WALNUT VALLEY WATER DISTRICT

271 South Brea Canyon Road • Walnut, CA 91789-3002 (909) 595-7554 • (626) 964-6551 www.wvwd.com • Fax: (909) 444-5521



REGULAR BOARD MEETING MONDAY, OCTOBER 17, 2022 5:00 P.M.

Pursuant to the provisions of Government Code Section 54953(e), as amended by AB 361, any Board member and any member of the public who desires to participate in the open session items of this meeting may do so by accessing the Webex link below without otherwise complying with the Brown Act's teleconference requirements:

https://walnutvalley.webex.com/meet/bmeeting

(Computer and Telephone Audio Accessible)

Any member of the public wishing to make any comments to the Board may do so by accessing the above-referenced link where they may select the option to join via webcam or teleconference. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. Members of the public will be disconnected from the meeting prior to the Closed Session.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, CA.

1.	Flag Salute	
2.	Roll Call: Dr. Hayakawa Mr. Hilden Ms. Kwong Ms. Lee	Mr. Tang
3.	Public Comment	President Tang
	The Presiding Officer of the Board of Directors may impose reasonable limpublic comments to assure an orderly and timely meeting.	nitations on

- A. **Agenda Items -** Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.
- B. **Non-Agenda Items -** At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.

4. Agenda Changes/Addition

President Tang

In accordance with Section 54954.2 of the Government Code, additions to the agenda require a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, a unanimous vote of those members present. It shall be determined that there is a need to take immediate action and that the need for action came to the attention of the local agency after the posting of the agenda.

A. Discussion

B. Action Taken

5. Reorder of Agenda

President Tang

A. Discussion

B. Action Taken

6. Consider Approval of Consent Calendar (Items A-D)

Consent Calendar Notice:

The items listed under the Consent Calendar are considered routine business and will be voted on together by one motion unless a Board Member, staff member, or member of the public requests separate action.

- A. Minutes of the Regular Board Meeting held September 20, 2022
- B. Minutes of the Special Board Meeting held September 22, 2022
- C. Check Register
- D. Employee Expense Reimbursement Report
- E. Community Outreach Update (Information Only)
- 7. Consider Approval of Director Expense Reports

Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.

(1) Discussion

(2) Action Taken

- 8. Treasurer's Report
 - A. Financial Dashboard as of August 31, 2022
 - B. District Statement of Revenues, Expenses, and Change in Net Positions as of August 31,2022
 - C. District Statement of Net Positions as of August 31, 2022
 - D. Summary of Cash and Investments as of August 31, 2022
 - (1) Discussion

(2) Action Taken

COMMITTEE REPORTS

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

9. Engineering and Special Projects

Doctor Hayakawa

- A. Consider Award of Contracts for Water Distribution System for Tract No. 78210 The Terraces at Walnut Material Bids (P.N. 20-3645)
 - (1) Discussion

- (2) Action Taken
- B. Receive, Approve and File Puente Basin Watermaster Annual Report for Fiscal year 2021-2022
 - (1) Discussion

- (2) Action Taken
- C. Operations Report (Information Only)

10. Personnel Committee Director Kwong A. Annual Review and Consideration of Revisions of Board Policies for Ethical Conduct Regarding Board of Directors Compensation and Expenses (1) Discussion Action Taken (2) B. Standing Committee Selection Process Annual Review (1) Discussion (2) Action Taken 11. Finance Committee **Director Lee** A. Fund Status of Facilities Use Charges (1) Discussion (2) Action Taken B. Receive, Approve, and File Investment Transactions Report for Month Ending September 30, 2022 (1) Discussion (2) Action Taken C. Review of Revenue Bonds Held in Trust – East West Bank (Information Only) 12. Public Information/Community Relations/Legislative Action Committee President Tang A. Consider adoption of Resolution 10-22-711 Approving an Environmentally Preferable Purchasing and Practices Policy (1) Discussion (2) Action Taken **OTHER ITEMS** 13. TVMWD/MWD Director Hilden 14. P-W-R Joint Water Line Commission Mr. Monk A. P-W-R JWL Report for Water Purchases for the Month of September 2022 B. Other Items 15. Puente Basin Water Agency **Director Lee Director Tang** 16. Spadra Basin Groundwater Sustainability Agency Mr. Hitchman 17. General Manager's Report A. District Activities Calendars for November and December 2022, and January 2023 B. Other Items Mr. Hitchman 18. Water Supply and Conservation A. District Water Supply and Conservation Update B. Statewide Water Supply Conditions 19. Directors' Oral Reports All Directors

20. Legal Reports

A. Senate Bill 1157 Update

Mr. Ciampa

21. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting

22. Board of Directors Business

President Tang

- A. Consider Adoption of Subsequent Resolution No. 10-22-710 Authorizing Remote Teleconference Meetings for the Period October 17, 2022 to November 16, 2022
 - (1) Discussion

- (2) Action Taken
- B. Notice of Election of LAFCO Voting Member and Alternate Member
 - (1) Discussion

- (2) Action Taken
- C. ACWA Notice of General Session Membership Meeting November 30, 2022(1) Discussion (2) Action Taken
- D. L.A. County Registrar-Recorder Certificate and Transmittal Letter (Information Only)

Adjournment

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation to participate in a meeting may request such modification or accommodation from the District's General Manager's Office at (909) 595-1268 Ext. 201. Notification forty-eight (48) hours prior to the meeting will enable District staff to make reasonable arrangements to assure accessibility to the meeting.

I, Lucie Cazares, CMC, Walnut Valley Water District, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at 271 S. Brea Canyon Road, Walnut, CA., and uploaded to the Walnut Valley Water District website www.wvwd.com/board-meetings.

Date Posted: October 14, 2022 Lucie Cazares, CMC, Executive Secretary

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT

September 20, 2022 MEETING CONDUCTED VIA WEBEX AT:

https://walnutvalley.webex.com/meet/bmeeting

DIRECTORS PRESENT: STAFF PRESENT:

Kevin Hayakawa Erik Hitchman, General Manager/Chief Engineer Theresa Lee Jared Macias, Assistant General Manager

Jerry Tang Josh Byerrum, Director of Finance

Lily Lopez, Director of External Affairs
Thomas Monk, Director of Operations

Edwin Hilden Sherry Shaw, Director of Engineering & Planning Scarlett Kwong Alanna Diaz, Director of Administrative Services

Lucie Cazares, Executive Secretary Alexandra Cortez, Administrative Assistant

Jim Ciampa, Legal Counsel

Ron Woodruff, Information Systems Manager (Host)

The meeting was called to order at 5:00 p.m. with President Tang presiding. All Board meeting participants and guests joined the meeting via the Webex link: https://walnutvalley.webex.com/meet/bmeeting.

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Directors Mike Ti, Jody Roberto, and General Manager Matt Litchfield. Also, in attendance was Mr. Jayson Schmitt of Chandler Asset Management.

Item 3: Public Comment

♦ There was no public comment. (Item 3)

Item 4: Additions to the Agenda

♦ There were no requests for additions to the agenda. (Item 4)

Item 5: Reorder of the Agenda

♦ There were no requests for reorder of the agenda. (Item 5)

<u>Item 6: Consider Adoption of Subsequent Resolution No. 09-22-709</u>

◆ The Board was asked to adopt WVWD Resolution No. 09-22-709, authorizing remote teleconference meetings for the period September 20, 2022 to October 20, 2022. (Item 6)

Motion No. 22-09-1837: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hayakawa, and carried (3-0 with Directors Hilden and Kwong absent) by the roll call vote noted below, to adopt WVWD Resolution No. 09-22-709 authorizing remote teleconference meetings for the period September 20, 2022 to October 20, 2022. (Item 6)

Ayes: Hayakawa, Lee, Tang

Noes: None

Absent: Hilden, Kwong

Abstain: None

President Tang indicated Motion No. 22-09-1837, adopting Resolution No. 09-22-709, was approved by a (3-0 with Directors Hilden and Kwong absent) roll call vote

Item 7: Consider Approval of Consent Calendar

◆ The Board was asked to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held August 15, 2022, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 7 – A, B, C, D)

Motion No. 22-09-1838: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hayakawa, and carried (3-0 with Directors Hilden and Kwong absent) by the roll call vote noted below, to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held August 15, 2022, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 7 – A, B, C, D)

Ayes: Hayakawa, Lee, Tang

Noes: None

Absent: Hilden, Kwong

Abstain: None

President Tang indicated Motion No. 22-09-1838 was approved by a (3-0 with Directors Hilden and Kwong absent) roll call vote

Item 8: Director Expense Reports

♦ The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during the month of August 2022. (Item 8)

Motion No. 22-09-1839: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hayakawa, and carried (3-0 with Directors Hilden and Kwong absent) by the roll call vote noted below, to receive, approve, and file the Board member expense reports for meeting attendance and additional expenses incurred by the District on behalf of each Director for events occurring during the month of August 2022. (Item 8)

Ayes: Hayakawa, Lee, Tang

Noes: None

Absent: Hilden, Kwong

Abstain: None

President Tang indicated Motion No. 22-09-1839 was approved by a (3-0 with Directors Hilden and Kwong absent) roll call vote

Committee Chair Reports

<u>Item 9: Engineering Committee – Director Lee</u>

♦ Mr. Monk reviewed the Operations Report included in the Board Packet. No action was taken by the Board. (Item 9-A)

<u>Item 10: Personnel Committee – Director Kwong</u>

- ◆ Ms. Diaz reviewed the Association of California Water Agencies (ACWA)/Joint Powers Insurance Authority (JPIA) medical, dental, and vision premium plans updates and increases effective January 1, 2023. She reported that the medical, dental and vision coverage premiums for employees are paid from the employee health benefit allotment established at \$1,703.53 per month/per employee, or payment of the lowest premium for family coverage. As this was an informational item only, no action was taken by the Board. (Item 10-A)
- Ms. Diaz reviewed the 2023 Employee Assistance Plan renewal effective January 1, 2023 offered by ACWA/JPIA. She noted that there is \$0.10 increase to the premium in the 2023 year at \$2.48 per month/per employee. As this was an informational item only, no action was taken by the Board. (Item 10-B)

<u>Item 11: Finance Committee – Director Lee</u>

 Mr. Jayson Schmitt of Chandler Asset Management presented an update on the firm's investment activities on behalf of the District. The Board was then asked to receive and file the investment report. (Item 11-A) Motion No. 22-09-1840: Upon consideration thereof, it was moved by Director Hayakawa, seconded by Director Lee, and carried (3-0 with Directors Hilden and Kwong absent) by the roll call vote noted below, to receive and file the District's investment report for the period ending August 31, 2022. (Item 11-A)

Ayes: Hayakawa, Lee, Tang

Noes: None

Absent: Hilden, Kwong

Abstain: None

President Tang indicated Motion No. 22-09-1840 was approved by a (3-0 with Directors Hilden and Kwong absent) roll call vote

♦ The Board was asked to declare the equipment listed in the staff report as surplus property and approve the disposal of this property in accordance with District policy. (Item 11-B)

<u>Motion No. 22-09-1841:</u> Upon consideration thereof, it was moved by Director Lee, seconded by Director Hayakawa, and unanimously carried (3-0 with Directors Hilden and Kwong absent) by the roll call vote noted below, to declare the items listed in the staff report presented to the board as surplus property, and to authorize disposal of such surplus property in accordance with district policy. (Item 11-B)

Ayes: Hayakawa, Lee, Tang

Noes: None

Absent: Hilden, Kwong

Abstain: None

President Tang indicated Motion No. 22-09-1841 was approved by a (3-0 with Directors Hilden and Kwong absent) roll call vote

♦ The Board was asked to receive, approve, and file the District's Consolidated Investment Transactions Report month ending August 31, 2022. (Item 11-C)

<u>Motion No. 22-09-1842:</u> Upon consideration thereof, it was moved by Director Lee, seconded by Director Hayakawa, and unanimously carried (3-0 with Directors Hilden and Kwong absent) by the roll call vote noted below, to receive and file the District's Consolidated Investment Transactions Report for the month ending August 31, 2022. (Item 11-C)

Ayes: Hayakawa, Lee, Tang

Noes: None

Absent: Hilden, Kwong

Abstain: None

President Tang indicated Motion No. 22-09-1842 was approved by a (3-0 with Directors Hilden and Kwong absent) roll call vote

- Mr. Josh Byerrum presented the annual review of the Identity Theft Prevention Program. Staff and Legal Counsel have reviewed the program and no modifications are recommended at this time. As a matter of information only, no action was taken by the Board. (Item 11-D)
- ◆ As a matter of information only, the Board received a Revenue Bond Funds Held in Trust report. (Item 11-E)

<u>Item 12: Public Information/Community Relations/Legislative Action Committee – Director Tang</u>

◆ There are no Public Information items to come before the Board at this time. (Item 12)

Item 13: TVMWD/MWD

◆ Updates on TVMWD and MWD business matters were provided by TVMWD General Manager Matt Litchfield. He reported that the TVMWD Leadership Breakfast is scheduled for October 13, 2022. Mr. Litchfield also thanked WVWD customers for their efforts in reducing water usage during the recent feeder shut down and reported on the status of AB2449, which would amend the Brown Act. (Item 13)

<u>Item 14: The P-W-R Joint Water Line Commission</u>

♦ Mr. Monk provided the P-W-R Joint Water Line Commission water use report for the month of August 2022, which is included in the Board packet. (Item 14)

Item 15: Puente Basin Water Agency (PBWA)

♦ The next PBWA meeting is scheduled for October 6, 2022. (Item 15)

<u>Item 16: Spadra Basin Groundwater Sustainability Agency</u>

◆ Director Tang reported on the September 15, 2022, Spadra Basin Executive Committee Meeting. (Item 16)

Item 17: General Manager's Report

- ◆ The Board received a letter from the Government Finance Officers Association regarding a Certificate of Achievement for Excellence in Financial Reporting awarded to the District. (Item 17-A)
- ♦ The Board recognized Ms. Debby Chu on her completion of the ACWA/JPIA Professional Development Program in Human Resources. (Item 17-B)
- ♦ The Board recognized Mr. David Lias on his completion of the ACWA/JPIA Professional Development Program in Operations. (Item 17-C)
- ◆ The Board received the District's activities calendars for October, November, and December 2022. (Item 17-D)

Item 18: Water Supply and Conservation

- ♦ The Board received reports and graphs of the following items: District potable and recycled water use, Calendar Year 2022 purchased water estimate, conservation goal summary, climate summary, and 2022 monthly water consumption versus the 2013 and 2020 baseline years. The report noted that the District's water usage for August 2022 was 14% lower than usage in August 2020 and 29% lower than usage in August 2013. (Item 18-A)
- ◆ The Board viewed reports on California's water supply and reservoir conditions as of August 24, 2022. (Item 17-B)

Item 19: Directors' Oral Reports

(NOTE: Board meeting minutes provide written reports of Board meeting activities and committee meeting reports are given during the course of regular Board meeting activities. Directors include reports of their participation in non-expense/per diem paid community events as a matter of information.) (Item 19)

- Director Hayakawa reported that during the month of August he attended the District's regular Board meeting, Public Information Committee meeting, Engineering Committee meeting, and Coffee with a WVWD Board Member.
- ♦ Although Director Hilden was not in attendance to report on his activities for the month of August, his expense report noted his attendance at the following events/meetings: Concerts in the Park, District's regular Board meeting, Public Information Committee meeting, Finance Committee meeting, and Coffee with a WVWD Board Member.
- Although Director Kwong was not in attendance to report on her activities for the month of August, her expense report noted her attendance at the following events/meetings: District's regular Board meeting, City of Industry Council Meeting and Firearm Safety Training Event.
- ♦ Director Lee reported on her participation in the District Board meeting, Finance Committee Meeting, Engineering Committee meeting, and PBWA Board meeting.
- Director Tang advised that he attended the District Board meeting in addition to participating in the PBWA meeting, Rachio Smart Sprinkler Controller Mandarin translation, communicating with a homeowner regarding their water bill, and President's duty signing documents and staff consultation regarding ongoing projects.

Item 20: Legal Reports

 Mr. Ciampa congratulated TVMWD in its efforts to have AB 2449 passed and will provide a written memo to the Board to summarize the impact of the bill. (Item 20)

Item 21: Items for Future Discussion

• There were no requests for future discussion items. (Item 21)

Item 22: Board of Directors Business

♦ There was no Board of Director Business to come before the board at this time. (Item 22)

Adjournment at 6:01 p.m.

MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT

SEPTEMBER 22, 2022 MEETING CONDUCTED VIA WEBEX AT:

https://walnutvalley.webex.com/meet/bmeeting

DIRECTORS PRESENT:

STAFF PRESENT:

Kevin Hayakawa Edwin Hilden Theresa Lee Jerry Tang Erik Hitchman, General Manager/Chief Engineer Jared Macias, Assistant General Manager Josh Byerrum, Director of Finance (Host) Lily Lopez, Director of External Affairs Thomas Monk, Director of Operations

DIRECTORS ABSENT:

Sherry Shaw, Director of Engineering & Planning Alanna Diaz, Director of Administrative Services

Scarlett Kwong

Lucie Cazares, Executive Secretary
Alexandra Cortez, Administrative Assistant

Andy Turner, Legal Counsel

The meeting was called to order at 4:00 p.m. with President Tang presiding. All Board meeting participants and guests joined the meeting via the Webex link: https://walnutvalley.webex.com/meet/bmeeting.

Guests and others in attendance: None

Item 3: Public Comment

♦ There was no public comment. (Item 3)

Item 4: Overview of Financial Plan and Rates

◆ The Board received a PowerPoint presentation on financial planning and revenue projections. The presentation included an analysis of various water rate adjustments and the projected reserve funding. Staff further advised of the necessity of approving rates in October to meet the customer notice deadline of November for a January 1, 2023 rate increase. (Item 4)

Adjournment at 4:40 p.m.

CHECK NUMBER	DATE	PAYEE	AMOUNT
6292	1/5/2022	Void - Replaced with CK#7417	\$ (53,211.97
7178	7/21/2022	Void - Replaced with CK#7478	\$ (113,450.00
7345	8/24/2022	Void - Replaced with CK#7478	\$ (22,562.00
7356	9/1/2022	ACWA	\$ 1,000.00
7357	9/1/2022	City of Walnut	\$ 2,280.00
7358	9/1/2022	Dangelo Co, Inc.	\$ 2,459.90
7359	9/1/2022	Graybar Electric Company, Inc.	\$ 449.85
7360	9/1/2022	McMaster-Carr Supply Company	\$ 28.81
7361	9/1/2022	P F Pettibone & Co.	\$ 215.90
7362	9/1/2022	Tucker Tire Company, Inc.	\$ 81.00
7363	9/1/2022	Vulcan Materials Company	\$ 2,941.27
7364	9/1/2022	Cintas Corporation #150	\$ 657.90
7365	9/1/2022	Rowland Water District	\$ 688.62
7366	9/1/2022	Ewing Irrigation Products Inc.	\$ 669.06
7367	9/1/2022	Applied Technology Group, Inc.	\$ 4,437.00
7368	9/1/2022	Ferguson Waterworks - Santa Ana	\$ 1,225.97
7369	9/1/2022	Safety Kleen System, Inc.	\$ 162.40
7370	9/1/2022	Frontier Communications	\$ 373.04
7371	9/1/2022	ConvergeOne, Inc.	\$ 18,130.66
7372	9/1/2022	HASA, Inc.	\$ 2,352.78
7373	9/1/2022	A & J Tree Care, Inc.	\$ 20,300.00
7374	9/1/2022	Diamond Bar Evergreen Club	\$ 1,500.00
7375	9/1/2022	Eagle Aerial Photography, Inc.	\$ 20,250.00
7376	9/1/2022	Autonovation Mobile Auto Repair	\$ 592.57
7377	9/1/2022	Paper Recycling & Shredding Specialists, Inc.	\$ 100.00
7378	9/1/2022	Diamond Bar Women's Club	\$ 1,000.00
7379	9/1/2022	Safeguard Data Solutions	\$ 725.08
7380	9/1/2022	City of La Verne	\$ 100.00
7381	9/1/2022	SyTech, Inc.	\$ 1,750.00
7382	9/1/2022	Jingshi International Inc.	\$ 9,039.58
7383	9/8/2022	Azteca Landscape	\$ 14,250.00
7384	9/8/2022	Badger Meter, Inc.	\$ 75,232.28
7385	9/8/2022	Dangelo Co, Inc.	\$ 1,890.98
7386	9/8/2022	Diamond Bar Chinese-American Association	\$ 300.00
7387	9/8/2022	Federal Express	\$ 8.45
7388	9/8/2022	Hach Company	\$ 858.77

CHECK NUMBER	DATE	PAYEE	AMOUNT
7389	9/8/2022	Industrial Shoeworks	\$ 400.00
7390	9/8/2022	McMaster-Carr Supply Company	\$ 912.03
7391	9/8/2022	Western Water Works	\$ 2,467.65
7392	9/8/2022	Home Depot Credit Services	\$ 1,051.51
7393	9/8/2022	Fuel Pros, Inc.	\$ 175.00
7394	9/8/2022	Diamond Bar Community Foundation	\$ 250.00
7395	9/8/2022	Chandler Asset Management, Inc.	\$ 2,991.67
7396	9/8/2022	Applied Technology Group, Inc.	\$ 1,134.58
7397	9/8/2022	Genesis Computer Systems, Inc.	\$ 2,622.96
7398	9/8/2022	Ferguson Waterworks - Santa Ana	\$ 26,408.40
7399	9/8/2022	Western Exterminator Company	\$ 88.00
7400	9/8/2022	TelePacific Corp.	\$ 955.81
7401	9/8/2022	Hill Brothers Chemical Company	\$ 2,060.68
7402	9/8/2022	Managed Mobile, Inc.	\$ 521.83
7403	9/8/2022	HASA, Inc.	\$ 2,217.04
7404	9/8/2022	A & J Tree Care, Inc.	\$ 14,500.00
7405	9/8/2022	Packet Fusion, Inc.	\$ 3,045.00
7406	9/8/2022	Verizon Wireless	\$ 590.27
7407	9/8/2022	lland Internet Solutions Corp	\$ 378.27
7408	9/8/2022	Fedak & Brown LLP	\$ 7,032.00
7409	9/8/2022	Aqua Backflow, Inc	\$ 1,558.00
7410	9/8/2022	Canon Solutions America, Inc.	\$ 1,708.20
7411	9/8/2022	Amazon Capital Services, Inc.	\$ 1,459.44
7412	9/8/2022	Valley Vista Services, Inc.	\$ 2,305.37
7413	9/8/2022	Fluoresco Services, LLC	\$ 291.06
7414	9/8/2022	Exterior Products Corp.	\$ 27,534.75
7415	9/8/2022	Noble, Garrett	\$ 200.00
7416	9/9/2022	Amazon Capital Services, Inc.	\$ 3,029.08
7417	9/9/2022	SLK Technology, LLC	\$ 53,211.97
7418	9/15/2022	ACWA Services Corporation	\$ 144,148.60
7419	9/15/2022	South Coast A.Q.M.D.	\$ 1,241.22
7420	9/15/2022	Industry Public Utility Commission	\$ 3,085.38
7421	9/15/2022	Online Information Services, Inc.	\$ 478.56
7422	9/15/2022	County of Los Angeles Public Health	\$ 340.00
7423	9/15/2022	East West Bank - Visa	\$ 13,475.92
7424	9/15/2022	State Water Resources Ctrl Bd - Cert Rnw	\$ 55.00

CHECK NUMBER	DATE	PAYEE	AMOUNT
7425	9/15/2022	Frontier Communications	\$ 1,060.98
7426	9/15/2022	4Imprint, Inc.	\$ 1,314.67
7427	9/15/2022	Keller, Jillian	\$ 142.50
7428	9/15/2022	ALS Group USA, Corp.	\$ 402.00
7429	9/15/2022	Canon Solutions America, Inc.	\$ 2,090.82
7430	9/15/2022	FMT Consultants, LLC	\$ 47.50
7431	9/15/2022	West Yost & Associates, Inc.	\$ 756.00
7432	9/15/2022	Canon Solutions America, Inc.	\$ 51.04
7433	9/23/2022	AT&T Mobility II, LLC	\$ 643.84
7434	9/23/2022	Automated Gate Services, Inc.	\$ 324.00
7435	9/23/2022	Badger Meter, Inc.	\$ 71.02
7436	9/23/2022	Dangelo Co, Inc.	\$ 158.78
7437	9/23/2022	Geiger West Monrovia	\$ 3,120.60
7438	9/23/2022	Industrial Shoeworks	\$ 587.23
7439	9/23/2022	Liebert, Cassidy, & Whitmore	\$ 212.50
7440	9/23/2022	McGraw Hill Construction ENR	\$ 108.00
7441	9/23/2022	McMaster-Carr Supply Company	\$ 608.92
7442	9/23/2022	Pomona City Clerk	\$ 2,121.19
7443	9/23/2022	Pool & Electrical Products, Inc.	\$ 537.44
7444	9/23/2022	Southern Calif Gas Company	\$ 44.42
7445	9/23/2022	Southern California Edison Company	\$ 127,915.70
7446	9/23/2022	Steven Enterprises, Inc.	\$ 1,298.01
7447	9/23/2022	Tucker Tire Company, Inc.	\$ 70.00
7448	9/23/2022	Verizon Wireless	\$ 962.15
7449	9/23/2022	Vulcan Materials Company	\$ 5,430.93
7450	9/23/2022	Jack's Lock & Key	\$ 125.00
7451	9/23/2022	Cintas Corporation #150	\$ 363.05
7452	9/23/2022	Paso Robles Tank, Inc.	\$ 114,461.51
7453	9/23/2022	Three Valleys Municipal Water District	\$ 270.00
7454	9/23/2022	InfoSend, Inc.	\$ 18,620.56
7455	9/23/2022	Applied Technology Group, Inc.	\$ 9,295.72
7456	9/23/2022	Ferguson Waterworks - Santa Ana	\$ 14,726.82
7457	9/23/2022	D & H Water Systems, Inc.	\$ 3,822.81
7458	9/23/2022	Office Solutions Business Prod. & Svcs,LLC	\$ 904.19
7459	9/23/2022	Cintas First Aid & Safety LOC#168	\$ 216.81
7460	9/23/2022	Azusa Land Reclamation, Inc.	\$ 9,919.15

