

**MINUTES OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
WALNUT VALLEY WATER DISTRICT**

**December 13, 2021  
MEETING CONDUCTED VIA WEBEX  
AT:**

<https://walnutvalley.webex.com/meet/bmeeting>

**DIRECTORS PRESENT:**

Kevin Hayakawa  
Edwin Hilden  
Scarlett Kwong  
Theresa Lee  
Jerry Tang

**DIRECTORS ABSENT:**

None

**STAFF PRESENT:**

Erik Hitchman, General Manager/Chief Engineer  
Josh Byerrum, Director of Finance  
Alanna Diaz, Director of Administrative Services  
Lily Lopez, Director of External Affairs  
Sherry Shaw, Director of Engineering & Planning  
Tom Monk, Director of Operations  
Melanie Trevino, Executive Assistant  
James Ciampa, Legal Counsel

The meeting was called to order at 5:00 p.m. with President Kwong presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Director Mike Ti. Also, in attendance was Mr. Christopher J. Brown of Fedak & Brown; WVWD employees, Carmen Fleming, and Tai Diep.

**Item 3: Public Comment**

- ◆ There was no public comment. (Item 3)

**Item 4: Additions to the Agenda**

- ◆ There were no requests for additions to the agenda. (Item 4)

**Item 5: Reorder of the Agenda**

- ◆ There were no requests for reorder of the agenda. (Item 5)

**Item 6: Consider Approval of Consent Calendar**

- ◆ The Board was asked to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held November 15, 2021, minutes of the Special Board meeting held November 18, 2021, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Items 6-1, 2, 3, 4, 5)

***Motion No. 21-12-1727: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Lee, and unanimously carried (5-0) by the roll call vote noted below, to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held November 15, 2021, minutes of the Special Board meeting held November 18, 2021, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Items 6-1, 2, 3, 4, 5)***

***Ayes: Hayakawa, Hilden, Kwong, Lee, Tang***

***Noes: None***

***Absent: None***

***Abstain: None***

**President Kwong indicated Motion No. 21-12-1727, approving the consent calendar was approved by a (5-0) roll call vote**

**Item 7: Director Expense Reports**

- ◆ The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during the month of November 2021. (Item 7)

***Motion No. 21-12-1728: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Lee and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the Board member expense reports for meeting attendance and additional expenses incurred by the District on behalf of each Director for events occurring during the month of November 2021. (Item 7)***

***Ayes: Hayakawa, Hilden, Kwong, Lee, Tang***

**Noes:** None  
**Absent:** None  
**Abstain:** None

**President Kwong indicated Motion No. 21-12-1728 was approved by a (5-0) roll call vote**

**Item 8: Treasurer's Report**

- ◆ Mr. Byerrum presented the Financial Dashboard as of October 31, 2021, the District Statement of Revenue, Expenses, and Change in Net Positions as of October 31, 2021, the District Statement of Net Positions as of October 31, 2021, and Summary of Cash and Investments as of October 31, 2021. (Items 8-A, B, C, D)

**Motion No. 21-12-1729: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Lee and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the Financial Dashboard as of October 31, 2021, the District Statement of Revenue, Expenses, and Change in Net Positions as of October 31, 2021, the District Statement of Net Positions as of October 31, 2021, and Summary of Cash and Investments as of October 31, 2021. (Items 8-A, B, C, D)**

**Ayes:** Hayakawa, Hilden, Kwong, Lee, Tang  
**Noes:** None  
**Absent:** None  
**Abstain:** None

**President Kwong indicated Motion No. 21-12-1729 was approved by a (5-0) roll call vote**

**Committee Chair Reports**

**Item 9: Engineering Committee – Director Kwong**

- ◆ The Board was asked to authorize the General Manager to execute Utility Agreement No. 07279121 with Los Angeles Metropolitan Transportation Authority (Metro). (Item 9-A)

**Motion No. 21-12-1730: Upon consideration thereof, it was moved by Director Hayakawa, seconded by Director Hilden and unanimously carried (5-0) by the roll call vote noted below, to authorize the General Manager to execute Utility Agreement No. 07279121 with Los Angeles Metropolitan Transportation Authority (Metro). (Item 9-A)**

**Ayes:** Hayakawa, Hilden, Kwong, Lee, Tang  
**Noes:** None  
**Absent:** None  
**Abstain:** None

**President Kwong indicated Motion No. 21-12-1730 was approved by a (5-0) roll call vote**

- ◆ Mr. Monk reviewed the Operations Report included in the Board Packet. No action was taken by the Board. (Item 9-B)

