

WALNUT VALLEY WATER DISTRICT  
271 South Brea Canyon Road  
Walnut, California 91789

REGULAR BOARD MEETING  
MONDAY, DECEMBER 13, 2021, 5:00 P.M.  
AGENDA

Pursuant to the provisions of Government Code Section 54953(e), as amended by AB 361, any Board member and any member of the public who desires to participate in the open session items of this meeting may do so by accessing the Webex link below without otherwise complying with the Brown Act's teleconference requirements:

<https://walnutvalley.webex.com/meet/bmeeting>

(Computer and Telephone Audio Accessible)

Any member of the public wishing to make any comments to the Board may do so by accessing the above-referenced link where they may select the option to join via webcam or teleconference. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. **Members of the public will be disconnected from the meeting prior to the Closed Session.**

***NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the General Manager's office at least 4 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.***

***Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.***

***Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, California.***

1. Flag Salute
2. Roll Call: Mr. Hayakawa\_\_ Mr. Hilden\_\_ Ms. Kwong\_\_ Ms. Lee\_\_ Mr. Tang\_\_
3. Public Comment President Kwong  
The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.
  - A. **Agenda Items** - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.
  - B. **Non-Agenda Items** - At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.
4. Additions to Agenda President Kwong
  - A. Discussion
  - B. Action Taken
5. Reorder of Agenda President Kwong
  - A. Discussion
  - B. Action Taken

6. Consider Approval of Consent Calendar (Items 1-5)
- A. Discussion
  - B. Action Taken
  - (1) Minutes of the Regular Board Meeting held November 15, 2021
  - (2) Minutes of the Special Board Meeting held November 18, 2021
  - (3) Check Register
  - (4) Employee Expense Reimbursement Report
  - (5) Community Outreach Update
7. Consider Approval of Director Expense Reports  
 Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.
- A. Discussion
  - B. Action Taken
8. Treasurer's Report Mr. Byerrum
- A. Financial Dashboard as of October 31, 2021
  - B. District Statement of Revenues, Expenses, and Change in Net Positions as of October 31, 2021
  - C. District Statement of Net Positions as of October 31, 2021
  - D. Summary of Cash and Investments as of October 31, 2021
  - (1) Discussion
  - (2) Action Taken

### COMMITTEE REPORTS

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

9. Engineering and Special Projects President Kwong
- A. 57/60 Freeway and Grand Avenue Improvements (P.N. 20-3681) Utility Agreement No. 07279121
  - (1) Discussion
  - (2) Action Taken
  - B. Operations Report (Information Only)
10. Personnel Committee Director Tang
- A. Proposed Telecommuting Policy
  - (1) Discussion
  - (2) Action Taken
  - B. Records Management Program – Review of Revisions
  - (1) Discussion
  - (2) Action Taken
11. Finance Committee Director Lee
- A. Annual Comprehensive Financial Report for the Fiscal Year Ending June 30, 2021
  - (1) Discussion
  - (2) Action Taken
  - B. Wholesale Potable Water Rate Adjustment
  - (1) Discussion
  - (2) Action Taken
  - C. Receive, Approve, and File Investment Transactions Report for Month Ending November 30, 2021
  - (1) Discussion
  - (2) Action Taken
  - D. Revenue Bond – East West Bank (Information Only)
12. Public Information/Community Relations/Legislative Action Committee Director Hilden
- A. WVWD Demography Study and Redistricting (Information Only)

### OTHER ITEMS

13. TVMWD/MWD Director Hilden
14. P-W-R Joint Water Line Commission Mr. Monk
- A. P-W-R JWL Report for Water Purchases for the Month of October 2021
  - B. Other Items

15. Puente Basin Water Agency Director Lee
16. Spadra Basin Groundwater Sustainability Agency Director Tang
17. General Manager's Report Mr. Hitchman  
 A. District Activities Calendars for January, February, and March 2022  
 B. ACWA/JPIA Professional Development Program  
 C. Other Items
18. Water Supply and Conservation Mr. Hitchman  
 A. District Water Supply and Conservation Update  
 B. Statewide Water Supply Conditions
19. Directors' Oral Reports All Directors
20. Legal Reports Mr. Ciampa  
 ▪ Report on matters of interest or having an effect on the District
21. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting
22. Board of Directors Business President Kwong  
 A. Proposed Amendment to the General Manager's Employment Contract  
     (1) Discussion                      (2) Action Taken  
 B. Proposed 2022 Board and Workshop Meeting Dates  
     (1) Discussion                      (2) Action Taken  
 C. Consideration of Annual Board Reorganization/Appointments of Officers/Committee Selections for Calendar Year 2022  
     (1) Discussion                      (2) Action Taken  
 D. 2022 Key Conferences/Events (Information Only)  
 E. Flexible Benefits Plan Amendment  
     (1) Discussion                      (2) Action Taken  
 F. Consider Adoption of Subsequent Resolution No. 12-21-689 Authorizing Remote Teleconference Meetings for the Period December 17, 2021 to January 16, 2022  
     (1) Discussion                      (2) Action Taken
23. Public Comment on Closed Session
24. Adjourn to Closed Session
25. Closed Session  
 A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [§54956.9(a)]  
     Name of Case: Bonnie Kessner et al vs. City of Santa Clara et al; Santa Clara County Superior Court Case No. 20CV364054  
  
 B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [§54956.9(d)(2)]  
     Initiation of Litigation – One Potential Case
26. Reconvene in Open Session  
 A. Report of Action, if any, Taken in Closed Session

Adjournment