ**

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT is pleased to nominate
BARU SANCHEZ as a candidate for appointment as special district
alternate member to the Los Angeles Local Agency Formation Commission. The nominee is an elected
official or a member of the board of an independent special district appointed for a fixed term. For your
consideration, we submit the following additional information together with a resume of the candidate's
qualifications.

Elective office: **BOARD OF TRUSTEE, CUDAHY**

Agency: **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

Type of Agency: **SPECIAL DISTRICT**

Term Expires: **JANUARY 2, 2023**

Residence Address: **4414 HARTLE AVENUE**

CUDAHY, CA 90201

Telephone: **323-203-6306**

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

(Name of Agency)

By: *Mary-Joy Coburn*
MARY-JOY COBURN

Its: **COMMUNICATIONS DIRECTOR / BOARD LIAISON**

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 | Fax (562) 944-7976

Email: info@GLAmosquito.org | Website: www.GLAmosquito.org

For your consideration for the LAFCO Alternate Seat: Trustee Baru Sanchez



Mister Baru Sanchez is a Board of Trustee Member for the Greater Los Angeles County Vector Control District. He began his service in 2015 and has also previously served as the President of the Board from 2018 - 2019.

He is a former Council Member and Mayor for the City of Cudahy from 2013 - 2018.

Trustee Sanchez currently works for a top 20 CPA firm as the IT SOX Manager, and he has been a Certified Public Accountant (CPA) for almost 10 years.

Photo Credit: OC Register

RESOLUTION NO. 03-22-698

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WALNUT VALLEY WATER DISTRICT PROCLAIMING A STATE OF EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT FOR THE PERIOD MARCH 21, 2022 TO APRIL 19, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Walnut Valley Water District (the “District”) is committed to preserving and nurturing public access and participation in meetings of its Board of Directors; and

WHEREAS, all meetings of the District’s Board of Directors and its standing committees are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950 – 54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

WHEREAS, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for application of Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Resolution No. 10-21-686 on October 18, 2021, and subsequent resolutions, finding that the requisite conditions exist for the District’s Board of Directors and standing committees to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of Section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in Section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, COVID-19, and its Delta variant, remain highly contagious and, therefore, a threat to the health, safety and well-being of the District’s employees, directors, vendors, contractors, customers and residents; and

WHEREAS, orders from the Los Angeles County Department of Public Health and regulations from the State of California impose limitations on gatherings and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

WHEREAS, the District’s Board of Directors does hereby find that a state of emergency continues to exist within the District’s service area as a result of the continuing presence of COVID-19 and resulting local, state and federal orders and guidance, which has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and the Board of Directors desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the District’s Board of Directors and all standing committees shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Section 54953, and that

such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Section 54953; and

WHEREAS, the District will continue to provide proper notice to the public regarding all District of Board of Directors' and standing committee meetings, in accordance with Government Code Section 54953(e)(2)(A) and shall provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and that conducting District Board of Directors and standing committee meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

Section 4. Remote Teleconference Meetings. The District's General Manager, or his or her delegee, and the Board of Directors and standing committees of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date this Resolution was adopted, as set forth below, or (ii) such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors and standing committees of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Walnut Valley Water District this 21st day of March, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jerry Tang
President, Board of Directors

ATTEST:

Erik Hitchman
Secretary, Board of Directors