

WALNUT VALLEY WATER DISTRICT

271 South Brea Canyon Road • Walnut, CA 91789-3002
(909) 595-7554 • (626) 964-6551
www.wvwd.com • Fax: (909) 444-5521



REGULAR BOARD MEETING TUESDAY, FEBRUARY 21, 2023 5:00 P.M.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, CA.

1. Flag Salute
2. Roll Call: Mr. Hilden____ Ms. Kwong____ Ms. Lee____ Mr. Tang____ Mr. Woo____
3. Public Comment President Hilden

The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.

A. **Agenda Items** - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.

B. **Non-Agenda Items** - At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.

4. Agenda Changes/Addition President Hilden

In accordance with Section 54954.2 of the Government Code, additions to the agenda require a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, a unanimous vote of those members present. It shall be determined that there is a need to take immediate action and that the need for action came to the attention of the local agency after the posting of the agenda.

- | | |
|---------------|-----------------|
| A. Discussion | B. Action Taken |
|---------------|-----------------|

5. Reorder of Agenda President Hilden

- | | |
|---------------|-----------------|
| A. Discussion | B. Action Taken |
|---------------|-----------------|

6. [Review of District Investment Activities by Mr. Jayson Schmitt, Representative of Chandler Asset Management](#)

- | | |
|---------------|-----------------|
| A. Discussion | B. Action Taken |
|---------------|-----------------|

7. [Special Recognition](#) President Hilden
 A. Introduction of Ms. Fiona Tang, Information Technology Technician, on the Occasion of Completing the Probationary Period for New Employees
8. Consider Approval of Consent Calendar (Items A - D)

Consent Calendar Notice:

The items listed under the Consent Calendar are considered routine business and will be voted on together by one motion unless a Board Member, staff member, or member of the public requests separate action.

- A. [Minutes of the Regular Board Meeting held January 17, 2023](#)
 B. [Minutes of the Special Board Meeting held January 19, 2023](#)
 C. [Check Register](#)
 D. [Employee Expense Reimbursement Report](#)
 E. [Community Outreach Update \(Information Only\)](#)
9. [Consider Approval of Director Expense Reports](#)
 Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.
 (1) Discussion (2) Action Taken
10. Treasurer's Report
 A. [Financial Dashboard as of December 31, 2022](#)
 B. [District Statement of Revenues, Expenses, and Change in Net Positions as of December 31, 2022](#)
 C. [District Statement of Net Positions as of December 31, 2022](#)
 D. [Summary of Cash and Investments as of December 31, 2022](#)
 (1) Discussion (2) Action Taken

COMMITTEE REPORTS

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

11. Public Information/Community Relations/Legislative Action Committee Director Tang
 ▪ There are no items to come before the Board at this time
12. Finance Committee Director Lee
 A. [Receive, Approve, and File Investment Transactions Report for Month Ending January 31, 2023](#)
 (1) Discussion (2) Action Taken
 B. [Review of Revenue Bonds Held in Trust – East West Bank](#) (Information Only)
13. Engineering and Special Projects Director Lee
 A. [Consider Award of Contract for Water Distribution System for The Terraces at Walnut - Tract No. 78210 – Labor Bids \(P.N. 20-3645\)](#)
 (1) Discussion (2) Action Taken
 B. [Operations Report](#) (Information Only)

- | | |
|---|------------------|
| 14. Personnel Committee | Director Kwong |
| A. Disability and Life Insurance Renewal | |
| (1) Discussion | (2) Action Taken |
| B. Family Care and Medical Leave Policy (FMLA/CFRA) Amendment | |
| (1) Discussion | (2) Action Taken |
| C. Proposed Addition to Mid-Management Salary Range | |
| (1) Discussion | (2) Action Taken |

OTHER ITEMS

- | | |
|---|------------------|
| 15. TVMWD/MWD | President Hilden |
| 16. P-W-R Joint Water Line Commission | Mr. Monk |
| A. P-W-R JWL Report for Water Purchases for the Month of January 2023 | |
| B. Other Items | |
| 17. Puente Basin Water Agency | Director Lee |
| 18. Spadra Basin Groundwater Sustainability Agency | Director Tang |
| 19. General Manager's Report | Mr. Hitchman |
| A. District Activities Calendars for March, April, and May 2023 | |
| B. Special Election Results; LAFCO Commissioner | |
| C. Governor Newsom Executive Order N-3-23 | |
| D. Other Items | |
| 20. Water Supply and Conservation | Mr. Hitchman |
| A. District Water Supply and Conservation Update | |
| B. Statewide Water Supply Conditions | |
| 21. Directors' Oral Reports | All Directors |
| 22. Legal Reports | Mr. Ciampa |
| ▪ Report on matters of interest or affecting the District | |
| 23. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting | |
| 24. Board of Directors Business | President Hilden |
| A. Consideration of Rescheduling the WVWD Committee and Board Meeting in May to Allow Board Members to Attend the ACWA JPIA and ACWA Spring Conference in Monterey, CA Scheduled on May 8-11, 2023. | |
| (1) Discussion | (2) Action Taken |
| B. Consideration of Annual Committee Selections for Calendar Year 2023 | |
| (1) Discussion | (2) Action Taken |

- C. [Consideration of Annual Board Commission and Agency Assignment Selections for Calendar Year 2023](#)
(1) Discussion (2) Action Taken
- D. [Adoption of Resolution No. 02-23-717 Appointing Representatives to the Pomona-Walnut-Rowland Joint Water Line Commission](#)
(1) Discussion (2) Action Taken
- E. [Adoption of Resolution No. 02-23-718 Appointing Representatives to the Puente Basin Water Agency](#)
(1) Discussion (2) Action Taken
- F. [Adoption of Resolution No. 02-23-719 Appointing Representatives to the Spadra Basin Groundwater Sustainability Agency Executive Committee](#)
(1) Discussion (2) Action Taken
- G. [2023 ACWA Joint Powers Insurance Authority Executive Committee Election Requests for Concurring Resolution](#)
(1) Discussion (2) Action Taken

Adjournment

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation to participate in a meeting may request such modification or accommodation from the District's General Manager's Office at (909) 595-1268 Ext. 201. Notification forty-eight (48) hours prior to the meeting will enable District staff to make reasonable arrangements to assure accessibility to the meeting.

I, Lucie Cazares, CMC, Walnut Valley Water District, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at 271 S. Brea Canyon Road, Walnut, CA., and uploaded to the Walnut Valley Water District website www.wvwd.com/board-meetings.

Date Posted: February 16, 2023

Lucie Cazares, CMC, Executive Secretary

Walnut Valley Water District

Period Ending December 31, 2022

CHANDLER ASSET MANAGEMENT, INC. | 800.317.4747 | www.chandlerasset.com

SECTION 1	Economic Update
SECTION 2	Account Profile
SECTION 3	Consolidated Information
SECTION 4	Portfolio Holdings
SECTION 5	Transactions



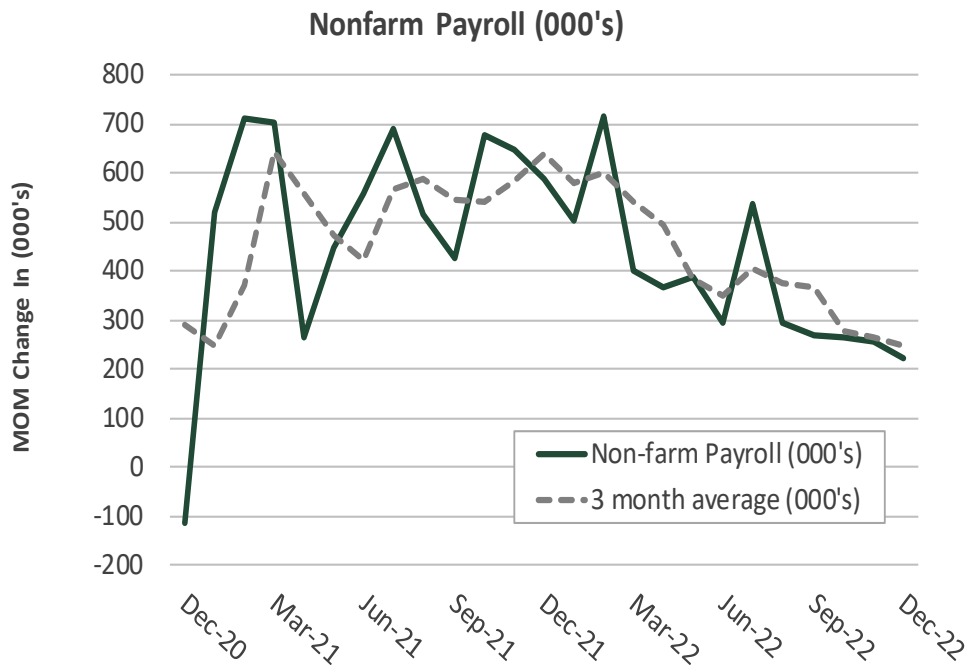
Section 1 | Economic Update

Economic Update

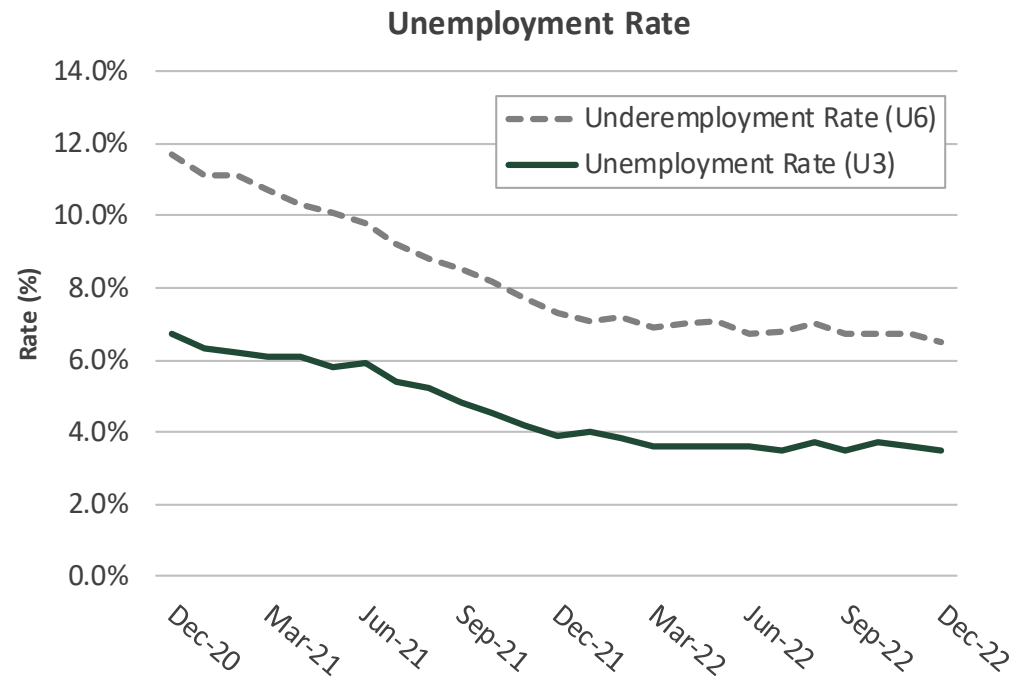
- Market volatility has intensified as investors weigh the probabilities of a hard or soft economic landing. Although the pace of job growth is moderating, a historically strong labor market has sustained economic expansion. Inflation metrics are trending downward but remain significantly higher than the Federal Reserve’s target. Financial conditions have eased, and credit spreads have narrowed over the last quarter. Geopolitical risks remain as the Russia/Ukraine war persists and China reopens, while domestically the debt ceiling risk has emerged. As uncertainty has grown, the consensus market view has diverged from the Federal Reserve’s projected rate path. While evidence of slower economic conditions has begun to mount, we believe the Federal Reserve will continue to tighten monetary policy at a slower pace and remain restrictive for some time, and uncertainty will continue to fuel market volatility.
- As expected at the December 14th meeting, the Federal Open Market Committee (FOMC) raised the fed funds target rate by 50 basis points to a range of 4.25 – 4.50%, in a downshift from four consecutive 75 basis point hikes. The decision was unanimous, and there was no change to the November statement. The sentiment was hawkish, indicating that “ongoing increases” in the fed funds rate are likely appropriate and citing continued labor market imbalances. FOMC members forecasted a higher fed funds rate, slower GDP growth, higher inflation, and higher unemployment in 2023 than in the September projections. We believe the FOMC will continue to implement tighter monetary policy at a slower pace and hold rates at restrictive levels for some time until inflationary pressures subside and remain in the Fed’s target range.
- In December, yields rose, and the curve became less inverted. The 2-year Treasury yield increased 12 basis points to 4.43%, the 5-year Treasury yield rose 27 basis points to 4.01%, and the 10-year Treasury yield climbed 27 basis points to 3.88%. The inversion between the 2-year Treasury yield and 10-year Treasury yield narrowed to -55 basis points at December month-end versus -71 basis points at November month-end. The spread was a positive 78 basis points one year ago. The inversion between 3-month and 10-year treasuries narrowed to -50 basis points in December from -74 basis points in November. The year 2022 saw a dramatic shift in the Federal Reserve’s policy from highly accommodative to aggressive tightening, resulting in significantly higher rates and an inverted yield curve. The shape of the yield curve indicates that the probability of recession is increasing.



Employment



Source: US Department of Labor

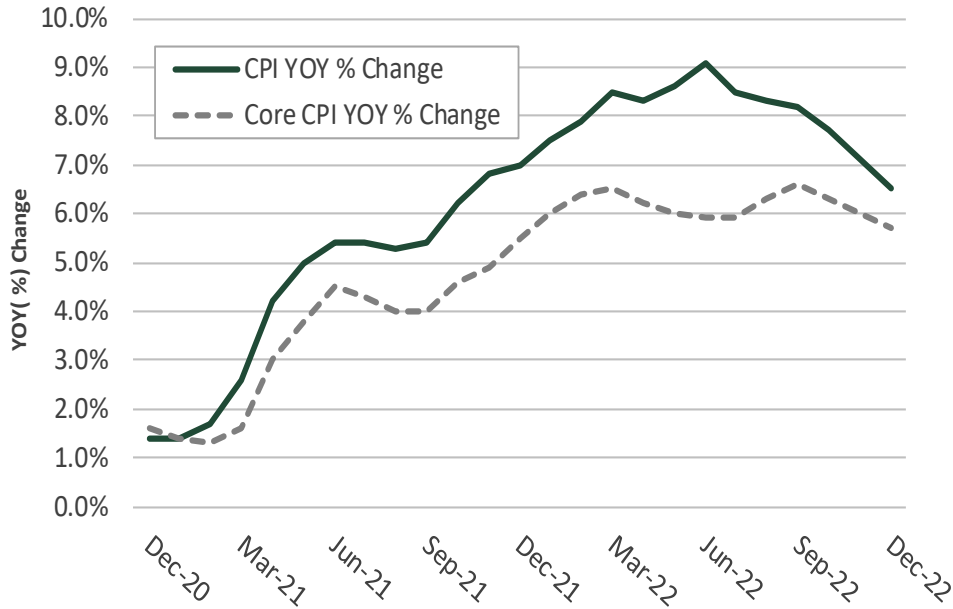


Source: US Department of Labor

The U.S. economy added 223,000 jobs in December, slightly higher than market expectations of 205,000, but a decline from November’s revised increase of 256,000. Trends in employment remain healthy, with the three-month moving average payrolls at 247,000 and the six-month moving average at 307,000. Jobs in the goods producing sector were surprisingly strong, and leisure and hospitality employment growth remained solid. The unemployment rate dipped to 3.5%, returning to its pre-pandemic level. The labor participation rate increased only slightly to 62.3% in December from 62.1% in November, indicating the supply of labor remains challenging for employers. The U-6 underemployment rate, which includes those who are marginally attached to the labor force and employed part time for economic reasons declined to 6.5% from the prior month at 6.7%. Average hourly earnings rose 4.6% year-over-year in December, down from a revised 4.8% increase in November. Overall, the December employment report demonstrates a strong demand for labor and supports the case for the Fed to continue raising the federal funds rate, but perhaps at a slower pace.

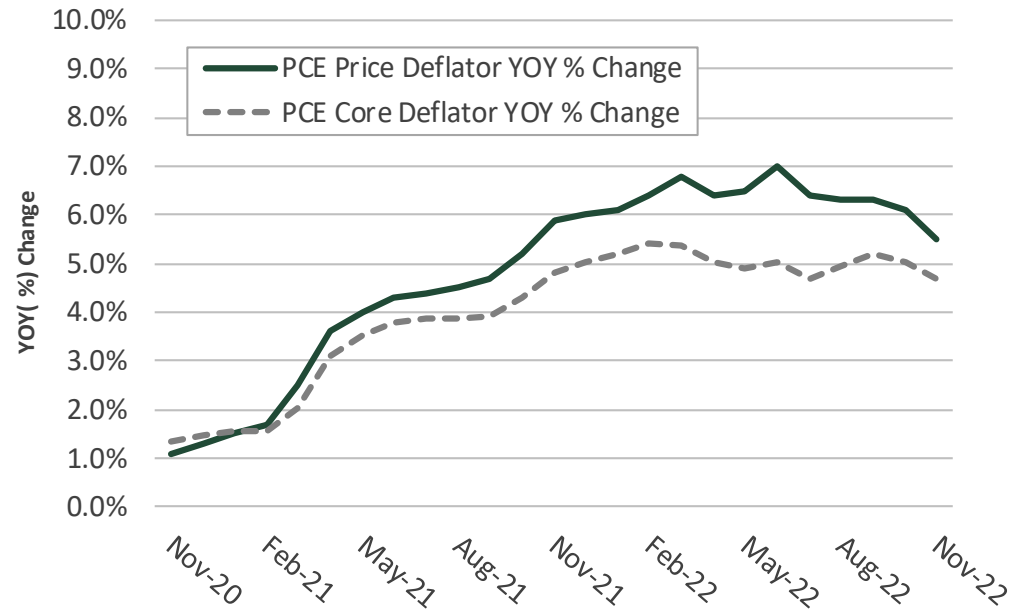
Inflation

Consumer Price Index (CPI)



Source: US Department of Labor

Personal Consumption Expenditures (PCE)



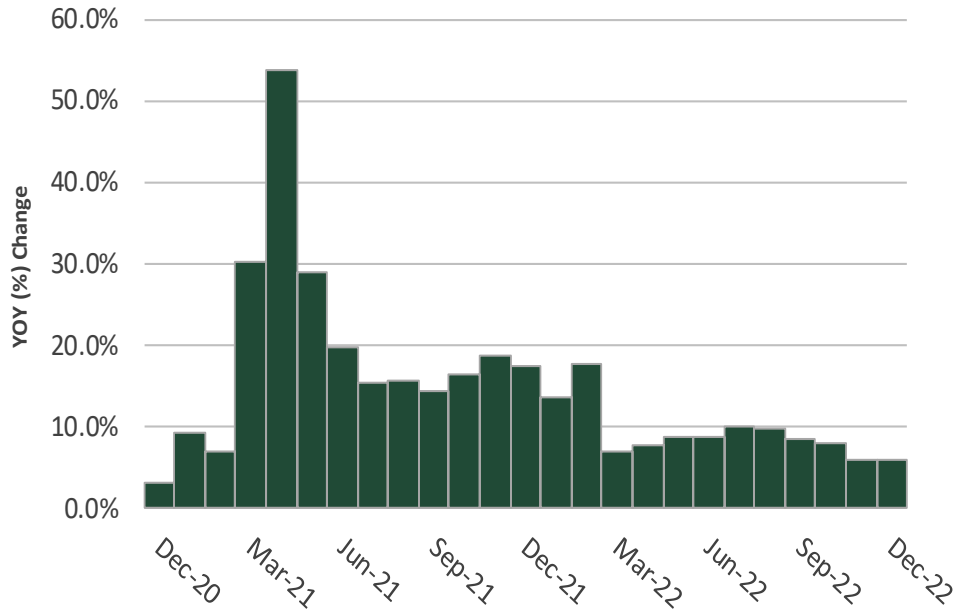
Source: US Department of Commerce

The Consumer Price Index (CPI) increased 6.5% year-over-year in December, down from a 7.1% year-over-year increase in November. The Core CPI, which excludes volatile food and energy components, rose 5.7% year-over-year in December, down from 6.0% in November. Gasoline prices decelerated materially, while shelter prices continued to rise. A shift in spending from goods to services continues to dampen merchandise prices. The Personal Consumption Expenditures (PCE) index rose 5.5% year-over-year in November, versus an upwardly revised 6.1% year-over-year gain in October. Core PCE increased 4.7% year-over-year in November versus a 5.0% year-over-year gain in October. Declining inflationary trends should provide the Federal Reserve room to reduce the pace and magnitude of future federal funds rate hikes.



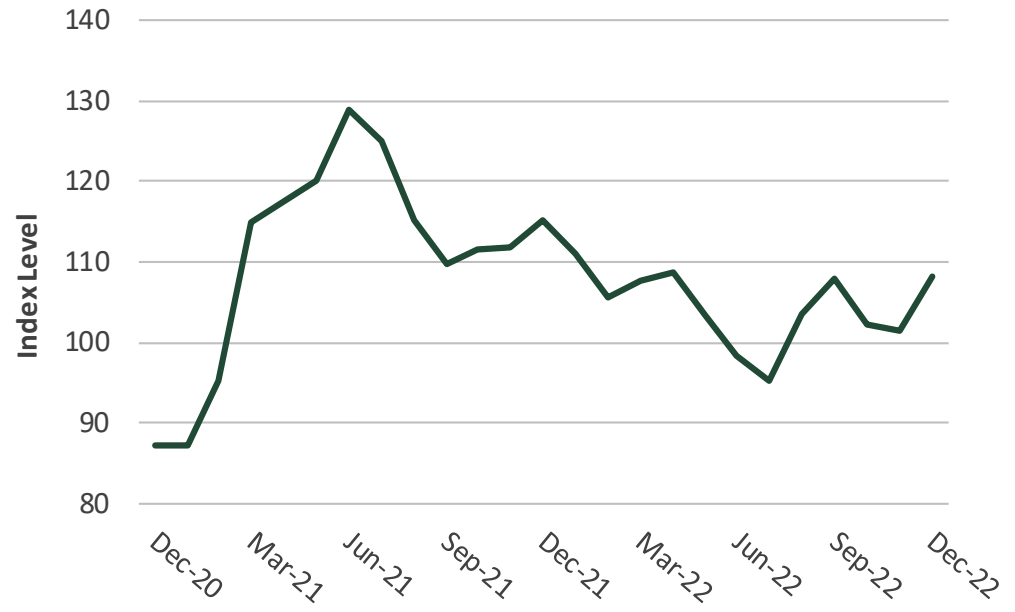
Consumer

Retail Sales YOY % Change



Source: US Department of Commerce

Consumer Confidence



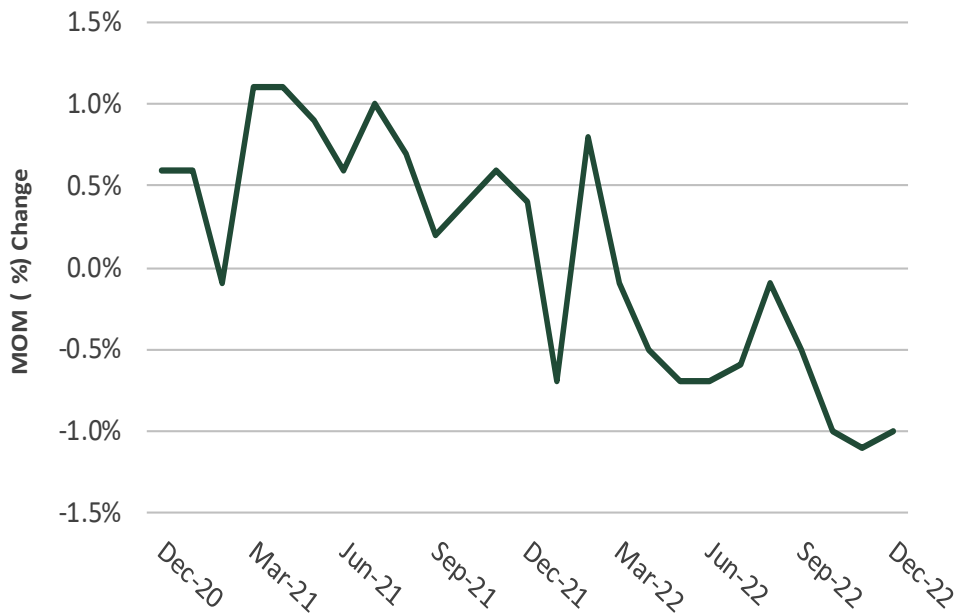
Source: The Conference Board

Advance Retail Sales dropped 1.1% in December after a downward revision to a 1% decline in November, reflecting a loss of momentum in consumer demand for goods amid high inflation and shifting preferences toward services. Retail sales rose 6% year-over-year in December, unchanged from November’s year-over-year gain. Weakness was widespread among sectors. The Conference Board’s Consumer Confidence Index jumped more than expected to 108.3 in December from an upwardly revised 101.4 in November. Views of current conditions and the future outlook for the economy both improved as inflation expectations declined.



