

WALNUT VALLEY WATER DISTRICT
271 South Brea Canyon Road
Walnut, California 91789

REGULAR BOARD MEETING
MONDAY, NOVEMBER 16, 2020, 5:00 P.M.
AGENDA

Pursuant to the provisions of Executive Order N-25-20 Issued by Governor Gavin Newsom on March 12, 2020, any Board member and any member of the public who desires to participate in the open session items of this meeting may do so by accessing the Webex link below without otherwise complying with the Brown Act's teleconference requirements:

<https://walnutvalley.webex.com/meet/bmeeting>

(Computer and Telephone Audio Accessible)

Any member of the public wishing to make any comments to the Board may do so by accessing the above-referenced link where they may select the option to join via webcam or teleconference. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment. **Members of the public will be disconnected from the meeting prior to the Closed Session.**

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Board meeting, please contact the General Manager's office at least 4 hours prior to a Board meeting to inform the District of your needs and to determine if accommodation is feasible.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, California.

1. Flag Salute
2. Roll Call: Mr. Hilden____ Ms. Kwong____ Ms. Lee____ Mr. Sinclair____ Mr. Tang____
3. Public Comment President Lee
The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.
 - A. **Agenda Items** - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.
 - B. **Non-Agenda Items** - At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.
4. Additions to Agenda President Lee
 - A. Discussion
 - B. Action Taken
5. Reorder of Agenda President Lee
 - A. Discussion
 - B. Action Taken

- 6. Consider Approval of Consent Calendar (Items 1-5)
 - A. Discussion
 - B. Action Taken
 - (1) [Minutes of the Regular Board Meeting held October 19, 2020](#)
 - (2) [Minutes of the Special Board Meeting held October 22, 2020](#)
 - (3) [Check Register](#)
 - (4) [Employee Expense Reimbursement Report](#)
 - (5) [Community Outreach Update](#)

- 7. [Consider Approval of Director Expense Reports](#)
 Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.
 - A. Discussion
 - B. Action Taken

- 8. Treasurer’s Report Mr. Teuber
 - A. [Financial Dashboard as of September 30, 2020](#)
 - B. [District Statement of Revenues, Expenses, and Change in Net Assets as of September 30, 2020](#)
 - C. [District Statement of Net Assets as of September 30, 2020](#)
 - D. [Summary of Cash and Investments as of September 30, 2020](#)
 - (1) Discussion
 - (2) Action Taken

COMMITTEE REPORTS

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

- 9. Engineering and Special Projects President Lee
 - A. [Consider Award of Contracts for Main Extension – Pathfinder Reservoir to Brea Canyon Road \(P.N. 19-3626\) – Labor and Material Bids](#)
 - (1) Discussion
 - (2) Action Taken
 - B. [Acceptance of Work and Notice of Completion for Major Contract: IBC Building 2 at Industry Way and Buildings 11 & 12 at Baker Parkway and Grand Avenue \(P.N. 19-3624\)](#)
 - (1) Discussion
 - (2) Action Taken
 - C. [Operations Report \(Information Only\)](#)

- 10. Personnel Committee Director Hilden
 - A. There are no Personnel Committee items to come before the Board at this time.

- 11. Finance Committee Director Kwong
 - A. Review of District Investment Activities by Mr. Jayson Schmitt, Representative of Chandler Asset Management
 - (1) Discussion
 - (2) Action Taken
 - B. [Receive, Approve, and File Investment Transactions Report for Month Ending October 31, 2020](#)
 - (1) Discussion
 - (2) Action Taken
 - C. [Approval of FY 2019-20 Source and Application of Funds](#)
 - (1) Discussion
 - (2) Action Taken
 - D. [Cash Reserve Policy](#)
 - (1) Discussion
 - (2) Action Taken
 - E. [Consideration of Wholesale Potable Water Rate Adjustment](#)
 - (1) Discussion
 - (2) Action Taken
 - F. [Review of Revenue Bond Funds Held in Trust \(Information Only\)](#)

12. Public Information/Community Relations/Legislative Action Committee Director Hilden
 A. There are no Public Information Committee matters to come before the Board at this time

OTHER ITEMS

13. TVMWD/MWD Director Hilden
14. P-W-R Joint Water Line Commission Mr. Teuber
 A. [P-W-R JWL Report for Water Purchases for the Month of October 2020](#)
 B. Other Items
15. Puente Basin Water Agency President Lee
16. Spadra Basin Groundwater Sustainability Agency Director Tang
17. General Manager’s Report Mr. Hitchman
 A. [District Activities Calendars for December 2020, January and February 2021](#)
 B. Other Items
18. Water Supply and Conservation Mr. Hitchman
 A. [District Water Supply and Conservation Update](#)
 B. [Statewide Water Supply Conditions](#)
19. Directors’ Oral Reports All Directors
20. Legal Reports Mr. Ciampa
 ▪ Report on matters of interest or having an effect on the District
21. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting.
22. Board of Directors Business President Lee
 A. [2020 Special District Leadership Academy Certificate of Completion \(Information Only\)](#)
23. Public Comment on Closed Session
24. Adjourn to Closed Session
25. Closed Session
 A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [§54956.9(a)]
 Name of Case: Bonnie Kessner et al vs. City of Santa Clara et al; Santa Clara County Superior Court Case No. 20CV364054
 B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [§54956.9(d)(2)]
 Initiation of Litigation – One Potential Case
 C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (§54957)
 Title: General Manager
26. Reconvene in Open Session
 A. Report of Action, if any, Taken in Closed Session
 B. Consider Compensation Adjustment, if any, for General Manager

Adjournment

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**October 19, 2020
MEETING CONDUCTED VIA WEBEX
AT:**

<https://walnutvalley.webex.com/meet/bmeeting>

DIRECTORS PRESENT:

Edwin Hilden
Scarlett Kwong
Theresa Lee
Alfred Sinclare
Jerry Tang

DIRECTORS ABSENT:

None

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Brian Teuber, Assistant General Manager
Sherry Shaw, Director of Engineering
Lily Lopez, Director of External Affairs
Thomas Monk, Director of Operations
Gabriela Sanchez, Executive Secretary
Jim Ciampa, Legal Counsel
Josh Byerrum, Finance Manager
Alanna Diaz, Human Resources/Safety/Risk Manager
Donna DiLaura, Conservation Manager
Ron Woodruff, IT Specialist (Meeting Host)

The meeting was called to order at 5:00 p.m. with President Lee presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Directors Denise Jackman, David De Jesus and Jody Roberto, and General Manager Matt Litchfield, P.E; Kevin Hayakawa; Michelle Maddaus

Item 3: Public Comment

- ◆ There were no requests for public comment. (Item 3)

Item 4: Additions to the Agenda

- ◆ There were no requests for additions to the agenda. (Item 4)

Item 5: Reorder of the Agenda

- ◆ There were no requests for reorder of the agenda. (Item 5)

Item 6: Consider Approval of Consent Calendar

- ◆ The Board was asked to approve the Consent Calendar consisting of the minutes of the Regular Board meeting held September 21, 2020, the minutes of the Special Board meeting held September 24, 2020, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 6-1, 2, 3, 4, 5)

Motion No. 20-10-1582: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Tang, and unanimously carried (5-0) by the roll call vote noted below, to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held September 21, 2020, the minutes of the Special Board meeting held September 24, 2020, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Items 6-1, 2, 3, 4, 5)

Ayes: Hilden, Kwong, Lee, Sinclare, Tang

Noes: None
Absent: None
Abstain: None

President Lee indicated Motion No. 20-10-1582 was approved by a (5-0) roll call vote

Item 7: Director Expense Reports

- ◆ The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during the month of September 2020. (Item 7)

Motion No. 20-10-1583: *Upon consideration thereof, it was moved by Director Hilden, seconded by Director Kwong and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the Board member expense reports for meeting attendance and additional expenses incurred by the District on behalf of each Director for events occurring during the month of September 2020. (Item 7)*

Ayes: Hilden, Kwong, Lee, Sinclare, Tang
Noes: None
Absent: None
Abstain: None

President Lee indicated Motion No. 20-10-1583 was approved by a (5-0) roll call vote

Item 8: Treasurer's Report

- ◆ Mr. Byerrum presented the Financial Dashboard as of August 31, 2020, the District Statement of Revenues, Expenses, and Change in Net Assets as of August 31, 2020, the District Statement of Net Assets as of August 31, 2020, and Summary of Cash and Investments as of August 31, 2020. (Items 8-A, B, C, D)

Motion No. 20-10-1584: *Upon consideration thereof, it was moved by Director Hilden, seconded by Director Kwong and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the Financial Dashboard as of August 31, 2020, the District Statement of Revenues, Expenses, and Change in Net Assets as of August 31, 2020, the District Statement of Net Assets as of August 31, 2020, and Summary of Cash and Investments as of August 31, 2020. (Items 8-A, B, C, D)*

Ayes: Hilden, Kwong, Lee, Sinclare, Tang
Noes: None
Absent: None
Abstain: None

President Lee indicated Motion No. 20-10-1584 was approved by a (5-0) roll call vote

Committee Chair Reports

Item 9: Engineering Committee – Director Lee

- ◆ Mr. Monk reviewed the Operations report included in the Board packet. No Action was taken by the Board. (Item 9)

Item 10: Personnel Committee

- ◆ The Board was asked to approve changes to the Board Policies for Ethical Conduct Regarding Board of Directors Compensation and Expenses and its respective exhibits. Ms. Diaz noted the changes included defining a meeting or conference to include video conference or webinar, in addition to a relabeling of exhibits D-F. (Item 10-A)

Motion No. 20-10-1585: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Hilden and unanimously carried (5-0) by the roll call vote noted below, to approve the revisions to the Board Policies for Ethical Conduct Regarding Board of Directors Compensation and Expenses and its respective Exhibits A, B, C, D, E, and F. (Item 10-A)

Ayes: Hilden, Kwong, Lee, Sinclare, Tang
Noes: None
Absent: None
Abstain: None

President Lee indicated Motion No. 20-10-1585 was approved by a (5-0) roll call vote

- ◆ The Board reviewed District's Standing Committee Selection Process policy and recommended no changes to the current process. (Item 10-B)

Motion No. 20-10-1586: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Tang and unanimously carried (5-0) by the roll call vote noted below, to continue with the District's current District's Standing Committee Selection Process. (Item 10-B)

Ayes: Hilden, Kwong, Lee, Sinclare, Tang
Noes: None
Absent: None
Abstain: None

President Lee indicated Motion No. 20-10-1586 was approved by a (5-0) roll call vote

Item 11: Finance Committee

- ◆ The Board was asked to receive, approve, and file the District's Consolidated Investment Transactions Report for September 2020 included in the Board packet. (Item 11-A)

Motion No. 20-10-1587: Upon consideration thereof, it was moved by Director Kwong seconded by Director Tang and unanimously carried (5-0) by the roll call vote noted below, to receive, approve, and file the District's Consolidated Investment Transaction Report for the period of September 1, 2020 through September 30, 2020. (Item 11-A)

Ayes: Hilden, Kwong, Lee, Sinclare, Tang
Noes: None
Absent: None
Abstain: None

President Lee indicated Motion No. 20-10-1587 was approved by a (5-0) roll call vote

- ◆ As a matter of information only, the Board received a Revenue Bond Funds Held in Trust report. (Item 11-B)

Item 12: Public Information/Community Relations/Legislative Action Committee

- ◆ Ms. Michelle Maddaus of Maddaus Water Management presented the Water Use Efficiency Plan developed for the District to support current and expected state regulations and conservation mandates to ensure the District remains in compliance with established guidelines for efficient water use.
- ◆ Following the presentation, the Board was asked to adopt the Water Use Efficiency Strategic Plan (WUE Plan) including implementation of the conservation measures specified in Program B. (Item 12-A)

Motion No. 20-10-1588: Upon consideration thereof, it was moved by Director Hilden seconded by Director Sinclare and unanimously carried (5-0) by the roll call vote noted below, to

adopt the Water Use Efficiency Strategic Plan in the form presented to the Board, including implementation of the conservation measures specified in Program B. (Item 12-A)

Ayes: Hilden, Kwong, Lee, Sinclare, Tang
Noes: None
Absent: None
Abstain: None

President Lee indicated Motion No. 20-10-1588 was approved by a (5-0) roll call vote

Item 13: TVMWD/MWD

- ◆ The Board received an update on TVMWD and MWD business matters. (Item 13)

Item 14: The P-W-R Joint Water Line Commission

- ◆ Included in the Board packet were the P-W-R Joint Water Line Commission water use reports for the months of September 2020. Mr. Teuber then provided a recap of matters discussed during the October 8, 2020 Commission meeting. (Item 14)

Item 15: Puente Basin Water Agency (PBWA)

- ◆ The Board received updates from the October 1, 2020 Puente Basin Water Agency meeting. (Item 15)

Item 16: Spadra Basin Groundwater Sustainability Agency

- ◆ Director Tang reported on business matters from the October 5, 2020 Spadra GSA Advisory Committee meeting. (Item 16)

Item 17: General Manager's Report

- ◆ The Board received the District's activities calendars for November and December 2020, and January 2021. (Item 17-A)
- ◆ The Board recognized the District for its recent receipt of the ACWA Region 8 Outreach Award. (Item 17-B)

Item 18 Water Supply and Conservation

- ◆ The Board received reports and graphs of the following items: District potable and recycled water use, Calendar Year 2020 purchased water projections, conservation goal summary, climate summary, and 2020 monthly water consumption versus the 2013 baseline year. The report noted that the District's water usage for September 2020 was 13.42% lower than usage in September 2013. (Item 18-A)
- ◆ The Board viewed reports on California's water supply and reservoir conditions as of October 13, 2020. (Item 18-B)

Item 19: Directors' Oral Reports

(NOTE: Board meeting minutes provide written reports of Board meeting activities and committee meeting reports are given during the course of regular Board meeting activities. Directors include reports of their participation in non-expense/per diem paid community events as a matter of information.) (Item 19)

- ◆ Director Hilden advised that he participated in District Board and committee meetings, and TVMWD Board meetings.
- ◆ In addition to the District Board and committee meetings previously reported on, Director Kwong noted her participation in the San Gabriel Valley Regional Chamber Government Affairs Committee and a Chinese-American Elected Officials Installation Meeting.

- ◆ Director Lee reported on her participation in the District Board and committee meetings, and CSDA SDLA Module 2 Virtual Workshops on Setting Direction and Community Leadership.
- ◆ In addition to WVWD Board and committee meetings previously reported on, Director Sinclair noted his participation in a Spadra Basin GSA Advisory Committee meeting, a TVMWD Board meeting, and ACWA's CLE virtual workshops.
- ◆ In addition to WVWD Board and committee meetings previously reported on, Director Tang noted his participation in a Spadra Basin GSA Advisory Committee meeting, a TVMWD Board meeting, and ACWA's CLE virtual workshops.

Item 20: Legal Reports

- ◆ Mr. Ciampa provided a synopsis on AB 992: Open Meetings: Local Agencies: Social Media. (Item 20)

Item 21: Items for Future Discussion

- ◆ There were no requests for future discussion items. (Item 21)

Item 22: Board of Directors Business

- ◆ There were no Board of Director Business matters to come before the Board at this time. (Item 22)

Item 23: Public Comment on Closed Session

- ◆ There were no requests to comment on closed session items. (Item 23)

Item 24: Adjourn to Closed Session – 6:10 p.m.

Item 25: Closed Session – 6:11 p.m.

- A. The Board met in closed session in accordance with Government Code [§54956.9(a)] to discuss existing litigation in the case titled Bonnie Kessner, et al. vs. City of Santa Clara, et al. (Santa Clara County Superior Court Case No. 20CV364054). (Item 25-A)
- B. The Board met in closed session in accordance with Government Code [§54956.9(d)(2)] to discuss initiation of litigation with Legal Counsel – One Potential Case. (Item 25-B)

Item 26: Reconvene in Open Session/Report of Action Taken in Closed Session – 6:14 p.m.

- A. The Board met in closed session in accordance with Government Code [§54956.9(a)] to discuss existing litigation in the case titled Bonnie Kessner, et al. vs. City of Santa Clara, et al. (Santa Clara County Superior Court Case No. 20CV364054). The Board was briefed on the status of that case and no reportable action under the Brown Act was taken.

The Board also met in closed session in accordance with Government Code [§54956.9(d)(2)] to discuss one initiation of litigation matter with Legal Counsel. The Board was briefed on the facts and circumstances of the matter and no reportable action under the Brown Act was taken.

(Item 26-A)

Adjournment at 6:15 p.m.

**MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**October 22, 2020
MEETING CONDUCTED VIA WEBEX
AT:**

<https://walnutvalley.webex.com/meet/bmeeting>

DIRECTORS PRESENT:

Edwin Hilden
Scarlett Kwong
Theresa Lee
Alfred Sinclair
Jerry Tang

DIRECTORS ABSENT:

None

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Brian Teuber, Assistant General Manager
Sherry Shaw, Director of Engineering
Lily Lopez, Director of External Affairs
Thomas Monk, Director of Operations
Gabriela Sanchez, Executive Secretary
Jim Ciampa, Legal Counsel
Josh Byerrum, Finance Manager
Alanna Diaz, Human Resources/Safety/Risk Manager
Ron Woodruff, IT Specialist (Meeting Host)

The meeting was called to order at 4:00 p.m. with President Lee presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>

Guests and others in attendance: Kevin Hayakawa; TVMWD Board of Directors David De Jesus and Jody Roberto, General Manager/Chief Engineer Matthew Litchfield, P.E., and Chief Finance Officer James Linthicum.

Item 3: Public Comment

- ◆ There were no requests for public comment. (Item 3)

Item 4: Discussion, Consideration, and Action on Possible Water Rate Adjustment to be Effective January 1, 2021, with all Proposed Adjustments within the Parameters of the Previously Approved Rate Structure

- ◆ The Board was asked to consider approval of an increase in water rates of approximately 3%, and an increase in the recycled commodity rate of approximately 5%, as shown in the Water Rate Sheet included in the agenda packet and attached to these minutes, to be effective January 1, 2021. (Item 4)

Motion No. 20-10-1589: Upon consideration thereof, it was moved by Director Hilden seconded by Director Sinclair and unanimously carried (5-0) by the roll call vote noted below, to adopt an increase in the water rates of approximately 3%, and an increase in the recycled commodity rate of approximately 5%, as reflected in the Water Rate Sheet attached to these minutes, effective January 1, 2021. (Item 4)

Ayes: Hilden, Kwong, Lee, Sinclair, Tang
Noes: None
Absent: None
Abstain: None

President Lee indicated Motion No. 20-10-1589 was approved by a (5-0) roll call vote

Adjournment at 4:36 p.m.

Motion No: 20-10-1590: *Upon consideration thereof, it was moved by Director Kwong, seconded by Director Hilden and unanimously carried (5-0), to adjourn the meeting.*

President Lee indicated Motion No. 20-10-1590 was approved by a (5-0) roll call vote

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Walnut Valley Water District
Water Rates

Monthly Meter Charge				
Meter Size	Current	5%	3%	2%
5/8" or 3/4"	20.67	21.71	21.30	21.09
1"	32.60	34.23	33.58	33.26
1 1/2"	62.42	65.55	64.30	63.67
2"	98.20	103.11	101.15	100.17
3"	193.64	203.33	199.45	197.52
4"	301.00	316.05	310.03	307.02
6"	599.22	629.19	617.20	611.21
8"	957.09	1,004.95	985.81	976.24
Commodity Rates				
	Current	5%	3%	2%
Residential				
Tier I (0-9 units)	2.94	3.09	3.03	3.00
Tier II (10-40 units)	3.93	4.13	4.05	4.01
Tier III (41+ units)	4.52	4.75	4.66	4.62
Multi-Family	3.36	3.53	3.47	3.43
Non-Residential	3.56	3.74	3.67	3.64
Recycled Commodity Rates				
	Current	5%		
Recycled	1.87	1.97		
Pump Zone Charges				
	Current	5%	3%	2%
Zone 1	-	-	-	-
Zone 2	0.24	0.26	0.25	0.25
Zone 3	0.44	0.47	0.46	0.45
Fire Protection Rates				
	Current	5%	3%	2%
1"	9.09	9.55	9.37	9.28
1 1/2"	9.76	10.25	10.06	9.96
2"	10.92	11.47	11.25	11.14
4"	22.28	23.40	22.95	22.73
6"	48.07	50.48	49.52	49.04
8"	92.57	97.20	95.35	94.43
10"	159.50	167.48	164.29	162.69
Private Hydrant	48.07	50.48	49.52	49.04

Walnut Valley Water District
Check Register For the Month of November 2020

CHECK NUMBER	DATE	PAYEE	AMOUNT
3840	10/14/2020	Void - Replaced with CK#4305	\$ (13,858.00)
4245	10/8/2020	City of Diamond Bar	\$ 2,245.69
4246	10/8/2020	Graybar Electric Company, Inc.	\$ 37.01
4247	10/8/2020	Hach Company	\$ 2,562.13
4248	10/8/2020	Southern California Edison Company	\$ 112,276.24
4249	10/8/2020	Vulcan Materials Company	\$ 1,270.43
4250	10/8/2020	Western Water Works	\$ 77.75
4251	10/8/2020	Association of California Water Agencies	\$ 22,719.80
4252	10/8/2020	Home Depot Credit Services	\$ 313.11
4253	10/8/2020	Cintas Corporation #150	\$ 119.22
4254	10/8/2020	Rowland Water District	\$ 257.28
4255	10/8/2020	Ewing Irrigation Products Inc.	\$ 323.03
4256	10/8/2020	Walnut Valley Water District	\$ 313.82
4257	10/8/2020	Fuel Pros, Inc.	\$ 740.00
4258	10/8/2020	Chandler Asset Management, Inc.	\$ 3,116.21
4259	10/8/2020	InfoSend, Inc.	\$ 14,897.73
4260	10/8/2020	Ferguson Waterworks - Santa Ana	\$ 2,060.70
4261	10/8/2020	Online Information Services, Inc.	\$ 958.66
4262	10/8/2020	Sheakley Pension Administration, Inc.	\$ 188.70
4263	10/8/2020	East West Bank - Visa	\$ 5,337.50
4264	10/8/2020	Quality Imaging Supplies, Inc.	\$ 73.49
4265	10/8/2020	Snyder, Chason	\$ 2,219.26
4266	10/8/2020	DLT Solutions, LLC	\$ 403.29
4267	10/8/2020	Rene's Tire Service, Inc.	\$ 30.00
4268	10/8/2020	Azusa Land Reclamation, Inc.	\$ 7,722.76
4269	10/8/2020	Puente Hills Ford	\$ 459.02
4270	10/8/2020	S & J Supply Company, Inc.	\$ 1,179.76
4271	10/8/2020	Tri County Pump Company	\$ 60,361.76
4272	10/8/2020	Frontier Communications	\$ 351.72
4273	10/8/2020	Everbrite West LLC	\$ 229.59
4274	10/8/2020	Hill Brothers Chemical Company	\$ 3,774.43
4275	10/8/2020	HASA, Inc.	\$ 2,391.88
4276	10/8/2020	A & J Tree Care, Inc.	\$ 1,300.00
4277	10/8/2020	ALS Group USA, Corp.	\$ 270.00
4278	10/8/2020	Packet Fusion, Inc.	\$ 4,983.32
4279	10/8/2020	Verizon Wireless	\$ 665.00
4280	10/8/2020	Global Environmental Network, Inc.	\$ 2,042.81
4281	10/8/2020	Grundfos CBS, Inc.	\$ 19,500.00
4282	10/8/2020	R&B Automation, Inc.	\$ 510.00

Walnut Valley Water District
Check Register For the Month of November 2020

CHECK NUMBER	DATE	PAYEE	AMOUNT
4283	10/8/2020	Maddaus Water Management, Inc.	\$ 22,422.50
4284	10/8/2020	GNA - Brook Fire Protection, Inc.	\$ 190.00
4285	10/8/2020	Autonovation Mobile Auto Repair	\$ 352.09
4286	10/8/2020	Claris Strategy Inc.	\$ 11,100.00
4287	10/8/2020	The Neighborhood Sign Store	\$ 836.58
4288	10/8/2020	The Church in Walnut	\$ 313.28
4289	10/8/2020	Aileen Zhang	\$ 2,419.79
4290	10/8/2020	McMaster-Carr Supply Company	\$ 197.97
4291	10/15/2020	ACWA - JPIA	\$ 138,638.00
4292	10/15/2020	ACWA Services Corporation	\$ 145,631.52
4293	10/15/2020	Dangelo Co, Inc.	\$ 778.67
4294	10/15/2020	Department of Motor Vehicles	\$ 10.00
4295	10/15/2020	Graybar Electric Company, Inc.	\$ 2,634.34
4296	10/15/2020	HD Supply /Core&Main	\$ 76.66
4297	10/15/2020	Industrial Shoe Company	\$ 182.87
4298	10/15/2020	Nobel Systems	\$ 2,450.00
4299	10/15/2020	Pool & Electrical Products, Inc.	\$ 424.32
4300	10/15/2020	Quinn Company	\$ 5,791.66
4301	10/15/2020	Southern Calif Gas Company	\$ 134.17
4302	10/15/2020	Underground Service Alert	\$ 412.60
4303	10/15/2020	Western Water Works	\$ 6,263.56
4304	10/15/2020	Cintas Corporation #150	\$ 247.18
4305	10/15/2020	La Habra Fence Co., Inc.	\$ 20,596.00
4306	10/15/2020	Applied Technology Group, Inc.	\$ 3,665.18
4307	10/15/2020	Linkture Corporation	\$ 13,790.00
4308	10/15/2020	Genesis Computer Systems, Inc.	\$ 130.84
4309	10/15/2020	Ferguson Waterworks - Santa Ana	\$ 5,385.20
4310	10/15/2020	State Water Resources Ctrl Bd - Cert Rnw	\$ 80.00
4311	10/15/2020	North Bay Pensions LLC	\$ 2,500.00
4312	10/15/2020	S & J Supply Company, Inc.	\$ 77.13
4313	10/15/2020	Tri County Pump Company	\$ 25,199.09
4314	10/15/2020	Shoeteria	\$ 183.14
4315	10/15/2020	TelePacific Corp.	\$ 927.30
4316	10/15/2020	OPARC, Inc.	\$ 1,000.00
4317	10/15/2020	Star Brite Building Maintenance, Inc.	\$ 1,881.16
4318	10/15/2020	Bay Alarm Company	\$ 240.00
4319	10/15/2020	Conax Technologies LLC	\$ 1,498.19
4320	10/15/2020	Knight Industrial Supply	\$ 104.07
4321	10/15/2020	Yo Fire	\$ 7,906.72