**Item 10: Personnel Committee – Director Tang**

- ◆ The Board was asked to adopt the Walnut Valley Water District Telecommuting Policy as drafted by District staff and reviewed by labor counsel. (Item 10-A)

**Motion No. 21-12-1731: Upon consideration thereof, it was moved by Director Tang, seconded by Director Hilden and unanimously carried (5-0) by the roll call vote noted below, to adopt the Walnut Valley Water District Telecommuting Policy as drafted by District staff and reviewed by labor counsel. (Item 10-A)**

**Ayes:** Hayakawa, Hilden, Kwong, Lee, Tang  
**Noes:** None  
**Absent:** None  
**Abstain:** None

**President Kwong indicated Motion No. 21-12-1731 was approved by a (5-0) roll call vote**

- ◆ The Board was asked to review the proposed amendments, which have been reviewed by Legal Counsel, to the District's Records Retention Schedule and adopt any proposed amendments. (Item 10-B)

**Motion No. 21-12-1732: Upon consideration thereof, it was moved by Director Tang, seconded by Director Hilden and unanimously carried (5-0) by the roll call vote noted below, to adopt the Walnut Valley Water District Records Retention Schedule. (Item 10-B)**

**Ayes:** Hayakawa, Hilden, Kwong, Lee, Tang  
**Noes:** None  
**Absent:** None

**Abstain: None**

**President Kwong indicated Motion No. 21-12-1732 was approved by a (5-0) roll call vote**

**Item 11: Finance Committee – Director Lee**

- ◆ The Board was asked to receive, approve, and file the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2021. In preparation for and during the audit, District staff prepared materials and worked directly with the auditing team, Fedak & Brown, LLP. Mr. Chris Brown of the auditing team noted that Fedak & Brown, LLP, found the District's financial reporting to comply with generally accepted accounting principles (GAAP), and as such, issued an Unqualified Opinion, the highest level opinion an entity can receive. Additionally, the Report on Internal Controls noted that the District had no significant deficiencies or material weaknesses in internal controls. Further, the auditor noted no transactions that were both significant and unusual, and no misstatements were identified during the audit. (Item 11-A)

**Motion No. 21-12-1733: Upon consideration thereof, it was moved by Director Lee seconded by Director Tang and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file Comprehensive Annual Financial Report for the Fiscal Year-ended June 30, 2021. (Item 12-A)**

**Ayes: Hayakawa, Hilden, Kwong, Lee, Tang**  
**Noes: None**  
**Absent: None**  
**Abstain: None**

**President Kwong indicated Motion No. 21-12-1733 was approved by a (5-0) roll call vote**

- ◆ The Board was asked to approve adjustments to the District's Wholesale Potable Water Rates for Suburban Water Systems and Golden State Water Company, effective January 1, 2022. (Item 11-B)

**Motion No. 21-12-1734: Upon consideration thereof, it was moved by Director Lee, seconded by Director Tang and unanimously carried (5-0) by the roll call noted below, to approve adjustments to the District's Wholesale Potable Water Rates, effective January 1, 2022, as follows:**

***Suburban Water Systems (Badillo Grand Line):***

**Monthly Base Rate: \$13,996.00**  
**Commodity Rate: Tier I - \$1,145.00**  
**Tier II - \$1,187.00**

***Golden State Water Company (Grand Avenue Connection):***

**Monthly Base Rate: \$1,609.00**  
**Commodity Rate: Tier I - \$1,263.00**  
**Tier II - \$1,305.00**

**(Item 11-B)**

**Ayes: Hayakawa, Hilden, Kwong, Lee, Tang**  
**Noes: None**  
**Absent: None**  
**Abstain: None**

**President Kwong indicated Motion No. 21-12-1734 was approved by a (5-0) roll call vote**

- ◆ Mr. Byerrum reviewed the District's investment activities for the period ending November 30, 2021. The Board was then asked to receive and file the investment report. (Item 11-C)

**Motion No. 21-12-1735: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hiyakawa and unanimously carried (5-0) by the roll call vote noted below, to receive and file the District's investment report for the period ending November 30, 2021. (Item 11-C)**