CHECK NUMBER	DATE	PAYEE	AMOUNT
7461	9/23/2022	Safety Kleen System, Inc.	\$ 486.96
7462	9/23/2022	Tri County Pump Company	\$ 20,599.15
7463	9/23/2022	Hill Brothers Chemical Company	\$ 1,723.50
7464	9/23/2022	HQ Enterprises Inc.	\$ 92.23
7465	9/23/2022	ConvergeOne, Inc.	\$ 21,863.94
7466	9/23/2022	4Imprint, Inc.	\$ 627.99
7467	9/23/2022	OPARC, Inc.	\$ 5,811.71
7468	9/23/2022	Fu, Stephanie	\$ 150.94
7469	9/23/2022	HASA, Inc.	\$ 4,828.73
7470	9/23/2022	ALS Group USA, Corp.	\$ 260.00
7471	9/23/2022	Bay Alarm Company	\$ 240.00
7472	9/23/2022	Sedaru, Inc.	\$ 7,920.00
7473	9/23/2022	Yo Fire	\$ 3,202.88
7474	9/23/2022	GNA - Brook Fire Protection, Inc.	\$ 135.00
7475	9/23/2022	Interstate Battery System of Inland Valley	\$ 481.62
7476	9/23/2022	Lagerlof, LLP	\$ 1,155.00
7477	9/23/2022	Central Communications	\$ 900.91
7478	9/23/2022	Pascal & Ludwig Constructors, Inc.	\$ 240,389.00
7479	9/23/2022	B & K Electric Wholesale	\$ 8,634.86
7480	9/23/2022	Via Promotionals, Inc.	\$ 1,139.24
7481	9/23/2022	Carahsoft Technology Corporation	\$ 312.55
7482	9/23/2022	Jonathan Ko	\$ 3,145.54
7483	9/28/2022	Industrial Shoeworks	\$ 175.20
7484	9/28/2022	Underground Service Alert	\$ 524.50
7485	9/28/2022	VWR International, Inc.	\$ 221.34
7486	9/28/2022	Nguyen, Lisa Thi	\$ 981.12
7487	9/28/2022	Ferguson Waterworks - Santa Ana	\$ 3,344.71
7488	9/28/2022	Sheakley Pension Administration, Inc.	\$ 156.15
7489	9/28/2022	Western Exterminator Company	\$ 88.00
7490	9/28/2022	ConvergeOne, Inc.	\$ 63,309.55
7491	9/28/2022	Managed Mobile, Inc.	\$ 2,694.72
7492	9/28/2022	HASA, Inc.	\$ 2,022.30
7493	9/28/2022	Banzil, Alyssa	\$ 220.00
7494	9/28/2022	Healthequity, Inc.	\$ 11.80
7495	9/28/2022	Autonovation Mobile Auto Repair	\$ 325.00
7496	9/28/2022	Quadient, Inc.	\$ 191.38
7497	9/28/2022	Via Promotionals, Inc.	\$ 277.13

CHECK NUMBER	DATE	PAYEE	AMOUNT
EFT000000000669	9/2/2022	Puente Basin Water Agency	\$ 1,444,674.56
EFT000000000670	9/2/2022	Pomona-Walnut-Rowland JWL Commission	\$ 813,062.28
EFT000000000671	9/2/2022	U.S. Bank National Association	\$ 3,500.00
EFT000000000672	9/2/2022	Quest Building Services	\$ 275.00
EFT000000000673	9/9/2022	Puente Basin Water Agency	\$ 87,475.17
EFT000000000674	9/9/2022	Quest Building Services	\$ 3,490.00
EFT000000000675	9/26/2022	Puente Basin Water Agency	\$ 54,612.54
EFT000000000676	9/26/2022	SpryPoint Services, Inc.	\$ 34,643.40
EFT000000000677	9/26/2022	Reliance Standard Life Insurance Co.	\$ 7,382.65
EFT000000000678	9/30/2022	Doty Bros Equipment Co, Inc.	\$ 128,929.28
XFR000007065	9/14/2022	PAYROLL	\$ 265,477.87
XFR000007072	9/15/2022	CREDIT CARDS	\$ 90.55
XFR000007078	9/27/2022	PAYROLL	\$ 265,221.72
XFR000007080	9/28/2022	WATER REFUND	\$ 20,103.22
		TOTAL	\$ 4,171,141.90

Reviewed by:

Reviewed by:

Bytta

Director of Finance

General Manager

lo/12/2022 Date

Walnut Valley Water District Monthly Employee Expense Reimbursements Exceeding the Amount of \$100.00 For the Month of September 30, 2022



	Check				
Date	Number	Employee Name	Description	A	mount
9/8/2022	7415	Garrett Noble	Work Boot Reimbursement	\$	200.00
9/15/2022	7427	Jillian Keller	September Expense Reimbursement	\$	142.50
9/23/2022	7468	Stephanie Fu	September Expense Reimbursement	\$	150.94
9/28/2022	7494	Alyssa Banzil	September Expense Reimbursement	\$	220.00
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In accordance with California Government Code Section 53065.5, the District shall, at least annually, disclose all reimbursements paid to any employee for an individual charge that is at least one hundred dollars (\$100).

WVWD - Staff Report



TO: Board of Directors **FROM:** General Manager

SUBMITTED BY: Director of External Affairs, Sustainability & External Affairs Coordinator

DATE: October 17, 2022

SUBJECT: Community Outreach Update

☐ Action/Discussion ☐ Fiscal Impact ☐ Resolution ☑ Information Only

RECOMMENDATION

For information only.

BACKGROUND INFORMATION:

Conservation and Education Outreach Update

1. October Bill Insert

District customers received the insert noted below (front/back) with their monthly bill statement.

Insert FRONT

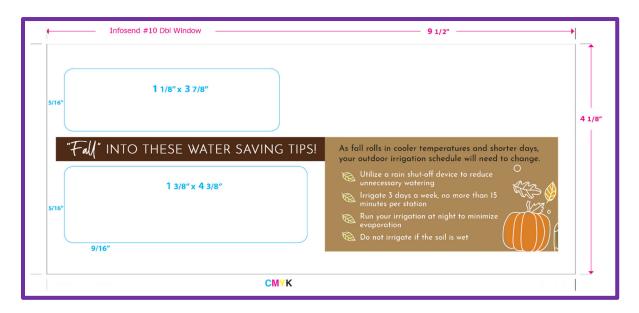


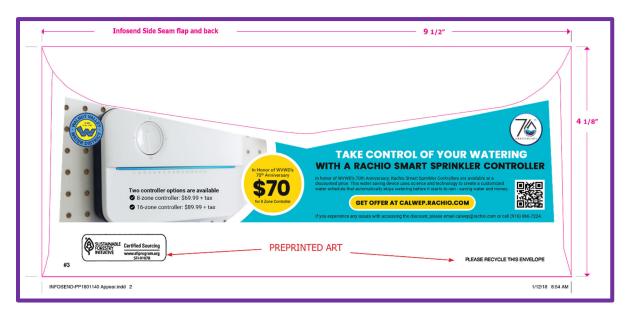
Insert BACK



2. October Bill Snipe

District customers received the bill snipe design noted below (front/back) with their monthly bill statement.





3. Facebook, Twitter, Instagram, and YouTube

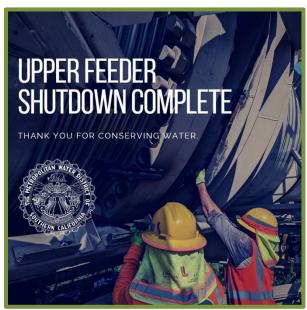
The District regularly posts updates and promotions of external affairs/sustainability activities, conservation tips, and education materials on Facebook, Twitter, Instagram, and YouTube. During the month of September, the District shared the following:

- City of Walnut Collab Reels Pool Cover Rebate
- Commercial & Residential Water Use Surveys
- MWD Emergency Pipeline Repair Completion
- Hiring Post Instrumentation/Electrical System Technician
- "Too Good to Waste" truck wrap Reel
- Meter Changeout Challenge Reel
- CET Splash Cash
- DBCF Beerfest Reel
- Coffee with a Board Member Director Scarlett Kwong
- And more









External Affairs & Sustainability Activities (Upcoming & Current)

1. District Award Recognition

The District won its first EPA WaterSense award for Excellence in Education and Outreach. Members of the External Affairs and Sustainability team attended the WSI Conference on October 6th to receive the award at the recognition luncheon.

2. Coffee with A WVWD Board Member

The District is hosting the 3rd Coffee with a WVWD Board Member event on Friday, October 14th with Director Scarlett Kwong at Margin Cafe in Diamond Bar. WVWD customers are invited to stop by from 8:30 AM – 10:30 AM to have a complimentary cup of coffee and to learn more about the Director and the District.

3. Fire Resistant Landscape Workshop

The District is hosting its annual Fire-Resistant Landscape Workshop on Saturday, October 15 from 11 AM to 12 PM at the Diamond Bar Center. The host of the workshop is expert, Mr. Douglas Kent who has catered the workshop to focus on the communities of Diamond Bar, Walnut, and Rowland Heights. Registration is available at: fireresistantlandscaping10-15-22.eventbrite.com

4. November Gardening Workshops

In partnership with The Real Hens of Orange County, the District is hosting two new gardening workshops for our customers at the District's Workshop Gallery in November.

- Edible Gardening and Seed-Starting for Beginners workshop will be held on Tuesday, November 1st from 6-8 PM. This workshop will teach customers the basics on how to grow their own vegetable garden and start seeds with confidence. All materials are provided in the seed-starting activity and participants will be able to take home the seeds they sowed. Registration is available at: gardening11-1-22.eventbrite.com
- Giving Life to Your Scraps workshop will be held on Monday, November 14th from 6-7:30 PM. This workshop will teach customers how to regrow their vegetables from kitchen scraps this holiday season. All materials are provided in the activity and participants will be able to take home the seeds and produce scraps to replant. Registration is available at: gardening11-14-22.eventbrite.com

5. Walnut Family Festival

The District participated in the Walnut Family Festival on Saturday, October 8th at Suzanne Park. A conservation booth was present with a water-tasting activity and employees who handed out 70th-anniversary giveaways and conservation-related flyers.

6. Yard Signs

To further promote drought and conservation messaging, the District has placed yard signs at all facilities. The yard signs are placed as close to the facility and within view of the public as possible.



7. <u>Drought Messaging – Trucks</u>

To further expand on drought messaging, District vehicles were wrapped with a special graphic design and conservation message to remind community members to save water while District representatives are in the field. Messaging on the trucks highlights the promotion of "Too Good to Waste".



8. Light Pole Banners

The District collaborated with the cities of Walnut, Diamond Bar, Industry, and LA County to place drought messaging on light poles in high-traffic areas throughout the service area.





Upcoming Community Events

1. Rowland Height's Buckboard Day's Parade

The District will be participating in the Rowland Height's Buckboard Day's Parade on Saturday, October 15th at Rowland Heights Park. A conservation booth will be set and employees will be handing out 70th-anniversary giveaways and conservation-related flyers.

2. Virtual Landscape Workshops

In partnership with the Metropolitan Water District of Southern California (MWD), the District will be offering virtual landscape workshops to District customers in English and Mandarin. Classes offered include:

- CA Friendly & Native Plant Landscaping
- Turf Removal
- Garden Design
- Sustainable Landscape Design
- Drip Irrigation: Maintenance & Troubleshooting
- Deciphering Your Irrigation Controller
- Rainwater Harvesting
- Composting for A Healthy Garden
- Irrigation & Water Use Efficiency
- Easy Steps to Lawn Conversion

District customers can visit www.wvwd.com/events/ to view class dates and to register.

Local Sponsorships (New & Ongoing)

1. <u>Diamond Bar Woman's Club Casino Night Scholarship Fundraiser</u>

The District sponsored the Diamond Bar Woman's Club casino night fundraiser benefiting students at Diamond Bar and Diamond Ranch High Schools. The sponsorship of a table at the event included 3 tickets to the event, a sign on the table with the District's logo, an announcement at the event, and promotion of the District.

2. Diamond Bar Evergreen Club Quarterly Ad Sponsorship

The District is sponsoring Diamond Bar Evergreen Club's Quarterly Ad. Every quarter the District will design a half-page ad promoting drought messaging and upcoming events. The quarterly ad for September-November includes information about watering tips during a heatwave.

3. OPARC Heart Beat Festival Sponsorship

The District is sponsoring OPARC's Heart Beat Festival at the "On-Pitch" level. The event is on Saturday, October 15th at the Sontag Greek Amphitheatre in Claremont.

4. Rowland Height's Buckboard Day's Parade Sponsorship

The District is sponsoring Rowland Height's Buckboard Day's Parade. The sponsorship includes a parade banner, a full-page ad in the program, recognition of the District in their press release and other communications, a light post banner, as well as a festival booth and parade entry.

5. Life Steps Foundation Every Day is Earth Day 5K Sponsorship

The District is sponsoring Life Steps Foundation's Every Day is Earth Day 5K from December 7-11. Life Steps Foundation provides free in-home services to families who have children ages 0-3 with special needs by helping them with their development and providing parent education. The sponsorship includes recognition of the District on their electronic material.

NAME: Kevin Hayakawa **DATE: September 2022** Mileage (assumed as round trip unless noted) Per Diem Date Title of Meeting / Description No Request From Location To Location Miles Miles \$ TVMWD Regular Board Meeting 9/7/2022 \$ 1 \checkmark 2 9/12/2022 Public Information Committee Meeting $\overline{}$ 3 9/12/2022 Finance Committee Meeting \$ 4 9/13/2022 Engineering Committee Meeting \$ \checkmark 5 9/13/2022 Personnel Committee Meeting \$ 2/1 S Brea Canyon 164 W Magnolia 9/19/2022 ACWA Region 8 Program Blvd. Burbank CA \$ 50.38 6 Rd, Walnut Ca 80.6 $\overline{}$ 91789 91502 7 9/20/2022 WVWD Regular Board Meeting \$ $\overline{}$ 9/21/2022 8 TVMWD Regular Board Meeting $\overline{}$ 9 9/21/2022 Diamond Bar High School Ribbon-Cutting Ceremony \$ 10 9/22/2022 WVWD Special Board Meeting \$ \checkmark 11 П \$ 12 13 Total Number of Miles: 80.6 X \$0.625 \$ 50.38 Total Reimbursable Expenses \$ Total Meeting Compensation 7 X \$150.00 per day \$ 1,050.00 I certify the above is correct and accurate to the best of my knowledge TOTAL \$ 1,100.38

Date

Signature

^{*} Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.625

^{**}Directors are eligible for seven meeting days per month at \$150 per day.



NAME: Ed Hilden DATE: September 2022

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (as	assumed as round trip unless r			
			Request	From Location	To Location	Miles	Mil	les \$
1	9/6/2022	Meet with Lily Lopez to prep for Rotary presentation on 9/13/22	✓				\$	-
2	9/7/2022	TVMWD Board Meeting	V				\$	-
3	9/9/2022	Coffee with President Jerry Tang event	V				\$	-
4	9/12/2022	Public Info Committee	V				\$	-
5	9/12/2022	Finance Committee					\$	-
6	9/13/2022	Personnel Committee	V				\$	-
7	9/21/2022	TVMWD Board Meeting	7				\$	-
8	9/22/2022	Board Workshop	V				\$	-
9							\$	-
10							\$	-
11							\$	-
12							\$	-
13							\$	-
				-	Total Number of Miles:	: 0 X \$0.625	\$	-
					Total Reimbursabl			-
I certify th	ne above is corre	ct and accurate to the best of my knowledge		Total Meeting C	ompensation 7 X \$150	0.00 per day TOTAL		1,050.00 1,050.00
						IVIAL	Ψ	1,000.00
Signatur	е		•	Date				

^{*} Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.625

^{**}Directors are eligible for seven meeting days per month at \$150 per day.



NAME: Director Kwong DATE: September 2022

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (as	ssumed as round t	rip unless	noted)	
			Request	From Location	To Location	Miles	Mile	s \$
1	9/8/2022	Diamond Bar Evergreen Club Quarterly Celebration	V				\$	-
2	9/9/2022	Coffee with Director Tang	✓				\$	-
3	9/10/2022	API Summit	✓				\$	-
4	9/12/2022	RCCSGV Government Affairs Committee meeting	✓				\$	-
5	9/13/2022	Personnel Committee	✓				\$	-
6							\$	-
7							\$	-
8							\$	-
9							\$	-
10							\$	-
11							\$	-
12							\$	-
13							\$	-
					Total Number of Miles	: 0 X \$0.625	\$	-
,				.	Total Reimbursabl			-
ı certity th	ne above is corre	ct and accurate to the best of my knowledge		Total Meeting C	ompensation 5 X \$150	0.00 per day TOTAL		750.00 750.00
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Signatur	e			Date	•			

^{*} Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.625

^{**}Directors are eligible for seven meeting days per month at \$150 per day.



NAME: Theresa Lee DATE: Sep. 2022

No	Date	Title of Meeting / Description	Per Diem	Mileage (as	Mileage (assumed as round trip unless no		noted	
			Request	From Location	To Location	Miles	Mi	les\$
1	9/8/2022	Evergreen Club Mid Autumn Festival Celebration					\$	-
2	9/10/2022	Diamond Bar Chinese-American Association Mid-Autumn Festival Celebration					\$	-
3	9/12/2022	Finance Committee Meeting	V				\$	-
4	9/13/2022	Engineering Committee Meeting	V				\$	-
5	9/14/2022	Spadra Basin Executive Committee Meeting	V				\$	-
6	9/20/2022	WVWD Board Meeting	V				\$	-
7	9/21/2022	Diamond Bar High School 500 Science Building Upgrade Ribbon Cutting Ceremony	V				\$	
8	9/22/2022	WVWD Board Workshop	V				\$	-
9	9/25/2022	Diamond Bar Foundation - Beerfest	V				\$	-
10							\$	-
11							\$	-
12							\$	-
13							\$	-
				-	Total Number of Miles	: 0 X \$0.625	\$	-
					Total Reimbursabl			-
I certify th	ne above is corre	ct and accurate to the best of my knowledge		Total Meeting C	ompensation 7 X \$150	0.00 per day TOTAL		1,050.00 1,050.00
						IUIAL	Ψ	1,050.00
Signatur	e			Date				

^{*} Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.625

^{**}Directors are eligible for seven meeting days per month at \$150 per day.



DATE: September 2022 NAME: Jerry C. Tang

No	Date	Date Title of Meeting / Description	Per Diem Request	Mileage (a	ssumed as round t	rip unless	noted)	
			Itoquoot	From Location	To Location	Miles	Mil	les \$
1	9/2/2022	Interviewed by WVWD's Auditor					\$	-
2	9/9/2022	WVWD Board Member Meets the Community	V				\$	-
3	9/12/2022	WVWD Public Information and Legistative Committee Meeting	V				\$	-
4	9/12/2022	WVWD Finance Committee Meeting					\$	-
5	9/12/2022	Commnucated with Suzanne Middle School CAPA Staff Regarding Water Conservation Program					\$	-
6	9/13/2022	WVWD Engineering Committee Meeting					\$	-
7	9/13/2022	WVWD Personnel Committee Meeting	V				\$	-
8	9/14/2022	Spadra Basin GSA Executive Commission Meeting	7				\$	-
9	9/19/2022	ACWA Region 8 Meeting	7	271 S Brea Canyon Rd Walnut, CA 91789	164 W Magnolia Blvd. Burbank, CA 91502	80.6	\$	50.38
10	9/20/2022	WVWD Board Meeting	V				\$	-
11	9/22/2022	WVWD Board Workshop	V				\$	-
12							\$	
13							\$	-
				То	tal Number of Miles: 8	0.6 X \$0.625	\$	50.38

Total Reimbursable Expenses \$

Total Meeting Compensation 7 X \$150.00 perday \$

TOTAL \$

1,050.00

1,100.38

September 30, 2022

I certify the above is correct and accurate to the best of my knowledge

Jerry C. Tang

^{*} Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.585

^{**}Directors are eligible for seven meeting days per month at \$150 per day.

Monthly Board Expense Detail Kevin Hayakawa September 30, 2022

Payment Date/Charge Date	Туре	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity							
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otal Districts Char	ges							0.00	

		Joh Bole	10/12/2022
Kevin Hayakawa	Date	Director of Finance	Date
Recutive Secretary	10 /12/2022 Date	General Manager	Oct 12, 2022

Monthly Board Expense Detail Edwin Hilden September 30, 2022

Payment ate/Charge Date	Туре	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
09/23/22	6	Meetings/Luncheons	Three Valleys Municipal Water District Leadership Breakfast	Check	7453	30.00		30.00	10-5520-5720
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al Districts						30.00		30.00	

Edwin M. Hilden	Da	ate	Director of Finance	10/12/2622 Date
Pulm G	Da	12/12/2022	Assistant General Manager	Oct 12, 2022

Monthly Board Expense Detail Scarlett Kwong

September 30, 2022

Payment Date/Charge Date	Туре	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
09/13/22	1	Conference Registration	ACWA Fall Conference	VISA		775.00		775.00	10-5520-5720
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al Districts	Charges				<u></u>	775.00		775.00	

			 Jash B	an	10/12/202	2
Scarlett Kwong		Date	 Director of Figure	oe .	Date	
Executive Secretary	any	10/12/2022	 General Manager	Hth man	Oct. 12, 2	2022

Monthly Board Expense Detail Theresa Lee

September 30, 2022

Payment Date/Charge Date	Туре	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
09/23/22	6	Meetings/Luncheons	Three Valleys Municipal Water District Leadership Breakfast	Check	7453	30,00		30.00	10-5520-5720
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tal Districts C						30.00		30.00	

Theresa Lee		Date	Director of Finance	10/12/2022 Date
Executive Secretary	on	[0 (2 2022	General Manager	Oct. 12, 1012

Monthly Board Expense Detail

Jerry Tang September 30, 2022

Payment Date/Charge Date	Туре	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
09/15/22	1	Conference Registration	ACWA Fall Conference	VISA		775.00		775.00	10-5520-5720
								5	
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tal Districts (Charges					775.00	72 10	775.00	

		Josh Bo en	10/12/2022
Jerry Tang	Date	Director of Finance	Date
Proces Company	10/12/2022	General Manager	Oct. 12, 2022



WALNUT VALLEY WATER DISTRICT TREASURER'S REPORT AUGUST 31, 2022

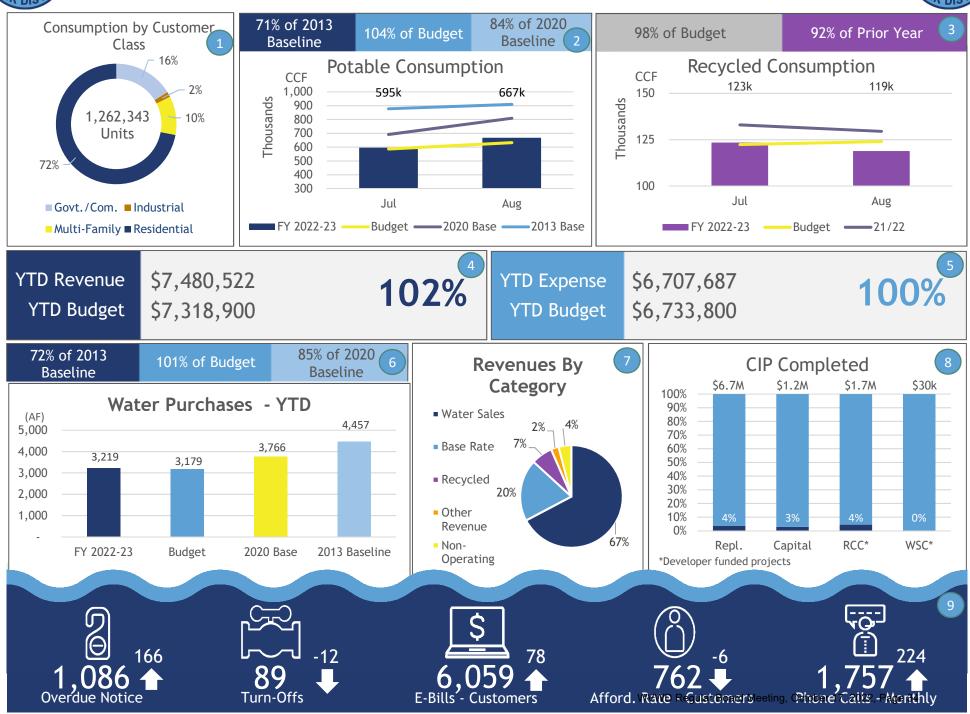
- 1) Financial Dashboard as of August 31, 2022
- District Statement of Revenues, Expenses, and Change in Net Position as of August 31, 2022
- 3) District Statement of Net Position as of August 31, 2022
- 4) Summary of Cash Investments as of August 31, 2022



Walnut Valley Water District Financial Dashboard



August 31, 2022



^{*} Consumption revenue and expense data excludes wholesale water

Walnut Valley Water District Statement of Revenues, Expenses & Changes in Net Position Summary by Division For the Two Months Ending Wednesday, August 31, 2022

	Actual	August Budget	% of Budget	YTD Actual	Anr Budget	nual % of Budget
Operating Revenues	Actual			Actual	buuget	
Water Sales	\$4,152,425.92	\$3,407,700.00	121.85%	\$7,905,486.68	\$34,933,900.00	22.63%
Water Sales - Recycled	265,144.57	280,100.00	94.66%	526,569.00	2,205,400.00	23.88%
Hydroelectric Sales	1,981.98	3,300.00	60.06%	4,354.50	40,000.00	10.89%
Stand-by Charges	4,546.24	68,800.00	6.61%	25,524.81	825,000.00	3.09%
Total Operating Revenues	4,424,098.71	3,759,900.00	117.67%	8,461,934.99	38,004,300.00	22.27%
Operating Expenses						
Operations	598,325.52	524,600.00	114.05%	1,250,637.56	6,718,900.00	18.61%
Engineering	109,572.28	116,800.00	93.81%	268,666.01	1,604,600.00	16.74%
Finance	160,850.47	159,650.00	100.75%	346,557.68	2,120,100.00	16.35%
Board of Directors/GM Office	101,190.31	124,750.00	81.11%	239,788.23	1,706,000.00	14.06%
Administrative Services	253,054.49	258,600.00	97.86%	590,116.03	3,413,100.00	17.29%
General Administration	105,935.37	97,250.00	108.93%	208,267.20	1,242,000.00	16.77%
Total Operating Expenses	1,328,928.44	1,281,650.00	103.69%	2,904,032.71	16,804,700.00	17.28%
Purchased Water & Related	2,461,532.51	1,907,200.00	129.07%	4,785,067.65	18,458,200.00	25.92%
Total Expenses	3,790,460.95	3,188,850.00	118.87%	7,689,100.36	35,262,900.00	21.81%
Income (Loss) From Operations	633,637.76	571,050.00	110.96%	772,834.63	2,741,400.00	28.19%
Nonoperating Revenues/(Expenses)	111,252.73	163,700.00	67.96%	315,757.82	1,780,700.00	17.73%
Income (Loss) Before Res. Rev & Deprec.	744,890.49	734,750.00	101.38%	1,088,592.45	4,522,100.00	24.07%
Restricted/Desig Rev & Other Exp.	29,532.62	0.00	0.00%	77,342.54	0.00	0.00%
Income (Loss) Before Depreciation	774,423.11	734,750.00	105.40%	1,165,934.99	4,522,100.00	25.78%
Depreciation & Amortization	464,714.10	0.00	0.00%	929,428.20	0.00	0.00%
Income Before Capital Contributions	309,709.01	734,750.00	42.15%	236,506.79	4,522,100.00	5.23%
Capital Contributions	208,593.17	0.00	0.00%	535,402.58	0.00	0.00%
Net Increase (Decrease) in Net Position	518,302.18	734,750.00	70.54%	771,909.37	4,522,100.00	17.07%

