

MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT

JULY 25, 2022
MEETING CONDUCTED VIA WEBEX
AT:

<https://walnutvalley.webex.com/meet/bmeeting>

DIRECTORS PRESENT:

Kevin Hayakawa
Edwin Hilden
Scarlett Kwong
Theresa Lee
Jerry Tang

DIRECTORS ABSENT:

None

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Jared Macias, Assistant General Manager
Josh Byerrum, Director of Finance
Lily Lopez, Director of External Affairs
Thomas Monk, Director of Operations
Sherry Shaw, Director of Engineering & Planning
Lucie Cazares, Executive Secretary
Jim Ciampa, Legal Counsel
Ron Woodruff, Information Systems Specialist (Host)

The meeting was called to order at 5:00 p.m. with President Tang presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>.

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Directors Jody Roberto, David De Jesus, TVMWD General Manager Matt Litchfield, and Jason Babashof of Walnut Valley Water District (WVWD). Also, in attendance were C. Robin Smith, Ren Ewing, Dr. Joan Licari, and Diego Tamayo. San Diego Valley resident John Monsen and Joshua Tree resident Lucas Basulto were also present.

Item 3: Public Comment

- ◆ There was no request for public comment on agenda items. (Item 3-A)
- ◆ Community members C. Robin Smith, Ren Ewing, Dr. Joan Licari, and Diego Tamayo spoke on their opposition towards the Cadiz project and called into question the validity of a study Three Valleys Municipal Water District (TVMWD) had underwritten. (Item 3-B)
- ◆ San Diego Valley resident John Monsen and Joshua Tree resident Lucas Basulto spoke about their opposition towards the Cadiz project and questioned the study TVMWD had commissioned. (Item 3-B)

Item 4: Additions to the Agenda

- ◆ There were no requests for additions to the agenda. (Item 4)

Item 5: Reorder of the Agenda

- ◆ There were no requests to reorder the agenda. (Item 5)

Item 6: Special Recognition

- ◆ Mr. Jason Babashoff, Utility Service Worker I, DOT, was recognized for completing the probationary period for new employees. (Item 6-A)

Item 7: Public Hearing: 2019-2021 Public Health Goals Report

- ◆ President Tang opened the public hearing to receive comments regarding the 2019-2021 Public Health Goals Report. (Item 7-A)

Motion No. 22-07-1819: *Upon consideration thereof, it was moved by Director Hayakawa, seconded by Director Hilden, and unanimously carried (5-0) by the roll call vote noted below, to open the public hearing to receive comments regarding the 2019-2021 Public Health Goals Report. (Item 7-A)*

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-07-1819 was approved by a (5-0) roll call vote

- ◆ Ms. Shaw reviewed the report, noting the public hearing is scheduled to receive and respond to comments regarding the District's 2019 - 2021 Public Health Goals report and, following the public hearing, consider receiving, approving, and filing the report. (Item 7-B)
- ◆ There being no public comments, the public hearing was closed. (Item 7-D)

Motion No. 22-07-1820: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Hayakawa, and unanimously carried (5-0) by the roll call vote noted below, to close the public hearing for the 2019-2021 Public Health Goals Report. (Item 7-D)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-07-1820 was approved by a (5-0) roll call vote

- ◆ The Board was asked to approve staff's recommendation to receive, approve, and file the 2019 - 2021 Public Health Goals report. (Item 7-E)

Motion No. 22-07-1821: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Lee, and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the 2019 - 2021 Public Health Goals report. (Item 7-E)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-07-1821 was approved by a (5-0) roll call vote

Item 8: Consider Approval of Consent Calendar

- ◆ The Board was asked to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held June 20, 2022 and of the Special Board meeting held June 23, 2022, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Items 8-1, 2, 3, 4, 5)

Motion No. 22-07-1822: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Lee, and unanimously carried (5-0) by the roll call vote noted below, to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held June 20, 2022 and of the Special Board meeting held June 23, 2022, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Items 8-1, 2, 3, 4, 5)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-07-1822 was approved by a (5-0) roll call vote

Item 9: Director Expense Reports

- ◆ The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during the month of June 2022. (Item 9)