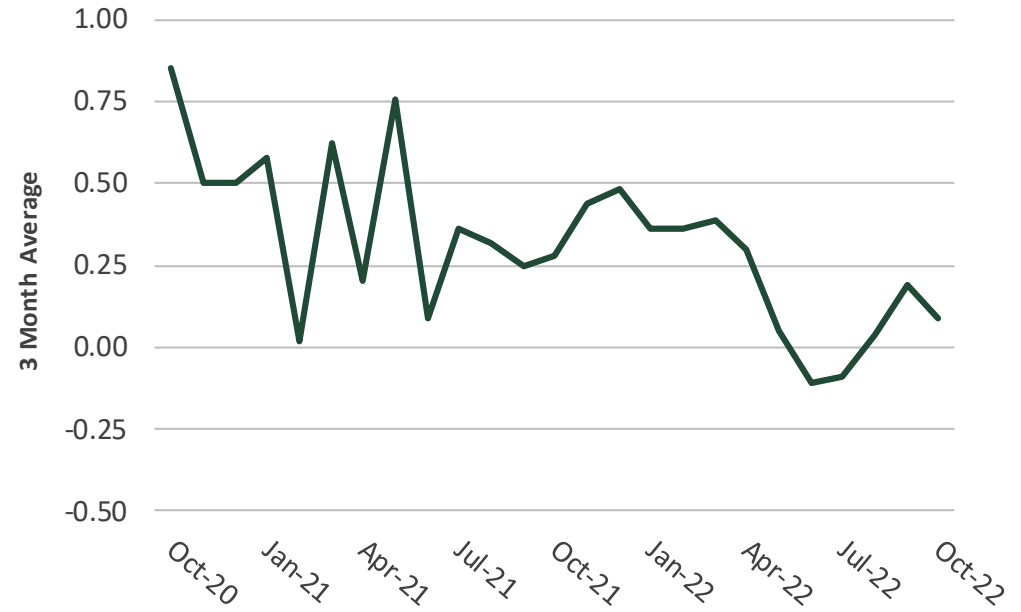
Economic Activity

Leading Economic Indicators (LEI)



Source: The Conference Board

Chicago Fed National Activity Index (CFNAI)



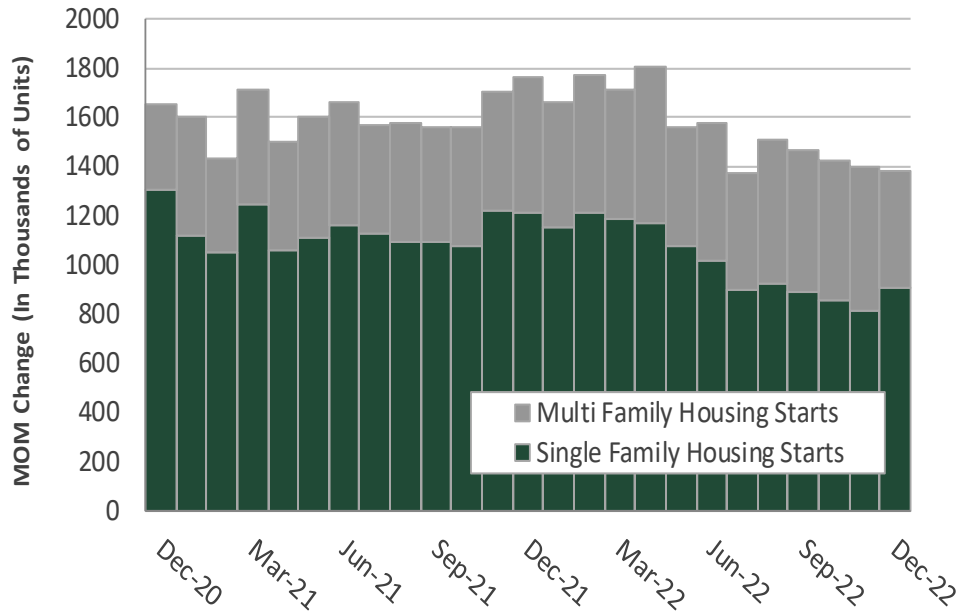
Source: Federal Reserve Bank of Chicago

The Conference Board’s Leading Economic Index (LEI) remained in negative territory for the tenth consecutive month at a worse than expected -1.0% in December, following a downwardly revised -1.1% in November. The LEI was down 7.4% year-over-year in December versus down 6.1% in November. The Conference Board cited widespread deterioration in the components of the index. The Chicago Fed National Activity Index (CFNAI) decreased to -0.05 in October from +0.17 in September indicating below trend growth over the month. On a 3-month moving average basis, the CFNAI moved down to +0.09 in October from an upwardly revised +0.19 in September.



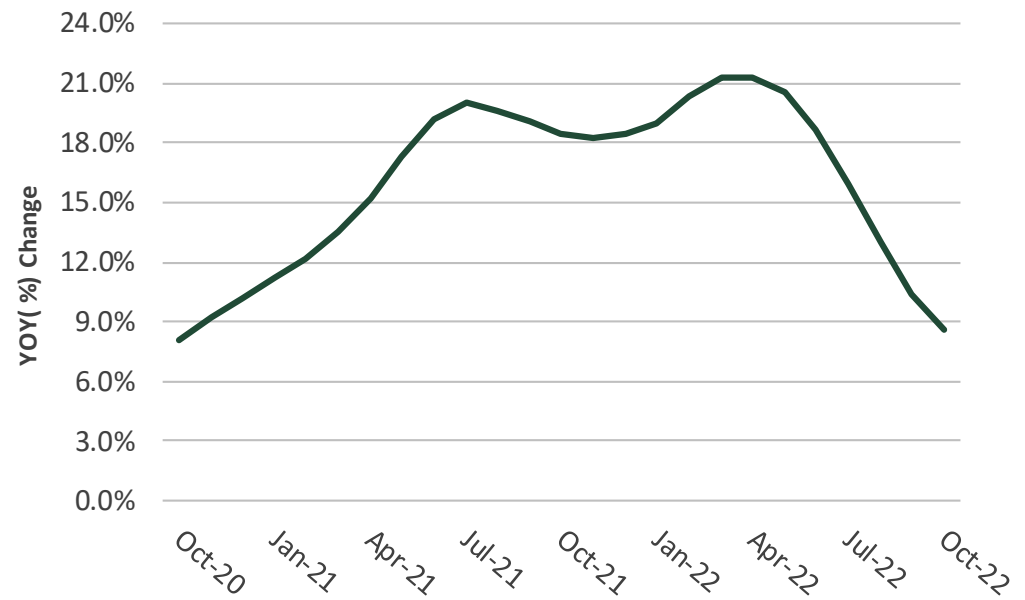
Housing

Housing Starts



Source: US Department of Commerce

S&P/Case-Shiller 20 City Composite Home Price Index



Source: S&P

Total housing starts fell 1.4% month-over-month in December to 1,382,000 units and were down 21.8% compared to December 2021. The dip was entirely due to a 19% decline in starts of multi-unit homes but was somewhat offset by an increase in starts of single-family homes as mortgage rates eased. The 30-year fixed rate mortgage has dropped to an average of 5.95% according to Freddie Mac, down from a peak of over 7% in November. According to the Case-Shiller 20-City Home Price Index, the year-over-year increase continued its declining rate of gain to +8.6% in October from +10.4% in September, clearly displaying the impact of higher mortgage rates year-over-year, which have reduced demand for homebuying as affordability has declined.



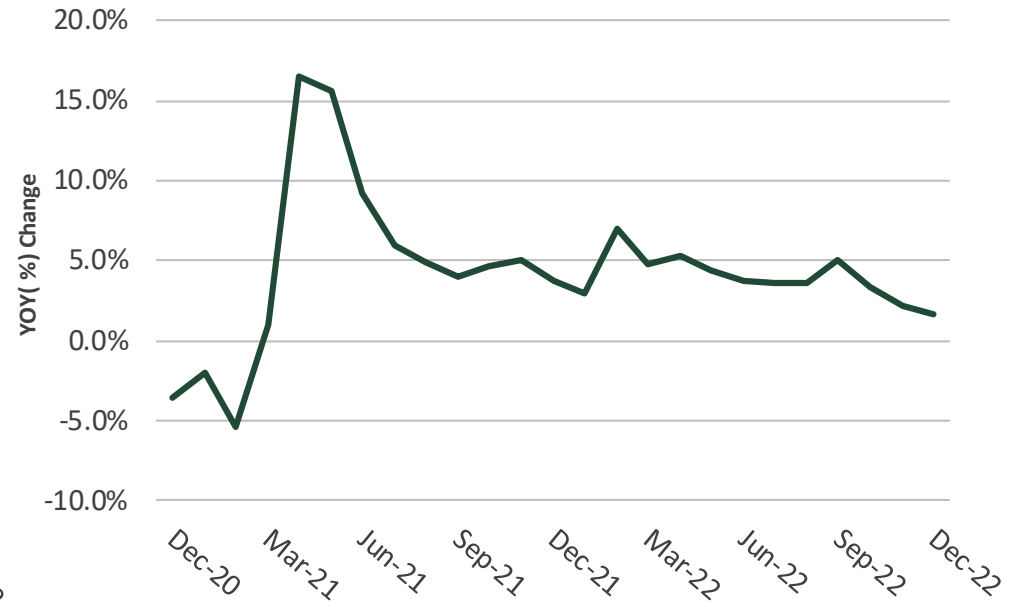
Manufacturing

Institute of Supply Management Purchasing Manager Index



Source: Institute for Supply Management

Industrial Production



Source: Federal Reserve

The Institute for Supply Management (ISM) manufacturing index declined to 48.4 in December from 49.0 in November. This is the second consecutive month of readings below 50.0, which is indicative of contraction in the manufacturing sector. The declining trend reflects sluggish demand amid economic uncertainty and easing price pressures in the goods sector. Industrial production fell 0.7% in December after a downward revision to -0.6% in November. The decrease was due to declines in production for manufacturing and mining, while utilities output rose sharply due to cold weather. This equates to a 1.65% increase from the prior year. Capacity utilization dropped to 78.8% in December from 79.4% in November and has fallen below the 1972-2021 average of 79.6%.

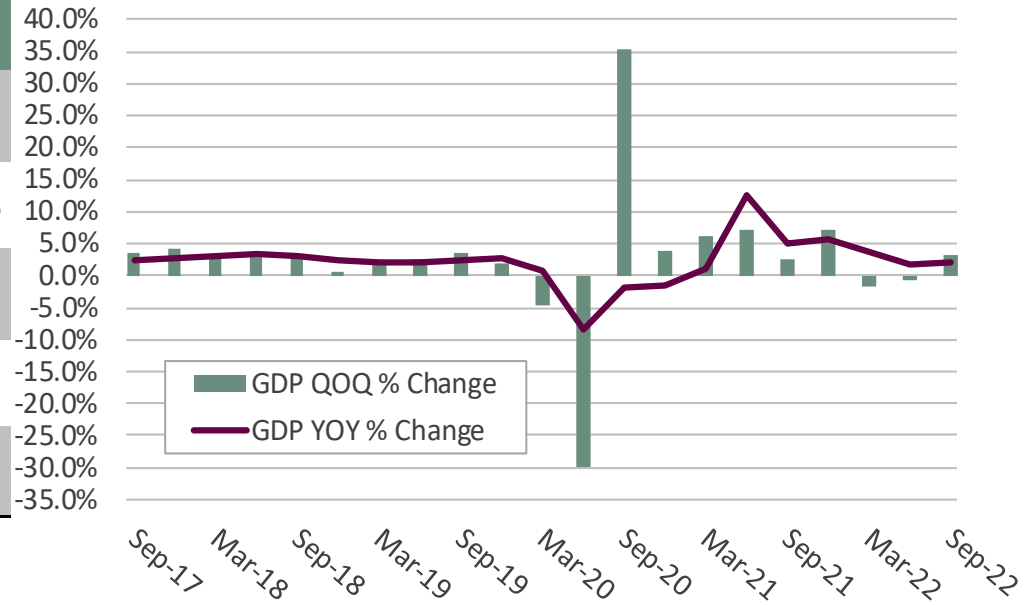


Gross Domestic Product (GDP)

Components of GDP	12/21	3/22	6/22	9/22
Personal Consumption Expenditures	2.1%	0.9%	1.4%	1.5%
Gross Private Domestic Investment	5.1%	1.0%	-2.8%	-1.8%
Net Exports and Imports	-0.2%	-3.1%	1.2%	2.9%
Federal Government Expenditures	0.0%	-0.4%	-0.2%	0.2%
State and Local (Consumption and Gross Investment)	-0.2%	0.0%	-0.1%	0.4%
Total	7.0%	-1.6%	-0.6%	3.2%

Source: US Department of Commerce

Gross Domestic Product (GDP)

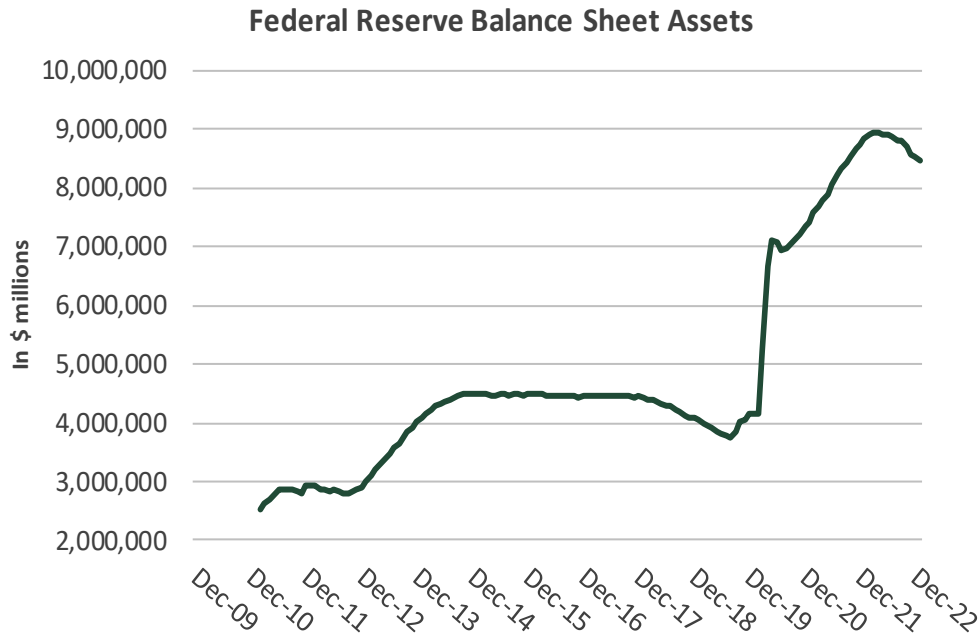


Source: US Department of Commerce

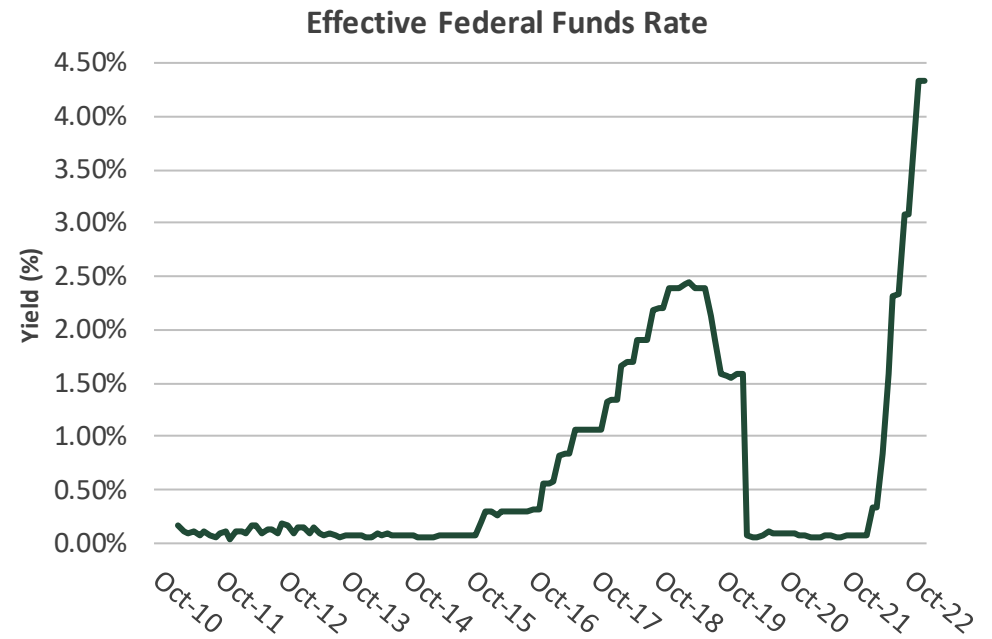
According to the third estimate, GDP increased at an annualized rate of 3.2% in the third quarter, revised up from 2.9%. The upward revision reflects stronger personal consumption expenditures which rose 2.3% in the third quarter, up from 1.7% in the previous estimate, primarily due to continued strength in services spending. Business investment, state and local government spending, and net exports also contributed to the upward revision. The consensus estimate calls for 2.0% growth in the fourth quarter, 2.0% growth for the full year 2022, and 0.1% growth in the first quarter of 2023.



Federal Reserve



Source: Federal Reserve

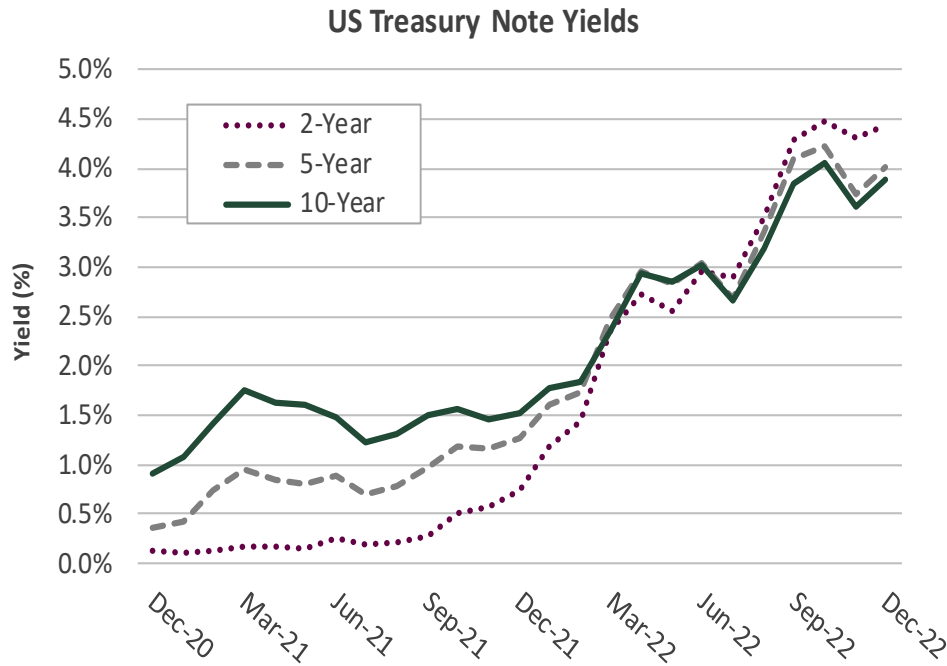


Source: Bloomberg

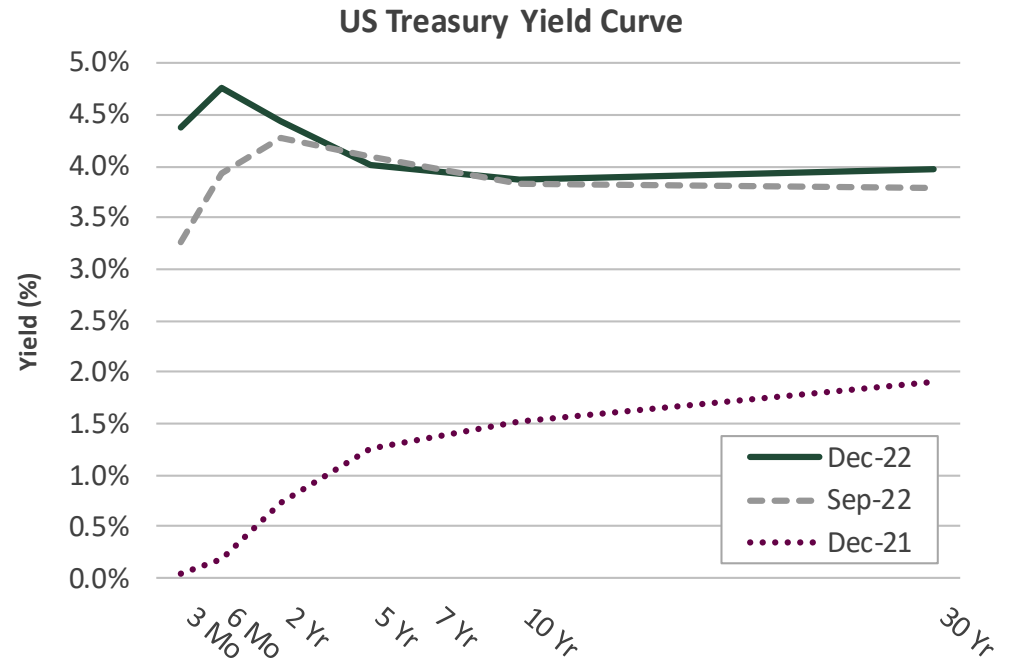
As expected at the December 14th meeting, the Federal Open Market Committee (FOMC) raised the fed funds target rate by 50 basis points to a range of 4.25 – 4.50%, in a downshift from four consecutive 75 basis point hikes. The decision was unanimous, and there was no change to the November statement. The sentiment was hawkish, indicating that “ongoing increases” in the fed funds rate are likely appropriate and citing continued labor market imbalances. The Summary of Economic Projections indicated a peak median forecast of 5.1% in 2023 and no rate cuts until 2024; however, the market consensus diverged, implying rate cuts in the second half of 2023. FOMC members forecasted a higher fed funds rate, slower GDP growth, higher inflation, and higher unemployment in 2023 than in the September projections. We believe the FOMC will continue to implement tighter monetary policy at a slower pace and hold rates at restrictive levels for some time until inflationary pressures subside and remain in the Fed’s target range.



Bond Yields



Source: Bloomberg



Source: Bloomberg

At the end of December, the 2-year Treasury yield was 370 basis points higher, and the 10-Year Treasury yield was about 237 basis points higher, year-over-year. The inversion between the 2-year Treasury yield and 10-year Treasury yield narrowed to -55 basis points at December month-end versus -71 basis points at November month-end. The average historical spread (since 2003) is about +130 basis points. The inversion between 3-month and 10-year treasuries narrowed to -50 basis points in December from -74 basis points in November. The shape of the yield curve indicates that the probability of recession is increasing.



Periodic Table of Asset Class Returns

As of December 31, 2022

Annual Returns for Key Indices Ranked in Order of Performance										
2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
International Real Estate 38.0%	US Small Cap Stocks 39.1%	US Real Estate 30.4%	US Real Estate 2.5%	US Small Cap Stocks 20.4%	Emerging Market Stocks 37.3%	International Bonds 3.2%	US Large Cap Stocks 31.5%	US Mid Cap Stocks 19.8%	US Real Estate 43.1%	Diversified Commodities 26.0%
Emerging Market Stocks 18.2%	US Mid Cap Stocks 36.3%	US Large Cap Stocks 13.7%	US Large Cap Stocks 1.4%	US High Yield Bonds 17.5%	International Stocks 25.0%	US Core Bonds 0.0%	US Mid Cap Stocks 30.6%	US Small Cap Stocks 19.2%	Diversified Commodities 40.4%	US High Yield Bonds -11.2%
US Small Cap Stocks 18.2%	US Large Cap Stocks 32.4%	US Mid Cap Stocks 13.4%	International Bonds 1.3%	US Mid Cap Stocks 12.6%	US Large Cap Stocks 21.8%	US High Yield Bonds -2.3%	US Small Cap Stocks 25.9%	US Large Cap Stocks 18.4%	US Large Cap Stocks 28.7%	International Bonds -12.7%
US Real Estate 17.8%	International Stocks 22.8%	International Bonds 9.1%	US Core Bonds 0.6%	US Large Cap Stocks 12.0%	US Mid Cap Stocks 20.3%	US Large Cap Stocks -4.4%	US Real Estate 25.8%	Emerging Market Stocks 18.3%	US Mid Cap Stocks 24.0%	US Core Bonds -13.3%
International Stocks 17.3%	US High Yield Bonds 7.4%	US Core Bonds 6.4%	US Mid Cap Stocks -0.6%	Diversified Commodities 11.4%	International Real Estate 20.0%	US Real Estate -4.6%	International Stocks 22.0%	International Stocks 7.8%	US Small Cap Stocks 21.1%	International Stocks -14.5%
US Mid Cap Stocks 16.0%	International Real Estate 5.8%	US Small Cap Stocks 6.1%	International Stocks -0.8%	Emerging Market Stocks 11.2%	US Small Cap Stocks 15.2%	International Real Estate -6.4%	International Real Estate 21.0%	US Core Bonds 7.6%	International Stocks 11.3%	US Mid Cap Stocks -16.9%
US Large Cap Stocks 16.0%	US Real Estate 2.5%	International Real Estate 2.8%	International Real Estate -3.8%	US Real Estate 8.6%	US High Yield Bonds 7.5%	US Mid Cap Stocks -8.1%	Emerging Market Stocks 18.4%	US High Yield Bonds 6.2%	International Real Estate 8.1%	US Small Cap Stocks -17.8%
US High Yield Bonds 15.6%	International Bonds 1.8%	US High Yield Bonds 2.5%	US Small Cap Stocks -4.1%	International Bonds 4.9%	Diversified Commodities 5.8%	US Small Cap Stocks -11.0%	Diversified Commodities 17.6%	International Bonds 4.7%	US High Yield Bonds 5.4%	US Large Cap Stocks -18.1%
International Bonds 8.0%	Diversified Commodities -1.2%	Emerging Market Stocks -2.2%	High Yield Bonds -4.6%	US Core Bonds 2.6%	US Real Estate 5.1%	International Stocks -13.8%	US High Yield Bonds 14.4%	International Real Estate -7.1%	US Core Bonds -1.6%	Emerging Market Stocks -20.1%
US Core Bonds 4.4%	US Core Bonds -2.3%	International Stocks -4.9%	Emerging Market Stocks -14.9%	International Real Estate 1.3%	US Core Bonds 3.6%	Diversified Commodities -13.8%	US Core Bonds 9.0%	US Real Estate -7.6%	International Bonds -2.1%	International Real Estate -24.3%
Diversified Commodities 0.1%	Emerging Market Stocks -2.6%	Diversified Commodities -33.1%	Diversified Commodities -32.9%	International Stocks 1.0%	International Bonds 2.6%	Emerging Market Stocks -14.6%	International Bonds 8.1%	Diversified Commodities -23.7%	Emerging Market Stocks -2.5%	US Real Estate -24.5%

Index returns as of 12/31/2022. Past performance is not indicative of future results. Index returns assume reinvestment of all distributions and do not reflect fees or expenses. It is not possible to invest directly in an index. This information is not intended to constitute an offer, solicitation, recommendation, or advice regarding securities or investment strategy. Please see attached Asset Class Disclosure.



Section 2 | Account Profile

Investment Objectives

The investment objectives of Walnut Valley Water District, in order of priority, are to provide safety to ensure the preservation of capital in the overall portfolio, provide sufficient liquidity for cash needs and a market rate of return consistent with the investment program.

Chandler Asset Management Performance Objective

The performance objective for the portfolio is to earn a total rate of return through a market cycle that is equal to or above the return on the benchmark index.

Strategy

In order to achieve these objectives, the portfolio invests in high-quality fixed income securities that comply with the investment policy and all regulations governing the funds.

Compliance

Walnut Valley Water District

As of December 31, 2022

Assets managed by Chandler Asset Management are in full compliance with state law and with the District's investment policy.