Walnut Valley Water District
Check Register For the Month of November 2020

CHECK NUMBER	DATE	PAYEE	AMOUNT
4322	10/15/2020	Autonovation Mobile Auto Repair	\$ 724.79
4323	10/15/2020	PSI Water Technologies, Inc.	\$ 6,452.29
4324	10/15/2020	McMaster-Carr Supply Company	\$ 1,078.60
4325	10/20/2020	Buckner, Everett C.	\$ 433.80
4326	10/20/2020	Caro, Pat	\$ 406.50
4327	10/20/2020	Engdahl, Richard	\$ 867.60
4328	10/20/2020	Litt, Jack	\$ 867.60
4329	10/20/2020	Miyake, Norman R.	\$ 867.60
4330	10/20/2020	Nesline, Gerald J.	\$ 867.60
4331	10/20/2020	Angelico, Jo Ann	\$ 867.60
4332	10/20/2020	Davidson-Tinoce, Grace	\$ 433.80
4333	10/22/2020	AT&T Mobility II, LLC	\$ 643.84
4334	10/22/2020	Federal Express	\$ 61.66
4335	10/22/2020	Graybar Electric Company, Inc.	\$ 141.49
4336	10/22/2020	Liebert, Cassidy, & Whitmore	\$ 2,446.50
4337	10/22/2020	Quinn Company	\$ 679.37
4338	10/22/2020	South Coast A.Q.M.D.	\$ 1,648.38
4339	10/22/2020	Verizon Wireless	\$ 824.54
4340	10/22/2020	Vulcan Materials Company	\$ 2,478.68
4341	10/22/2020	WaterReuse Association	\$ 3,103.00
4342	10/22/2020	Grainger	\$ 108.93
4343	10/22/2020	Cintas Corporation #150	\$ 238.17
4344	10/22/2020	Three Valleys Municipal Water District	\$ 1,274.96
4345	10/22/2020	Fuel Pros, Inc.	\$ 350.00
4346	10/22/2020	BearCom	\$ 337.26
4347	10/22/2020	InfoSend, Inc.	\$ 1,200.00
4348	10/22/2020	Genesis Computer Systems, Inc.	\$ 32.38
4349	10/22/2020	Industry Public Utility Commission	\$ 1,466.12
4350	10/22/2020	Ferguson Waterworks - Santa Ana	\$ 710.66
4351	10/22/2020	Western Exterminator Company	\$ 88.00
4352	10/22/2020	SpryPoint Services, Inc.	\$ 4,200.00
4353	10/22/2020	Harrington Industrial Plastics, LLC	\$ 188.37
4354	10/22/2020	Crossfire Services, Inc	\$ 330.00
4355	10/22/2020	S & J Supply Company, Inc.	\$ 316.82
4356	10/22/2020	Frontier Communications	\$ 1,060.98
4357	10/22/2020	SiteOne Landscape Supply Holding, LLC	\$ 1,907.39
4358	10/22/2020	ConvergeOne, Inc.	\$ 4,532.94
4359	10/22/2020	Premier Family Medicine Associates, Inc.	\$ 278.00
4360	10/22/2020	Spadra Basin Groundwater Sustainability Agency	\$ 841.25

Walnut Valley Water District
Check Register For the Month of November 2020

CHECK NUMBER	DATE	PAYEE	AMOUNT
4361	10/22/2020	Canon Solutions America, Inc.	\$ 2,280.42
4362	10/22/2020	Iland Internet Solutions Corp	\$ 1,012.13
4363	10/22/2020	Wildermuth Environmental, Inc.	\$ 8,417.80
4364	10/22/2020	Knight Industrial Supply	\$ 1,472.42
4365	10/22/2020	Maddaus Water Management, Inc.	\$ 10,490.00
4366	10/22/2020	Altec Products, Inc.	\$ 175.00
4367	10/22/2020	Wilmington Instrument Co., Inc.	\$ 626.86
4368	10/22/2020	McMaster-Carr Supply Company	\$ 1,557.67
4369	10/29/2020	ACWA - JPIA	\$ 16,440.38
4370	10/29/2020	Cogsdale Corporation	\$ 3,500.00
4371	10/29/2020	Dangelo Co, Inc.	\$ 1,459.53
4372	10/29/2020	Graybar Electric Company, Inc.	\$ 160.70
4373	10/29/2020	Hach Company	\$ 1,461.73
4374	10/29/2020	IDEXX Laboratories Inc.	\$ 5,395.31
4375	10/29/2020	Pool & Electrical Products, Inc.	\$ 424.32
4376	10/29/2020	Vulcan Materials Company	\$ 3,685.29
4377	10/29/2020	Western Water Works	\$ 7,142.69
4378	10/29/2020	Grainger	\$ 311.96
4379	10/29/2020	Cintas Corporation #150	\$ 564.44
4380	10/29/2020	La Habra Fence Co., Inc.	\$ 1,924.00
4381	10/29/2020	Diamond Bar Community Foundation	\$ 1,000.00
4382	10/29/2020	Southern California Edison Company	\$ 10,335.90
4383	10/29/2020	Genesis Computer Systems, Inc.	\$ 32.38
4384	10/29/2020	Ferguson Waterworks - Santa Ana	\$ 3,330.89
4385	10/29/2020	The Bank of New York Mellon	\$ 300.00
4386	10/29/2020	D & H Water Systems, Inc.	\$ 79,236.29
4387	10/29/2020	Harrington Industrial Plastics, LLC	\$ 572.67
4388	10/29/2020	Phenix Truck Bodies & Equipment	\$ 798.68
4389	10/29/2020	Reliance Standard Life Insurance Co.	\$ 6,864.78
4390	10/29/2020	S & J Supply Company, Inc.	\$ 9,081.07
4391	10/29/2020	ConvergeOne, Inc.	\$ 38,671.80
4392	10/29/2020	Premier Family Medicine Associates, Inc.	\$ 625.00
4393	10/29/2020	HASA, Inc.	\$ 2,183.59
4394	10/29/2020	Flyers Energy, LLC	\$ 9,849.48
4395	10/29/2020	Trevino, Melanie	\$ 1,860.00
4396	10/29/2020	GNA - Brook Fire Protection, Inc.	\$ 95.00
4397	10/29/2020	Autonovation Mobile Auto Repair	\$ 355.36
4398	10/29/2020	Claris Strategy Inc.	\$ 8,520.00
4399	10/29/2020	Aqua Backflow, Inc	\$ 1,729.00

Walnut Valley Water District
Check Register For the Month of November 2020

CHECK NUMBER	DATE	PAYEE	AMOUNT
4400	10/29/2020	PSI Water Technologies, Inc.	\$ 581.59
4401	10/29/2020	Ryan Herco Flow Solutions	\$ 1,141.86
4402	10/29/2020	Central Communications	\$ 94.42
4403	10/29/2020	McMaster-Carr Supply Company	\$ 676.36
EFT000000000291	10/9/2020	Puente Basin Water Agency	\$ 1,696,243.28
EFT000000000292	10/9/2020	Pomona-Walnut-Rowland JWL Commission	\$ 1,092,050.16
EFT000000000293	10/12/2020	Puente Basin Water Agency	\$ 14,652.49
EFT000000000294	10/22/2020	Bricka, Gale	\$ 433.80
EFT000000000295	10/22/2020	Gonzales, Richard	\$ 433.80
EFT000000000296	10/22/2020	Ybarra, Stella	\$ 867.60
EFT000000000297	10/22/2020	Zimmerman, Cregg	\$ 433.80
EFT000000000298	10/22/2020	Bennett, Ida Mae	\$ 433.80
EFT000000000299	10/22/2020	Codiana, Juanita	\$ 867.60
EFT000000000300	10/22/2020	Gunn, Keith K.	\$ 433.80
EFT000000000301	10/22/2020	Hunt, Karolyn K.	\$ 433.80
EFT000000000302	10/22/2020	Nettles, Donald L.	\$ 433.80
EFT000000000303	10/22/2020	Fevella, Gerald	\$ 433.80
EFT000000000304	10/22/2020	Turner, Patricia	\$ 433.80
EFT000000000305	10/22/2020	Galindo, Bernadette	\$ 1,735.20
EFT000000000306	10/22/2020	Serna, Arthur	\$ 607.20
EFT000000000307	10/22/2020	Dixon, Diana W.	\$ 433.80
EFT000000000308	10/22/2020	Hermosillo, Barbara	\$ 433.80
EFT000000000309	10/22/2020	Longballa, Karen Miller	\$ 2,168.85
EFT000000000310	10/22/2020	Powers, Karen	\$ 2,256.00
EFT000000000311	10/22/2020	Wentworth, June	\$ 433.80
EFT000000000312	10/22/2020	Lewis, Kathleen	\$ 867.60
EFT000000000313	10/22/2020	Fevella, Susan M.	\$ 433.80
EFT000000000314	10/22/2020	Tarin, Steven L.	\$ 433.80
EFT000000000315	10/26/2020	Doty Bros Equipment Co, Inc.	\$ 173,661.61
EFT000000000316	10/26/2020	Puente Basin Water Agency	\$ 5,529.33
		TOTAL	\$ 3,980,473.24

Reviewed by: 
Assistant General Manager

11/9/20
Date

Reviewed by: 
General Manager

Nov, 10, 2020
Date

**Walnut Valley Water District
 Monthly Employee Expense Reimbursements
 Exceeding the Amount of \$100.00
 For the Month of October 31, 2020**



Date	Check Number	Employee Name	Description	Amount
10/29/2020	4395	Melanie Trevino	Educational Reimbursement	\$ 1,860.00

In accordance with California Government Code Section 53065.5, the District shall, at least annually, disclose all reimbursements paid to any employee for an individual charge that is at least one hundred dollars (\$100).

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of External Affairs
DATE: November 16, 2020
SUBJECT: Community Outreach Update

Action/Discussion
 Fiscal Impact
 Resolution
 Information Only

RECOMMENDATION

For information only.

BACKGROUND INFORMATION:

Conservation and Education Outreach Updates

1. November Bill Insert

District customers received the bill insert noted below (front/back) with their monthly bill statement.

Upcoming Changes To Your Water Rates

WVWD has reduced approved rate increases from 5% to 3%, effective January 1, 2021. Changes in your monthly water bill will be reflected in your February 2021 statement.

The Board of Directors approved a rate increase in January of 2020. Since then, WVWD has worked to mitigate costs while meeting necessary investment in the pipes, pumps, and plants that keep clean water flowing to your home.

Visit www.wvwd.com/conservation for rebates and tips to save on your monthly water bill.

A Message to Our Valued Customers:
Notice of Rate Increase Effective January 1, 2021

Commodity Rates			
Residential	Current Charge (per unit)	Rate Study Proposed Rate	Approved Rate
Tier I (0-9 Units)	\$2.94	\$3.09	\$3.03
Tier II (10-40 Units)	\$3.93	\$4.13	\$4.05
Tier III (41+ Units)	\$4.52	\$4.75	\$4.66
Multi-Family	\$3.36	\$3.53	\$3.47
Non-Residential	\$3.56	\$3.74	\$3.67
Recycled	\$1.87	\$1.97	\$1.97

- One unit of water - 748 gallons of water
- Commodity rates cover the rate of purchased water imported from the District's wholesaler and costs to deliver drinking water directly to your tap.
- Recycled commodity rates were approved at a 5% increase.

Walnut Valley Water District
271 S Brea Canyon Rd, Walnut, CA 91789
(909) 595-7554 | www.wvwd.com | [f](#) [t](#) [@WVWDH2O](#)

A Message to Our Valued Customers:
Notice of Rate Increase Effective January 1, 2021

Meter Charge			
Meter Size	Current Charge	Rate Study Proposed Rate	Approved Rate
5/8" or 3/4"	\$20.67	\$21.71	\$21.30
1"	\$32.60	\$34.23	\$33.58
1 1/2"	\$62.42	\$65.55	\$64.30
2"	\$98.20	\$103.11	\$101.15
3"	\$193.64	\$203.33	\$199.45
4"	\$301.00	\$316.05	\$310.03
6"	\$599.22	\$629.19	\$617.20
8"	\$957.09	\$1,004.95	\$985.81

- Meter charges are used to cover expenses associated with billing, collection, service calls, meter reading, and regular maintenance.

Pump Zone Charge			
Zone	Current Charge	Rate Study Proposed Rate	Approved Rate
Zone 1	\$0.00	\$0.00	\$0.00
Zone 2	\$0.24	\$0.26	\$0.25
Zone 3	\$0.44	\$0.47	\$0.46

- Your zone is listed on your monthly water bill.
- Pump zone charges cover the energy and maintenance costs to pump water to customers in higher elevation zones.

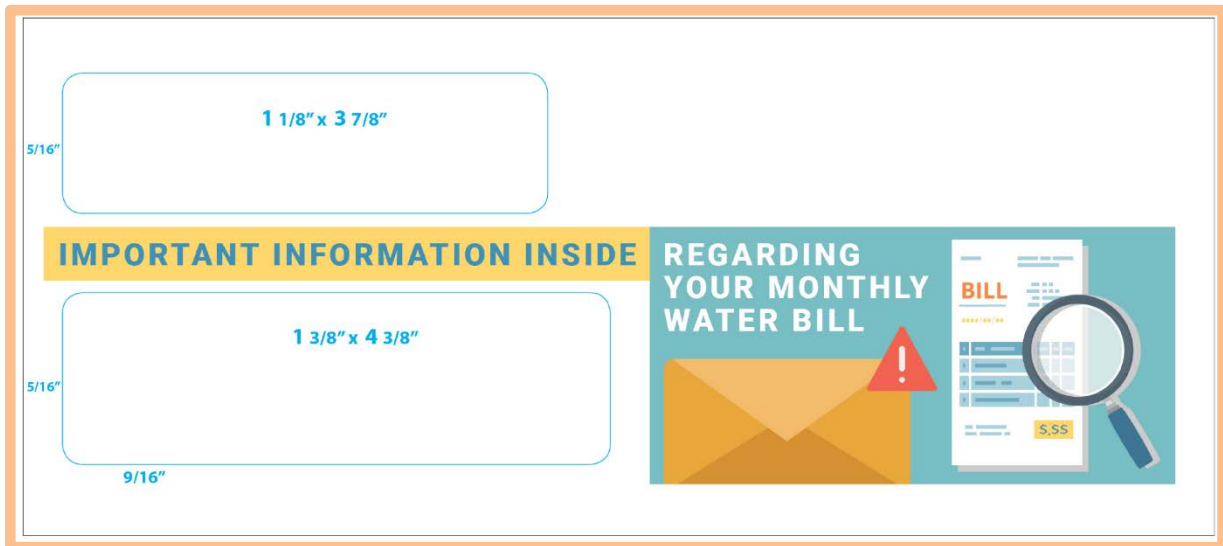
Fire Protection Rate			
Size	Current Charge	Rate Study Proposed Rate	Approved Rate
1"	\$9.09	\$9.55	\$9.37
1 1/2"	\$9.76	\$10.25	\$10.06
2"	\$10.92	\$11.47	\$11.25
4"	\$22.28	\$23.40	\$22.95
6"	\$48.07	\$50.48	\$49.52
8"	\$92.57	\$97.20	\$95.35
10"	\$159.50	\$167.48	\$164.29
Private Hydrant	\$48.07	\$50.48	\$49.52

- These changes do not apply to most customers.
- Based on connection size for private fire services and hydrants.

Walnut Valley Water District
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(909) 595-7554 | www.wvwd.com | [f](#) [t](#) [@WVWDH2O](#)

2. November Bill Snipe

District customers received the bill snipe design noted below (front/back) with their monthly bill statement.



3. Water Use Efficiency Strategic Plan Update

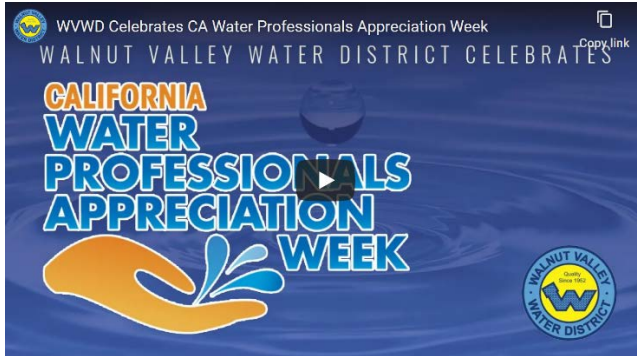
District staff has finalized the Water Use Efficiency Strategic Plan (WUE) in collaboration with Maddaus Water Management, Inc. (Maddaus). The plan includes conservation and water-efficient measures that best fit District operations and result in District-wide water savings. The Board of Directors formally adopted the WUE Plan Program B at the October Board Meeting.

4. October E-Newsletter

The District distributed the October e-newsletter to customers. It is accessible here: [October E-Newsletter](#).

5. California Water Professionals Appreciation Week

Each year during the first week of October, WVWD celebrates Water Professionals Appreciation Week and honors the dedication and service of its water professionals. To celebrate employees, the District promoted employee spotlights and a video through its social media channels. Employee spotlights can also be found on the District's website at <https://www.wvwd.com/water-professionals-spotlight/>. Click the image below or [click here](#) to view the video.



6. Imagine A Day Without Water

To celebrate The Value of Water's annual Imagine A Day Without Water campaign, the District developed a video featuring two local businesses, Puffect Bakery Café and Aroma Craft Coffee. To view, the video click on the image below or [click here](#).



7. WVWD At-Home Halloween Science Experiments

To celebrate Halloween, the District developed a video featuring at-home science experiments using common household products. The video is hosted on all social media platforms and has nearly 1,500 views. To view, the video click on the image below or [click here](#).



8. City of Walnut's Little Free Library

The District donated water education and conservation-related books to the City of Walnut's Little Free Library. The Little Free Library is located at the Walnut Gym and Teen Center and Senior Center.



9. Facebook, Twitter, Instagram, and YouTube

The District regularly posts updates and promotion of external affairs activities, conservation tips, and education materials to Facebook, Twitter, Instagram, and YouTube.

During the month of October, the District shared the following:

- Residential Landscape Irrigation Survey Program (post)
- Imagine A Day Without Water (multiple posts and video)
- Global Handwashing Day (post)
- The Great Shakeout (post)
- California Water Professionals Appreciation Week (multiple posts)
- And more



10. Diamond Bar Women's Club

On October 21, 2020, District staff attended and presented at the Diamond Bar Woman's Club virtual meeting. Information regarding external affairs and conservation updates including the Firescaping Webinar recording and discussion regarding Imagine a Day Without Water was shared with those in attendance.

External Affairs Activities (Upcoming & Current)

1. Moisture Meter Giveaway

The District will resume the distribution of free moisture meters to customers upon reopening to the public.

2. Residential Landscape Irrigation Survey Program

In partnership with the Metropolitan Water District of Southern California, the District is offering Free Landscape Irrigation Surveys to customers with properties with irrigated landscapes larger than one acre. Initial invitation postcards were mailed out to nearly 1,200 qualifying customers on September 14, 2020. To date, eleven of the District's qualifying customers have registered for the program.

**FREE
LANDSCAPE
IRRIGATION
SURVEY**

You might be using more water than you need. Find out with a FREE Landscape Irrigation Survey!

**Apply today at
www.wvwd.com/survey**

Customized for your Home!
Benefits include savings on your monthly bill and maximizing your irrigation system capabilities.

Your Personalized Report will Include:

- Site Description
- Evaluation of Landscape Water Use
- Water Use Efficiency Recommendations
- Results of Irrigation System Inspection

To participate, customer's property must be a minimum of one acre of irrigated area. Surveys are scheduled on a first-come, first-served basis.

Apply Today!

Visit www.wvwd.com/survey to apply for your Free Irrigation Survey! Questions? Call Donna DiLaura at (909) 348-8240.

Walnut Valley Water District
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Walnut, CA 91789
(909) 595-7554

Follow us on social media!
f @WVWDh2o

Upcoming Community Events

1. Turf Removal and California Friendly Landscape Online Classes
The Metropolitan Water District of Southern California (MWD) is providing free Turf Removal and California Friendly Native Plant Landscape classes online for residents within our service area. District customers can visit the District's website at www.wvwd.com/events/ to view class dates and to register.
2. Waterwise Community Center Online Workshops
The Chino Basin Water Conservation District is providing free online workshops for residents within our service area. Topics include Irrigation and Water Basics, Drip Irrigation System Design and Installation, Retrofitting Lawn Sprinklers, Rainwater Harvesting, and more. District customers can visit the District's website at www.wvwd.com/events/ to view class dates and to register.
3. Firescaping Webinar
The District hosted a free Firescaping Webinar on Tuesday, October 13 at 6:00 p.m. Speaker Douglas Kent, author of Firescaping, highlighted what customers can do to protect their homes with a fire-resistant landscape. Mr. Kent provided specific information for the communities of Diamond Bar, Walnut, and Rowland Heights. District customers can visit the District's website at www.wvwd.com/classes-and-workshops/ to view a recording of the class.

Local Sponsorships (New & Ongoing)

1. OPARC Virtual Turkey Trot 2020
The District is sponsoring OPARC's first-ever Virtual Turkey Trot. This sponsorship includes the District's name and logo on event t-shirts and the event page, OPARC Social media recognition posts, listing in all digital communications, recognition at the online awards ceremony on December 3, 2020, and a social media tool kit.
2. Diamond Bar Community Foundation Virtual Turkey Trot
The District is participating as a Silver Sponsor of this year's Diamond Bar Community Foundation Virtual Turkey Trot. The sponsorship includes the District's name and logo on the event website, Facebook, e-blasts, press releases, and more.

DIRECTOR EXPENSE FORM




NAME: Edwin Hilden

DATE: October 2020

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	10/7/2020	TVMWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
2	10/8/2020	P-W-R Meeting	<input checked="" type="checkbox"/>				\$ -
3	10/12/2020	Public Info Meeting	<input checked="" type="checkbox"/>				\$ -
4	10/13/2020	Personnel Committee Meeting	<input checked="" type="checkbox"/>				\$ -
5	10/19/2020	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
6	10/21/2020	TVMWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
7	10/22/2020	Board Workshop	<input checked="" type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.575	\$ -
Total Reimbursable Expenses	\$ -
Total Meeting Compensation 7 X \$150.00 per day	\$ 1,050.00
TOTAL	\$ 1,050.00

I certify the above is correct and accurate to the best of my knowledge



 Signature

10-23-2020

 Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.575

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Kwong

DATE: October 2020

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	10/8/2020	PWR/JWL Commission Meeting	<input checked="" type="checkbox"/>				\$ -
2	10/10/2020	Chinese-American Elected Official (CEO) event-Local Candidates Event via Zoom	<input checked="" type="checkbox"/>				\$ -
3	10/12/2020	Chamber Government Affair committee	<input type="checkbox"/>				\$ -
4	10/12/2020	Finance Committee	<input checked="" type="checkbox"/>				\$ -
5	10/13/2020	Engineering Committee	<input checked="" type="checkbox"/>				\$ -
6	10/13/2020	Personnel	<input type="checkbox"/>				\$ -
7	10/19/2020	Board meeting	<input checked="" type="checkbox"/>				\$ -
8	10/22/2020	Special Board workshop	<input checked="" type="checkbox"/>				\$ -
9	10/26/2020	Fleet Program Training-Danger of Speeding	<input checked="" type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -
Total Number of Miles: 0 X \$0.575							\$ -
Total Reimbursable Expenses							\$ -
Total Meeting Compensation 7 X \$150.00 per day							\$ 1,050.00
TOTAL							\$ 1,050.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.575

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Theresa Lee

DATE: Oct. 2020

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	10/1/2020	PBWA Board Meeting via Zoom	<input checked="" type="checkbox"/>				\$ -
2	10/12/2020	WVWD Public Info Legislative Committee Meeting via Webex	<input checked="" type="checkbox"/>				\$ -
3	10/13/2020	WVWD Engineering Committee Meeting via Webex	<input checked="" type="checkbox"/>				\$ -
4	10/13/2020	WVWD Firescaping Webinar	<input type="checkbox"/>				\$ -
5	10/19/2020	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
6	10/20/2020	SDLA Webinar Module 3 - Boards Role in Finance - Part 1	<input checked="" type="checkbox"/>				\$ -
7	10/21/2020	SDLA Webinar Module 3 - Boards Role in Finance - Part 2	<input checked="" type="checkbox"/>				\$ -
8	10/22/2020	WVWD Board Workshop	<input checked="" type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -
Total Number of Miles: 0 X \$0.575							\$ -
Total Reimbursable Expenses							\$ -
Total Meeting Compensation 7 X \$150.00 per day							\$ 1,050.00
TOTAL							\$ 1,050.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.575

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Alfred Sinclair

DATE: October 1 - 31, 2020

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	10/5/2020	Spadra Basin Advisory Committee	<input type="checkbox"/>				\$ -
2	10/7/2020	TVMWD Board Meeting	<input type="checkbox"/>				\$ -
3	10/8/2020	P-W-R JWL Meeting	<input type="checkbox"/>				\$ -
4	10/12/2020	Public Info Meeting	<input checked="" type="checkbox"/>				\$ -
5	10/12/2020	Finance Committee Meeting	<input type="checkbox"/>				\$ -
6	10/13/2020	Engineering Committee Meeting	<input checked="" type="checkbox"/>				\$ -
7	10/13/2020	Personnel Committee	<input type="checkbox"/>				\$ -
8	10/19/2020	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
9	10/10/2020	ACWA Virtual Meeting	<input checked="" type="checkbox"/>				\$ -
10	10/21/2020	TVMWD Board Meeting	<input type="checkbox"/>				\$ -
11	10/21/2020	Urban Water Institute Informative Discussion	<input checked="" type="checkbox"/>				\$ -
12	10/22/2020	WVWD Board Workshop	<input checked="" type="checkbox"/>				\$ -
13	10/27/2020	ACWA Virtual Meeting	<input checked="" type="checkbox"/>				\$ -
				Total Number of Miles: 0 X \$0.575			\$ -
				Total Reimbursable Expenses			\$ -
				Total Meeting Compensation 7 X \$150.00 per day			\$ 1,050.00
				TOTAL			\$ 1,050.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.575

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Jerry Tang

DATE: October 2020

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	10/1/2020	Puente Basin Water Agency Meeting	<input checked="" type="checkbox"/>				\$ -
2	10/5/2020	Spadra Basin GSA Advisory Committee Meeting	<input checked="" type="checkbox"/>				\$ -
3	10/12/2020	WVWD Public Information and Legislative Committee Meeting	<input type="checkbox"/>				\$ -
4	10/12/2020	WVWD Finance Committee Meeting	<input checked="" type="checkbox"/>				\$ -
5	10/13/2020	WVWD Engineering Committee Meeting	<input type="checkbox"/>				\$ -
6	10/13/2020	WVWD Personnel Committee Meeting	<input type="checkbox"/>				\$ -
7	10/13/2020	WVWD Online Landscape Class	<input checked="" type="checkbox"/>				\$ -
8	10/19/2020	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
9	10/22/2020	WVWD Director's Workshop	<input checked="" type="checkbox"/>				\$ -
10	10/26/2020	WVWD Training for Fleet Program Dangers of Speeding	<input checked="" type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.575	\$ -
Total Reimbursable Expenses	\$ -
Total Meeting Compensation 7 X \$150.00 per day	\$ 1,050.00
TOTAL	\$ 1,050.00

I certify the above is correct and accurate to the best of my knowledge

 Signature


Oct. 29, 2020


 Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.575
 **Directors are eligible for seven meeting days per month at \$150 per day.

