

WALNUT VALLEY WATER DISTRICT
271 South Brea Canyon Road
Walnut, CA 91789

SPECIAL BOARD MEETING
THURSDAY, APRIL 21, 2022, 4:00 P.M.
AGENDA

Pursuant to the provisions of Government Code Section 54953(e), as amended by AB 361, any Board member and any member of the public who desires to participate in the open session items of this meeting may do so by accessing the Webex link below without otherwise complying with the Brown Act's teleconference requirements:

<https://walnutvalley.webex.com/meet/bmeeting>
(Computer and Telephone Audio Accessible)

Any member of the public wishing to make any comments to the Board may do so by accessing the above-referenced link where they may select the option to join via webcam or teleconference. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. **Members of the public will be disconnected from the meeting prior to the Closed Session.**

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the General Manager's office at least 4 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, California.

1. Flag Salute
2. Roll Call: Mr. Hayakawa__ Mr. Hilden__ Ms. Kwong__ Ms. Lee__ Mr. Tang__
3. Public Comment President Tang
The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.
 - A. **Agenda Items** - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.
 - B. **Non-Agenda Items** - At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.
4. [Fiscal Year 2022-2023 Budget Overview](#)
 - A. Discussion
 - B. Action Taken

5. [District Election Candidate Statements for Divisions II and III, and Adoption of WVWD Election Services Resolution No. 04-22-700](#)
 - A. Discussion
 - B. Action Taken

Adjournment

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Finance
DATE: April 21, 2022
SUBJECT: Fiscal Year 2022-2023 Budget Overview

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors review the Proposed FY 2022-2023 Budget.

Background Information

The annual budget provides a means that allows the Board to review the ongoing and future objectives of the District and allocate funding based on available resources. The District's priorities and objectives through the proposed expenditures and anticipated revenues are developed prior to the fiscal year. The format will be similar to past budgets in the scope of detail and transparency.

A Staff's preparation of the budget is guided by:

- *Are the expenses reasonable and consistent with District policies, initiatives, industry standards, customer expectations, and Board of Director's priorities?*
- *Will the existing and proposed infrastructure investments provide current and future benefit to our customers and utilize our existing funds wisely?*
- *Does the proposed budget remain committed to seeking efficiencies wherever feasible?*
- *Does the proposed budget reflect the District's ongoing commitment to water conservation?*

B. Additionally,

- The District's proposed FY 22-23 budget will continue funding our core mission of meeting the water supply needs of the communities we serve.
- The District's internal cost-controls are evident as we continue our long-term efforts to maintain efficiencies in all areas.
- The District's budgeted revenues include an estimated increase in rates consistent with prior years.
- Over the course of the past several years, the District has made a significant investment in alternative water supply projects. The FY 22-23 budget includes 625 acre-feet of water from the PBWA Cal Domestic project.

At the workshop, staff will start the discussion on the FY 22-23 Budget consisting of:

1. Revenue Summary

- Potable Water Sales
- Recycled Water Sales
- Other/Non-Operating Revenues

2. Major Expense Categories

- Purchased Water TVMWD's rates and charges
- TVMWD's assessments
- Walnut Valley Water District's Personnel Costs
- Walnut Valley Water District's Operations and Maintenance Costs
- Debt Service

3. FY 22-23 Capital Investment Program

Attachments:

- Budget Summary
- Expenses by Cost Category
- Water Supply
- Personnel Budget Summary
- CIP Budget

Board Budget Schedule:

Date	Item
January to April 2022	Staff preparation of DRAFT Budget
April 21, 2022 Budget Workshop I	Overview of the District's DRAFT FY 22-23 Budget Revenues Expenses Capital Projects
May 19, 2022 Budget Workshop II	Review of the District's DRAFT FY 22-23 Budget Revenues Expenses Capital Investment Program Budget
Adoption of Final Budget (by June 30, 2021)	

FY 22-23 Overview

Revenues

The Walnut Valley Water District budgeted 13,785 acre-feet of potable water sales and 2,040 acre-feet of recycled water sales for FY 22-23 compared to the prior year's budget of 16,190 acre-feet of potable water sales and 2,020 acre-feet of recycled water sales.

Revenues by major category are summarized below:

Description	FY 21-22 Budget	FY 22-23 Budget	% Change
Water Sales - Base Rate	\$ 8,789,380	\$ 9,410,900	7%
Water Sales - Commodity	27,195,530	24,706,000	-9%
Water Sales - Recycled	2,083,217	2,205,400	6%
Other Fees	771,851	817,000	6%
Standby By Charges	825,000	825,000	0%
Hydro Electric Sales	40,000	40,000	0%
SUBTOTAL OPERATING REVENUES	39,704,978	38,004,300	-4%
Other Revenues	289,490	310,500	7%
Non-Operating Revenues	1,600,930	1,747,600	9%
TOTAL REVENUES	\$ 41,595,398	\$ 40,062,400	-4%

Total revenues are budgeted at \$40.0 million a 4% decrease when compared to the FY 21-22 budget. The budgeted revenues include the proposed rate increases approved as part of the District's rate study

Expenses

The budgeted expenses for FY 22-23 are estimated at \$35.3 million, a 3.2% decrease when compared to the prior year. The major cost categories are summarized below:

Expense Category	FY 21-22 Budget	FY 22-23 Budget	% Diff
Purchased Water	\$ 20,700,922	\$ 18,536,300	-10%
Personnel Costs	10,016,152	10,341,600	3%
Utilities	1,036,200	1,120,500	8%
O&M Expenses	4,659,710	5,261,600	13%
Total Expenses	\$ 36,412,984	\$ 35,260,000	-3%

A. Purchased Water

Total purchased water is estimated at 14,630 acre-feet for FY 22-23 compared to 17,212 acre-feet from the prior year's budget. The estimated cost of water purchases is \$19,317,900

FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Projected	FY 22-23 Budget
16,275	16,630	17,854	17,018	14,630

*Excludes wholesale water sales

Water is purchased through Three Valleys Municipal Water District (TVMWD) who is a wholesaler of Metropolitan Water District (MWD). MWD approved a rate increase of 5.8%, effective January 2023 and TVMWD decreased their surcharge to (\$0.00) per AF. The historical rates of MWD and TVMWD are listed below.