Category	Standard	Comment
U.S. Treasuries	No Limitation; US Treasury Bills, Notes, and Bonds	Complies
Federal Agencies	30% max per Agency/GSE issuer; 20% max callable agency securities; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises.	Complies
Supranational Obligations	"AA" rating category or higher by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by IBRD, IFC, or IADB	Complies
Municipal Securities	No Limitation; Bonds issued by the District; Registered state warrants or treasury notes or bonds issued by the State of California; Bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state, or by a department, board, agency, or authority of any of the other 49 states, in addition to California; Bonds, notes, warrants or other debt issued by a local agency within the State of California, including pooled investment accounts sponsored by the State of California, County Treasurers, or other local agencies or joint powers agencies.	Complies
Corporate Medium Term Notes	"A" rating category or higher by a NRSRO; 30% max; 5% max per issuer; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.	Complies
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, Collateralized Mortgage Obligations	"AA" rating category or better by a NRSRO; 20% max combined; From issuers other than the U.S. Treasury or a U.S. Federal Agency/GSE	Complies
Negotiable Certificates of Deposit (NCD)	30% max; 5% max per issuer; Issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank	Complies
Certificate of Deposit Placement Service (CDARS)	50% max; Placement service deposits, including certificates of deposit, at a commercial bank, savings and loan association or credit union that uses a private sector entity that assist in the placement of deposits	Complies
Banker's Acceptances	40% max; 5% max per issuer/commercial bank; 180 days max maturity	Complies
Commercial Paper	"Prime quality of the highest rating or "A-1" rated or better by a NRSRO; Issued by an entity that is either: a. (i) organized and operating within the U.S. as a general corporation with assets >\$500 million; (ii) "A" rating or better by a NRSRO, if issuer has debt obligations; b. (i) organized within the U.S. as a special purpose corporation, trust, or limited liability company; (ii) have program-wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond; (iii) rated "A-1" or better by a NRSRO; 25% max; 5% max per issuer; 270 days maturity; 10% maximum of the outstanding commercial paper of any single issuer	Complies
Mutual Funds and Money Market Mutual Funds	i) Highest rating by two NRSROs; or (ii) Retained an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM >\$500 million; 20% max combined Money Market Mutual Funds and Mutual Funds; 20% max per Money Market Mutual Fund ; 10% max per Mutual Fund; Mutual Fund maturity defined as the weighted average maturity; Money Market Mutual Funds must have an average maturity of 60 days or less	Complies
Local Agency Investment Fund (LAIF)	No Limit	Complies
Repurchase Agreements/ Reverse Repurchase Agreements	1 year max maturity; Subject to further limitation by California Government Code, which, if applicable, may limit to 92 days max maturity for Reverse repurchase agreements; 102% collateralized; Not used by Investment Adviser	Complies
Max Per Issuer	5% max per issuer, except the US Government, its Agencies and enterprises, LAIF, or unless otherwise specified in the investment policy	Complies
Maximum Maturity	5 years	Complies



Portfolio Characteristics

As of December 31, 2022

Walnut Valley Water District

	12/31/22		09/30/22
	Benchmark*	Portfolio	Portfolio
Average Maturity (yrs)	2.61	2.38	2.43
Average Modified Duration	2.48	2.25	2.32
Average Purchase Yield	n/a	1.96%	1.79%
Average Market Yield	4.35%	4.47%	4.28%
Average Quality**	AAA	AA/Aa1	AA/Aa1
Total Market Value		34,267,861	32,472,087

*ICE BofA 1-5 Yr US Treasury & Agency Index

**Benchmark is a blended rating of S&P, Moody's, and Fitch. Portfolio is S&P and Moody's respectively.

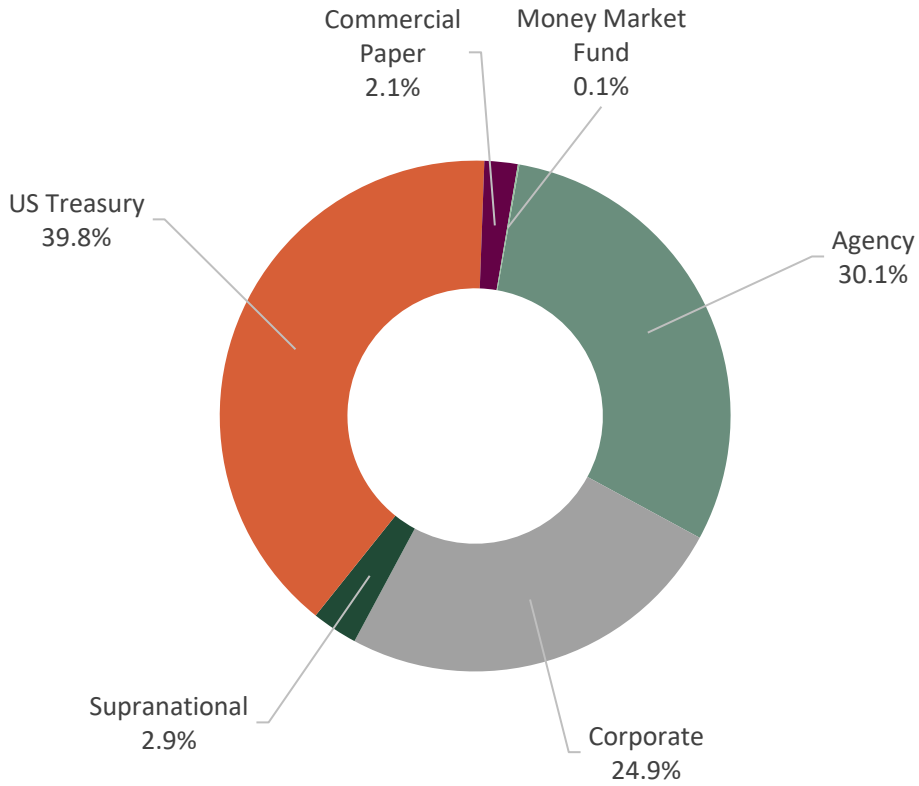


Sector Distribution

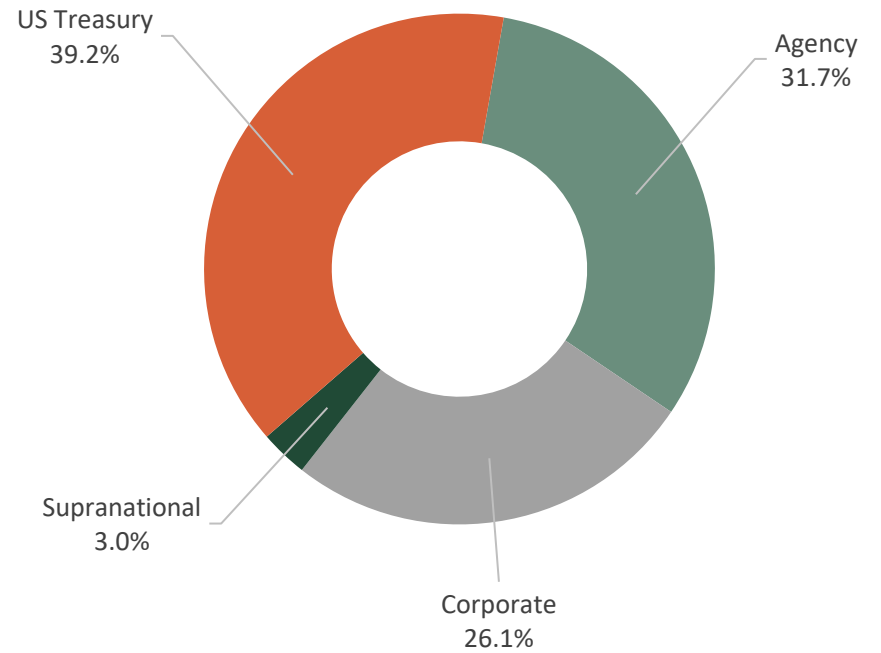
As of December 31, 2022

Walnut Valley Water District

December 31, 2022



September 30, 2022



Walnut Valley Water District – Account #10074

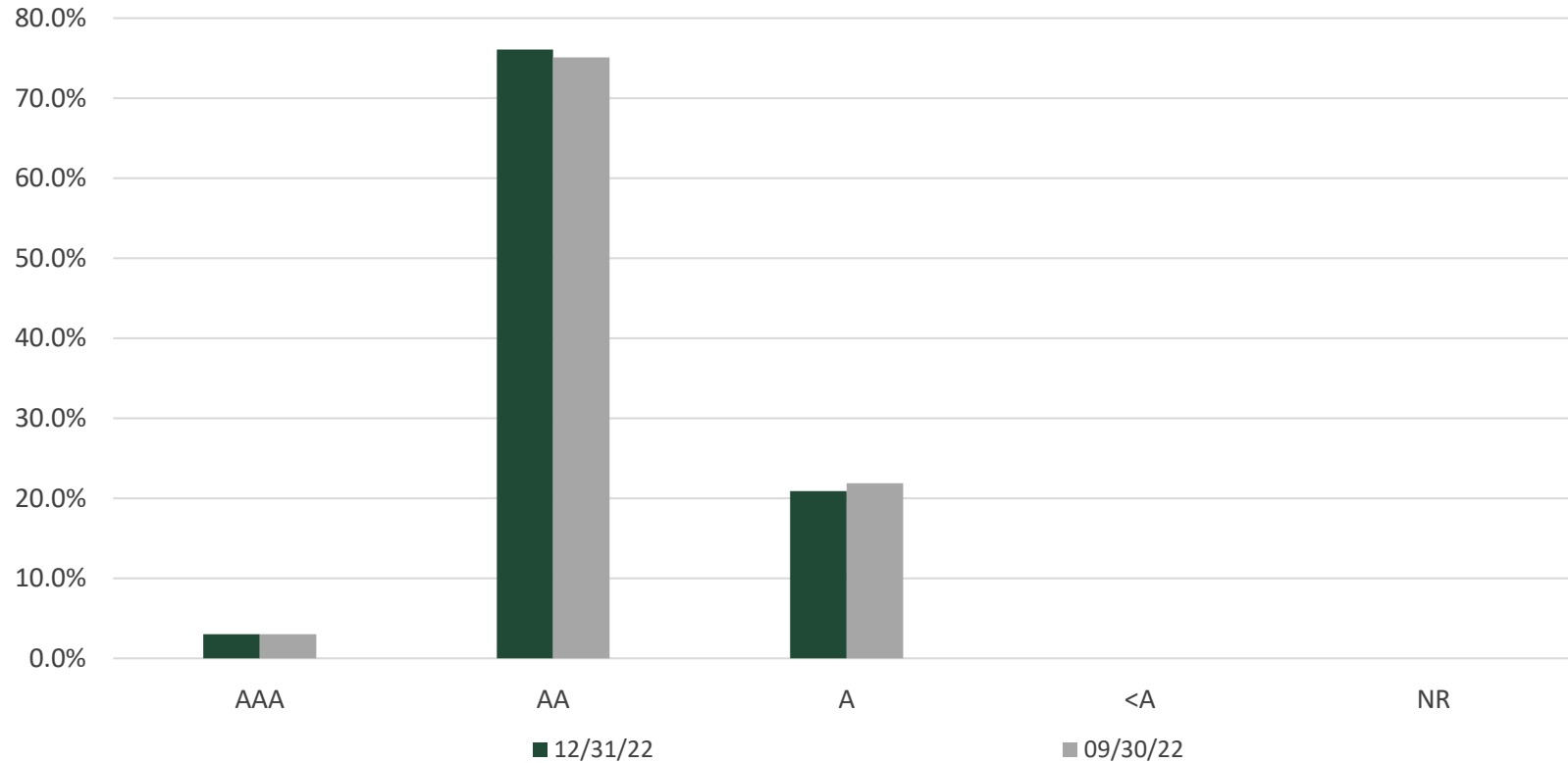
Issue Name	Investment Type	% Portfolio
Government of United States	US Treasury	39.78%
Federal Home Loan Bank	Agency	14.15%
Federal National Mortgage Association	Agency	9.30%
Federal Home Loan Mortgage Corp	Agency	4.56%
MUFG Bank Ltd/NY	Commercial Paper	2.13%
Federal Farm Credit Bank	Agency	2.12%
Intl Bank Recon and Development	Supranational	1.58%
JP Morgan Chase & Co	Corporate	1.48%
Charles Schwab Corp/The	Corporate	1.47%
Berkshire Hathaway	Corporate	1.46%
US Bancorp	Corporate	1.45%
Wal-Mart Stores	Corporate	1.45%
Northern Trust Corp	Corporate	1.43%
Target Corp	Corporate	1.34%
Deere & Company	Corporate	1.33%
Bank of New York	Corporate	1.33%
Bank of America Corp	Corporate	1.32%
United Parcel Service	Corporate	1.31%
Toyota Motor Corp	Corporate	1.31%
Inter-American Dev Bank	Supranational	1.31%
Honda Motor Corporation	Corporate	1.18%
Amazon.com Inc	Corporate	1.12%
Bank of Montreal Chicago	Corporate	1.09%
Royal Bank of Canada	Corporate	1.07%
Pfizer Inc.	Corporate	1.07%
Toronto Dominion Holdings	Corporate	1.03%
Caterpillar Inc	Corporate	0.96%
Merck & Company	Corporate	0.73%
Federated Govt Obligation Money Market Fund	Money Market Fund	0.15%
TOTAL		100.00%



Quality Distribution

As of December 31, 2022

Walnut Valley Water District
December 31, 2022 vs. September 30, 2022



	AAA	AA	A	<A	NR
12/31/22	3.0%	76.1%	20.9%	0.0%	0.0%
09/30/22	3.0%	75.1%	21.9%	0.0%	0.0%

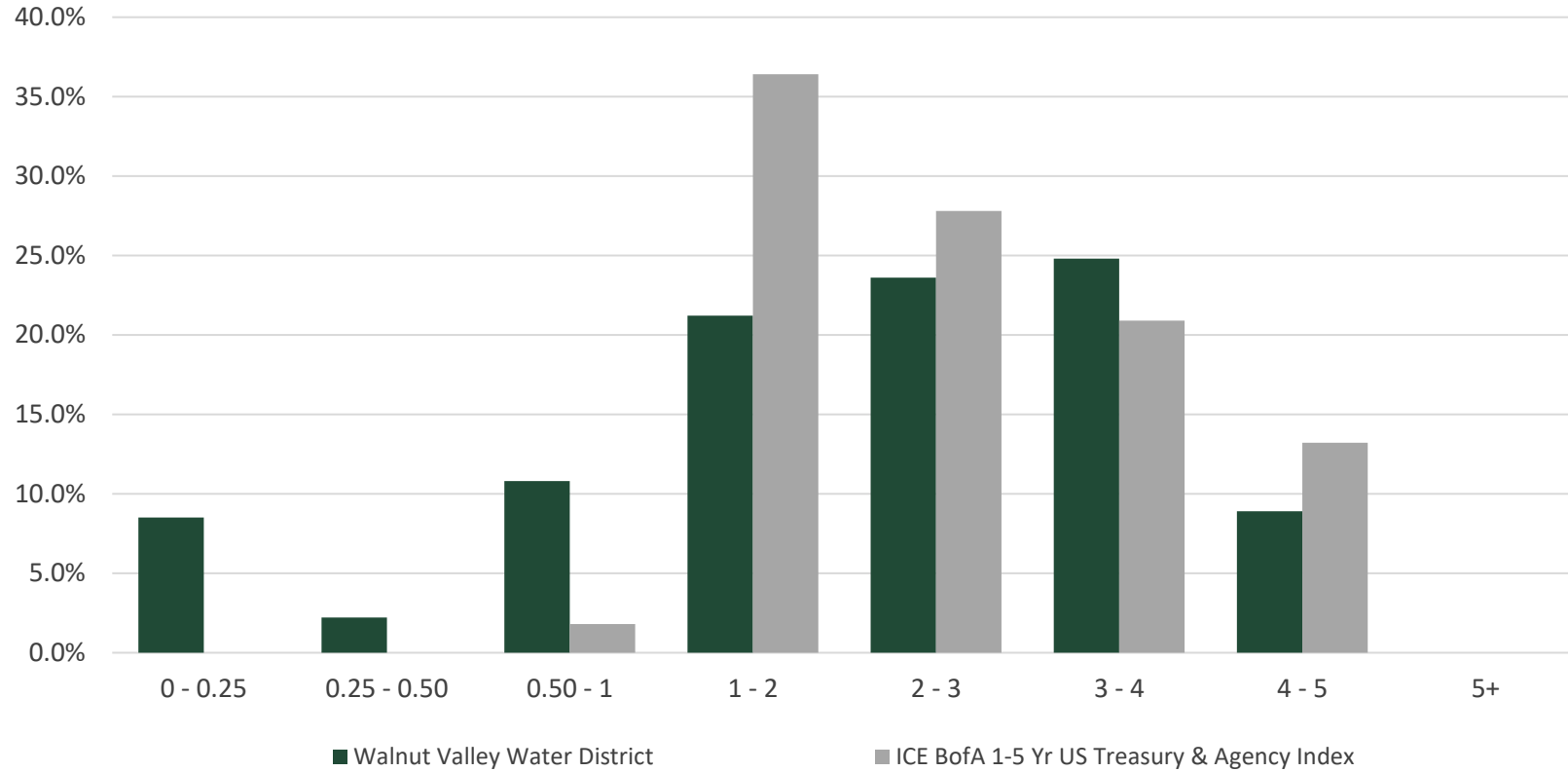
Source: S&P Ratings



Duration Distribution

As of December 31, 2022

Walnut Valley Water District Portfolio Compared to the Benchmark

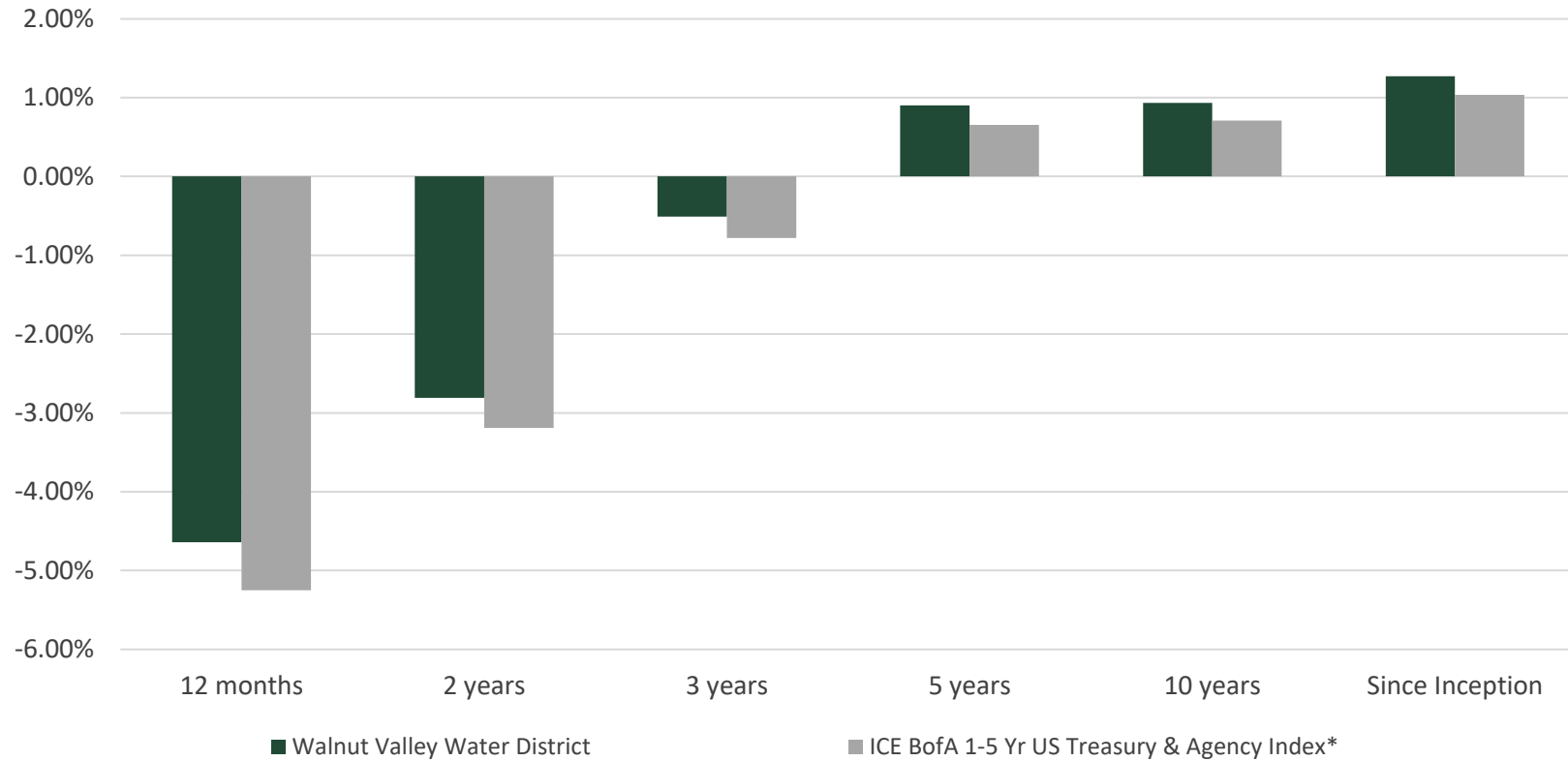


	0 - 0.25	0.25 - 0.50	0.50 - 1	1 - 2	2 - 3	3 - 4	4 - 5	5+
Portfolio	8.5%	2.2%	10.8%	21.2%	23.6%	24.8%	8.9%	0.0%
Benchmark*	0.0%	0.0%	1.8%	36.4%	27.8%	20.9%	13.2%	0.0%

*ICE BofA 1-5 Yr US Treasury & Agency Index



Walnut Valley Water District Total Rate of Return Annualized Since Inception July 31, 2009



TOTAL RATE OF RETURN	Annualized						
	3 months	12 months	2 years	3 years	5 years	10 years	Since Inception
Walnut Valley Water District	1.03%	-4.64%	-2.81%	-0.51%	0.90%	0.93%	1.27%
ICE BofA 1-5 Yr US Treasury & Agency Index*	0.94%	-5.25%	-3.19%	-0.78%	0.66%	0.71%	1.04%

*ICE BofA 1-3 Yr US Treasury Index to 8/31/10

Total rate of return: A measure of a portfolio’s performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains and losses in the portfolio.



Portfolio Characteristics

As of December 31, 2022

Walnut Valley Water District (Internal)

	12/31/22 Portfolio	09/30/22 Portfolio
Average Maturity (yrs)	0.16	0.20
Modified Duration	0.15	0.20
Average Purchase Yield	0.92%	0.79%
Average Market Yield	0.98%	0.86%
Average Quality*	NR/NR	NR/NR
Total Market Value	13,767,274	11,842,403

**Portfolio is S&P and Moody's, respectively.*

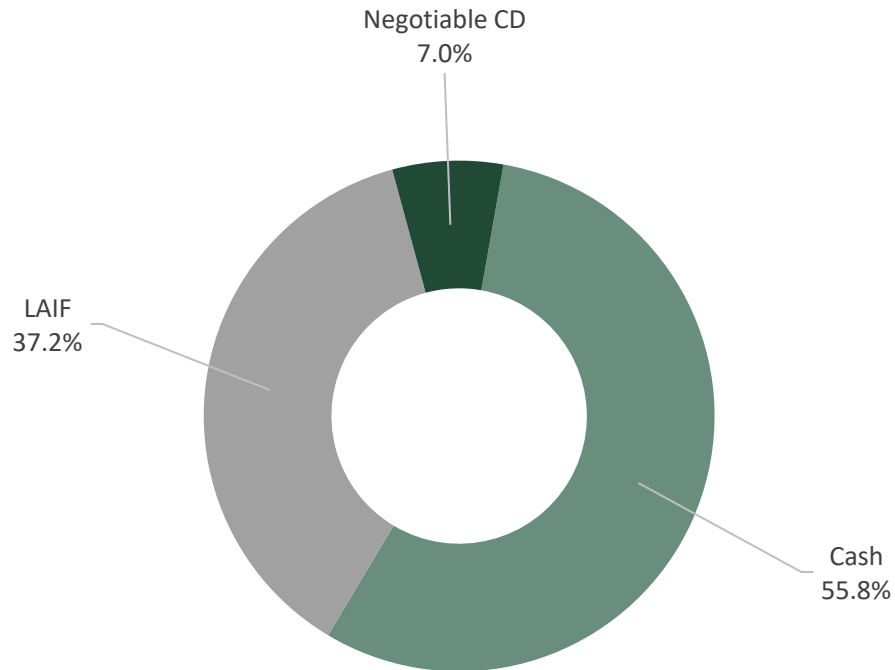


Sector Distribution

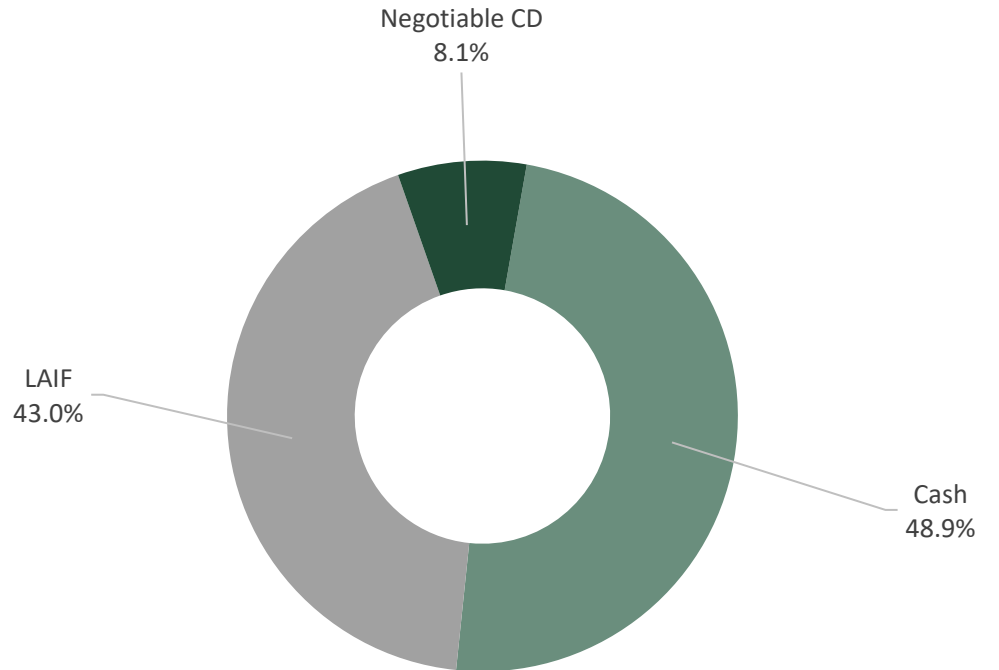
As of December 31, 2022

Walnut Valley Water District (Internal)

December 31, 2022



September 30, 2022



Walnut Valley Water District (Internal) – Account #10075

Issue Name	Investment Type	% Portfolio
Bank Cash Account	Cash	55.82%
Local Agency Investment Fund	LAIF	37.17%
Capital One	Negotiable CD	1.81%
State Bank of India	Negotiable CD	1.80%
Sallie Mae Bank	Negotiable CD	1.80%
Goldman Sachs Inc.	Negotiable CD	1.59%
TOTAL		100.00%



Section 3 | Consolidated Information

Portfolio Characteristics

As of December 31, 2022

Walnut Valley Water District Consolidated

	12/31/22 Portfolio	09/30/22 Portfolio
Average Maturity (yrs)	1.74	1.84
Modified Duration	1.65	1.75
Average Purchase Yield	1.67%	1.54%
Average Market Yield	3.47%	3.36%
Average Quality*	AA/Aa1	AA/Aa1
Total Market Value	48,035,134	44,314,490

* Portfolio is S&P and Moody's respectively.