ASSETS

CURRENT ASSETS:

Cash & Investments - Unrestricted	\$36,626,555.37	
Accounts Receivable:		
Water	4,543,379.92	
Taxes	60,472.48	
Accrued Interest	171,702.85	
Other	3,291,547.75	
Standby Charges	39,056.37	
Materials Inventory	856,727.02	
Prepaid Expenses	346,652.91	
TOTAL CURRENT ASSETS		45,936,094.67
RESTRICTED ASSETS		
Cash & Investments - Restricted	9,206,014.10	
Cash & Investments - Fiscal Agent	2,331,268.74	
Investment in Joint Venture	20,916,305.63	
TOTAL RESTRICTED ASSETS		32,453,588.47
OTHER ASSETS		
CAPITAL ASSETS		
Capital Assets	229,834,943.20	
Construction in Progress	7,957,054.50	
Less: Accumulated Depreciation	(126,223,135.10)	
NET CAPITAL ASSETS		111,568,862.60
TOTAL ASSETS		189,958,545.74

DEFERRED OUTLFOW OF RESOURCES

Deferred Pension Contributions	1,719,115.00
Deferred Outflow - Actuarial	1,174,093.00
Deferred Outflow - OPEB	1,528,058.00
TOTAL DEFERRED OUTFLOW OF RESOURCES	4,421,266.00

LIABILITIES & FUND EQUITY

CURRENT LIABILITIES

CORRENT LIABILITIES		
Accounts Payable	(5,865,257.55)	
Other Current Liabilities	97,744.88	
Interest Payable	(23,116.99)	
TOTAL CURRENT LIABILITES		(5,790,629.66)
RESTRICTED LIABILITIES		
Accounts Payable	(17,942.12)	
Deposits	(3,714,975.05)	

TOTAL RESTRICTED LIABILITIES (6,676,642.33)

LONG TERM DEBT & RELATED

Construction Advances

Revenue Bonds	(15,380,000.00)	
Net Pension Liability	(9,390,716.00)	
Other Long-term Debt	(1,165,476.76)	
TOTAL LONG TERM DEBT & RELATED		(25,936,192.76)
TOTAL LIABILITIES		(38,403,464.75)

(2,943,725.16)

Walnut Valley Water District Statement of Net Position Wednesday, August 31, 2022

DEFERRED INFLOW OF RESOURCES

Deferred Inflow of Resources - Actuarial		(8,749,298.00)
Deferred Inflow of Resources - OPEB		(1,797,414.00)
TOTAL DEFERRED INFLOW OF RESOURCES	-	(10,546,712.00)
	-	
NET POSITION		
Invested in Capital Assets, Net of Related Debt	111,568,862.60	
Restricted	10,396,946.14	
Unrestricted	23,463,826.25	
TOTAL NET POSITION	145,429,634.99	
TOTAL NET POSITION	-	145,429,634.99

Walnut Valley Water District Summary of Cash and Investments 8/31/2022

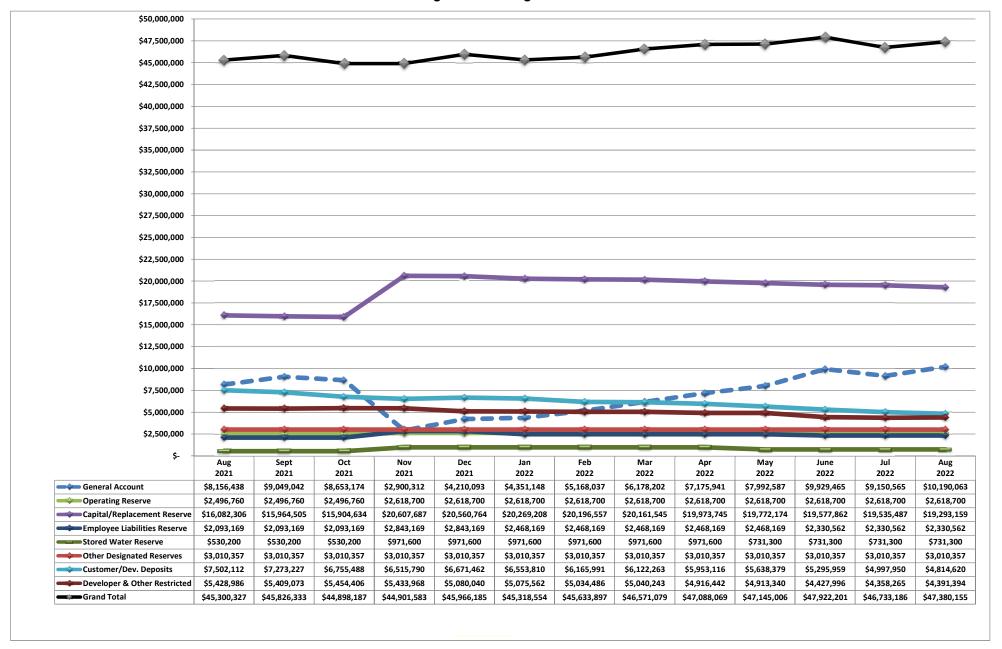
CASH & CASH EQUIVALENTS

Cash on Hand		\$3,100.00	
Cash in Bank			
East West Bank - General	\$4,623,050.15		*
East West Bank - Payroll	300,000.00		
East West Bank - Water Refund	14,896.78		
East West Bank - Revolving	27,859.85		
East West Bank - Credit Card	1,501,658.48		
East West Bank - Badillo Grand	300,750.61		
East West Bank - Payroll Reimbursement	31,973.34		
Total Cash in Bank		6,800,189.21	
TOTAL CASH		=======================================	\$6,803,289.21
		2	
INVESTMENTS			
Certificates of Deposit		991,000.00	
Corporate Notes		9,300,000.00	
Supranational		1,600,000.00	
Local Agency Investment Fund (LAIF)		5,074,245.85	
BNY Mellon - Money Market (Sweep)		46,620.14	
US Agency		10,825,000.00	
US Treasury		12,740,000.00	
TOTAL INVESTMENTS		5.	40,576,865.99
TOTAL CASH & INVESTMENTS			\$47,380,155.20

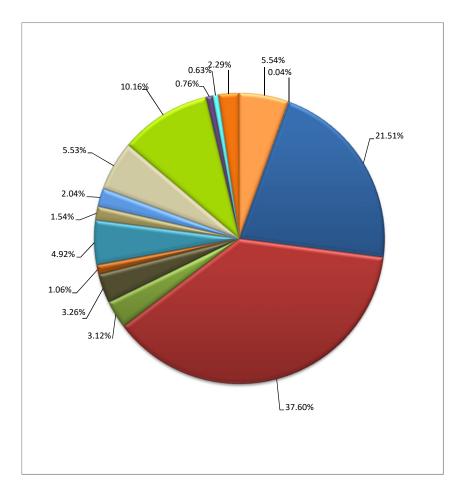
I certify that this report accurately reflects all investments of the Walnut Valley Water District and that all investments are in full compliance with State law and District's Investment Policy.

Director of Finance

Walnut Valley Water District Cash Balances August 2021 - August 2022



Walnut Valley Water District Summary of Cash and Investments by Reserve Fund August 31, 2022



ALLOCATION OF CASH AND INVESTMENTS									
Unrestricted									
Category 1									
General Account	\$	10,190,062.98	21.51%						
_	\$	10,190,062.98	21.51%						
Desig	nated								
Category 2									
Operating Reserve	\$	2,618,700.00	5.53%						
Replacement	\$	17,815,997.93	37.60%						
Capital Improvement	\$	1,477,160.95	3.12%						
Rate Stabilization	\$	1,543,125.39	3.26%						
B/G Catastrophic Ins	\$	500,000.00	1.06%						
Employee Liabilities	\$	2,330,561.86	4.92%						
Stored Water	\$	731,300.00	1.54%						
Project Reserve	\$	967,231.99	2.04%						
_	\$	27,984,078.12	59.07%						

Restricted Re	serves	5	
Category 3 Customer/Developer Deposits	\$	4,814,620.27	10.16%
	\$	4,814,620.27	10.16%
Category 4			
ASC	\$	360,932.37	0.76%
Badillo/Grand-Maintenance	\$	300,750.61	0.63%
RCC	\$	1,087,310.97	2.29%
WSC	\$	2,623,651.39	5.54%
Capacity Charge	\$	18,748.49	0.04%
	\$	4,391,393.83	9.26%
Т	otal \$	47,380,155.20	100.00%

Category 1 - These are funds that accumulate from day-to-day operations and represent the net equity in the District's General Fund. All interest earned is retained in the General Fund.

Category 2 - These funds, although not legally or externally restricted, have been reserved pursuant to the Board's desire to provide a stable and equitable rate structure. All interest earned related to these funds is retained by each designated fund.

Category 3 - These funds have legal or external restrictions. These Restricted Funds can only be used for the specific purposes established for the fund. All interest earned is retained in the General Fund.

Category 4 - These funds have legal or external restrictions. All interest earned must be retained by each Restricted Fund and can only be used for the specific purposes established for the fund.

WVWD - Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Engineering
October 17, 2022

SUBJECT: Consider Award of Contracts for Water Distribution System for Tract No. 78210 –

The Terraces at Walnut – Material Bids (P.N. 20-3645)

Action/Discussion	scal Impact	☐ Information Only
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Recommendation

Request the Board of Directors authorize the General Manager to execute contracts for materials for the subject project per the following bid results:

<u>Bid</u>	<u>Supplier</u>	<u>Pr</u>	<u>ice</u>	<u>Delivery</u>
Resilient Wedge Gate Valves	Ferguson Waterworks	\$	70,296.82	2-3 days
Ductile Iron Pipe	Western Waterworks	\$	374,535.22	180-240 days
Service Materials	Western Waterworks	\$	179,871.65	30-294 days
Setters, Saddles & Jumpers	Ferguson Waterworks	\$	166,619.69	240 days
Ductile Iron Fittings & Misc. Matls.	Western Waterworks	\$	108,369.08	90 days

Background Information

The Developer requested the District install a domestic and recycled water distribution systems to serve the proposed residential and commercial development named The Terraces at Walnut, Tract No. 78210. The development consists of 211 single-family homes, 79 single-family townhomes, and 3 commercial buildings. Recycled water will be provided for landscaping and is designed and installed under a separate project.

The District-designed project consists of the installation of 1,241 linear feet of 12-inch water main, 7,253 linear feet of 8-inch water main, 289 linear feet of 6-inch main, 211 residential metered services, 20 fire hydrants, 4 fire services, 3 domestic metered services, 2 master meter assemblies, 2 blow-off assemblies, and 2 combination air/vacs.

Bids were solicited and received by the District to provide the materials for the subject project. Attached for your information are bid recaps for the material bids and a project description.

Attachment: Bid Recap Project Description

WALNUT VALLEY WATER DISTRICT

271 South Brea Canyon Road, Walnut, CA 91789 October 3, 2022

Materials Bid Results Water Distribution System for Tract No. 78210 Project No. 20-3645

VENDOR	VALVES	D.I. PIPE		N	SERVICE MATERIALS		SETTERS & SADDLES		MISC.		
CORE & MAIN	No Bid		No Bid		No Bid		No Bid		No Bid		
D'ANGELO	\$ 79,176.33	\$	397,641.28	\$	197,500.62		No Bid	\$	117,173.35		
FAMCON	No Bid		No Bid		No Bid		No Bid		No Bid	\$	109,428.37
FERGUSON	\$ 70,296.82	\$	386,601.90	\$	194,527.31	\$	166,619.69	\$	113,157.65		
INCONIX	No Bid		No Bid		No Bid		No Bid	In	complete Bid		
S&J	\$ 93,972.57	\$	378,526.54		No Bid		No Bid	In	complete Bid		
WESTERN	\$ 85,605.35	\$	374,535.22	\$	179,871.65	\$	167,758.60	\$	108,369.08		
YO FIRE	No Bid		No Bid		No Bid		No Bid		No Bid		

WALNUT VALLEY WATER DISTRICT

271 S. Brea Canyon Road Walnut, CA 91789



PROJECT DESCRIPTION:

• Project Name:

The Terraces at Walnut Tract No. 78210 P.N. 20-3645

Location:

City of Walnut – North side of Valley Boulevard across from Faure Avenue.

• Background:

The Developer requested the District install a domestic and recycled water distribution systems to serve the proposed residential and commercial development named The Terraces at Walnut, Tract No. 78210. The development consists of 211 single-family homes, 79 single-family townhomes, and 3 commercial buildings. Recycled water will be provided for landscaping and is designed and installed under a separate project.

Scope of Work:

The District-designed project consists of the installation of 1,241 linear feet of 12-inch water main, 7,253 linear feet of 8-inch water main, 289 linear feet of 6-inch main, 211 residential metered services, 20 fire hydrants, 4 fire services, 3 domestic metered services, 2 master meter assemblies, 2 blow-off assemblies, and 2 combination air/vacs.

Benefits:

The project will provide water services and fire protection for the proposed residential units. Landscape will be irrigated with recycled water.

CONTRACTOR: To be Determined

Contract Award Date:

SCHEDULES: CONTRACT DOCUMENTS: ACTUAL:

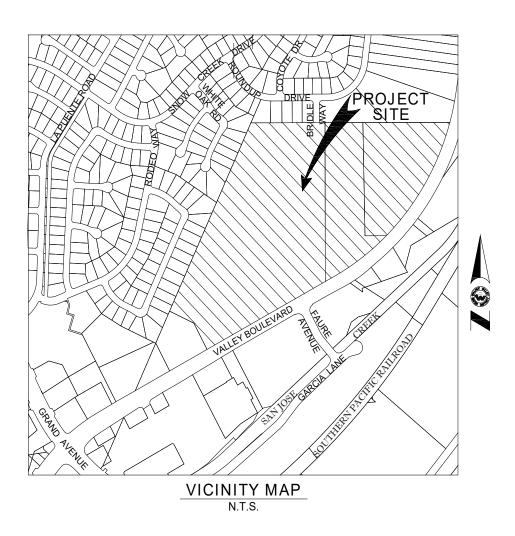
- Contract Duration:
- Construction Began:
- Construction Ends:

TOTAL PROJECT COSTS:

- Original Contract Amount:
- Net Change Order Amount:
- Revised Contract Amount:

PROJECT CONTACTS: Tai Diep/Vince De La Rosa

WALNUT VALLEY WATER DISTRICT 271 S. Brea Canyon Road Walnut, CA 91789



WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Engineering
October 17, 2022

SUBJECT: Receive and File the Puente Basin Watermaster Annual Report for Fiscal

Year 2021-22

✓ Action/Discussion	☐ Fiscal Impact	Resolution	☐ Information Only

Recommendation

Request the Board of Directors receive and file the Thirty-Sixth Annual Report for the Puente Basin Watermaster for Fiscal Year 2021-22.

Background Information

Each year, in accordance with the "Puente Basin Judgment," the Puente Basin Watermaster prepares an annual report, which contains the annual determinations and calculations, budget and an account of the Watermaster's activities for the prior fiscal year. Attached are copies of:

- Appendix B: Annual Pumping and Carry-Over
- Appendix C: Water Imported into Puente Basin and Import Return Flow Credits
- Appendix D: Annual Pumping Right at an Operating Safe Yield of 2,506 Acre-Feet for Fiscal Year 2022-23

Please note, that the full report and past reports are available for review in the District library.

Attachments as noted

Appendix B ANNUAL PUMPING AND CARRY-OVER (acre-feet)

2021-2022

Puente Basin Watermaster

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
		Annual Pumping Right								Carry-		
	Pumper's											over to
	Share of	Return	Excess	Carry-		Total					Lost Carry-	2022-2023
	Operating	Flow	Pumping	over from		(1)+(2)-(3)	Water	An	nual Excess	Pumping	over	(6)-(7)
Pumpers	Safe Yield	Credit	2020-21	2020-21	Leases	+(4)+(5)	Pumped	Total	Allowable	Unauthorized	(4)-(7)	-(11)
PRINCIPAL PRODUCERS												
City of Industry	550.0	0.0	0.0	550.0	0.0	1,100.0	179.4	0.0	0.0	0.0	370.6	550.0
Successor Agency to Industry Urban												
Development Agency	550.0	0.0	0.0	550.0	0.0	1,100.0	179.4	0.0	0.0	0.0	370.6	550.0
Royal Vista Golf Course	306.0	NA ^{1/}	166.5	0.0	0.0	139.5	372.6	233.1	30.6	202.5	0.0	0.0
Rowland Water District	550.0	0.0	0.0	550.0	0.0	1,100.0	236.5	0.0	0.0	0.0	313.5	550.0
Walnut Valley Water District	550.0	127.6	0.0	568.7	0.0	1,246.3	430.9	0.0	0.0	0.0	137.8	677.6
Subtotal	2,506.0	127.6	166.5	2,218.7	0.0	4,685.8	1,398.8	233.1	30.6	202.5	1,192.5	2,327.6
BASIN CLEAN-UP PUMPING												
BDP Corporation	NA	NA	NA	NA	NA	NA	145.5	NA	NA	NA	NA	NA
Malibu Grand Prix 3/												
Hamilton Standard Controls 4/												
Subtotal							145.5					
GRAND TOTAL	2,506.0	127.6	166.5	2,218.7	0.0	4,685.8	1,544.3	233.1	30.6	202.5	1,192.5	2,327.6

^{1/} Not Applicable.

² Due to sale of Airey Property, 12 acre-feet production from Airey well will not be attributed to Royal Vista Golf Course, formerly Los Angeles Royal Vista Golf Course.

 $^{^{3/}}$ CRWQCB has accepted a closure plan from MGP which is no longer producing groundwater.

⁴/United Technologies filed a Closure Report on 11/17/2000 and it was approved by CRWQCB on 1/9/2001.

Appendix C WATER IMPORTED INTO PUENTE BASIN AND IMPORT RETURN FLOW CREDITS (acre-feet) Puente Basin Watermaster

	(1)	(2)	(3)	(4)	(5) Total	(6)	(7) Calculated	(8) Allocation
	Fi	scal Year 20	21-2022		Imports		Import	of Import
	Metropolitan	Reclaimed	Ground		in	Difference	Return	Return Flow
Producer	Water	Water	Water	Total	1984-85	(4)-(5) ^{1/}	Flow	Credit 2/
DEFENDANTS								
City of Industry	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Successor Agency to Industry Urban								
Development Agency	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Royal Vista Golf Course	NA 3/	NA	NA	NA	NA	NA	NA	NA
GRAND TOTAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
PLAINTIFFS								
Rowland Water District	5,718.0	1,002.9	0.0	6,720.9	5,197.8	1,523.1	228.5	0.0
Walnut Valley Water District	6,067.5	1,515.7	0.0	7,583.2	6,630.9	952.3	142.8	371.3
GRAND TOTAL	11,785.5	2,518.6	0.0	14,304.1	11,828.7	2,475.4	371.3	371.3

^{1/} The return flow credit is 15 percent of this amount, up to 750 acre-feet to the plaintiffs and defendants, each.

^{2/} Allocated per direction of Rowland and Walnut pursuant to Paragraph 9, subparagraph B.

^{3/} Not Applicable.

Appendix D ANNUAL PUMPING RIGHT AT AN OPERATING SAFE YIELD OF 2,506 ACRE-FEET FOR FISCAL YEAR 2022-23 Puente Basin Watermaster

	(1)	(2)	(3)	(4)	(5)
Pumpers	Pumper's Share of Operating Safe Yield (AF)	Excess Pumping in 2021-22 (AF)	Carry- over from 2021-22 (AF)	Return Flow Credit For Water Imported into the Basin 2021-22 (AF)	Annual Pumping Right (AF)
PRINCIPAL PRODUCERS	()	,	,		,
City of Industry	550.0	0.0	550.0	0.0	1,100.0
Successor Agency to Industry Urban Development Agency	550.0	0.0	550.0	0.0	1,100.0
Royal Vista Golf Course	306.0	233.1	0.0	NA ^{1/}	72.9
Rowland Water District	550.0	0.0	550.0	0.0	1,100.0
Walnut Valley Water District	550.0	0.0	677.6	371.3	1,598.9
GRAND TOTAL	2,506.0	233.1	2,327.6	371.3	4,971.8

^{1/}Not Applicable.

OPERATIONS DEPARTMENT REPORT September, Monthly Report

PROJECT NO.	PROJECT DESCRIPTION	STATUS
		Repair Water Service Leaks: 338 Avenida Esplendor, 905 Plantation Lane, 318 Barbados Drive, 2018 Camwood
		Avenue, 321 Eola Drive, Walnut. 757 Lyonwood Avenue, 21076 Lycoming Street, 2001 Derringer Lane Diamond
		Bar.
		Water Valves: 19400 San Jose Avenue, Industry (repaired valve). 1128 Flintrock Road, Diamond Bar (replaced fire
		hydrant valve).
		Replaced Angle Meter Stops:
		Replaced Copper Setters: 19024 Abdera Street, 2675 Rudy Street, Rowland Heights. 20111 Roundtree Court,
N/A	Watermain and water service repair	Walnut.
		Water Main: 20738 Gartel Drive, Walnut.
		Water System/Miscellaneous Work:
		Oparc completed Fire Hydrant Routes: 14-02, 14-3, 14-04
		Valve Route: 10-1
		Spoils Hauled to Azusa Dump - 7 loads.
		Get Reads: C1/1, M1/248, R1/48, W1/40, W2/11, W3/468, W4/65
		Turn off's: M1/14, R1/0, W1/26, W2/23, W3/23, W4/0
19-3592	CDMA-AMI Replacement Project	Concord Utility Services- Started Endpoint replacement project.
20-3652	Copper Setter Upgrade	2182 Alexdale Lane, Rowland Heights.
	Repair of sheared blowoffs, fire hydrants and air-vac	1. 3003 Hollingworth Street, West Covina. Replaced damaged recycled blowoff.
	assemblies	2. 19835 Walnut Drive North, Industry. Hit Fire Hydrant.
21-3692	Replaced copper setter	19901 Valley Blvd, Walnut. District crews replaced copper setter.
20-3664	Mixer/Analyzer Installations	Redwave Electric installation of Mixer/Analyzers, Ongoing
19-3601	Terminal Storage Hydro Automation	Installation ongoing.
21-3717	RCS Mixing System Terminal Storage	Waiting for Pump skids, due in October.
		Pump and Motor Maintenance: Tri County Pump installed Fernhollow No. 3 pump & motor and pulled
		Fernhollow No. 5 pump & motor.
N/A	Production Facility Maintenance	Pump Station Maintenance: Repaired Fernhollow No. 6 CLAVAL.
		Facility/Miscellaneous Work: ATG repaired security cameras at Parker. Morrow Meadows replaced defective VFI
		drive on IBC Recycled Water Pump Station No.4.
N/A	Total trihalomethanes (TTHMs) Graph	Water quality meets all state and federal standards. ELAP on site Lab Assessment completed.

WVWD – Staff Report

TO: Board of Directors **FROM:** General Manager

SUBMITTED BY: Director of Administrative Services

DATE: October 17, 2022

SUBJECT: Annual Review and Consideration of Revisions of Board Policies for Ethical

Conduct Regarding Board of Directors Compensation and Expenses and

ANNIVERSARY

Exhibits A, B, C, D, E, and F

Action/Discussion	☐ Fiscal Impact	Resolution	☐ Information Only

Recommendation

That the Board of Directors review and approve the Board Policies for Ethical Conduct Regarding Board of Directors Compensation and Expenses and its respective exhibits (as listed below).

	Last Reviewed by Board	
Policies for	Ethical Conduct Regarding Board of Directors Compensation and Expenses	Oct. 2021
Exhibit A	Director Expense Form	Oct. 2021
Exhibit B	IRS Accountable Plan	Oct. 2021
Exhibit C	Guidelines for Board Compensated Meetings and Activities	Oct. 2021
Exhibit D	JPIA Coverage Guidelines	Oct. 2021
Exhibit E	Meal Expense Reimbursement Schedule/Guidelines	Oct. 2021
Exhibit F	Missing Receipt Affidavit Form	Oct. 2021

Background Information

As contained in the District's Policies for Ethical Conduct Regarding Board of Directors Compensation and Expenses,

"The Personnel Committee shall, on an annual basis in the fourth quarter of each calendar year, review Exhibit A, Exhibit B, Exhibit C, Exhibit D, Exhibit E, and Exhibit F."

Additionally, "this policy in its entirety shall be reviewed by the Board of Directors on an annual basis."

The Committee is asked to review the current policy and exhibits, and determine if there are revisions to be recommended for Board consideration. Staff and legal counsel have no recommended changes.

POLICIES FOR ETHICAL CONDUCT REGARDING BOARD OF DIRECTORS COMPENSATION AND EXPENSES

It is the policy of the Walnut Valley Water District ("District") that Board Members maintain the highest ethical standards of honesty and integrity. To assist Directors in meeting these standards there need to be clear policies guiding the Board with respect to compensation and expenses. These policies set forth the basic ethical standards for the members of the Board of Directors.

I. COMPENSATION FOR ATTENDANCE AT CONFERENCES, MEETINGS, SEMINARS, AND OTHER EVENTS

A. General Principles

- Board members will be compensated at the daily rate (i.e., per diem) determined by the Board consistent with applicable law for attendance at meetings of the Board, including Board committee meetings (including teleconference or video conference meetings), and for each day's service to the District, including travel time to and from conferences, meetings, seminars or other events, as set forth in these policies.
- 2. In addition to compensation for attendance, Directors will receive reimbursement for reasonable meals, lodging, and travel expenses incurred in attending Board approved activities in accordance with this policy.

