

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**April 18, 2022
MEETING CONDUCTED VIA WEBEX
AT:**

<https://walnutvalley.webex.com/meet/bmeeting>

DIRECTORS PRESENT:

Kevin Hayakawa
Edwin Hilden
Scarlett Kwong
Theresa Lee
Jerry Tang

DIRECTORS ABSENT:

None

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Jared Macias, Assistant General Manager
Josh Byerrum, Director of Finance
Lily Lopez, Director of External Affairs
Sherry Shaw, Director of Engineering & Planning
Lucie Cazares, Executive Secretary
Carmen Fleming, Executive Assistant
Jim Ciampa, Legal Counsel
Ron Woodruff, Information Systems Specialist (Host)

The meeting was called to order at 5:00 p.m. with President Tang presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>.

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Directors Mike Ti, Jody Roberto, David De Jesus, and General Manager, Matthew Litchfield and Mr. Randall Reed, JPIA Executive Committee Member.

Item 3: Public Comment

- ◆ There was no public comment. (Item 3)

Item 4: Additions to the Agenda

- ◆ There were no requests for additions to the agenda. (Item 4)

Item 5: Reorder of the Agenda

- ◆ There were no requests for reorder of the agenda. (Item 5)

Item 6: Association of California Water Agencies Joint Power Insurance Authority Retrospective Premium Adjustment Stabilization Fund Report: District to Receive a Refund – Presentation by Presentation by Mr. Randall Reed, ACWA-JPIA Executive Committee Member

- ◆ Mr. Randall Reed, AWCA-JPIA Executive Committee Member, presented the District with a rebate check from ACWA-JPIA in the amount of \$61,293.72 from the Retrospective Premium Rate Adjustment Stabilization Fund. (Item 6)

Item 7: Consider Approval of Consent Calendar

- ◆ The Board was asked to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held March 21, 2022, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 7-1, 2, 3, 4)

Motion No. 22-04-1783: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Lee, and approved (5-0) by the roll call vote noted below, to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held March 21, 2022, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Items 7-1, 2, 3, 4)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-04-1783 was approved by a (5-0) roll call vote

Item 8: Director Expense Reports

- ◆ The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during the month of March 2022.
(Item 8)

Motion No. 22-04-1784: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Hilden, and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the Board member expense reports for meeting attendance and additional expenses incurred by the District on behalf of each Director for events occurring during the month of March 2022. (Item 8)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-04-1784, approved by a (5-0) roll call vote

Item 9: Treasurer's Report

- ◆ Mr. Byerrum presented the Financial Dashboard as of February 28, 2022, the District Statement of Revenue, Expenses, and Change in Net Position as of February 28, 2022, the District Statement of Net Position as of February 28, 2022, and Summary of Cash and Investments as of February 28, 2022. (Items 9-A, B, C, D)

Motion No. 22-04-1785: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hayakawa, and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the Financial Dashboard as of February 28, 2022, the District Statement of Revenue, Expenses, and Change in Net Position as of February 28, 2022, the District Statement of Net Position as of February 28, 2022, and Summary of Cash and Investments as of February 28, 2022. (Items 9-A, B, C, D)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-04-1785 was approved by a (5-0) roll call vote

Committee Chair Reports**Item 10: Engineering Committee – Director Hayakawa**

- ◆ The Board was asked to authorize the General Manager to execute a contract in the amount of \$204,402.00 with Doty Bros. Equipment Co., for the Via Sorella Domestic Main Replacement Project; find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to Categorical Exemption Section 15282(k); and authorize staff to file a Notice of CEQA Exemption for the subject project with the Office of Los Angeles County Registrar-Recorder/County Clerk. Director Kwong advised the Board that she would recuse herself from participating in the voting process of this item due to a potential conflict of interest resulting from her residence being in close proximity to that project. (Item 10-A)

Motion No. 22-04-1786: Upon consideration thereof, it was moved by Director Hayakawa, seconded by Director Lee, and unanimously carried (4-0-1) by the roll call vote noted below with Director Kwong abstaining, to authorize the General Manager to execute a contract in the amount of \$204,402.00 with Doty Bros. Equipment Co., for the Via Sorella Domestic Main Replacement Project; find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to Categorical Exemption Section 15282(k); and authorize staff to file a Notice of CEQA Exemption for the subject project with the Office of Los Angeles County Registrar-Recorder/County Clerk. (Item 10-A)

Ayes: Hayakawa, Hilden, Lee, Tang
Noes: None
Absent: None
Abstain: Kwong

President Tang indicated Motion No. 22-04-1786 was approved by a (4-0-1) roll call vote

- ◆ Mr. Hitchman reviewed the Operations Report included in the Board Packet. No action was taken by the Board. (Item 10-B)

Item 11: Personnel Committee – Director Kwong

- ◆ There were no Personnel Committee items to come before the Board at this time. (Item 11)

Item 12: Finance Committee – Director Tang

- ◆ Mr. Byerrum reviewed the District's investment activities for the period ending March 31, 2022. The Board was then asked to receive, approve and file that investment report. (Item 12-A)

Motion No. 22-04-1787: Upon consideration thereof, it was moved by Director Lee, seconded by Director Tang, and unanimously carried (5-0) by the roll call vote noted below, to receive, approve and file the District's investment report for the period ending March 31, 2022. (Item 12-A)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-04-1787 was approved by a (5-0) roll call vote