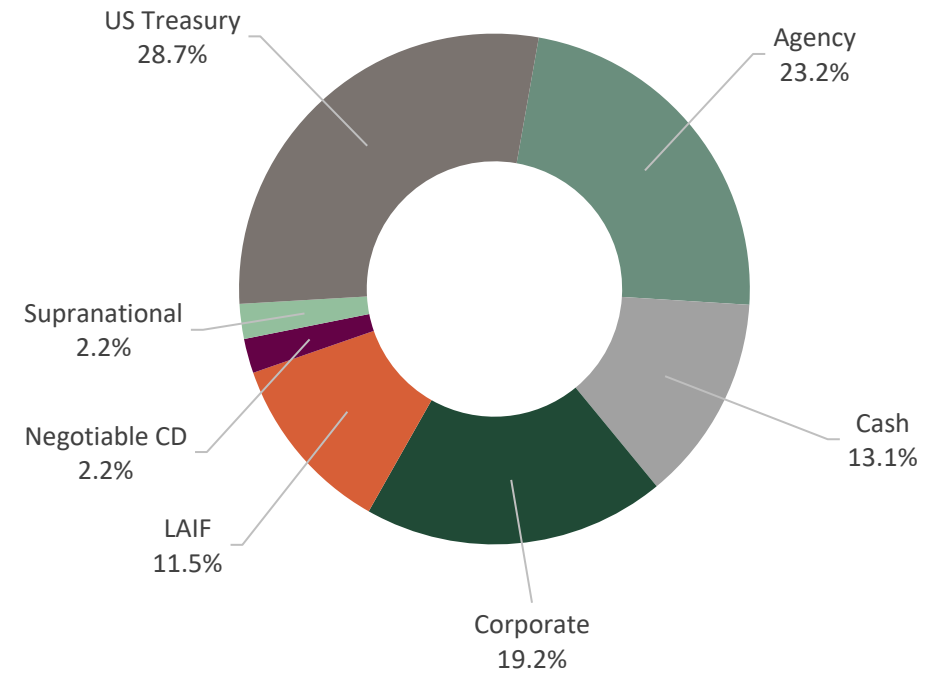
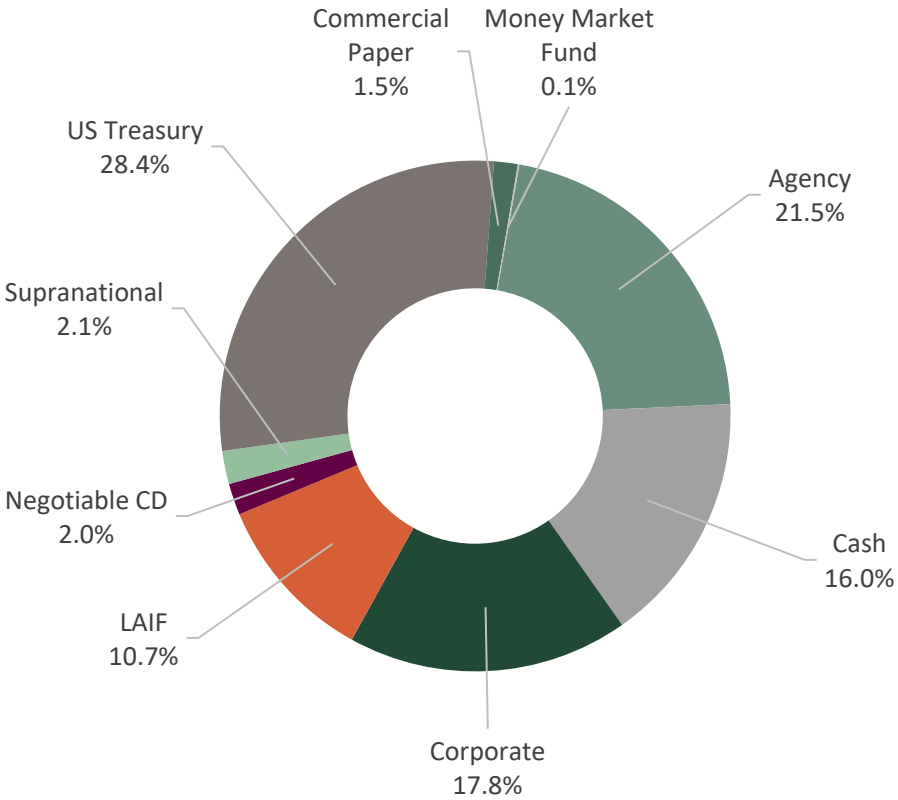
Sector Distribution

As of December 31, 2022

Walnut Valley Water District Consolidated

December 31, 2022

September 30, 2022



Section 4 | Portfolio Holdings

Holdings Report

As of December 31, 2022

Walnut Valley Water District - Account #10074

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Agency									
313383YJ4	FHLB Note 3.375% Due 09/08/2023	625,000.00	09/28/2018 3.05%	634,237.50 626,281.56	98.99 4.88%	618,689.18 6,621.09	1.82% (7,592.38)	Aaa / AA+ NR	0.69 0.66
3135G0U43	FNMA Note 2.875% Due 09/12/2023	750,000.00	10/30/2018 3.04%	744,405.00 749,200.26	98.71 4.77%	740,360.51 6,528.65	2.18% (8,839.75)	Aaa / AA+ AAA	0.70 0.67
3130A0F70	FHLB Note 3.375% Due 12/08/2023	750,000.00	12/13/2018 2.93%	765,270.00 752,861.03	98.57 4.96%	739,256.27 1,617.19	2.16% (13,604.76)	Aaa / AA+ AAA	0.94 0.91
3135G0V34	FNMA Note 2.500% Due 02/05/2024	575,000.00	03/06/2019 2.60%	572,263.00 574,390.08	97.63 4.75%	561,373.16 5,829.86	1.66% (13,016.92)	Aaa / AA+ AAA	1.10 1.05
3130AFW94	FHLB Note 2.500% Due 02/13/2024	500,000.00	02/28/2019 2.61%	497,510.00 499,438.72	97.57 4.76%	487,861.66 4,791.67	1.44% (11,577.06)	Aaa / AA+ AAA	1.12 1.07
3130AB3H7	FHLB Note 2.375% Due 03/08/2024	600,000.00	05/01/2019 2.35%	600,600.00 600,146.28	97.31 4.73%	583,846.63 4,472.92	1.72% (16,299.65)	Aaa / AA+ NR	1.19 1.14
3133EKNX0	FFCB Note 2.160% Due 06/03/2024	750,000.00	07/02/2019 1.88%	759,847.50 752,844.10	96.75 4.55%	725,615.65 1,260.00	2.12% (27,228.45)	Aaa / AA+ AAA	1.42 1.37
3130A1XJ2	FHLB Note 2.875% Due 06/14/2024	650,000.00	06/26/2019 1.85%	681,427.50 659,182.24	97.72 4.51%	635,178.31 882.47	1.86% (24,003.93)	Aaa / AA+ NR	1.45 1.40
3130A3GE8	FHLB Note 2.750% Due 12/13/2024	700,000.00	12/23/2019 1.77%	732,445.00 712,720.73	96.86 4.45%	678,013.36 962.50	1.98% (34,707.37)	Aaa / AA+ NR	1.95 1.87
3135G0X24	FNMA Note 1.625% Due 01/07/2025	600,000.00	02/14/2020 1.48%	604,074.00 601,682.09	94.54 4.48%	567,263.90 4,712.50	1.67% (34,418.19)	Aaa / AA+ AAA	2.02 1.93
3137EAEPO	FHLMC Note 1.500% Due 02/12/2025	600,000.00	02/14/2020 1.48%	600,486.00 600,206.30	94.29 4.35%	565,762.94 3,475.00	1.66% (34,443.36)	Aaa / AA+ AAA	2.12 2.03
3135G03U5	FNMA Note 0.625% Due 04/22/2025	800,000.00	Various 0.53%	803,537.00 801,674.29	91.94 4.33%	735,559.50 958.34	2.15% (66,114.79)	Aaa / AA+ AAA	2.31 2.24
3130AJKW8	FHLB Note 0.500% Due 06/13/2025	600,000.00	06/10/2020 0.54%	598,866.00 599,444.19	91.30 4.28%	547,802.00 150.00	1.60% (51,642.19)	Aaa / AA+ AAA	2.45 2.39
3137EAEU9	FHLMC Note 0.375% Due 07/21/2025	400,000.00	08/12/2020 0.45%	398,456.00 399,201.88	90.57 4.31%	362,288.36 666.67	1.06% (36,913.52)	Aaa / AA+ AAA	2.56 2.49
3137EAEX3	FHLMC Note 0.375% Due 09/23/2025	700,000.00	10/07/2020 0.50%	695,758.00 697,667.02	90.07 4.27%	630,489.81 714.58	1.84% (67,177.21)	Aaa / AA+ AAA	2.73 2.66
3135G06G3	FNMA Note 0.500% Due 11/07/2025	625,000.00	11/18/2020 0.51%	624,775.00 624,870.88	90.01 4.26%	562,566.89 468.75	1.64% (62,303.99)	Aaa / AA+ AAA	2.85 2.77



Holdings Report

As of December 31, 2022

Walnut Valley Water District - Account #10074

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
3130AKFA9	FHLB Note 0.375% Due 12/12/2025	600,000.00	01/05/2021 0.42%	598,680.00 599,211.37	89.53 4.19%	537,177.89 118.75	1.57% (62,033.48)	Aaa / AA+ NR	2.95 2.87
TOTAL Agency		10,825,000.00	1.67%	10,912,637.50 10,851,023.02	4.53%	10,279,106.02 44,230.94	30.13% (571,917.00)	Aaa / AA+ AAA	1.75 1.69
Commercial Paper									
62479MUE1	MUFG Bank Ltd/NY Discount CP 5.300% Due 07/14/2023	750,000.00	11/09/2022 5.54%	722,837.50 722,837.50	96.38 5.54%	722,837.50 5,741.67	2.13% 0.00	P-1 / A-1 NR	0.53 0.52
TOTAL Commercial Paper		750,000.00	5.54%	722,837.50	5.54%	722,837.50 5,741.67	2.13% 0.00	P-1 / A-1 NR	0.53 0.52
Corporate									
808513AT2	Charles Schwab Corp Callable Note Cont 12/25/2022 2.650% Due 01/25/2023	500,000.00	10/30/2018 3.51%	483,170.00 499,738.73	99.87 4.53%	499,356.82 5,741.67	1.47% (381.91)	A2 / A A	0.07 0.07
46625HJH4	JP Morgan Chase Note 3.200% Due 01/25/2023	500,000.00	08/06/2019 2.18%	516,975.00 500,321.80	99.92 4.30%	499,614.73 6,933.33	1.48% (707.07)	A1 / A- AA-	0.07 0.07
24422ERT8	John Deere Capital Corp Note 2.800% Due 01/27/2023	450,000.00	04/11/2018 3.17%	442,606.50 449,890.15	99.88 4.35%	449,480.12 5,390.00	1.33% (410.03)	A2 / A A	0.07 0.07
084670BR8	Berkshire Hathaway Callable Note Cont 1/15/2023 2.750% Due 03/15/2023	500,000.00	Various 3.04%	493,706.00 499,700.80	99.57 4.81%	497,859.09 4,048.61	1.46% (1,841.71)	Aa2 / AA A+	0.20 0.20
911312BK1	UPS Callable Note Cont 3/1/2023 2.500% Due 04/01/2023	450,000.00	04/11/2018 3.11%	437,413.50 449,375.53	99.40 4.92%	447,277.50 2,812.50	1.31% (2,098.03)	A2 / A NR	0.25 0.25
58933YAF2	Merck & Co Note 2.800% Due 05/18/2023	250,000.00	08/06/2019 1.89%	258,235.00 250,818.13	99.25 4.78%	248,133.02 836.11	0.73% (2,685.11)	A1 / A+ NR	0.38 0.37
931142EK5	Wal-Mart Stores Callable Note Cont 5/26/2023 3.400% Due 06/26/2023	500,000.00	07/31/2018 3.26%	503,095.00 500,255.28	99.33 4.80%	496,657.85 236.11	1.45% (3,597.43)	Aa2 / AA AA	0.48 0.48
02665WCJ8	American Honda Finance Note 3.450% Due 07/14/2023	400,000.00	07/31/2018 3.38%	401,336.00 400,143.43	99.24 4.90%	396,968.05 6,401.67	1.18% (3,175.38)	A3 / A- A	0.53 0.52
89236TFN0	Toyota Motor Credit Corp Note 3.450% Due 09/20/2023	450,000.00	01/16/2019 3.38%	451,318.50 450,202.49	98.87 5.06%	444,933.00 4,355.63	1.31% (5,269.49)	A1 / A+ A+	0.72 0.69
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 02/05/2024	500,000.00	12/23/2019 2.11%	524,265.00 506,086.87	98.24 5.04%	491,212.28 6,843.75	1.45% (14,874.59)	A2 / A+ A+	1.10 1.04
06051GHF9	Bank of America Corp Callable Note 1X 3/5/2023 3.550% Due 03/05/2024	450,000.00	05/30/2019 2.98%	458,955.00 450,411.50	99.64 5.47%	448,396.71 5,147.50	1.32% (2,014.79)	A2 / A- AA-	1.18 0.18



Holdings Report

As of December 31, 2022

Walnut Valley Water District - Account #10074

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
14913R2L0	Caterpillar Financial Service Note 0.450% Due 05/17/2024	350,000.00	05/12/2021 0.51%	349,426.00 349,737.09	94.13 4.91%	329,464.03 192.50	0.96% (20,273.06)	A2 / A A	1.38 1.34
06367WB85	Bank of Montreal Note 1.850% Due 05/01/2025	400,000.00	02/15/2022 2.25%	395,048.00 396,395.08	93.33 4.91%	373,331.07 1,233.33	1.09% (23,064.01)	A2 / A- AA-	2.33 2.23
717081EX7	Pfizer Inc. Callable Note Cont 4/28/2025 0.800% Due 05/28/2025	400,000.00	05/26/2020 0.83%	399,376.00 399,699.96	91.42 4.60%	365,689.87 293.33	1.07% (34,010.09)	A1 / A+ A	2.41 2.33
78015K7H1	Royal Bank of Canada Note 1.150% Due 06/10/2025	400,000.00	05/20/2021 0.96%	403,072.00 401,851.93	91.61 4.84%	366,427.70 268.33	1.07% (35,424.23)	A1 / A AA-	2.44 2.35
89114TZD7	Toronto-Dominion Bank Note 1.200% Due 06/03/2026	400,000.00	08/11/2021 1.12%	401,416.00 401,007.74	88.28 4.96%	353,138.06 373.33	1.03% (47,869.68)	A1 / A AA-	3.42 3.27
87612EBM7	Target Corp Callable Note Cont 12/15/2026 1.950% Due 01/15/2027	500,000.00	01/24/2022 1.87%	501,865.00 501,509.56	90.91 4.43%	454,540.09 4,495.83	1.34% (46,969.47)	A2 / A A	4.04 3.77
06406RBA4	Bank of NY Mellon Corp Callable Note Cont 12/26/2026 2.050% Due 01/26/2027	500,000.00	01/26/2022 2.03%	500,400.00 500,324.60	89.96 4.79%	449,810.20 4,413.19	1.33% (50,514.40)	A1 / A AA-	4.07 3.79
023135CF1	Amazon.com Inc Callable Note Cont 3/13/2027 3.300% Due 04/13/2027	400,000.00	04/26/2022 3.26%	400,788.00 400,678.21	95.04 4.59%	380,176.77 2,860.00	1.12% (20,501.44)	A1 / AA AA-	4.28 3.90
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4.000% Due 05/10/2027	500,000.00	06/28/2022 4.00%	500,045.00 500,040.31	97.78 4.57%	488,878.47 2,833.33	1.43% (11,161.84)	A2 / A+ A+	4.36 3.93
TOTAL Corporate		8,800,000.00	2.51%	8,822,511.50 8,808,189.19	4.77%	8,481,345.43 65,710.05	24.94% (326,843.76)	A1 / A+ A+	1.65 1.50
Money Market Fund									
60934N807	Federated Investors Govt Oblig Fund Inst.	49,755.29	Various 3.89%	49,755.29 49,755.29	1.00 3.89%	49,755.29 0.00	0.15% 0.00	Aaa / AAA AAA	0.00 0.00
TOTAL Money Market Fund		49,755.29	3.89%	49,755.29 49,755.29	3.89%	49,755.29 0.00	0.15% 0.00	Aaa / AAA AAA	0.00 0.00
Supranational									
459058JL8	Intl. Bank Recon & Development Note 0.500% Due 10/28/2025	600,000.00	12/14/2020 0.48%	600,516.00 600,299.38	89.92 4.33%	539,534.87 525.00	1.58% (60,764.51)	Aaa / AAA AAA	2.83 2.75



Holdings Report

As of December 31, 2022

Walnut Valley Water District - Account #10074

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
4581X0DV7	Inter-American Dev Bank Note 0.875% Due 04/20/2026	500,000.00	04/27/2021 0.94%	498,425.00 498,955.49	89.58 4.29%	447,880.00 862.85	1.31% (51,075.49)	Aaa / AAA AAA	3.30 3.19
TOTAL Supranational		1,100,000.00	0.69%	1,098,941.00 1,099,254.87	4.31%	987,414.87 1,387.85	2.89% (111,840.00)	Aaa / AAA AAA	3.04 2.95
US Treasury									
912828X70	US Treasury Note 2.000% Due 04/30/2024	400,000.00	07/02/2019 1.78%	404,125.00 401,134.78	96.52 4.73%	386,062.40 1,370.17	1.13% (15,072.38)	Aaa / AA+ AAA	1.33 1.29
9128282U3	US Treasury Note 1.875% Due 08/31/2024	575,000.00	03/04/2020 0.72%	604,311.52 585,866.71	95.70 4.59%	550,270.40 3,663.24	1.62% (35,596.31)	Aaa / AA+ AAA	1.67 1.60
912828YM6	US Treasury Note 1.500% Due 10/31/2024	600,000.00	02/15/2022 1.74%	596,203.13 597,429.04	94.80 4.49%	568,781.40 1,541.44	1.66% (28,647.64)	Aaa / AA+ AAA	1.84 1.77
912828YV6	US Treasury Note 1.500% Due 11/30/2024	700,000.00	12/23/2019 1.72%	692,808.59 697,211.98	94.68 4.43%	662,757.90 923.08	1.94% (34,454.08)	Aaa / AA+ AAA	1.92 1.85
912828Z52	US Treasury Note 1.375% Due 01/31/2025	575,000.00	03/04/2020 0.71%	593,328.13 582,778.98	94.04 4.40%	540,702.40 3,308.59	1.59% (42,076.58)	Aaa / AA+ AAA	2.09 2.00
912828ZF0	US Treasury Note 0.500% Due 03/31/2025	750,000.00	03/26/2020 0.50%	749,912.11 749,960.51	91.91 4.31%	689,355.75 958.10	2.01% (60,604.76)	Aaa / AA+ AAA	2.25 2.19
91282CAT8	US Treasury Note 0.250% Due 10/31/2025	700,000.00	02/16/2021 0.51%	691,605.47 694,941.76	89.51 4.22%	626,554.60 299.72	1.83% (68,387.16)	Aaa / AA+ AAA	2.84 2.76
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	700,000.00	01/12/2021 0.52%	694,968.75 696,961.27	89.46 4.15%	626,226.30 7.25	1.83% (70,734.97)	Aaa / AA+ AAA	3.00 2.92
91282CBH3	US Treasury Note 0.375% Due 01/31/2026	550,000.00	03/22/2021 0.85%	537,625.00 542,145.29	89.06 4.19%	489,822.30 863.11	1.43% (52,322.99)	Aaa / AA+ AAA	3.09 3.00
91282CBQ3	US Treasury Note 0.500% Due 02/28/2026	650,000.00	03/09/2021 0.83%	639,589.84 643,377.44	89.21 4.18%	579,870.85 1,104.28	1.70% (63,506.59)	Aaa / AA+ AAA	3.16 3.07
91282CBT7	US Treasury Note 0.750% Due 03/31/2026	440,000.00	03/29/2021 0.88%	437,301.56 438,248.82	89.73 4.16%	394,831.36 843.13	1.15% (43,417.46)	Aaa / AA+ AAA	3.25 3.14
91282CCF6	US Treasury Note 0.750% Due 05/31/2026	850,000.00	06/28/2021 0.88%	844,820.31 846,408.52	89.29 4.14%	758,990.50 560.44	2.22% (87,418.02)	Aaa / AA+ AAA	3.42 3.30
91282CCP4	US Treasury Note 0.625% Due 07/31/2026	750,000.00	10/08/2021 1.02%	736,171.88 739,690.04	88.47 4.12%	663,516.00 1,961.62	1.94% (76,174.04)	Aaa / AA+ AAA	3.58 3.47
91282CCW9	US Treasury Note 0.750% Due 08/31/2026	850,000.00	09/28/2021 1.00%	839,939.45 842,509.17	88.66 4.12%	753,644.85 2,166.09	2.21% (88,864.32)	Aaa / AA+ AAA	3.67 3.53
91282CCZ2	US Treasury Note 0.875% Due 09/30/2026	650,000.00	12/29/2021 1.26%	638,447.27 640,885.74	88.91 4.10%	577,941.65 1,453.13	1.69% (62,944.09)	Aaa / AA+ AAA	3.75 3.61



Holdings Report

As of December 31, 2022

Walnut Valley Water District - Account #10074

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
91282CDG3	US Treasury Note 1.125% Due 10/31/2026	575,000.00	11/29/2021 1.18%	573,472.66 573,810.27	89.56 4.10%	514,984.38 1,107.91	1.51% (58,825.89)	Aaa / AA+ AAA	3.84 3.67
91282CDK4	US Treasury Note 1.250% Due 11/30/2026	575,000.00	04/26/2022 2.76%	537,827.15 543,343.26	89.86 4.08%	516,669.13 631.87	1.51% (26,674.13)	Aaa / AA+ AAA	3.92 3.75
91282CEF4	US Treasury Note 2.500% Due 03/31/2027	700,000.00	06/13/2022 3.45%	670,878.91 674,221.76	93.98 4.06%	657,863.50 4,471.15	1.93% (16,358.26)	Aaa / AA+ AAA	4.25 3.94
91282CEW7	US Treasury Note 3.250% Due 06/30/2027	550,000.00	09/13/2022 3.61%	541,363.28 541,901.22	96.84 4.02%	532,618.90 49.38	1.55% (9,282.32)	Aaa / AA+ AAA	4.50 4.13
91282CFH9	US Treasury Note 3.125% Due 08/31/2027	550,000.00	09/08/2022 3.40%	543,232.42 543,646.53	96.34 3.99%	529,847.45 5,839.95	1.56% (13,799.08)	Aaa / AA+ AAA	4.67 4.24
91282CFM8	US Treasury Note 4.125% Due 09/30/2027	400,000.00	10/28/2022 4.19%	398,796.88 398,838.44	100.54 4.00%	402,140.80 4,215.66	1.19% 3,302.36	Aaa / AA+ AAA	4.75 4.23
91282CFU0	US Treasury Note 4.125% Due 10/31/2027	750,000.00	11/09/2022 4.30%	744,169.92 744,336.86	100.53 4.00%	753,984.00 5,298.69	2.22% 9,647.14	Aaa / AA+ AAA	4.84 4.32
9128283F5	US Treasury Note 2.250% Due 11/15/2027	875,000.00	12/09/2022 3.79%	814,946.29 815,613.92	92.31 4.00%	807,700.25 2,556.11	2.36% (7,913.67)	Aaa / AA+ AAA	4.88 4.53
TOTAL US Treasury		14,715,000.00	1.77%	14,525,845.52 14,535,262.31	4.19%	13,585,137.07 45,194.11	39.78% (950,125.24)	Aaa / AA+ AAA	3.37 3.19
TOTAL PORTFOLIO		36,239,755.29	1.96%	36,132,528.31 36,066,322.18	4.47%	34,105,596.18 162,264.62	100.00% (1,960,726.00)	Aa1 / AA AAA	2.38 2.25
TOTAL MARKET VALUE PLUS ACCRUALS						34,267,860.80			



Holdings Report

As of December 31, 2022

Walnut Valley Water District (Internal) - Account #10075

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Cash									
90CASH\$00	Cash Custodial Cash Account	7,685,364.95	Various 0.00%	7,685,364.95 7,685,364.95	1.00 0.00%	7,685,364.95 0.00	55.82% 0.00	NR / NR NR	0.00 0.00
TOTAL Cash		7,685,364.95	0.00%	7,685,364.95	0.00%	7,685,364.95 0.00	55.82% 0.00	NR / NR NR	0.00 0.00
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	5,091,511.64	Various 2.23%	5,091,511.64 5,091,511.64	1.00 2.23%	5,091,511.64 25,366.20	37.17% 0.00	NR / NR NR	0.00 0.00
TOTAL LAIF		5,091,511.64	2.23%	5,091,511.64	2.23%	5,091,511.64 25,366.20	37.17% 0.00	NR / NR NR	0.00 0.00
Negotiable CD									
14042TBL0	Capital One Bank USA NA Negotiable CD 2.200% Due 08/07/2023	247,000.00	08/06/2019 2.20%	247,000.00 247,000.00	100.00 2.20%	247,000.00 2,188.49	1.81% 0.00	NR / NR NR	0.60 0.59
7954506L4	Sallie Mae Bank Negotiable CD 0.850% Due 05/27/2025	248,000.00	05/27/2020 0.85%	248,000.00 248,000.00	100.00 0.85%	248,000.00 202.14	1.80% 0.00	NR / NR NR	2.41 2.37
856285TQ4	STATE BANK OF INDIA Negotiable CD 1.100% Due 05/28/2025	248,000.00	05/28/2020 1.10%	248,000.00 248,000.00	100.00 1.10%	248,000.00 254.12	1.80% 0.00	NR / NR NR	2.41 2.37
38149MZJ5	Goldman Sachs Bank USA Negotiable CD 1.050% Due 09/08/2026	248,000.00	08/25/2021 1.05%	248,000.00 248,000.00	88.13 4.58%	218,565.62 820.44	1.59% (29,434.38)	NR / NR NR	3.69 3.53
TOTAL Negotiable CD		991,000.00	1.30%	991,000.00	2.11%	961,565.62 3,465.19	7.01% (29,434.38)	NR / NR NR	2.23 2.18
TOTAL PORTFOLIO		13,767,876.59	0.92%	13,767,876.59	0.98%	13,738,442.21 28,831.39	100.00% (29,434.38)	NR / NR NR	0.16 0.15
TOTAL MARKET VALUE PLUS ACCRUALS						13,767,273.60			



Section 5 | Transactions



Transaction Ledger

As of December 31, 2022

Walnut Valley Water District - Account #10074

September 30, 2022 through December 31, 2022

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/31/2022	91282CFM8	400,000.00	US Treasury Note 4.125% Due: 09/30/2027	99.699	4.19%	398,796.88	1,405.22	400,202.10	0.00
Purchase	11/10/2022	62479MUE1	750,000.00	MUFG Bank Ltd/NY Discount CP 5.3% Due: 07/14/2023	96.378	5.54%	722,837.50	0.00	722,837.50	0.00
Purchase	11/10/2022	91282CFU0	750,000.00	US Treasury Note 4.125% Due: 10/31/2027	99.223	4.30%	744,169.92	854.63	745,024.55	0.00
Purchase	12/12/2022	9128283F5	875,000.00	US Treasury Note 2.25% Due: 11/15/2027	93.137	3.79%	814,946.29	1,468.40	816,414.69	0.00
Subtotal			2,775,000.00				2,680,750.59	3,728.25	2,684,478.84	0.00
TOTAL ACQUISITIONS			2,775,000.00				2,680,750.59	3,728.25	2,684,478.84	0.00
DISPOSITIONS										
Maturity	10/31/2022	9128283C2	400,000.00	US Treasury Note 2% Due: 10/31/2022	100.000		400,000.00	0.00	400,000.00	0.00
Maturity	11/30/2022	912828M80	750,000.00	US Treasury Note 2% Due: 11/30/2022	100.000		750,000.00	0.00	750,000.00	0.00
Subtotal			1,150,000.00				1,150,000.00	0.00	1,150,000.00	0.00
TOTAL DISPOSITIONS			1,150,000.00				1,150,000.00	0.00	1,150,000.00	0.00



Transaction Ledger

As of December 31, 2022

Walnut Valley Water District (Internal) - Account #10075

September 30, 2022 through December 31, 2022

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/15/2022	90LAIF\$00	17,265.79	Local Agency Investment Fund State Pool	1.000	1.60%	17,265.79	0.00	17,265.79	0.00
Subtotal			17,265.79				17,265.79	0.00	17,265.79	0.00
TOTAL ACQUISITIONS			17,265.79				17,265.79	0.00	17,265.79	0.00



Important Disclosures

As of December 31, 2022

2022 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by ICE Data Services Inc ("IDS"), an independent pricing source. In the event IDS does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

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Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.