B. Substantive Requirements

- 1. In order for a Board member to be paid a lawfully established *per diem* for attendance at a conference, organized educational activity, meeting, seminar, or other event, including, but not limited to, a teleconference, video conference or webinar, or for reasonable and necessary travel time to and from, it must be:
 - a. A "meeting" as defined in subdivision (a) of Government Code Section 54952.2 of the Brown Act, which currently reads:
 - "meeting' means any congregation of a majority of the members of a legislative body at the same time and location, including teleconference location as permitted by Section 54953, to hear, discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the legislative body." or
 - b. A committee meeting or other Board approved meeting, conference, organized educational activity, seminar, or other event, including, but not limited to, a teleconference, video conference or webinar, related to or informing the Board member on matters within the jurisdiction of the statutory powers of the District, provided that the program or subject matter deals with substantive issues of importance to the District; and such other activities, seminars or other events that deal with substantive issues of importance to the District that are approved by the General Manager as specified in Exhibit "C".
- 2. For purposes of this policy, reasonable and necessary travel time, including overnight accommodations, shall include one day prior to and/or after a conference, meeting, seminar or other event provided:

- a. The conference, organized educational activity, meeting, seminar, or other event is held more than 50 miles from the District Office, or
- b. Upon General Manager review, circumstances for attendance warrant an overnight stay either the evening prior to and/or following conclusion of the event.
- 3. Deviation, including full or partial cancellation, from Board approved attendance is subject to Personnel Committee review and the provisions set forth in Section I.B.2 of this policy. Following Committee review, should the matter be referred to the Board and the Board subsequently determines that prior authorization for attendance and/or payment of expenses be modified or rescinded, then those costs incurred by the District on behalf of the Director may be required to be repaid in accordance with the Board's decision.

4. Seven-Day Monthly Limit

Water Code Section 20202 permits compensation for attendance, i.e., per diem, for up to a total of ten (10) days in any calendar month. However, by Resolution No. 01-13-592 and Ordinance No. 01-13-593, the Board of Directors adopted a 7-day limit on per diem per calendar month—capped at \$150 per approved, compensable meeting.

C. Procedural Requirement

1. Written Compensation Request Required

Compensation for attendance at, and travel time to and from, conferences, organized educational activity, meetings, seminars or other approved events, i.e., teleconferences, will be paid only if the Board member submits a request for payment using the required District "Director Expense Form" (Exhibit A), and provides the substantiation required by the District to ensure compliance with the Internal Revenue Service (IRS) Accountable Plan, as referenced in Exhibit B. In the event a Board member is not provided with a receipt or invoice from a vendor, or loses the receipt or invoice relating to such expenses, the Board member shall complete and submit to District staff the "Missing Receipt Affidavit Form," as set forth in Exhibit F. Any reimbursement in excess of substantiated expenses must be refunded.

2. Board Approval

The required Board approval may be given either before or by ratification after the attendance and travel; provided that any ratification must be for expenses incurred in accordance with these Policies.

3. Disclosure of Compensation

A copy of each Director's completed "Director Expense Form" shall, when submitted for payment of per diem or reimbursement of expenses, be presented to the Board of Directors at their next regular meeting for approval and, upon request, will be made available to the public.

II. REIMBURSEMENT TO DIRECTORS FOR EXPENSES

A. General Principles

- Each member of the Board of Directors is encouraged to participate in those outside activities and organizations that in the judgment of the Board furthers the interests of the District.
- 2. Expenses incurred by Directors in connection with those activities set forth in the Guidelines for Board Compensated Meetings and Activities (Exhibit C) are reimbursable as noted when authorized in advance or subsequently ratified by the Board, subject to the following:
 - a. If Board ratification (after-the-fact approval) is necessary, then all initial costs for registration, travel, and attendance incurred in accordance with these Policies must be borne by the Director and use of a District-issued credit card for payment of any related expenses in advance of such approval is prohibited.
 - b. Upon Board ratification, the Director must submit a reimbursement request in accordance with Section I, C, 1 of this policy.
- 3. This policy is intended to result in no personal gain or loss to a Director.
 - a. All expenses must be reasonable and necessary, and Directors are encouraged to exercise prudence in all expenditures.
 - b. Reimbursement will be made only for actual disbursements and expenses that qualify as reimbursable expenses.
 - c. Expenses that are improper or otherwise not properly accounted for, or not consistent with the prohibition against gifts of public funds set forth in the California Constitution, will not be reimbursed or accepted by the District.
 - d. Where such improper expenses have been paid by the District, they will be promptly refunded to the District or deducted from monies otherwise due a Director in accordance with the Treasury "Safe Harbor" 120-day provision for an IRS Accountable Plan (Exhibit B).

B. Substantive Requirements

1. Transportation Expenses

Directors will be reimbursed for expenses incurred in traveling to and from Board authorized conferences, organized educational activity, meetings, seminars, and other events attended on behalf of the District in their capacity as Directors, subject to Section 2 below and the provisions of this policy.

Mileage reimbursement will be limited to attendance at those events held outside the District's service area.

Google Maps, Map Quest or another comparable website that accurately provides distance information will be used to verify mileage from the District to the location

of an event for which a request for mileage reimbursement is requested, with a 5-mile deviation being allowed in consideration of those instances when a given route might deviate from the norm due to traffic congestion, road construction, etc. If the deviation is greater than 5 miles, staff will verify the reason with the Director and note the explanation on the expense form.

2. Mode of Travel

- a. Directors must use the most economical mode and class of transportation reasonably consistent with scheduling needs and space requirements and the most direct and time-efficient route.
 - When an extension in travel beyond the time required for District business results in increased costs to the District, the Director shall be responsible for the increased costs and any other related expenses.
 - ii. Upon approval of the General Manager, exceptions to the above requirements may be made for extenuating circumstances, such as, delayed or canceled flights, inclement weather, medical necessity, or personal hardship.
- b. Directors are encouraged to discuss their travel needs as early as possible with District staff, who may make all final travel arrangements in accordance with the following:
 - i. Authorized travel expenses include round-trip airfare where necessary, actual reasonable expenses for ground transportation to and from airports, hotels, off-site meetings, restaurants, and automobile expense. Where possible, government or group rates should be used.

c. Automobile Expenses

- i. Car Rental Directors shall be reimbursed for the cost of a rental car in the conduct of District business provided all JPIA driver eligibility, insurance, and program requirements have been complied with (Exhibit D).
- ii. Use of privately-owned vehicles Directors shall be reimbursed for use of privately-owned vehicles in the conduct of District business at the maximum allowable per mile rate established from time-to-time by the IRS, and subject to the provisions of this policy and provided all JPIA requirements have been complied with (Exhibit D).
- iii. Taxis and/or RideSharing Directors are encouraged to use taxis and/or ridesharing services, such as Uber or Lyft, where feasible in order to reduce expenses and avoid parking fees. Such expenses are reimbursable and Directors shall present receipts to substantiate those expenses, as required under these Guidelines.
- iv. Use of District Vehicles Directors shall not drive a District vehicle.

3. Meal Expense

Directors shall be reimbursed for the reasonable cost of meals, including tips, in conjunction with approved conferences, organized educational activity, meetings, seminars, and other events, and in the course of travel to and from subject to the following:

- Reimbursement must be in accordance with the criteria set forth in the District's Meal Expense Reimbursement Schedule/Guidelines, attached hereto as Exhibit E.
- Expenses incurred by or for a spouse, family member, or guest of a Director in connection with the Director's service or travel will not be allowed or reimbursed.

4. Overnight Accommodations

- a. Where reasonably possible, overnight accommodations shall be obtained in close proximity to the conference, seminar, or meeting site and at group rates published for such activity by the sponsor, if available. Directors shall strive to confirm their attendance at conferences early in the process to provide District staff with sufficient time to book accommodations to take advantage of early reservation discounts.
- b. No reimbursement shall be made for overnight accommodations for attendance at conferences, meetings, seminars, and other events held within 50 miles of the District office, unless such reimbursement is approved in advance by the Board.

5. Parking

- a. Airport Parking Long-term parking is encouraged for travel exceeding 24 hours, subject to time constraints, safety concerns, and inclement weather.
- b. Hotel/Other Parking Self-parking is encouraged, subject to time constraints, safety concerns, and inclement weather.

6. Communication Expenses

Telephone, facsimile, Internet, overnight, and/or courier expenses incurred in connection with approved District business will be reimbursed in accordance with this policy.

C. Procedural Requirements

1. Requests for Reimbursement

a. Upon incurring authorized expenses, Directors may submit a request for reimbursement. All requests for reimbursement shall be submitted, using the District's Director Expense Form, by the first Friday of the month following the month in which the expenses were incurred and shall include substantiation required by Exhibit B, or the Missing Receipt Affidavit Form (Exhibit F). b. Rather than reimbursing a Director for expenses after they have been incurred, the District may pay such expenses directly, so long as such payments are made in accordance with this policy.

Use of District Credit Card

The District may authorize the issuance of a credit card in the Director's name to be used solely for purposes of paying for approved travel and related expenses permitted pursuant to this policy or for security purposes to verify travel-related information.

- a. District issued credit cards shall remain in the District vault until such time as needed. A Director may check out his/her credit card for District-approved business, travel, or other related expense a maximum of two business days (48 hours) in advance of scheduled use and should return the credit card to the District for safekeeping within two business days (48 hours) following the approved business use.
- b. Exceptions to this requirement may be authorized by the General Manager or designee.

3. Director Reports to Governing Board

At the District governing body meeting in the month following the conference, organized educational activity, meeting, seminar, or other event, including, but not limited to, a teleconference, video conference or webinar, attended at District expense, the Director attending shall provide a brief written, oral, or joint report on attendance and the subject matter. If multiple Directors attend the same function, a joint report may be made.

4. District Records of Expense Reimbursements

To implement the reporting requirements of Government Code Section 53065.5, the District shall disclose at least annually in a public record all reimbursements paid by the District to each Director for each individual charge of \$100 or more.

III. GOVERNING BOARD REVIEW

- A. The Personnel Committee shall, on an annual basis in the fourth quarter of each calendar year, review the following:
 - 1. Exhibit A Director Expense Form
 - 2. Exhibit B IRS Accountable Plan
 - 3. Exhibit C Guidelines for Board Compensated Activities
 - 4. Exhibit D JPIA Coverage Guidelines
 - 5. Exhibit E Meal Expense Reimbursement Schedule/Guidelines
 - 6. Exhibit F Missing Receipt Affidavit Form
- B. This policy in its entirety shall be reviewed by the Board of Directors on an annual basis.

DIRECTOR EXPENSE FORM

NAME: Director Name DATE: Month and Year Mileage (assumed as round trip unless noted) Per Diem No Date Title of Meeting / Description Request From Location To Location Miles Miles \$ 1 \$ 2 \$ 3 \$ 4 \$ 5 \$ 6 \$ 7 \$ 8 \$ 9 \$ \$ 10 \$ 11 12 \$ \$ 13 Total Number of Miles: 0 X \$0.625 \$ Total Reimbursable Expenses \$ Total Meeting Compensation 0 X \$150.00 per day \$ I certify the above is correct and accurate to the best of my knowledge TOTAL \$

Date

Signature

^{*} Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.625

^{**}Directors are eligible for seven meeting days per month at \$150 per day.

INTERNAL REVENUE SERVICE ACCOUNTABLE PLAN

General Rules for "Expense Reimbursement" Plans

The primary question regarding an employee reimbursement is whether the payment constitutes additional cash compensation that should be taxed as ordinary salary or wages, or whether it qualifies as a business-related "expense reimbursement" that can be excluded from reportable income.

Under IRS Code, Section 62(c), an arrangement is treated as an "expense reimbursement" if it requires the employee to:

- (a) Substantiate the reimbursement, and
- (b) Refund any reimbursement in excess of substantiated expenses.

This means that to qualify, a "reimbursement arrangement" must comply with both of the above Code provisions.

If all of the above rules and regulations are met, amounts paid are treated as paid under an "accountable expense reimbursement plan" (See below).

Accountable Expense Reimbursement Plans

Governmental employees often receive reimbursements for a variety of business expenses, including automobile expenses (where employees use their own autos for government business) other travel costs, hotel and motel costs, meals and entertainment, etc. In such cases, the employee may receive reimbursement for actual costs incurred, a per diem allowance (e.g., a flat rate per day), or a monthly allowance or advance. If the expense reimbursements or allowances are not made in accordance with the IRS rules below, they may be considered "wages" subject to payroll tax withholding.

In order to qualify as an "accountable" plan, the reimbursement must meet the following two requirements:

1. Substantiation Requirement (Per Regulation 1.274-5T):

The governmental agency must require the employee to substantiate expenses incurred. That is, the employee should submit the following for each business related expense:

- a. The **amount** of the expenditure.
- b. The **time** and **place** of travel or entertainment.
- c. The **business purpose** of the expenditure.
- d. The **business relationship** to the person entertained, and the individuals' names.

Accountable Expense Reimbursement Plans (continued)

The following **documentation** should be attached to each expense report (per Regulation 1.274-5 (c)(2)(iii):

- a. Receipts, paid bills, etc. for any lodging (hotel bills, etc.) regardless of amount, and
- b. Receipts for any "nonlodging" travel or entertainment expenditure of \$75.00 or more. (See Regulation 1.274-5(c)(2)(iii)(A)(2), IRS Notice 95-50 and Letter Ruling 200343025).

Under these rules, generally, business expenses should be "substantiated" within 60 days after the expense is paid or incurred.

Observation: Because travel and entertainment expenses of government officials and employees can have a very high "political profile," it may be prudent to require documentation on all travel and entertainment expenditures, regardless of amount.

2. Requirement to Return Unsubstantiated Advances:

The employee must be required to return to the governmental agency any amount in excess of substantiated expense within a "reasonable period of time." A reasonable period of time depends on the facts and circumstances. Under the regulations, the Treasury has established a "safe harbor" for returning unsubstantiated advances, i.e., the excess must be returned within 120 days after the expense is paid or incurred. Also, in the case of allowances or advances, the expense must be incurred (to come under the safe harbor) no later than 30 days after the allowance or advance is paid to the employee. (Code Sec. 62(c); Reg. 1.62-2(c)(2)(i); Reg. 1.62-2(d)(i); Reg. 1.62-2(e); Reg. 1.62-2(f)).

To the extent amounts are not paid under an "accountable plan" they constitute "wages" and are subject to income and payroll tax withholding when paid. If the government agency established an "accountable plan" but the employee did not substantiate the expenses or return advances within a reasonable period, only the amounts not substantiated or not returned, however, will constitute "wages."

Walnut Valley Water District Guidelines for Board Compensated Meetings and Activities

General Guidelines as set forth in California's Open Meeting Law: The Brown Act, Government Code Section 54950 et. seq., and the District's Policy Guidelines for Ethical Conduct Regarding Board of Directors Compensation and Ethics (Section I.B.1): "A committee meeting or other Board approved meeting, conference, organized educational activity, seminar, or other event, i.e. teleconference, related to or informing the Board member on matters within the jurisdiction of the statutory powers of the District provided that the program or subject matter deals with the substantive issues of importance to the District." For meetings/events not listed below, the General Manager may also approve payment of per diem and/or expenses for 'meetings' in accordance with the provisions stated in The Brown Act, Government Code Section 54950 et. seq., and the District's Policy Guidelines for Ethical Conduct Regarding Board of Directors Compensation and Expenses.

Organization/Affiliation	Meeting, Event, or Function	Per Diem and Expenses	Expenses Only
Walnut Valley Water District	 All meetings and functions sponsored or conducted by the District All Board-approved chair, member, and alternatecommittee and liaison assignments (Joint Water Line Commission, Puente Basin Water Agency, Spadra Basin Groundwater Sustainability Agency, TVMWD Committee and Board meetings, ACWA, ACWA/JPIA) as provided Trips for District related business New Director attendance at all committee meetings during first year in office. Director meetings with General Manager regarding substantive issues of importance to the District, at the General Manager's discretion One per diem per month for Board President (and/or alternate in President's absence) to conduct District business. 	X	
Three Valleys Municipal Water District	All relevant meetings and functions sponsored or conducted by this organization, other than TVMWD Committee and Board meetings attended by WVWD liasons as appointed by the WVWD president.	Х	
Other Water-Related Entities (MWD, Puente Basin Watermaster, WEF, etc.)	All relevant meetings, functions, and tours, sponsored or conducted by those entities	Х	
Cities and unincorporated areas served by the District (Includes Walnut, Diamond Bar, Industry, Pomona, Rowland Heights, and West Covina)	All relevant meetings and functions sponsored or conducted by these cities dealing with substantive issues of importance to the District.	Х	
Los Angeles County Local Agency Formation Commission Fourth District Consolidated Oversight Board	All relevant meetings and functions sponsored or conducted by this organization.	X	
Association of California Water Agencies (ACWA) and ACWA/Joint Powers Insurance Authority	Committee meetings, educational functions, and ACWA and ACWA/JPIA sponsored seminars and conferences	Х	
American Water Works Association (AWWA)	Committee meetings, educational functions, and AWWA-sponsored seminars and conferences	Х	
California Special Districts' Association and Special Districts Institute	All relevant meetings, educational functions and CSDA-sponsored seminars and conferences	Х	
Urban Water Institute	All relevant meetings and functions sponsored or conducted by this organization	X	
San Gabriel Valley Water Association	All relevant meetings and functions sponsored or conducted by this organization	Х	
Regional Chamber of Commerce, San Gabriel Valley	All relevant meetings and functions sponsored or conducted by this organization dealing with substantive issues of importance to the District, i.e., Installation Programs, Governmental Affairs Committee meetings, quarterly business meetings, and meetings at which water-related presentations are made.	Х	
Regional Chamber of Commerce, San Gabriel Valley	Mixers and other events sponsored by these organizations that are attended on a social basis.		Х
Other Community Organizations within District Boundaries	All relevant meetings and functions sponsored or conducted by community organizations within District boundaries at which water-related presentations are made. Regular Board Meeting, October 17,	2022, Page 61	

Other Community and Governance Affiliations	All relevant meetings and functions sponsored or conducted by community and governance organizations dealing with substantive issues of importance to the District	×

Adopted: 2/21/06 Amended: 6/20/06, 1/16/07, 2/13/08, 3/17/09, 11/18/13 Reviewed: 11/20/06, 11/15/10, 2/22/11,11/19/12, 11/16/15, 10/15/18

JPIA COVERAGE GUIDELINES FOR DIRECTORS DRIVING WHILE ON DISTRICT BUSINESS

Exhibit "D"

JPIA Coverage

If the Accident is the Fault of the District Director:						
Driving Own Personal Vehicle		Driving a Rented Vehicle				
Generally, for business use of a personal automobile, the insurance follows the vehicle; therefore, the Director's personal automobile insurance is primary and the JPIA coverage is secondary. The Director is also covered by the District's workers' compensation insurance.		Since JPIA has requested that the vehicle be rented in the Director's name, the Director's own auto liability insurance will serve as the primary coverage for all costs associated with the accident, including injuries to any of the passengers. The JPIA coverage will serve as excess coverage in the event the amount of the accident exceeds the Director's personal liability coverage.				
If the	Accident is NOT the Fault of the District Di	rector:				
Driving Own Personal Vehicle		Driving a Rented Vehicle				
The Director's insurance carrier is the primary agency for seeking payment of expenses from the responsible party's insurance. If the responsible party is an uninsured motorist, the Director is covered by the District's workers' compensation insurance. There is no medical, uninsured motorist, or other coverage provided by the JPIA for any non-employee passengers in the vehicle.		Since JPIA has requested that the vehicle be rented in the Director's name, the Director's auto insurance carrier will serve as the primary company responsible for seeking expenses from the responsible party's insurance. If the responsible party is an uninsured motorist, the Director is covered by the District's workers' compensation coverage. There is no medical, uninsured motorist, or other coverage provided by the JPIA for any non-employee passengers in the vehicle.				

JPIA/District Requirements

JPIA/District Requirements							
JPIA/District Requirements							
Driving Own Personal Vehicle		Driving a Rented Vehicle					
Prior to using his/her personal vehicle, the Director is required to provide the following to the District: A copy of his/her current CA Driver's License A copy of the automobile insurance policy for the personal vehicle being driven as proof of insurance coverage and policy limitations for automobile liability and property insurance.		Prior to renting a vehicle for use on District business, the Director is required to provide the following to the District: . A copy of his/her CA Driver's License Per JPIA's request, the vehicle should be reserved and the rental contract issued in the name of the Director. Payment can still be made using the District credit card.					

Rev. 9/20/05, 10/19

Meal Expense Reimbursement Schedule/Guidelines

Board members and District employees shall be reimbursed for actual meal and incidental expenses incurred up to the following respective maximum amounts:

	Breakfast	Lunch	Dinner	Incidentals**
Directors*	\$25	\$25	\$40	\$10
Employees*	\$25	\$25	\$40	\$10

^{*}Meals purchased in conjunction with a conference registration package are exempt from the limits.

When meals are included as part of a meeting registration fee, no additional meal allowance is permitted.

Following are additional guidelines applicable to Directors and employees for business-related dining expense:

Individual Dining

- 1. District Credit Card The Director or employee shall submit the original credit card receipt (with detail) within sixty (60) days of incurring the charge or may forfeit any related reimbursement entitlement, noting the business event. Should the charge exceed the authorized reimbursement entitlement, the District shall invoice the Director or employee for the excess balance.
- Personal Credit Card/Cash/Check The Director or employee shall submit the original credit card or cash/check receipt (with detail) within sixty (60) days of incurring the charge or may forfeit any related reimbursement entitlement, noting the business event when requesting reimbursement. Should the amount exceed the authorized reimbursement entitlement, the Director and/or employee will be reimbursed only for the authorized amount.

Two-Party Dining

- 1. District Credit Card A Director or employee dining with a spouse or personal guest shall submit the original credit card receipt (with detail) within sixty (60) days of incurring the charge or may forfeit any related reimbursement entitlement, noting the Director's or employee's portion of the meal expense, including appropriate tax and tip allocation. The Director or employee will subsequently be invoiced for the spouse's or personal guest's portion of the meal as well as for any amount exceeding the authorized reimbursement entitlement.
- 2. Personal Credit Card/Cash/Check A Director or employee dining with a spouse or personal guest who pays the charges by personal credit card or cash/check shall submit the original credit card or original cash/check receipt (with detail) for reimbursement within sixty (60) days of incurring the charge or may forfeit any related reimbursement entitlement, noting the business event, the names of the attendees, and the Director's or employee's portion of the meal expense for which reimbursement is requested. Should the amount exceed the authorized reimbursement entitlement, the Director or employee will be reimbursed only for the authorized amount.

Three-Party (or more) Dining – Multiple Business, Family, and/or Personal Guests

- District Credit Card When dining in a party of three or more with a spouse, personal, and/or business guest(s), the Director or employee shall submit the original credit card receipt (with detail) within sixty (60) days of incurring the charge or may forfeit any related reimbursement entitlement, noting the attendees' names and the business event. The Director or employee will be invoiced for the spouse's and/or personal guest's portion of the meal as well as any charges exceeding the authorized reimbursement entitlement.
- 2. Personal Credit Card/Cash/Check When dining in a party of three or more with a spouse, personal, and/or business guest(s), and the Director or employee pays the charges by personal credit card or cash/check, they shall submit the original credit card or cash/check receipt (with detail) within sixty (60) days of incurring the charge or may forfeit any related reimbursement entitlement, noting the attendees, business event, the names of the Directors and/or employees for whom reimbursement is being requested, and the amount. Should the amount exceed the authorized reimbursement entitlement, the Director or employee will be reimbursed only for the authorized amount.

In-Room Dining

Generally no receipts are available; therefore, the Director or employee shall note on the hotel bill who the charges were for and the type of meal, i.e., breakfast, lunch, or dinner. The Director or employee will be invoiced for all spouse and/or guest related charges, as well as any amount exceeding the authorized reimbursement entitlement.

Shared Meals

Any shared meal between a Director or employee and a spouse or guest will normally be treated as a single business meal unless otherwise noted. If the shared food item (meal, salad, etc.) is designated on the dining menu as serving "2" people, then the cost/reimbursement is subject to the two-party dining guidelines.

**Incidentals

A Director or employee shall submit a receipt, if available, for incidentals. Should the amount exceed the authorized reimbursement entitlement (currently \$10.00), the Director or employee will be reimbursed only for the authorized amount.

Missing Receipt

In the event a Board member is not provided with a receipt or invoice from a vendor, or loses the receipt or invoice relating to such expenses, the Board member shall complete and submit to District staff the "Missing Receipt Affidavit Form," as set forth in Exhibit F.

These Meal Expense Reimbursement Schedule/Guidelines shall be reviewed on an annual basis in the fourth quarter of each calendar year.



WALNUT VALLEY WATER DISTRICT

Missing Receipt Affidavit Form

		rm with the District's financial records in case of an audi	τ.
Nam	ne (printed):		
	tify that I made to: (check all tha	the purchase shown below for District purposes but do rat apply)	not have a receipt
	Vendor did not	provide a detailed receipt.	
	I had a receipt	but cannot locate it.	
		t, but it is not readable (e.g. not in English and/or not lego ovided in order to describe the items purchased.	gible). This
	Order was place	ed via telephone, fax, or internet, and vendor has not s	upplied an invoice.
Ver	ndor Name		
City	/		
Dat	te of Purchase		
Det	tailed Descriptio	n of Purchase (Attach additional sheets if necessary.)	Item Amount
		Total Purchase Amount	\$
		lieu of an invoice or receipt for this transaction. I certify ttached, if applicable) were purchased and received for	
Dire	ctor's Signature:	Date:	· · · · · · · · · · · · · · · · · · ·
NOT	E: All information is	required and must be typed or printed in ink. Use one affidavit per	r receipt.

WVWD - Staff Report

TO: Board of Directors **FROM:** General Manager

SUBMITTED BY: Director of Administrative Services

DATE: October 17, 2022

SUBJECT: Standing Committee Selection Process Annual Review

Action/Discussion	☐ Fiscal Impact	Resolution	☐ Information Only

Recommendation

That the Board of Directors review the District's Standing Committee Selection Process policy and:

- 1. Advise of any revisions, and
- 2. Recommend adoption of any proposed amendments to the Board of Directors.

Background Information

As contained in the District's Standing Committee Selection Process:

The Standing Committee Selection Process shall be reviewed by the Personnel Committee on an annual basis.

The Committee is asked to review the current process, and determine if there are revisions to be recommended for Board consideration. Staff has no recommended changes.