Item	CY 2020	CY 2021	CY 2022	CY 2023
Tier 1 Supply Rate	\$ 208	\$ 243	\$ 243	\$ 321
System Access Rate	346	373	389	368
Water Stewardship	65	-	-	-
System Power Rate	136	161	167	166
<i>Tier 1 Untreated Water</i>	755	777	799	855
MWD' Treatment Cost	323	327	344	354
TVMWD' Surcharge	(10)	(6)	(16)	-
Totals	\$ 1,068	\$ 1,098	\$ 1,127	\$ 1,209

Regardless of the amount of water purchased, the District pays certain fixed charges to MWD and TVMWD. The historical fixed charges for MWD are shown below:

MWD Capacity Charges	CY 2021	CY 2022	CY 2023
Cost PER CFS	\$ 10,700	\$ 12,200	\$ 10,700
Total MWD Charges	\$ 1,529,030	\$ 1,743,380	\$ 1,479,810
WWWD's Obligation	\$ 469,546	\$ 548,200	\$ 441,900

* FY 22-23 expenses are \$495,100

The historical fixed charges for TVMWD are shown below:

TVMWD 'Fixed' Charges	CY 2020	CY 2021	CY 2022
Total TVMWD Fixed Charges	\$745,657	\$819,318	\$857,754
WVWD's Obligation	\$197,672	\$214,874	\$229,226
District's percentage of TVMWD Assessment	26.5%	26.2%	26.7%

*FY 22-23 expenses are \$222,000

B. Personnel Costs

Staffing levels are projected to remain level at 57 FTE's. Proposed salaries, benefits, and employer costs for FY 22-23 will increase \$325,448, or 3.2%, when compared to FY 21-22.

Description	21-22 Budget	22-23 Budget	% Diff
Wages	\$ 6,381,380	\$ 6,577,700	3.1%
Medical & Other Insurance Premiums	1,236,288	1,199,200	-3.0%
PERS Employer	1,782,696	1,949,400	9.4%
Other	615,788	615,300	-0.1%
Total Annual Wages, Benefits & Employer Costs	\$ 10,016,152	\$ 10,341,600	3.2%

The key assumptions for personnel costs are as follows:

- A COLA of 2.5% was included in the FY 22-23 District budget.
- Effective January 2023 Medical and dental premiums are estimated to increase 6%, and 3% respectively, subject to the established medial cap.
- PERS rates (including 1% employer reduction) are increasing July 1, resulting in a 9.4% increase in PERS costs.

C. Operation and Maintenance Costs

The District continuously strives for operational efficiency and to ensure the budget reflects the current economic conditions, the District's mission statement, and the strategic values set by the Board of Directors. Operation and Maintenance Costs are estimated to increase 12.3% from the prior year.

D. Debt Service

- In August 2021, the District issued approximately \$15 million in revenue bonds to refinance bonds issued in March 2013. The annual debt service for FY 22-23 is \$277,400
- As part of the bond covenants the District must collect net revenues equal to at least 125% of the annual debt service. Based on the draft budget the District will meet the covenant.

E. Capital Investment Program

- a. Current and past Boards have made it a priority to ensure that the District's infrastructure is maintained, repaired, and replaced appropriately. The continual investment in our water system helps to ensure we are able to meet the water demands of the community we serve.

- b. The CIP Budget for FY 22-23 includes costs related to the replacement and refurbishment of existing facilities, as well as for the acquisition and construction of new equipment and facilities.

- c. These projects are financed through the Replacement Fund, Capital Fund, and Restricted Reserves.

WALNUT VALLEY WATER DISTRICT
BUDGET SUMMARY
FY 2022-23

Department	G/L Classification	2019-20 Budget	2019-20 Actual	2020-21 Budget	2020-21 Actual	2021-22 Budget	2021-22 Projected	2021-22 % Budget	2022-23 Budget	Increase (Decrease)
<u>REVENUES:</u>										
Water Sales - General	4100's	\$34,837,628	\$33,571,952	\$36,405,202	\$36,612,248	\$36,756,761	\$35,552,600	96.72%	\$34,933,900	(\$1,822,861)
Water Sales - Wholesale	4100's	0	4,232,996	0	4,642,103	0	2,799,200	0.00%	0	0
Water Sales - Recycled	4100's	1,909,548	1,816,821	1,922,853	2,199,928	2,083,217	2,086,500	100.16%	2,205,400	122,183
Standby By Charges	4400-4955	825,000	795,775	825,000	766,999	825,000	825,000	0.00%	825,000	0
Hydro Electric Sales	4200's	30,000	38,892	30,000	39,341	40,000	50,000	0.00%	40,000	0
SUBTOTAL OPERATING REVENUES	See Revenues Schedule	37,602,176	40,456,436	39,183,055	44,260,619	39,704,978	41,313,300	104.05%	38,004,300	(1,700,678)
Other Revenues	4300's	291,930	600,218	290,780	518,132	289,490	552,400	190.82%	310,500	21,010
Non-Operating Revenues	4400's	1,578,690	2,139,442	1,590,750	2,095,444	1,600,930	2,246,400	140.32%	1,747,600	146,670
TOTAL REVENUES		39,472,796	43,196,097	41,064,585	46,874,195	41,595,398	44,112,100	106.05%	40,062,400	(1,532,998)
<u>EXPENSES:</u>										
Operations	52XX	5,886,914	5,870,462	6,090,362	6,054,375	6,356,202	6,242,160	98.21%	6,692,200	335,998
Engineering	53XX	1,264,610	1,270,032	1,317,206	1,315,961	1,462,560	1,441,600	98.57%	1,601,800	139,240
Finance	54XX	2,226,482	2,175,405	2,336,872	2,133,134	2,267,618	2,095,000	92.39%	2,118,400	(149,218)
GM/Governance	55XX	1,294,098	1,342,390	1,462,211	1,467,439	1,554,796	1,227,800	78.97%	1,696,700	141,904
Administrative Services	56XX	2,773,357	2,562,788	2,530,459	2,378,849	2,812,636	2,665,560	94.77%	3,373,000	560,364
General and Administrative	57XX	1,141,250	1,154,792	1,243,450	1,201,023	1,258,250	1,207,980	96.00%	1,241,600	(16,650)
SUBTOTAL OPERATING EXPENSES		14,586,711	14,375,869	14,980,560	14,550,781	15,712,062	14,880,100	94.70%	16,723,700	1,011,638