**Ayes: Hayakawa, Hilden, Kwong, Lee, Tang**  
**Noes: None**  
**Absent: None**  
**Abstain: None**

**President Kwong indicated Motion No. 21-12-1735 was approved by a (5-0) roll call vote**

- ◆ As a matter of information only, the Board received a Revenue Bond Funds Held in East West Bank report. (Item 11-D)

**Item 12: Public Information/Community Relations/Legislative Action Committee – Director Hilden**

- ◆ As a matter of information only, the Board received a report of the District's Demography Study and Redistricting. (Item 12-A)

**Item 13: TVMWD/MWD**

- ◆ There was no TVMWD meeting to report on. (Item 13)

**Item 14: The P-W-R Joint Water Line Commission**

- ◆ Mr. Monk reported on the P-W-R Joint Water Line Commission water use report for the month of October 2021 included in the Board packet. (Item 14)

**Item 15: Puente Basin Water Agency (PBWA)**

- ◆ Director Lee reported on the December 2, 2021, PBWA Commission meeting. The next PBWA meeting is scheduled for February 3, 2022. (Item 15)

**Item 16: Spadra Basin Groundwater Sustainability Agency**

- ◆ Director Tang reported on the December 15, 2021 Spadra Basin GSA Advisory Committee meeting. (Item 16)

**Item 17: General Manager's Report**

- ◆ The Board received the District's activities calendars for January, February, and March 2022. (Item 17-A)
- ◆ The Board recognized District Ms. Ginger Han for her recent completion of ACWA/JPIA Professional Development Human Resources Certification Program (Item 17-B)

**Item 18: Water Supply and Conservation**

- ◆ The Board received reports and graphs of the following items: District potable and recycled water use, Calendar Year 2021 purchased water estimate, conservation goal summary, climate summary, and 2021 monthly water consumption versus the 2013 and 2020 baseline years. The report noted that the District's water usage for November 2021 was 8% lower than usage in November 2020 and 20% lower than usage in November 2013. (Item 18-A)
- ◆ The Board viewed reports on California's water supply and reservoir conditions as of December 8, 2021. (Item 18-B)

**Item 19: Directors' Oral Reports**

(NOTE: Board meeting minutes provide written reports of Board meeting activities and committee meeting reports are given during the course of regular Board meeting activities. Directors include reports of their participation in non-expense/per diem paid community events as a matter of information.) (Item 19)

- ◆ Director Hayakawa reported that during the month of November he attended the District's regular and Special Board meetings, all District committee meetings, and TVMWD Board meeting.
- ◆ Director Hilden reported his participation in the District's Regular and Special Board meetings in addition to the committee meetings previously reported on, the SCCAEPA 30<sup>th</sup> Anniversary Event, both TVMWD Board meetings, and City of Diamond Bar's Veteran's Recognition Event.
- ◆ In addition to the District Board and committee meetings previously reported on, Director Lee reported her participation in Spadra Basin GSA Executive and Advisory Committee meetings.
- ◆ Director Tang reported on his participation in District Board and committee meetings, the Spadra Basin GSA Executive and Advisory Committee meetings, he also participated in the WaterNow Alliance interview, and the District's Soup and Succulent Workshop.
- ◆ Director Kwong advised that she attended District Board and committee meetings in addition to participating in the WaterNow Alliance interview, Presidential document signing, and the SCCAEPA 30<sup>th</sup> Anniversary Event.

**Item 20: Legal Reports**

- ◆ Mr. Ciampa did not have a legal report. (Item 20)

**Item 21: Items for Future Discussion**

- ◆ There were no requests for future discussion items. (Item 21)

**Item 22: Board of Directors Business**

- ◆ The Board was asked to consider approval of the fourth amendment to the General Manager's Employment Contract reflective of a 3% salary adjustment and a 2.5% Cost-of-Living Adjustment provided to all District employees in the Terms and Conditions of Employment for 2020-2023. (Item 22-A)

***Motion No. 21-12-1736: Upon consideration thereof, it was moved by Director Lee, seconded by Director Tang and unanimously carried (5-0) by the roll call vote noted below, to approve the Third Amendment to the General Manager's Employment Contract reflective of a 3% merit increase and a 2.5% Cost-of-Living adjustment, effective January 1, 2022. (Item 22-A)***