Motion No. 22-07-1823: Upon consideration thereof, it was moved by Director Hayakawa, seconded by Director Hilden, and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the Board member expense reports for meeting attendance and additional expenses incurred by the District on behalf of each Director for events occurring during the month of June 2022. (Item 9)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-07-1823 was approved by a (5-0) roll call vote

Item 10: Treasurer's Report

- ♦ Mr. Byerrum presented the Financial Dashboard as of May 31, 2022, the District Statement of Revenues, Expenses, and Change in Net Position as of May 31, 2022, the District Statement of Net Position as of May 31, 2022, and the Summary of Cash and Investments as of May 31, 2022. (Items 10-A, B, C, D)

Motion No. 22-07-1824: Upon consideration thereof, it was moved by Director Lee, seconded by Director Kwong, and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the Financial Dashboard as of May 31, 2022, the District Statement of Revenues, Expenses, and Change in Net Position as of May 31, 2022, the District Statement of Net Position as of May 31, 2022, and the Summary of Cash and Investments as of May 31, 2022. (Items 10-A, B, C, D)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-07-1824 approved by a (5-0) roll call vote

Committee Chair Reports

Item 11: Engineering Committee – Director Hayakawa

- ♦ There were no Engineering Committee matters for the Board discussion or consideration.

Item 12: Personnel Committee – Director Kwong

- ♦ There were no Personnel Committee matters for the Board discussion or consideration.

Item 13: Finance Committee – Director Lee

- ♦ There were no Finance Committee matters for the Board discussion or consideration.

Item 14: Public Info/Community Relations/Legislative Action Committee – Director Tang

- ♦ There were no Public Information/Community Relations/Legislative Action Committee matters for the Board discussion or consideration

Item 15: TVMWD/MWD

- ♦ Updates on TVMWD and MWD business matters were provided by General Manager Matt Litchfield and Director David De Jesus, respectively.

Item 16: The P-W-R Joint Water Line Commission

- ♦ Mr. Monk and Mr. Byerrum provided the month of June 2022 P-W-R Joint Water Line Commission Report for Water Purchases, which is included in the Board packet.

Item 17: Puente Basin Water Agency (PBWA)

- ♦ Director Lee reported there was no PBWA meeting in July. The next PBWA meeting is scheduled for August 4, 2022.

Item 18: Spadra Basin Groundwater Sustainability Agency

- ♦ Director Tang reported the next Spadra Basin GSA Executive Committee meeting is scheduled for September 6, 2022.

Item 19: General Manager's Report

- ♦ The Board recognized Jillian Keller, Alex Cabrera, and Ron Woodruff for their recent completion of the ACWA/JPIA Professional Development Program. (Item 19-A)
- ♦ The Board received the District's activities calendars for August, September, and October 2022. (Item 19-B)
- ♦ Mr. Hitchman reported on the Notice of Election and approval of the District's Urban Water Management Plan (Item 19-C, D)

Item 20: Water Supply and Conservation

- ♦ The Board received reports and graphs of the following items: District Water Supply and Conservation, Fiscal Year 2021-2022 Purchased Water Estimate, climate summary, and 2022 monthly water consumption versus the 2013 and 2020 baseline years. The report noted that the District's water usage for June 2022 was 9% lower than usage in June 2020 and 30% lower than usage in June 2013. (Item 20-A)
- ♦ The Board viewed reports on California's water supply and reservoir conditions as of June 27, 2022. (Item 20-B)

Item 21: Directors' Oral Reports

(NOTE: Board meeting minutes provide written reports of Board meeting activities and committee meeting reports are given during the course of regular Board meeting activities. Directors include reports of their participation in non-expense/per diem paid community events as a matter of information.)

- ◆ Director Hayakawa reported that, during the month of June, he attended the District's regular Board meeting, District committee meetings, TVMWD regular board meeting, and the AWWA Conference.
- ◆ Director Hilden reported his participation in the District's regular board meetings. In addition to the committee meetings previously reported on, he attended the TVMWD Regular Board meeting and Leadership Breakfast meeting.
- ◆ Director Kwong reported on her participation in District Board and committee meetings, as well as the RCCSGV Government Affairs Committee, PBWA meeting, P-W-R Joint Water Line Commission meeting, and Taiwan benevolent Association of California Installation.
- ◆ In addition to the District Board and committee meetings previously reported on, Director Lee reported on her participation in the PBWA Board Meeting.
- ◆ Director Tang advised that he attended the District Board and committee meetings in addition to participating in the ACWA 2022 Water Boards Symposium

Item 22: Legal Reports

- ◆ There was no legal report from Mr. Ciampa.

