

**MINUTES OF SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF  
WALNUT VALLEY WATER DISTRICT**

**May 19, 2022  
MEETING CONDUCTED VIA WEBEX  
AT:**

<https://walnutvalley.webex.com/meet/bmeeting>

**DIRECTORS PRESENT:**

Kevin Hayakawa  
Edwin Hilden  
Scarlett Kwong  
Theresa Lee  
Jerry Tang

**DIRECTORS ABSENT:**

None

**STAFF PRESENT:**

Erik Hitchman, General Manager/Chief Engineer  
Jared Macias, Assistant General Manager  
Josh Byerrum, Director of Finance  
Lily Lopez, Director of External Affairs  
Sherry Shaw, Director of Engineering & Planning  
Lucie Cazares, Executive Secretary  
Carmen Fleming, Executive Assistant  
Jim Ciampa, Legal Counsel  
Ron Woodruff, Information Systems Specialist (Host)

The meeting was called to order at 4:01 p.m. with President Tang presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>.

Guests and others in attendance: None

**Item 3: Public Comment**

- ◆ There was no public comment. (Item 3)

**Item 4: Fiscal Year 2022-2023 Budget Overview**

- ◆ The Board received a PowerPoint presentation detailing element of the District's Budget for the 2022-23 Fiscal Year. Mr. Byerrum reviewed and discussed major elements of the Budget such as budgeted and projected potable water sales, recycled water sales, and other non-operating revenues. He then reviewed major expense categories including purchased water, capacity charges, TVMWD fixed charges, WVWD personnel costs, operations and maintenance expenses, and debt service expenses. Lastly, discussion ensued regarding the District's FY 22-23 Capital Improvement Program.
- ◆ Following Mr. Byerrum's presentation, the Board was informed that staff proposed to present the final budget for further consideration and possible action at the June 20, 2022 WVWD Regular Board meeting.
- ◆ No Board action was taken as this was an information item only. (Item 4)

**Item 5: Purchase of Portable Tier 4 Emergency Generator from Hi Power Generators**

- ◆ The Board was asked to authorize the General Manager to purchase one HI Power HRJW 325 Tier 4 Final portable generator at a cost of approximately \$198,000 and authorize the appropriation of an additional \$38,000 from RCC Funds to cover that acquisition.

***Motion No. 22-05-1803: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hilden and unanimously carried (5-0) by the roll call vote noted below, to authorize the General Manager to purchase one HI Power HRJW 325 Tier 4 Final portable generator at a cost of approximately \$198,000 and authorize the appropriation of an additional \$38,000 from RCC Funds to cover the cost of that acquisition. (Item No. 5-A)***

***Ayes: Hayakawa, Hilden, Kwong, Lee, Tang***

***Noes: None***

***Absent: None***

***Abstain: None***

**President Tang indicated Motion No. 22-05-1803 was approved by a (5-0) roll call vote**

**Adjournment at 4:52 p.m.**