WALNUT VALLEY WATER DISTRICT
BUDGET SUMMARY
 FY 2022-23

Department	G/L Classification	2019-20 Budget	2019-20 Actual	2020-21 Budget	2020-21 Actual	2021-22 Budget	2021-22 Projected	2021-22 % Budget	2022-23 Budget	Increase (Decrease)
Water Supply & Related Costs	See Water Supply Schedule	19,880,145	22,907,815	20,304,334	25,120,641	20,700,922	21,234,570	102.58%	18,536,300	(2,164,622)
SUBTOTAL OPERATING & WATER		34,466,856	37,283,684	35,284,894	39,671,422	36,412,984	36,114,670	99.18%	35,260,000	(1,152,984)
Long Term Debt	6900's	1,234,500	1,234,500	1,230,000	1,230,000	1,229,500	218,000	17.73%	277,400	(952,100)
TOTAL OPERATING, WATER, LT DEBT		35,701,356	38,518,184	36,514,894	40,901,422	37,642,484	36,332,670	96.52%	35,537,400	(2,105,084)
Net Revenues Before Adjustments & Reserve Program Funding		\$3,771,440	\$4,677,912	\$4,549,691	\$5,972,773	\$3,952,914	\$7,779,430	196.80%	\$4,525,000	\$572,086
Adjustment									701,400	
RESERVE PROGRAM FUNDING									5,226,400	
Replacement Reserve Program Funding									(2,886,600)	
Capital Reserve Program Funding									(\$100,000)	
Stored Water Reserve									(\$534,400)	
PERS Unfunded Savings									(\$955,400)	
Long-Term Liability Program Funding									(\$750,000)	
NET REVENUES									0	

NOTE: Adjustment amount reflects adjustment for stored water previously purchased by the District \$1,065,900

WALNUT VALLEY WATER DISTRICT
EXPENSES BY COST CATEGORY
 FY 2022-23

Description	G/L Classification	2019-20 Budget	2019-20 Actual	2020-21 Budget	2020-21 Actual	2021-22 Budget	2021-22 Projected	2021-22 % Budget	2022-23 Budget	Increase (Decrease)
Wages & Benefits	See Personnel Schedule	\$9,019,836	\$8,954,184	\$9,421,760	\$9,250,339	\$10,016,152	\$9,335,100	93%	\$10,341,600	\$ 325,448
Utilities	5400's	1,055,700	961,069	1,037,100	1,088,679	1,036,200	1,144,500	110%	1,120,500	84,300
Vehicle Expenses	5500's	182,800	170,534	151,800	163,183	151,800	175,200	115%	160,300	8,500
Human Resource Expenses	5600's	696,100	705,722	754,300	732,407	762,800	747,250	98%	760,800	(2,000)
Professional Development	5700's	198,075	126,334	203,550	116,240	219,890	131,160	60%	213,100	(6,790)
Safety	5800's	89,450	183,625	129,450	102,778	84,450	98,050	116%	99,400	14,950
Professional Services	6100's	667,580	616,257	691,060	526,490	685,800	639,720	93%	704,600	18,800
Insurance	6200's	160,500	158,508	164,500	176,750	170,000	176,800	104%	170,000	0
Outside Services	6300's	1,370,920	1,400,666	1,224,970	1,199,027	1,295,360	1,241,660	96%	1,648,050	352,690
Materials & Supplies	6400's	1,004,550	904,216	1,001,950	915,320	1,135,900	1,021,450	90%	1,284,350	148,450

WALNUT VALLEY WATER DISTRICT
EXPENSES BY COST CATEGORY
 FY 2022-23

Description	G/L Classification	2019-20 Budget	2019-20 Actual	2020-21 Budget	2020-21 Actual	2021-22 Budget	2021-22 Projected	2021-22 % Budget	2022-23 Budget	Increase (Decrease)
Equipment Lease	6500's	15,850	29,284	27,770	28,313	28,470	28,500	100%	29,600	1,130
Other Agency Costs	6600's	115,350	109,308	162,350	161,256	115,240	130,710	113%	181,300	66,060
Collection Expense	6700's	10,000	56,164	10,000	90,000	10,000	10,000	100%	10,100	100
Miscellaneous	6800's	0	0	0	0	0	0	0%	0	0
TOTAL OPERATING		14,586,711	14,375,869	14,980,560	14,550,781	15,712,062	14,880,100	95%	16,723,700	1,011,638
Water Supply and Related	See Water Supply Schedule	19,880,145	22,907,815	20,304,334	25,120,641	20,700,922	21,234,570	103%	18,536,300	(2,164,622)
Long Term Debt		1,234,500	1,234,500	1,230,000	1,230,000	1,229,500	218,000	18%	277,400	(952,100)
TOTAL EXPENSES		\$ 35,701,356	\$ 38,518,184	\$ 36,514,894	\$ 40,901,422	\$ 37,642,484	\$ 36,332,670	97%	\$35,537,400	(\$2,105,084)