WALNUT VALLEY WATER DISTRICT Standing Committee Selection Process

The Standing Committee Selection Process shall include the following provisions:

1. After the annual reorganization of officers, Board Members shall select their preferred standing committee assignments in the following order:

President 1st Vice President 2nd Vice President Assistant Treasurer Director

Newly elected or appointed directors shall not serve as chair of a committee during his/her first year in office, unless this provision is waived by the Board of Directors.

2. The process to be observed for filling standing committee assignments:

The incoming President will select a committee position, with each member following suit in a rotational order as identified under Section 1 above. Thereafter, until all positions are filled, the process will continue. Each Board member may select any open position, chair, committee member, or alternate, based on preference, subject to the exception for new directors during the first year of their service on the Board. If a Board member does not wish to select any position that remains when it is his/her turn, that Board member may pass and the choice moves to the next Board member in order of rotation until all the positions are filled. Any positions not filled through this process shall be appointed by the incoming President.

In the event that two of the three members that constitute a particular committee cannot attend the monthly meeting(s), the Board President may contact other Board members to appoint them on an as-needed basis.

Any committee vacancy created as a result of a Director resigning from the committee or leaving office shall be filled in the following manner:

- a. If the chair position is vacated, the Director filling the committee member position will ascend to the chair position, subject to the exception for new directors during the first year of their service on the Board (unless waived by the Board of Directors). If neither member is eligible, then the position of "chair" will be appointed by the president.
- b. If the committee member position is vacated, the alternate Director will ascend to the member position.
- c. If the alternate committee member position is vacated, the President shall appoint a replacement alternate committee member.
- 3. Listed below are the District standing committees with their corresponding oversight responsibilities:

Engineering and Special Projects – Operation, protection and maintenance of District facilities. Initiation of construction programs. Long-range planning.

Finance – Annual budget, quarterly budget reports, fiscal master plan, audits, investments, risk management, insurance, revenues and expenses.

Personnel – Staffing and organizational issues, employment related policies, Terms and Conditions of Employment, and Board Policies and Ethics issues.

Public Information/Community Relations and Legislative Action – Public information goals, objectives and methods, community relations programs, and water conservation programs and practices; and District liaison for legislative activities relating to the water industry.

4. Consistent with long-standing District practice, committee meetings will be scheduled by District staff during regular working hours whenever possible, with consideration given to the committee chair's schedule.

This Standing Committee Selection Process shall be reviewed by the Personnel Committee on an annual basis.

WVWD - Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Finance
DATE: October 17, 2022

SUBJECT: Fund Status of Facilities Use Charges

Action/Discussion	☐ Fiscal Impact	Resolution	☐ Information Only

Recommendation

That the Board of Directors receive, approve, and file the enclosed annual Acreage Supply, Reservoir Capacity, Water Supply charges, and Capacity Fees (Capital Improvement Fees) report as presented, which will then be made available to the public upon request.

Background Information

Government Code §66006 stipulates that, if a local agency requires the payment of a fee in connection with the approval of a development project, it must make the following information available to the public:

- Brief description of the type of fee
- Amount of the fee and interest earned
- Beginning and ending balances in each of the funds
- Identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement
- Identification of the approximate date the construction of the public improvement will commence

The District's Acreage Supply Charge, Reservoir Capacity Charge, Water Supply Charge, and Capacity Fees fall under the category of capital improvement fees and, as required, the attached report providing the beginning and ending balances in each of these funds, including income, interest, and disbursements, will continue to be available in the General Manager's office for public review upon request.

Attachment:

Acreage Supply Charge, Reservoir Capacity Charge, Water Supply Charge, and Capacity Fees report

WALNUT VALLEY WATER DISTRICT Review of Capital Improvement Fees Acreage Supply Charge/ Reservoir Capacity Charge/Water Supply Charge/Capacity Fees June 30, 2022

ACREAGE SUPPLY CHARGE (ASC)		TOTAL	
July 1, 2021 Balance	\$	340,513	
Revenue: Developers		14,675	
Revenue: Interest Income		4,868	
Expenses (See Detail)		-	
Due To/From ASC		-	
June 30, 2022 ASC Balance	\$	360,056	

RESERVOIR CAPACITY CHARGE (RCC)		TOTAL	
July 1, 2021 Balance	\$	1,945,603	
Revenue: Developers		23,582	
Revenue: Interest Income		24,935	
Expenses (See Detail)		(832,174)	
Due To/From RCC		-	
June 30, 2022 RCC Balance	\$	1,161,946	

WATER SUPPLY CHARGE (WSC)	
July 1, 2021 Balance	\$ 2,496,898
Revenue: Developers	85,715
Revenue: Interest Income	35,486
Expenses (See Detail)	(12,780.00)
Due To/From WSC	-
June 30, 2022 WSC Balance	\$ 2,605,319

CAPACITY FEES		TOTAL	
July 1, 2021 Balance		\$	_
Revenue: Developers			-
Revenue: Interest Income			-
Expenses (See Detail)			-
Due To/From WSC			-
June 30, 2022 Capacity Balance		\$	-

WALNUT VALLEY WATER DISTRICT Review of Capital Improvement Fees Acreage Supply Charge/ Reservoir Capacity Charge/Water Supply Charge/Capacity Fees June 30, 2022

Fiscal Year 2021-22 Expenses	ASC	RCC	wsc	Capacity Fees
20-3628RCC				
Diamond Bar Emergency Generator		164,94	6	
20-3664				
Analyzers, Mixing System 20-21		49,81	0	
21-3717				
RCS/Mixing System Terminal Storage		113,14	5	
22-3740				
Generator		58,37	1	
22-3723				
Pump Additon Program		16,85	3	
Pathfinder Intertie		429,04	9	
19-3625WSC				
Minor Recycled System Improvement			12,780	
Total Expenses	\$	- \$ 832,17	4 \$ 12,780	\$ -

July 1, 2022 Balances	\$ 360,056	\$ 1,161,946	\$ 2,605,319	\$ -
Future Projects	ASC	RCC	wsc	Capacity Fees
20-3628RCC Diamond Bar Emergency Generator		183,800		
20-3664 Analyzers, Mixing System 20-21		5,400		
21-3717 RCS/Mixing System Terminal Storage		186,800		
22-3740 Generator		141,600		
22-3723 Pump Additon Program		83,100		
22-3724 Portable Chemical		150,000		
19-3625WSC Minor Recycled System Improvement			40,100	
Durward Well			1,500,000	
Total Budgeted Expenses	\$ -	\$ 750,700	\$ 1,540,100	
June 30, 2023 Projected Balances	\$ 360,056	\$ 411,246	\$ 1,065,219	\$ -



Walnut Valley Water District Consolidated - Account #10076

MONTHLY ACCOUNT STATEMENT

SEPTEMBER 1, 2022 THROUGH SEPTEMBER 30, 2022

Chandler Team:

For questions about your account, please call (800) 317-4747, or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon Trust Company Amy Kung (213) 630-6374

CHANDLER ASSET MANAGEMENT chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.

Portfolio Summary

Account #10076

As of September 30, 2022



PORTFOLIO CHARACTERISTICS Average Modified Duration

Average Modified Duration	1.75
Average Coupon	1.52%
Average Purchase YTM	1.54%
Average Market YTM	3.36%
Average S&P/Moody Rating	AA/Aa1

1.84 yrs

1.80 yrs

ACCOUNT SUMMARY

	Beg. Values as of 8/31/22	End Values as of 9/30/22
Market Value	45,705,262	44,159,534
Accrued Interest	171,703	154,956
Total Market Value	45,876,965	44,314,490
Income Earned Cont/WD	57,397	58,420
Par	47,380,155	46,417,560
Book Value	47,313,004	46,335,939
Cost Value	47,318,978	46,367,567

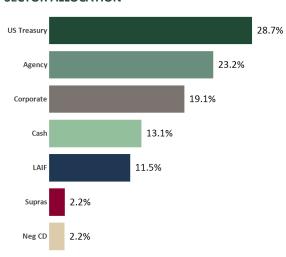
TOP ISSUERS

Government of United States	28.7%
Bank Cash Account	13.1%
Local Agency Investment Fund	11.5%
Federal Home Loan Bank	10.9%
Federal National Mortgage Assoc	7.1%
Federal Home Loan Mortgage Corp	3.5%
Federal Farm Credit Bank	1.6%
Intl Bank Recon and Development	1.2%
Total	77.7%

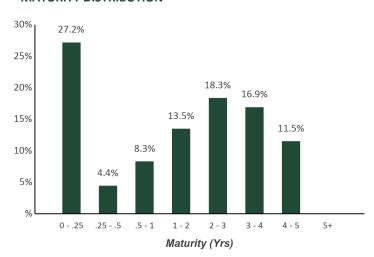
SECTOR ALLOCATION

Average Life

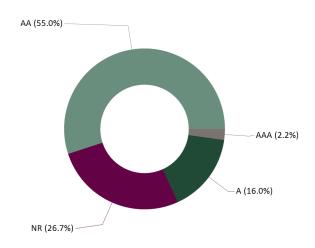
Average Final Maturity



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



Walnut Valley Water District

Portfolio Summary

Account #10074

As of September 30, 2022



PORTFOLIO	CHARACTERISTICS

Average Modified Duration	2.32
Average Coupon	1.76%
Average Purchase YTM	1.79%
Average Market YTM	4.28%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.43 yrs
Average Life	2.43 yrs

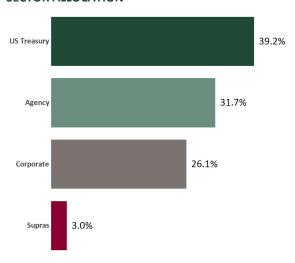
ACCOUNT SUMMARY

	Beg. Values as of 8/31/22	End Values as of 9/30/22
Market Value	32,858,770	32,336,329
Accrued Interest	158,557	135,759
Total Market Value	33,017,327	32,472,087
Income Earned	50,803	51,056
Cont/WD		-34,945
Par	34,511,620	34,565,000
Book Value	34,444,469	34,483,379
Cost Value	34,450,443	34,515,007

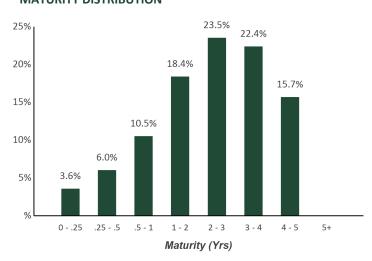
TOP ISSUERS

Government of United States	39.2%
Federal Home Loan Bank	14.9%
Federal National Mortgage Assoc	9.7%
Federal Home Loan Mortgage Corp	4.8%
Federal Farm Credit Bank	2.3%
Intl Bank Recon and Development	1.6%
Wal-Mart Stores	1.5%
JP Morgan Chase & Co	1.5%
Total	75.6%

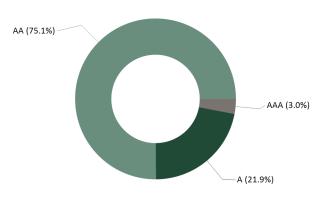
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

					Annualized				
TOTAL RATE OF RETURN	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	7/31/2009
Walnut Valley Water District	-1.55%	-1.91%	-5.61%	-6.23%	-3.21%	-0.68%	0.64%	0.84%	1.22%
ICE BofA 1-5 Yr US Treasury & Agency Index*	-1.69%	-2.27%	-6.13%	-6.77%	-3.63%	-0.97%	0.39%	0.62%	0.98%

^{*}ICE BofA 1-3 Yr US Treasury Index to 8/31/10

Holdings Report

Account #10076



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
313383YJ4	FHLB Note 3.375% Due 9/8/2023	625,000.00	09/28/2018 3.05%	634,237.50 626,753.18	99.10 4.36%	619,391.88 1,347.66	1.40% (7,361.30)	Aaa / AA+ NR	0.94 0.91
3135G0U43	FNMA Note 2.875% Due 9/12/2023	750,000.00	10/30/2018 3.04%	744,405.00 748,910.60	98.59 4.41%	739,422.75 1,138.02	1.67% (9,487.85)	Aaa / AA+ AAA	0.95 0.92
3130A0F70	FHLB Note 3.375% Due 12/8/2023	750,000.00	12/13/2018 2.93%	765,270.00 753,632.92	98.80 4.42%	740,964.75 7,945.31	1.69% (12,668.17)	Aaa / AA+ AAA	1.19 1.14
3135G0V34	FNMA Note 2.5% Due 2/5/2024	575,000.00	03/06/2019 2.60%	572,263.00 574,249.80	97.59 4.36%	561,166.08 2,236.11	1.27% (13,083.72)	Aaa / AA+ AAA	1.35 1.30
3130AFW94	FHLB Note 2.5% Due 2/13/2024	500,000.00	02/28/2019 2.61%	497,510.00 499,312.15	97.75 4.21%	488,738.00 1,666.67	1.11% (10,574.15)	Aaa / AA+ AAA	1.37 1.32
3130AB3H7	FHLB Note 2.375% Due 3/8/2024	600,000.00	05/01/2019 2.35%	600,600.00 600,177.43	97.22 4.39%	583,349.40 910.42	1.32% (16,828.03)	Aaa / AA+ NR	1.44 1.39
3133EKNX0	FFCB Note 2.16% Due 6/3/2024	750,000.00	07/02/2019 1.88%	759,847.50 753,348.26	96.78 4.17%	725,843.25 5,310.00	1.65% (27,505.01)	Aaa / AA+ AAA	1.68 1.61
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	650,000.00	06/26/2019 1.85%	681,427.50 660,776.13	97.52 4.40%	633,850.75 5,554.34	1.44% (26,925.38)	Aaa / AA+ NR	1.71 1.63
3130A3GE8	FHLB Note 2.75% Due 12/13/2024	700,000.00	12/23/2019 1.77%	732,445.00 714,364.42	96.71 4.33%	676,943.40 5,775.00	1.54% (37,421.02)	Aaa / AA+ NR	2.21 2.09
3135G0X24	FNMA Note 1.625% Due 1/7/2025	600,000.00	02/14/2020 1.48%	604,074.00 601,892.07	94.36 4.26%	566,146.20 2,275.00	1.28% (35,745.87)	Aaa / AA+ AAA	2.27 2.18
3137EAEP0	FHLMC Note 1.5% Due 2/12/2025	600,000.00	02/14/2020 1.48%	600,486.00 600,230.86	93.94 4.22%	563,617.80 1,225.00	1.27% (36,613.06)	Aaa / AA+ AAA	2.37 2.28
3135G03U5	FNMA Note 0.625% Due 4/22/2025	800,000.00	Various 0.53%	803,537.00 801,857.22	91.14 4.32%	729,124.80 2,208.34	1.65% (72,732.42)	Aaa / AA+ AAA	2.56 2.48
3130AJKW8	FHLB Note 0.5% Due 6/13/2025	600,000.00	06/10/2020 0.54%	598,866.00 599,386.99	90.60 4.22%	543,586.20 900.00	1.23% (55,800.79)	Aaa / AA+ AAA	2.70 2.63
3137EAEU9	FHLMC Note 0.375% Due 7/21/2025	400,000.00	08/12/2020 0.45%	398,456.00 399,123.10	89.73 4.30%	358,917.20 291.67	0.81% (40,205.90)	Aaa / AA+ AAA	2.81 2.73
3137EAEX3	FHLMC Note 0.375% Due 9/23/2025	700,000.00	10/07/2020 0.50%	695,758.00 697,451.52	89.25 4.25%	624,764.70 58.33	1.41% (72,686.82)	Aaa / AA+ AAA	2.98 2.90
3135G06G3	FNMA Note 0.5% Due 11/7/2025	625,000.00	11/18/2020 0.51%	624,775.00 624,859.47	89.07 4.30%	556,681.25 1,250.00	1.26% (68,178.22)	Aaa / AA+ AAA	3.11 3.01

Holdings Report

Account #10076



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3130AKFA9	FHLB Note 0.375% Due 12/12/2025	600,000.00	01/05/2021 0.42%	598,680.00 599,143.94	88.54 4.24%	531,265.20 681.25	1.20% (67,878.74)	Aaa / AA+ NR	3.20 3.11
Total Agency		10,825,000.00	1.67%	10,912,637.50 10,855,470.06	4.31%	10,243,773.61 40,773.12	23.21% (611,696.45)	Aaa / AA+ AAA	2.00 1.93
CASH									
90CASH\$00	Cash Custodial Cash Account	5,787,314.49	Various 0.00%	5,787,314.49 5,787,314.49	1.00 0.00%	5,787,314.49 0.00	13.06% 0.00	NR / NR NR	0.00 0.00
Total Cash		5,787,314.49	N/A	5,787,314.49 5,787,314.49	0.00%	5,787,314.49 0.00	13.06% 0.00	NR / NR NR	0.00 0.00
CORPORATE									
808513AT2	Charles Schwab Corp Callable Note Cont 12/25/2022 2.65% Due 1/25/2023	500,000.00	10/30/2018 3.51%	483,170.00 498,737.21	99.62 3.83%	498,115.00 2,429.17	1.13% (622.21)	A2 / A A	0.32 0.32
46625HJH4	JP Morgan Chase Note 3.2% Due 1/25/2023	500,000.00	08/06/2019 2.18%	516,975.00 501,555.37	99.68 4.19%	498,401.00 2,933.33	1.13% (3,154.37)	A1 / A- AA-	0.32 0.32
24422ERT8	John Deere Capital Corp Note 2.8% Due 1/27/2023	450,000.00	04/11/2018 3.17%	442,606.50 449,501.47	99.64 3.91%	448,365.60 2,240.00	1.02% (1,135.87)	A2 / A A	0.33 0.32
084670BR8	Berkshire Hathaway Callable Note Cont 1/15/2023 2.75% Due 3/15/2023	500,000.00	Various 3.04%	493,706.00 499,365.22	99.46 3.95%	497,296.50 611.11	1.12% (2,068.72)	Aa2 / AA A+	0.45 0.45
911312BK1	UPS Callable Note Cont 3/1/2023 2.5% Due 4/1/2023	450,000.00	04/11/2018 3.11%	437,413.50 448,737.19	99.16 4.20%	446,224.05 5,625.00	1.02% (2,513.14)	A2 / A NR	0.50 0.49
58933YAF2	Merck & Co Note 2.8% Due 5/18/2023	250,000.00	08/06/2019 1.89%	258,235.00 251,367.52	99.10 4.26%	247,739.25 2,586.11	0.56% (3,628.27)	A1 / A+ A+	0.63 0.61
931142EK5	Wal-Mart Stores Callable Note Cont 5/26/2023 3.4% Due 6/26/2023	500,000.00	07/31/2018 3.26%	503,095.00 500,417.24	99.51 4.07%	497,565.00 4,486.11	1.13% (2,852.24)	Aa2 / AA AA	0.74 0.72

Holdings Report

Account #10076



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
02665WCJ8	American Honda Finance Note 3.45% Due 7/14/2023	400,000.00	07/31/2018 3.38%	401,336.00 400,211.45	99.18 4.51%	396,734.80 2,951.67	0.90% (3,476.65)	A3 / A- A	0.79 0.76
89236TFN0	Toyota Motor Credit Corp Note 3.45% Due 9/20/2023	450,000.00	01/16/2019 3.38%	451,318.50 450,273.59	98.85 4.67%	444,818.25 474.38	1.00% (5,455.34)	A1 / A+ A+	0.97 0.94
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 2/5/2024	500,000.00	12/23/2019 2.11%	524,265.00 507,604.46	98.24 4.73%	491,219.50 2,625.00	1.11% (16,384.96)	A2 / A+ A+	1.35 1.29
06051GHF9	Bank of America Corp Callable Note 1X 3/5/2023 3.55% Due 3/5/2024	450,000.00	05/30/2019 2.98%	458,955.00 451,012.42	99.22 4.90%	446,487.30 1,153.75	1.01% (4,525.12)	A2 / A- AA-	1.43 1.36
14913R2L0	Caterpillar Financial Service Note 0.45% Due 5/17/2024	350,000.00	05/12/2021 0.51%	349,426.00 349,688.91	93.55 4.60%	327,441.10 586.25	0.74% (22,247.81)	A2 / A A	1.63 1.59
06367WB85	Bank of Montreal Note 1.85% Due 5/1/2025	400,000.00	02/15/2022 2.25%	395,048.00 396,005.36	92.02 5.19%	368,060.40 3,083.33	0.84% (27,944.96)	A2 / A- AA-	2.59 2.45
717081EX7	Pfizer Inc. Callable Note Cont 4/28/2025 0.8% Due 5/28/2025	400,000.00	05/26/2020 0.83%	399,376.00 399,668.52	90.82 4.50%	363,268.80 1,093.33	0.82% (36,399.72)	A2 / A+ A	2.66 2.57
78015K7H1	Royal Bank of Canada Note 1.15% Due 6/10/2025	400,000.00	05/20/2021 0.96%	403,072.00 402,043.15	90.25 5.07%	361,006.00 1,418.33	0.82% (41,037.15)	A1 / A AA-	2.70 2.58
89114TZD7	Toronto-Dominion Bank Note 1.2% Due 6/3/2026	400,000.00	08/11/2021 1.12%	401,416.00 401,081.97	86.80 5.19%	347,197.60 1,573.33	0.79% (53,884.37)	A1 / A AA-	3.68 3.49
87612EBM7	Target Corp Callable Note Cont 12/15/2026 1.95% Due 1/15/2027	500,000.00	01/24/2022 1.87%	501,865.00 501,605.74	89.69 4.62%	448,465.50 2,058.33	1.02% (53,140.24)	A2 / A A	4.30 4.02
06406RBA4	Bank of NY Mellon Corp Callable Note Cont 12/26/2026 2.05% Due 1/26/2027	500,000.00	01/26/2022 2.03%	500,400.00 500,345.12	88.75 4.97%	443,747.00 1,850.69	1.01% (56,598.12)	A1 / A AA-	4.33 4.03
023135CF1	Amazon.com Inc Callable Note Cont 3/13/2027 3.3% Due 4/13/2027	400,000.00	04/26/2022 3.26%	400,788.00 400,718.94	94.43 4.68%	377,708.00 6,160.00	0.87% (23,010.94)	A1 / AA AA-	4.54 4.08
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	500,000.00	06/28/2022 4.00%	500,045.00 500,042.64	96.47 4.86%	482,355.00 7,833.33	1.11% (17,687.64)	A2 / A+ A+	4.61 4.08
Total Corporat	e	8,800,000.00	2.51%	8,822,511.50 8,809,983.49	4.52%	8,432,215.65 53,772.55	19.15% (377,767.84)	A1 / A+ A+	1.90 1.78

Holdings Report

Account #10076



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	5,074,245.85	Various 1.60%	5,074,245.85 5,074,245.85	1.00 1.60%	5,074,245.85 16,539.33	11.49% 0.00	NR / NR NR	0.00 0.00
Total LAIF		5,074,245.85	1.60%	5,074,245.85 5,074,245.85	1.60%	5,074,245.85 16,539.33	11.49% 0.00	NR / NR NR	0.00
NEGOTIABLE C	D								
14042TBL0	Capital One Bank USA NA Negotiable CD 2.2% Due 8/7/2023	247,000.00	08/06/2019 2.20%	247,000.00 247,000.00	100.00 2.20%	247,000.00 818.82	0.56% 0.00	NR / NR NR	0.85 0.84
7954506L4	Sallie Mae Bank Negotiable CD 0.85% Due 5/27/2025	248,000.00	05/27/2020 0.85%	248,000.00 248,000.00	100.00 0.85%	248,000.00 733.47	0.56% 0.00	NR / NR NR	2.66 2.62
856285TQ4	STATE BANK OF INDIA Negotiable CD 1.1% Due 5/28/2025	248,000.00	05/28/2020 1.10%	248,000.00 248,000.00	100.00 1.10%	248,000.00 941.72	0.56% 0.00	NR / NR NR	2.66 2.61
38149MZJ5	Goldman Sachs Bank USA Negotiable CD 1.05% Due 9/8/2026	248,000.00	08/25/2021 1.05%	248,000.00 248,000.00	88.16 4.35%	218,645.48 164.09	0.49% (29,354.52)	NR / NR NR	3.94 3.78
Total Negotiab	le CD	991,000.00	1.30%	991,000.00 991,000.00	2.06%	961,645.48 2,658.10	2.18% (29,354.52)	NR / NR NR	2.49 2.42
SUPRANATION	IAL								
459058JL8	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	600,000.00	12/14/2020 0.48%	600,516.00 600,326.09	88.98 4.37%	533,850.60 1,275.00	1.21% (66,475.49)	Aaa / AAA AAA	3.08 2.98
4581X0DV7	Inter-American Dev Bank Note 0.875% Due 4/20/2026	500,000.00	04/27/2021 0.94%	498,425.00 498,875.74	88.72 4.33%	443,595.00 1,956.60	1.01% (55,280.74)	Aaa / AAA AAA	3.56 3.42
Total Supranat	ional	1,100,000.00	0.69%	1,098,941.00 1,099,201.83	4.35%	977,445.60 3,231.60	2.21% (121,756.23)	Aaa / AAA AAA	3.30 3.18
US TREASURY									
9128283C2	US Treasury Note 2% Due 10/31/2022	400,000.00	02/27/2018 2.60%	389,468.75 399,814.70	99.94 2.70%	399,757.60 3,347.83	0.91% (57.10)	Aaa / AA+ AAA	0.08
912828M80	US Treasury Note 2% Due 11/30/2022	750,000.00	10/30/2018 2.92%	723,515.63 748,934.23	99.81 3.13%	748,566.00 5,040.98	1.70% (368.23)	Aaa / AA+ AAA	0.17 0.17