Monthly Board Expense Detail
 Edwin Hilden
 October 31, 2020

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity						-	
								-	
								-	
								-	
								-	
								-	
								-	
								-	
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								-	
								-	
								-	
								-	
								-	
Total Districts Charges						-	-	0.00	

Edwin M. Hilden _____ Date
 _____
 Executive Secretary _____ Date 11/12/2020

 Assistant General Manager _____ Date 11/2/20
 _____
 General Manager _____ Date Nov. 10, 2020

Monthly Board Expense Detail
 Scarlett Kwong
 October 31, 2020

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity						-	
								-	
								-	
								-	
								-	
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								-	
								-	
Total Districts Charges						-	-	0.00	

Scarlett Kwong _____ Date
Gabriela Song _____ 11/12/2020
 Executive Secretary Date

[Signature] _____ 11/9/20
 Assistant General Manager Date
[Signature] _____ Nov. 10, 2020
 General Manager Date

Monthly Board Expense Detail

Theresa Lee
October 31, 2020

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
10/20/20	1	Conference Registration	Association of California Water Agencies	Visa		375.00		375.00	10-5520-5720
								-	
								-	
								-	
								-	
								-	
								-	
								-	
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								-	
								-	
								-	
Total Districts Charges						375.00	-	375.00	

Theresa Lee Date

Shirley Lee _____
Executive Secretary Date 11/12/2020

[Signature] _____
Assistant General Manager Date 11/12/20

Ed Whelan _____
General Manager Date Nov. 10, 2020

Monthly Board Expense Detail
 Alfred Sinclair
 October 31, 2020

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
10/20/20	1	Conference Registration	Association of California Water Agencies	Visa		375.00		375.00	10-5520-5720
								-	
								-	
								-	
								-	
								-	
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								-	
Total Districts Charges						375.00	-	375.00	

Alfred Sinclair _____ Date
Alfred Sinclair _____ Date 11/12/2020
 Executive Secretary

[Signature] 9/10/20 _____
 Assistant General Manager Date
[Signature] Nov. 10, 2020 _____
 General Manager Date

Monthly Board Expense Detail

Jerry Tang
October 31, 2020

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
10/20/20	1	Conference Registration	Association of California Water Agencies	Visa		375.00		375.00	10-5520-5720
								-	
								-	
								-	
								-	
								-	
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								-	
								-	
								-	
								-	
Total Districts Charges						375.00	-	375.00	

Jerry Tang Date

Salvador Lopez Date 11/12/2020
Executive Secretary

[Signature] 11/9/20
Assistant General Manager Date

Eric Blumman Nov 10, 2020
General Manager Date

**WALNUT VALLEY WATER DISTRICT
TREASURER'S REPORT
November 16, 2020**



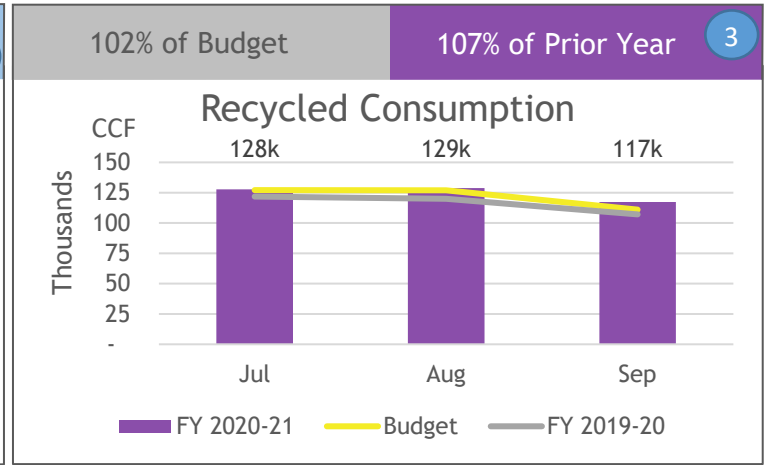
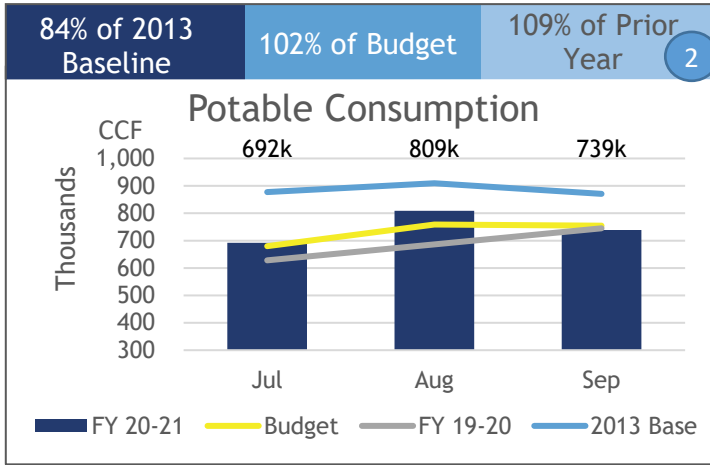
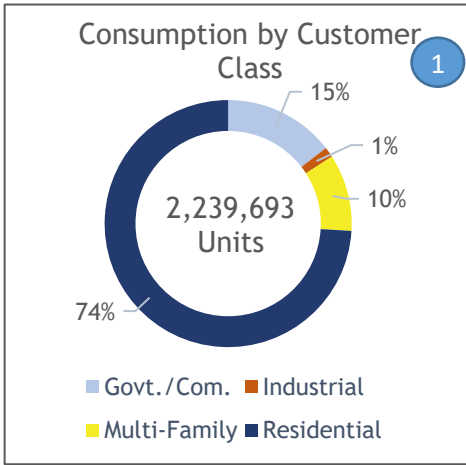
- 1) Financial Dashboard as of September 30, 2020
- 2) District Statement of Revenues, Expenses, and Change in Net Assets as of September 30, 2020
- 3) District Statement of Net Assets as of September 30, 2020
- 4) Summary of Cash Investments as of September 30, 2020



Walnut Valley Water District Financial Dashboard

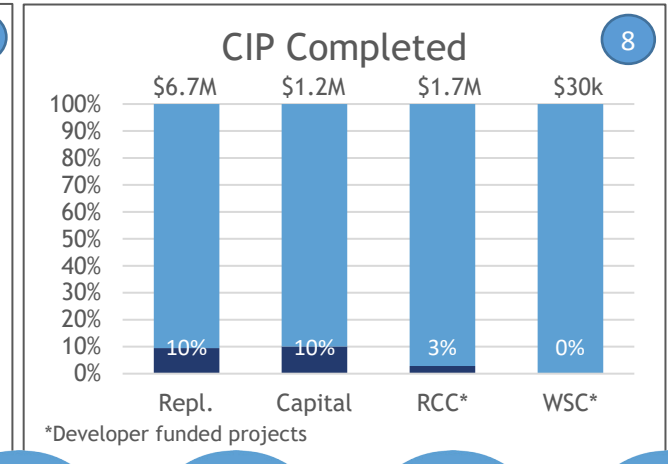
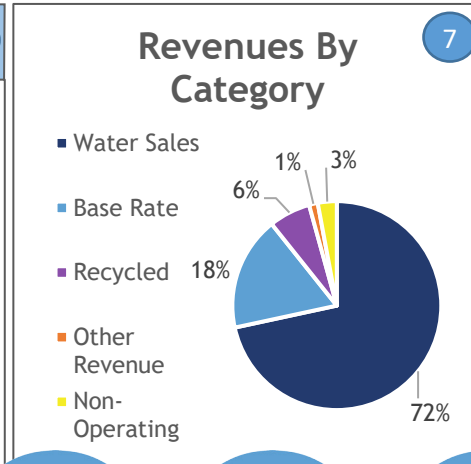
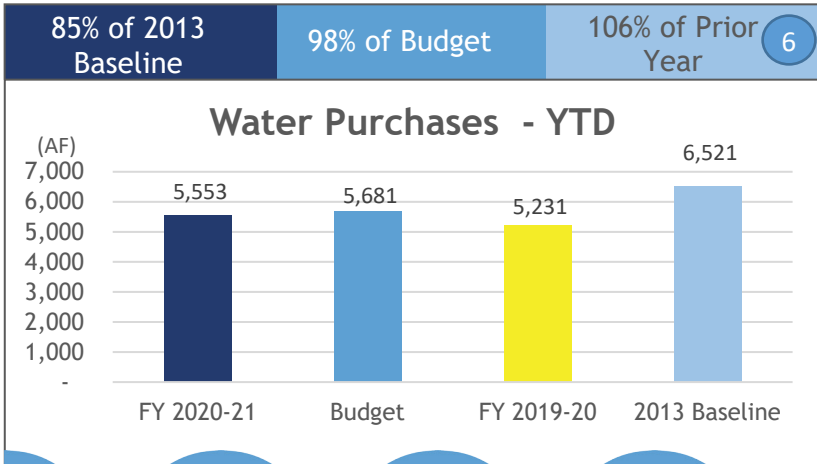


September 30, 2020



YTD Revenue: \$11,393,665
 YTD Budget: \$11,251,836
101%

YTD Expense: \$9,909,187
 YTD Budget: \$10,238,485
97%



863 Overdue Notice (↑ 47)
 - Turn-Offs (0)
 4,551 E-Bills - Customers (↑ 64)
 751 Afford. Rate - Customers (↑ 3)
 1,692 Phone Calls - Monthly (↓ 13)

* Consumption revenue and expense data excludes wholesale water

Walnut Valley Water District
Statement of Revenues, Expenses & Changes in Net Assets
Summary by Division
For the Three Months Ending Wednesday, September 30, 2020

	September			YTD		
	Actual	Budget	% of Budget	Actual	Budget	% of Budget
Operating Revenues						
Water Sales	\$3,708,137.46	\$3,581,807.00	103.53%	\$12,001,165.96	\$36,405,202.00	32.97%
Water Sales - Recycled	240,477.92	221,488.00	108.57%	756,471.91	1,922,853.00	39.34%
Hydroelectric Sales	4,338.89	2,500.00	173.56%	12,606.96	30,000.00	42.02%
Stand-by Charges	0.00	0.00	0.00%	7,850.84	825,000.00	0.95%
Total Operating Revenues	3,952,954.27	3,805,795.00	103.87%	12,778,095.67	39,183,055.00	32.61%
Operating Expenses						
Operations	527,105.44	491,572.00	107.23%	1,590,906.28	6,090,362.00	26.12%
Engineering	88,366.91	100,624.00	87.82%	333,835.54	1,317,206.00	25.34%
Finance	166,447.76	180,116.00	92.41%	548,375.87	2,336,872.00	23.47%
Board of Directors/GM Office	101,607.65	110,993.00	91.54%	343,848.50	1,462,211.00	23.52%
Administrative Services	194,971.10	193,442.00	100.79%	604,876.51	2,530,459.00	23.90%
General Administration	121,569.53	96,174.00	126.41%	313,406.52	1,243,450.00	25.20%
Total Operating Expenses	1,200,068.39	1,172,921.00	102.31%	3,735,249.22	14,980,560.00	24.93%
Purchased Water & Related	2,183,986.68	1,994,185.00	109.52%	7,558,368.71	20,304,334.00	37.23%
Total Expenses	3,384,055.07	3,167,106.00	106.85%	11,293,617.93	35,284,894.00	32.01%
Income (Loss) From Operations	568,899.20	638,689.00	89.07%	1,484,477.74	3,898,161.00	38.08%
Nonoperating Revenues/(Expenses)	168,669.97	159,800.00	105.55%	343,822.99	1,161,530.00	29.60%
Income (Loss) Before Res. Rev & Deprec.	737,569.17	798,489.00	92.37%	1,828,300.73	5,059,691.00	36.13%
Restricted/Desig Rev & Other Exp.	34,064.18	0.00	0.00%	202,518.98	0.00	0.00%
Income (Loss) Before Depreciation	771,633.35	798,489.00	96.64%	2,030,819.71	5,059,691.00	40.14%
Depreciation & Amortization	444,723.69	0.00	0.00%	1,334,455.78	0.00	0.00%
Income Before Capital Contributions	326,909.66	798,489.00	40.94%	696,363.93	5,059,691.00	13.76%
Capital Contributions	217,397.89	0.00	0.00%	268,553.68	0.00	0.00%
Net Increase (Decrease) in Net Assets	544,307.55	798,489.00	68.17%	964,917.61	5,059,691.00	19.07%

Walnut Valley Water District
Statement of Net Assets
Wednesday, September 30, 2020

ASSETS

CURRENT ASSETS:

Cash & Investments - Unrestricted	\$31,815,080.91	
Accounts Receivable:		
Water	4,797,707.29	
Taxes	55,890.48	
Accrued Interest	166,572.81	
Other	1,428,797.81	
Standby Charges	77,010.61	
Stored Water	3,575,179.80	
Materials Inventory	921,280.38	
Prepaid Expenses	442,571.92	
TOTAL CURRENT ASSETS	43,280,092.01	43,280,092.01

RESTRICTED ASSETS

Cash & Investments - Restricted	14,699,520.93	
Cash & Investments - Fiscal Agent	2,322,316.31	
Interest Receivable	4,160.80	
Investment in Joint Venture	17,025,293.05	
TOTAL RESTRICTED ASSETS	34,051,291.09	34,051,291.09

OTHER ASSETS

CAPITAL ASSETS

Capital Assets	223,869,430.64	
Construction in Progress	5,571,047.20	
Less: Accumulated Depreciation	(117,092,996.35)	
NET CAPITAL ASSETS	112,347,481.49	112,347,481.49
TOTAL ASSETS	189,678,864.59	189,678,864.59

Walnut Valley Water District
Statement of Net Assets
Wednesday, September 30, 2020

DEFERRED OUTFLOW OF RESOURCES

Deferred Pension Contributions		1,464,186.00
Deferred Outflow - Actuarial		1,534,479.00
Deferred Outflow - OPEB		2,195,979.00
TOTAL DEFERRED OUTFLOW OF RESOURCES		5,194,644.00

LIABILITIES & FUND EQUITY

CURRENT LIABILITIES

Accounts Payable	(5,712,327.68)	
Other Current Liabilities	(109,431.27)	
Interest Payable	(60,000.00)	
TOTAL CURRENT LIABILITIES		(5,881,758.95)

RESTRICTED LIABILITIES

Accounts Payable	(14,310.88)	
Deposits	(1,790,296.19)	
Construction Advances	(7,463,298.82)	
TOTAL RESTRICTED LIABILITIES		(9,267,905.89)

LONG TERM DEBT & RELATED

PBWA Revenue Bonds 2013 A	(14,400,000.00)	
Deferred Bond Premium	(1,919,150.90)	
Net Pension Liability	(14,301,343.00)	
Other Long-term Debt	(6,478,842.02)	
TOTAL LONG TERM DEBT & RELATED		(37,099,335.92)
TOTAL LIABILITIES		(52,249,000.76)

Walnut Valley Water District
Statement of Net Assets
Wednesday, September 30, 2020

DEFERRED INFLOW OF RESOURCES

Deferred Inflow of Resources - Actuarial		(708,607.00)
TOTAL DEFERRED INFLOW OF RESOURCES		<u>(708,607.00)</u>

NET ASSETS

Invested in Capital Assets, Net of Related Debt	112,347,481.49	
Restricted	8,464,234.30	
Unrestricted	21,104,185.04	
TOTAL NET ASSETS	<u>141,915,900.83</u>	
TOTAL NET ASSETS		<u>141,915,900.83</u>

Walnut Valley Water District
 Summary of Cash and Investments
 9/30/2020


CASH & CASH EQUIVALENTS

Cash on Hand	\$3,200.00	
<u>Cash in Bank</u>		
East West Bank - General	\$4,036,085.19	
East West Bank - Payroll	295,399.74	
East West Bank - Water Refund	25,014.85	
East West Bank - Revolving	19,987.63	
East West Bank - Credit Card	216,325.37	
East West Bank - Badillo Grand	306,020.36	
East West Bank - Payroll Reimbursement	31,915.89	
Total Cash in Bank	4,930,749.03	
TOTAL CASH	\$4,933,949.03	

INVESTMENTS

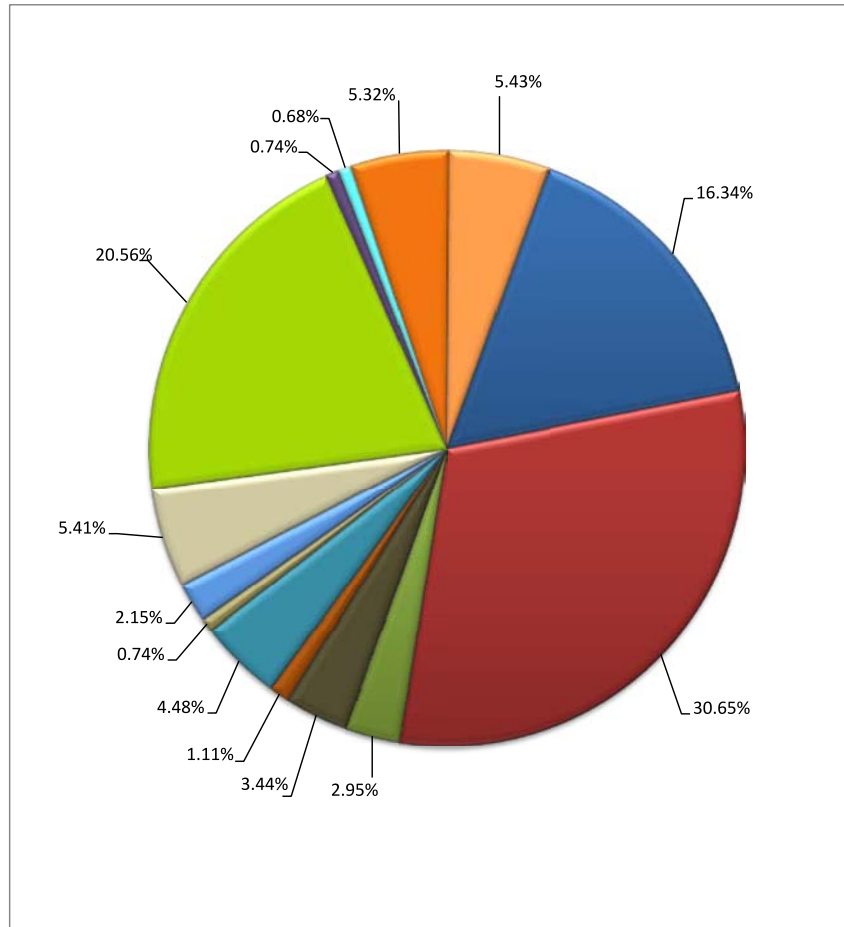
Certificates of Deposit	743,000.00	
Corporate Notes	8,850,000.00	
Supranational	1,000,000.00	
Local Agency Investment Fund (LAIF)	6,318,958.56	
BNY Mellon - Money Market (Sweep)	0.00	
US Agency	15,700,000.00	
US Treasury	7,350,000.00	
TOTAL INVESTMENTS	39,961,958.56	
TOTAL CASH & INVESTMENTS	\$44,895,907.59	

I certify that this report accurately reflects all investments of the Walnut Valley Water District and that all investments are in full compliance with State law and District's Investment Policy.



Brian Teuber
 Assistant General Manager

Walnut Valley Water District Summary of Cash and Investments by Reserve Fund September 30, 2020



ALLOCATION OF CASH AND INVESTMENTS		
Unrestricted		
Category 1		
General Account	\$ 7,325,654.22	16.34%
	<u>\$ 7,325,654.22</u>	<u>16.34%</u>
Designated		
Category 2		
Operating Reserve	\$ 2,431,000.00	5.41%
Replacement	\$ 13,762,407.81	30.65%
Capital Improvement	\$ 1,322,943.59	2.95%
Rate Stabilization	\$ 1,543,125.39	3.44%
B/G Catastrophic Ins	\$ 500,000.00	1.11%
Employee Liabilities	\$ 2,012,023.66	4.48%
Stored Water	\$ 332,000.00	0.74%
Project Reserve	\$ 967,231.99	2.15%
	<u>\$ 22,870,732.44</u>	<u>50.93%</u>

Restricted Reserves		
Category 3		
Customer/Developer Deposits	\$ 9,230,025.12	20.56%
	<u>\$ 9,230,025.12</u>	<u>20.56%</u>
Category 4		
ASC	\$ 334,215.43	0.74%
Badillo/Grand-Maintenance	\$ 306,020.36	0.68%
RCC	\$ 2,389,761.27	5.32%
WSC	\$ 2,439,498.75	5.43%
	<u>\$ 5,469,495.81</u>	<u>12.17%</u>

Total \$ 44,895,907.59 100.00%

Category 1 - These are funds that accumulate from day-to-day operations and represent the net equity in the District's General Fund. All interest earned is retained in the General Fund.

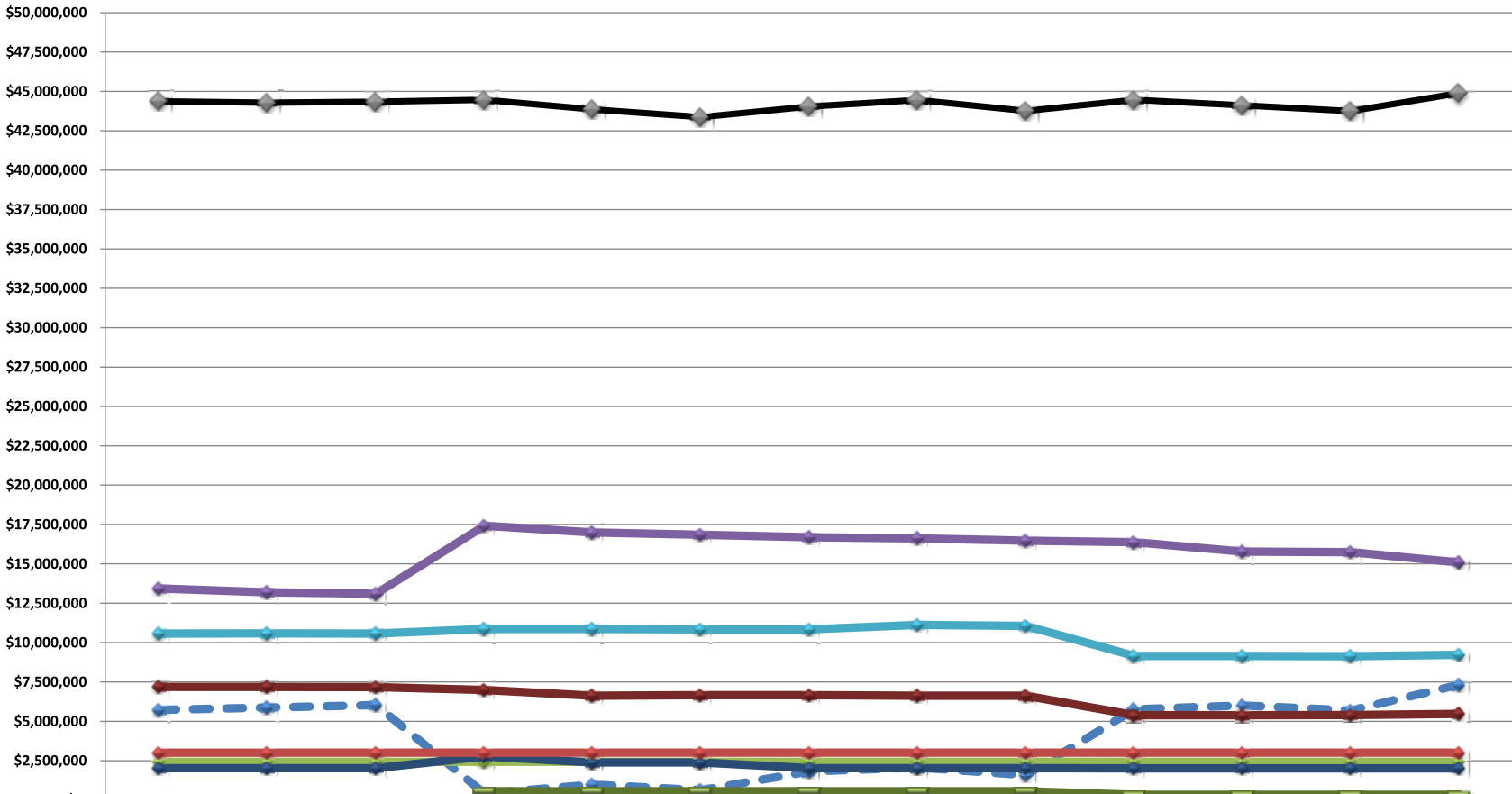
Category 2 - These funds, although not legally or externally restricted, have been reserved pursuant to the Board's desire to provide a stable and equitable rate structure. All interest earned related to these funds is retained by each designated fund.

Category 3 - These funds have legal or external restrictions. These Restricted Funds can only be used for the specific purposes established for the fund. All interest earned is retained in the General Fund.

Category 4 - These funds have legal or external restrictions. All interest earned must be retained by each Restricted Fund and can only be used for the specific purposes established for the fund.

Note: Effective 6/30/12, the Badillo Grand Catastrophic Insurance Fund was reclassified from a Restricted Fund to a Designated Fund.