WALNUT VALLEY WATER DISTRICT
WATER SUPPLY (5100) BUDGET DETAIL
 FY 2022-23

Description	Account Number	2019-20 Budget	2019-20 Actual	2020-21 Budget	2020-21 Actual	2021-22 Budget	2021-22 Projected	2021-22 % Budget	2022-23 Budget	Increase (Decrease)
Water Supply - Purchased Water	5110	\$17,018,050	\$21,243,213	\$18,262,168	\$23,386,805	\$17,187,810	\$19,869,500	116%	\$15,673,000	(\$1,514,810)
Purchased Water - LHCWD	5190	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	0
Purchased Water - CDWC	5190	\$1,830,740	\$690,273	\$959,400	\$724,343	\$2,409,435	\$226,700	9%	\$1,644,900	(764,535)
Purchased Water - Baldy	5190	\$51,500	\$51,500	\$53,150	\$53,045	\$53,050	\$53,100	100%	\$56,300	3,250
Purchased Water - Durward	5190	\$0	\$0	\$0	\$0	\$0	\$0	0%	\$0	0
Water Supply - TVMWD Surcharges	5120	(\$160,250)	(\$205,644)	(\$139,024)	(\$178,439)	(\$157,602)	(\$172,600)	110%	(\$122,100)	35,502
Water Supply - TVMWD Connected Capacity Charges	5125	\$63,234	\$63,290	\$66,204	\$66,260	\$72,251	\$72,300	100%	\$77,400	5,149
Water Supply - TVMWD Equiv. Small Meter Charge	5130	\$42,062	\$42,051	\$44,102	\$44,090	\$48,008	\$48,000	100%	\$52,800	4,792
Water Supply - TVMWD Water Use Charges	5135	\$82,013	\$81,835	\$81,457	\$81,971	\$86,014	\$86,000	100%	\$91,800	5,786
Water Supply - PWR Surcharge	5140	\$19,900	\$19,836	\$19,900	\$19,836	\$19,900	\$19,900	100%	\$19,900	0

WALNUT VALLEY WATER DISTRICT
WATER SUPPLY (5100) BUDGET DETAIL
 FY 2022-23

Description	Account Number	2019-20 Budget	2019-20 Actual	2020-21 Budget	2020-21 Actual	2021-22 Budget	2021-22 Projected	2021-22 % Budget	2022-23 Budget	Increase (Decrease)
Water Supply - MWD Capacity Reserv. Charges	5145	\$374,328	\$368,604	\$413,571	\$415,173	\$508,886	\$508,900	100%	\$495,100	(13,786)
Water Supply - Purchased Water - LACSD	5150	\$147,798	\$157,426	\$200,718	\$216,755	\$163,100	\$156,120	96%	\$168,300	5,200
Water Supply - Purchased Water - WVWD	5155	\$1,500	\$0	\$1,500	\$0	\$1,500	\$0	0%	\$6,500	5,000
LACSD Capacity Charge	5170	\$73,000	\$156,271	\$73,000	\$85,641	\$81,000	\$80,000	99%	\$85,000	4,000
PWR Budget Assessment	6620	\$36,900	\$32,267	\$36,900	\$33,267	\$33,270	\$32,300	97%	\$32,300	(970)
Puente Basin Water Agency	6625	\$141,520	\$89,929	\$125,688	\$77,722	\$125,700	\$96,500	77%	\$96,500	(29,200)
Puente Basin Watermaster	6630	\$5,600	\$5,555	\$5,600	\$4,998	\$5,600	\$5,600	100%	\$5,600	0
Spadra Basin GSA	6635	\$152,250	\$111,411	\$100,000	\$89,173	\$63,000	\$152,250	242%	\$153,000	90,000
TOTAL		\$19,880,145	\$22,907,815	\$20,304,334	\$25,120,641	\$20,700,922	\$21,234,570	103%	\$18,536,300	(2,164,622)

WALNUT VALLEY WATER DISTRICT
PERSONNEL BUDGET SUMMARY
 FY 2022-23

Description	2018-19 Budget	2019-20 Budget	2020-21 Budget	2021-22 Budget	2021-22 Budget	2022-23 Budget	Increase (Decrease)
Wages	\$ 5,417,399	\$ 5,535,947	\$ 5,624,975	\$ 5,853,504	\$ 6,018,100	\$ 164,596	2.81%
Certification Pay	44,900	51,400	48,200	\$ 42,500	\$ 37,100	\$ (5,400)	-12.71%
Medical & Other Insurance Premiums	1,174,577	1,143,161	1,204,385	\$ 1,236,288	\$ 1,199,200	\$ (37,088)	-3.00%
PERS Employer	1,219,776	1,312,764	1,494,996	\$ 1,782,696	\$ 1,949,400	\$ 166,704	9.35%
Other	457,146	474,126	523,651	\$ 573,288	\$ 578,200	\$ 4,912	0.86%
Total Annual Benefits	2,896,399	2,981,451	3,271,232	\$ 3,634,772	\$ 3,763,900	\$ 129,128	3.55%
Employer Taxes & Insurance	559,876	502,438	525,552	\$ 527,876	\$ 559,600	\$ 31,724	6.01%
Total Annual Benefits & Employer Costs	3,456,275	3,483,889	3,796,784	\$ 4,162,648	\$ 4,323,500	\$ 160,852	3.86%
Total Annual Wages, Benefits & Employer Costs	\$ 8,873,674	\$ 9,019,836	\$ 9,421,759	\$ 10,016,152	\$ 10,341,600	\$ 325,448	3.25%

