

**MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**April 21, 2022
MEETING CONDUCTED VIA WEBEX
AT:**

<https://walnutvalley.webex.com/meet/bmeeting>

DIRECTORS PRESENT:

Kevin Hayakawa
Edwin Hilden
Scarlett Kwong
Theresa Lee
Jerry Tang

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Jared Macias, Assistant General Manager
Josh Byerrum, Director of Finance
Lily Lopez, Director of External Affairs
Sherry Shaw, Director of Engineering & Planning
Lucie Cazares, Executive Secretary
Carmen Fleming, Executive Assistant
Jim Ciampa, Legal Counsel
Ron Woodruff, Information Systems Specialist (Host)

DIRECTORS ABSENT:

None

The meeting was called to order at 4:01 p.m. with President Tang presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>.

Guests and others in attendance: None

Item 3: Public Comment

- ◆ There was no public comment. (Item 3)

Item 4: Fiscal Year 2022-2023 Budget Overview

- ◆ The Board received a PowerPoint presentation detailing element of the District's Budget for the 2022-23 Fiscal Year. Mr. Byerrum reviewed and discussed major elements of the Budget such as budgeted and projected potable water sales, recycled water sales, and other non-operating revenues. He then reviewed major expense categories including purchased water, capacity charges, TVMWD fixed charges, WVWD personnel costs, operations and maintenance expenses, and debt service expenses. Lastly, discussion ensued regarding the District's FY 22-23 Capital Improvement Program. Following Mr. Byerrum's presentation, the Board was informed that staff proposed to present the final budget for further consideration and possible action at the June 20, 2022 WVWD Regular Board meeting. No Board action was taken as this was an information item only.

Item 5: District Election Candidate Statements for Divisions II and III, and Adoption of WVWD Election Services Resolution No. 04-22-700

- ◆ In considering the completion of the election questionnaire as requested by the Los Angeles County Registrar-Recorder/County Clerk, the Board determined to maintain the same process as the last District election, with candidates paying for candidate statement printing, handling, and mailing costs at the time of filing with a maximum word limitation of 400, to approve the District pay its pro rata share of the election costs, and to direct staff to complete and submit the questionnaire received from the Los Angeles County Registrar-Recorder/County Clerk's Election Coordination Unit. (Item 5)

Motion No. 22-04-1790: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Lee and carried by a (4-1) vote taken by roll call vote as noted below, to continue to have candidates pay candidate statement printing, handling, and mailing costs at the time of filing and to set the maximum word limitation at 400, to approve the District pay its pro rata share of the election costs, and to direct staff to complete and submit the election questionnaire received from the Los Angeles County Registrar-Recorder/County Clerk's Election Coordination Unit. (Item 5)

Ayes: Hilden, Kwong, Lee, Tang
Noes: Hayakawa
Absent: None
Abstain: None

President Tang indicated Motion No. 22-04-1790 was approved by a (4-1) roll call vote

Adjournment at 4:56 p.m.