**Walnut Valley Water District
Cash Balances
September 2019 - September 2020**



	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sept 2020
General Account	\$5,729,476	\$5,871,965	\$6,034,748	\$415,725	\$982,302	\$633,407	\$1,823,555	\$2,066,273	\$1,588,953	\$5,760,414	\$6,011,135	\$5,687,981	\$7,325,654
Operating Reserve	\$2,430,000	\$2,430,000	\$2,430,000	\$2,431,000	\$2,431,000	\$2,431,000	\$2,431,000	\$2,431,000	\$2,431,000	\$2,431,000	\$2,431,000	\$2,431,000	\$2,431,000
Capital/Replacement Reserve	\$13,433,649	\$13,193,924	\$13,107,634	\$17,420,494	\$16,997,388	\$16,843,728	\$16,694,149	\$16,622,639	\$16,466,984	\$16,374,232	\$15,779,511	\$15,745,456	\$15,085,351
Employee Liabilities Reserve	\$2,018,544	\$2,018,544	\$2,018,544	\$2,768,544	\$2,393,544	\$2,393,544	\$2,018,544	\$2,018,544	\$2,018,544	\$2,012,024	\$2,012,024	\$2,012,024	\$2,012,024
Stored Water Reserve				\$559,100	\$559,100	\$559,100	\$559,100	\$559,100	\$559,100	\$332,000	\$332,000	\$332,000	\$332,000
Other Designated Reserves	\$3,008,835	\$3,008,835	\$3,008,835	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357
Customer/Dev. Deposits	\$10,572,733	\$10,580,575	\$10,572,733	\$10,867,397	\$10,861,825	\$10,838,285	\$10,837,853	\$11,122,475	\$11,061,410	\$9,156,642	\$9,156,266	\$9,135,346	\$9,230,025
Developer & Other Restricted	\$7,179,057	\$7,182,755	\$7,170,481	\$6,990,549	\$6,625,730	\$6,661,033	\$6,664,063	\$6,627,357	\$6,624,767	\$5,388,815	\$5,388,840	\$5,394,959	\$5,469,496
Grand Total	\$44,372,296	\$44,286,599	\$44,342,976	\$44,463,167	\$43,861,246	\$43,370,454	\$44,038,622	\$44,457,745	\$43,761,116	\$44,465,485	\$44,121,133	\$43,749,124	\$44,895,908

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Engineering
DATE: November 16, 2020
SUBJECT: Consider Award of Contracts for Main Extension – Pathfinder Reservoir to Brea Canyon Road (P.N. 19-3626) - Labor and Material Bids

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

Request the Board of Directors:

1. Authorize the General Manager to execute contracts for labor and materials for the subject project per the following bid results:

<u>Bid</u>	<u>Supplier</u>	<u>Price</u>	<u>Delivery</u>
Labor	Doty Bros. Equipment Co.	\$ 339,900.00	N/A
Steel Pipe	Western Water Works	\$ 42,702.81	7-10 Days
Resilient Wedge Gate Valves	S&J Supply Co.	\$ 4,200.58	Stock-3 Weeks
Ductile Iron Fittings & Misc. Mtls.	Western Water Works	\$ 1,041.24	Stock-10 Days

2. Find that the project is exempt pursuant to Statutory Exemptions Section 15282(k).
3. Authorize Staff to file a Notice of Exemption for the subject project with the Office of the Los Angeles County Registrar-Recorder/County Clerk.
4. Authorize the appropriation of \$454,000 from the Capital Fund.

Background Information

The Pathfinder Reservoir site consists of two reservoirs receiving water through the 930 Zone via one single inlet-outlet piping. Due to the configuration of piping, the 930 Zone and 875 Zone servicing the Diamond Bar area is receiving water mainly through the split at the intersection of Pathfinder Road and Brea Canyon Road, instead of from the reservoirs. Consequently, water is insufficiently being drawn directly from the reservoirs. The proposed extension of the 16" pipeline will allow the 930 Zone and 875 Zone to draw more water from the reservoirs thereby facilitating movement within the reservoirs to improve water quality.

Bids were solicited and received by the District to provide the labor and materials for the subject project. Attached for your information are bid recaps for both the labor and material bids.

In addition, District staff has determined, based on the CEQA Environmental Review Guidelines, that the project is exempt pursuant to Statutory Exemptions Section 15282(k).

Funds for this project were not originally budgeted. District staff is requesting the appropriation of \$454,000 from the Capital Fund. The funds will cover total project costs including a ten percent contingency and five percent District overhead.

Attachments:

Labor Bid Recap

Materials Bid Recap

Project Description

Notice of Exemption

CEQA Section 15282(k)

SS:TD:cf

WALNUT VALLEY WATER DISTRICT

Labor Bid Results

Main Extension - Pathfinder Reservoir to Brea Canyon Road

Project No. 19-3626

November 3, 2020 @ 2:00 PM

CONTRACTORS	TOTAL
Doty	\$339,900.00
Griffith	No Bid
J.F. Shea	No Bid
Kana	No Bid
McKinney	No Bid
Paulus	\$379,243.20
Rasic	No Bid
Sully Miller	No Bid

WALNUT VALLEY WATER DISTRICT
271 South Brea Canyon Road, Walnut, CA 91789

Materials Bid Results

Main Extension - Pathfinder Reservoir to Brea Canyon Road
Project No. 19-3626
November 3, 2020 @ 10:00 AM

	Steel Pipe	Valves	Misc. Materials
D'Angelo	\$45,612.54	\$4,904.79	\$1,153.30
Ferguson	\$52,717.33	\$5,088.92	\$1,153.30
Inland	\$44,712.14	\$17,538.62	\$1,093.91
S&J	\$43,092.32	\$4,200.58	\$1,074.02
Western	\$42,702.81	\$5,043.35	\$1,041.24
Yo Fire	No Bid	No Bid	No Bid

WALNUT VALLEY WATER DISTRICT
271 S. Brea Canyon Road
Walnut, CA 91789



PROJECT DESCRIPTION:

- **Project Name:**
Main Extension- Pathfinder Reservoir to Brea Canyon Road
P.N. 19-3626
- **Location:**
City of Diamond Bar - 21014 Pathfinder Road to 460' easterly to Brea Canyon Road
- **Background:**
The Pathfinder Reservoir site consists of two reservoirs receiving water through 930 Zone via one single inlet-outlet piping. Due to the configuration of piping, the 930 Zone servicing the Diamond Bar area is receiving water mainly through the split at the intersection of Pathfinder Road and Brea Canyon Road, instead of the reservoirs. Consequently, water is insufficiently being drawn directly from the reservoirs. The proposed extension of the 16" pipeline will allow the 930 Zone to draw more water from the reservoirs thereby facilitating movement within the reservoirs to improve water quality.
- **Scope of Work:**
The District-designed project consists of the installation of 762 linear feet of 16" steel mortar-lined and coated pipe.
- **Benefits:**
The project will improve the water quality within the Pathfinder Reservoirs site.

CONTRACTOR: To Be Determined

- **Contract Award Date:**

SCHEDULES:

- **Contract Duration:**
- **Construction Began:**
- **Construction Ends:**

CONTRACT DOCUMENTS:

45 Working Days

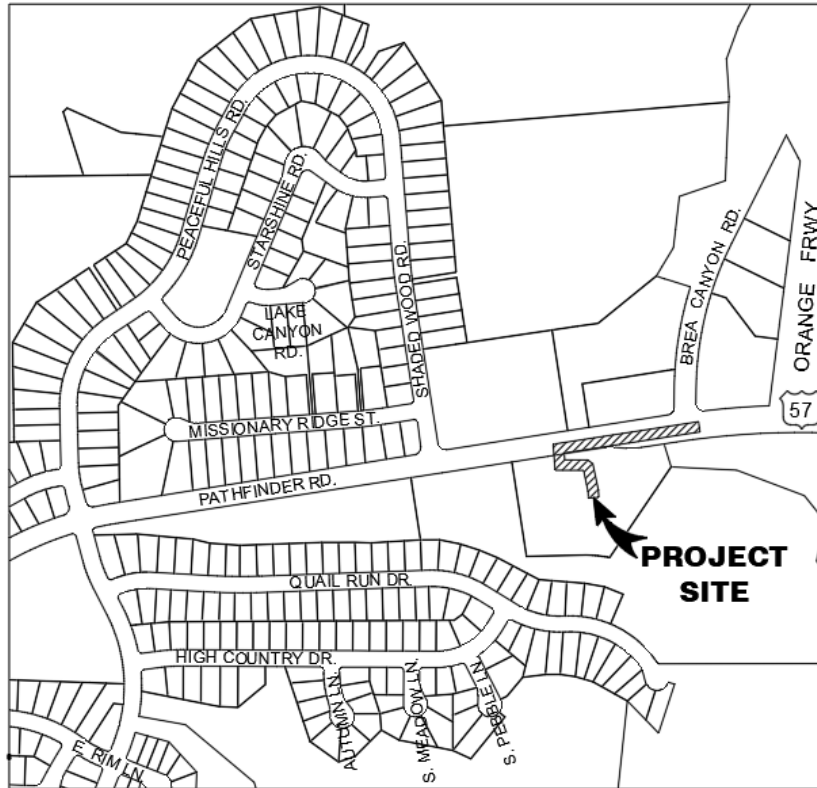
ACTUAL:

TOTAL PROJECT COSTS:

- **Original Contract Amount:**
- **Net Change Order Amount:**
- **Revised Contract Amount:**

PROJECT CONTACTS: Tai Diep

WALNUT VALLEY WATER DISTRICT
271 S. Brea Canyon Road
Walnut, CA 91789



VICINITY MAP
N.T.S.

WALNUT VALLEY WATER DISTRICT
271 S. Brea Canyon Road, Walnut, CA 91789

Notice of Exemption

To: Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

From: (Public Agency)
Walnut Valley Water District
271 S. Brea Canyon Road
Walnut, CA 91789

County Clerk
County of Los Angeles
Registrar-Recorder/County Clerk
12400 Imperial Highway
Norwalk, CA 90650

Project Title:

Main Extension- Pathfinder Reservoir to Brea Canyon Road (P.N. 19-3626)

Project Location - Specific:

21014 Pathfinder Road to 460' easterly to Brea Canyon Road (see attached Vicinity Map)

Project Location – City:

Diamond Bar

Project Location – County:

Los Angeles

Description of Nature, Purpose, and Beneficiaries of Project:

The proposed project includes the installation of approximately 760 linear feet of 16" steel piping. Currently, the District's Pathfinder Reservoir site consists of two reservoirs receiving water through 930 Zone via one single inlet-outlet piping. Due to the configuration of piping, the 930 Zone servicing the Diamond Bar area is receiving water mainly through the split at the intersection of Pathfinder Road and Brea Canyon Road, instead of the reservoirs. Consequently, water is insufficiently being drawn directly from the reservoirs. The proposed extension of the 16" pipeline will allow the 930 Zone to draw more water from the reservoirs thereby facilitating movement within the reservoirs to improve water quality. The beneficiaries are Walnut Valley Water District and domestic water users served by the District in this area.

Name of Public Agency Approving Project:

Not Applicable.

Name of Person or Agency Carrying Out Project:

Walnut Valley Water District

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section Number:
- Statutory Exemptions. State code number:
Public Resources Code Section 21080.21; CEQA Guidelines Section 15282(k)

Reasons why project is exempt:

The proposed project involves installation of approximately 760' of 16" water main. The project does not exceed one mile in length, and is therefore exempt under Public Resources Code Section

Lead Agency Contact Person:

Erik J. Hitchman

Area Code/Telephone/Extension:

(909) 595-1268, Ext. 244

If filed by applicant:

1. Attached certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____

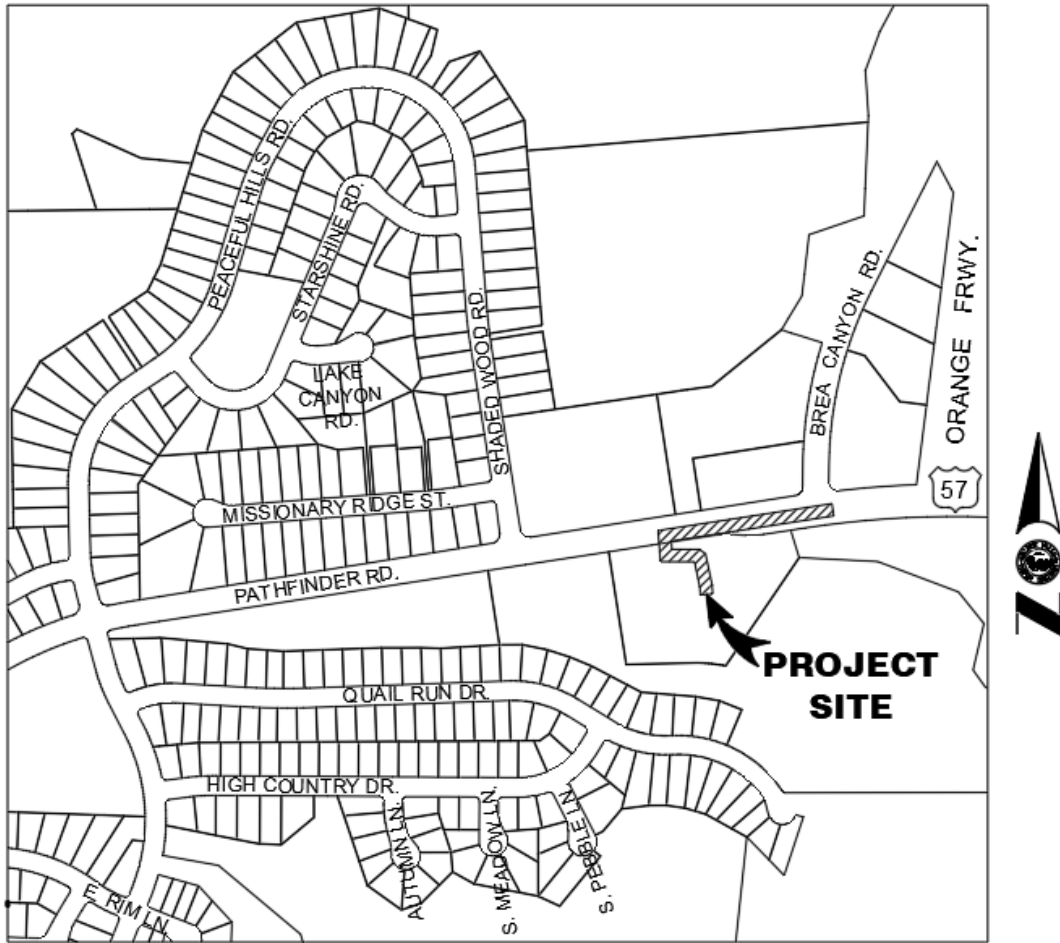
Date: November 17, 2020

Erik Hitchman
General Manager/Chief Engineer

Signed by Lead Agency

Date received for filing at OPR: _____

Signed by Applicant



VICINITY MAP
N.T.S.

15279. [DELETED]

15280. [DELETED]

15281. AIR QUALITY PERMITS

CEQA does not apply to the issuance, modification, amendment, or renewal of any permit by an air pollution control district or air quality management district pursuant to Title V, as defined in Section 39053.3 of the Health and Safety Code, or pursuant to an air district Title V program established under Sections 42301.10, 42301.11, and 42301.12 of the Health and Safety Code, unless the issuance, modification, amendment, or renewal authorizes a physical or operational change to a source or facility.

Note: Authority cited: Section 21083, Public Resources Code; Reference: Section 21080.24, Public Resources Code.

15282. OTHER STATUTORY EXEMPTIONS

The following is a list of existing statutory exemptions. Each subdivision summarizes statutory exemptions found in the California Code. Lead agencies are not to rely on the language contained in the summaries below but must rely on the actual statutory language that creates the exemption. This list is intended to assist lead agencies in finding them, but not as a substitute for them. This section is merely a reference tool.

- (a) The notification of discovery of Native American burial sites as set forth in Section 5097.98(c) of the Public Resources Code.
- (b) Specified prison facilities as set forth in Sections 21080.01, 21080.02, 21080.03 and 21080.07 of the Public Resources Code.
- (c) The lease or purchase of the rail right-of-way used for the San Francisco Peninsula commute service between San Francisco and San Jose as set forth in Section 21080.05 of the Public Resources Code.
- (d) Any activity or approval necessary for or incidental to project funding or authorization for the expenditure of funds for the project, by the Rural Economic Development Infrastructure Panel as set forth in Section 21080.08 of the Public Resources Code.
- (e) The conversion of an existing rental mobilehome park to a resident initiated subdivision, cooperative, or condominium for mobilehomes as set forth in Section 21080.8 of the Public Resources Code.
- (f) Settlements of title and boundary problems by the State Lands Commission and to exchanges or leases in connection with those settlements as set forth in Section 21080.11 of the Public Resources Code.
- (g) Any railroad grade separation project which eliminates an existing grade crossing or which reconstructs an existing grade separation as set forth in Section 21080.13 of the Public Resources Code.
- (h) The adoption of an ordinance regarding second units in a single-family or multifamily residential zone by a city or county to implement the provisions of Sections 65852.1 and 65852.2 of the Government Code as set forth in Section 21080.17 of the Public Resources Code.
- (i) The closing of any public school or the transfer of students from that public school to another school in which kindergarten or any grades 1 through 12 is maintained as set forth in 21080.18 of the Public Resources Code.
- (j) A project for restriping streets or highways to relieve traffic congestion as set forth in Section 21080.19 of the Public Resources Code.

- (k) The installation of new pipeline or maintenance, repair, restoration, removal, or demolition of an existing pipeline as set forth in Section 21080.21 of the Public Resources Code, as long as the project does not exceed one mile in length.
- (l) The activities and approvals by a local government necessary for the preparation of general plan amendments pursuant to Public Resources Code 29763 as set forth in Section 21080.22 of the Public Resources Code. Section 29763 of the Public Resources Code refers to local government amendments made for consistency with the Delta Protection Commission's regional plan.
- (m) Minor alterations to utilities made for the purposes of complying with Sections 116410 and 116415 of the Health and Safety Code as set forth in Section 21080.26 of the Public Resources Code.
- (n) The adoption of an ordinance exempting a city or county from the provisions of the Solar Shade Control Act as set forth in Section 25985 of the Public Resources Code.
- (o) The acquisition of land by the Department of Transportation if received or acquired within a statewide or regional priority corridor designated pursuant to Section 65081.3 of the Government Code as set forth in Section 33911 of the Public Resources Code.
- (p) The adoption or amendment of a nondisposal facility element as set forth in Section 41735 of the Public Resources Code.
- (q) Cooperative agreements for the development of Solid Waste Management Facilities on Indian country as set forth in Section 44203(g) of the Public Resources Code.
- (r) Determinations made regarding a city or county's regional housing needs as set forth in Section 65584 of the Government Code.
- (s) Any action necessary to bring a general plan or relevant mandatory element of the general plan into compliance pursuant to a court order as set forth in Section 65759 of the Government Code.
- (t) Industrial Development Authority activities as set forth in Section 91543 of the Government Code.
- (u) Temporary changes in the point of diversion, place of use, or purpose of use due to a transfer or exchange of water or water rights as set forth in Section 1729 of the Water Code.
- (v) The preparation and adoption of Urban Water Management Plans pursuant to the provisions of Section 10652 of the Water Code.

Note: Authority cited: Section 21083, Public Resources Code; References: Sections 5097.98(c), 21080.01, 21080.02, 21080.03, 21080.05, 21080.07, 21080.08, 21080.8, 21080.11, 21080.13, 21080.17, 21080.18, 21080.19, 21080.21, 21080.22, 21080.26, 25985, 33911, 41735, and 44203(g), Public Resources Code.

15283. HOUSING NEEDS ALLOCATION

CEQA does not apply to regional housing needs determinations made by the Department of Housing and Community Development, a council of governments, or a city or county pursuant to Section 65584 of the Government Code.

Note: Authority cited: Section 21083, Public Resources Code; Reference: Section 65584, Government Code.

15284. PIPELINES

- (a) CEQA does not apply to any project consisting of the inspection, maintenance, repair, restoration, reconditioning, relocation, replacement, or removal of an existing hazardous or volatile liquid pipeline or any valve, flange, meter, or other piece of equipment that is directly attached to the pipeline.

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Engineering
DATE: November 16, 2020
SUBJECT: Acceptance of Work and Notice of Completion for Major Contract: IBC Building 2 at Industry Way and Buildings 11 & 12 at Baker Parkway and Grand Avenue (P.N. 19-3624)

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

1. Accept the work as installed for the project listed below.
2. Authorize the filing of the Notice of Completion for the project listed below.

<u>Project</u>	<u>Description</u>	<u>Contractor</u>
19-3624	IBC Building 2 at Industry Way and Buildings 11 & 12 at Baker Parkway and Grand Avenue	Doty Bros. Equipment Co.

Background Information

The contractor has completed work on the following project and all work has been performed in accordance with the contract documents. The project description and vicinity map is attached.

Attachments
Notice of Completion
Project Description
Vicinity Map

RECORDING REQUESTED BY:

Walnut Valley Water District

WHEN RECORDED MAIL TO:

Walnut Valley Water District
271 South Brea Canyon Road
Walnut, CA 91789

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice is hereby given that:

Walnut Valley Water District, a California Water District, hereby requests this Notice of Completion be filed for the installation of a water distribution system.

The work of improvement was completed on November 3, 2020. The contractor for said work of improvement was Doty Bros. Equipment Co., 11232 East Firestone Blvd., Norwalk, CA 90650.

The property upon which work of improvement was completed is in the City of Industry, County of Los Angeles, State of California and is described as follows:

IBC Building 2 at Industry Way and Buildings 11 & 12
at Baker Parkway and Grand Avenue
Project No. 19-3624

Dated: November 17, 2020

WALNUT VALLEY WATER DISTRICT

By: _____
Erik Hitchman, General Manager

VERIFICATION

The undersigned declares that he is the Secretary of the public corporation that executed the foregoing notice as owner of the interest on the property described therein, that he makes this verification on behalf of said corporation, that he has read said notice and knows its contents, and that the facts therein are true to the best of his knowledge and belief.

The undersigned declares under penalty of perjury that the foregoing is true and correct.
Executed at Walnut, California this 17th day of November 2020.

By: _____
Erik Hitchman

WALNUT VALLEY WATER DISTRICT
271 S. Brea Canyon Road
Walnut, CA 91789



PROJECT DESCRIPTION:

- **Project Name:**
IBC - Buildings 2, 11 & 12
P.N. 19-3624
- **Location:**
City of Industry – Industry Way and Baker Parkway
- **Background:**
As part of the mixed-use commercial and industrial development named Industry Business Center (IBC), Majestic Realty Company has proposed the construction of three industrial buildings and requested the District to install fire services and domestic and recycled metered services.
- **Scope of Work:**
The District-designed project consists of the installation of 2 fire service assemblies, 4 recycled water metered services, and 3 domestic water metered services.
- **Benefits:**
The project will provide domestic water services and fire protection for the buildings and recycled water services for landscape irrigation.

CONTRACTOR:

Doty Bros. Equipment Co.

- **Contract Award Date:**

July 24, 2020

SCHEDULES:

- **Contract Duration:**
- **Construction Began:**
- **Construction Ends:**

CONTRACT DOCUMENTS:

21 Working Days
August 13, 2020
September 14, 2020

ACTUAL:

September 22, 2020
November 3, 2020

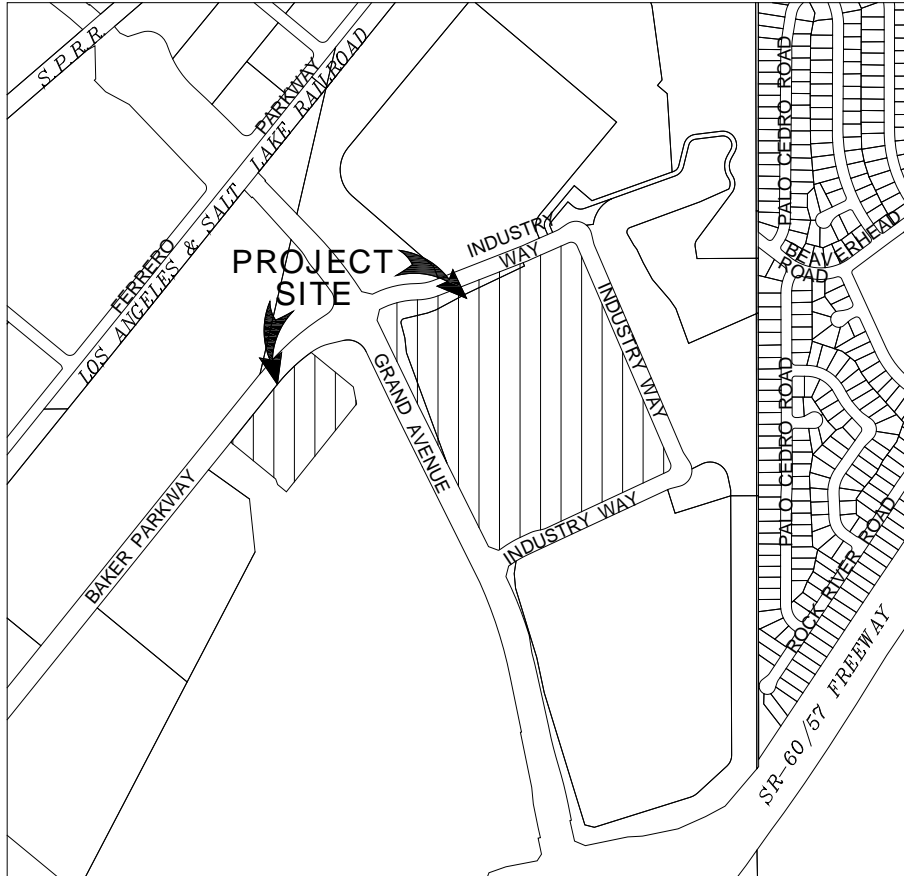
TOTAL PROJECT COSTS:

- **Original Contract Amount:** \$63,063.00
- **Net Change Order Amount:**
- **Revised Contract Amount:**

PROJECT CONTACTS:

Tai Diep

WALNUT VALLEY WATER DISTRICT
271 S. Brea Canyon Road
Walnut, CA 91789



VICINITY MAP
N.T.S.