Holdings Report

Account #10076



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
912828X70	US Treasury Note 2% Due 4/30/2024	400,000.00	07/02/2019 1.78%	404,125.00 401,350.04	96.48 4.32%	385,922.00 3,347.83	0.88% (15,428.04)	Aaa / AA+ AAA	1.58 1.52
9128282U3	US Treasury Note 1.875% Due 8/31/2024	575,000.00	03/04/2020 0.72%	604,311.52 587,511.01	95.66 4.26%	550,023.15 923.26	1.24% (37,487.86)	Aaa / AA+ AAA	1.92 1.85
912828YM6	US Treasury Note 1.5% Due 10/31/2024	600,000.00	02/15/2022 1.74%	596,203.13 597,075.49	94.59 4.24%	567,538.80 3,766.30	1.29% (29,536.69)	Aaa / AA+ AAA	2.09 2.00
912828YV6	US Treasury Note 1.5% Due 11/30/2024	700,000.00	12/23/2019 1.72%	692,808.59 696,845.03	94.37 4.25%	660,597.70 3,528.69	1.50% (36,247.33)	Aaa / AA+ AAA	2.17 2.08
912828Z52	US Treasury Note 1.375% Due 1/31/2025	575,000.00	03/04/2020 0.71%	593,328.13 583,719.41	93.68 4.25%	538,658.28 1,332.03	1.22% (45,061.13)	Aaa / AA+ AAA	2.34 2.25
912828ZF0	US Treasury Note 0.5% Due 3/31/2025	750,000.00	03/26/2020 0.50%	749,912.11 749,956.08	91.25 4.22%	684,375.00 10.30	1.54% (65,581.08)	Aaa / AA+ AAA	2.50 2.44
91282CAT8	US Treasury Note 0.25% Due 10/31/2025	700,000.00	02/16/2021 0.51%	691,605.47 694,491.70	88.57 4.24%	620,019.40 732.34	1.40% (74,472.30)	Aaa / AA+ AAA	3.09 3.01
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	700,000.00	01/12/2021 0.52%	694,968.75 696,705.96	88.44 4.22%	619,089.80 663.38	1.40% (77,616.16)	Aaa / AA+ AAA	3.25 3.16
91282CBH3	US Treasury Note 0.375% Due 1/31/2026	550,000.00	03/22/2021 0.85%	537,625.00 541,503.52	88.09 4.24%	484,515.90 347.49	1.09% (56,987.62)	Aaa / AA+ AAA	3.34 3.24
91282CBQ3	US Treasury Note 0.5% Due 2/28/2026	650,000.00	03/09/2021 0.83%	639,589.84 642,849.47	88.25 4.23%	573,650.35 278.31	1.30% (69,199.12)	Aaa / AA+ AAA	3.42 3.32
91282CBT7	US Treasury Note 0.75% Due 3/31/2026	440,000.00	03/29/2021 0.88%	437,301.56 438,112.87	88.81 4.22%	390,757.84 9.07	0.88% (47,355.03)	Aaa / AA+ AAA	3.50 3.39
91282CCF6	US Treasury Note 0.75% Due 5/31/2026	850,000.00	06/28/2021 0.88%	844,820.31 846,143.34	88.34 4.22%	750,888.30 2,142.42	1.70% (95,255.04)	Aaa / AA+ AAA	3.67 3.54
91282CCP4	US Treasury Note 0.625% Due 7/31/2026	750,000.00	10/08/2021 1.02%	736,171.88 738,964.32	87.50 4.19%	656,220.75 789.74	1.48% (82,743.57)	Aaa / AA+ AAA	3.84 3.71
91282CCW9	US Treasury Note 0.75% Due 8/31/2026	850,000.00	09/28/2021 1.00%	839,939.45 841,994.11	87.73 4.18%	745,742.40 545.93	1.68% (96,251.71)	Aaa / AA+ AAA	3.92 3.78
91282CCZ2	US Treasury Note 0.875% Due 9/30/2026	650,000.00	12/29/2021 1.26%	638,447.27 640,272.79	88.01 4.16%	572,076.05 15.63	1.29% (68,196.74)	Aaa / AA+ AAA	4.00 3.85
91282CDG3	US Treasury Note 1.125% Due 10/31/2026	575,000.00	11/29/2021 1.18%	573,472.66 573,732.04	88.71 4.16%	510,065.25 2,707.03	1.16% (63,666.79)	Aaa / AA+ AAA	4.09 3.90

Holdings Report

Account #10076



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CDK4	US Treasury Note 1.25% Due 11/30/2026	575,000.00	04/26/2022 2.76%	537,827.15 541,305.18	89.03 4.14%	511,906.98 2,415.47	1.16% (29,398.20)	Aaa / AA+ AAA	4.17 3.97
91282CEF4	US Treasury Note 2.5% Due 3/31/2027	700,000.00	06/13/2022 3.45%	670,878.91 672,691.70	93.47 4.10%	654,308.90 48.08	1.48% (18,382.80)	Aaa / AA+ AAA	4.50 4.19
91282CEW7	US Treasury Note 3.25% Due 6/30/2027	550,000.00	09/13/2022 3.61%	541,363.28 541,447.18	96.43 4.08%	530,384.80 4,517.32	1.21% (11,062.38)	Aaa / AA+ AAA	4.75 4.31
91282CFH9	US Treasury Note 3.125% Due 8/31/2027	550,000.00	09/08/2022 3.40%	543,232.42 543,303.30	95.97 4.04%	527,828.40 1,471.86	1.19% (15,474.90)	Aaa / AA+ AAA	4.92 4.49
Total US Treas	sury	13,840,000.00	1.52%	13,680,916.81 13,718,723.47	4.09%	12,682,893.65 37,981.29	28.71% (1,035,829.82)	Aaa / AA+ AAA	3.08 2.94
TOTAL PORTF	OLIO	46,417,560.34	1.54%	46,367,567.15 46,335,939.19	3.36%	44,159,534.33 154,955.99	100.00% (2,176,404.86)	Aa1 / AA AAA	1.84 1.75
TOTAL MARKE	ET VALUE PLUS ACCRUED					44,314,490.32			

Transaction Ledger

Account #10076



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	09/02/2022	60934N807	47.22	Federated Investors Govt Oblig Fund Inst.	1.000	1.88%	47.22	0.00	47.22	0.00
Purchase	09/05/2022	60934N807	7,987.50	Federated Investors Govt Oblig Fund Inst.	1.000	1.88%	7,987.50	0.00	7,987.50	0.00
Purchase	09/08/2022	60934N807	17,671.88	Federated Investors Govt Oblig Fund Inst.	1.000	1.88%	17,671.88	0.00	17,671.88	0.00
Purchase	09/08/2022	90CASH\$00	1,312.70	Cash Custodial Cash Account	1.000		1,312.70	0.00	1,312.70	0.00
Purchase	09/12/2022	60934N807	16,031.25	Federated Investors Govt Oblig Fund Inst.	1.000	1.88%	16,031.25	0.00	16,031.25	0.00
Purchase	09/12/2022	60934N807	500,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	1.88%	500,000.00	0.00	500,000.00	0.00
Purchase	09/12/2022	91282CFH9	550,000.00	US Treasury Note 3.125% Due 8/31/2027	98.770	3.40%	543,232.42	569.75	543,802.17	0.00
Purchase	09/14/2022	60934N807	4,375.00	Federated Investors Govt Oblig Fund Inst.	1.000	1.88%	4,375.00	0.00	4,375.00	0.00
Purchase	09/14/2022	60934N807	500,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	1.88%	500,000.00	0.00	500,000.00	0.00
Purchase	09/14/2022	91282CEW7	550,000.00	US Treasury Note 3.25% Due 6/30/2027	98.430	3.61%	541,363.28	3,691.58	545,054.86	0.00
Purchase	09/15/2022	60934N807	6,875.00	Federated Investors Govt Oblig Fund Inst.	1.000	1.88%	6,875.00	0.00	6,875.00	0.00
Purchase	09/20/2022	60934N807	7,762.50	Federated Investors Govt Oblig Fund Inst.	1.000	1.88%	7,762.50	0.00	7,762.50	0.00
Purchase	09/23/2022	60934N807	1,312.50	Federated Investors Govt Oblig Fund Inst.	1.000	1.88%	1,312.50	0.00	1,312.50	0.00
Purchase	09/30/2022	60934N807	15,118.75	Federated Investors Govt Oblig Fund Inst.	1.000	2.58%	15,118.75	0.00	15,118.75	0.00
Subtotal			2,178,494.30				2,163,090.00	4,261.33	2,167,351.33	0.00
Security Contribution	09/08/2022	60934N807	1,312.70	Federated Investors Govt Oblig Fund Inst.	1.000		1,312.70	0.00	1,312.70	0.00

Transaction Ledger

Account #10076



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Security Contribution	09/30/2022	60934N807	35,443.75	Federated Investors Govt Oblig Fund Inst.	1.000		35,443.75	0.00	35,443.75	0.00
Subtotal			36,756.45				36,756.45	0.00	36,756.45	0.00
Short Sale	09/12/2022	60934N807	-543,802.17	Federated Investors Govt Oblig Fund Inst.	1.000		-543,802.17	0.00	-543,802.17	0.00
Short Sale	09/14/2022	60934N807	-545,054.86	Federated Investors Govt Oblig Fund Inst.	1.000		-545,054.86	0.00	-545,054.86	0.00
Subtotal			-1,088,857.03				-1,088,857.03	0.00	-1,088,857.03	0.00
TOTAL ACQUIS	ITIONS		1,126,393.72				1,110,989.42	4,261.33	1,115,250.75	0.00
DISPOSITIONS										
Closing Purchase	09/12/2022	60934N807	-543,802.17	Federated Investors Govt Oblig Fund Inst.	1.000		-543,802.17	0.00	-543,802.17	0.00
Closing Purchase	09/14/2022	60934N807	-545,054.86	Federated Investors Govt Oblig Fund Inst.	1.000		-545,054.86	0.00	-545,054.86	0.00
Subtotal			-1,088,857.03				-1,088,857.03	0.00	-1,088,857.03	0.00
Sale	09/12/2022	60934N807	543,802.17	Federated Investors Govt Oblig Fund Inst.	1.000	1.88%	543,802.17	0.00	543,802.17	0.00
Sale	09/14/2022	60934N807	545,054.86	Federated Investors Govt Oblig Fund Inst.	1.000	1.88%	545,054.86	0.00	545,054.86	0.00
Subtotal			1,088,857.03				1,088,857.03	0.00	1,088,857.03	0.00
Maturity	09/12/2022	037833DC1	500,000.00	Apple Inc Callable Note Cont 8/12/2022 2.1% Due 9/12/2022	100.000		500,000.00	0.00	500,000.00	0.00
Maturity	09/14/2022	4581X0CZ9	500,000.00	Inter-American Dev Bank Note 1.75% Due 9/14/2022	100.000		500,000.00	0.00	500,000.00	0.00
Subtotal			1,000,000.00				1,000,000.00	0.00	1,000,000.00	0.00
Security Withdrawal	09/02/2022	60934N807	47.22	Federated Investors Govt Oblig Fund Inst.	1.000		47.22	0.00	47.22	0.00

Transaction Ledger

Account #10076



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Security Withdrawal	09/08/2022	90CASH\$00	1,312.70	Cash Custodial Cash Account	1.000		1,312.70	0.00	1,312.70	0.00
Security Withdrawal	09/30/2022	60934N807	35,443.75	Federated Investors Govt Oblig Fund Inst.	1.000		35,443.75	0.00	35,443.75	0.00
Security Withdrawal	09/30/2022	60934N807	36,210.19	Federated Investors Govt Oblig Fund Inst.	1.000		36,210.19	0.00	36,210.19	0.00
Security Withdrawal	09/30/2022	90CASH\$00	1,015,974.72	Cash Custodial Cash Account	1.000	1,0	015,974.72	0.00	1,015,974.72	0.00
Subtotal			1,088,988.58			1,0	088,988.58	0.00	1,088,988.58	0.00
TOTAL DISPOS	ITIONS		2,088,988.58			2,0	088,988.58	0.00	2,088,988.58	0.00
OTHER TRANS	ACTIONS									
Interest	09/05/2022	06051GHF9	450,000.00	Bank of America Corp Callable Note 1X 3/5/2023 3.55% Due 3/5/2024	0.000		7,987.50	0.00	7,987.50	0.00
Interest	09/08/2022	3130AB3H7	600,000.00	FHLB Note 2.375% Due 3/8/2024	0.000		7,125.00	0.00	7,125.00	0.00
Interest	09/08/2022	313383YJ4	625,000.00	FHLB Note 3.375% Due 9/8/2023	0.000		10,546.88	0.00	10,546.88	0.00
Interest	09/08/2022	38149MZJ5	248,000.00	Goldman Sachs Bank USA Negotiable CD 1.05% Due 9/8/2026	0.000		1,312.70	0.00	1,312.70	0.00
Interest	09/12/2022	037833DC1	500,000.00	Apple Inc Callable Note Cont 8/12/2022 2.1% Due 9/12/2022	0.000		5,250.00	0.00	5,250.00	0.00
Interest	09/12/2022	3135G0U43	750,000.00	FNMA Note 2.875% Due 9/12/2023	0.000		10,781.25	0.00	10,781.25	0.00
Interest	09/14/2022	4581X0CZ9	500,000.00	Inter-American Dev Bank Note 1.75% Due 9/14/2022	0.000		4,375.00	0.00	4,375.00	0.00
Interest	09/15/2022	084670BR8	500,000.00	Berkshire Hathaway Callable Note Cont 1/15/2023 2.75% Due 3/15/2023	0.000		6,875.00	0.00	6,875.00	0.00

Transaction Ledger

Account #10076



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Acq/I Price Y	Disp Amount ield	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANS	ACTIONS								
Interest	09/20/2022	89236TFN0	450,000.00	Toyota Motor Credit Corp Note 3.45% Due 9/20/2023	0.000	7,762.50	0.00	7,762.50	0.00
Interest	09/23/2022	3137EAEX3	700,000.00	FHLMC Note 0.375% Due 9/23/2025	0.000	1,312.50	0.00	1,312.50	0.00
Interest	09/30/2022	912828ZF0	750,000.00	US Treasury Note 0.5% Due 3/31/2025	0.000	1,875.00	0.00	1,875.00	0.00
Interest	09/30/2022	91282CBT7	440,000.00	US Treasury Note 0.75% Due 3/31/2026	0.000	1,650.00	0.00	1,650.00	0.00
Interest	09/30/2022	91282CCZ2	650,000.00	US Treasury Note 0.875% Due 9/30/2026	0.000	2,843.75	0.00	2,843.75	0.00
Interest	09/30/2022	91282CEF4	700,000.00	US Treasury Note 2.5% Due 3/31/2027	0.000	8,750.00	0.00	8,750.00	0.00
Subtotal			7,863,000.00			78,447.08	0.00	78,447.08	0.00
Dividend	09/02/2022	60934N807	46,620.14	Federated Investors Govt Oblig Fund Inst.	0.000	47.22	0.00	47.22	0.00
Subtotal		·	46,620.14		<u> </u>	47.22	0.00	47.22	0.00
TOTAL OTHER	TRANSACTIONS		7,909,620.14			78,494.30	0.00	78,494.30	0.00

Statement of Compliance

As of September 30, 2022



Walnut Valley Water District

Assets managed by Chandler Asset Management are in full compliance with state law and with the District's investment policy.

Category	Standard	Comment
J.S. Treasuries	No Limitation; US Treasury Bills, Notes, and Bonds	Complies
Federal Agencies	30% max per Agency/GSE issuer; 20% max callable agency securities; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises.	Complies
Supranational Obligations	"AA" rating category or higher by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by IBRD, IFC, or IADB	Complies
Municipal Securities	No Limitation; Bonds issued by the District; Registered state warrants or treasury notes or bonds issued by the State of California; Bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state, or by a department, board, agency, or authority of any of the other 49 states, in addition to California; Bonds, notes, warrants or other debt issued by a local agency within the State of California, including pooled investment accounts sponsored by the State of California, County Treasurers, or other local agencies or joint powers agencies.	
Corporate Medium Term Notes	"A" rating category or higher by a NRSRO; 30% max; 5% max per issuer; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.	Complies
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, Collateralized Mortgage Obligations	"AA" rating category or better by a NRSRO; 20% max combined; From issuers other than the U.S. Treasury or a U.S. Federal Agency/GSE	Complies
Negotiable Certificates of Deposit (NCD)	30% max; 5% max per issuer; Issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank	Complies
Certificate of Deposit Placement Service CDARS)	50% max; Placement service deposits, including certificates of deposit, at a commercial bank, savings and loan association or credit union that uses a private sector entity that assist in the placement of deposits	Complies
Banker's Acceptances	40% max; 5% max per issuer/commercial bank; 180 days max maturity	Complies
Commercial Paper	"Prime quality of the highest rating or "A-1" rated or better by a NRSRO; Issued by an entity that is either: a. (i) organized and operating within the U.S. as a general corporation with assets > \$500 million; (ii) "A" rating or better by a NRSRO, if issuer has debt obligations; b. (i) organized within the U.S. as a special purpose corporation, trust, or limited liability company; (ii) have program-wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond; (iii) rated "A-1" or better by a NRSRO; 25% max; 5% max per issuer; 270 days maturity; 10% maximum of the outstanding commercial paper of any single issuer	Complies
Mutual Funds and Money Market Mutual Funds	i) Highest rating by two NRSROs; or (ii) Retained an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM >\$500 million; 20% max combined Money Market Mutual Funds and Mutual Funds; 20% max per Money Market Mutual Fund; 10% max per Mutual Fund; Mutual Fund maturity defined as the weighted average maturity; Money Market Mutual Funds must have an average maturity of 60 days or less	Complies
ocal Agency Investment Fund (LAIF)	No Limit	Complies
epurchase Agreements/ Reverse epurchase Agreements	1 year max maturity; Subject to further limitation by California Government Code, which, if applicable, may limit to 92 days max maturity for Reverse repurchase agreements; 102% collateralized; Not used by Investment Adviser	Complies
Max Per Issuer	5% max per issuer, except the US Government, its Agencies and enterprises, LAIF, or unless otherwise specified in the investment policy	e t(ngm)ptteb er 17, 2022, Pag

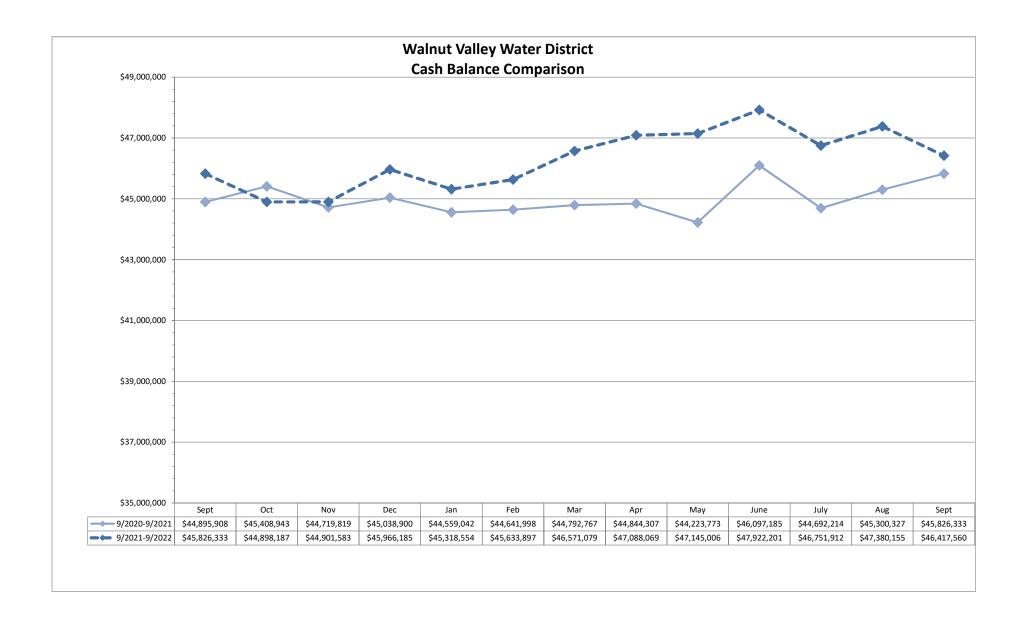
Maximum Maturity 5 years Complies

Net of Fees Performance Report

September 30, 2022



	Porfolio	Index
Period	Net of 10.9 bps annual fee	*ICE BofA 1-5 Yr US Government
1 month	-1.55%	-1.69%
3 months	-1.94%	-2.27%
Year to Date	-5.69%	-6.13%
Last 12 Months	-6.33%	-6.77%
Inception Date	7/31/2009	7/31/2009
Since Inception	15.62%	13.75%
Annualized Since Inception	1.11%	0.98%



Walnut Valley Water District Revenue Bond - East West Bank Life to Date 9/30/2022

Bond Proceeds \$ 19,940,487.80 Disbursements: Cost of Issuance Fieldmann, Rolapp & Associates (Financial Advisors) (26,270.57)\$ Hawkins, Delafield & Wood, LLP. (Bond Counsel) (45,000.00)Union Bank, N.A. (Trustee) (3,708.00)Standard & Poor's Rating Services (Credit Rating) (17,000.00)Image Master (Official Statement) (3,158.31)Hawkins Delafield & Wood (Bond Counsel) (1,743.31)(96,880.19)**Projects** Puente Basin Water Agency - Pomona Basin¹ (2,052,008.87)Puente Basin Water Agency - LHHCWD Project¹ (350,566.00)Puente Basin Water Agency - CDWC Project¹ (4,090,549.30)Puente Basin Water Agency - Pathfinder Project⁴ Administration Headquarters¹ (6,927,819.59)Water Rights - Central Basin (3,630,907.50)(17,051,851.26) Substitute Projects Ace Nogales Grade Separation (P#03-2820)² (706,545.61)Ridgeline Pump Station Modifications (P#12-3267)³ (221, 195.68)30 kw Diesel Portable Generator (P#13-3290)³ (39,490.70)(967,231.99) Interest Income 507,415.02

Ending Balance of Bond Funds

\$

2,331,939.38

^{*} Transferred funds from US Bank to East West Bank 8/23/2021

Walnut Valley Water District Revenue Bond - East West Bank September 30, 2022

Beginning Balance of Bonds		\$	2,331,268.74
Receipts:			
Interest Income			670.64
Disbursements:			
PBWA - Pomona Basin Project	-		
PBWA - Cal Domestic Project	-		
PBWA - Pathfinder Project	-		
Administration Headquarters			
		_	
		\$	-
Ending Balance of Bond Funds		\$	2,331,939.38



TO: Board of Directors **FROM:** General Manager

SUBMITTED BY: Director of External Affairs & External Affairs Coordinator

DATE: October 17, 2022

SUBJECT: CalRecycle Beverage Container Recycling Grant Program (BCRGP) &

Environmentally Preferable Purchasing and Practices (EPPP) Policy

✓ Action/Discussion ☐ Fiscal Impact ✓ Resolution ☐ Information Only

RECOMMENDATION

For the Board of Directors to adopt Resolution 10-22-711 approving an Environmentally Preferable Purchasing and Practices (EPPP) Policy and to grant the General Manager authorization to apply for and execute all CalRecycle grant program documents.

BACKGROUND INFORMATION:

The District has recognized the importance of local government's role in preserving the environment, and the need for it to set an example to the community and beyond. Additionally, the District has a responsibility to help achieve the California Department of Resources Recycling and Recovery's (CalRecycle) mission to restore, protect and enhance the environment and also ensure public health, environmental quality, and economic vitality.

Through the CalRecycle Beverage Container Recycling Grant Program, the District will implement environmentally-friendly practices through the installation of 41 water refill stations located at parks, schools, community recreation centers, and libraries throughout the service area. A component of this initiative will include water awareness education on the quality of the District's drinking water and the importance of using water sustainably – with the overall impact of reducing single-use plastic bottles and beverage containers.

The Environmentally Preferable Purchasing and Practices (EPPP) Policy is a new policy being recommended for approval. The purpose of this policy is to further enhance the District's environmentally-friendly practices. It highlights the importance of sourcing goods and services that maximize recyclability and recycled content. It will assist in setting goals and give direction for the District, and will help the District in efforts to obtain competitive grant funding.

The EPPP establishes best practices that will enhance staff awareness when considering procurement of equipment, materials, and supplies. Suppliers and contractors will be encouraged to offer environmentally preferable products at competitive prices and providers of services will be encouraged to consider environmentally friendly service options.

The future of recycling depends upon the creation of stable and sustained markets for recycled secondary products. It is recommended, therefore, that the District enact a further procurement policy, which specifically addresses and supports the development of stable markets for recyclables and supports the District's ongoing recycling ethic and commitment to progressive integrated waste management solutions.

FISCAL ANALYSIS:

With the exception of staff time, there are no costs associated with this action. By approving the EPPP, there is the potential for the District to receive grant funds for various CalRecycle initiatives. The District is currently in the application phase of a competitive Beverage Container grant that requires an EPPP to be adopted by the Board of Directors.

<u>Attachments</u>

Environmentally Preferable Purchasing and Practices (EPPP) Policy Resolution No. 10-22-711, Approving the (EPPP) Policy



ENVIRONMENTALLY PREFERABLE PURCHASING AND PRACTICES (EPPP) POLICY



PURPOSE

This policy shall be known as the "Environmentally Preferable Purchasing and Practices (EPPP) Policy". The primary purpose of this policy is to minimize the negative environmental impacts of the District's operations by encouraging the procurement of products and services that, to the extent practicable:

- Conserve natural resources, materials, and energy;
- Reduce toxicity;
- Reduce the amount of material sent to landfills;
- Maximize recyclability and recycled content;
- Increase the use and knowledge of environmentally preferable products that protect the environment.

POLICY ELEMENTS

- It is the policy of the District to procure recycled and environmentally preferable products
 that meet or exceed environmental standards established by governmental or other widely
 recognized authorities whenever practicable. Examples include Green Seal standards for
 janitorial products, the U.S. Environmental Protection Agency (EPA) Guidelines for minimum
 product recycled content standards, and Energy Star certification for energy-efficient
 equipment.
- 2. Whenever practicable, recycled materials shall be procured and used for District operations (e.g., recycled paper shall be used in copy machines, and for printing purposes by departments).
- 3. Departments shall examine their purchasing specifications and shall, where practicable, include the use of products that contain post-consumer recycled content, are reusable, are designed to be easily recyclable, or are environmentally preferable, and shall encourage vendors to implement their own Environmentally Preferable Purchasing and Practices Policy. Contractors that are bidding to provide products and/or services to the District, including printing services, shall be encouraged to use products with recycled content whenever practicable.
- 4. A life cycle cost analysis may be an appropriate tool for departments to use when evaluating purchasing alternatives. Life cycle cost should reflect the annual cost of the product calculated over the life of the product and should consider final costs, not just initial upfront costs. A life cycle cost analysis may include factors such as capital costs, installation costs, maintenance costs, energy and other operating costs, and disposal costs.
- 5. In accordance with California Public Contract Code, Sections 22150 22154, the District shall purchase recycled products as defined in section 12200 of the same code, if the product fitness and quality are equal to the non-recycled product and available at the same or lesser total cost than non-recycled items. These products shall include paper products, printing and writing papers, mulch, compost, and co-compost products, glass products, lubricating oils, plastic products, paint, antifreeze, tires, tire- derived products and metal.