Asset Class 10-Year Snapshot Disclosure

As of December 31, 2022

- **US Small Cap Stocks – Morgan Stanley Capital International (MSCI) Small Cap 1750** – The MSCI Small Cap 1750 is a market capitalization weighted index that measures the performance of small capitalization U.S. stocks.
- **US Mid Cap Stocks – Morgan Stanley Capital International (MSCI) Mid Cap 450** – The MSCI Mid Cap 450 is a market capitalization weighted index that measures the performance of mid-capitalization U.S. stocks.
- **US Large Cap Stocks – Standard & Poor's 500** – The S&P 500 is a market value weighted index of 500 large capitalization stocks. The 500 companies included in the index capture approximately 80% of available U.S. market capitalization.
- **International Stocks – Morgan Stanley Capital International (MSCI) EAFE** – The MSCI EAFE International Equity Index is a market capitalization weighted index that captures international equity performance of large and mid-cap stocks in the developed stock markets of Europe, Australasia, and the Far East.
- **Emerging Market Stocks – Morgan Stanley Capital International (MSCI) Emerging Markets** – The MSCI Emerging Markets Index is a market capitalization weighted index that captures equity performance of large and mid-cap stocks across emerging market countries.
- **U.S. Real Estate – Morgan Stanley Capital International (MSCI) REIT** – The MSCI US REIT Index is a free float-adjusted market capitalization index that is comprised of equity REITs. It represents about 99% of the US REIT universe and securities are classified in the REIT sector according to the Global Industry Classification Standard (GICS®). It excludes Mortgage REITs and selected Specialized REITs.
- **International Real Estate – S&P Developed Ex-US Property** – The S&P Developed Ex-US Property Index is a market capitalization weighted index that captures the performance of a universe of publicly traded property companies based in developing countries outside of the US. The companies included are engaged in real estate related activities, such as property ownership, management, development, rental and investment.
- **US Core Bonds – ICE BofA US Corporate, Government, Mortgage** – The ICE BofA US Corporate, Government, Mortgage index is a broad measure of US investment grade bond performance, including US Treasuries, agencies, investment-grade corporates and mortgage securities.
- **US High Yield Bonds – ICE BofA US High Yield** – The ICE BofA High Yield Bond Index measures the market of USD-denominated, non-investment grade, fixed-rate, taxable corporate bonds.
- **International Bonds – Bloomberg Barclays Global Aggregate ex-USD Total Return Index Value Unhedged USD** – Index from 2/1/2013 – current. This index measures the performance of global investment grade debt from 24 local currency markets. This multi-currency benchmark includes treasury, government-related, corporate and securitized fixed-rate bonds from both developed and emerging markets issuers. S&P Citigroup International Govt Bond – Index from 1/1/2009 – 1/31/2013. This index measures the performance of sovereign bonds of non-U.S. developed countries.

- **Diversified Commodities – S&P GSCI Commodity Index** – The S&P GSCI Commodity Index is a world production-weighted measure of general commodity price movements and inflation in the world economy. It consists of a basket of physical commodity futures contracts.

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All investments contain risk and may lose value. Fixed income investments are subject to interest rate, credit, and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates. International: Non-US markets may be more volatile due to a variety of factors including less liquidity, transparency and oversight of companies and assets. Values of non-US investments may fluctuate due to changes in currency exchange rates. Non-US companies are also subject to risks that come with political and economic stability that may affect their respective countries. These risks may be greater in emerging market countries. Equities: Investments on equities are subject to risks from stock market fluctuations that occur in response to economic and business developments.



ICE BofA 1-5 Yr US Treasury & Agency Index*

The ICE BofA 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies.

The ICE BofA 1-3 Year US Treasury Index tracks the performance of US dollar-denominated sovereign debt publicly issued by the US government in its domestic market. Qualifying securities must have at least one year remaining term to final maturity and less than three years remaining term to final maturity, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion. Qualifying securities must have at least 18 months to final maturity at the time of issuance.

WALNUT VALLEY WATER DISTRICT



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BOARD OF DIRECTORS

Edwin M. Hilden
President
Election Division II

Theresa Lee
First Vice President
Election Division III

Scarlett P. Kwong
Second Vice President
Election Division V

Jerry Tang
Assistant Treasurer
Election Division I

STAFF

Erik Hitchman, P.E.
General Manager
Chief Engineer
Secretary

Jared Macias
Assistant General Manager

Sheryl L. Shaw, P.E.
Director of Engineering

Lily Lopez
Director of External Affairs

Joshua Byerrum
Director of Finance
Treasurer

Alanna Diaz
Director of Administrative
Services

Thomas M. Monk
Director of Operations

Lucie Cazares, MPA
Executive Secretary

LEGAL COUNSEL

James D. Ciampa

FIONA TANG

INFORMATION TECHNOLOGY TECHNICIAN

Fiona joined the District on December 11, 2021, assuming the position of Information System part-time Intern and was hired as an Information Technology Technician on July 11, 2022. She comes to the District from the County of Los Angeles Workforce Development, Aging, and Community Service where she served as a Student Professional Worker.

Fiona graduated from Cal State Los Angeles. She currently holds a Masters degree in Computer Information Systems and desires to be a cybersecurity analyst.

When not at work, Fiona enjoys cooking and baking.

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**January 17, 2023
MEETING CONDUCTED VIA WEBEX
AT:**

<https://walnutvalley.webex.com/meet/bmeeting>

DIRECTORS PRESENT:

Theresa Lee
Jerry Tang
Edwin Hilden
Scarlett Kwong

DIRECTORS ABSENT:

None

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Jared Macias, Assistant General Manager
Josh Byerrum, Director of Finance (Host)
Lily Lopez, Director of External Affairs
Thomas Monk, Director of Operations
Sherry Shaw, Director of Engineering & Planning
Alanna Diaz, Director of Administrative Services
Lucie Cazares, Executive Secretary
Alexandra Cortez, Administrative Assistant
Jim Ciampa, Legal Counsel

The meeting was called to order at 5:00 p.m. with President Hilden presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>.

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Directors Mike Ti, Jody Roberto, and General Manager, James Linthicum. Also, in attendance were, Ms. Margaret Liu; former Walnut Valley Water District Board Member, Dr. Kevin Hayakawa; and WVWD employees Garrett Noble, Darnell Meyers, Steven Carcano, and Juan Gamboa.

Item 3: Public Comment

- ◆ Dr. Kevin Hayakawa spoke in support of Ms. Margaret Liu and endorsed her for the vacant Director, Division IV position. (Item 3)
- ◆ Ms. Margaret Lui spoke on her qualifications and her interest in the vacant Division IV Director position. (Item 3)

Item 4: Additions to the Agenda

- ◆ There were no requests for additions to the agenda. (Item 4)

Item 5: Reorder of the Agenda

- ◆ There were no requests for reorder of the agenda. (Item 5)

Item 6: Consider Approval of Subsequent Resolution No. 01-23-716 Authorizing Remote Teleconference Meetings for the Period January 17, 2023 to February 16, 2023

- ◆ The Board was asked to adopt WVWD Resolution No. 01-23-716, authorizing remote teleconference meetings for the period January 17, 2023 to February 16, 2023. (Item 6)

Motion No. 23-01-1881: Upon consideration thereof, it was moved by Director Lee, seconded by Director Tang, and carried (4-0) by the roll call vote noted below, to adopt WVWD Resolution No. 01-23-716 authorizing remote teleconference meetings for the period January 17, 2023 to February 16, 2023. (Item 6)

Ayes: Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Hilden indicated Motion No. 23-01-1881, adopting Resolution No. 01-23-716, was approved by a (4-0) roll call vote

Item 7: Introduction of New District Employees

- ◆ Mr. Monk introduced Mr. Darnell Meyers, Utility Service Worker I, on the occasion of completing his probationary period for new employees. (Item 7-A)
- ◆ Mr. Monk introduced Mr. Garrett Noble, Utility Service Worker I, on the occasion of completing his probationary period for new employees. (Item 7-B)

- ◆ Mr. Monk introduced Mr. Juan Gamboa, Utility Service Worker I, on the occasion of completing his probationary period for new employees. (Item 7-C)
- ◆ Mr. Monk introduced Mr. Steve Carcano, Utility Service Worker I - DOT, on the occasion of completing his probationary period for new employees. (Item 7-D)

Item 8: Consider Approval of Consent Calendar

- ◆ The Board was asked to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held December 12, 2022, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 8 – A, B, C, D)

Motion No. 23-01-1882: Upon consideration thereof, it was moved by Director Lee, seconded by Director Tang, and unanimously carried (4-0) by the roll call vote noted below, to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held December 12, 2022, Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 8 – A, B, C, D)

Ayes: Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Hilden indicated Motion No. 23-01-1882 was approved by a (4-0) roll call vote

Item 9: Director Expense Reports

- ◆ The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during the month of December 2022. (Item 9)

Motion No. 23-01-1883: Upon consideration thereof, it was moved by Director Lee, seconded by Director Kwong, and unanimously carried (4-0) by the roll call vote noted below, to receive, approve, and file the Board member expense reports for meeting attendance and additional expenses incurred by the District on behalf of each Director for events occurring during the month of December 2022. (Item 9)

Ayes: Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Hilden indicated Motion No. 23-01-1883 was approved by a (4-0) roll call vote

Item 10: Treasurer’s Reports

- ◆ Mr. Byerrum presented the Financial Dashboard as of November 30, 2022, the District Statement of Revenue, Expenses, and Change in Net Position as of November 30, 2022, the District Statement of Net Position as of November 30, 2022, and Summary of Cash and Investments as of November 30, 2022. (Items 10-A, B, C, D)

Motion No. 23-01-1884: Upon consideration thereof, it was moved by Director Lee, seconded by Director Kwong, and unanimously carried (4-0) by the roll call vote noted below, to receive, approve, and file the Financial Dashboard as of November 30, 2022, the District Statement of Revenue, Expenses, and Change in Net Position as of November 30, 2022, the District Statement of Net Position as of November 30, 2022, and Summary of Cash and Investments as of November 30, 2022. (Items 10-A, B, C, D)

Ayes: Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Hilden indicated Motion No. 23-01-1884 was approved by a (4-0) roll call vote

Committee Chair Reports

Item 11: Public Information/Community Relations/Legislative Action Committee – Director Tang

- ◆ There were no Public Information/ Community Relations/ Legislative Action Committee matters to come before the Board at this time. (Item 11)

Item 12: Finance Committee – Director Lee

- ◆ As a matter of information only, the Board received the Preliminary 2023-2024 Budget Meeting Schedule. (Item 12-A)
- ◆ The Board was asked to receive, approve, and file the Pomona-Walnut-Rowland Joint Water Line Commission Audit Report, Puente Basin Water Agency Audit Report, and Spadra Basin GSA Audit Report for Year-ended June 2022. (Item 12-B)

Motion No. 23-01-1885: Upon consideration thereof, it was moved by Director Lee, seconded by Director Tang, and unanimously carried (4-0) by the roll call vote noted below, to receive, approve, and file the Pomona-Walnut-Rowland Joint Water Line Commission Audit Report, Puente Basin Water Agency Audit Report, and Spadra Basin GSA Audit Report for Year-ended June 2022. (Item 12-B)

Ayes: Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Hilden indicated Motion No. 23-01-1885, approved by a (4-0) roll call vote

- ◆ The Board was asked to receive, approve, and file the District's Consolidated Investment Transactions Report month ending December 31, 2022. (Item 12-C)

Motion No. 23-01-1886: Upon consideration thereof, it was moved by Director Lee, seconded by Director Tang, and unanimously carried (4-0) by the roll call vote noted below, to receive, approve, and file the District's Consolidated Investment Transactions Report for the month ending December 31, 2022. (Item 12-C)

Ayes: Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Hilden indicated Motion No. 23-01-1886, approved by a (4-0) roll call vote

- ◆ As a matter of information only, the Board received a Revenue Bond Funds Held in Trust report. (Item 12-D)

Item 13: Engineering Committee – Director Lee

- ◆ The Board was asked to accept the work as installed for the ACE-Fairway Grade Separation (P.N. 12-3262) and to authorize the filing of Notice of Completion for the subject project. (Item 13-A)

Motion No. 23-01-1887: Upon consideration thereof, it was moved by Director Lee, seconded by Director Tang, and unanimously carried (4-0) by the roll call vote noted below, to accept the work as installed for the ACE-Fairway Grade Separation (P.N. 12-3262) and to authorize the filing of Notice of Completion for the subject project. (Item 13-A)

Ayes: Hilden, Kwong, Lee, Tang
Noes: None
Absent: None
Abstain: None

President Hilden indicated Motion No. 23-01-1887, approved by a (4-0) roll call vote

- ◆ Mr. Monk reviewed the Operations Report included in the Board Packet. No action was taken by the Board. (Item 13-B)

Item 14: Personnel Committee – Director Kwong

- ◆ There were no Personnel Committee matters to come before the Board at this time. (Item 14)

Item 15: TVMWD/MWD

- ◆ Updates on TVMWD and MWD business matters were provided by TVMWD Chief Finance Officer, James Linthicum. (Item 15)

Item 16: The P-W-R Joint Water Line Commission

- ◆ Mr. Monk reported on the P-W-R Joint Water Line Commission water use report for the months of November and December 2022. (Item 16)

Motion No. 23-01-1888: Upon consideration thereof, it was moved by Director Lee, seconded by Director Kwong, and unanimously carried (4-0) by the roll call vote noted below, to receive, approve, and file the P-W-R Joint Water Line Commission water use report for the months of November and December 2022. (Item 16)

Ayes: Hilden, Kwong, Lee, Tang

Noes: None

Absent: None

Abstain: None

President Hilden indicated Motion No. 23-01-1888, approved by a (4-0) roll call vote

Item 17: Puente Basin Water Agency (PBWA)

- ◆ Director Lee reported on the January 11, 2023, Puente Basin Water Agency meeting. (Item 17)

Item 18: Spadra Basin Groundwater Sustainability Agency

- ◆ Director Tang reported on the January 3, 2023, Spadra Basin GSA Advisory Committee meeting (Item 18)

Item 19: General Manager’s Report

- ◆ The Board received the District’s activities calendars for February, March, and April 2023. (Item 19-A)
- ◆ The Board received information on the 2023 ACWA Spring Conference scheduled for May 9-11, in Monterey, CA. This item will be brought to the Board meeting in February for discussion. No formal Board action was taken. (Item 19-B)

Item 20: Water Supply and Conservation

- ◆ The Board received revised reports and graphs of the following items: District potable and recycled water use, Calendar Year 2022 purchased water estimate, conservation goal summary, climate summary, and 2022 monthly water consumption versus the 2013 and 2020 baseline years. The report noted that the District’s water usage for November 2022 was 20% lower than usage in November 2020 and 30% lower than usage in November 2013. (Item 20-A)
- ◆ The Board received reports and graphs of the following items: District potable and recycled water use, Calendar Year 2022 purchased water estimate, conservation goal summary, climate summary, and 2022 monthly water consumption versus the 2013 and 2020 baseline years. The report noted that the District’s water usage for December 2022 was 26% lower than usage in December 2020 and 27% lower than usage in December 2013. (Item 20-A)
- ◆ The Board viewed reports on California’s water supply and reservoir conditions as of January 4, 2023. (Item 20-B)

Item 21: Directors’ Oral Reports

(NOTE: Board meeting minutes provide written reports of Board meeting activities and committee meeting reports are given during the course of regular Board meeting activities. Directors include reports of their participation in non-expense/per diem paid community events as a matter of information.) (Item 21)

- ◆ Although Director Hayakawa resigned his position on December 19, 2022, his report was submitted to report on his activities for the month of December. His expense report noted his participation in the District’s Regular Board meeting, Public Information Committee meeting, Finance Committee meeting, and Engineering Committee meeting. Additionally, he attended the Diamond Bar City Council meeting and TVMWD Regular Board meeting.

- ◆ Director Hilden reported that during the month of December he attended the District's Regular Board meeting, Public Information Committee Meeting, Finance Committee Meeting, both TVMWD's Regular Board Meetings, Industry Business Council Holiday Luncheon, took his Oath of Office, the Diamond Bar's Evergreen Club Celebration, and signed the General Manager's Contract.
- ◆ Director Kwong reported on her participation on the following for the month of December: District's Board Meeting, ACWA Fall Conference, Heart of Hope Christmas Celebration, Diamond Bar City Council Meeting, Metropolitan Water District Art Recognition Webinar, PBWA Meeting, and Diamond Bar's Evergreen Club Celebration.
- ◆ Director Lee reported on her participation in the District's Regular Board Meeting, Finance Committee Meeting, Engineering Committee Meeting, Industry Business Council Holiday Luncheon, Heart of Hope Christmas Celebration, Metropolitan Water District Art Recognition Webinar, and PBWA's Board Meeting.
- ◆ Director Tang advised that he attended the District's Regular Board Meeting, all District Committee Meetings, ACWA Fall Conference, Heart of Hope Christmas Celebration, Water Conservation CAPA Meeting, and the Diamond Bar City Council Meeting.

Item 22: Legal Reports

- ◆ There were no legal reports to come before the Board at this time. (Item 20)

Item 23: Items for Future Discussion

- ◆ There were no requests for future discussion items.

Item 24: Board of Directors Business

- ◆ The Board was asked to defer appointments of Annual Board Commission and Agency Assignment selection for calendar year 2023. (Item 24-A)

Motion No. 23-01-1889: Upon consideration thereof, it was moved by Director Lee, seconded by Director Kwong, and unanimously carried (4-0) by the roll call vote noted below, to defer appointments of Annual Board Commission and Agency Assignment selection for calendar year 2023. (Item 24-A)

Ayes: Hilden, Kwong, Lee, Tang

Noes: None

Absent: None

Abstain: None

President Hilden indicated Motion No. 23-01-1889, approved by a (4-0) roll call vote

Adjournment at 5:41 p.m.

**MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**January 19, 2023
MEETING CONDUCTED VIA WEBEX
AT:**

<https://walnutvalley.webex.com/meet/bmeeting>

DIRECTORS PRESENT:

Edwin Hilden
Scarlett Kwong
Theresa Lee
Jerry Tang

DIRECTORS ABSENT:

None

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Jared Macias, Assistant General Manager
Josh Byerrum, Director of Finance (Host)
Alanna Diaz, Director of Administrative Services
Lily Lopez, Director of External Affairs
Sherry Shaw, Director of Engineering & Planning
Tom Monk, Director of Operations
Lucie Cazares, Executive Secretary
Alexandra Cortez, Administrative Assistant
Jim Ciampa, Legal Counsel

The meeting was called to order at 4:00 p.m. with President Hilden presiding. All Board meeting participants and guests joined the meeting via the Webex link:

<https://walnutvalley.webex.com/meet/bmeeting>

Guests and others in attendance: None

Item 3: Public Comment

- ◆ There was no public comment. (Item 3)

Item 4: Process Update Presentation on the Meter Conversion Program

- ◆ The Board received a Power Point Presentation on the progress of the Meter Conversion Program by Assistant General Manager Macias. The presentation included an overview of the District's meters, meter program update, communication equipment challenges, communication solutions, and scheduled project completions and benefits. No Board action was taken as this was an informational item only. (Item 4)

Item 6: Other – None

Adjournment at 4:40 P.M.

Walnut Valley Water District
Check Register For the Month of January 2023

CHECK NUMBER	DATE	PAYEE	AMOUNT
7766	11/28/2022	VOID - Replaced with CK#7953	\$ (5,463.16)
7881	1/5/2023	ACWA - JPIA	\$ 35,252.76
7882	1/5/2023	AT&T Mobility II, LLC	\$ 643.84
7883	1/5/2023	Dangelo Co, Inc.	\$ 5,585.62
7884	1/5/2023	Federal Express	\$ 124.59
7885	1/5/2023	Industry Business Council	\$ 250.00
7886	1/5/2023	Pomona City Clerk	\$ 1,934.62
7887	1/5/2023	Southern Calif Gas Company	\$ 529.50
7888	1/5/2023	Southern California Edison Company	\$ 97,283.25
7889	1/5/2023	Western Water Works	\$ 3,367.57
7890	1/5/2023	Rowland Water District	\$ 387.63
7891	1/5/2023	Ewing Irrigation Products Inc.	\$ 344.11
7892	1/5/2023	Fuel Pros, Inc.	\$ 194.49
7893	1/5/2023	Armorcast Products Company	\$ 26,086.99
7894	1/5/2023	Applied Technology Group, Inc.	\$ 5,637.58
7895	1/5/2023	Industry Public Utility Commission	\$ 1,172.49
7896	1/5/2023	Ferguson Waterworks - Santa Ana	\$ 12,632.91
7897	1/5/2023	Harrington Industrial Plastics, LLC	\$ 162.08
7898	1/5/2023	State Water Resources Ctrl Bd - Cert Rnw	\$ 165.00
7899	1/5/2023	State Water Resources Cntl Bd - Wtr Sys Fee	\$ 89,518.00
7900	1/5/2023	Azusa Land Reclamation, Inc.	\$ 10,002.77
7901	1/5/2023	Puente Hills Ford	\$ 937.51
7902	1/5/2023	S & J Supply Company, Inc.	\$ 160,972.99
7903	1/5/2023	Tri County Pump Company	\$ 34,086.30
7904	1/5/2023	Frontier Communications	\$ 378.28
7905	1/5/2023	Southern California Public Labor Relations Council	\$ 100.00
7906	1/5/2023	HASA, Inc.	\$ 5,124.87
7907	1/5/2023	ALS Group USA, Corp.	\$ 662.00
7908	1/5/2023	Canon Solutions America, Inc.	\$ 2,364.08
7909	1/5/2023	Autonovation Mobile Auto Repair	\$ 177.56
7910	1/5/2023	Altec Products, Inc.	\$ 280.00
7911	1/5/2023	Valley Vista Services, Inc.	\$ 2,305.37
7912	1/5/2023	HydrantGuard, LLC	\$ 1,574.97
7913	1/5/2023	Chalmers Corporatoin	\$ 125,968.14
7914	1/5/2023	Stanley Chan	\$ 895.00
7915	1/13/2023	Azteca Landscape	\$ 14,250.00
7916	1/13/2023	City of Walnut	\$ 25.00
7917	1/13/2023	Geiger West Monrovia	\$ 1,542.25

CHECK NUMBER	DATE	PAYEE	AMOUNT
7918	1/13/2023	Government Finance Officers Association	\$ 460.00
7919	1/13/2023	Hach Company	\$ 1,636.05
7920	1/13/2023	HD Supply /Core&Main	\$ 1,880.60
7921	1/13/2023	Industrial Shoeworks	\$ 200.00
7922	1/13/2023	McMaster-Carr Supply Company	\$ 207.56
7923	1/13/2023	Quinn Company	\$ 11,129.59
7924	1/13/2023	Vulcan Materials Company	\$ 3,488.35
7925	1/13/2023	Cintas Corporation #150	\$ 186.85
7926	1/13/2023	Armorcast Products Company	\$ 7,305.32
7927	1/13/2023	Rowland High School	\$ 1,580.00
7928	1/13/2023	Applied Technology Group, Inc.	\$ 11,773.56
7929	1/13/2023	Online Information Services, Inc.	\$ 311.96
7930	1/13/2023	Sheakley Pension Administration, Inc.	\$ 156.15
7931	1/13/2023	Ditch Witch Central California	\$ 2,567.24
7932	1/13/2023	Office Solutions Business Prod. & Svcs,LLC	\$ 602.85
7933	1/13/2023	Puente Hills Ford	\$ 24.81
7934	1/13/2023	Veritiv Operating Company	\$ 1,517.97
7935	1/13/2023	Hill Brothers Chemical Company	\$ 3,053.09
7936	1/13/2023	ConvergeOne, Inc.	\$ 6,177.94
7937	1/13/2023	Premier Family Medicine Associates, Inc.	\$ 290.00
7938	1/13/2023	ALS Group USA, Corp.	\$ 1,610.00
7939	1/13/2023	Bay Alarm Company	\$ 897.00
7940	1/13/2023	Raymond Handling Solutions, Inc.	\$ 332.50
7941	1/13/2023	Iland Internet Solutions Corp	\$ 316.93
7942	1/13/2023	Knight Industrial Supply	\$ 2,906.86
7943	1/13/2023	Autonovation Mobile Auto Repair	\$ 484.61
7944	1/13/2023	Paper Recycling & Shredding Specialists, Inc.	\$ 100.00
7945	1/13/2023	Backgrounds Online	\$ 182.03
7946	1/13/2023	Women of AT&T, Inc	\$ 250.00
7947	1/13/2023	GovOS, Inc.	\$ 7,320.50
7948	1/13/2023	North Bay Pensions LLC	\$ 1,200.00
7949	1/13/2023	Via Promotionals, Inc.	\$ 2,354.26
7950	1/13/2023	Bare Bees Inc.	\$ 175.00
7951	1/13/2023	Red Wave Comm, Inc.	\$ 1,280.00
7952	1/13/2023	Macias, Jared	\$ 3,000.00
7953	1/13/2023	Z-World Realty LLC	\$ 5,463.16
7954	1/13/2023	Stanley Chan	\$ 895.00
7955	1/13/2023	Chalmers Corporatoin	\$ 125,968.14
7956	1/13/2023	HASA, Inc.	\$ 1,687.59
7957	1/13/2023	Buckner, Everett C.	\$ 510.30
7958	1/13/2023	Caro, Pat	\$ 1,020.60