OPERATIONS DEPARTMENT REPORT
October, Monthly Report

PROJECT NO.	PROJECT DESCRIPTION	STATUS
N/A	Watermain and water service repair	<p><u>Repair Water Service Leaks:</u> 19719 Sunset Vista Road, 1100 Grand Avenue, (Mt. San Antonio College), Walnut. 23030 Happy Hollow Drive, 23016 Happy Hollow Drive, 23745 Golden Springs Drive, 23104 Sunset Crossing, 24135 Palomino Drive, 2139 Evergreen Springs Drive, Diamond Bar. 19551 Newgarden Street, 2341 Arcdale Avenue, Rowland Heights. 1169 Fairway Drive, Industry. 1931 Pepperdale Drive, Rowland Heights. 4133 Foxlake Avenue, 3023 Vermillion Street, West Covina.</p> <p><u>Replaced Copper Setters:</u> 3224 Vermillion Street, West Covina. 20670 Hollow Pine Drive, 1267 Rapidview Drive, 1971 Viento Verano Drive, Diamond Bar.</p> <p><u>Replaced Angle Meter Stops:</u> None.</p> <p><u>Water Main Break:</u> Diamond Bar Blvd northeast of Kiowa Crest, Diamond Bar.</p> <p><u>Water System/Miscellaneous Work:</u> Completed Air Vac Route Maintenance 04-11, 12-03, 12-04, 12-08, 12-09. Completed Easement Route 4 Maintenance. Chip and Change - The Country Estates and Diamond Crest Community, Diamond Bar. 90 day BIT Inspection completed on dump truck #1 and #90 by Managed Mobile.</p>
N/A	Repair of sheared blow off, fire hydrants and air-vac assemblies	<p>Fire Hydrant - 20325 Walnut Drive North, Industry.</p> <p>Fire Hydrant- 21060 Golden Springs Drive, Diamond Bar</p> <p>Blow off - 19725 Bluffwood Street, Rowland Heights.</p>
Fire Flow Tests	Fire Flow Test	None for month of October.
19-3596	PRV Rehabilitation Program	Pathfinder at Diamond Bar Blvd. District Crews thermo stripped cross walk.
20-3668	Fire Hydrant Replacement Project	Completed Fire Hydrant Replacement Project- Replaced 50 Fire Hydrants.
19-3588	Valve Replacement Program	<p>Pathfinder Road at Presado Drive, Diamond Bar. Replaced 6 inch fire hydrant valve.</p> <p>Diamond Bar Blvd North of Sugarpine Lane, Diamond Bar. Replaced 6 inch fire hydrant valve.</p> <p>2903 Rising Star Drive, Diamond Bar. Doty replaced 6 inch fire hydrant valve.</p> <p>Walnut Canyon at Apache Lane, Walnut. Replaced two 8 inch valves.</p>
19-3608	Analyzers, Active Mixing systems	Walnut area reservoirs mixers/analyzers installation is ongoing.
19-3602	Ridgeline Pump Enhancement	Ridgeline Pump No. 2 Refurbishment is complete.
N/A	Production Facility Maintenance	<p><u>Pump and Motor Maintenance:</u> Tri County Pump installed Pathfinder 1050 Zone No. 3 motor. Tri County Pump pulled Fernhollow 1050 Zone No.1 motor.</p> <p><u>Pump Station Maintenance:</u> Station maintenance is ongoing.</p> <p><u>Facility/Miscellaneous Work:</u> ATG completed security camera maintenance at Eastgate, Armitos, Eldertree and Bourdet. Relocated RCS trailer from Ambushers to Eastgate B. Replaced 4" inlet valve at Snowcreek Hydro station. Exercised under load standby generators at Parker Canyon and Ridgeline Reservoirs. Moved 300KW generator from Bourdet Pump Station to Armitos Pump Station. Installed warranty repaired mixers at Armitos A and B Reservoirs.</p>
N/A	Total trihalomethanes (TTHMs) Graph	Water quality meets all state and federal standards.

Hit Fire Hydrant

21060 Golden Springs Drive, Diamond Bar



Hit Fire Hydrant

20325 Walnut Drive N., Industry





Walnut Valley Water District Consolidated - Account #10076

MONTHLY ACCOUNT STATEMENT

OCTOBER 1, 2020 THROUGH OCTOBER 31, 2020

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon Trust Company
Amy Kung
(213) 630-6374

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	1.87
Average Coupon	1.68%
Average Purchase YTM	1.62%
Average Market YTM	0.33%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	1.95 yrs
Average Life	1.87 yrs

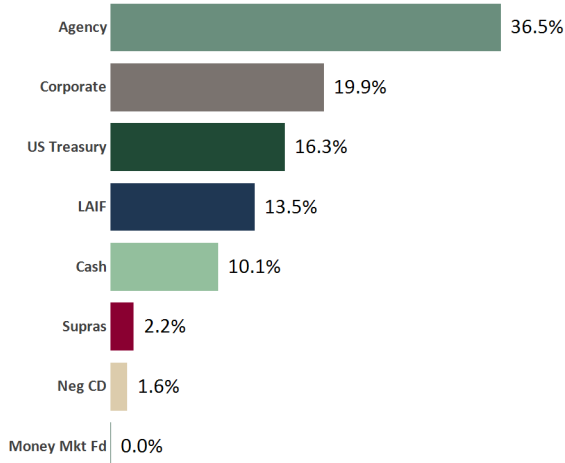
ACCOUNT SUMMARY

	Beg. Values as of 9/30/20	End Values as of 10/31/20
Market Value	46,375,663	46,806,213
Accrued Interest	166,573	190,413
Total Market Value	46,542,236	46,996,625
Income Earned	61,889	62,374
Cont/WD		
Par	44,895,908	45,408,943
Book Value	45,010,132	45,516,788
Cost Value	45,016,979	45,525,773

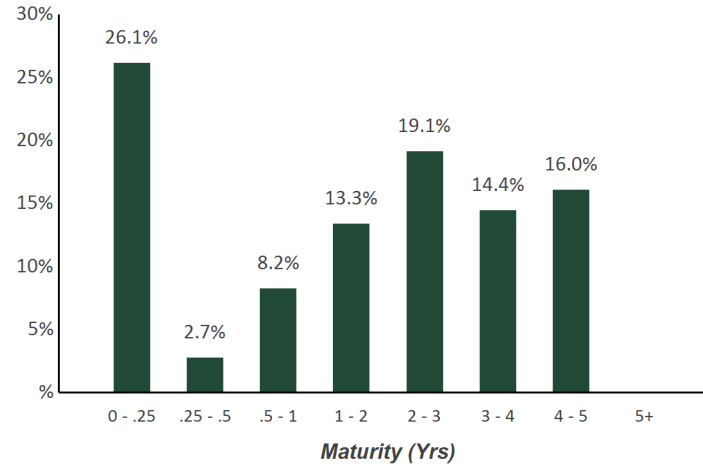
TOP ISSUERS

Federal Home Loan Bank	18.6%
Government of United States	16.3%
Local Agency Investment Fund	13.5%
Federal National Mortgage Assoc	11.1%
Bank Cash Account	10.1%
Federal Home Loan Mortgage Corp	5.1%
Federal Farm Credit Bank	1.7%
Oracle Corp	1.2%
Total	77.5%

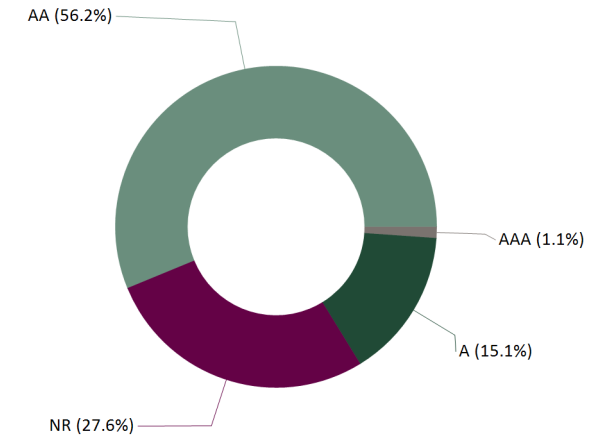
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)





PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.41
Average Coupon	2.12%
Average Purchase YTM	2.04%
Average Market YTM	0.30%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.52 yrs
Average Life	2.49 yrs

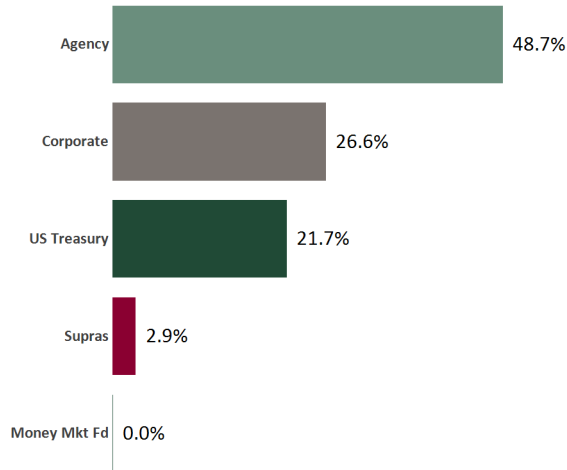
ACCOUNT SUMMARY

	Beg. Values as of 9/30/20	End Values as of 10/31/20
Market Value	34,379,756	35,005,269
Accrued Interest	151,355	183,662
Total Market Value	34,531,111	35,188,931
Income Earned	57,499	57,423
Cont/WD		676,504
Par	32,900,000	33,608,000
Book Value	33,014,225	33,715,845
Cost Value	33,021,071	33,724,829

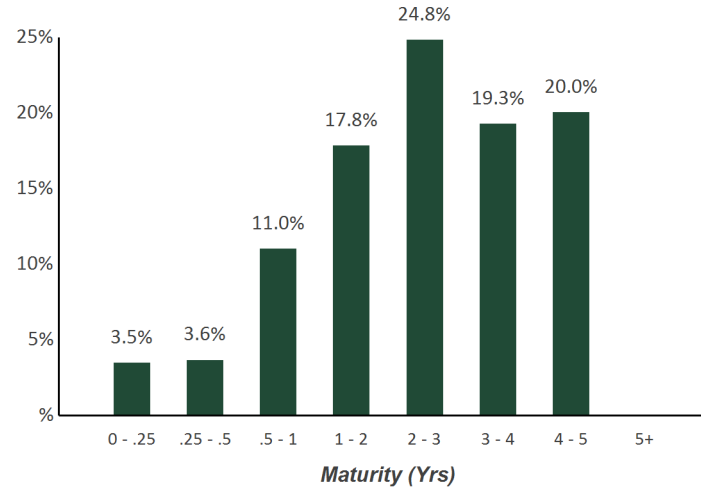
TOP ISSUERS

Federal Home Loan Bank	24.9%
Government of United States	21.7%
Federal National Mortgage Assoc	14.8%
Federal Home Loan Mortgage Corp	6.8%
Federal Farm Credit Bank	2.3%
Oracle Corp	1.6%
US Bancorp	1.6%
Wal-Mart Stores	1.5%
Total	75.1%

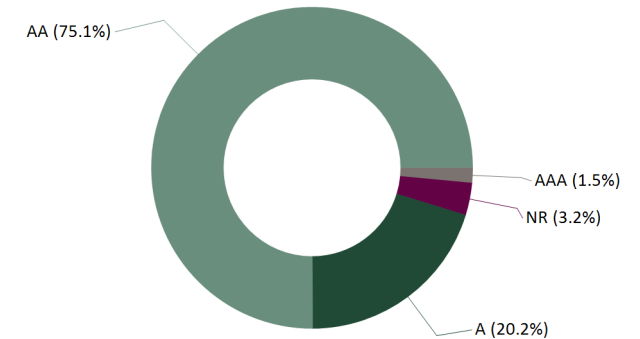
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	7/31/2009
Walnut Valley Water District	-0.05%	-0.01%	4.00%	4.15%	4.99%	3.29%	2.40%	1.81%	2.01%
ICE BAML 1-5 Yr US Treasury/Agency Index*	-0.12%	-0.15%	4.07%	4.11%	4.95%	3.16%	2.21%	1.67%	1.81%

*ICE BAML 1-3 Yr US Treasury Index to 8/31/10



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3130A3UQ5	FHLB Note 1.875% Due 12/11/2020	600,000.00	02/12/2016 1.30%	616,098.00 600,365.86	100.19 0.17%	601,134.00 4,375.00	1.29% 768.14	Aaa / AA+ NR	0.11 0.11
3135G0H55	FNMA Note 1.875% Due 12/28/2020	600,000.00	02/12/2016 1.28%	616,818.00 600,539.46	100.28 0.09%	601,698.60 3,843.75	1.29% 1,159.14	Aaa / AA+ AAA	0.16 0.16
3130A7CV5	FHLB Note 1.375% Due 2/18/2021	650,000.00	03/15/2016 1.64%	642,018.00 649,516.11	100.37 0.14%	652,390.05 1,812.33	1.39% 2,873.94	Aaa / AA+ AAA	0.30 0.30
313382K69	FHLB Note 1.75% Due 3/12/2021	625,000.00	03/16/2016 1.68%	627,225.00 625,160.15	100.58 0.15%	628,629.37 1,488.72	1.34% 3,469.22	Aaa / AA+ AAA	0.36 0.36
3137EAEC9	FHLMC Note 1.125% Due 8/12/2021	650,000.00	08/24/2016 1.30%	644,559.50 649,147.77	100.77 0.14%	655,014.10 1,604.69	1.40% 5,866.33	Aaa / AA+ AAA	0.78 0.78
3135G0N82	FNMA Note 1.25% Due 8/17/2021	625,000.00	09/28/2016 1.28%	624,075.00 624,850.07	100.91 0.11%	630,656.25 1,605.90	1.35% 5,806.18	Aaa / AA+ AAA	0.79 0.79
3130AF5B9	FHLB Note 3% Due 10/12/2021	750,000.00	10/30/2018 2.96%	750,772.50 750,247.46	102.68 0.16%	770,134.50 1,187.50	1.64% 19,887.04	Aaa / AA+ NR	0.95 0.94
3135G0S38	FNMA Note 2% Due 1/5/2022	550,000.00	01/31/2017 2.01%	549,802.00 549,952.67	102.21 0.12%	562,166.55 3,544.44	1.20% 12,213.88	Aaa / AA+ AAA	1.18 1.16
313378CR0	FHLB Note 2.25% Due 3/11/2022	800,000.00	Various 1.96%	810,717.00 802,995.59	102.83 0.17%	822,604.80 2,500.00	1.76% 19,609.21	Aaa / AA+ NR	1.36 1.34
3135G0T94	FNMA Note 2.375% Due 1/19/2023	500,000.00	04/11/2018 2.70%	492,845.00 496,679.06	104.77 0.22%	523,856.50 3,364.58	1.12% 27,177.44	Aaa / AA+ AAA	2.22 2.16
313382AX1	FHLB Note 2.125% Due 3/10/2023	450,000.00	04/11/2018 2.66%	439,069.50 444,763.36	104.53 0.20%	470,406.60 1,354.69	1.00% 25,643.24	Aaa / AA+ AAA	2.36 2.31
313383YJ4	FHLB Note 3.375% Due 9/8/2023	625,000.00	09/28/2018 3.05%	634,237.50 630,336.42	108.86 0.25%	680,398.13 3,105.47	1.45% 50,061.71	Aaa / AA+ NR	2.85 2.73
3135G0U43	FNMA Note 2.875% Due 9/12/2023	750,000.00	10/30/2018 3.04%	744,405.00 746,709.75	107.52 0.24%	806,387.25 2,934.90	1.72% 59,677.50	Aaa / AA+ AAA	2.87 2.76
3130A0F70	FHLB Note 3.375% Due 12/8/2023	750,000.00	12/13/2018 2.93%	765,270.00 759,497.60	109.62 0.26%	822,147.00 10,054.69	1.77% 62,649.40	Aaa / AA+ AAA	3.10 2.94
3135G0V34	FNMA Note 2.5% Due 2/5/2024	575,000.00	03/06/2019 2.60%	572,263.00 573,183.97	107.25 0.26%	616,703.60 3,434.03	1.32% 43,519.63	Aaa / AA+ AAA	3.27 3.14
3130AFW94	FHLB Note 2.5% Due 2/13/2024	500,000.00	02/28/2019 2.61%	497,510.00 498,350.55	107.33 0.26%	536,660.00 2,708.33	1.15% 38,309.45	Aaa / AA+ AAA	3.29 3.16



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3130AB3H7	FHLB Note 2.375% Due 3/8/2024	600,000.00	05/01/2019 2.35%	600,600.00 600,414.11	106.72 0.36%	640,311.00 2,097.92	1.37% 39,896.89	Aaa / AA+ NR	3.35 3.23
3133EKNX0	FFCB Note 2.16% Due 6/3/2024	750,000.00	07/02/2019 1.88%	759,847.50 757,178.76	106.64 0.30%	799,776.00 6,660.00	1.72% 42,597.24	Aaa / AA+ AAA	3.59 3.44
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	650,000.00	06/26/2019 1.85%	681,427.50 672,886.29	109.25 0.30%	710,151.65 7,111.63	1.53% 37,265.36	Aaa / AA+ NR	3.62 3.43
3130A3GE8	FHLB Note 2.75% Due 12/13/2024	700,000.00	12/23/2019 1.77%	732,445.00 726,852.88	109.62 0.39%	767,345.60 7,379.17	1.65% 40,492.72	Aaa / AA+ NR	4.12 3.89
3135G0X24	FNMA Note 1.625% Due 1/7/2025	600,000.00	02/14/2020 1.48%	604,074.00 603,487.44	104.91 0.44%	629,467.20 3,087.50	1.35% 25,979.76	Aaa / AA+ AAA	4.19 4.04
3137EAEPO	FHLMC Note 1.5% Due 2/12/2025	600,000.00	02/14/2020 1.48%	600,486.00 600,417.41	104.58 0.42%	627,487.20 1,975.00	1.34% 27,069.79	Aaa / NR AAA	4.29 4.14
3135G03U5	FNMA Note 0.625% Due 4/22/2025	800,000.00	Various 0.53%	803,537.00 803,247.16	100.91 0.42%	807,274.40 125.01	1.72% 4,027.24	Aaa / AA+ AAA	4.48 4.41
3130AJKW8	FHLB Note 0.5% Due 6/13/2025	600,000.00	06/10/2020 0.54%	598,866.00 598,952.42	100.43 0.41%	602,554.20 1,466.67	1.29% 3,601.78	Aaa / AA+ AAA	4.62 4.55
3137EAEU9	FHLMC Note 0.375% Due 7/21/2025	400,000.00	08/12/2020 0.45%	398,456.00 398,524.51	99.52 0.48%	398,080.00 408.33	0.85% (444.51)	Aaa / AA+ AAA	4.72 4.67
3137EAEX3	FHLMC Note 0.375% Due 9/23/2025	700,000.00	10/07/2020 0.50%	695,758.00 695,814.22	99.29 0.52%	695,002.70 262.50	1.48% (811.52)	Aaa / AA+ AAA	4.90 4.84
Total Agency		16,400,000.00	1.84%	16,503,182.00 16,460,071.05	0.27%	17,058,437.25 79,492.75	36.47% 598,366.20	Aaa / AA+ AAA	2.62 2.54
CASH									
90CASH\$00	Cash Custodial Cash Account	4,725,566.71	Various 0.00%	4,725,566.71 4,725,566.71	1.00 0.00%	4,725,566.71 0.00	10.06% 0.00	NR / NR NR	0.00 0.00
Total Cash		4,725,566.71	N/A	4,725,566.71 4,725,566.71	0.00%	4,725,566.71 0.00	10.06% 0.00	NR / NR NR	0.00 0.00
CORPORATE									
369550BE7	General Dynamics Corp Note 3% Due 5/11/2021	350,000.00	05/23/2018 3.16%	348,446.00 349,725.68	101.40 0.35%	354,887.40 4,958.33	0.77% 5,161.72	A2 / A NR	0.53 0.52



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
857477AV5	State Street Bank Note 1.95% Due 5/19/2021	400,000.00	05/18/2016 2.01%	398,884.00 399,878.11	100.94 0.24%	403,760.80 3,510.00	0.87% 3,882.69	A1 / A AA-	0.55 0.54
69371RN44	Paccar Financial Corp Note 1.65% Due 8/11/2021	400,000.00	05/09/2017 2.40%	388,012.00 397,814.04	101.10 0.23%	404,410.00 1,466.67	0.86% 6,595.96	A1 / A+ NR	0.78 0.77
06406RAA5	Bank of NY Mellon Corp Callable Note Cont 1/7/2022 2.6% Due 2/7/2022	500,000.00	06/20/2017 2.35%	505,305.00 501,381.41	102.74 0.28%	513,677.00 3,033.33	1.10% 12,295.59	A1 / A AA-	1.27 1.17
69353RFE3	PNC Bank Callable Note Cont 6/28/2022 2.45% Due 7/28/2022	500,000.00	07/26/2017 2.42%	500,650.00 500,218.60	103.43 0.37%	517,160.00 3,164.58	1.11% 16,941.40	A2 / A A+	1.74 1.63
037833DC1	Apple Inc Callable Note Cont 8/12/2022 2.1% Due 9/12/2022	500,000.00	09/21/2017 2.29%	495,540.00 498,327.19	103.23 0.28%	516,131.00 1,429.17	1.10% 17,803.81	Aa1 / AA+ NR	1.87 1.75
808513AT2	Charles Schwab Corp Callable Note Cont 12/25/2022 2.65% Due 1/25/2023	500,000.00	10/30/2018 3.51%	483,170.00 491,127.78	104.65 0.47%	523,239.00 3,533.33	1.12% 32,111.22	A2 / A A	2.24 2.09
46625HJH4	JP Morgan Chase Note 3.2% Due 1/25/2023	500,000.00	08/06/2019 2.18%	516,975.00 510,927.82	106.23 0.39%	531,153.50 4,266.67	1.14% 20,225.68	A2 / A- AA-	2.24 2.15
24422ERT8	John Deere Capital Corp Note 2.8% Due 1/27/2023	450,000.00	04/11/2018 3.17%	442,606.50 446,548.29	105.35 0.40%	474,079.50 3,290.00	1.02% 27,531.21	A2 / A A	2.24 2.17
44932HAH6	IBM Credit Corp Note 3% Due 2/6/2023	350,000.00	02/27/2018 3.09%	348,565.00 349,341.79	105.75 0.45%	370,113.80 2,479.17	0.79% 20,772.01	A2 / A NR	2.27 2.19
084670BR8	Berkshire Hathaway Callable Note Cont 1/15/2023 2.75% Due 3/15/2023	500,000.00	Various 3.04%	493,706.00 496,815.63	105.16 0.40%	525,780.00 1,756.95	1.12% 28,964.37	Aa2 / AA A+	2.37 2.15
911312BK1	UPS Callable Note Cont 3/1/2023 2.5% Due 4/1/2023	450,000.00	04/11/2018 3.11%	437,413.50 443,887.15	104.88 0.40%	471,946.95 937.50	1.01% 28,059.80	A2 / A- NR	2.42 2.28
58933YAF2	Merck & Co Note 2.8% Due 5/18/2023	250,000.00	08/06/2019 1.89%	258,235.00 255,541.75	106.29 0.32%	265,732.00 3,169.44	0.57% 10,190.25	A1 / AA- A+	2.55 2.45
931142EK5	Wal-Mart Stores Callable Note Cont 5/26/2023 3.4% Due 6/26/2023	500,000.00	07/31/2018 3.26%	503,095.00 501,647.85	107.86 0.33%	539,285.50 5,902.78	1.16% 37,637.65	Aa2 / AA AA	2.65 2.46
02665WCJ8	American Honda Finance Note 3.45% Due 7/14/2023	400,000.00	07/31/2018 3.38%	401,336.00 400,728.26	107.79 0.54%	431,170.00 4,101.67	0.93% 30,441.74	A3 / A- NR	2.70 2.58
89236TFN0	Toyota Motor Credit Corp Note 3.45% Due 9/20/2023	450,000.00	01/16/2019 3.38%	451,318.50 450,813.82	108.55 0.46%	488,476.35 1,768.13	1.04% 37,662.53	A1 / A+ A+	2.89 2.76



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 2/5/2024	500,000.00	12/23/2019 2.11%	524,265.00 519,134.87	108.57 0.65%	542,835.00 4,031.25	1.16% 23,700.13	A1 / A+ A+	3.27 3.02
06051GHF9	Bank of America Corp Callable Note 1X 3/5/2023 3.55% Due 3/5/2024	450,000.00	05/30/2019 2.62%	458,955.00 456,289.64	106.55 0.72%	479,489.40 2,485.00	1.03% 23,199.76	A2 / A- A+	3.35 2.26
68389XAU9	Oracle Corp Callable Note Cont 4/8/2024 3.4% Due 7/8/2024	500,000.00	12/23/2019 2.09%	526,730.00 521,418.16	109.31 0.65%	546,554.50 5,336.11	1.17% 25,136.34	A3 / A A-	3.69 3.24
717081EX7	Pfizer Inc. Callable Note Cont 4/28/2025 0.8% Due 5/28/2025	400,000.00	05/26/2020 0.83%	399,376.00 399,429.65	100.37 0.72%	401,474.80 1,360.00	0.86% 2,045.15	A1 / AA- A	4.58 4.39
Total Corporate		8,850,000.00	2.62%	8,882,583.50 8,890,997.49	0.44%	9,301,356.50 61,980.08	19.92% 410,359.01	A1 / A+ A+	2.34 2.15
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	6,332,376.74	Various 0.62%	6,332,376.74 6,332,376.74	1.00 0.62%	6,332,376.74 3,384.26	13.48% 0.00	NR / NR NR	0.00 0.00
Total LAIF		6,332,376.74	0.62%	6,332,376.74 6,332,376.74	0.62%	6,332,376.74 3,384.26	13.48% 0.00	NR / NR NR	0.00 0.00
MONEY MARKET FUND FI									
60934N807	Federated Investors Govt Oblig Fund Inst.	8,000.00	10/31/2020 0.01%	8,000.00 8,000.00	1.00 0.01%	8,000.00 0.00	0.02% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund FI		8,000.00	0.01%	8,000.00 8,000.00	0.01%	8,000.00 0.00	0.02% 0.00	Aaa / AAA AAA	0.00 0.00
NEGOTIABLE CD									
14042TBL0	Capital One Bank USA NA Negotiable CD 2.2% Due 8/7/2023	247,000.00	08/06/2019 2.20%	247,000.00 247,000.00	100.00 2.20%	247,000.00 1,280.34	0.53% 0.00	NR / NR NR	2.77 2.66
7954506L4	Sallie Mae Bank Negotiable CD 0.85% Due 5/27/2025	248,000.00	05/27/2020 0.85%	248,000.00 248,000.00	100.00 0.85%	248,000.00 912.50	0.53% 0.00	NR / NR NR	4.57 4.46