- ◆ As a matter of information only, the Board received a Revenue Bond Funds Held in Trust report. (Item 12-B)

Item 13: Public Information/Community Relations/Legislative Action Committee – Director Tang

- ◆ The Board was asked to adopt a proclamation declaring May as "Water Awareness Month." (Item 13-A)

Motion No. 22-04-1788: Upon consideration thereof, it was moved by Director Tang seconded by Director Hilden and unanimously carried (5-0) by the roll call vote noted below, to adopt a Proclamation declaring May as "Water Awareness Month." (Item 13-A)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-04-1788 was approved by a (5-0) roll call vote

- ◆ As a matter of information only, the Board received an update on the Executive Order on Drought Issues recently issued by Governor Newsom. (Item 13-B)

Item 14: TVMWD/MWD

- ◆ Updates on TVMWD and MWD business matters were provided by General Manager Matthew Litchfield and Director David De Jesus, respectively. (Item 14)

Item 15: The P-W-R Joint Water Line Commission

- ◆ Mr. Hitchman reported on the P-W-R Joint Water Line Commission water use report for the month of March 2022 included in the Board packet. (Item 15)

Item 16: Puente Basin Water Agency (PBWA)

- ◆ Director Lee reported that the next PBWA meeting is scheduled for June 2, 2022. (Item 16)

Item 17: Spadra Basin Groundwater Sustainability Agency

- ◆ Director Tang reported that the next Spadra Basin GSA Advisory Committee meeting is scheduled for May 2, 2022. (Item 17)

Item 18: General Manager's Report

- ◆ The Board received the District's activities calendars for May, June and July 2022. (Item 18-A)
- ◆ The Board recognized Ms. Debby Chu for her recent completion of ACWA/JPIA Professional Development Supervisors' Basics Certification Program. (Item 18-B)

Item 19: Water Supply and Conservation

- ◆ The Board received reports and graphs of the following items: District potable and recycled water use, Calendar Year 2022 purchased water estimate, conservation goal summary, climate summary, and 2022 monthly water consumption versus the 2013 and 2020 baseline years. The report noted that the District's water usage for March 2022 was 25% higher than usage in March 2020 and 12% lower than usage in March 2013. (Item 19-A)
- ◆ The Board viewed reports on California's water supply and reservoir conditions as of April 13, 2022. (Item 19-B)

Item 20: Directors' Oral Reports

(NOTE: Board meeting minutes provide written reports of Board meeting activities and committee meeting reports are given during the course of regular Board meeting activities. Directors include reports of their participation in non-expense/per diem paid community events as a matter of information.) (Item 20)

- ◆ Director Hayakawa reported that during the month of March he attended the District's regular Board meeting, District committee meetings, and TVMWD Board meetings.
- ◆ Director Hilden reported his participation in the District's regular board meetings in addition to the committee meetings previously reported on, and the TVMWD Board meetings.
- ◆ Director Kwong reported on her participation in District Board and committee meetings.
- ◆ In addition to the District Board and committee meetings previously reported on, Director Lee reported on her participation in the Spadra Basin Advisory Committee meeting.
- ◆ Director Tang advised that he attended the District Board and committee meetings in addition to participating in his Presidential signing duties, Leak Detection Workshops, and Spadra Basin Executive Committee meeting.

Item 21: Legal Reports

- ◆ Mr. Ciampa provided an update on legislative matters of interest to the District pertaining to SB1157. (Item 21)

Item 22: Items for Future Discussion

- ◆ There were no requests for future discussion items. (Item 22)

Item 23: Board of Directors Business

- ◆ The Board was asked to adopt WVWD Resolution No. 04-22-699, authorizing remote teleconference meetings for the period April 19, 2022 to May 18, 2022. (Item 23-A)

Motion No. 22-04-1789: Upon consideration thereof, it was moved by Director Lee, seconded by Director Kwong and unanimously carried (5-0) by the roll call vote noted below, to adopt WVWD Resolution No. 04-22-699 authorizing remote teleconference meetings for the period April 19, 2022 to May 18, 2022. (Item 23-A)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-04-1789, adopting Resolution No. 04-22-699, was approved by a (5-0) roll call vote

Item 24: Public Comment on Closed Session

- ◆ There were no requests to comment on closed session items. (Item 24)

Item 25: Adjourn to Closed Session – 5:58 p.m.**Item 26: Closed Session – 5:59 p.m.**

- A. The Board met in closed session in accordance with Government Code [§54956.9(d)(1)] to discuss existing litigation in the case titled Southern California Edison Company v. Walnut Valley Water District, et al., Los Angeles County Superior Court Case No. 19STLC00402 (Item 26-A)

Item 27: Reconvene in Open Session/Report of Action Taken in Closed Session – 6:01 p.m.

- A. The Board met in closed session in accordance with Government Code [§54956.9(1)] to discuss existing litigation in the case titled Southern California Edison Company v. Walnut Valley Water District, et al., Los Angeles County Superior Court Case No. 19STLC00402. The Board was briefed on the status of that case and it was reported the case has been dismissed and that matter is now closed.

Adjournment at 6:02 p.m.