CHECK NUMBER	DATE	PAYEE	AMOUNT
7959	1/13/2023	Engdahl, Richard	\$ 1,020.60
7960	1/13/2023	Litt, Jack	\$ 1,020.60
7961	1/13/2023	Miyake, Norman R.	\$ 1,020.60
7962	1/13/2023	Nesline, Gerald J.	\$ 1,020.60
7963	1/13/2023	Angelico, Jo Ann	\$ 1,020.60
7964	1/13/2023	Davidson-Tinoce, Grace	\$ 510.30
7965	1/19/2023	Graybar Electric Company, Inc.	\$ 37.75
7966	1/19/2023	Hach Company	\$ 923.50
7967	1/19/2023	McMaster-Carr Supply Company	\$ 1,020.42
7968	1/19/2023	Puente Basin Watermaster	\$ 11,655.00
7969	1/19/2023	Home Depot Credit Services	\$ 1,289.02
7970	1/19/2023	Cintas Corporation #150	\$ 373.70
7971	1/19/2023	Fuel Pros, Inc.	\$ 175.00
7972	1/19/2023	Chandler Asset Management, Inc.	\$ 3,037.84
7973	1/19/2023	InfoSend, Inc.	\$ 15,908.00
7974	1/19/2023	Applied Technology Group, Inc.	\$ 240.00
7975	1/19/2023	Industry Public Utility Commission	\$ 547.14
7976	1/19/2023	Ferguson Waterworks - Santa Ana	\$ 834.81
7977	1/19/2023	Woodruff, Ronald	\$ 317.54
7978	1/19/2023	East West Bank - Visa	\$ 10,632.07
7979	1/19/2023	Beyond Software Solutions	\$ 1,000.00
7980	1/19/2023	Safety Kleen System, Inc.	\$ 3,527.19
7981	1/19/2023	Frontier Communications	\$ 2,150.91
7982	1/19/2023	Shoeteria	\$ 200.00
7983	1/19/2023	TelePacific Corp.	\$ 952.99
7984	1/19/2023	HASA, Inc.	\$ 1,182.55
7985	1/19/2023	A & J Tree Care, Inc.	\$ 5,400.00
7986	1/19/2023	Spadra Basin Groundwater Sustainability Agency	\$ 1,659.75
7987	1/19/2023	SoCal SCADA Solutions, LLC	\$ 4,471.00
7988	1/19/2023	Quadient, Inc.	\$ 191.38
7989	1/19/2023	Fedak & Brown LLP	\$ 1,908.00
7990	1/19/2023	Aqua Backflow, Inc	\$ 1,453.50
7991	1/19/2023	Thermal Concepts, Inc.	\$ 1,029.65
7992	1/19/2023	Central Communications	\$ 900.26
7993	1/19/2023	Source North America Corporation	\$ 3,143.01
7994	1/19/2023	La Canada Design Group, Inc.	\$ 14,390.00
7995	1/19/2023	Via Promotionals, Inc.	\$ 1,178.98
7996	1/19/2023	Evans, Sean	\$ 168.53
7997	1/19/2023	Carcano, Steven	\$ 200.00
7998	1/19/2023	Bare Bees Inc.	\$ 175.00
7999	1/19/2023	Yellow Jacket Drilling Services, LLC	\$ 6,957.00

CHECK NUMBER	DATE	PAYEE	AMOUNT
8000	1/19/2023	Zenner USA	\$ 617.74
8001	1/19/2023	Meyers, Davon	\$ 197.00
8002	1/19/2023	Managed Mobile, Inc.	\$ 2,512.89
8003	1/26/2023	ACWA Services Corporation	\$ 132,001.00
8004	1/26/2023	AT&T Mobility II, LLC	\$ 643.84
8005	1/26/2023	Costco Wholesale	\$ 300.00
8006	1/26/2023	Dangelo Co, Inc.	\$ 107.38
8007	1/26/2023	Graybar Electric Company, Inc.	\$ 1,203.47
8008	1/26/2023	Hach Company	\$ 1,566.73
8009	1/26/2023	IDEXX Laboratories Inc.	\$ 1,290.14
8010	1/26/2023	Liebert, Cassidy, & Whitmore	\$ 28.50
8011	1/26/2023	McCrometer, Inc.	\$ 2,200.80
8012	1/26/2023	Pomona City Clerk	\$ 1,900.03
8013	1/26/2023	Southern Calif Gas Company	\$ 542.52
8014	1/26/2023	Verizon Wireless	\$ 809.93
8015	1/26/2023	Ewing Irrigation Products Inc.	\$ 556.51
8016	1/26/2023	Dunn Edwards Corporation	\$ 1,136.22
8017	1/26/2023	Three Valleys Municipal Water District	\$ 270.00
8018	1/26/2023	Applied Technology Group, Inc.	\$ 190.00
8019	1/26/2023	Ferguson Waterworks - Santa Ana	\$ 3,814.63
8020	1/26/2023	Sheakley Pension Administration, Inc.	\$ 162.15
8021	1/26/2023	Western Exterminator Company	\$ 88.00
8022	1/26/2023	Cintas First Aid & Safety LOC#168	\$ 216.81
8023	1/26/2023	Tovar, Marco	\$ 280.00
8024	1/26/2023	Tri County Pump Company	\$ 12,536.85
8025	1/26/2023	Everbrite West LLC	\$ 684.47
8026	1/26/2023	Echologics, LLC	\$ 772.50
8027	1/26/2023	Iga Printing	\$ 416.08
8028	1/26/2023	ConvergeOne, Inc.	\$ 4,532.94
8029	1/26/2023	OPARC, Inc.	\$ 4,247.78
8030	1/26/2023	HASA, Inc.	\$ 2,882.48
8031	1/26/2023	ALS Group USA, Corp.	\$ 260.00
8032	1/26/2023	Canon Solutions America, Inc.	\$ 2,115.82
8033	1/26/2023	Knight Industrial Supply	\$ 285.80
8034	1/26/2023	Healthequity, Inc.	\$ 8.85
8035	1/26/2023	Public Water Agencies Group	\$ 2,802.42
8036	1/26/2023	Lagerlof, LLP	\$ 1,470.00
8037	1/26/2023	Environmental Contractors Transportation Inc.	\$ 230.00
8038	1/26/2023	Valley Vista Services, Inc.	\$ 2,305.37
8039	1/26/2023	Allied Electronics & Automation	\$ 1,339.92
8040	1/26/2023	Pascal & Ludwig Constructors, Inc.	\$ 146,689.50

CHECK NUMBER	DATE	PAYEE	AMOUNT
8041	1/26/2023	G3, Green Gardens Group	\$ 1,500.00
8042	1/26/2023	Concord Utility Services	\$ 93,605.00
8043	1/26/2023	Chinese American Parent Association of Suzanne Middle Sch	\$ 6,000.00
8044	1/30/2023	Cogsdale Corporation	\$ 1,785.00
8045	1/30/2023	Walnut Valley Water District	\$ 734.66
8046	1/30/2023	Public Water Agencies Group	\$ 1,927.42
8047	1/30/2023	Pascal & Ludwig Constructors, Inc.	\$ 7,720.50
8048	1/30/2023	Red Wave Comm, Inc.	\$ 29,935.00
EFT00000000730	1/3/2023	Doty Bros Equipment Co, Inc.	\$ 48,388.98
EFT00000000731	1/3/2023	Puente Basin Water Agency	\$ 30,507.43
EFT00000000732	1/5/2023	Puente Basin Water Agency	\$ 697,956.52
EFT00000000733	1/5/2023	Pomona-Walnut-Rowland JWL Commission	\$ 567,458.41
EFT00000000734	1/6/2023	Doty Bros Equipment Co, Inc.	\$ 51,948.96
EFT00000000735	1/6/2023	SpryPoint Services, Inc.	\$ 3,136.01
EFT00000000736	1/6/2023	Reliance Standard Life Insurance Co.	\$ 6,727.56
EFT00000000737	1/13/2023	Puente Basin Water Agency	\$ 78,698.79
EFT00000000738	1/13/2023	Reliance Standard Life Insurance Co.	\$ 6,727.56
EFT00000000739	1/13/2023	Amazon Capital Services, Inc.	\$ 1,967.87
EFT00000000740	1/17/2023	Boswell, Marty	\$ 1,020.60
EFT00000000741	1/17/2023	Bricka, Gale	\$ 510.30
EFT00000000742	1/17/2023	Gonzales, Richard	\$ 510.30
EFT00000000743	1/17/2023	Juarez, Marianna	\$ 510.30
EFT00000000744	1/17/2023	Lew, Carmen	\$ 2,322.08
EFT00000000745	1/17/2023	Ybarra, Stella	\$ 1,020.60
EFT00000000746	1/17/2023	Zimmerman, Cregg	\$ 1,020.60
EFT00000000747	1/17/2023	Bennett, Ida Mae	\$ 510.30
EFT00000000748	1/17/2023	Hunt, Karolyn K.	\$ 510.30
EFT00000000749	1/17/2023	Nettles, Donald L.	\$ 510.30
EFT00000000750	1/17/2023	Fevella, Gerald	\$ 510.30
EFT00000000751	1/17/2023	Turner, Patricia	\$ 510.30
EFT00000000752	1/17/2023	Acuna, Raymond L.	\$ 340.20
EFT00000000753	1/17/2023	Galindo, Bernadette	\$ 2,041.20
EFT00000000754	1/17/2023	Serna, Arthur	\$ 510.30
EFT00000000755	1/17/2023	Dixon, Diana W.	\$ 1,020.60
EFT00000000756	1/17/2023	Hermosillo, Barbara	\$ 510.30
EFT00000000757	1/17/2023	Longballa, Karen Miller	\$ 2,551.35
EFT00000000758	1/17/2023	Powers, Karen	\$ 2,653.80
EFT00000000759	1/17/2023	Wentworth, June	\$ 510.30
EFT00000000760	1/17/2023	Lewis, Kathleen	\$ 1,326.90
EFT00000000761	1/17/2023	Fevella, Susan M.	\$ 510.30
EFT00000000762	1/17/2023	Tarin, Steven L.	\$ 510.30

CHECK NUMBER	DATE	PAYEE	AMOUNT
EFT00000000763	1/20/2023	Puente Basin Water Agency	\$ 95,013.41
EFT00000000764	1/20/2023	Public Agency Retirement Services	\$ 150,000.00
EFT00000000765	1/20/2023	Doty Bros Equipment Co, Inc.	\$ 5,988.68
EFT00000000766	1/27/2023	Doty Bros Equipment Co, Inc.	\$ 35,343.56
EFT00000000767	1/27/2023	Quest Building Services	\$ 3,205.00
EFT00000000768	1/27/2023	Green Shades Software, LLC	\$ 854.00
XFR000007225	1/4/2023	PAYROLL	\$ 184,341.45
XFR000007226	1/4/2023	PAYROLL REIMBUR	\$ 51,481.80
XFR000007234	1/17/2023	WATER REFUND	\$ 39,533.97
XFR000007235	1/17/2023	PAYROLL	\$ 279,923.40
XFR000007251	1/30/2023	PAYROLL	\$ 255,594.90
		TOTAL	\$ 4,050,980.86

Reviewed by:  Director of Finance 2/14/2023
Date

Reviewed by:  General Manager Feb 14, 2023
Date

**Walnut Valley Water District
 Monthly Employee Expense Reimbursements
 Exceeding the Amount of \$100.00
 For the Month of January 31, 2023**



Date	Check Number	Employee Name	Description	Amount
1/13/2023	7952	Jared Macias	Education Reimbursement	\$ 3,000.00
1/19/2023	7977	Ronald Woodruff	Expense Reimbursement	\$ 317.54
1/19/2023	7996	Sean Evans	Education Reimbursement	\$ 168.53
1/19/2023	7997	Steven Carcano	Work Boot Reimbursement	\$ 200.00
1/19/2023	8001	Davon Meyers	Education Reimbursement	\$ 197.00
1/26/2023	8023	Marco Tovar	Expense Reimbursement	\$ 280.00

In accordance with California Government Code Section 53065.5, the District shall, at least annually, disclose all reimbursements paid to any employee for an individual charge that is at least one hundred dollars (\$100).



WVWD – Staff Report

TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of External Affairs, Sustainability & External Affairs Coordinator
DATE: February 21, 2023
SUBJECT: Community Outreach Update

Action/Discussion Fiscal Impact Resolution Information Only



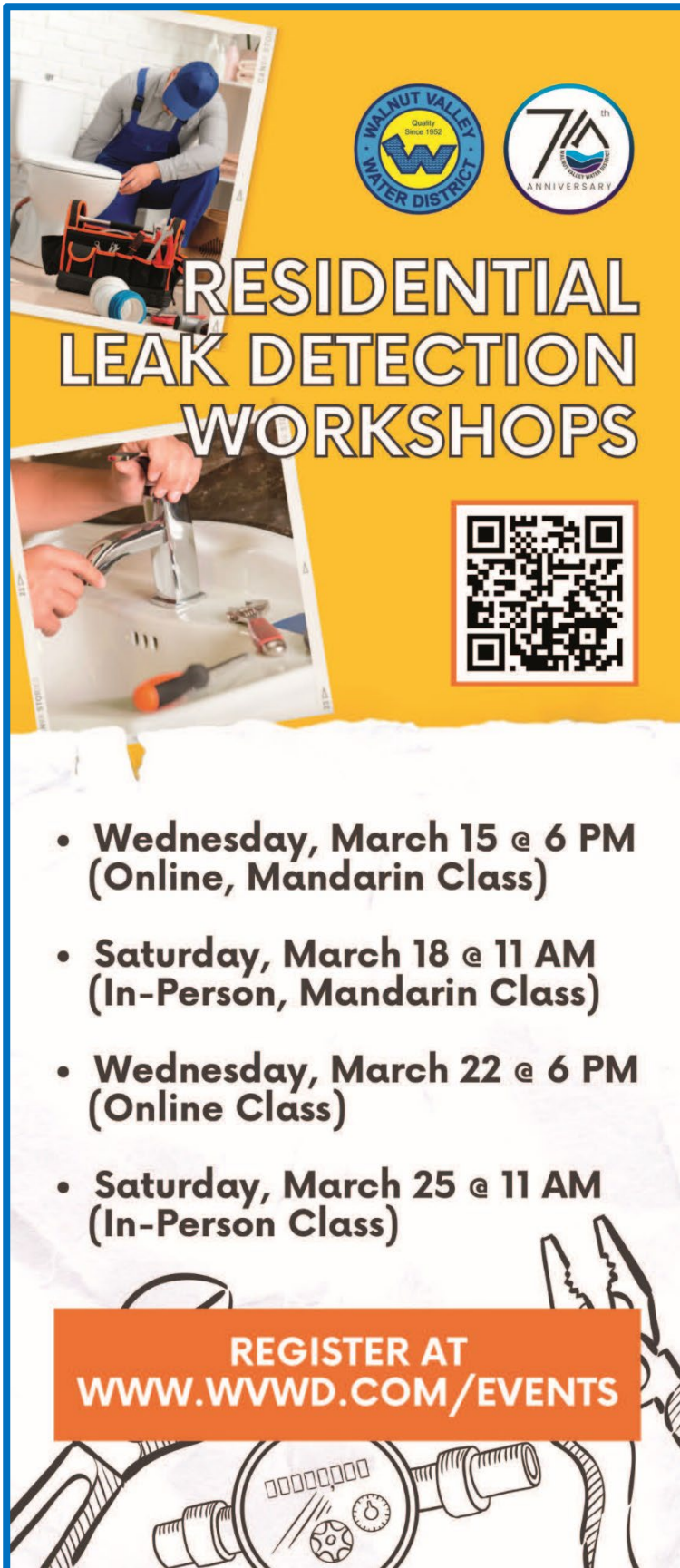
RECOMMENDATION

For information only.


BACKGROUND INFORMATION:

Conservation and Education Outreach Update

1. February Bill Insert
District customers received the insert noted below (front/back) with their monthly bill statement.



RESIDENTIAL LEAK DETECTION WORKSHOPS



- **Wednesday, March 15 @ 6 PM**
(Online, Mandarin Class)
- **Saturday, March 18 @ 11 AM**
(In-Person, Mandarin Class)
- **Wednesday, March 22 @ 6 PM**
(Online Class)
- **Saturday, March 25 @ 11 AM**
(In-Person Class)

REGISTER AT
WWW.WVWD.COM/EVENTS

Insert BACK



The flyer features a background of wood chip mulch. The title 'MULCH MADNESS GIVEAWAY' is prominently displayed in white and orange text. A green circle with the word 'FREE' in white is positioned to the right of the title. Below the title, three circular images show: a tree base with mulch, a large pile of red wood chip mulch, and a person's hands in green gloves scooping mulch. The right side of the flyer is a dark green panel containing event details and important information. At the bottom, logos for the Walnut Creek Water District, 70th Anniversary, and Diamond Bar are shown.

MULCH MADNESS GIVEAWAY

FREE

 Saturday, March 4, 2023
8:00 a.m. - 12:00 p.m.

 Diamond Bar High School
Parking Lot
21400 Pathfinder Rd., Diamond Bar, CA 91765

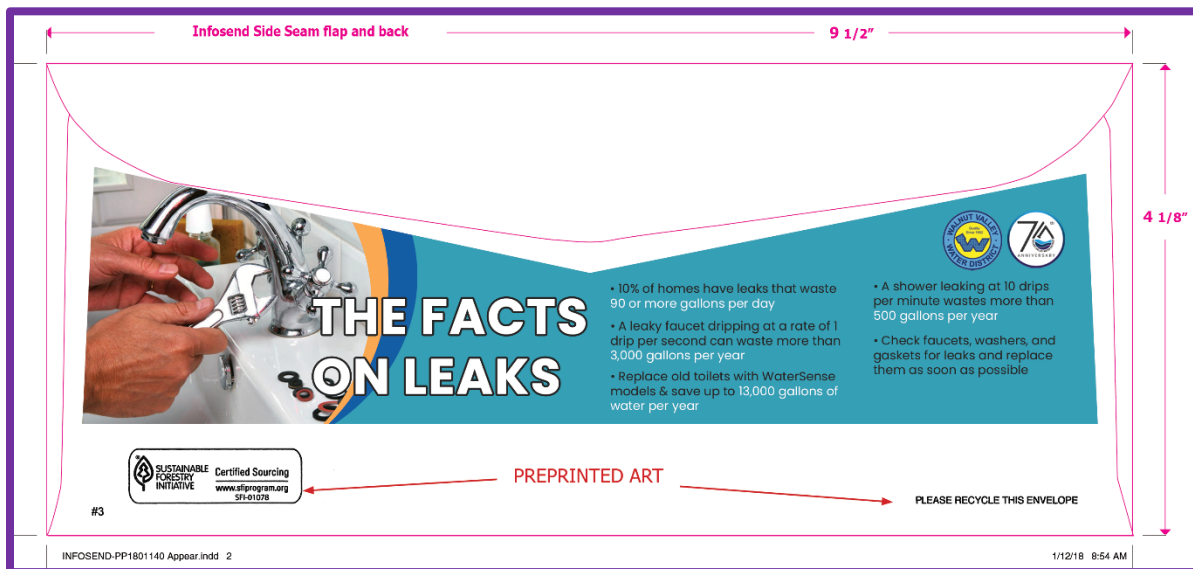
 **Important Information:**

- This is a self-serve event
- You must bring your own containers and scoop your own mulch
- Mulch will be given out on a first come, first serve basis
- No reservations will be accepted

February Bill Snipe

District customers received the bill snipe design noted below (front/back) with their monthly bill statement.



2. Facebook, Twitter, Instagram, and YouTube

The District regularly posts updates and promotions of external affairs/sustainability activities, conservation tips, and education materials on Facebook, Twitter, Instagram, and YouTube.

During the month of January, the District shared the following:

- City of Walnut IG Reels Collaboration – “Turn off sprinklers when rain is expected”
- Conservation Update (December data)
- Board Member Vacancy
- Valentine’s Succulent Arrangement Workshop
- High School Media Contest
- “Where is the leak” – leak detection post
- CET Scholar Dollar Program
- And more



External Affairs & Sustainability Activities (Upcoming & Current)

1. Lunar New Year Celebration Community Events
The District participated in two Lunar New Year events hosted by the City of Walnut and the Diamond Bar Chinese American Association on Saturday, January 28th. A conservation booth was set up and District staff handed out giveaways such as red envelopes containing candy and information of upcoming events.
2. Mandarin-speaking Gardening & Composting Workshops
In partnership with The Real Hens of Orange County, the District hosted two new Mandarin-speaking gardening workshops:
 - Edible Gardening and Seed-Starting for Beginners workshop was held on Tuesday, January 31st. Customers learned the basics of how to grow their own vegetable garden and start seeds with confidence.
 - Composting for Beginners workshop was held on Wednesday, February 1st. Customers learned the basics of composting.
3. Valentine's Succulent Arrangement Workshop
The District will be hosting a Valentine's Succulent Arrangement Workshop on Wednesday, February 15th from 6:00 PM – 8:00 PM.
4. Mulch Madness – Mulch Giveaway
In collaboration with the City of Diamond Bar, the District will be hosting a mulch giveaway on Saturday, March 4th at Diamond Bar High School's parking lot from 8:00 AM – 12:00 PM. Customers can bring their own containers and self-serve their own mulch.
5. Residential Leak Detection Workshops
The District will be hosting 2 virtual and 2 in-person Residential Leak Detection Workshops in celebration of Fix-A-Leak Week.
 - Wednesday, March 15th @ 6:00 PM via Zoom (Mandarin speaking)
 - Saturday, March 18th @ 11:00 AM – Diamond Bar Center
 - Wednesday, March 22nd @ 6:00 PM via Zoom
 - Saturday, March 25th @ 11:00 AM – Diamond Bar Center (Mandarin speaking)
6. Community Water Festival
The District will be hosting its inaugural Community Water Festival on Saturday, April 22nd from 9:30 AM – 2:00 PM at the District Headquarters. Customers are welcome to come and learn more about the District. The event will include presentations covering various topics, a vendor's fair, CA Native Garden Tour, student art gallery, and kids' activity corner.
 - Presentation topics:
 - Understanding Your Water Meter & How It Impacts Your Monthly Bill
 - Water: Past, Present, & Future Challenges
 - How Rates Are Decided & Help to Pay Your Bill
 - Irrigation: Best Way to Maintain a Water Wise Landscape

Upcoming Community Events

1. Virtual Landscape Workshops
In partnership with the Metropolitan Water District of Southern California (MWD), the District will be offering virtual landscape workshops to District customers in English and Mandarin. Classes offered include:
 - CA Friendly & Native Plant Landscaping
 - Turf Removal
 - Garden Design
 - Sustainable Landscape Design

- Drip Irrigation: Maintenance & Troubleshooting
- Deciphering Your Irrigation Controller
- Rainwater Harvesting
- Composting for A Healthy Garden
- Irrigation & Water Use Efficiency
- Easy Steps to Lawn Conversion

District customers can visit www.wvwd.com/events/ to view class dates and to register.

Local Sponsorships (New & Ongoing)

1. Walnut Valley Rotary Club Golf Tournament Sponsorship
The District is sponsoring the Walnut Valley Rotary Club's Golf Tournament. The sponsorship includes 1 tee sign for the District. The event will be held on Monday, March 6th at the Western Hills Country Club in Chino Hills.
2. Suzanne Middle School Chinese American Parent Association (CAPA)
The District is launching its partnership with Suzanne CAPA known as Project Bright. This program will introduce students to water sustainability while they earn volunteer hours and promote the mission and vision of the District.

DIRECTOR EXPENSE FORM



NAME: Edwin Hilden

DATE: January 2023

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	1/4/2023	TVMWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
2	1/9/2023	Public Info Committee	<input checked="" type="checkbox"/>				\$ -
3	1/9/2023	Finance Committee	<input type="checkbox"/>				\$ -
4	1/17/2023	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
5	1/18/2023	TVMWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
6	1/19/2023	Board Workshop	<input checked="" type="checkbox"/>				\$ -
7			<input type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.655 \$ -

Total Reimbursable Expenses \$ -

Total Meeting Compensation 5 X \$150.00 per day \$ 750.00

TOTAL \$ 750.00

I certify the above is correct and accurate to the best of my knowledge



 Signature

1-1-23
 Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.655

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Scarlett Kwong

DATE: January 2023

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	1/9/2023	RCCSGV Government Affair Committee	<input checked="" type="checkbox"/>				\$ -
2	1/17/2023	Board meeting	<input checked="" type="checkbox"/>				\$ -
3	1/19/2023	Special Board meeting	<input checked="" type="checkbox"/>				\$ -
4	1/28/2023	DBCAA Chinese New Year Celebration	<input checked="" type="checkbox"/>				\$ -
5	1/31/2023	Maderin Gardening Class	<input checked="" type="checkbox"/>				\$ -
6			<input type="checkbox"/>				\$ -
7			<input type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.655 \$ -

Total Reimbursable Expenses \$ -

Total Meeting Compensation 5 X \$150.00 per day \$ 750.00

TOTAL \$ 750.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.655

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Theresa Lee

DATE: Jan. 2023

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	1/3/2023	Spadra Basin Executive Committee Meeting	<input checked="" type="checkbox"/>				\$ -
2	1/9/2023	Finance Committee Meeting	<input checked="" type="checkbox"/>				\$ -
3	1/10/2023	Engineering Committee Meeting	<input checked="" type="checkbox"/>				\$ -
4	1/11/2023	PBWA Stakeholder Group Meeting	<input checked="" type="checkbox"/>				\$ -
5	1/17/2023	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
6	1/19/2023	WVWD Board Workshop	<input checked="" type="checkbox"/>				\$ -
7	1/21/2023	UAAA Global Cup Award Ceremony	<input type="checkbox"/>				\$ -
8	1/28/2023	Diamond Bar Chinese American Association Lunar New Year Celebration	<input checked="" type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.655 \$ -

Total Reimbursable Expenses \$ -

Total Meeting Compensation 7 X \$150.00 per day \$ 1,050.00

TOTAL \$ 1,050.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.655

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Jerry C. Tang

DATE: January 2023

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	1/3/2023	Spadra Basin Groundwater Sustainability Agency Executive Committee Meeting	<input checked="" type="checkbox"/>				\$ -
2	1/9/2023	WVWD Public Information and Legislative Committee Meeting	<input checked="" type="checkbox"/>				\$ -
3	1/9/2023	WVWD Finance Committee Meeting	<input type="checkbox"/>				\$ -
4	1/10/2023	WVWD Engineering Committee Meeting	<input checked="" type="checkbox"/>				\$ -
5	1/11/2023	Puente Basin Water Agency Stakeholder Meeting	<input checked="" type="checkbox"/>				\$ -
6	1/17/2023	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
7	1/18/2023	Suzanne Middle School CAPA Board Meeting - Rachio Project	<input type="checkbox"/>				\$ -
8	1/19/2023	WVWD Board Workshop	<input checked="" type="checkbox"/>				\$ -
9	1/28/2023	City of Diamond Bar Lunar Year Event	<input type="checkbox"/>				\$ -
10	1/28/2023	City of Walnut Lunar Year Event	<input checked="" type="checkbox"/>				\$ -
11	1/31/2023	Edible Gardening and Seed Starting for Beginners Workshop in Mandarin	<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.655	\$ -
Total Reimbursable Expenses	\$ -
Total Meeting Compensation 7 X \$150.00 per day	\$ 1,050.00
TOTAL	\$ 1,050.00

I certify the above is correct and accurate to the best of my knowledge

Signature *Jerry C. Tang*


February 2, 2023
Date



* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.655

**Directors are eligible for seven meeting days per month at \$150 per day.

Monthly Board Expense Detail
 Edwin Hilden
 January 31, 2023

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
01/26/23	6	Meetings/Luncheons	Three Valleys Municipal Water District Leadership Breakfast	Check	8017	30.00		30.00	10-5520-5720
								-	
								-	
								-	
								-	
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								-	
Total Districts Charges						30.00	-	30.00	