- 6. The District will favorably consider the selection of other recycled and environmentally preferable materials, products and supplies over their non-recycled or non-environmentally preferable alternatives when the availability, fitness, operational efficiency, quality, safety, and price of the recycled or environmentally preferable product is equal to, or better than the non-recycled or non-environmentally preferable alternative. The list of materials, products, and supplies shall include, but not be limited to business office products, alternative fuels, construction materials, and other items.
- 7. The District will consider less toxic alternatives when purchasing products or services such as pesticides or pest control services, and to purchase energy and water-conserving products whenever possible.
- 8. The District shall comply with all environmental, legislative, and regulatory requirements in the procurement of products and services.

Nothing contained in this policy shall be construed as requiring the District, departments or contractors to procure products that do not perform adequately for their intended use, exclude adequate competition, risk the health or safety of employees and customers, or are not available at a reasonable and competitive price in a reasonable period of time.

BEST PRACTICES

The District shall be responsible for the implementation of this policy and should:

- A. Practice waste prevention whenever possible.
- B. Continue to utilize recycling programs and expand them where possible.
- C. Procure recycled products whenever practicable.
- D. Develop, evaluate and maintain information about environmentally preferable and/or recycled products containing the maximum practicable amount of recycled materials.
- E. Educate and promote this policy to appropriate Department staff.

DEFINITIONS

The following terms shall have the assigned definitions for all purposes under this policy.

- A. **Energy Star** means the U.S. EPA's energy efficiency product labeling program.
- B. **Environmentally Preferable Products and Services** means products and services that have a lesser or reduced effect on human health and the environment and perform equally or better when compared with competing products that serve the same purpose.

- C. Green Seal is an independent, non-profit environmental labeling organization. Green Seal standards for products and services meet the U.S. EPA's criteria for third-party certifiers. The Green Seal is a registered certification mark that may only appear on certified products.
- D. Less Toxic Alternatives means products and services that minimize risks to human health, animals, and the environment when compared with similar products used for the same purpose.
- E. **Life Cycle Cost** means the amortized annual cost of a product, including capital costs, installation costs, operating costs, maintenance costs, and disposal costs discounted over the lifetime of the product.
- F. **Practicable** means whenever possible and compatible with local, state, and federal law, without reducing safety, quality, or performance and where the product or service is available at a reasonable cost in a reasonable period of time.
- G. **Recycled Material** means material and byproducts that have been recovered or diverted from solid waste, and have been used in place of raw or virgin material in manufacturing a product. It is derived from post-consumer recycled material, manufacturing waste, industrial scrap, agricultural waste, and other waste material, but does not include material or byproducts generated from, and is commonly reused within an original manufacturing process.
- H. **Recycled Product** means a product containing recycled material.

RESOLUTION NO. 10-22-711

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WALNUT VALLEY WATER DISTRICT APPROVING AN ENVIRONMENTALLY PREFERABLE PURCHASING AND PRACTICES POLICY

WHEREAS, it is the goal of Walnut Valley Water District to conserve and protect natural resources for current and future customers and community members; and

WHEREAS, the District's participation in and promotion of recycling programs can significantly reduce the volume of material entering the waste stream thereby conserving natural resources and extending landfill life expectancy; and

WHEREAS, in order for recycling programs to be effective, markets for recycled post-consumer materials must be developed; and

WHEREAS, the implementation of an Environmentally Preferable Purchasing and Practices (EPPP) policy for Walnut Valley Water District would contribute to the conservation and protection of natural resources and support service area recycling programs with neighboring cities and Los Angeles County; and

WHEREAS, the District's commitment to the purchase of recycled materials will help expand the markets for recycled products and serve as a model for industry and local businesses; and

WHEREAS, State and Federal agencies have implemented procurement guidelines to encourage government agencies to buy products made with recycled materials; and

WHEREAS, the California Department of Resources Recycling and Recovery (CalRecycle) has issued the Notice of Funding Availability for Fiscal Years 2022-23 and 2023-24 for the Beverage Container Recycling Grant Program (BCRGP), which requires applicants to have an EPPP policy adopted by November 17, 2022; and

WHEREAS, the District desires to apply for grant funding under the BCRGP and other potential CalRecycle grant programs over the next five years as stipulated by CalRecycle for the installation of service area water refill stations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Walnut Valley Water District that on October 17, 2022, the District hereby adopts the following:

- 1. The District adopts an Environmentally Preferable Purchasing and Practices Policy as set forth in Exhibit A, attached hereto and incorporated herein by reference.
- 2. The District authorizes the submittal of a grant application for the California Department of Resources Recycling and Recovery Beverage Container Recycling Grant Program for Fiscal Year 2022-23 (RBC34) and Fiscal Year 2023-24 (RBC35).
- 3. The General Manager is authorized to apply for and sign all CalRecycle and other related grant documents necessary to implement and close out such grants thru January 1, 2028.

PASSED, APPROVED AND ADOPTED this 17th day of October 2022 by the following vote:

AYES: NOES: ABSENT: ABSTAIN:	
	Jerry Tang
	President, Board of Directors
ATTEST:	
Erik Hitchman	
Secretary, Board of Directors	







POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION

WATER USE DISTRIBUTION & BILLING

SEPTEMBER 2022

CONSUMPTION PER AGENCY (Per PWR Meter Reads)							
Water Consumption Allocation % (Acre-feet)							
Pomona	487.122	28.559%					
Walnut	660.341	38.715%					
Rowland	558.200	32.726%					
LaVerne	-	0.000%					
TOTAL	1,705.663	100.000%					

WATER PRODUCTION (ACTUAL)					
Water Consumption Allocation % (Acre-feet)					
MWD	1,699.40	100.000%			
TVMWD	-	0.000%			
LaVerne	-	0.000%			
Total	1,699.400	100.000%			
PWR	1,705.663				
Difference	(6.263)				

	CALCULATION OF AGENCY WATER CONSUMPTION												
	(Water consumption billed to each agency based on amount of water purchased from MWD & TVMWD)												
	Billing Adj. Agency Water												
		Difference	Adj. Agency	Consumption	Water	Water	Purchased -	Total Water					
	Connection /	Allocation (Acre-	Consumption	for Billing	Purchased -	Purchased -	LaVERNE	Purchased					
l.	Description	feet)	(Acre-Feet)	(Rounded)	MWD	TVMWD	WELL	(Acre-feet)					
					100.000%	0.000%	0.000%	100.000%					
Pomona	487.122	(1.789)	485.333	485.3	485.3	-	-	485.3					
Walnut	660.341	(2.425)	657.916	657.9	657.9	-	-	657.9					
Rowland	558.200	(2.050)	556.150	556.2	556.2	-	-	556.2					
LaVerne	-	-	-	-	-	-	-	-					
TOTAL	1,705.663	(6.263)	1,699.400	1,699.4	1,699.4	-	-	1,699.4					

						BILLIN	G	CHARG	ES	PER AG	EN	NCY								
		MWD PM-15	TVMWD PM-21		MWD Capacity Reservation		TVMWD Connected Capacity		TVMWD Water Use Charge		Depreciation		Replacement		Admin Budget Assessment		MWD LRP Rebate Program		Billing Total	
	Cons. (AF)	485.3		-														-		
City of Pomona	Allocation %					30.43%		52.00%		21.91%		25.00%		25.00%		33.33%				
, .,	Billing Rate	\$ 1,127.00	\$	1,127.00	\$	29,813.50	\$	6,757.84	\$	6,492.69	\$	5,699.00	\$	4,592.00	\$	25,200.00	\$	(100.00)		
	Total	\$ 546,970.68	\$	-	\$	9,072.25	\$	3,514.08	\$	1,422.55	\$	1,424.75	\$	1,148.00	\$	8,400.00	\$	-	\$	571,952.31
	Cons. (AF)	657.9		-														-		
Walnut Valley	Allocation %					43.48%		28.00%		49.48%		25.00%		25.00%		33.33%				
Water District	Billing Rate	\$ 1,127.00	\$	1,127.00	\$	29,813.50	\$	6,757.84	\$	6,492.69	\$	7,734.00	\$	12,102.00	\$	25,200.00	\$	(100.00)		
	Total	\$ 741,471.67	\$	-	\$	12,962.91	\$	1,892.20	\$	3,212.58	\$	1,933.50	\$	3,025.50	\$	8,400.00	\$	-	\$	772,898.36
	Cons. (AF)	556.2		-														-		
Rowland Water	Allocation %					26.09%		20.00%		28.61%		25.00%		25.00%		33.33%				
District	Billing Rate	\$ 1,127.00	\$	1,127.00	\$	29,813.50	\$	6,757.84	\$	6,492.69	\$	5,556.00	\$	7,640.00	\$	25,200.00	\$	(100.00)		
	Total	\$ 626,781.44	\$	-	\$	7,778.34	\$	1,351.57	\$	1,857.56	\$	1,389.00	\$	1,910.00	\$	8,400.00	\$	-	\$	649,467.91
	Cons. (AF)	-		-														-		
City of LaVerne	Allocation %					0.00%		0.00%		0.00%		0.00%		0.00%		0.00%				
	Billing Rate	\$ 1,127.00	\$	1,127.00	\$	29,813.50	\$	6,757.84	\$	6,492.69	\$	-	\$	-	\$	-	\$	(100.00)		
	Total	\$ -	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-

Total (A.F.)	1,699.4	-								1,699.4
Total (\$)	\$1,915,223,79 \$	_	\$ 29,813.50	6.757.85	6,492,69	\$ 4,747.25	\$ 6,083.50	\$ 25,200.00 \$	_	\$ 1,994,318.58

November 2022



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1 6:30PM Diamond Bar City Council Meeting	2 8AM TVMWD Board Meeting	3	4	5
6	3:30PM Spadra Exec Committee Meeting 4PM Public Info Committee 4:30 PM Finance Committee	4PM Engineering Committee 4:30 PM Personnel Committee	9 7PM Walnut City Council Meeting	10	Veterans' Day- District Closed	12
13	5PM WVWD Board Meeting	15 6:30PM Diamond Bar City Council Meeting	16 8AM TVMWD Board Meeting	17 4PM WVWD Workshop Meeting	18	19
20	21	22	23 7PM Walnut City Council Meeting	Thanksgiving Day- District Closed	District Closed	26
27	28	29	30	1	2	3
4	5	Notes				

December 2022



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
4	3PM Spadra 5 Advisory Committee 4PM Public Info Committee 4:30 PM Finance Committee	4PM Engineering Committee 4:30 PM Personnel Committee	7 8AM TVMWD Board Meeting	8	9	10
11	5PM WVWD Board Meeting	13	7PM Walnut City Council Meeting	15	16	17
18	19	20 6:30PM Diamond Bar City Council Meeting	21 8AM TVMWD Board Meeting	22	23	24
25	Observed Christmas Day- District Closed	27	28 7PM Walnut City Council Meeting	29	30	31
1	2	Notes				

January 2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 6:30 PM Diamond Bar City Council Meeting	4 8AM TVMWD Board Meeting	5	6	7
8	9 4PM Public Info Committee 4:30 PM Finance Committee	10 4PM Engineering Committee 4:30 PM Personnel Committee	7PM Walnut City Council Meeting	12	13	14
15	Martin Luther King Jr. Day- District Closed	17 5PM WVWD Board Meeting 6:30 PM Diamond Bar City Council Meeting	18 8AM TVMWD Board Meeting	19 4PM WVWD Workshop Meeting	20	21
22	23	24	25 7PM Walnut City Council Meeting	26	27	28
29	30	31	1	2	3	4
5	6	Notes				

WALNUT VALLEY WATER DISTRICT WATER SUPPLY AND CONSERVATION UPDATE September 20, 2022



- A <u>Water Use</u> Water usage for September 2022 was 1,412 acre feet, a decrease of 21% compared to September 2020 and a decrease of 31.6% from August 2013. The average inflow into the system during the month was approximately 23.00 cfs (10,322 gallons per minute).
- B Recycled Water Use During the month of September the recycled water system delivered 2,554,046 **G.P.D.**, a decrease **of 10.58**% compared to the use in September 2021. Of the recycled water delivered, 49.44% was from the District wells and no water was transferred from potable Make-up water.

Production Report – attached are:

Exhibits

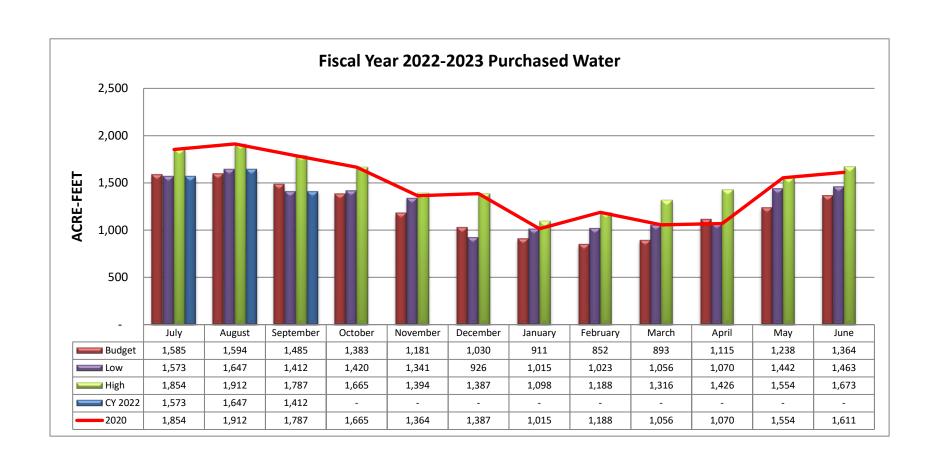
- Purchased Water Projections (Two total)
 - Climate Summary

С

Monthly Consumption Versus the 2013 and 2020 Baseline Years (Two total)

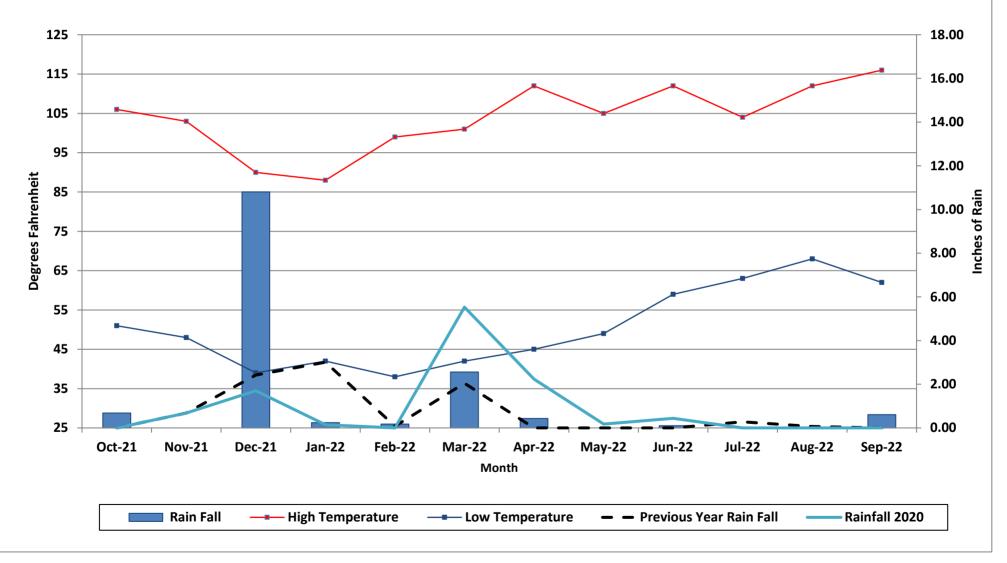
WALNUT VALLEY WATER DISTRICT Fiscal Year 2022-2023 Purchased Water Estimate

Actual Purchases (AF)		F	Projected Pu	Baseline Year Purchases			
Month	Total	Budget	Low	High	Average	2013	2020
July	1,573	1,585	1,573	1,854	1,749	2,149	1,854
August	1,647	1,594	1,647	1,912	1,779	2,309	1,912
September	1,412	1,485	1,412	1,787	1,616	2,064	1,787
October	-	1,383	1,420	1,665	1,575	1,858	1,665
November	-	1,181	1,341	1,394	1,366	1,569	1,364
December	-	1,030	926	1,387	1,117	1,401	1,387
January	-	911	1,015	1,098	1,063	1,156	1,015
February	-	852	1,023	1,188	1,122	1,123	1,188
March	-	893	1,056	1,316	1,167	1,496	1,056
April	-	1,115	1,070	1,426	1,263	1,700	1,070
May	-	1,238	1,442	1,554	1,510	1,904	1,554
June	-	1,364	1,463	1,673	1,582	2,082	1,611
Total	4,631	14,630	15,385	18,253	16,909	20,810	17,461
Remaining Projected Purchases		9,967	10,754	12,700	11,765		
Total Projected Purchases		14,597	15,385	17,331	16,396		

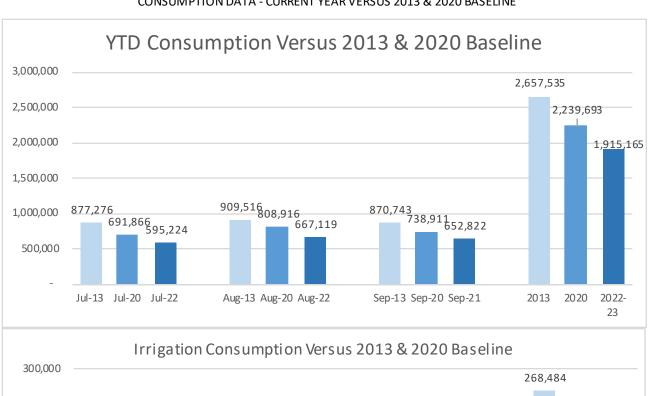


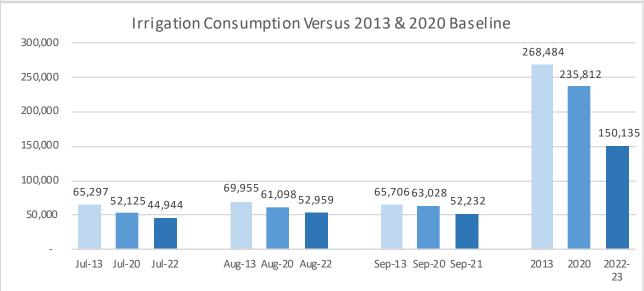
Walnut Valley Water District Climate Summary

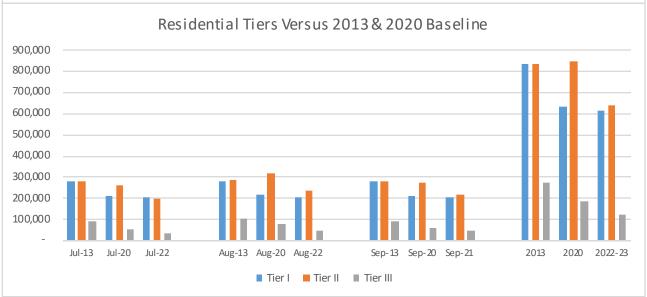




WALNUT VALLEY WATER DISTRICT CONSUMPTION DATA - CURRENT YEAR VERSUS 2013 & 2020 BASELINE





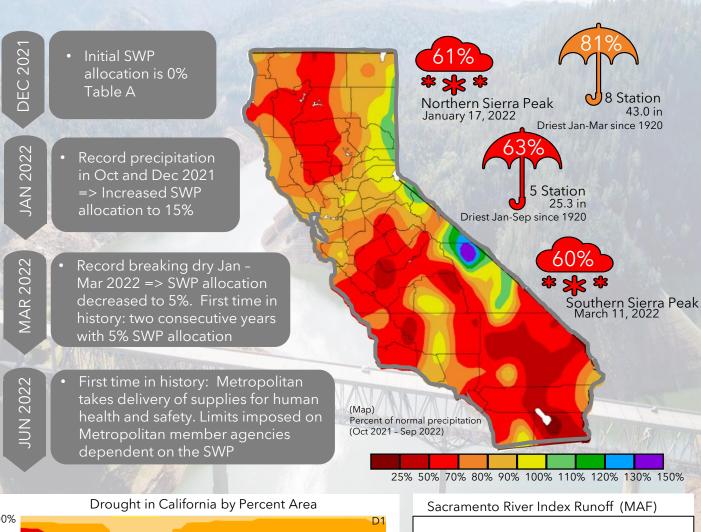


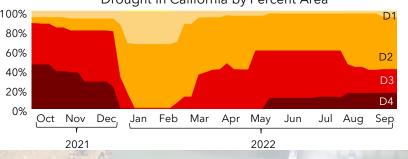
Walnut Valley Water District Monthly Consumption Versus 2013 and 2020 Baseline Years

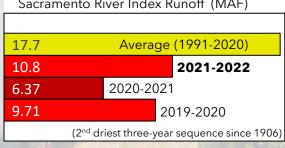
Consumption/Water Sales																				
consumption, water sales			July					August					September					/TD (FY 22-23)		
				% Change	% Change				% Change	% Change				% Change	% Change			ì	% Change	% Change
User Class	Jul-13	Jul-20	Jul-22	2013	2020	Aug-13	Aug-20	Aug-22	2013	2020	Sep-13	Sep-20	Sep-22	2013	2020	2013 YTD	2020 YTD	FY 22-23	2013	2020
COG	49,565	33,898	32,344	-35%	-5%	53,435	39,559	41,484	-22%	5%	50,686	43,268	42,848	-15%	-1%	153,686	116,725	116,676	-24%	0%
СОМ	95,283	63,924	62,902	-34%	-2%	99,903	72,723	67,152	-33%	-8%	90,136	72,076	68,620	-24%	-5%	285,322	208,723	198,674	-30%	-5%
IND	13,038	9,433	8,632	-34%	-8%	13,123	10,277	8,949	-32%	-13%	12,479	10,304	9,376	-25%	-9%	38,640	30,014	26,957	-30%	-10%
MUL	82,038	71,993	63,889	-22%	-11%	81,050	79,211	67,222	-17%	-15%	76,841	74,435	74,068	-4%	0%	239,929	225,639	205,179	-14%	
RES	637,352	512,618	427,457	-33%	-17%	662,005	607,146	482,312	-27%	-21%	640,601	538,828	457,910	-29%	-15%	1,939,958	1,658,592	1,367,679	-29%	-18%
	877,276	691,866	595,224	-32%	-14%	909,516	808,916	667,119	-27%	-18%	870,743	738,911	652,822	-25%	-12%	2,657,535	2,239,693	1,915,165	-28%	-14%
			IRRIGATION				IRRIGATION			IRRIGATION			YTD IRRIGATIO			V				
				% Change	% Change				% Change	% Change				% Change	% Change				% Change	% Change
User Class	<u>Jul-13</u>	<u>Jul-20</u>	<u>Jul-22</u>	2013	<u>2020</u>	Aug-13	Aug-20	<u>Aug-22</u>	2013	2020	<u>Sep-13</u>	<u>Sep-20</u>	<u>Sep-22</u>	<u>2013</u>	2020	2013 YTD	2020 YTD	FY 22-23	<u>2013</u>	<u>2020</u>
COG	32,727	25,224	22,434	-31%	-11%	35,845	28,580	27,854	-22%	-3%	32,995	31,574	27,796	-16%	-12%	101,567	85,378	78,084	-23%	-9%
СОМ	30,288	25,447	21,217	-30%	-17%	31,470	30,663	23,494	-25%	-23%	30,298	29,340	22,687	-25%	-23%	92,056	85,450	67,398	-27%	-21%
IND	2,001	1,283	1,162	-42%	-9%	2,318	1,689	1,439	-38%	-15%	2,089	1,962	1,597	-24%	-19%	6,408	4,934	4,198	-34%	-15%
RES	281	171	131	- <u>53</u> %	<u>-23%</u>	322	166	172	- <u>47</u> %	<u>4%</u>	324	152	152	- <u>53</u> %	0%	927	489	455	-51%	<u>-7%</u>
	65,297	52,125	44,944	-31%	-14%	69,955	61,098	52,959	-24%	-13%	65,706	63,028	52,232	-21%	-17%	200,958	176,251	150,135	-25%	-15%
		-					•													
			RESIDENTIAL					RESIDENTIAL					RESIDENTIAL				Y	D RESIDENTIA	\L	
Residential	Tier I	Tier II	Tier III	Total		Tier I	Tier II	Tier III	Total		Tier I	Tier II	Tier III	Total		Tier I	Tier II	Tier III	Total	
2013	277,522	274,324	85,506	637,352		278,209	284,325	99,471	662,005		277,208	275,700	87,693	640,601		832,939	834,349	272,670	1,939,958	
2020	209,156	255,409	48,053	512,618		213,223	316,022	77,901	607,146		209,651	270,505	58,672	538,828		632,030	841,936	184,626	2,163,260	
FY 22-23	200,251	193,651	33,555	427,457		204,944	232,910	44,458	482,312		203,095	212,831	41,984	457,910		608,290	639,392	119,997	1,367,679	
% Change 2013	-28%	-29%	-61%	-33%		-26%	-18%	-55%	-27%		-27%	-23%	-52%	-29%		-27%	-23%	-56%	-29%	
% Change 2020	-4%	-24%	-30%	-17%		-4%	-26%	-43%	-21%		-3%	-21%	-28%	-15%		-4%	-24%	-35%	-37%	

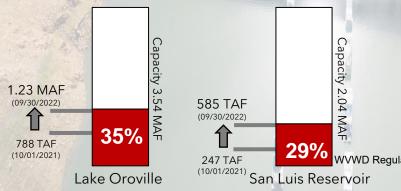
Water Purchases				
	July	August	September	Total
2013	2,148.67	2,308.73	2,063.59	6,520.99
2020	1,853.69	1,912.15	1,786.74	5,552.58
FY 22-23	1,572.75	1,646.57	1,411.50	4,630.82
% Change 2013	-27%	-29%	-32%	-29%
% Change 2020	-15%	-14%	-21%	-17%

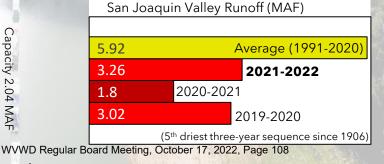
State Water Project Resources



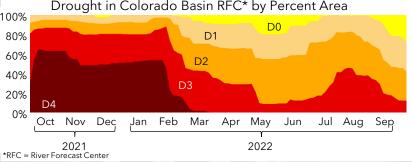


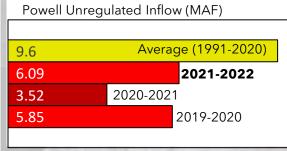


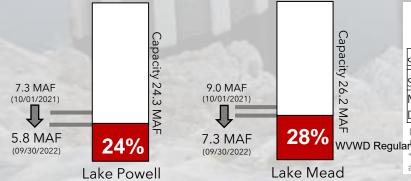




Water Year VATER SUPPLY CONDITIONS REPORT 2021-2022 Produced by the Water Resource Management Group **Colorado River Resources** Basin-wide Peak March 18, 2022 Releases from Glen Canyon Dam Basin-wide reduced from 7.48 MAF to 7.0 MAF to protect critical minimum power pool in Lake Powell Reclamation commissioner announced intention to protect critical elevations at Lake Powell and Lake Mead Reclamation held meeting to solicit input from stakeholders that could be incorporated into the NEPA process for post-2026 operating guidelines Reclamation sets the operating conditions for 2023, indicating Level 2a shortage with cuts for Arizona, Nevada Percent of normal precipitation (Oct 2021 - Sep 2022) and Mexico 25% 50% 70% 80% 90% 100% 110% 120% 130% 150% Drought in Colorado Basin RFC* by Percent Area Powell Unregulated Inflow (MAF) D₁ Average (1991-2020) 9.6 D2 6.09 2021-2022 D3







Lake Mead Shortage/Surplus Outlook

2023	2024	2025	2026
0%	0%	0%	0%
100%	93%	100%	93%
	77%	71%	67%
	282 TAF	302 TAF	293 TAF
	0%	0% 0% 100% 93% 77%	0% 0% 0% 100% 93% 100% 77% 71%

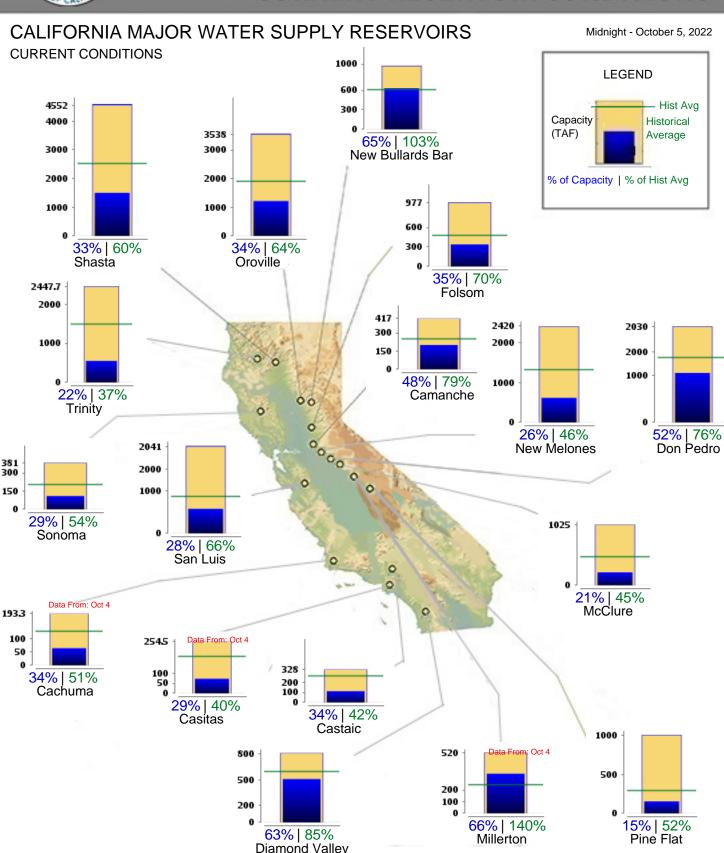
Likelihood based on results from the August 2022 CRMMS in Ensemble

WVWD Regular Board Meeting Octobel 17, 2022 Page 109 Chance of required DCP contribution by Metropolitan. Volume is

average contribution when needed.



