

**MINUTES OF SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF  
WALNUT VALLEY WATER DISTRICT**

**September 24, 2020  
MEETING CONDUCTED VIA WEBEX  
AT:**

<https://walnutvalley.webex.com/meet/bmeeting>

**DIRECTORS PRESENT:**

Edwin Hilden  
Scarlett Kwong  
Theresa Lee  
Alfred Sinclair  
Jerry Tang

**DIRECTORS ABSENT:**

None

**STAFF PRESENT:**

Erik Hitchman, General Manager/Chief Engineer  
Brian Teuber, Assistant General Manager  
Sherry Shaw, Director of Engineering  
Lily Lopez, Director of External Affairs  
Thomas Monk, Director of Operations  
Gabriela Sanchez, Executive Secretary  
Andy Turner, Legal Counsel  
Josh Byerrum, Finance Manager  
Alanna Diaz, Human Resources/Safety/Risk Manager  
Ron Woodruff, IT Specialist (Meeting Host)

The meeting was called to order at 4:12 p.m. with President Lee presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>

Guests and others in attendance: Kevin Hayakawa.

**Item 3: Public Comment**

- ◆ There were no requests for public comment. (Item 3)

**Item 4: Overview of Financial Plan and Rates**

- ◆ The Board received a PowerPoint presentation on financial planning and revenue projections. The presentation included an analysis of various water rate adjustments and the projected reserve funding, Staff further advised of the necessity of approving rates in October to meet the customer notice deadline of November for a January 1, 2021 rate increase.
- ◆ By consensus of the Board, staff was directed to conduct a financial analysis for both a 2% and 3% water rate adjustment that would be effective January 2021.

**Adjournment at 4:55 p.m.**