WALNUT VALLEY WATER DISTRICT
REVENUES (4XXX) BUDGET SUMMARY
 FY 2022-23

Description	G/L Classification	2019-20 Budget	2019-20 Actual	2020-21 Budget	2020-21 Actual	2021-22 Budget	2021-22 Projected	2021-22 % Budget	2022-23 Budget	Increase (Decrease)
Operating Revenues	4100's 4400-4955	\$37,602,176	\$40,456,436	\$39,183,055	\$44,260,619	\$39,704,978	\$41,313,300	104%	\$38,004,300	(1,700,678)
TOTAL OPERATING REVENUES		37,602,176	40,456,436	39,183,055	44,260,619	39,704,978	41,313,300	104%	38,004,300	(1,700,678)
Other Revenues	4300's	291,930	600,218	290,780	518,132	289,490	552,400	191%	310,500	21,010
Non-Operating Revenues	4400's	1,578,690	2,139,442	1,590,750	2,095,444	1,600,930	2,246,400	140%	1,747,600	146,670
TOTAL OTHER/NON-OPERATING REVENUES		1,870,620	2,739,661	1,881,530	2,613,576	1,890,420	2,798,800	148%	2,058,100	167,680
TOTAL REVENUES		\$39,472,796	\$43,196,097	\$41,064,585	\$46,874,195	\$41,595,398	\$44,112,100	106%	\$40,062,400	(1,532,998)

**Walnut Valley Water District
Capital Investment Program Budget by Reserve Fund
Fiscal Year 2022-23**

Item No.	Submit By	Project Name	Funding Source	Budgeted FY 21-22	New Funds Requested	Total Project Costs	Current Year Projections FY 21-22	BUDGET Expenditure FY 22-23	Projected Expenditure FY 23-24	Projected Expenditure FY 24-25
1	TP	Fire Hydrant Break-off Check Valve	Capital		40,000	40,000		40,000		
2	TM	Flat Bed Hauler Trailer for Backhoe	Capital	30,000		30,000	30,000			
3	MR	Gas Dispenser Cover	Capital	42,000		42,000		42,000		
4	TP	Leak Detection Program	Capital	75,000	45,000	120,000	40,000	80,000		
5	SS	Main Extension - Pathfinder to Brea Canyon Rd	Capital	454,000		454,000	454,000			
6	JK	Mobile Fill Station	Capital	15,000		15,000			15,000	
7	EH	NSL Purchase	Capital		300,000	300,000		300,000		
8	MR	Outdoor Bill Pay Kiosk	Capital	67,000		67,000			67,000	
9	TM	Pressure Monitoring Equipment	Capital	20,000		20,000		20,000		
10	EH	Recycled Reservoir	Capital		1,500,000	1,500,000			1,000,000	500,000
12	TM	SCADA Security Enhancements 22-23	Capital		100,000	100,000		100,000		
13	TM	Seismic Controller Upgrade 20-21	Capital	100,000		100,000	25,000	75,000		
14	EH	Storage Yard at Brea Canyon Cut-Off Reservoir	Capital	535,000		535,000	535,000			
15	BT	Web Portal	Capital	100,000		100,000	100,000			
16	TP	Zenner Construction Meters	Capital		20,000	20,000		20,000		
		TOTAL Capital		1,438,000	2,005,000	3,443,000	1,184,000	677,000	1,082,000	500,000
17	SS	57/60 Frewway and Grand Avenue Improvement	Replacement	1,000,000		1,000,000	300,000	700,000		

Item No.	Submit By	Project Name	Funding Source	Budgeted FY 21-22	New Funds Requested	Total Project Costs	Current Year Projections FY 21-22	BUDGET Expenditure FY 22-23	Projected Expenditure FY 23-24	Projected Expenditure FY 24-25
18	TM	AMI Meter Upgrade 19-20	Replacement	1,224,000		1,224,000		600,000	624,000	
19	TM	AMI Meter Upgrade 20-21	Replacement	1,248,500		1,248,500			1,248,500	
20	TM	AMI Meter Upgrade 21-22	Replacement	350,000		350,000				350,000
21	TM	AMI Meter Upgrade 21-22	Replacement		700,000	700,000		700,000		
22	TM	Asphalt Replacement Program 19-20	Replacement	200,000	-	200,000	200,000			
23	TM	Asphalt Replacement Program 23-24	Replacement	-	250,000	250,000			175,000	75,000
24	RW	Cisco Hosts - DR	Replacement		143,600	143,600				143,600
25	RW	Cisco Hosts - PROD	Replacement		143,500	143,500			143,500	
26	SS/TM	Diamond Bar Pump Station Emergency Generator	Replacement	2,525,000		2,525,000	283,300	2,241,700		
27	EH	District Buildings	Replacement		3,000,000	3,000,000			1,500,000	1,500,000
28	TM	Electric Panel Modification	Replacement	204,000		204,000	100,000	104,000		
29	TM	Electrical Panel Modification 24-25	Replacement		250,000	250,000				250,000
30	TM	Emergency Booster Pump Station	Replacement	100,000	30,000	130,000		130,000		
31	MR	Equipment 22-23	Replacement		16,200	16,200		16,200		
32	MR	Equipment 23-24	Replacement		16,600	16,600			16,600	
33	MR	Equipment 24-25	Replacement		50,700	50,700				50,700
34	SS	Fairway Drive Facilities Relocation (ACE)	Replacement	2,350,000		2,350,000	398,900	1,951,100		
35	TP	Fire Hydrant Replacement Project 21-22	Replacement	200,000		200,000	200,000			

