

**MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**November 19, 2020
MEETING CONDUCTED VIA WEBEX
AT:**

<https://walnutvalley.webex.com/meet/bmeeting>

DIRECTORS PRESENT:

Edwin Hilden
Scarlett Kwong
Theresa Lee
Alfred Sinclair
Jerry Tang

DIRECTORS ABSENT:

None

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Brian Teuber, Assistant General Manager
Sherry Shaw, Director of Engineering
Lily Lopez, Director of External Affairs
Thomas Monk, Director of Operations
Gabriela Sanchez, Executive Secretary
Jim Ciampa, Legal Counsel
Josh Byerrum, Accounting Manager
Alanna Diaz, Human Resources/Safety/Risk Manager
Ron Woodruff, IT Specialist (Meeting Host)

The meeting was called to order at 4:03 p.m. with President Lee presiding. Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>

Guests and others in attendance: Kevin Hayakawa.

Item 3: Public Comment

- ◆ There were no requests for public comment. (Item 3)

Item 4: Review Proposed Revisions to the Terms and Conditions of Employment Effective 2021-2023, For The Following Employee Groups: General Employee Unit, Mid-Management, Executive Staff

- ◆ The Board was presented with revised Terms and Conditions of Employment, as reviewed and negotiated with the General Employees Unit (GEU), Mid-Management, and Executive Staff employee groups for the term commencing July 1, 2020 – June 30, 2023. Executive Staff highlighted key revisions to various articles of the Terms and Conditions of Employment, providing added detail regarding the amendments proposed for GEU Article 28 - Pension Plan and Article 45 - Wages, and Mid-Management Section Number A.16 - COLA Increases and Section Number B. 6 - Pension Plan.

Motion No. 20-11-1601: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Sinclair, and unanimously carried (5-0) by the roll call vote noted below, to ratify the proposed revisions to the Terms and Conditions of Employment for the General Employees Unit, Mid-Management, and Executive Staff employee groups for the term July 1, 2020 through June 30, 2023. (Item 4)

Ayes: Hilden, Kwong, Lee, Sinclair, Tang

Noes: None

Absent: None

Abstain: None

President Lee indicated Motion No. 20-11-1601 was approved by a (5-0) roll call vote

Item 5: Recognition of Board of Director Alfred Sinclair, Division IV

- ◆ The Board of Directors recognized Director Alfred Sinclair for his service and leadership during his term as a WVWD Director, representing Division IV. (Item 5)

Adjournment at 4:56 p.m.