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
NEGOTIABLE CD									
856285TQ4	STATE BANK OF INDIA Negotiable CD 1.1% Due 5/28/2025	248,000.00	05/28/2020 1.10%	248,000.00 248,000.00	100.00 1.10%	248,000.00 1,173.41	0.53% 0.00	NR / NR NR	4.58 4.43
Total Negotiable CD		743,000.00	1.38%	743,000.00	1.38%	743,000.00 3,366.25	1.59% 0.00	NR / NR NR	3.97 3.85
SUPRANATIONAL									
459058FY4	Intl. Bank Recon & Development Note 2% Due 1/26/2022	500,000.00	09/21/2017 1.95%	501,010.00 500,287.57	102.18 0.24%	510,880.50 2,638.89	1.09% 10,592.93	Aaa / NR AAA	1.24 1.22
4581X0CZ9	Inter-American Dev Bank Note 1.75% Due 9/14/2022	500,000.00	08/14/2018 2.91%	477,871.50 489,871.38	102.77 0.26%	513,868.00 1,142.36	1.10% 23,996.62	Aaa / AAA AAA	1.87 1.84
Total Supranational		1,000,000.00	2.42%	978,881.50 990,158.95	0.25%	1,024,748.50 3,781.25	2.19% 34,589.55	Aaa / AAA AAA	1.56 1.53
US TREASURY									
912828S27	US Treasury Note 1.125% Due 6/30/2021	625,000.00	09/28/2016 1.13%	624,953.27 624,993.51	100.66 0.13%	629,150.63 2,369.23	1.34% 4,157.12	Aaa / AA+ AAA	0.66 0.66
912828G53	US Treasury Note 1.875% Due 11/30/2021	575,000.00	12/13/2016 1.91%	574,125.95 574,809.95	101.86 0.15%	585,713.98 4,536.37	1.26% 10,904.03	Aaa / AA+ AAA	1.08 1.07
912828U81	US Treasury Note 2% Due 12/31/2021	600,000.00	01/31/2017 1.90%	602,931.70 600,694.52	102.14 0.16%	612,867.00 4,043.48	1.31% 12,172.48	Aaa / AA+ AAA	1.17 1.15
912828XW5	US Treasury Note 1.75% Due 6/30/2022	650,000.00	Various 1.81%	648,238.51 649,384.54	102.65 0.16%	667,214.60 3,832.88	1.43% 17,830.06	Aaa / AA+ AAA	1.66 1.64
9128283C2	US Treasury Note 2% Due 10/31/2022	400,000.00	02/27/2018 2.60%	389,468.75 395,497.20	103.67 0.16%	414,687.60 22.10	0.88% 19,190.40	Aaa / AA+ AAA	2.00 1.97
912828M80	US Treasury Note 2% Due 11/30/2022	750,000.00	10/30/2018 2.92%	723,515.63 736,518.02	103.81 0.16%	778,593.75 6,311.48	1.67% 42,075.73	Aaa / AA+ AAA	2.08 2.03
9128284S6	US Treasury Note 2.75% Due 5/31/2023	750,000.00	10/30/2018 2.92%	744,462.89 746,885.58	106.60 0.19%	799,482.75 8,678.28	1.72% 52,597.17	Aaa / AA+ AAA	2.58 2.48



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
912828X70	US Treasury Note 2% Due 4/30/2024	400,000.00	07/02/2019 1.78%	404,125.00 402,985.54	106.11 0.24%	424,453.20 22.10	0.90% 21,467.66	Aaa / AA+ AAA	3.50 3.40
9128282U3	US Treasury Note 1.875% Due 8/31/2024	575,000.00	03/04/2020 0.72%	604,311.52 600,004.16	106.09 0.28%	609,993.93 1,846.51	1.30% 9,989.77	Aaa / AA+ AAA	3.84 3.70
912828YV6	US Treasury Note 1.5% Due 11/30/2024	700,000.00	12/23/2019 1.72%	692,808.59 694,057.02	104.88 0.30%	734,152.30 4,418.03	1.57% 40,095.28	Aaa / AA+ AAA	4.08 3.95
912828Z52	US Treasury Note 1.375% Due 1/31/2025	575,000.00	03/04/2020 0.71%	593,328.13 590,864.62	104.48 0.31%	600,762.88 1,998.05	1.28% 9,898.26	Aaa / AA+ AAA	4.25 4.13
912828ZF0	US Treasury Note 0.5% Due 3/31/2025	750,000.00	03/26/2020 0.50%	749,912.11 749,922.42	100.75 0.33%	755,654.25 329.67	1.61% 5,731.83	Aaa / AA+ AAA	4.42 4.36
Total US Treasury		7,350,000.00	1.71%	7,352,182.05 7,366,617.08	0.22%	7,612,726.87 38,408.18	16.28% 246,109.79	Aaa / AA+ AAA	2.64 2.57
TOTAL PORTFOLIO		45,408,943.45	1.62%	45,525,772.50 45,516,788.02	0.33%	46,806,212.57 190,412.77	100.00% 1,289,424.55	Aa1 / AA AAA	1.95 1.87
TOTAL MARKET VALUE PLUS ACCRUED						46,996,625.34			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/01/2020	60934N807	5,625.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	5,625.00	0.00	5,625.00	0.00
Purchase	10/02/2020	60934N807	1.83	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	1.83	0.00	1.83	0.00
Purchase	10/08/2020	3137EAEX3	700,000.00	FHLMC Note 0.375% Due 9/23/2025	99.394	0.50%	695,758.00	94.79	695,852.79	0.00
Purchase	10/12/2020	60934N807	11,250.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	11,250.00	0.00	11,250.00	0.00
Purchase	10/15/2020	90LAIF\$00	13,418.18	Local Agency Investment Fund State Pool	1.000	0.66%	13,418.18	0.00	13,418.18	0.00
Purchase	10/22/2020	60934N807	2,472.22	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	2,472.22	0.00	2,472.22	0.00
Purchase	10/31/2020	60934N807	8,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	8,000.00	0.00	8,000.00	0.00
Subtotal			740,767.23				736,525.23	94.79	736,620.02	0.00
Security Contribution	10/07/2020	60934N807	700,000.00	Federated Investors Govt Oblig Fund Inst.	1.000		700,000.00	0.00	700,000.00	0.00
Subtotal			700,000.00				700,000.00	0.00	700,000.00	0.00
Short Sale	10/08/2020	60934N807	-695,852.79	Federated Investors Govt Oblig Fund Inst.	1.000		-695,852.79	0.00	-695,852.79	0.00
Subtotal			-695,852.79				-695,852.79	0.00	-695,852.79	0.00
TOTAL ACQUISITIONS			744,914.44				740,672.44	94.79	740,767.23	0.00
DISPOSITIONS										
Closing Purchase	10/08/2020	60934N807	-695,852.79	Federated Investors Govt Oblig Fund Inst.	1.000		-695,852.79	0.00	-695,852.79	0.00
Subtotal			-695,852.79				-695,852.79	0.00	-695,852.79	0.00
Sale	10/08/2020	60934N807	695,852.79	Federated Investors Govt Oblig Fund Inst.	1.000	0.01%	695,852.79	0.00	695,852.79	0.00
Subtotal			695,852.79				695,852.79	0.00	695,852.79	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Security Withdrawal	10/30/2020	60934N807	23,496.26	Federated Investors Govt Oblig Fund Inst.	1.000		23,496.26	0.00	23,496.26	0.00
Security Withdrawal	10/31/2020	90CASH\$00	208,382.32	Cash Custodial Cash Account	1.000		208,382.32	0.00	208,382.32	0.00
Subtotal			231,878.58				231,878.58	0.00	231,878.58	0.00
TOTAL DISPOSITIONS			231,878.58				231,878.58	0.00	231,878.58	0.00
OTHER TRANSACTIONS										
Interest	10/01/2020	911312BK1	450,000.00	UPS Callable Note Cont 3/1/2023 2.5% Due 4/1/2023	0.000		5,625.00	0.00	5,625.00	0.00
Interest	10/12/2020	3130AF5B9	750,000.00	FHLB Note 3% Due 10/12/2021	0.000		11,250.00	0.00	11,250.00	0.00
Interest	10/22/2020	3135G03U5	800,000.00	FNMA Note 0.625% Due 4/22/2025	0.000		2,472.22	0.00	2,472.22	0.00
Interest	10/31/2020	9128283C2	400,000.00	US Treasury Note 2% Due 10/31/2022	0.000		4,000.00	0.00	4,000.00	0.00
Interest	10/31/2020	912828X70	400,000.00	US Treasury Note 2% Due 4/30/2024	0.000		4,000.00	0.00	4,000.00	0.00
Subtotal			2,800,000.00				27,347.22	0.00	27,347.22	0.00
Dividend	10/02/2020	60934N807	5,625.00	Federated Investors Govt Oblig Fund Inst.	0.000		1.83	0.00	1.83	0.00
Dividend	10/15/2020	90LAIF\$00	6,332,376.74	Local Agency Investment Fund State Pool	0.000		13,418.18	0.00	13,418.18	0.00
Subtotal			6,338,001.74				13,420.01	0.00	13,420.01	0.00
TOTAL OTHER TRANSACTIONS			9,138,001.74				40,767.23	0.00	40,767.23	0.00

Statement of Compliance

As of October 31, 2020



Walnut Valley Water District

Assets managed by Chandler Asset Management are in full compliance with state law and with the District's investment policy.

Category	Standard	Comment
Treasury Issues	No Limitation	Complies
Federal Agencies	No Limitation; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued, or fully guaranteed as to principal and interest by federal agencies or U.S. government-sponsored enterprises	Complies
Municipal Securities	No Limitation; Bonds issued by the District; Registered state warrants or treasury notes or bonds issued by the State of California; Bonds of any of the other 49 states in addition to California; Including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state, or by a department, board, agency, or authority of the state, or authority of any of the other 49 states, in addition to California; Bonds, notes, warrants or other debt issued by a local agency within the State of California, including pooled investment accounts sponsored by the State of California, County Treasurers, or other local agencies or joint powers agencies.	Complies
Supranationals	"AA" rating category or higher by a Nationally Recognized Statistical Rating Organization ("NRSRO"); 30% maximum; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB)	Complies
Medium Term Notes	"A" rating category or higher by a NRSRO; 30% maximum; 5% max per issuer; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.	Complies
Negotiable Certificates of Deposit (NCD)/ Certificates of Deposit	30% maximum; 5% max per issuer; Issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank; and certificates of deposit at a commercial bank, savings bank, savings and loan association or credit union that uses a private sector entity that assists in the placement of certificates of deposit; 10% max per one private sector entity	Complies
Banker's Acceptances	40% maximum; 5% max per issuer/commercial bank; 180 days max maturity	Complies
Commercial Paper	"A-1" rated or higher by a NRSRO; "A" long-term rating category or higher by a NRSRO, if any issuer debt; 25% maximum; 5% max per issuer; 10% max of the outstanding commercial paper of any single issuer; 270 days max maturity; Issuer is a corporation organized and operating in the U.S. with assets >\$500 million; Or organized within the U.S. as a special purpose corporation trust, or limited liability company, have program-wide credit enhancements including, but not limited to overcollateralization, letters of credit, or surety bond	Complies
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, Collateralized Mortgage Obligations	"AA" rating category or better by a NRSRO; 20% maximum; From issuers other than the U.S. Treasury or a U.S. Federal Agency/GSE	Complies
Mutual Funds and Money Market Mutual Funds	Highest rating or "AAA" rated by two NRSROs; or SEC registered investment adviser with AUM >\$500 million and experience > 5 years; 20% maximum; 10% max per one Mutual Fund; 20% max per Money Market Mutual Fund	Complies
Local Agency Investment Fund (LAIF)	Maximum program limitation	Complies
Repurchase Agreements/ Reverse Repurchase Agreements	20% maximum; 1 year max maturity; Subject to further limitation by California Government Code, which, if applicable, may limit to 92 days max maturity for Reverse repurchase agreements; Not used by Investment Adviser	Complies
Prohibited Securities	Inverse floaters; Ranges notes, Interest-only strips from mortgaged pools; Zero interest accrual securities if held to maturity	Complies
Max Per Issuer	No more than 5% in any single issuer, except the US Government, its Agencies and enterprises unless otherwise specified in the investment policy	Complies
Maximum Maturity	5 years	Complies

Net of Fees Performance Report

October 31, 2020



	Porfolio	Index
Period	Net of 10.9 bps annual fee	*ML 1-5 Year US Government
1 month	-0.06%	-0.12%
3 months	-0.04%	-0.15%
Year to Date	3.90%	4.07%
Lastest 12 Months	4.04%	4.11%
Inception Date	7/31/2009	7/31/2009
Since Inception	23.61%	22.33%
Annualized Since Inception	1.90%	1.81%

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Assistant General Manager
DATE: November 16, 2020
SUBJECT: Approval of the FY 2019-20 Source and Application of Funds

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors approve staff's recommendation, for the FY 2019-20 Source and Application of Funds, to transfer the following from the General Account:

- A. \$65,760: To the Operating Reserve
- B. \$750,000: To the Employees Liabilities Reserve related to the Employer OPEB liability and authorize the transfer of these funds to the OPEB Trust
- C. \$431,900: To the Stored Water Reserve
- D. \$250,000: To the Capital Improvement Reserve
- E. \$2,811,780: To the Reserve for Replacement

Background

In past years, once the audit has been completed and the audit report issued, the District has prepared the Source and Application of funds, which is used as a basis to fund the District's reserves. These reserves are used to fund capital projects, replacement items, fund long-term liabilities and to stabilize rates. The Source and Application of Funds is based on cash-flows related to operations for FY 2019-20, and may vary from the net income (change in net assets) reported on the financial statements.

Using this methodology, the General Funds available for transfer is \$4,309,440. Based on the current reserve policy and target funding levels, staff is recommending:

- A. \$65,760 be transferred to the operating reserve to meet the minimum funding policy equal to 2 months of operating expenses, excluding purchased water and debt service.
- B. \$750,000 be transferred to the Employee Liabilities Reserve related to the employer obligation for Other Post-Employment Benefits (OPEB) and authorize staff to transfer these funds to the OPEB Trust.
- C. \$431,900 be transferred to the Stored Water Reserve to fund future purchases of untreated imported water necessary to operate the Water Supply Reliability Projects.
- D. \$250,000 be transferred to the Capital Improvement Reserve to fund the capital projects approved in the District's CIP Budget for FY 2020-21, as well as to fund future capital projects.
- E. \$2,811,780 be transferred to the Reserve for Replacement. Target funding levels for this reserve are based on the District's long-term Asset Replacement and Refurbishment Schedule covering a planning period of twenty years.

Attached is a summary of the reserves balances as of October 31, 2020, including the recommended transfers.

**Walnut Valley Water District
Cash Reserves Summary
September 30, 2020**

Reserve	Balance 09/30/2020	Recommend Transfers	Balance after Transfer	Minimum Funding Level	Maximum Funding level
Designated Funds (Category 2):					
Operating Reserve	2,431,000	65,760	2,496,760	2,496,760	
Capital Improvement	1,321,013	250,000	1,571,013	952,800	2,500,000
Replacement (Includes Building)	13,742,682	2,811,780	16,554,462	16,541,600	33,019,700
Stored Water	332,000	431,900	763,900	763,900	
Rate Stabilization	1,543,125	-	1,543,125	1,537,500	2,460,000
Project Reserve	967,232	-	967,232	NA	
Employee Liabilities:					
OPEB Employer Obligation	-	750,000	750,000		
OPEB Employee Obligation	-	-	-		
Sick/Vacation	1,112,024	-	1,112,024	1,112,024	1,112,024
Other Employee Liabilities	900,000	-	900,000	NA	
Badillo/Grand Catastrophic Ins.	500,000	-	500,000	500,000	

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Assistant General Manager
DATE: November 16, 2020
SUBJECT: Cash Reserve Policy

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors review the cash reserve policy.

Background

Prudent financial management dictates that the District maintains appropriate reserves for emergency use, capital projects, obligations accruing on a current basis that will be paid in the future and those required as a result of legal or external requirements. The purpose of the District's Reserve Policy is to articulate the reserve balances that should be maintained and the appropriate use of those reserve funds. The District's current reserves include those established by the Board for designated purposes, as well as those funds legally restricted by outside or external sources. Staff has reviewed the reserve policy and has no recommended changes at this time.

The policy also requires that the current reserve balances be evaluated and if the reserve levels fall either 10% below or 10% above the levels outlined in the policy, at least one of the following actions is required: (1) an explanation of why reserve levels are not at the targeted level or, (2) an identified course of action to bring reserve levels to the amounts prescribed. At this time reserve levels meet the minimum funding requirements and no additional action is required.

Attachments:
Cash Reserve Policy

Cash Reserve Policy

I. Policy Statement

A key element of prudent financial planning is to ensure that sufficient funding is available for current operating, capital, and debt service needs. Additionally, fiscal responsibility requires anticipating the likelihood of, and preparing for, unforeseen events. The Walnut Valley Water District (District) will at all times strive to have sufficient funding available to meet its operating, capital, and debt service obligations. Reserve funds will be accumulated and maintained to allow the District to fund operating expense and capital expenditures in a manner that is consistent with its annual operating budget and capital improvement budget and to help minimize significant customer rate fluctuations due to changes in funding requirements.

The Board of Directors may designate specific reserve accounts and maintain certain balances that it has determined to be in the best interest of the District. The cash reserve policy as outlined in this document is intended to ensure that the District has sufficient funds to meet current and future needs.

II. Definitions

There are three types of reserve funds:

- A. GENERAL ACCOUNT – Funds that accumulate from day-to-day operations that have not otherwise been designated or restricted.
- B. DESIGNATED RESERVES – Established by action of the Board and designated for specific purposes. These funds are utilized to fund such things as future capital facilities, repair and replacement of existing assets, economic uncertainties, local disasters and other financial hardships or downs in the local and nation economy.
- C. RESTRICTED RESERVES – Restrictions on the use of these funds are imposed by an outside source such as creditors, grantors, contributors, laws or regulations governing use.

III. General Provisions

The District will maintain a separate accounting and invest reserve funds in a manner that insures financial soundness and provides transparency to its ratepayers. Such established reserves will be reviewed at least annually by the Board. If the annual review reflects actual or projected reserve levels that fall either 10% below or 10% above the levels prescribed in this policy, District staff shall provide an explanation of why reserve levels are not at the targeted level, and/or provide an identified course of action to bring reserve levels to the target amount.

IV. Reserve Levels and Management

GENERAL ACCOUNT

These are the funds that accumulate from day-to-day operations and represent funds that have not otherwise been designated or restricted. Typically, funds that accumulate during the year are then transferred to specific reserves at the end of each fiscal year. Interest generated by these funds is maintained within this account.

DESIGNATED RESERVES

- A. **Operating Reserve** - The District maintains an Operating Reserve to help ensure the District can provide essential services in cases where normal cash flows are interrupted.
- **Target Funding Level** – The operating reserve shall maintain a balance equal to an average of two months of operating expenses based on the current fiscal year's operating budget, excluding purchased water costs and debt obligations. Interest generated by these funds shall be maintained within the General Account.
 - **Events or Conditions Prompting the Use of Reserve Funds** – In cases where cash flows have been interrupted or are otherwise insufficient, these funds may be used for operating expenses, capital expenditures, or other purposes as authorized by the Board.
- B. **Capital Improvement Reserve** - The District maintains a Capital Improvement Reserve for the purpose of funding the acquisition and construction of new capital assets. This reserve fund is established for all new capital items or projects with a cost of \$5,000 or more and a useful life of five years or greater. Interest generated by these funds is allocated to and maintained within this reserve.
- **Target Funding Level** – The reserve for capital projects shall be maintained with a minimum balance equal to the estimated cost of all capital improvement projects approved by the Board through the regular budget process. On average the District needs approximately \$500,000 annually to fund new capital projects. The Capital Reserve will not exceed five years of capital funding totaling an estimated \$2,500,000.
 - **Events or Conditions Prompting the Use of Reserve Funds** – Funds from this reserve can be used for any purpose deemed appropriate by the Board. Typically, funds will be used to construct or purchase assets as approved by the Board as part of the District's Capital Improvement Budget (CIP), or by separate Board action.
- C. **Reserve for Replacement** - The District maintains a Reserve for Replacement to be used for funding the replacement or refurbishment of existing capital assets, including the District's buildings. This reserve fund is established for all replacement items with a cost of \$5,000 or more and a useful life of five years or greater. Interest generated by these funds is allocated to and maintained within this reserve.

- Target Funding Level – It is the intent of the District to maintain a balance sufficient to fund the immediate and long-term replacement costs of the District’s assets. Target reserve levels are based on the District’s 20-Year Asset Replacement and Refurbishment Plan (AR&R). The minimum funding level shall be equal to 5-years of replacement funding with a maximum reserve goal equal to 10-years of funding as detailed in the 20-Year AR&R Plan.
 - Events or Conditions Prompting the Use of Reserve Funds – Funds from this reserve can be used for any purpose deemed appropriate by the Board. Generally, assets to be replaced will be included and approved by the Board as part of the District’s annual CIP budget, or by separate action by the Board.
- D. **Stored Water Reserve** - The District maintains a Stored Water Reserve for purposes of accumulating funds to purchase untreated imported water necessary to operate Water Supply Reliability Projects.
- Target Funding Level – An annual contribution equal to the cost of purchasing a quantity of water equal to at least 50% of the water produced from the project during the year.
 - Events or Conditions Prompting the Use of Reserve Funds – As water become available from MWD, funds from this reserve will be used to purchase untreated imported water.
- E. **Project Reserve** - The District maintains a Project Reserve to ensure sufficient funding is available to fund components of the Regional Water Supply Project or District Headquarters projects that were initially expected to be funded through the issuance of debt but were substituted for other District projects. To ensure compliance with certain bond provisions, or for other identified reasons, the District may determine that it would be advantageous to fund certain “substitute projects” from bond proceeds rather than components of the Regional Water Supply Project or District Headquarters Project. In the event a “substitute project” is funded from bond proceeds, an amount equal to the actual expenses paid from bond proceeds will be moved from the reserve fund from which the “substitute project” was originally approved to the Project Reserve. Interest generated by this fund shall be maintained within the General Fund.
- Target Funding Level – There is no target level established for this reserve. Amounts in this reserve are dependent upon projects that have been substituted for use with Bond proceeds.
 - Events or Conditions Prompting the Use of Reserve Funds – The funds in this reserve have been set aside to fund components of the Regional Water Supply Project or District Headquarters Project as identified in the revenue bond documents.
- F. **Employee Liabilities Reserve** - The District maintains this reserve to cover the employees’ accrued sick and vacation time, other post-employment benefits (OPEB), and other employee liabilities. Interest generated by these funds is allocated to and maintained within the General Account.

- Target Funding Level – For funds related to the accrued sick and vacation time, the reserve is adjusted at the end of the fiscal year to equal 100% of the accrued liability. The sick liability represents 75% of the accrued sick hours. The vacation liability represents 100% of the accrued vacation hours.

The District has established an OPEB Trust for the purpose of funding retiree benefits, other than pension. It is the goal of the District to fund this liability through a combination of contributions and investments earnings within a period of 20 years.

- Events or Conditions Prompting the Use of Reserve Funds – Funds from this reserve can be used for the payment of accrued sick and vacation. Funds related to the OPEB liability, or other employee related liabilities will be held until such time as they are approved for transfer to an established trust, used to pay for such expenses, or designated for another purpose.

F. **Rate Stabilization** - This reserve was established by the District in order to avoid fluctuations in its water rates. This fund is established to provide flexibility to the Board when setting water rates to allow for absorbing fluctuations in water demand, to pay for water supplies (including water leases, supply allocation penalties, or to pay for other costs that would otherwise be collected as part of the rates. In addition, in accordance with the provisions of the bond documents, monies from the Rate Stabilization reserve can be withdrawn and included as an adjustment to the calculation of net revenues for purposes of calculating compliance with its rate covenant. In general, the District must have net revenue equal to at least 125% of its annual debt service. Interest generated by these funds is allocated and maintained by the General Account.

- Target Funding Level – This reserve shall be maintained at a minimum level equal to 125% of the District’s annual debt service, with a maximum level equal to 200% of the District’s annual debt service.
- Events or Conditions Prompting the Use of Reserve Funds – This fund is intended to be used to defray any temporary unforeseen decreases in the sale of water, to pursue the purchase of water rights, lease water for planned District projects, or for other unforeseen expenses. The Board, on a case-by-case basis, will determine the amount and timing for any use of the fund. In the event the District’s net revenues are less than that which is required by the bond covenants, such funds can be withdrawn and included as an adjustment to net revenues for the purposes of ensuring compliance with the District’s rate covenant.

G. **Badillo Grand Catastrophic Insurance** - This reserve has been established for the purpose of self-insurance retention for the Badillo Grand Transmission Line. Interest generated by these funds is allocated to and maintained within the General Account.

- Target Funding Level – This reserve shall be maintained at a funding level of \$500,000.
- Events or Conditions Prompting the Use of Reserve Funds – In the case of a catastrophic event, where costs to repair or replace the Badillo Grand Line are either not covered or were denied by the insurance carrier, such costs could be reimbursed from this reserve.

RESTRICTED RESERVES

- A. **Acreage Supply (ASC) Reserve** - This reserve is restricted by law, Section 35470 of the State Water Code, and represents monies received from developers for the purpose of constructing or upsizing water distribution and transmission mains.
- **Target Funding Level** – Developer Fees are collected as a condition of development in accordance with the District’s Rules and Regulations. The balance in this account will fluctuate depending on the amount collected and the amount expended for capital improvement projects for facilities and assets in the District’s water system. Therefore, no minimum or maximum levels will be established.
- B. **Acreage Supply (ASC)/Tres Hermanos Reserve** - This reserve is restricted by law, Section 35470 of the State Water Code, and represents monies received for the Tres Hermanos Development. Interest generated by these funds is allocated to and maintained within this reserve. This reserve will be evaluated annually to ensure compliance with all applicable laws and regulations. Interest generated by these funds is allocated to and maintained within this reserve.
- **Target Funding Level** – Developer Fees are collected as a condition of development in accordance with the District’s Rules and Regulations. The balance in this account will fluctuate depending on the amount collected and the amount expended for capital improvement projects for facilities and assets in the District’s water system. Therefore, no minimum or maximum levels will be established.
- C. **Reservoir Capacity Charge (RCC) Reserve** - This reserve is restricted by law, Section 35470 of the State Water Code, and represents monies received from developers for the purpose of constructing future water storage and pumping facilities. This reserve will be evaluated annually to ensure compliance with all applicable laws and regulations. Interest generated by these funds is allocated to and maintained within this reserve.
- **Target Funding Level** – Developer Fees are collected as a condition of development in accordance with the District’s Rules and Regulations. The balance in this account will fluctuate depending on the amount collected and the amount expended for capital improvement projects for facilities and assets in the District’s water system. Therefore, no minimum or maximum levels will be established.
- D. **Reservoir Capacity Charge (RCC)/Tres Hermanos Reserve** - This reserve is restricted by law, Section 35470 of the State Water Code, and represents monies received for the Tres Hermanos Development. This reserve will be evaluated annually to ensure compliance with all applicable laws and regulations. Interest generated by these funds is allocated to and maintained within this reserve.
- **Target Funding Level** – Developer Fees are collected as a condition of development in accordance with the District’s Rules and Regulations. The balance in this account will fluctuate

depending on the amount collected and the amount expended for capital improvement projects for facilities and assets in the District's water system. Therefore, no minimum or maximum levels will be established.