CURRENT RESERVOIR CONDITIONS



WVWD - Staff Report



TO: Board of Directors
FROM: General Manager
DATE: October 17, 2022

SUBJECT: Consider Adoption of Subsequent Resolution No. 10-22-710 Authorizing

Remote Teleconference Meetings for the Period October 17, 2022 to

November 16, 2022

✓ Action/Discussion ☐ Fiscal Impact ✓ Resolution ☐ Information Only

Recommendation

That the Board of Directors adopt the resolution in the form provided making certain findings and determinations under AB 361 allowing the District's legislative bodies to continue to hold virtual Brown Act meetings in consideration of the COVID-19 pandemic.

Background Information

The District's Board of Directors find that a state of emergency continues to exist within the District's service area as a result of the continuing presence of COVID-19 and resulting local, state and federal orders and guidance, which has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District. The Board of Directors desire to affirm a local emergency exists and reratify the proclamation of state of emergency by the Governor of the State of California, and as a consequence of the local emergency persisting, the Board of Directors find that the District's Board of Directors and all standing committees shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings.

The District's General Manager, or his or her delegee, and the Board of Directors and standing committees of the District are authorized and directed to take all actions necessary to carry out the intent and purpose of the resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act. The resolution shall take effect immediately upon its adoption and shall be effective until the earlier of the expiration of thirty (30) days from the date the resolution is adopted.

Attachments

Resolution No. 10-22-710

RESOLUTION NO. 10-22-710

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WALNUT VALLEY WATER DISTRICT PROCLAIMING A STATE OF EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT FOR THE PERIOD OCTOBER 17, 2022 TO NOVEMBER 16, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Walnut Valley Water District (the "District") is committed to preserving and nurturing public access and participation in meetings of its Board of Directors; and

WHEREAS, all meetings of the District's Board of Directors and its standing committees are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950 – 54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

WHEREAS, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for application of Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Resolution No. 10-21-686 on October 18, 2021, and subsequent resolutions, finding that the requisite conditions exist for the District's Board of Directors and standing committees to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of Section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in Section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, COVID-19, and its variants, remain highly contagious and, therefore, a threat to the health, safety and well-being of the District's employees, directors, vendors, contractors, customers and residents; and

WHEREAS, orders from the Los Angeles County Department of Public Health and regulations from the State of California impose limitations on gatherings and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

WHEREAS, the District's Board of Directors does hereby find that a state of emergency continues to exist within the District's service area as a result of the continuing presence of COVID-19 and resulting local, state and federal orders and guidance, which has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and the Board of Directors desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the District's Board of Directors and all standing committees shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Section 54953, and that

such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Section 54953; and

WHEREAS, the District will continue to provide proper notice to the public regarding all District of Board of Directors' and standing committee meetings, in accordance with Government Code Section 54953(e)(2)(A) and shall provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. <u>Recitals</u>. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. <u>Affirmation that Local Emergency Persists</u>. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and that conducting District Board of Directors and standing committee meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

Section 4. <u>Remote Teleconference Meetings</u>. The District's General Manager, or his or her delegee, and the Board of Directors and standing committees of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date this Resolution was adopted, as set forth below, or (ii) such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors and standing committees of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Walnut Valley Water District this 17TH day of October 2022, by the following vote:

AYES: NOES: ABSENT: ABSTAIN:		
	Jerry Tang President, Board of Directors	
ATTEST:		
Erik Hitchman	_	
Secretary, Board of Directors		

WVWD – Staff Report



TO: Board of Directors FROM: General Manager October 17, 2022

SUBJECT: Ballot for the Local Agency Formation Commission (LAFCO) Special District

Representative

Action/Discussion	☐ Fiscal Impact	☐ Resolution	☐ Information Only

Recommendation

That the Board of Directors review, consider and/or vote for one candidate for the position to serve as commissioner to the Los Angeles County Local Agency Formation Commission, as Special District voting representative.

Background Information

As you know, since 1994 special districts in Los Angeles County have been represented by one voting member and one alternate member of the Local Agency Formation Commission. The District was informed of the passing of sitting Commissioner E. G. Jerry" Gladbach. Mr. Gladbach was elected in April 2022 to serve as Commissioner with his term ending in May 2026. On behalf of the special districts of Los Angeles County, LAFCO has appointed Lagerlof to assist in conducting the elections to fill the vacancy. The attached memorandum provides the ballot and supplementary materials submitted for each candidate for Special District LAFCO Voting Member for the term expiring in May 2026. Nominations closed on September 21, 2022, and the ballots must be returned by 5:00 p.m. on November 30, 2022.

Attachments

Lagerlof Memorandum

Ballot

Supplementary Materials





MEMORANDUM

TO:

PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN

LOS ANGELES COUNTY

FROM:

WILLIAM F. KRUSE

RE:

BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE

DATE:

September 26, 2022

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for Special District LAFCO **VOTING MEMBER** for the term expiring in May 2026. Nominations closed as of 5:00 p.m. on September 21, 2022.

Please vote for ONE candidate for the position. The marked ballots should be placed in the envelope marked "Ballot Envelope" and sealed. Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballots by mail to:

William F. Kruse, Esq. Lagerlof, LLP 155 N. Lake Avenue, 11th Floor Pasadena, CA 91101.

No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.

The candidate receiving the highest number of votes will be declared the special district voting member to LAFCO.

Ballots must be returned by 5:00 p.m. on November 30, 2022.

WFK/dc Enclosures

cc:

Paul Novak, w/enc.

BALLOT

SPECIAL DISTRICT LAFCO **VOTING MEMBER**

Please vote for no more than one candidate.

	STEVEN APPLETO	ON	
	-	Board of Trustee Member	
	Sponsor:	Greater Los Angeles County Vector Control District	
	ROBERT W. LEWIS		
	-	Water District Director	
٠	Sponsor:	Rowland Water District	
	SHARON RAGHAY	VACHARY	
	-	Water District Director	
_	Sponsor:	Crescenta Valley Water District	
	YVETTE STEVEN	SON-RODRIGUEZ	
		Board President	
	Sponsor:	Orchard Dale Water District	



Steve Appleton

I am running for the position of Special District Voting Member on LAFCO. If I am elected, you can trust that I will be an effective and engaged representative for Special Districts.

As the Trustee for the City of Los Angeles and former President of the Greater Los Angeles County Vector Control District, I have participated in annexation decisions that gave me a small window into one aspect of LAFCO's work.

Mosquitoes do not read "City Limit" signs. Spheres of influence for vector control are often better drawn by physical and social bounds versus municipal lines. When we have considered annexations, our board and staff took a scientific approach. Would extending our outreach, prevention and treatment area increase efficiency of regional control of mosquito-borne disease? To approve an annexation request we also considered if eliminating isolated pockets of vectors reduced our net cost per parcel or area. As the new environmental control of Sterile Insect Technique (SIT) emerges, our board and staff have created cooperative agreements with adjacent vector control districts to help fund initial development.

Such agreements may harken the new future of regional cooperation and technology sharing in an era where climate change is affecting all levels of government services. Water resources, fire suppression and park equity all require new thinking. In this context LAFCO's role may shift from facilitating "orderly growth" to the more nuanced idea of "sustainable growth." I am poised to be a student of the issues who listens to all sides of any issue and represents Special Districts in this process.

Resume:

- Public artist who has created award-winning civic art works for LA Metro, the Los Angeles Community Redevelopment Agency, City of Denver, City of Seattle, and internationally.
- Founder of Water Institute of Science Policy (WISP) in 2019 to focus academic and community discussion on sustainable urban park, habitat, and water issues. Affiliated with the Institute for Sustainability, California State University, Northridge.
- 2021-2022 organized five events that brought together academic researchers with local communities.
 Sponsors included: Cal State University Northridge, Berggruen Institute, California State University's
 13th Annual Conference, "Water Connects: Justice, Resilience, and Innovation."
- Founder of LA River Kayak Safari (LARKS) that has led more than 12,000 people on tours of a
 naturalized section of our urban waterway. Leading a native plant restoration project with indigenous
 collaborators. Technical stakeholder for recreational water testing of LA City Sanitation (LA San) and
 the "State of the Watershed" report of the "Council for Watershed Health."



LAFCO Candidate Statement: Robert W. Lewis

As the longest-serving board member at Rowland Water District, I understand the need for effective oversight and informed decision making to best serve the public. With this knowledge and my extensive experience in local government, I respectfully seek appointment as the special district representative to the Local Agency Formation Commission of Los Angeles County.

One of my first political positions was on the City of Fullerton's Redevelopment Commission. Since then, I have committed nearly 30 years to Rowland Water District and its customers. I endeavor to represent my community the way I would want to be represented. Beyond my board of directors experience I represent Rowland Water District on numerous other public agencies, including:



Association of California Water Agencies (ACWA) Region 8 Board Member; ACWA is a statewide industry group that monitors and influences legislation and policies affecting water supply



ACWA/Joint Powers Insurance Authority Alternate Voting Representative



Puente Basin Water Agency Board of Commissioners; this commission coordinates and secures supplemental funding for projects that improve regional water quality



California Municipal Utilities Association (CMUA); this association represents its members' interests on energy and water issues before the California Legislature, the Governor's Office, and regulatory bodies



San Gabriel Valley Regional Chamber of Commerce Government Affairs Committee Member



Several LAFCO Committees. Of importance, I was a member of the Special Districts Ad Hoc Committee in the 1990's which worked in establishing the LAFCO Special Districts seat.

During my Board tenure, I advocated for expanding the water supply by tapping into a local groundwater source to be used for irrigation and saving drinking water. This commitment has reduced Rowland's dependence on water that is imported hundreds of miles to our area.

Supply and reliability are pressing issues facing my District. Upon my re-election this fall, my goals at Rowland are to meet the challenge of a drier California future, expand water supply sources, and educate customers about the value of water and conservation to stretch water supplies. I work with my fellow board members, general manager and leadership team in a cohesive and effective manner, which I would like to do in a larger capacity with LAFCO.

I take pride in contributing to my community. My pledge to my constituents will always be that when money is planned for projects and programs at my agency, I want to know that it is justified, and then I support it.

I would be honored to be appointed to the open position to help guide decision-making for LAFCO for the County of Los Angeles.

Sharon S. Raghavachary



Director Raghavachary has been active in the La Crescenta Community for 20 years and has a background in accounting and computer systems.

Ms. Raghavachary has been a member of the Crescenta Valley Water District Board of Directors since June of 2019 and served as President in 2021.

Ms. Raghavachary is a founder of the Crescenta Valley Community Association. She served for seven years on the Crescenta Valley Town Council, during which time she was co-chair of the Foothill Design Committee that wrote design standards for Foothill Boulevard and was a member of Supervisor Antonovich's Library Committee. She also served as Council Vice President and Land Use Committee Chair.

Additionally, Director Raghavachary served three years on the Parent Advisory Council for Children's Hospital Los Angeles, providing input for the new hospital tower. She has been a volunteer for the Los Angeles County Sheriff's Department and Treasurer of the Crescenta Valley Arts Council, as well as a Girl Scout troop leader for ten years. For over five years she wrote a featured column for the Glendale News Press and the Crescenta Valley Weekly. She is currently serving her second year on the Clark Magnet High School's School Site Council.

Ms. Raghavachary has teenage twins, a boy, and a girl, who attend Clark Magnet High School and Crescenta Valley High School.

Director, President, Orchard Dale Water District Member of the Board

Currently, I preside as President of the Board, with 15+ years as a Member of the Board with various achievements completed as follows:

- Achieved completion of two regional multi-million dollar water reliability projects on behalf of Orchard Dale Water District in collaboration with LA County and Water Replenishment District.
- Authored the first Investment policy for Orchard Dale Water District and developed additional policies such as the Safety Work Boots program for field staff and Education Enrichment program for all eligible employees.
- Assessed water resources, reviewed financials and constructed scenarios with executive staff to develop a water resource plan to mitigate interruptions of service due to infrastructure and prolong droughts.

Director, Development, Non Profit Education TCS Foundation

Directed and Managed a Non Profit Education Foundation established for K-12 grade students to provide both academic enrichment programs, a summer school program and an experiential learning grant program for classroom teachers.

- -Developed and executed a successful citywide fundraising program, contributions raised from this campaign funded 200 experiential learning grants awarded to Teachers for classroom enrichment.
- -Collaborated and assisted with developing Summer School Programs,

Education University of Phoenix

Memberships
California Special Districts Association
Central Basin Municipal Water Association

Notables
Proud Mom of Bosco Brave student



MEMORANDUM

Via U.S. Mail and Electronic Mail

TO: ACWA Member Agency Board Presidents and General Managers

CC: ACWA Board of Director

FROM: Dave Eggerton, ACWA Executive Director

DATE: October 5, 2022

SUBJECT: Notice of General Session Membership Meeting — November 30, 2022

There will be a General Session Membership Meeting at the ACWA 2022 Fall Conference on **Wednesday**, **November 30, 2022, at 12:30 p.m.** The meeting will be held in the Crystal Ballroom, Renaissance Esmeralda Resort Hotel, Indian Wells. The purpose of the meeting is to conduct a vote by the membership on proposed Amended and Restated Bylaws of the Association of California Water Agencies as recommended by the Board of Directors at its meeting on September 23, 2022.

Proposed Amended and Restated Bylaws

As part of ongoing efforts to ensure ACWA's Bylaws are current and reflect consistency with other governance documents and daily operations and to implement changes related to the election of ACWA's Board Officers, the Board of Directors is recommending proposed Amended and Restated Bylaws for consideration by the membership.

Staff worked with Dale Stern, Downey Brand LLP, to prepare the proposed Amended and Restated Bylaws, which include the following changes:

- Amendments to clarify language and to reflect consistency with other governance documents and daily operations
- Amendments to implement changes to the Board Officers' election process as recommended by the Election Task Force
- Amendments to incorporate California Corporations Code provisions allowing meetings to be held by electronic communication
- Restructuring and reformatting to incorporate a new numbering system

Legal Affairs Committee (LAC) Chair, Jennifer Buckman, appointed LAC member, Doug Coty, to serve as the committee's representative to review the proposed Amended and Restated Bylaws and provide an analysis pursuant to ACWA Bylaws (Article 9, Section 8). The proposed Amended and Restated Bylaws reflect the LAC's recommended edits as adopted by the ACWA Board on September 23.



Redline and clean versions of the proposed Amended and Restated Bylaws are available on ACWA's website at the link listed below. The materials have also been emailed to member agency general managers and board presidents.

https://www.acwa.com/2022-membership-meeting/

Voting Process

Consistent with ACWA's Bylaws, Article 9, Section 5:

- Each member of the Association shall be entitled to one vote that shall be cast by its authorized representative.
- Voters must be present at the membership meeting to vote.

ACWA will be using a voting system called Live-Tally, which will allow voters to vote using a handheld keypad.

Member agencies must indicate their voting representative and alternate on the attached Voter
 Designation & Information Form as well as provide all of the information identified on the form in order
 for ACWA to facilitate all aspects of the membership meeting and voting processes.

Deadline & Changes

The deadline for submitting the Voter Designation & Information Form is **Wednesday**, **November 23**, **2022**. While this form identifies both a voting delegate and an alternate voting delegate for the ACWA member agency, if for any reason the member agency desires for the alternate voting delegate to vote at the membership meeting in place of its designated voting delegate, the member agency must notify ACWA in advance of its exchange of voting delegates by contacting the Senior Clerk of the Board Donna Pangborn at donnap@acwa.com or 916-669-2425 **no later than 5:00 p.m. on Tuesday**, **November 29**, **2022**.

ACWA General Session Desk

ACWA staff will be available at the **ACWA General Session Desk**, located in the Crystal Ballroom Foyer, Renaissance Esmeralda Resort Hotel, on **Wednesday**, **November 30**, between **9:00 a.m. and 11:45 a.m.** to answer questions about the membership meeting and voting process.

Voters need to check in at the ACWA General Session Desk on Wednesday, November 30, between 10:00 and 11:45 a.m. to pick up handheld keypads.

If you have any questions regarding the proposed Amended Bylaws and Restated or voting process, please contact Senior Clerk of the Board Donna Pangborn at 916-669-2425 or donnap@acwa.com.

dgp

Attachments:

- 1. Voter Designation & Information Form
- 2. Proposed Amended and Restated Bylaws (redline version) see website link above
- 3. Proposed Amended and Restated Bylaws (clean version) see website link above



Voter Designation & Information Form

To: Donna Pangborn, Senior Clerk of the Board Email: donnap@acwa.com Fax: 916-669-2425

The person designated below will be attending the ACWA General Session Membership Meeting(s) on Wednesday, November 30, 2022 (and December 1, 2022 if necessary) as our voting delegate. Please designate an alternate voting delegate to facilitate any change to your voting representation at the meeting. To change your alternate, however, you must notify Donna Pangborn of the change no later than 5:00 p.m. on Tuesday, November 29, 2022.

Walnut Valley Water District	(909) 595-1268	
Member Agency's Name	Agency's Phone No.	
Print Member Agency's Authorized Signatory Name	Authorized Signatory Signature	

Voting delegate must be present at the membership meeting to vote.

Voting Delegate's Name	Voting Delegate's Email	Voting Delegate's Phone No.
Alternate Voting Delegate's Name	Alternate Voting Delegate's Email	Alternate Voting Delegate's Phone No.
Voting Delegate's Affiliation (if different from assigning agency)*		Date

^{*}If your agency designates a delegate from another entity to serve as its authorized voting representative, please indicate the delegate's entity in the appropriate space above.



Commission/Agency Assignments

Position	2022
Joint Water Line Commissioner*	Scarlett P. Kwong
Joint Water Line Commissioner – Alternate*	Edwin Hilden
Puente Basin Water Agency Representative*	Theresa Lee
Puente Basin Water Agency Representative*	Jerry Tang
Puente Basin Water Agency Representative – Alternate*	Scarlett P. Kwong
TVMWD Representative	Edwin Hilden
TVMWD Representative – Alternate	Kevin Hayakawa
JPIA Board Member	Theresa Lee
JPIA Board Member – Alternate	Edwin Hilden
JPIA Property Program Committee Member	Theresa Lee
ACWA Voting Delegate	Edwin Hilden
ACWA Voting Delegate – Alternate	Kevin Hayakawa
ACWA Region 8 Delegate	Theresa Lee
ACWA Region 8 Delegate – Alternate	Kevin Hayakawa
Regional Chamber Representative	Scarlett Kwong
Regional Chamber Representative – Alternate	Edwin Hilden
Spadra Basin Executive Committee Member*	Jerry Tang
Spadra Basin Executive Committee Member—Alternate*	Theresa Lee

^{*} Approved by resolution

Ad Hoc Committee	
Debt Ad Hoc (established March 18, 2021)	Theresa Lee Jerry Tang



TO: Board of Directors FROM: General Manager October 17, 2022

SUBJECT: Los Angeles County Certificate and Letter

☐ Action/Discussion	☐ Fiscal Impact	Resolution	✓ Information Only
Recommendation			
For Information Only			

Background

As you know, Directors are elected to four-year terms with general elections conducted by the Los Angeles County Registrar-Recorder in November of even-numbered years. Elections are staggered, with Directors for Divisions 2 and 3 standing for election this year. The filing period for this year's election was July 18 to August 12.

Attached is a certificate from the Los Angeles County Registrar-Recorder/County Clerk's office formally certifying that only one person has been nominated for the one office of Director, Division 3, for the full-term ending December 4, 2026. Attached is a copy of the notice that was published by the Registrar's office and that is posted on the District's website and was posted at the District office.

The current term of office for this division expires December 2, 2022, and the new four-year term of office will begin at noon on that same day.

Attachments:

L.A. County Registrar-Recorder Certificate and Transmittal Letter (9/19/2022)

L.A. County Notice of Election



LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

September 19, 2022

Erik Hitchman, General Manager/Chief Engineer Walnut Valley Water District 271 South Brea Canyon Road Walnut, California 91789

Dear General Manager/Chief Engineer:

This is to inform you that for the election scheduled, to be held in your District on November 8, 2022, only one person has been nominated for the one office of Director, Division 3, for the full term ending December 4, 2026.

Attached is a copy of the certificate pursuant to Section 10515 stating that no election will be held, but that the Board of Supervisors will appoint the person nominated to such office.

Please call Sonia Corona, Head of the Election Planning Section at (562) 462-2323 if you have any questions.

Sincerely,

DEAN C. LOGAN
Registrar- Recorder/County Clerk

SONIA CORONA, Head Election Planning Section

Enclosure

J:2022ElectionFiles.SpecialDistCert.Nov.2022

I, DEAN C. LOGAN, Registrar-Recorder/County Clerk of the County of Los Angeles, do hereby certify that, at the close of nominations, only one person was nominated for the office of Director in Division 3 for the

WALNUT VALLEY WATER DISTRICT

for the full term ending December 4, 2026, namely:

THERESA LEE - DIVISION 3

Pursuant to Section 10515 of the Elections Code, there being only one candidate nominated for the office to be filled, and no petition having been filed, the election scheduled for the 8th day of November, 2022 shall not be held. The Board of Supervisors, therefore, shall at a regular or special meeting held prior to December 2, 2022 appoint to the office of Director, the person nominated. Such person shall take office and serve exactly as if elected at a general district election.

Dated this 19th day of September, 2022.



DEAN C. LOGAN

Registrar-Recorder/County Clerk

County of Los Angeles

NOTICE OF ELECTION

NOTICE IS HEREBY GIVEN TO ALL QUALIFIED VOTERS in the COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, that an election will be held on TUESDAY, NOVEMBER 8, 2022 for the purpose of electing the following:

2 Members of WALNUT VALLEY WATER DISTRICT, DIVISION 2 AND 3

Candidates for the above offices must be registered voters residing within the district or division, if applicable, at the time the declaration of candidacy is issued pursuant to Section 35055 of the Water Code and Section 201 of the Elections Code.

Declaration of Candidacy forms for the election are available no earlier than JULY 18, 2022 and no later than AUGUST 12, 2022 at the REGISTRAR-RECORDER/COUNTY CLERK'S OFFICE, 12400 Imperial Highway, Norwalk, CA 90650, 2nd Floor, Room 2013, between the hours of 8:00 a.m. and 5:00 p.m. Appointment to each elective office will be made as prescribed by Section 10515 of the Elections Code in the event:

- a. There are no nominees or there is an insufficient number of nominees for such office(s) and
- b. A petition signed by 10% or 50 voters in the district or division, if applicable, whichever is the smaller number, requesting that an election be held, has not been presented by 5:00 p.m., Wednesday, AUGUST 17, 2022.

Persons requiring multilingual assistance in Armenian, Bengali, Burmese, Cambodian/Khmer, Chinese, Farsi, Gujarati, Hindi, Indonesian, Japanese, Korean, Mongolian, Russian, Spanish, Tagalog/Filipino, Telugu, Thai or Vietnamese regarding information in the notice may call (800) 815-2666 Option 3.

DEAN C. LOGAN
Registrar-Recorder/County Clerk
County of Los Angeles

PUBLICATION DATE: JULY 28, 2022 (THURS) PUBLISH IN: SAN GABRIEL VALLEY TRIBUNE REQUISITION:

S ECA.W ALLHNOBKS 2022ELEC GENERAL ELECTION.PUB