Edwin M. Hilden _____ Date
 _____ Date
 Executive Secretary

 _____ Date
 Director of Finance
 2/14/2023
 _____ Date
 General Manager
 Feb 14, 2023

Monthly Board Expense Detail
 Scarlett Kwong
 January 31, 2023

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
01/26/23	6	Meetings/Luncheons	Three Valleys Municipal Water District Leadership Breakfast	Check	8017	30.00		30.00	10-5520-5720
								-	
								-	
								-	
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Total Districts Charges						30.00	-	30.00	

Scarlett Kwong _____ Date


Rocio Aguirre _____ Date
 Executive Secretary 02/14/2023



Josh B... _____ Date
 Director of Finance 2/14/2023

Eric... _____ Date
 General Manager Feb 14, 2023

Monthly Board Expense Detail
 Theresa Lee
 January 31, 2023

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
01/26/23	6	Meetings/Luncheons	Three Valleys Municipal Water District Leadership Breakfast	Check	8017	30.00		30.00	10-5520-5720
								-	
								-	
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								-	
Total Districts Charges						30.00	-	30.00	

Theresa Lee _____ Date _____
 _____ Date 02/14/2023

 _____ Date 2/14/2023
 Director of Finance
 _____ Date Feb 14, 2023
 General Manager

Monthly Board Expense Detail
 Jerry Tang
 January 31, 2023

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity						-	
								-	
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								-	
Total Districts Charges						-	-	0.00	

 Jerry Tang Date

Josh By... 2/14/2023
 Director of Finance Date

Lucie C... 02/14/2023
 Executive Secretary Date

Kyle H... Feb 14, 2023
 General Manager Date



**WALNUT VALLEY WATER DISTRICT
TREASURER'S REPORT
February 21, 2023**

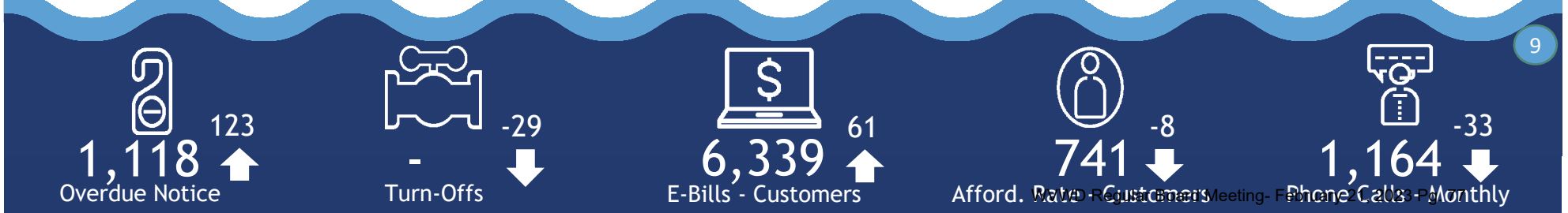
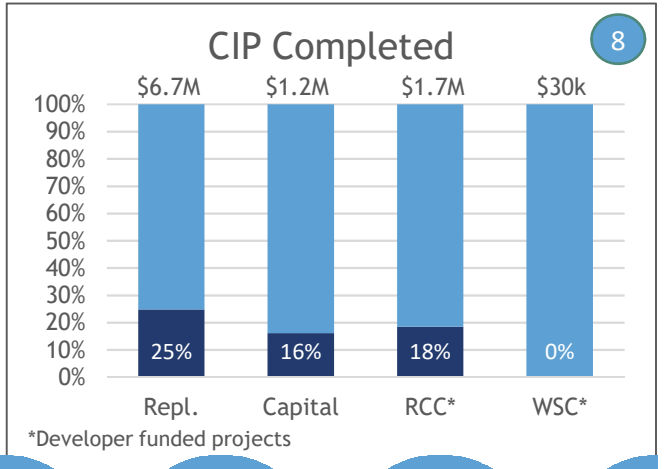
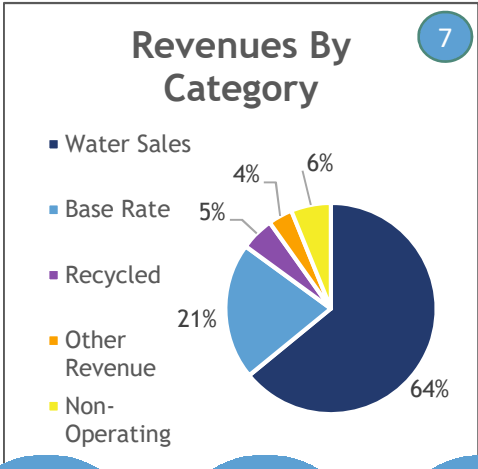
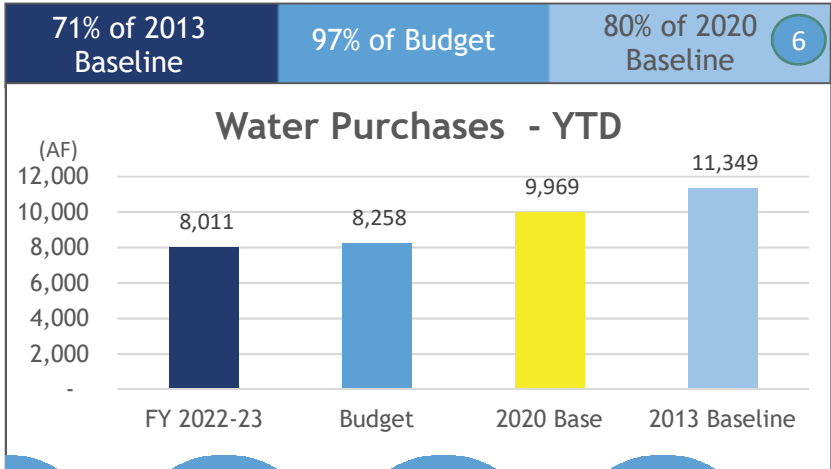
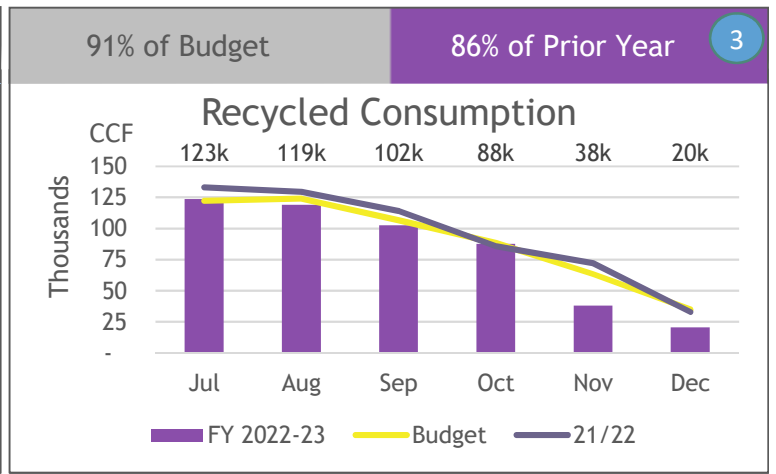
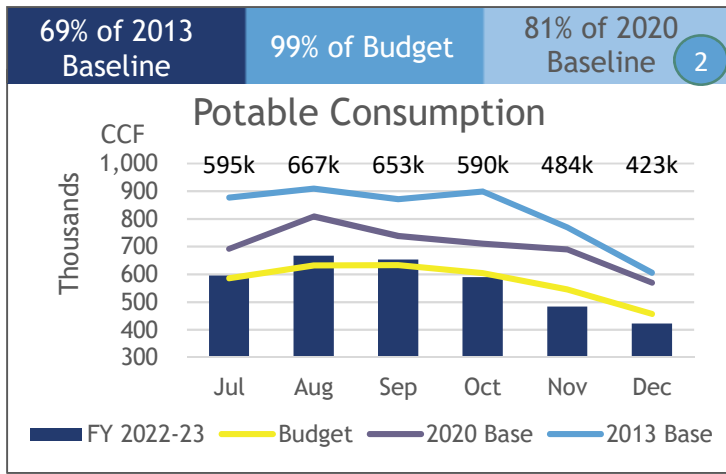
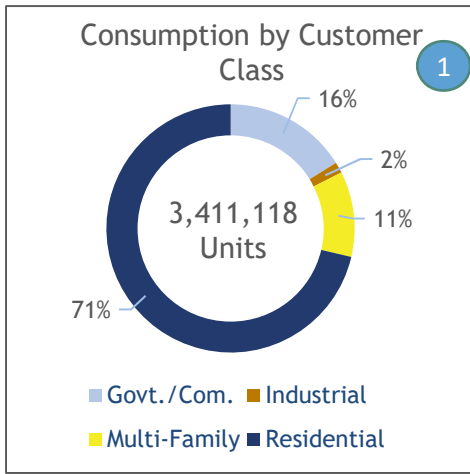
- 1) Financial Dashboard as of December 31, 2022
- 2) District Statement of Revenues, Expenses, and Change in Net Position as of December 31, 2022
- 3) District Statement of Net Position as of December 31, 2022
- 4) Summary of Cash Investments as of December 31, 2022



Walnut Valley Water District Financial Dashboard



December 31, 2022



* Consumption revenue and expense data excludes wholesale water

Walnut Valley Water District
Statement of Revenues, Expenses & Changes in Net Position
Summary by Division
For the Six Months Ending Saturday, December 31, 2022

	December			YTD		
	Actual	Budget	% of Budget	Actual	Budget	% of Budget
Operating Revenues						
Water Sales	\$2,828,092.31	\$2,645,300.00	106.91%	\$21,102,323.17	\$34,933,900.00	60.41%
Water Sales - Recycled	68,163.97	102,000.00	66.83%	1,112,236.50	2,205,400.00	50.43%
Hydroelectric Sales	2,465.45	3,300.00	74.71%	13,199.33	40,000.00	33.00%
Stand-by Charges	283,025.00	231,700.00	122.15%	327,359.22	825,000.00	39.68%
Total Operating Revenues	3,181,746.73	2,982,300.00	106.69%	22,555,118.22	38,004,300.00	59.35%
Operating Expenses						
Operations	634,686.80	725,300.00	87.51%	3,415,360.44	6,718,900.00	50.83%
Engineering	124,730.45	170,900.00	72.98%	680,858.47	1,604,600.00	42.43%
Finance	213,642.32	202,950.00	105.27%	1,017,941.59	2,120,100.00	48.01%
Board of Directors/GM Office	148,139.90	171,050.00	86.61%	707,639.25	1,706,000.00	41.48%
Administrative Services	303,540.93	337,300.00	89.99%	1,703,386.94	3,413,100.00	49.91%
General Administration	94,722.89	93,550.00	101.25%	652,766.61	1,242,000.00	52.56%
Total Operating Expenses	1,519,463.29	1,701,050.00	89.33%	8,177,953.30	16,804,700.00	48.66%
Purchased Water & Related	1,522,007.99	1,296,100.00	117.43%	11,856,312.98	18,458,200.00	64.23%
Total Expenses	3,041,471.28	2,997,150.00	101.48%	20,034,266.28	35,262,900.00	56.81%
Income (Loss) From Operations	140,275.45	(14,850.00)	1044.62%	2,520,851.94	2,741,400.00	91.95%
Nonoperating Revenues/(Expenses)	647,517.42	386,100.00	167.71%	1,196,681.90	1,780,700.00	67.20%
Income (Loss) Before Res. Rev & Deprec.	787,792.87	371,250.00	212.20%	3,717,533.84	4,522,100.00	82.21%
Restricted/Desig Rev & Other Exp.	58,598.04	0.00	0.00%	511,040.41	0.00	0.00%
Income (Loss) Before Depreciation	846,390.91	371,250.00	227.98%	4,228,574.25	4,522,100.00	93.51%
Depreciation & Amortization	460,339.15	0.00	0.00%	2,773,773.06	0.00	0.00%
Income Before Capital Contributions	386,051.76	371,250.00	103.99%	1,454,801.19	4,522,100.00	32.17%
Capital Contributions	225,451.32	0.00	0.00%	1,137,260.05	0.00	0.00%
Net Increase (Decrease) in Net Position	611,503.08	371,250.00	164.71%	2,592,061.24	4,522,100.00	57.32%

Walnut Valley Water District
Statement of Net Position
Saturday, December 31, 2022

ASSETS

CURRENT ASSETS:

Cash & Investments - Unrestricted	\$35,678,175.06	
Accounts Receivable:		
Water	3,700,752.46	
Taxes	60,472.48	
Accrued Interest	191,096.01	
Other	3,535,179.13	
Standby Charges	39,056.37	
Materials Inventory	825,468.11	
Prepaid Expenses	1,362,714.17	
TOTAL CURRENT ASSETS		45,392,913.79

RESTRICTED ASSETS

Cash & Investments - Restricted	12,682,615.89	
Cash & Investments - Fiscal Agent	2,333,997.19	
Investment in Joint Venture	21,493,722.84	
TOTAL RESTRICTED ASSETS		36,510,335.92

OTHER ASSETS

CAPITAL ASSETS

Capital Assets	229,834,943.20	
Construction in Progress	10,679,280.57	
Less: Accumulated Depreciation	(128,067,479.96)	
NET CAPITAL ASSETS		112,446,743.81
TOTAL ASSETS		194,349,993.52

Walnut Valley Water District
Statement of Net Position
Saturday, December 31, 2022

DEFERRED OUTFLOW OF RESOURCES

Deferred Pension Contributions		1,719,115.00
Deferred Outflow - Actuarial		1,174,093.00
Deferred Outflow - OPEB		1,528,058.00
TOTAL DEFERRED OUTFLOW OF RESOURCES		<u>4,421,266.00</u>

LIABILITIES & FUND EQUITY

CURRENT LIABILITIES

Accounts Payable	(5,264,424.00)	
Other Current Liabilities	(66,811.03)	
Interest Payable	(23,116.99)	
TOTAL CURRENT LIABILITIES		<u>(5,354,352.02)</u>

RESTRICTED LIABILITIES

Accounts Payable	(6,375.38)	
Deposits	(3,808,050.89)	
Construction Advances	(6,262,642.75)	
TOTAL RESTRICTED LIABILITIES		<u>(10,077,069.02)</u>

LONG TERM DEBT & RELATED

Revenue Bonds	(15,380,000.00)	
Net Pension Liability	(9,390,716.00)	
Other Long-term Debt	(772,623.62)	
TOTAL LONG TERM DEBT & RELATED		<u>(25,543,339.62)</u>
TOTAL LIABILITIES		<u><u>(40,974,760.66)</u></u>

Walnut Valley Water District
Statement of Net Position
Saturday, December 31, 2022

DEFERRED INFLOW OF RESOURCES

Deferred Inflow of Resources - Actuarial		(8,749,298.00)
Deferred Inflow of Resources - OPEB		(1,797,414.00)
TOTAL DEFERRED INFLOW OF RESOURCES		<u>(10,546,712.00)</u>

NET POSITION

Invested in Capital Assets, Net of Related Debt	112,446,743.81	
Restricted	11,053,266.90	
Unrestricted	23,749,776.15	
TOTAL NET POSITION	<u>147,249,786.86</u>	
TOTAL NET POSITION		<u>147,249,786.86</u>

Walnut Valley Water District
Summary of Cash and Investments
12/31/2022

CASH & CASH EQUIVALENTS

Cash on Hand	\$3,100.00	
<u>Cash in Bank</u>		
East West Bank - General	\$6,169,420.26	
East West Bank - Payroll	115,658.55	
East West Bank - Water Refund	(4,533.97)	
East West Bank - Revolving	28,865.51	
East West Bank - Credit Card	1,051,555.86	
East West Bank - Badillo Grand	301,102.60	
East West Bank - Payroll Reimbursement	20,196.14	
Total Cash in Bank	7,682,264.95	
TOTAL CASH	7,682,264.95	\$7,685,364.95

INVESTMENTS

Certificates of Deposit	991,000.00	
Corporate Notes	9,550,000.00	
Supranational	1,100,000.00	
Local Agency Investment Fund (LAIF)	5,091,511.64	
BNY Mellon - Money Market (Sweep)	49,755.29	
US Agency	10,825,000.00	
US Treasury	14,715,000.00	
TOTAL INVESTMENTS	42,322,266.93	
TOTAL CASH & INVESTMENTS	42,322,266.93	\$50,007,631.88

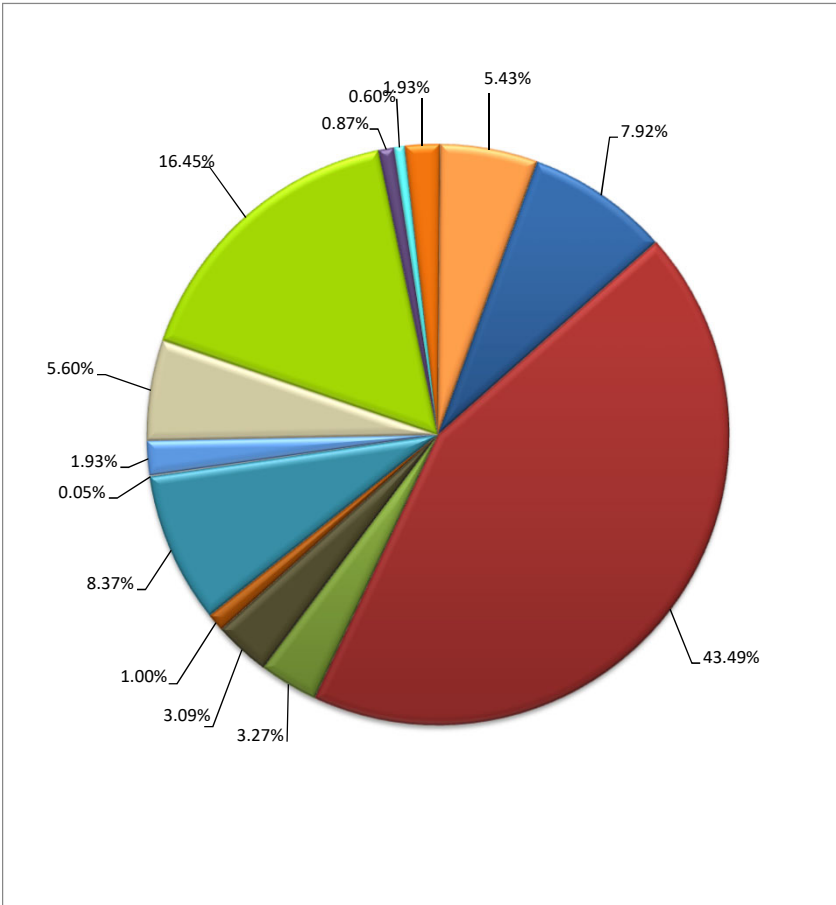
I certify that this report accurately reflects all investments of the Walnut Valley Water District and that all investments are in full compliance with State law and District's Investment Policy.



Josh Byerrum

Director of Finance

Walnut Valley Water District Summary of Cash and Investments by Reserve Fund December 31, 2022



ALLOCATION OF CASH AND INVESTMENTS		
Unrestricted		
Category 1		
General Account	\$ 3,955,090.51	7.91%
	\$ 3,955,090.51	7.91%
Designated		
Category 2		
Operating Reserve	\$ 2,797,300.00	5.59%
Replacement	\$ 21,716,140.32	43.44%
Capital Improvement	\$ 1,636,765.92	3.27%
Rate Stabilization	\$ 1,543,125.39	3.09%
B/G Catastrophic Ins	\$ 500,000.00	1.00%
Employee Liabilities	\$ 4,182,761.86	8.36%
Stored Water	\$ 26,600.00	0.05%
Project Reserve	\$ 967,231.99	1.93%
	\$ 33,369,925.48	66.73%

Restricted Reserves		
Category 3		
Customer/Developer Deposits	\$ 8,218,614.80	16.43%
	\$ 8,218,614.80	16.43%
Category 4		
ASC	\$ 435,072.62	0.87%
Badillo/Grand-Maintenance	\$ 301,102.60	0.60%
RCC	\$ 962,799.79	1.93%
WSC	\$ 2,711,130.23	5.42%
Capacity Charge	\$ 53,895.85	0.11%
	\$ 4,464,001.09	8.93%

Total \$ 50,007,631.88 100.00%

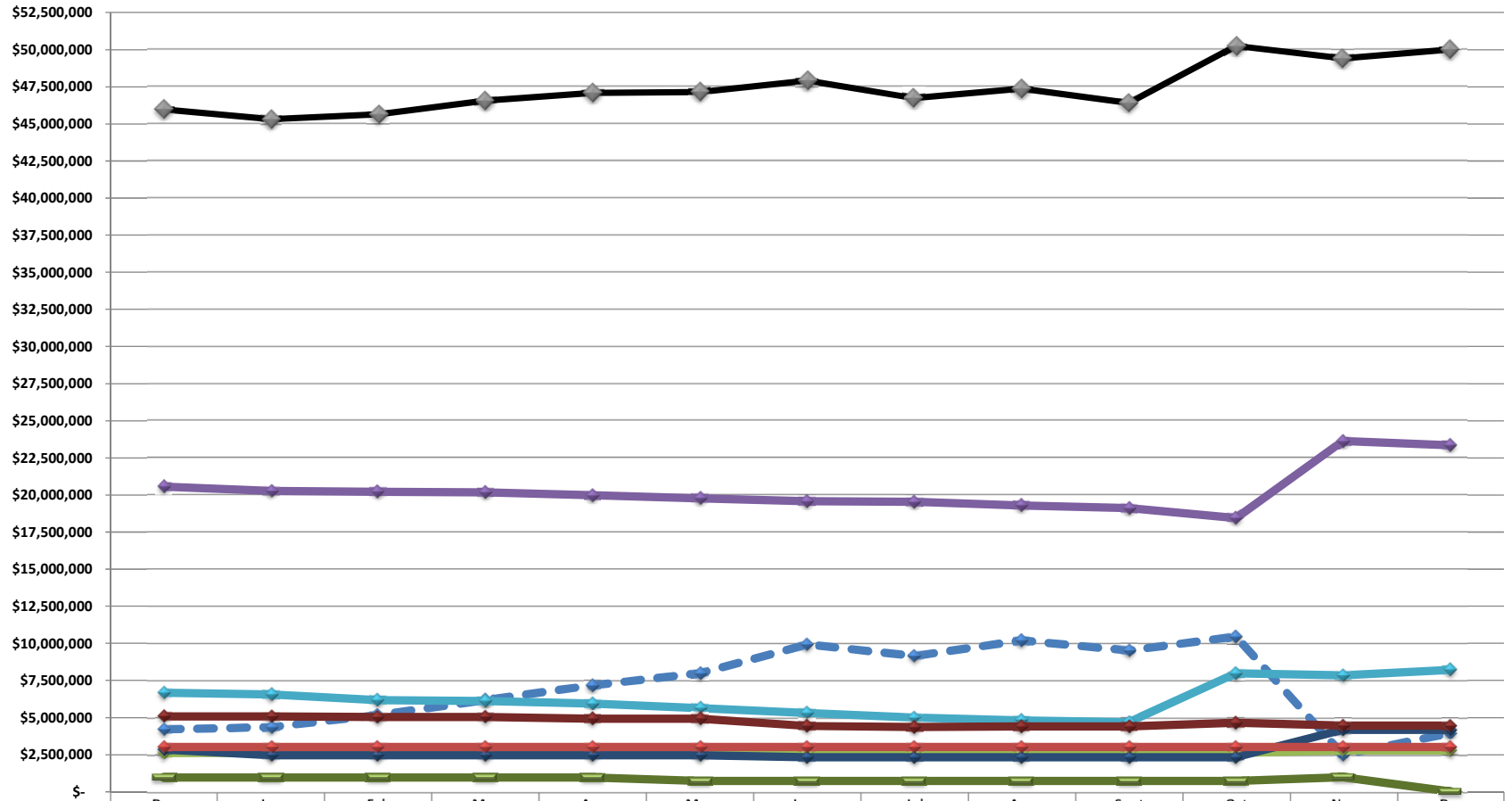
Category 1 - These are funds that accumulate from day-to-day operations and represent the net equity in the District's General Fund. All interest earned is retained in the General Fund.

Category 2 - These funds, although not legally or externally restricted, have been reserved pursuant to the Board's desire to provide a stable and equitable rate structure. All interest earned related to these funds is retained by each designated fund.

Category 3 - These funds have legal or external restrictions. These Restricted Funds can only be used for the specific purposes established for the fund. All interest earned is retained in the General Fund.

Category 4 - These funds have legal or external restrictions. All interest earned must be retained by each Restricted Fund and can only be used for the specific purposes established for the fund.