Item 23: Items for Future Discussion

- ◆ Director Lee requested a report for the TVMWD Cadiz project.

Item 24: Board of Directors Business

- ◆ The Board was asked to authorize the General Manager to execute a contract to Doty Bros. Equipment Co., in the amount of \$116,340, for a labor bid in the ACE Fairway Grade Separation project; and to authorize staff to file a Notice of Exemption for the subject project with the Office of the Los Angeles County Registrar- Recorder/County Clerk. (Item 24-A)

Motion No. 22-07-1825: Upon consideration thereof, it was moved by Director Hayakawa, seconded by Director Lee, and unanimously carried (5-0) by the roll call vote noted below, to authorize the General Manager to execute a contract to Doty Bros. Equipment Co., in the amount of \$116,340, for a labor bid for the ACE Fairway Grade Separation project; and authorize staff to file a Notice of Exemption for the subject project with the Office of the Los Angeles County Registrar- Recorder/County Clerk. (Item 24-A)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-07-1825 was approved by a (5-0) roll call vote

- ◆ The Board was asked to adopt WVWD Resolution No. 07-22-705, "Establishing Water Standby Charges" for submittal to the Los Angeles County Auditor-Controller. (Item 24-B)

Motion No. 22-07-1826: Upon consideration thereof, it was moved by Director Hayakawa, seconded by Director Lee, and unanimously carried (5-0) by the roll call vote noted below, to adopt WVWD Resolution No. 07-22-705, "Establishing Water Standby Charges" for submittal to the Los Angeles County Auditor-Controller. (Item 24-B)

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-07-1826, adopting Resolution No. 07-22-705, was approved by a (5-0) roll call vote

- ◆ The Board was asked to adopt WVWD Resolution No. 07-22-706, authorizing remote teleconference meeting for the period July 31, 2022 to August 19, 2022. (Item 24-C)

Motion No. 22-07-1827: *Upon consideration thereof, it was moved by Director Lee, seconded by Director Hilden, and unanimously carried (5-0) by the roll call vote noted below, to adopt WVWD Resolution No. 07-22-706 authorizing remote teleconference meetings for the period July 31, 2022 to August 19, 2022. (Item 24-C)*

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-07-1827, adopting Resolution No. 07-22-706, was approved by a (5-0) roll call vote

- ◆ The Board was asked to adopt Resolution No. 07-22-704, stating its opposition to Ballot Initiative No 21-0042A1, the Taxpayer Protection and Government Accountability Act. (Item 24-D)

Motion No. 22-07-1828: *Upon consideration thereof, it was moved by Director Lee, seconded by Director Hayakawa, and unanimously carried (5-0) by the roll call vote noted below, to adopt Resolution No. 07-22-704, stating its opposition to Ballot Initiative No 21-0042A1, the Taxpayer Protection and Government Accountability Act. (Item 24-D)*

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-07-1828, adopting Resolution No. 07-22-704 was approved by a (5-0) roll call vote

- ◆ The Board was asked to approve Board Appointments of certain District Officers. (Item 24-E)

Motion No. 22-07-1829: *Upon consideration thereof, it was moved by Director Kwong, seconded by Director Lee, and unanimously carried (5-0) by the roll call vote noted below, to approve Board Appointments of the following District Officers: Erik Hitchman, Secretary; Joshua Byerrum, Treasurer; Lucie Cazares, Assistant Secretary; and Jared Macias, Second Assistant Treasurer. (Item 24-E)*

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-07-1829 was approved by a (5-0) roll call vote

- ◆ The Board was asked to receive, approve, and file the investment transaction report for month ending June 30, 2022. (Item 24-F)

Motion No. 22-07-1830: *Upon consideration thereof, it was moved by Director Lee, seconded by Director Hayakawa, and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the investment transaction report for month ending June 30, 2022. (Item 24-F)*

Ayes: Hayakawa, Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Tang indicated Motion No. 22-07-1830 was approved by a (5-0) roll call vote

- ◆ The Board reviewed the Revenue Bond Held in Trust from East West Bank. (Item 24-G)

Adjournment at 6:17 p.m.