- E. **Water Supply Charge (WSC) Reserve** - This reserve is restricted by law, Section 35470 of the State Water Code, and represents monies received from developers for the purpose of funding projects to meet new system demand. This reserve will be evaluated annually to ensure compliance with all applicable laws and regulations. Interest generated by these funds is allocated to and maintained within this reserve.
 - **Target Funding Level** – Developer Fees are collected as a condition of development in accordance with the District's Rules and Regulations. The balance in this account will fluctuate depending on the amount collected and the amount expended for water supply projects. Therefore, no minimum or maximum levels will be established.

- F. **Customer/Developer Deposits Reserve** - This reserve represents the liability of the District associated with deposits received from customers and developers collected in accordance with the District's Rules and Regulations. This reserve fund fluctuates based on deposits received, refunded, or expended for system improvements. Interest generated by this fund is allocated to and maintained within the General Account.
 - **Target Funding Level** – This reserve fund fluctuates based on deposits received, refunded, or expended for system improvements. Therefore, no minimum or maximum levels will be established.

- G. **Badillo Grand Maintenance Reserve** - This reserve is restricted by agreement and derived from the \$1 per acre-foot received for maintenance costs related to the Badillo Grand line. The reserve is adjusted monthly based on monies received or paid out during the month. Interest generated by these funds is allocated to and maintained within this reserve.
 - **Target Funding Level** – This reserve fund fluctuates based on monies received or paid out during the month. Therefore, no minimum or maximum levels will be established.

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Accounting Manager
DATE: November 16, 2020
SUBJECT: Consideration of Wholesale Potable Water Rate Adjustment

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

Request the Board of Directors approve the following adjustments to the District's Wholesale Potable Water Rates for Suburban Water Systems and Golden State Water Company effective January 1, 2021.

1. Suburban Water Systems (Badillo Grand Line)
 - A. Monthly Base Rate \$10,988
 - B. Commodity Rate
 - Tier I \$1,117
 - Tier II \$1,159

2. Golden State Water Company (Grand Avenue Connection)
 - A. Monthly Base Rate \$1,147
 - B. Commodity Rate
 - Tier I \$1,386
 - Tier II \$1,428

The wholesale rates have been updated to reflect increases in the MWD/TVMWD rates and fees (effective January 2021), along with certain internal costs related to the operation and maintenance of each connection.

Attachments:

Suburban Water Systems – Wholesale Potable Water Rate
Golden State Water Company – Wholesale Potable Water Rate

**Walnut Valley Water District
Suburban Water Systems - Wholesale Potable Water Rate
January - December 2021**

	Current Rates		January 1, 2021	
	TIER I	TIER II	TIER I	TIER II
<u>WATER RATE</u>				
MWD Water Cost	1,078.00	1,165.00	1,104.00	1,146.00
TVMWD Surcharge	(10.00)	(10.00)	(6.00)	(6.00)
Badillo/Grand Reserve	1.00	1.00	1.00	1.00
Depreciation Charge	20.00	20.00	18.00	18.00
TOTAL WATER COST PER ACRE-FOOT	\$1,089.00	\$1,176.00	\$1,117.00	\$1,159.00
<u>BASE RATE</u>				
(MWD) Capacity Charge	6,532.25		7,940.87	
(TVMWD) Water Use Charge	758.71		588.56	
(TVMWD) Connected Capacity	940.08		1,016.57	
O&M Expenses	1,275.91		1,442.19	
	9,506.95		\$10,988.19	
TOTAL MONTHLY BASE RATE	\$9,507.00		\$10,988.00	

**Walnut Valley Water District
Golden State Water Company - Wholesale Potable Water Rate
January - December 2021**

	Current Rates		January 1, 2021	
	TIER I	TIER II	TIER I	TIER II
<u>WATER RATE</u>				
MWD Water Cost	\$1,078.00	\$1,165.00	\$1,104.00	\$1,146.00
TVMWD Surcharge	(10.00)	(10.00)	(6.00)	(6.00)
Operations & Maintenance	141.63	141.63	160.08	160.08
Badillo/Grand Reserve	1.00	1.00	1.00	1.00
Depreciation Charge	20.00	20.00	18.00	18.00
Pumping	95.83	95.83	108.90	108.90
	1,326.46	1,413.46	1,385.98	1,427.98
COST PER ACRE FOOT	\$1,326.00	\$1,413.00	\$1,386.00	\$1,428.00
<u>BASE RATE</u>				
(MWD) Capacity Charge	176.75		219.54	
(TVMWD) Water Use Charge	21.41		37.51	
(TVMWD) Connected Capacity	104.35		112.84	
O&M Expenses	141.63		160.08	
6-inch Meter Charge	599.22		617.20	
	1,043.36		1,147.18	
TOTAL MONTHLY BASE RATE	\$1,043.00		\$1,147.00	

Walnut Valley Water District
Revenue Bond Funds Held in Trust - Union Bank
Life to Date
October 31, 2020

Bond Proceeds		\$ 19,940,487.80
Disbursements:		
<u>Cost of Issuance</u>		
Fieldmann, Rolapp & Associates (Financial Advisors)	\$ (26,270.57)	
Hawkins, Delafield & Wood, LLP. (Bond Counsel)	(45,000.00)	
Union Bank, N.A. (Trustee)	(3,708.00)	
Standard & Poor's Rating Services (Credit Rating)	(17,000.00)	
Image Master (Official Statement)	(3,158.31)	
Hawkins Delafield & Wood (Bond Counsel)	(1,743.31)	(96,880.19)
 <u>Projects</u>		
Puente Basin Water Agency - Pomona Basin ¹	(2,052,008.87)	
Puente Basin Water Agency - LHCWD Project ¹	(350,566.00)	
Puente Basin Water Agency - CDWC Project ¹	(4,090,549.30)	
Puente Basin Water Agency - Pathfinder Project ⁴	-	
Administration Headquarters ¹	(6,927,819.59)	
Water Rights - Central Basin	(3,630,907.50)	(17,051,851.26)
 <u>Substitute Projects</u>		
Ace Nogales Grade Separation (P#03-2820) ²	(706,545.61)	
Ridgeline Pump Station Modifications (P#12-3267) ³	(221,195.68)	
30 kw Diesel Portable Generator (P#13-3290) ³	(39,490.70)	(967,231.99)
 Interest Income		
		498,149.10
Ending Balance of Bond Funds Held in Trust		\$ 2,322,673.46

1 Related to projects identified in the Official Statement dated March 21, 2013

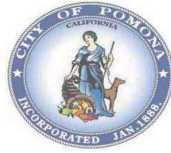
2 Substitute project approved by the Board on April 18, 2013. Reimbursed amounts will be placed in the Project Reserve

3 Substitute projects approved by the Board on September 16, 2013. Reimbursed amounts will be placed in the Project Reserve

4 Breakout CDWC and Pathfinder projects

Walnut Valley Water District
Revenue Bond Funds Held in Trust - Union Bank
October 31, 2020

Beginning Balance of Bonds Funds Held in Trust	\$	2,322,316.31
Receipts:		
Interest Income		357.15
Disbursements:		
PBWA - Pomona Basin Project	-	
PBWA - Cal Domestic Project	-	
PBWA - Pathfinder Project	-	
Administration Headquarters	-	
	\$	-
Ending Balance of Bond Funds Held in Trust	\$	<u><u>2,322,673.46</u></u>



POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION

WATER USE DISTRIBUTION & BILLING

OCTOBER 2020

CONSUMPTION PER AGENCY (Per PWR Meter Reads)		
	Water Consumption (Acre-feet)	Allocation %
Pomona	623.026	28.458%
Walnut	954.424	43.595%
Rowland	611.861	27.948%
LaVerne	-	0.000%
TOTAL	2,189.311	100.000%

WATER PRODUCTION (ACTUAL)		
	Water Consumption (Acre-feet)	Allocation %
MWD	1,550.90	71.477%
TVMWD	618.90	28.523%
LaVerne	-	0.000%
Total	2,169.800	100.000%
PWR	2,189.311	
Difference	(19.511)	

CALCULATION OF AGENCY WATER CONSUMPTION (Water consumption billed to each agency based on amount of water purchased from MWD & TVMWD)							
Connection / Description	Billing Difference Allocation (Acre-feet)	Adj. Agency Consumption (Acre-Feet)	Adj. Agency Consumption for Billing (Rounded)	Water Purchased - MWD	Water Purchased - TVMWD	Water Purchased - LaVERNE WELL	Total Water Purchased (Acre-feet)
				71.477%	28.523%	0.000%	100.000%
Pomona	623.026	(5.552)	617.474	617.5	441.3	176.1	617.5
Walnut	954.424	(8.506)	945.918	945.9	676.1	269.8	945.9
Rowland	611.861	(5.453)	606.408	606.4	433.4	173.0	606.4
LaVerne	-	-	-	-	-	-	-
TOTAL	2,189.311	(19.511)	2,169.800	2,169.8	1,550.9	618.9	2,169.8

BILLING CHARGES PER AGENCY											
		MWD PM-15	TVMWD PM-21	MWD Capacity Reservation	TVMWD Connected Capacity	TVMWD Water Use Charge	Depreciation	Replacement	Admin Budget Assessment	MWD LRP Rebate Program	Billing Total
City of Pomona	Cons. (AF)	441.3	176.1							-	
	Allocation %			35.85%	52.00%	26.12%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$ 5,687.51	\$ 5,965.90	\$ -	\$ -	\$ -	\$ (100.00)	
	Total	\$ 471,361.12	\$ 188,100.72	\$ 7,924.73	\$ 2,957.51	\$ 1,558.29	\$ -	\$ -	\$ -	\$ -	\$ -
Walnut Valley Water District	Cons. (AF)	676.1	269.8							-	
	Allocation %			41.51%	28.00%	46.79%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$ 5,687.51	\$ 5,965.90	\$ -	\$ -	\$ -	\$ (100.00)	
	Total	\$ 722,086.03	\$ 288,154.65	\$ 9,175.89	\$ 1,592.50	\$ 2,791.44	\$ -	\$ -	\$ -	\$ -	\$ -
Rowland Water District	Cons. (AF)	433.4	173.0							-	
	Allocation %			22.64%	20.00%	27.09%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$ 5,687.51	\$ 5,965.90	\$ -	\$ -	\$ -	\$ (100.00)	
	Total	\$ 462,914.05	\$ 184,729.84	\$ 5,004.63	\$ 1,137.50	\$ 1,616.16	\$ -	\$ -	\$ -	\$ -	\$ -
City of LaVerne	Cons. (AF)	-	-							-	
	Allocation %			0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		
	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$ 5,687.51	\$ 5,965.90	\$ -	\$ -	\$ -	\$ (100.00)	
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total (A.F.)		1,550.9	618.9								2,169.8
Total (\$)		\$ 1,656,361.20	\$ 660,985.21	\$ 22,105.25	\$ 5,687.51	\$ 5,965.89	\$ -	\$ -	\$ -	\$ -	\$ 2,351,105.06

December 2020

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		6:30 PM Diamond Bar City Council Meeting	8:00 AM TVMWD Board Meeting			10:00 AM Edible Gardening Webinar
			ACWA 2020 Fall Virtual Conference & Exhibition			
6	7	8	9	10	11	12
	3:00 PM Spadra Basin Advisory Committee			7:00 AM PBWA Meeting		
	4:00 PM Public Info Committee	4:00 PM Engineering Committee	7:00 PM Walnut City Council Meeting			
	4:30 PM Finance Committee	4:30 PM Personnel Committee				
13	14	15	16	17	18	19
	5:00 PM WVWD Board Meeting	6:30 PM Diamond Bar City Council Meeting	8:00 AM TVMWD Board Meeting			
20	21	22	23	24	25	26
			7:00 PM Walnut City Council Meeting	The District will be Closed in Observance of Christmas Eve	The District will be Closed in Observance of Christmas Day	
27	28	29	30	31		

January 2021

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 District Office will be closed in observance of New Year's Day	2
3	4 3:30 PM Spadra Basin GSA Meeting	5 6:30 PM Diamond Bar City Council Meeting	6 8:00 AM TVMWD Board Meeting	7	8	9
10	11 4:00 PM Public Info Committee 4:30 PM Finance Committee	12 4:00 PM Engineering Committee 4:30 PM Personnel Committee	13 7:00 PM Walnut City Council Meeting	14	15	16
17	18 District Office will be closed in observance of Martin Luther King Jr. Day	19 5:00 PM WVWD Board Meeting 6:30 PM Diamond Bar City Council Meeting	20 8:00 AM TVMWD Board Meeting	21 4:00 PM WVWD Board Workshop	22	23
24	25	26	27 7:00 PM Walnut City Council Meeting	28	29	30
31						

Note: Meeting dates and times are subject to change

February 2021

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
	3:00 PM Spadra Basin Advisory Committee	6:30 PM Diamond Bar City Council Meeting	8:00 AM TVMWD Board Meeting			
7	8	9	10	11	12	13
	4:00 PM Public Info Committee	4:00 PM Engineering Committee	7:00 PM Walnut City Council Meeting			
	4:30 PM Finance Committee	4:30 PM Personnel Committee				
14	15	16	17	18	19	20
	District Office will be CLOSED in observance of Presidents' Day	5:00 PM WVWD Board Meeting	8:00 AM TVMWD Board Meeting	4:00 PM WVWD Board Workshop		
		6:30 PM Diamond Bar City Council Meeting				
21	22	23	24	25	26	27
		6:00 PM Firescaping Webinar	7:00 PM Walnut City Council Meeting			
28						

Note: Meeting dates and times are subject to change

**WALNUT VALLEY WATER DISTRICT
WATER SUPPLY AND CONSERVATION UPDATE
November 16, 2020**



<p>A</p> <p>B</p> <p>C</p>	<p><u>Water Use</u> – Water usage for October 2020 was 1,665.242 acre feet, an increase of 1.60% compared to October 2019 and a decrease of 10.38% from October 2013. The average inflow into the system during the month was approximately 27.13 cfs (12,177.59 gallons per minute).</p> <p><u>Recycled Water Use</u> – During the month of October the recycled water system delivered 2,404,602.84 G.P.D., an increase of 7.85% compared to the use in October 2019. Of the recycled water delivered, 44.43% was from the District wells and no water was transferred from potable Make-up water.</p> <p><u>Production Report</u> – attached are:</p> <ul style="list-style-type: none"> ▪ Purchased Water Projections (Two total) ▪ Climate Summary ▪ Monthly Consumption Versus the 2013 Baseline Year (Two total) 	<p>Exhibits</p>
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WALNUT VALLEY WATER DISTRICT
Calendar Year 2020 Purchased Water Estimate

Month	Actual Purchases (AF)				Projected Purchases (AF)			% Tier I	Cumulative Total (AF)	Cumulative % Tier I
	PWR	PBWA	Spread	Total	Budget	Low	High			
January	437.300	577.509	0.000	1,014.809	1,133.000	958.751	1,289.582	3.89%	1,014.809	3.89%
February	503.100	684.591	0.000	1,187.691	984.000	818.161	1,239.813	4.56%	2,202.500	8.45%
March	532.100	523.814	0.000	1,055.914	933.000	946.030	1,187.956	4.05%	3,258.414	12.50%
April	523.000	546.905	0.000	1,069.905	1,422.000	1,255.620	1,467.547	4.11%	4,328.319	16.61%
May	846.600	707.118	0.000	1,553.718	1,498.000	1,394.494	1,598.447	5.96%	5,882.037	22.57%
June	840.500	770.267	0.000	1,610.767	1,632.000	1,609.180	1,730.416	6.18%	7,492.804	28.76%
July	922.580	912.189	300.000	1,834.769	1,965.000	1,830.794	1,949.955	7.04%	9,327.573	35.80%
August	1,009.900	902.251	0.000	1,912.151	1,995.000	1,834.355	1,940.790	7.34%	11,239.724	43.14%
September	936.100	850.641	0.000	1,786.741	1,815.000	1,752.446	1,782.528	6.86%	13,026.465	49.99%
October	945.900	719.342	0.000	1,665.242	1,660.000	1,479.607	1,805.421	6.39%	14,691.707	56.38%
November				0.000	1,469.000	1,345.185	1,480.492	0.00%	14,691.707	56.38%
December				0.000	1,076.000	1,096.908	1,520.503	0.00%	14,691.707	56.38%
Total	7,497.080	7,194.627	300.000	14,691.707	17,582.000	16,321.531	18,993.450			
Remaining Projected Purchases					2,545.000	2,442.093	3,000.995			

Total Projected Purchases	17,536.707	17,433.800	17,992.702
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Tier 1 Allocation	26,057.00	8,520.293	8,623.200	8,064.298
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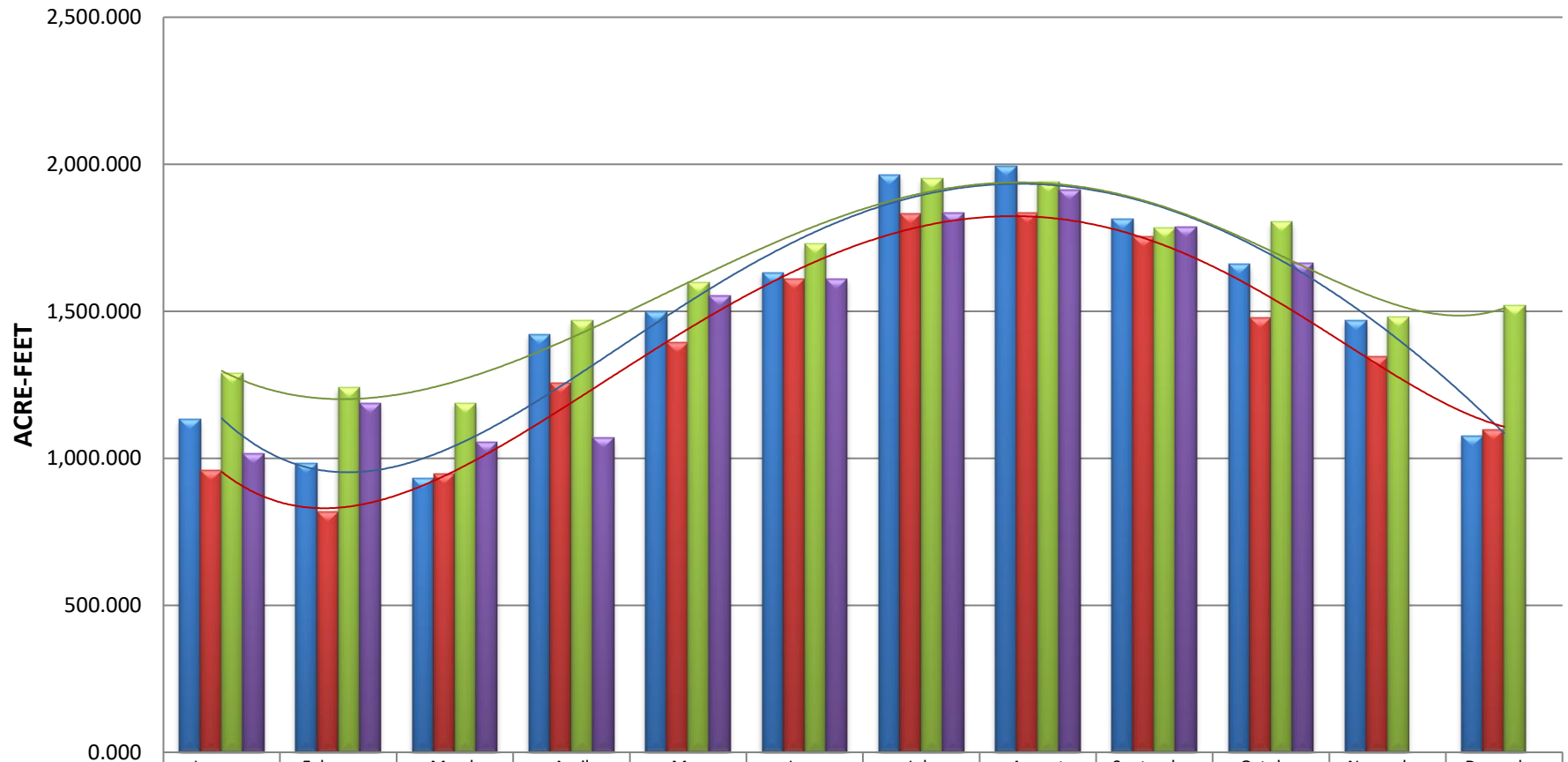
Tier 2 Purchases	0.000
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Tier 2 Incremental Cost @ \$87/AF	\$0.00
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Year of Occurrence		
2016	2017	2018

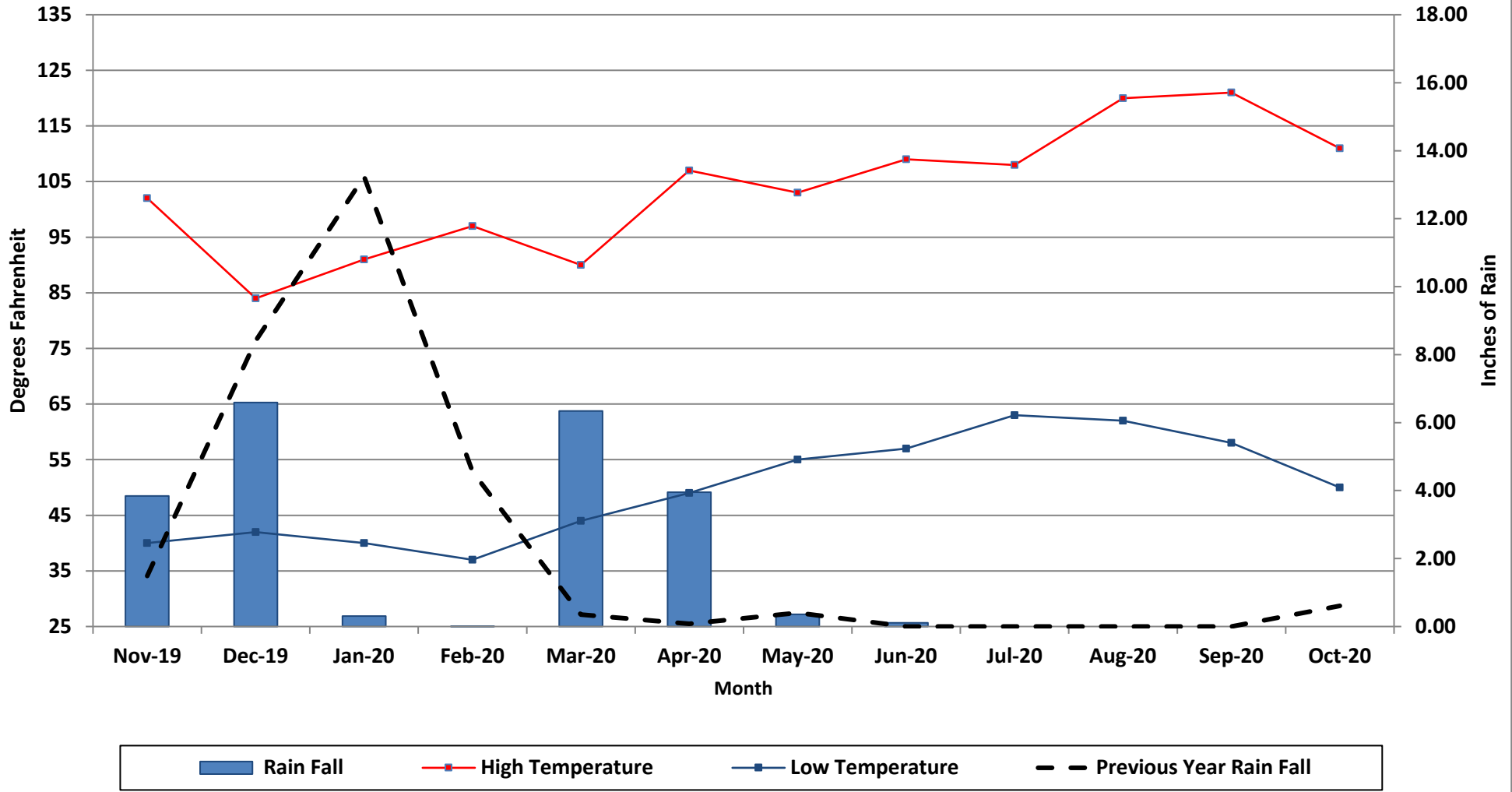
			Tier I Balance
Tier I Allocation PWR	14,152.00		6,654.92
Tier I Allocation TVMWD	11,905.00		4,710.37

Calendar Year 2020 Purchased Water



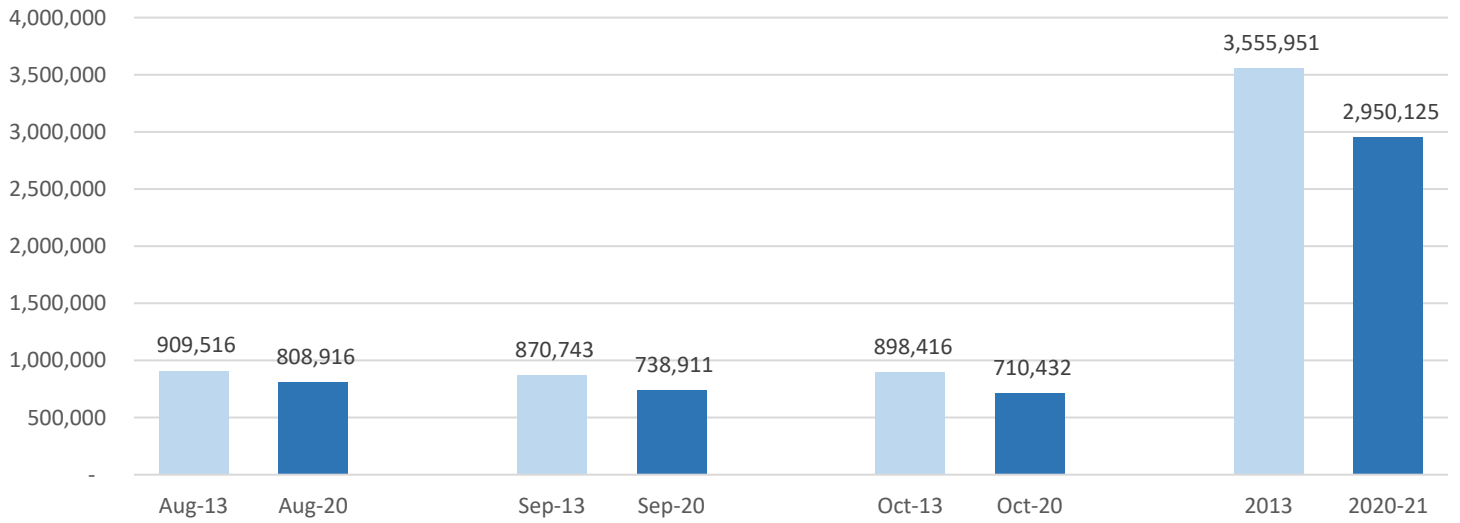
	January	February	March	April	May	June	July	August	September	October	November	December
■ Budget	1,133.000	984.000	933.000	1,422.000	1,498.000	1,632.000	1,965.000	1,995.000	1,815.000	1,660.000	1,469.000	1,076.000
■ Low	958.751	818.161	946.030	1,255.620	1,394.494	1,609.180	1,830.794	1,834.355	1,752.446	1,479.607	1,345.185	1,096.908
■ High	1,289.582	1,239.813	1,187.956	1,467.547	1,598.447	1,730.416	1,949.955	1,940.790	1,782.528	1,805.421	1,480.492	1,520.503
■ CY 2020	1,014.809	1,187.691	1,055.914	1,069.905	1,553.718	1,610.767	1,834.769	1,912.151	1,786.741	1,665.242	0.000	0.000