**Ayes: Hayakawa, Hilden, Kwong, Lee, Tang**  
**Noes: None**  
**Absent: None**  
**Abstain: None**

**President Kwong indicated Motion No. 21-12-1736 was approved by a (5-0) roll call vote**

- ◆ The Board approved the 2022 WVWD Board meeting and workshop schedule, noting that subsequent adjustments may be made by the Board in accordance with the Brown Act (Item 22-B)

***Motion No. 21-12-1737: Upon consideration thereof, it was moved by Director Tang, seconded by Director Hilden and unanimously carried (5-0) by roll call vote, to approve the CY 2022 Board and workshop meeting schedule as presented. (Item 22-B)***

**Ayes: Hayakawa, Hilden, Kwong, Lee, Tang**  
**Noes: None**  
**Absent: None**  
**Abstain: None**

**President Kwong indicated Motion No. 21-12-1737 was approved by a (5-0) roll call vote**

- ◆ Officers were rotated in accordance with the “Board Reorganization Rotation Policy.” (Item 22-C)  
 Jerry Tang, President  
 Edwin Hilden, First Vice President  
 Kevin Hayakawa, Second Vice President  
 Theresa Lee, Assistant Treasurer  
 Scarlett P. Kwong, Director  
 (Item 22-C)

Ms. Kwong continued the duty of chairing the remainder of the meeting.

***Motion No. 21-12-1738: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hayakawa and unanimously carried (5-0) by the roll call vote noted below, to approve the Rotation of Officers as noted above. (Item 22-C)***

**Ayes: Hayakawa, Hilden, Kwong, Lee, Tang**  
**Noes: None**  
**Absent: None**  
**Abstain: None**

**Director Kwong indicated Motion No. 21-12-1738 was approved by a (5-0) roll call vote**

- ◆ It was determined that Board appointments to the offices of Secretary, Assistant Secretary, Treasurer and Second Assistant Treasurer would be as follows: Mr. Erik Hitchman, Secretary; and Mr. Joshua Byerrum, Treasurer, with the other positions to remain vacant pending the filling of various employment positions. (Item 22-C)

***Motion No. 21-12-1739: Upon consideration thereof, it was moved by Director Lee, seconded by Director Tang and unanimously carried (5-0) by the roll call vote noted below, to appoint Erik Hitchman as District Secretary and Joshua Byerrum as District Treasurer. (Item 22-C)***

**Ayes: Hayakawa, Hilden, Kwong, Lee, Tang**  
**Noes: None**  
**Absent: None**  
**Abstain: None**

**Director Kwong indicated Motion No. 21-12-1739 was approved by a (5-0) roll call vote**

- ◆ Standing Committee positions were selected on a “chain of command” basis in accordance with the Standing Committee Selection Process, with the first choice going to the Board President, second choice to the First Vice President, third choice to the Second Vice President, and so on down the line, repeating in the same order, until all positions were filled as follows:

<b>Committee</b>	<b>Chair</b>	<b>Member</b>	<b>Alternate</b>
Engineering	Director Hayakawa	Director Lee	Director Tang
Finance	Director Lee	Director Hilden	Director Kwong
Personnel	Director Kwong	Director Tang	Director Hilden
Public Info/Legislative	Director Tang	Director Hilden	Director Hayakawa

(Item 22-C)

- ◆ A schedule of 2022 key conferences/events was provided to the Board as a matter of information only. (Item 22-D)
- ◆ The Board was asked to adopt the District’s Flexible Spending Account (FSA) Plan Amendments to comply with the requirements of the Coronavirus, Aid, Relief and Economic Security (CARES) Act. Both the Amendment and the statutory provisions will supersede any inconsistent Plan provisions.

Amendments to the Plan are as follows:

- The Plan will carry over unused Health FSA balances at the end of the 2020 and 2021 Plan Year.
- Health FSA allows for prospective election changes without regard to any change of status requirement for the 2021 Plan Year.
- Effective for expenses incurred on or after 01/01/2020, prescriptions are no longer required for over-the-counter medicines.