Item No.	Submit By	Project Name	Funding Source	Budgeted FY 21-22	New Funds Requested	Total Project Costs	Current Year Projections FY 21-22	BUDGET Expenditure FY 22-23	Projected Expenditure FY 23-24	Projected Expenditure FY 24-25
36	TP	Fire Hydrant Replacement Project 22-23	Replacement	200,000		200,000		200,000		
37	TP	Fire Hydrant Replacement Project 23-24	Replacement	200,000		200,000			200,000	
38	SS	Improvement of Grand Avenue & Golden Springs Drive	Replacement	115,000	35,000	150,000	52,900	97,100		
39	TP	Iron Saddle Replacement Program 21-22	Replacement	100,000		100,000	100,000			
40	TM	Iron Saddle Replacement Program 22-23 - Potable	Replacement		108,200	108,200		108,200		
41	TM	Iron Saddle Replacement Program 22-23 - Recycled	Replacement		100,000	100,000		100,000		
42	TM	Iron Saddle Replacement Program 23-24 - Potable	Replacement		110,400	110,400			110,400	
43	TM	Iron Saddle Replacement Program 24-25 - Potable	Replacement		112,600	112,600				112,600
44	SS	Large format copier and scanner	Replacement		15,000	15,000		15,000		
45	SS	Main Replacement - Via Sorella	Replacement	250,000		250,000	250,000			
46	RW	Phone System	Replacement		115,500	115,500			115,500	
47	TP	Pipeline Camera	Replacement	90,000		90,000	90,000			
48	TM	PRV Rehab Program 20-21	Replacement	136,500		136,500	77,900	58,600		
49	TM	PRV Rehab Program 21-22	Replacement	160,000		160,000		160,000		
50	TM	PRV Rehab Program 22-23	Replacement		173,200	173,200			173,200	
51	TM	PRV Rehab Program 23-24	Replacement		38,600	38,600			38,600	
52	TM	PRV Rehab Program 24-25	Replacement		39,400	39,400				39,400
53	TM	Pump and Well Rehabilitation Program 21-22	Replacement	82,200		82,200	54,800	27,400		

Item No.	Submit By	Project Name	Funding Source	Budgeted FY 21-22	New Funds Requested	Total Project Costs	Current Year Projections FY 21-22	BUDGET Expenditure FY 22-23	Projected Expenditure FY 23-24	Projected Expenditure FY 24-25
54	RW	Pure Storage Array - DR	Replacement		88,300	88,300			88,300	
55	RW	Pure Storage PROD	Replacement		90,100	90,100				90,100
56	RW	Rack Mount UPS - DR	Replacement		5,600	5,600				5,600
57	RW	Rack Mount UPS - PROD	Replacement		5,400	5,400			5,400	
58	TM	Reservoir Coating 23-24	Replacement		71,900	71,900			71,900	
59	TM	Reservoir Coating 24-25	Replacement		528,400	528,400				528,400
60	DD	Reservoir Entrance/Demo Garden	Replacement		100,000	100,000				100,000
61	TM	SCADA Panel Improvements 19-20	Replacement	30,000		30,000	30,000			
62	TM	Scada RF 20-21	Replacement	156,100		156,100	156,100			
63	TM	SCADA RF 22-23	Replacement		162,400	162,400		162,400		
64	TM	SCADA Hydroelectric Automation	Replacement		40,000	40,000		40,000		
65	TM	Terminal Storage 10 inch bypass Valve Modifications	Replacement	40,000		40,000	40,000			
66	TM	Terminal Storage Outflow Vault Upgrade	Replacement	100,000		100,000		100,000		
67	TM	Terminal Storage Overflow Upgrade	Replacement	40,000		40,000		40,000		
68	TM	Terminal Storage Valve Modification	Replacement	60,000		60,000	60,000			
69	TM	Pathfinder V Ditch Wall	Replacement	25,000		25,000		25,000		
70	TM	Valve Replacement Program 20-21	Replacement	243,000		243,000	243,000			
71	TP	Valve Replacement Program 21-22	Replacement	100,000		100,000	100,000			

Item No.	Submit By	Project Name	Funding Source	Budgeted FY 21-22	New Funds Requested	Total Project Costs	Current Year Projections FY 21-22	BUDGET Expenditure FY 22-23	Projected Expenditure FY 23-24	Projected Expenditure FY 24-25
72	TM	Valve Replacement Program 22-23	Replacement		108,200	108,200		108,200		
73	TM	Valve Replacement Program 23-24	Replacement		110,400	110,400			110,400	
74	TM	Valve Replacement Program 24-25	Replacement		112,600	112,600				112,600
75	TM	Vehicles 20-21	Replacement	154,000		154,000	154,000			
76	TM	Vehicles 21-22	Replacement	168,000		168,000	168,000			
77	MR	Vehicles 22-23	Replacement		168,700	168,700		168,700		
78	MR	Vehicles 23-24	Replacement		172,100	172,100			172,100	
79	MR	Vehicles 24-25	Replacement		175,500	175,500				175,500
TOTAL Replacement				11,851,300	7,388,100	19,239,400	3,058,900	7,853,600	4,793,400	3,533,500