Walnut Valley Water District Climate Summary

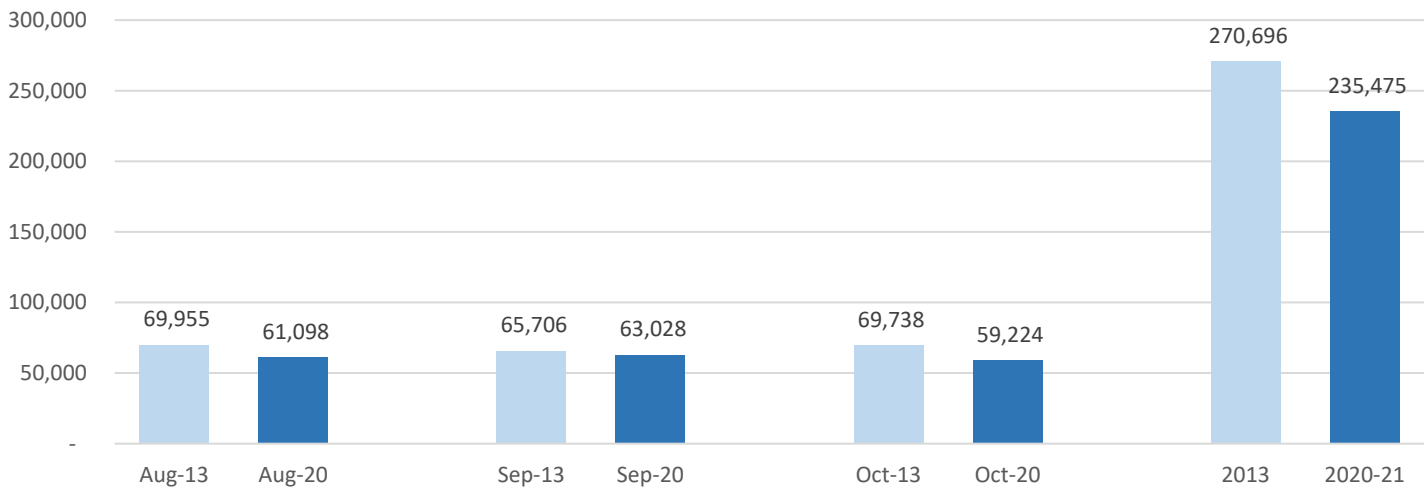


WALNUT VALLEY WATER DISTRICT
CONSUMPTION DATA - CURRENT YEAR VERSUS 2013 BASELINE

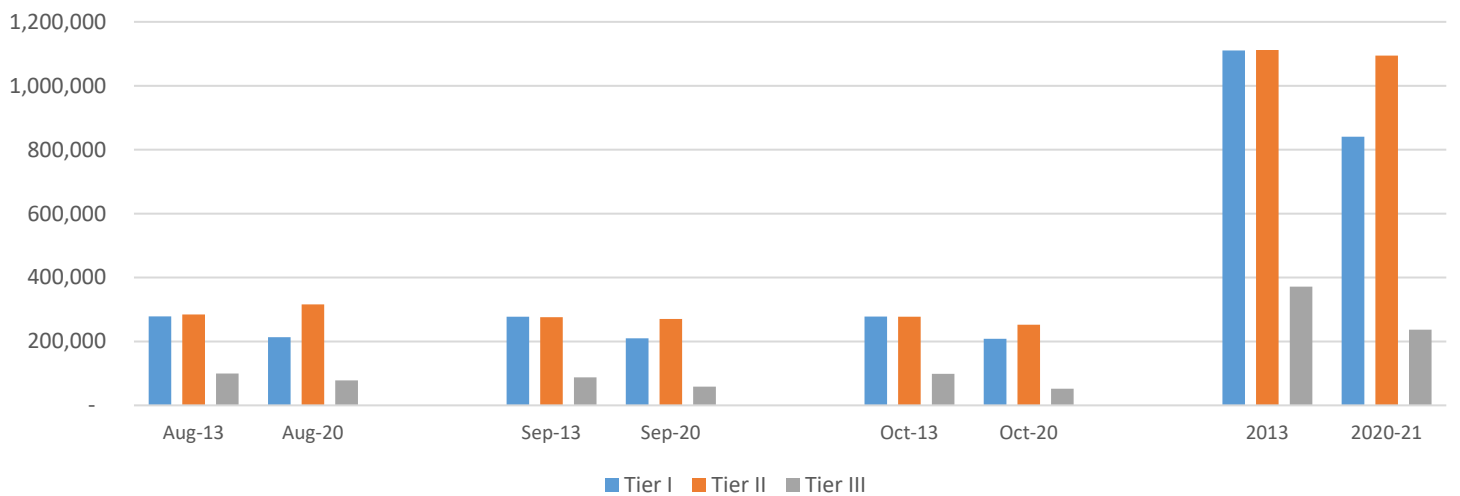
YTD Consumption Versus 2013 Baseline Year



Irrigation Consumption Versus 2013 Baseline



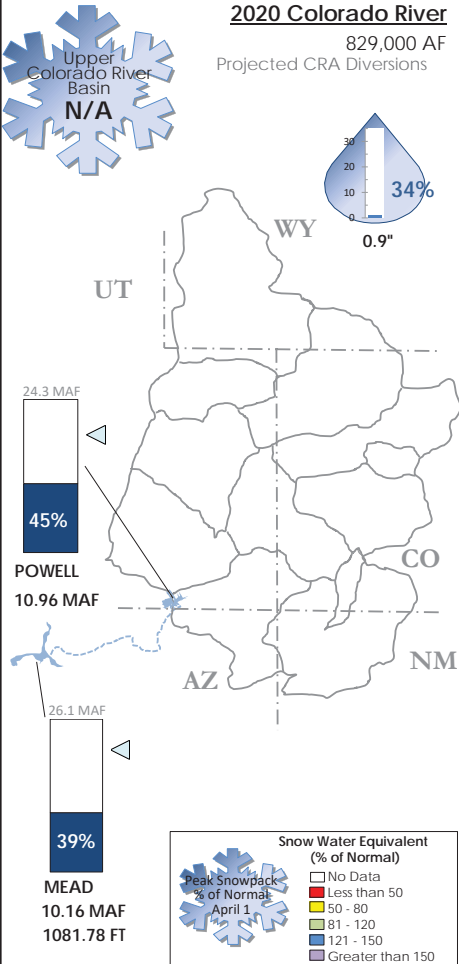
Residential Tiers Versus 2013 Baseline



Walnut Valley Water District
 Monthly Consumption Versus 2013 Baseline Year

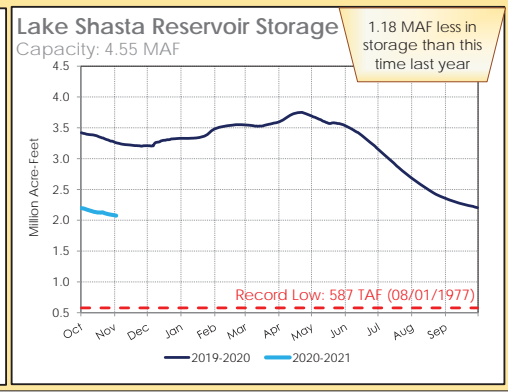
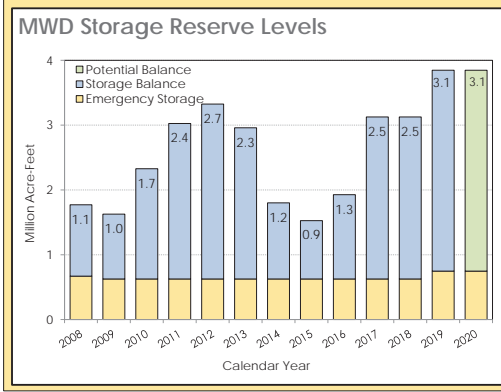
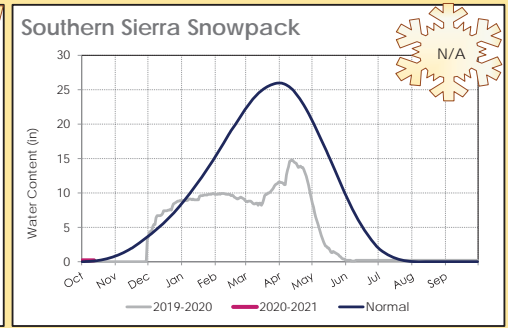
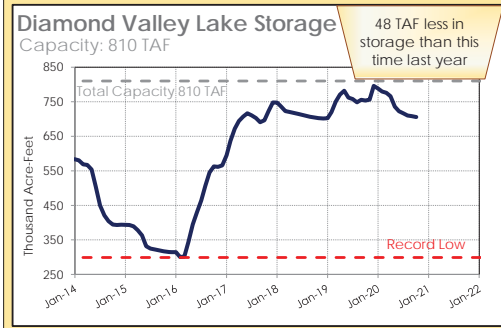
Consumption/Water Sales																
User Class	August				September				October				YTD (FY 20-21)			
	Aug-13	Aug-20	Change	% Change	Sep-13	Sep-20	Change	% Change	Oct-13	Oct-20	Change	% Change	2013 YTD	FY 20-21	Change	% Change
COG	53,435	39,559	(13,876)	-26%	50,686	43,268	(7,418)	-15%	54,851	40,245	(14,606)	-27%	208,537	156,970	(51,567)	-25%
COM	99,903	72,723	(27,180)	-27%	90,136	72,076	(18,060)	-20%	95,658	71,070	(24,588)	-26%	380,980	279,793	(101,187)	-27%
IND	13,123	10,277	(2,846)	-22%	12,479	10,304	(2,175)	-17%	13,214	11,587	(1,627)	-12%	51,854	41,601	(10,253)	-20%
MUL	81,050	79,211	(1,839)	-2%	76,841	74,435	(2,406)	-3%	80,692	74,198	(6,494)	-8%	320,621	299,837	(20,784)	-6%
RES	662,005	607,146	(54,859)	-8%	640,601	538,828	(101,773)	-16%	654,001	513,332	(140,669)	-22%	2,593,959	2,171,924	(422,035)	-16%
	909,516	808,916	(100,600)	-11%	870,743	738,911	(131,832)	-15%	898,416	710,432	(187,984)	-21%	3,555,951	2,950,125	(605,826)	-17%
IRRIGATION																
User Class	August				September				October				YTD IRRIGATION			
	Aug-13	Aug-20	Change	% Change	Sep-13	Sep-20	Change	% Change	Oct-13	Oct-20	Change	% Change	2013 YTD	FY 20-21	Change	% Change
COG	35,845	28,580	(7,265)	-20%	32,995	31,574	(1,421)	-4%	33,685	28,134	(5,551)	-16%	135,252	113,512	(21,740)	-16%
COM	31,470	30,663	(807)	-3%	30,298	29,340	(958)	-3%	33,660	28,832	(4,828)	-14%	125,716	114,282	(11,434)	-9%
IND	2,318	1,689	(629)	-27%	2,089	1,962	(127)	-6%	2,072	2,042	(30)	-1%	8,480	6,976	(1,504)	-18%
RES	322	166	(156)	-48%	324	152	(172)	-53%	321	216	(105)	-33%	1,248	705	(543)	-44%
	69,955	61,098	(8,857)	-13%	65,706	63,028	(2,678)	-4%	69,738	59,224	(10,514)	-15%	270,696	235,475	(35,221)	-13%
RESIDENTIAL																
Residential	August				September				October				YTD RESIDENTIAL			
	Tier I	Tier II	Tier III	Total	Tier I	Tier II	Tier III	Total	Tier I	Tier II	Tier III	Total	Tier I	Tier II	Tier III	Total
2013	278,209	284,325	99,471	662,005	277,208	275,700	87,693	640,601	277,665	277,554	98,782	654,001	1,110,604	1,111,903	371,452	2,593,959
FY 20-21	213,223	316,022	77,901	607,146	209,651	270,505	58,672	538,828	208,520	252,498	52,314	513,332	840,550	1,094,434	236,940	2,171,924
Difference	(64,986)	31,697	(21,570)	(54,859)	(67,557)	(5,195)	(29,021)	(101,773)	(69,145)	(25,056)	(46,468)	(140,669)	(270,054)	(17,469)	(134,512)	(422,035)
% Change	-23%	11%	-22%	-8%	-24%	-2%	-33%	-16%	-25%	-9%	-47%	-22%	-24%	-2%	-36%	-16%

Water Purchases					
	July	August	September	October	Total
2013	2,148.67	2,308.73	2,063.59	1,858.07	8,379.06
FY 20-21	1,853.69	1,912.15	1,786.74	1,665.24	7,217.82
Difference	(294.98)	(396.58)	(276.85)	(192.83)	(1,161.24)
% Change	-14%	-17%	-13%	-10%	-14%



Turn page for more CRA Data Flip Over for SWP Data

Happy New Water Year!

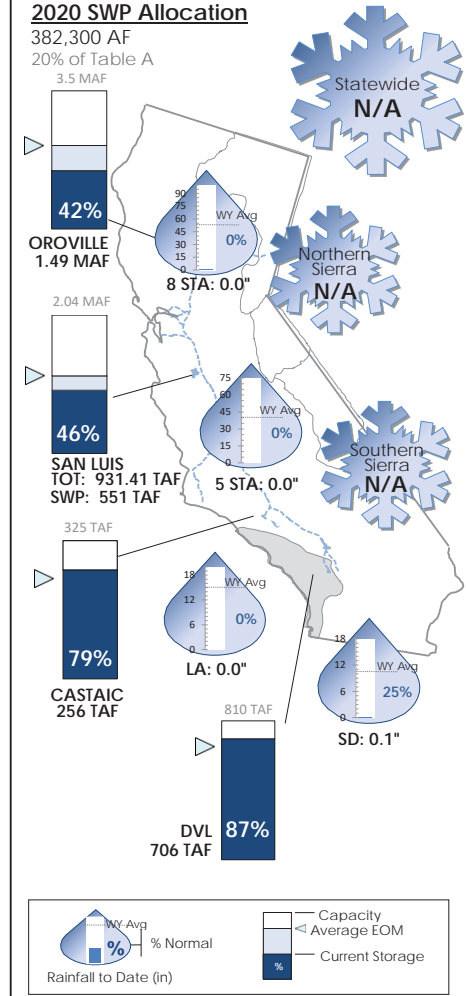


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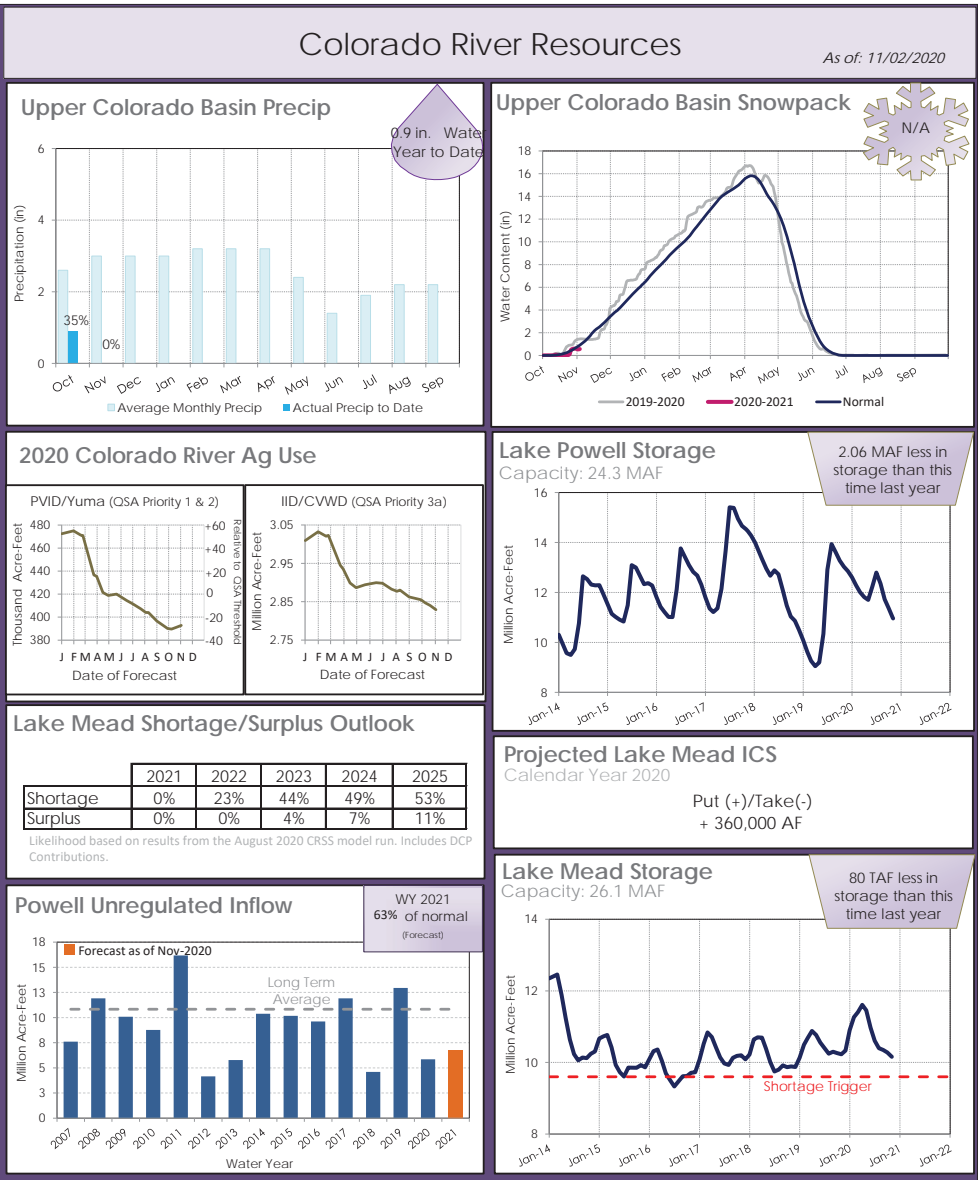
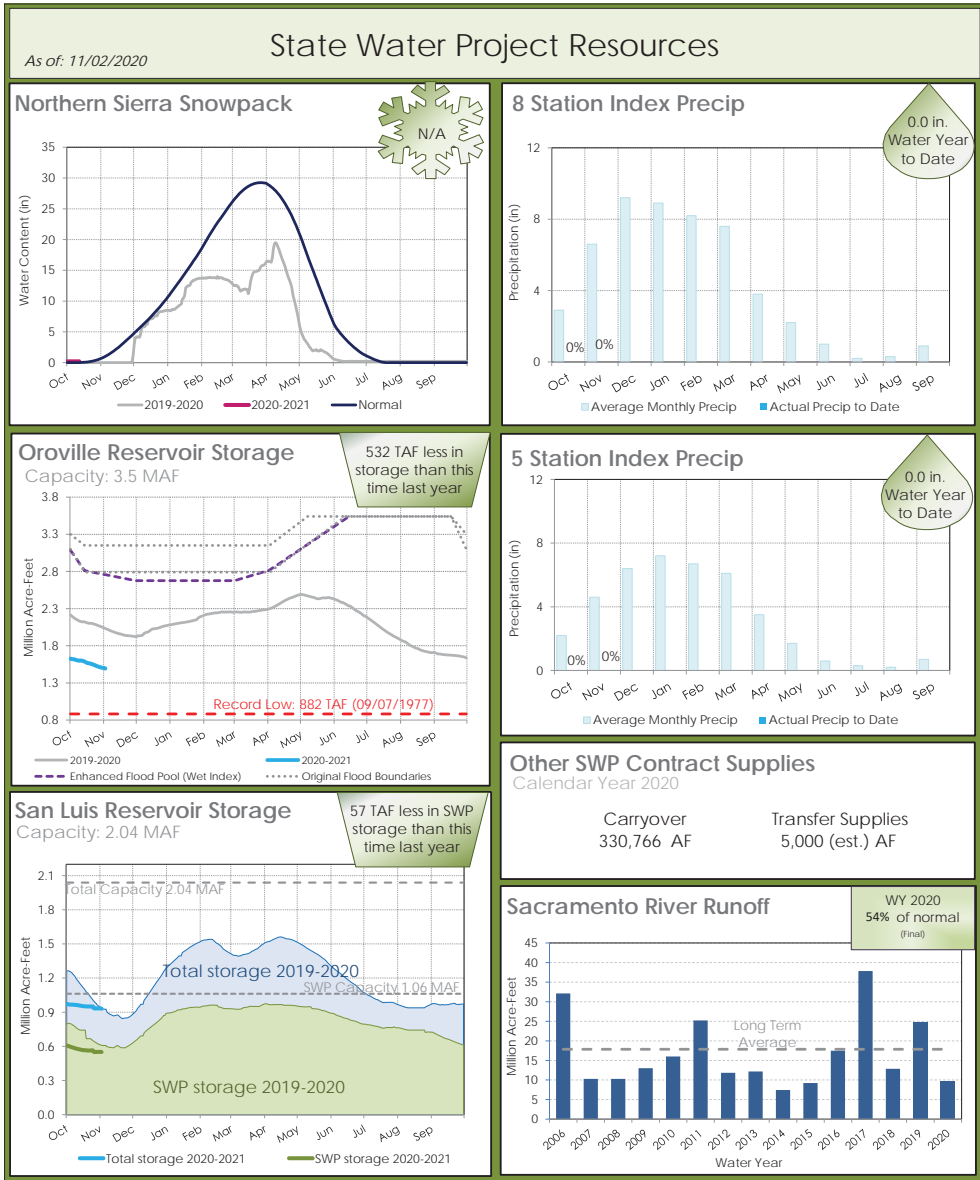
<http://www.mwdh2o.com/WSCR>

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Turn page for more SWP Data

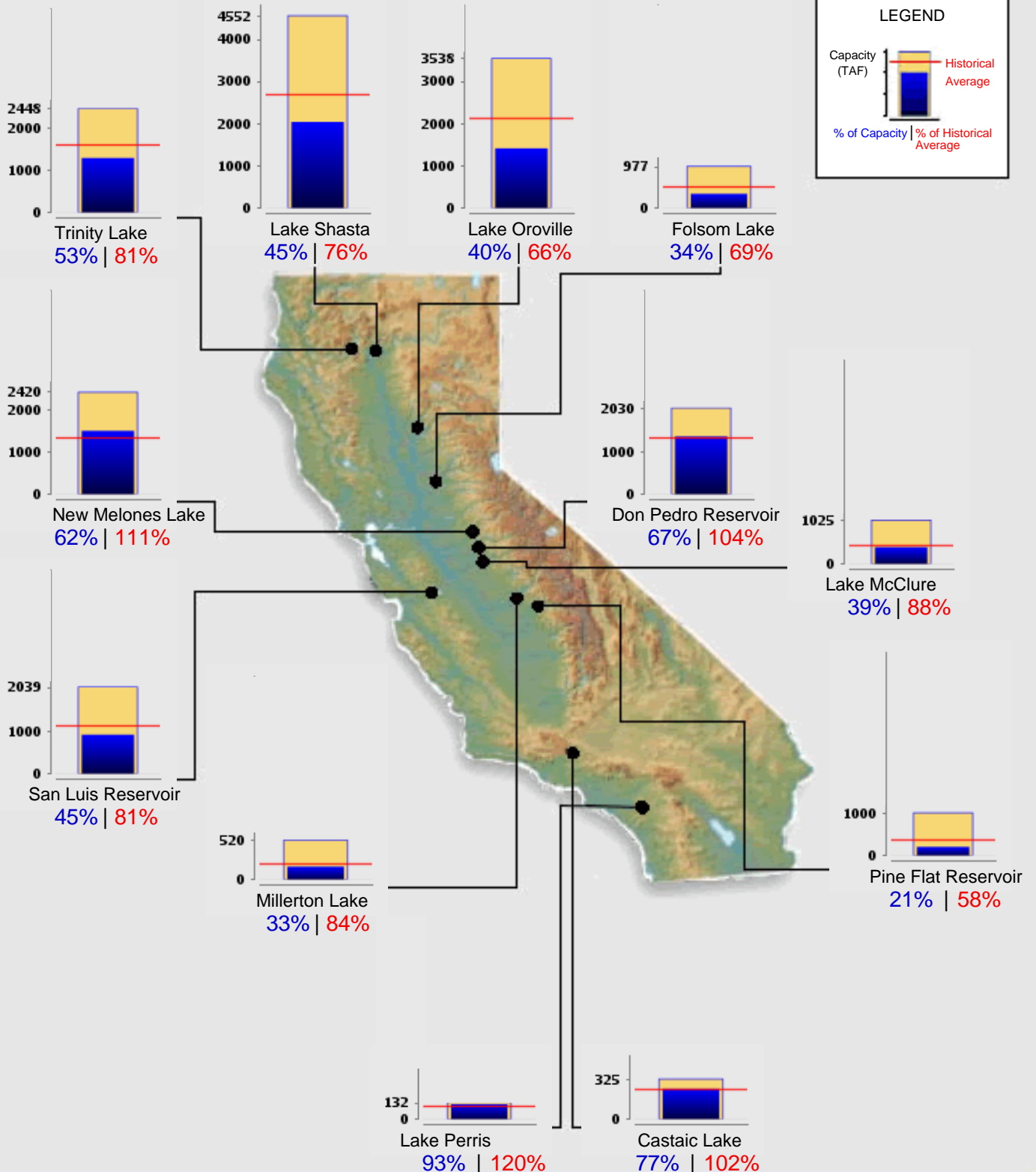




Reservoir Conditions

Ending At Midnight - November 11, 2020

CURRENT RESERVOIR CONDITIONS



Certificate of Completion



2020 Special District Leadership Academy

Theresa Lee

Walnut Valley Water District


Neil C. McCormick, CSDA Chief Executive Officer


Joel Bauer, CSDA Board President

California Special Districts Association