(Item 22-E)

**Motion No. 21-12-1740:** *Upon consideration thereof, it was moved by Director Tang, seconded by Director Hilden and unanimously carried (5-0) by the roll call vote noted below, to adopt the Walnut Valley Water District Flexible Benefits Plan Amendment, as noted. (Item 22-E)*

**Ayes:** Hayakawa, Hilden, Kwong, Lee, Tang  
**Noes:** None  
**Absent:** None  
**Abstain:** None

**Director Kwong indicated Motion No. 21-12-1740 was approved by a (5-0) roll call vote**

- ◆ The Board was asked to adopt WVWD Resolution No. 12-21-689, authorizing remote teleconference meetings for the period December 17, 2021 to January 16, 2022. (Item 22-F)

**Motion No. 21-12-1741:** *Upon consideration thereof, it was moved by Director Lee, seconded by Director Hayakawa and unanimously carried (5-0) by the roll call vote noted below, to adopt WVWD Resolution No. 12-21-689, authorizing remote teleconference meetings for the period December 17, 2021 to January 16, 2022. (Item 22-B)*

**Ayes:** Hayakawa, Hilden, Kwong, Lee, Tang  
**Noes:** None  
**Absent:** None  
**Abstain:** None

**President Kwong indicated Motion No. 21-12-1741, adopting Resolution No. 12-21-689, was approved by a (5-0) roll call vote**

**Item 23: Public Comment on Closed Session**

- ◆ There were no requests to comment on closed session items. (Item 23)

**Item 24: Adjourn to Closed Session – 6:13 p.m.**

**Item 25: Closed Session – 6:14 p.m.**

- A. The Board met in closed session in accordance with Government Code [§54956.9(a)] to discuss existing litigation in the case titled Bonnie Kessner, et al. vs. City of Santa Clara, et al. (Santa Clara County Superior Court Case No. 20CV364054). (Item 25-A)
- B. No closed session was held with respect to Item 25(B) - Government Code [§54956.9(d)(2)] to discuss initiation of litigation with Legal Counsel – One Potential Case, as that item was inadvertently included in the agenda. (Item 25-B) (Item 24)

**Item 24: Reconvene in Open Session/Report of Action Taken in Closed Session – 6:19 p.m.**

- A. The Board met in closed session in accordance with Government Code [§54956.9(a)] to discuss existing litigation in the case titled Bonnie Kessner, et al. vs. City of Santa Clara, et al. (Santa Clara County Superior Court Case No. 20CV364054). The Board was briefed on the status of that case and no reportable action under the Brown Act was taken.

**Adjournment at 6:21 p.m.**



**RESOLUTION NO. 12-21-689 (SUBSEQUENT)**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WALNUT VALLEY WATER DISTRICT PROCLAIMING A STATE OF EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT FOR THE PERIOD DECEMBER 17, 2021 TO JANUARY 16, 2022 PURSUANT TO BROWN ACT PROVISIONS.**

**WHEREAS**, the Walnut Valley Water District (the "District") is committed to preserving and nurturing public access and participation in meetings of its Board of Directors; and

**WHEREAS**, all meetings of the District's Board of Directors and its standing committees are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950 – 54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

**WHEREAS**, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition for application of Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code Section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the Board of Directors previously adopted a Resolution, Resolution No. 10-21-686 on October 18, 2021 finding that the requisite conditions exist for the District's Board of Directors and standing committees to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of Section 54953; and

**WHEREAS**, as a condition of extending the use of the provisions found in Section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

**WHEREAS**, emergency conditions persist in the District, specifically, COVID-19, and its Delta variant, remain highly contagious and, therefore, a threat to the health, safety and well-being of the District's employees, directors, vendors, contractors, customers and residents; and

**WHEREAS**, orders from the Los Angeles County Department of Public Health and regulations from the State of California impose limitations on gatherings and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

**WHEREAS**, the District's Board of Directors does hereby find that a state of emergency continues to exist within the District's service area as a result of the continuing presence of COVID-19 and resulting local, state and federal orders and guidance, which has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and the Board of Directors desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the District's Board of Directors and all standing committees shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Section 54953; and

**WHEREAS**, the District will continue to provide proper notice to the public regarding all District of Board of Directors' and standing committee meetings, in accordance with Government Code Section 54953(e)(2)(A) and shall provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and that conducting District Board of Directors and standing committee meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

Section 4. Remote Teleconference Meetings. The District's General Manager, or his or her delegee, and the Board of Directors and standing committees of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date this Resolution was adopted, as set forth below, or (ii) such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors and standing committees of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**PASSED AND ADOPTED by the Board of Directors of Walnut Valley Water District this 13th day of December 2021, by the following vote:**

**AYES:** Hayakawa, Hilden, Kwong, Lee, Tang  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

  
Scarlett Kwong  
President Board of Directors

ATTEST:



Erik Hitchman  
Secretary, Board of Directors