80	SS/TM	Diamond Bar Pump Station Emergency Generator	RCC	350,000		350,000	350,000			
81	EH/SS	Source of Supply - 1.0 MG Reservoir - Spadra Landfill	RCC	1,000,000		1,000,000	10,500	989,500		
82	TM	Analyzers, Active Mixing Systems 20-21	RCC	200,000		200,000	200,000			
83	TM	RCS/Mixing System Terminal Storage	RCC	300,000		300,000		300,000		
84	TM	HRJW-325 T4F 325kw Generator	RCC	160,000		160,000		160,000		
85	TM	Pump Addition Program	RCC	100,000		100,000		100,000		
86	TM	Portable Chemical	RCC	150,000		150,000		150,000		
TOTAL RCC				2,260,000	-	2,260,000	560,500	1,699,500	-	-

87	EH	Durward Well	WSC		1,000,000	1,000,000		1,000,000		
88	EH	Durward Well Equipping	WSC		500,000	500,000		500,000		

Item No.	Submit By	Project Name	Funding Source	Budgeted FY 21-22	New Funds Requested	Total Project Costs	Current Year Projections FY 21-22	BUDGET Expenditure FY 22-23	Projected Expenditure FY 23-24	Projected Expenditure FY 24-25
89	EH	Minor Recycled Water System Improvements	WSC	30,000	11,000	41,000	11,000	30,000		
		TOTAL WSC		30,000	1,511,000	1,541,000	11,000	1,530,000	-	-
		TOTAL		15,579,300	10,904,100	26,483,400	4,814,400	11,760,100	5,875,400	4,033,500

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
DATE: April 21, 2022
SUBJECT: District Election Candidate Statements for Divisions II and III and Adoption of WVWD Election Services Resolution No. 04-22-700

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors consider and approve staff’s recommendation to:

- (1) Continue to have candidates pay candidate statement printing, handling, and mailing costs at the time of filing in connection with the November 8, 2022 general election,
- (2) Maintain the maximum 400-word limitation for candidate campaign statements (same as approved for the 2020 election cycle),
- (3) Approve that the District pay its pro rate share of the election costs,
- (4) Adopt WVWD Resolution No. 04-22-700 requesting the Los Angeles County Board of Supervisors to permit the Registrar-Recorder/County Clerk to render election services for the November 8, 2022 District election.

Discussion

Divisions II and III are scheduled for election on November 8, 2022. As is the case each time a District election occurs, the Los Angeles County Registrar-Recorder’s office requires that the District complete the enclosed questionnaire and adopt a resolution requesting the Board of Supervisors permit the Registrar-Recorder to render election services, all which is due no later than May 3, 2022. In order to fully comply with the Registrar-Recorder’s request, it will be necessary for the Board to make a determination as to:

- Who will pay the costs to print and mail candidate statements
- When such payment will be made
- Word limitation of candidate statements, 200 or 400

This process also obligates the District to pay our pro rata share of the election expense (funding will be proposed in the FY 2022-23 budget). In the past, the Board has determined that candidates would pay the estimated costs to print and mail candidate statements at the time of their filing.

Attachment

L.A. County Election Coordination Unit Transmittal Documentation

RESOLUTION NO. 04-22-700

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF WALNUT VALLEY WATER DISTRICT
REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES
PERMIT THE REGISTRAR-RECORDER/COUNTY CLERK TO RENDER ELECTION SERVICES
FOR AN ELECTION OF WALNUT VALLEY WATER DISTRICT
TO BE HELD ON NOVEMBER 8, 2022**

WHEREAS, the California Elections Code permits special districts electing governing board members to call an election;

WHEREAS, an election in the Walnut Valley Water District is to be held on Tuesday, November 8, 2022, for the purpose of electing two members of the Board of Directors of said District; and

WHEREAS, the Board of Directors believes that it is desirable that said election be conducted with the General District Elections to be held on the same date and that within said District the precincts, polling places, and election officers of the election be the same, and that the Registrar-Recorder/County Clerk of the County of Los Angeles canvass the returns of the election and that said District election be held in all respects as if there were only one election.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

1. That an election is hereby called by the Board of Directors of the Walnut Valley Water District to be held on November 8, 2022, for the purpose of electing two members to the Board of Directors.
2. That pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to conduct the Walnut Valley Water District election with the Tuesday, November 8, 2022, Statewide General Election for the purpose of electing members to the Board of Directors of said District.
3. Said Registrar-Recorder/County Clerk is hereby authorized to canvass the returns of the Walnut Valley Water District election.
4. Said Board of Supervisors is hereby requested to issue instructions to the Registrar-Recorder/County Clerk to take any steps necessary for the holding of said election.
5. Walnut Valley Water District shall pay in full its pro rata share of the expenses for the conduct of the election.
6. Walnut Valley Water District shall require each candidate to pay in advance his or her pro rata share of the printing, handling, and mailing costs of his/her candidate statement as a condition to having it included in the voter's sample ballot pamphlet.
7. The word limit for candidate's statements shall be 400 words.
8. That the General Manager is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the Registrar-Recorder/County Clerk of the County of Los Angeles.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of Walnut Valley Water District at a public meeting thereof duly called and held this 21st day of April 2022, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Jerry Tang
President, Board of Directors

ATTEST:

Erik Hitchman
Secretary, Board of Directors

Lucie Cazares

From: Rosalba Sanchez <RSanchez@rrcc.lacounty.gov>
Sent: Wednesday, April 20, 2022 11:04 AM
To: Lucie Cazares
Subject: [External Mail] FW: November 8, 2022 General Election
Attachments: New ROO Form_flyer_4.13.22.pdf; 2022 Responsibilities.pdf

CAUTION! This is an EXTERNAL email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Rosalba Sanchez
Election Coordination Unit
County of Los Angeles
Registrar-Recorder/County Clerk
12400 Imperial Hwy. Rm. 2013A
Norwalk, California 90650
(562) 462-2913
rsanchez@rrcc.lacounty.gov



From: Election Coordination Unit
Sent: Tuesday, April 19, 2022 2:56 PM
Subject: November 8, 2022 General Election

Good afternoon,

An election is scheduled to be held in your District on **November 8, 2022**. To assist this office in conducting your election, we are requesting your cooperation in completing our new Roster of Officeholders for Local Jurisdictions form being piloted for this election (Use link on flyer attached or below). Your responses are critical to the conduct of the election and services rendered effectively.

Please return the Roster with your District map no later than *May 3, 2022*.

Attached for your information is a list of election functions to be performed by your District and by this office.


If you have any questions or require further information, please contact the Election Coordination Unit at ecu@rrcc.lacounty.gov or (562) 462-2912.



LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

Introducing the new ROSTER OF OFFICEHOLDERS FORM!

LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK



ROSTER OF OFFICEHOLDERS FOR LOCAL JURISDICTIONS
(For School Districts and Special Districts)

Submit your Local Jurisdiction information and complete the online form.

DISTRICT NAME:			
S. REPRESENTATIVE/SCHOOL DISTRICT MANAGER		NAME	TITLE
CONTACT PERSON FOR MAILING ADDRESS		NAME	TITLE
MAILING ADDRESS:			
CITY		STATE	ZIP
TELEPHONE NO. (HOME OR OFFICE)	FAX NO.	BUSINESS HOURS	
TELEPHONE NO. (HOME OR OFFICE)	EMAIL		
AUTHORIZED REPRESENTATIVE NAME AND TITLE		SIGNATURE	DATE

EVOLUTION OF THE FORM

Previous Form



1. District Type
- School District
 - Special District

New Form

[CLICK HERE TO ACCESS FORM](#)

Upon completion a copy of your submission will be emailed to the primary contact listed.

Questions? Contact ECU@rrcc.lacounty.gov

Thank you,

Election Coordination Unit
 County of Los Angeles
 Registrar-Recorder/County Clerk
 12400 Imperial Hwy. Rm. 2013A
 Norwalk, California 90650
 (562) 462-2913
rsanchez@rrcc.lacounty.gov





LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

Introducing the new ROSTER OF OFFICEHOLDERS FORM!

LOS ANGELES COUNTY
REGISTRAR-RECORDER/COUNTY CLERK



ROSTER OF OFFICEHOLDERS FOR LOCAL JURISDICTIONS *(For School Districts and Special Districts)*

Please print or type requested information and complete in its entirety.

DISTRICT NAME:			
SUPERINTENDENT/SECRETARY/MANAGER:		TITLE	
CONTACT PERSON (if different from above):		TITLE	
MAILING ADDRESS:			
STREET		CITY	ZIP
TELEPHONE NO. (Public Use Only):		FAX NO.:	
TELEPHONE NO. (RRCC Use Only):		BUSINESS HOURS:	
EMAIL:		2 ND EMAIL:	
AUTHORIZED REPRESENTATIVE NAME AND TITLE		SIGNATURE	DATE

POLITICAL REFORM ACT

Previous Form



1. District Type

- School District
- Special District

New Form

[CLICK HERE TO ACCESS FORM](#)

Upon completion a copy of your submission will be emailed to the primary contact listed.

Questions? Contact ECU@rrcc.lacounty.gov

BOARD OF DIRECTORS ELECTION
GENERAL ELECTION – NOVEMBER 8, 2022

**FUNCTIONS TO BE PERFORMED
BY DISTRICT AND RR/CC**

DISTRICT'S RESPONSIBILITIES

1. No later than **May 3 (E-189)**, deliver a notice to the Registrar-Recorder/County Clerk (RR/CC) which specifies the elective offices to be filled.

NOTE: The legal date to provide the notice to this office is **July 6 (E-125)** (EC 10509) but because of election requirements, such as preparing and disseminating an election manual and publication of the notice of election, this office recommends the date of **May 3 (E-189)**.

2. No later than **May 3 (E-189)**, determine if the District or the candidate is to pay for a candidate statement, whether word limit should be 200 or increased to 400 (EC 13307(f)), and whether the candidate is to pay a deposit or be billed by the District after the election. Change in the decision cannot be made after **July 11 (E-120)**.
3. No later than **July 6 (E-125)**, deliver a map to this office showing the boundaries of the District, and the boundaries of divisions, if applicable (EC 10522). In lieu of delivering a map you may advise this office that no boundary changes have been made since the last scheduled election.
4. Post the Notice of Election (provided by this office) at the District's headquarters.
5. Receive Canvass Certificate and Statement of Votes Cast approximately 20 days after the election (EC 10551).

REGISTRAR-RECORDER/COUNTY CLERK'S RESPONSIBILITIES

1. Prepare Candidate Handbook and Resource Guide which contains pertinent election events.
2. Publish all legal notices.
3. Issue and file all candidate nomination documents (including Campaign Reporting Statements).
4. Ensure copies of all ballot material, including candidates' names, ballot occupations and candidate statements, are available for public examination for recommended period designated in calendar of events.
5. Consolidate established precincts to form voting and declared Vote By Mail precincts.
6. Designate polling places and recruit pollworkers.
7. Print official ballots.
8. Print and mail Official Sample Ballot booklets.
9. Issue and receive Vote By Mail ballots.
10. Furnish precinct supplies to pollworkers.
11. Train pollworkers.
12. Staff check-in centers and central tally location.
13. Conduct election tally and release semi-official election results.
14. Canvass election returns.
15. Certify official election results to district.
16. Issue Certificates of Election to successful candidates.