**Walnut Valley Water District
Cash Balances
December 2021 - December 2022**



	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	Jul 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022
General Account	\$4,210,093	\$4,351,148	\$5,168,037	\$6,178,202	\$7,175,941	\$7,992,587	\$9,929,465	\$9,150,565	\$10,190,063	\$9,514,190	\$10,463,093	\$2,489,116	\$3,955,091
Operating Reserve	\$2,618,700	\$2,618,700	\$2,618,700	\$2,618,700	\$2,618,700	\$2,618,700	\$2,618,700	\$2,618,700	\$2,618,700	\$2,618,700	\$2,618,700	\$2,797,300	\$2,797,300
Capital/Replacement Reserve	\$20,560,764	\$20,269,208	\$20,196,557	\$20,161,545	\$19,973,745	\$19,772,174	\$19,577,862	\$19,535,487	\$19,293,159	\$19,117,544	\$18,437,176	\$23,635,945	\$23,352,906
Employee Liabilities Reserve	\$2,843,169	\$2,468,169	\$2,468,169	\$2,468,169	\$2,468,169	\$2,468,169	\$2,330,562	\$2,330,562	\$2,330,562	\$2,330,562	\$2,330,562	\$4,182,762	\$4,182,762
Stored Water Reserve	\$971,600	\$971,600	\$971,600	\$971,600	\$971,600	\$731,300	\$731,300	\$731,300	\$731,300	\$731,300	\$731,300	\$985,400	\$26,600
Other Designated Reserves	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357
Customer/Dev. Deposits	\$6,671,462	\$6,553,810	\$6,165,991	\$6,122,263	\$5,953,116	\$5,638,379	\$5,295,959	\$4,997,950	\$4,814,620	\$4,693,661	\$7,995,008	\$7,848,527	\$8,218,615
Developer & Other Restricted	\$5,080,040	\$5,075,562	\$5,034,486	\$5,040,243	\$4,916,442	\$4,913,340	\$4,427,996	\$4,358,265	\$4,391,394	\$4,401,246	\$4,662,623	\$4,476,749	\$4,464,001
Grand Total	\$45,966,185	\$45,318,554	\$45,633,897	\$46,571,079	\$47,088,069	\$47,145,006	\$47,922,201	\$46,733,186	\$47,380,155	\$46,417,560	\$50,248,819	\$49,426,156	\$50,007,632



Walnut Valley Water District Consolidated - Account #10076

MONTHLY ACCOUNT STATEMENT

JANUARY 1, 2023 THROUGH JANUARY 31, 2023

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon Trust Company
Amy Kung
(213) 630-6374

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	1.76
Average Coupon	1.74%
Average Purchase YTM	1.76%
Average Market YTM	3.39%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	1.87 yrs
Average Life	1.83 yrs

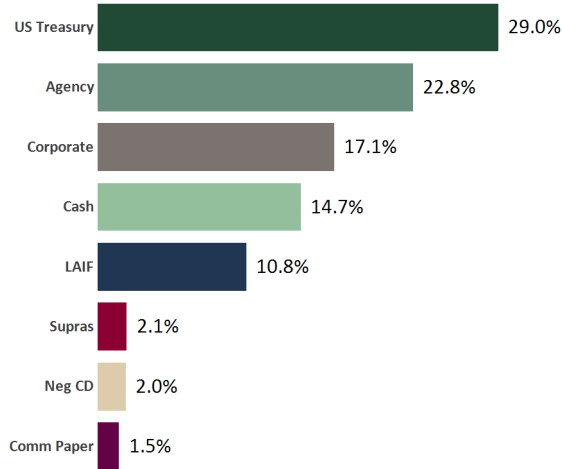
ACCOUNT SUMMARY

	Beg. Values as of 12/31/22	End Values as of 1/31/23
Market Value	47,844,038	47,476,965
Accrued Interest	191,096	191,990
Total Market Value	48,035,134	47,668,954
Income Earned	69,399	72,692
Cont/WD		
Par	50,007,632	49,334,092
Book Value	49,834,199	49,191,759
Cost Value	49,900,405	49,264,002

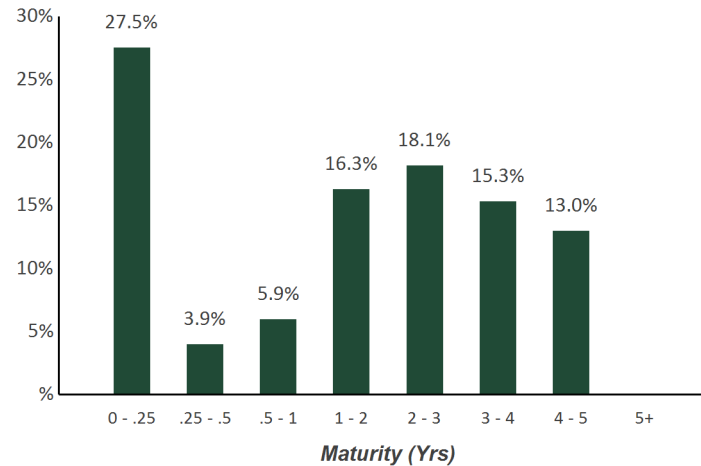
TOP ISSUERS

Government of United States	29.0%
Bank Cash Account	14.7%
Federal Home Loan Bank	11.3%
Local Agency Investment Fund	10.8%
Federal National Mortgage Assoc	6.7%
Federal Home Loan Mortgage Corp	3.3%
MUFG Bank Ltd/NY	1.5%
Federal Farm Credit Bank	1.5%
Total	78.8%

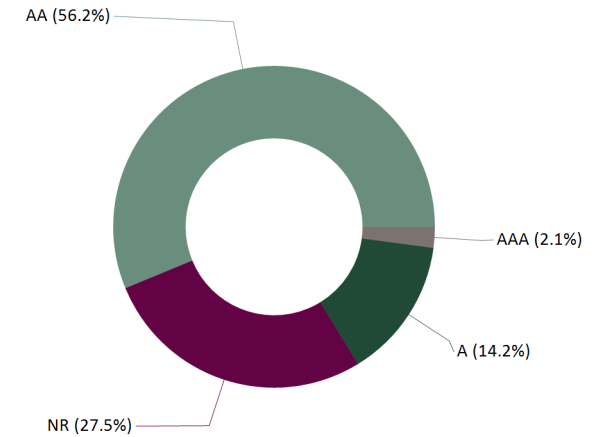
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)





PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.37
Average Coupon	1.99%
Average Purchase YTM	2.01%
Average Market YTM	4.25%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.52 yrs
Average Life	2.50 yrs

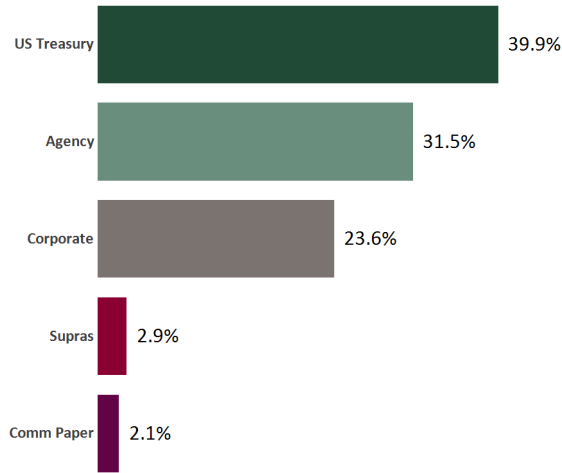
ACCOUNT SUMMARY

	Beg. Values as of 12/31/22	End Values as of 1/31/23
Market Value	34,105,596	34,386,931
Accrued Interest	162,265	176,910
Total Market Value	34,267,861	34,563,840
Income Earned	59,015	59,846
Cont/WD		-38,856
Par	36,239,755	36,215,000
Book Value	36,066,322	36,072,667
Cost Value	36,132,528	36,144,910

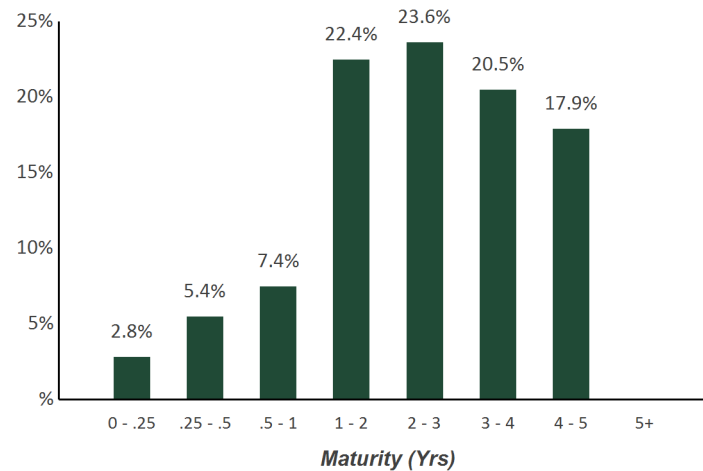
TOP ISSUERS

Government of United States	39.9%
Federal Home Loan Bank	15.5%
Federal National Mortgage Assoc	9.3%
Federal Home Loan Mortgage Corp	4.6%
MUFG Bank Ltd/NY	2.1%
Federal Farm Credit Bank	2.1%
Intl Bank Recon and Development	1.6%
Deere & Company	1.5%
Total	76.6%

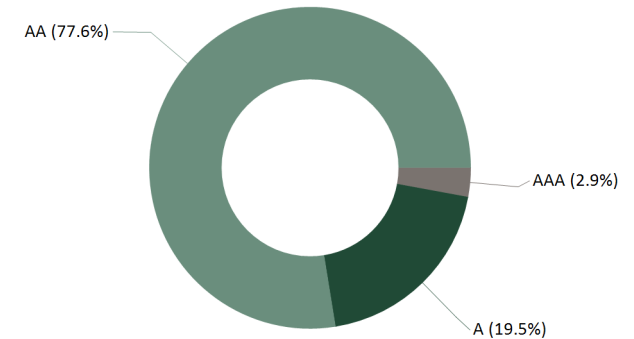
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized									
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	7/31/2009	
Walnut Valley Water District	0.98%	2.23%	0.98%	-2.83%	-2.32%	-0.44%	1.19%	1.04%	1.34%	
ICE BofA 1-5 Yr US Treasury & Agency Index*	1.05%	2.20%	1.05%	-3.39%	-2.66%	-0.72%	0.98%	0.82%	1.11%	

*ICE BofA 1-3 Yr US Treasury Index to 8/31/10



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
313383YJ4	FHLB Note 3.375% Due 9/8/2023	625,000.00	09/28/2018 3.05%	634,237.50 626,122.65	99.11 4.89%	619,409.38 8,378.91	1.32% (6,713.27)	Aaa / AA+ NR	0.60 0.58
3135G0U43	FNMA Note 2.875% Due 9/12/2023	750,000.00	10/30/2018 3.04%	744,405.00 749,297.87	98.79 4.89%	740,931.75 8,325.52	1.57% (8,366.12)	Aaa / AA+ AAA	0.61 0.59
3130A0F70	FHLB Note 3.375% Due 12/8/2023	750,000.00	12/13/2018 2.93%	765,270.00 752,600.93	98.79 4.83%	740,959.50 3,726.56	1.56% (11,641.43)	Aaa / AA+ AAA	0.85 0.82
3135G0V34	FNMA Note 2.5% Due 2/5/2024	575,000.00	03/06/2019 2.60%	572,263.00 574,437.35	97.72 4.83%	561,911.28 7,027.78	1.19% (12,526.07)	Aaa / AA+ AAA	1.01 0.97
3130AFW94	FHLB Note 2.5% Due 2/13/2024	500,000.00	02/28/2019 2.61%	497,510.00 499,481.36	98.09 4.41%	490,466.50 5,833.33	1.04% (9,014.86)	Aaa / AA+ AAA	1.04 0.99
3130AB3H7	FHLB Note 2.375% Due 3/8/2024	600,000.00	05/01/2019 2.35%	600,600.00 600,135.78	97.43 4.80%	584,550.60 5,660.42	1.24% (15,585.18)	Aaa / AA+ NR	1.10 1.06
3133EKNX0	FFCB Note 2.16% Due 6/3/2024	750,000.00	07/02/2019 1.88%	759,847.50 752,674.22	97.07 4.44%	727,996.50 2,610.00	1.53% (24,677.72)	Aaa / AA+ AAA	1.34 1.29
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	650,000.00	06/26/2019 1.85%	681,427.50 658,645.16	97.62 4.69%	634,518.30 2,439.76	1.34% (24,126.86)	Aaa / AA+ NR	1.37 1.32
3130A3GE8	FHLB Note 2.75% Due 12/13/2024	700,000.00	12/23/2019 1.77%	732,445.00 712,166.88	97.09 4.39%	679,611.10 2,566.67	1.43% (32,555.78)	Aaa / AA+ NR	1.87 1.79
3135G0X24	FNMA Note 1.625% Due 1/7/2025	600,000.00	02/14/2020 1.48%	604,074.00 601,611.34	95.16 4.26%	570,981.60 650.00	1.20% (30,629.74)	Aaa / AA+ AAA	1.94 1.87
3137EAEPO	FHLMC Note 1.5% Due 2/12/2025	600,000.00	02/14/2020 1.48%	600,486.00 600,198.03	94.95 4.12%	569,697.60 4,225.00	1.20% (30,500.43)	Aaa / AA+ AAA	2.04 1.95
3135G03U5	FNMA Note 0.625% Due 4/22/2025	800,000.00	Various 0.53%	803,537.00 801,612.64	92.45 4.22%	739,573.60 1,375.01	1.55% (62,039.04)	Aaa / AA+ AAA	2.22 2.16
3130AJKW8	FHLB Note 0.5% Due 6/13/2025	600,000.00	06/10/2020 0.54%	598,866.00 599,463.46	92.06 4.05%	552,354.60 400.00	1.16% (47,108.86)	Aaa / AA+ AAA	2.37 2.31
3137EAEU9	FHLMC Note 0.375% Due 7/21/2025	400,000.00	08/12/2020 0.45%	398,456.00 399,228.43	91.33 4.10%	365,304.00 41.67	0.77% (33,924.43)	Aaa / AA+ AAA	2.47 2.41
3137EAEX3	FHLMC Note 0.375% Due 9/23/2025	700,000.00	10/07/2020 0.50%	695,758.00 697,739.63	90.99 4.00%	636,928.60 933.33	1.34% (60,811.03)	Aaa / AA+ AAA	2.65 2.58
3135G06G3	FNMA Note 0.5% Due 11/7/2025	625,000.00	11/18/2020 0.51%	624,775.00 624,874.72	90.95 3.99%	568,430.00 729.17	1.19% (56,444.72)	Aaa / AA+ AAA	2.77 2.69



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3130AKFA9	FHLB Note 0.375% Due 12/12/2025	600,000.00	01/05/2021 0.42%	598,680.00 599,234.09	90.41 3.95%	542,449.80 306.25	1.14% (56,784.29)	Aaa / AA+ NR	2.87 2.79
3130ATUS4	FHLB Note 4.25% Due 12/10/2027	475,000.00	01/26/2023 3.67%	487,188.50 487,154.22	102.55 3.67%	487,093.98 4,878.65	1.03% (60.24)	Aaa / AA+ NR	4.86 4.33
Total Agency		11,300,000.00	1.76%	11,399,826.00 11,336,678.76	4.39%	10,813,168.69 60,108.03	22.81% (523,510.07)	Aaa / AA+ AAA	1.81 1.73
CASH									
90CASH\$00	Cash Custodial Cash Account	7,009,982.15	Various 0.00%	7,009,982.15 7,009,982.15	1.00 0.00%	7,009,982.15 0.00	14.71% 0.00	NR / NR NR	0.00 0.00
Total Cash		7,009,982.15	N/A	7,009,982.15 7,009,982.15	0.00%	7,009,982.15 0.00	14.71% 0.00	NR / NR NR	0.00 0.00
COMMERCIAL PAPER									
62479MUE1	MUFG Bank Ltd/NY Discount CP 5.3% Due 7/14/2023	750,000.00	11/09/2022 5.54%	722,837.50 722,837.50	96.38 5.54%	722,837.50 9,164.58	1.54% 0.00	P-1 / A-1 NR	0.45 0.44
Total Commercial Paper		750,000.00	5.54%	722,837.50 722,837.50	5.54%	722,837.50 9,164.58	1.54% 0.00	Aaa / AA NR	0.45 0.44
CORPORATE									
084670BR8	Berkshire Hathaway Callable Note Cont 1/15/2023 2.75% Due 3/15/2023	500,000.00	Various 3.08%	493,706.00 499,823.36	99.79 4.44%	498,931.00 5,194.45	1.06% (892.36)	Aa2 / AA A+	0.12 0.12
911312BK1	UPS Callable Note Cont 3/1/2023 2.5% Due 4/1/2023	450,000.00	04/11/2018 3.11%	437,413.50 449,590.63	99.61 4.81%	448,249.50 3,750.00	0.95% (1,341.13)	A2 / A NR	0.16 0.17
58933YAF2	Merck & Co Note 2.8% Due 5/18/2023	250,000.00	08/06/2019 1.89%	258,235.00 250,633.00	99.32 5.08%	248,309.00 1,419.44	0.52% (2,324.00)	A1 / A+ NR	0.29 0.29
931142EK5	Wal-Mart Stores Callable Note Cont 5/26/2023 3.4% Due 6/26/2023	500,000.00	07/31/2018 3.26%	503,095.00 500,200.70	99.47 4.74%	497,330.00 1,652.78	1.05% (2,870.70)	Aa2 / AA AA	0.40 0.40
02665WCJ8	American Honda Finance Note 3.45% Due 7/14/2023	400,000.00	07/31/2018 3.38%	401,336.00 400,120.51	99.45 4.69%	397,780.00 651.67	0.84% (2,340.51)	A3 / A- A	0.45 0.44



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
89236TFN0	Toyota Motor Credit Corp Note 3.45% Due 9/20/2023	450,000.00	01/16/2019 3.38%	451,318.50 450,178.53	99.11 4.88%	445,990.50 5,649.38	0.95% (4,188.03)	A1 / A+ A+	0.64 0.61
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 2/5/2024	500,000.00	12/23/2019 2.11%	524,265.00 505,575.51	98.52 4.89%	492,615.00 8,250.00	1.05% (12,960.51)	A2 / A+ A+	1.01 0.96
06051GHF9	Bank of America Corp Callable Note 1X 3/5/2023 3.55% Due 3/5/2024	450,000.00	05/30/2019 2.98%	458,955.00 450,209.02	99.84 5.03%	449,301.60 6,478.75	0.96% (907.42)	A2 / A- AA-	1.09 0.09
14913R2L0	Caterpillar Financial Service Note 0.45% Due 5/17/2024	350,000.00	05/12/2021 0.51%	349,426.00 349,753.33	94.72 4.70%	331,514.75 323.75	0.70% (18,238.58)	A2 / A A	1.29 1.26
06367WB85	Bank of Montreal Note 1.85% Due 5/1/2025	400,000.00	02/15/2022 2.25%	395,048.00 396,526.40	93.84 4.77%	375,360.00 1,850.00	0.79% (21,166.40)	A2 / A- AA-	2.25 2.15
717081EX7	Pfizer Inc. Callable Note Cont 4/28/2025 0.8% Due 5/28/2025	400,000.00	05/26/2020 0.83%	399,376.00 399,710.55	92.35 4.29%	369,386.00 560.00	0.78% (30,324.55)	A1 / A+ A	2.32 2.26
78015K7H1	Royal Bank of Canada Note 1.15% Due 6/10/2025	400,000.00	05/20/2021 0.96%	403,072.00 401,787.50	92.24 4.66%	368,959.60 651.67	0.78% (32,827.90)	A1 / A AA-	2.36 2.28
89114TZD7	Toronto-Dominion Bank Note 1.2% Due 6/3/2026	400,000.00	08/11/2021 1.12%	401,416.00 400,982.73	89.21 4.73%	356,828.40 773.33	0.75% (44,154.33)	A1 / A AA-	3.34 3.20
87612EBM7	Target Corp Callable Note Cont 12/15/2026 1.95% Due 1/15/2027	500,000.00	01/24/2022 1.87%	501,865.00 501,477.16	92.27 4.09%	461,332.50 433.33	0.97% (40,144.66)	A2 / A A	3.96 3.74
06406RBA4	Bank of NY Mellon Corp Callable Note Cont 12/26/2026 2.05% Due 1/26/2027	500,000.00	01/26/2022 2.03%	500,400.00 500,317.68	91.87 4.29%	459,353.50 142.36	0.96% (40,964.18)	A1 / A AA-	3.99 3.76
023135CF1	Amazon.com Inc Callable Note Cont 3/13/2027 3.3% Due 4/13/2027	400,000.00	04/26/2022 3.26%	400,788.00 400,664.49	96.71 4.16%	386,838.40 3,960.00	0.82% (13,826.09)	A1 / AA AA-	4.20 3.83
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	500,000.00	06/28/2022 4.00%	500,045.00 500,039.52	98.94 4.27%	494,675.00 4,500.00	1.05% (5,364.52)	A2 / A+ A+	4.27 3.85
69371RS31	Paccar Financial Corp Note 4.6% Due 1/10/2028	500,000.00	01/26/2023 4.26%	507,430.00 507,421.77	101.40 4.28%	507,002.50 1,341.67	1.07% (419.27)	A1 / A+ NR	4.95 4.38
24422EWR6	John Deere Capital Corp Note 4.75% Due 1/20/2028	500,000.00	01/26/2023 4.29%	510,270.00 510,258.69	102.12 4.27%	510,591.50 1,451.39	1.07% 332.81	A2 / A A	4.97 4.39



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Total Corporate		8,350,000.00	2.65%	8,397,460.00 8,375,271.08	4.57%	8,100,348.75 49,033.97	17.10% (274,922.33)	A1 / A+ A+	2.28 2.06
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	5,118,109.53	Various 2.46%	5,118,109.53 5,118,109.53	1.00 2.46%	5,118,109.53 10,521.18	10.76% 0.00	NR / NR NR	0.00 0.00
Total LAIF		5,118,109.53	2.46%	5,118,109.53 5,118,109.53	2.46%	5,118,109.53 10,521.18	10.76% 0.00	NR / NR NR	0.00 0.00
NEGOTIABLE CD									
14042TBL0	Capital One Bank USA NA Negotiable CD 2.2% Due 8/7/2023	247,000.00	08/06/2019 2.20%	247,000.00 247,000.00	100.00 2.20%	247,000.00 2,650.01	0.52% 0.00	NR / NR NR	0.52 0.50
7954506L4	Sallie Mae Bank Negotiable CD 0.85% Due 5/27/2025	248,000.00	05/27/2020 0.85%	248,000.00 248,000.00	100.00 0.85%	248,000.00 381.17	0.52% 0.00	NR / NR NR	2.32 2.29
856285TQ4	STATE BANK OF INDIA Negotiable CD 1.1% Due 5/28/2025	248,000.00	05/28/2020 1.10%	248,000.00 248,000.00	100.00 1.10%	248,000.00 485.81	0.52% 0.00	NR / NR NR	2.32 2.28
38149MZJ5	Goldman Sachs Bank USA Negotiable CD 1.05% Due 9/8/2026	248,000.00	08/25/2021 1.05%	248,000.00 248,000.00	88.28 4.61%	218,942.58 1,041.60	0.46% (29,057.42)	NR / NR NR	3.61 3.45
Total Negotiable CD		991,000.00	1.30%	991,000.00 991,000.00	2.12%	961,942.58 4,558.59	2.03% (29,057.42)	NR / NR NR	2.15 2.09
SUPRANATIONAL									
459058JL8	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	600,000.00	12/14/2020 0.48%	600,516.00 600,290.38	90.90 4.04%	545,376.00 775.00	1.15% (54,914.38)	Aaa / AAA AAA	2.74 2.67
4581X0DV7	Inter-American Dev Bank Note 0.875% Due 4/20/2026	500,000.00	04/27/2021 0.94%	498,425.00 498,982.36	90.82 3.94%	454,085.00 1,227.43	0.96% (44,897.36)	Aaa / AAA AAA	3.22 3.11
Total Supranational		1,100,000.00	0.69%	1,098,941.00 1,099,272.74	3.99%	999,461.00 2,002.43	2.10% (99,811.74)	Aaa / AAA AAA	2.96 2.87
US TREASURY									
912828X70	US Treasury Note 2% Due 4/30/2024	400,000.00	07/02/2019 1.78%	404,125.00 401,062.25	96.80 4.67%	387,218.80 2,055.25	0.82% (13,843.45)	Aaa / AA+ AAA	1.25 1.20



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
9128282U3	US Treasury Note 1.875% Due 8/31/2024	575,000.00	03/04/2020 0.72%	604,311.52 585,312.65	96.09 4.47%	552,539.35 4,586.50	1.17% (32,773.30)	Aaa / AA+ AAA	1.58 1.52
912828YM6	US Treasury Note 1.5% Due 10/31/2024	600,000.00	02/15/2022 1.74%	596,203.13 597,548.18	95.26 4.35%	571,546.80 2,312.15	1.20% (26,001.38)	Aaa / AA+ AAA	1.75 1.69
912828YV6	US Treasury Note 1.5% Due 11/30/2024	700,000.00	12/23/2019 1.72%	692,808.59 697,335.63	95.14 4.29%	665,984.20 1,817.31	1.40% (31,351.43)	Aaa / AA+ AAA	1.83 1.77
912828Z52	US Treasury Note 1.375% Due 1/31/2025	575,000.00	03/04/2020 0.71%	593,328.13 582,462.09	94.66 4.18%	544,318.57 21.84	1.14% (38,143.52)	Aaa / AA+ AAA	2.00 1.94
912828ZF0	US Treasury Note 0.5% Due 3/31/2025	750,000.00	03/26/2020 0.50%	749,912.11 749,962.00	92.66 4.08%	694,921.50 1,277.47	1.46% (55,040.50)	Aaa / AA+ AAA	2.16 2.11
91282CAT8	US Treasury Note 0.25% Due 10/31/2025	700,000.00	02/16/2021 0.51%	691,605.47 695,093.41	90.52 3.92%	633,663.80 449.59	1.33% (61,429.61)	Aaa / AA+ AAA	2.75 2.68
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	700,000.00	01/12/2021 0.52%	694,968.75 697,047.30	90.58 3.82%	634,046.70 232.04	1.33% (63,000.60)	Aaa / AA+ AAA	2.92 2.85
91282CBH3	US Treasury Note 0.375% Due 1/31/2026	550,000.00	03/22/2021 0.85%	537,625.00 542,361.54	90.23 3.86%	496,246.30 5.70	1.04% (46,115.24)	Aaa / AA+ AAA	3.00 2.93
91282CBQ3	US Treasury Note 0.5% Due 2/28/2026	650,000.00	03/09/2021 0.83%	639,589.84 643,555.34	90.36 3.85%	587,310.75 1,382.60	1.23% (56,244.59)	Aaa / AA+ AAA	3.08 2.99
91282CBT7	US Treasury Note 0.75% Due 3/31/2026	440,000.00	03/29/2021 0.88%	437,301.56 438,294.63	90.97 3.81%	400,279.88 1,124.18	0.84% (38,014.75)	Aaa / AA+ AAA	3.16 3.06
91282CCF6	US Treasury Note 0.75% Due 5/31/2026	850,000.00	06/28/2021 0.88%	844,820.31 846,497.87	90.51 3.81%	769,316.30 1,103.37	1.62% (77,181.57)	Aaa / AA+ AAA	3.33 3.23
91282CCP4	US Treasury Note 0.625% Due 7/31/2026	750,000.00	10/08/2021 1.02%	736,171.88 739,934.58	89.75 3.78%	673,154.25 12.95	1.41% (66,780.33)	Aaa / AA+ AAA	3.50 3.40
91282CCW9	US Treasury Note 0.75% Due 8/31/2026	850,000.00	09/28/2021 1.00%	839,939.45 842,682.73	89.97 3.77%	764,734.80 2,712.02	1.61% (77,947.93)	Aaa / AA+ AAA	3.58 3.46
91282CCZ2	US Treasury Note 0.875% Due 9/30/2026	650,000.00	12/29/2021 1.26%	638,447.27 641,092.27	90.20 3.76%	586,294.80 1,937.50	1.23% (54,797.47)	Aaa / AA+ AAA	3.67 3.53
91282CDG3	US Treasury Note 1.125% Due 10/31/2026	575,000.00	11/29/2021 1.18%	573,472.66 573,836.64	90.91 3.75%	522,733.65 1,661.86	1.10% (51,102.99)	Aaa / AA+ AAA	3.75 3.60
91282CDK4	US Treasury Note 1.25% Due 11/30/2026	575,000.00	04/26/2022 2.76%	537,827.15 544,030.01	91.20 3.74%	524,395.40 1,243.99	1.10% (19,634.61)	Aaa / AA+ AAA	3.83 3.67



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CEF4	US Treasury Note 2.5% Due 3/31/2027	700,000.00	06/13/2022 3.45%	670,878.91 674,737.33	95.41 3.70%	667,871.40 5,961.54	1.41% (6,865.93)	Aaa / AA+ AAA	4.16 3.87
91282CEW7	US Treasury Note 3.25% Due 6/30/2027	550,000.00	09/13/2022 3.61%	541,363.28 542,054.22	98.29 3.67%	540,611.50 1,580.11	1.14% (1,442.72)	Aaa / AA+ AAA	4.41 4.06
91282CFH9	US Treasury Note 3.125% Due 8/31/2027	550,000.00	09/08/2022 3.40%	543,232.42 543,762.19	97.84 3.64%	538,097.45 7,311.81	1.14% (5,664.74)	Aaa / AA+ AAA	4.58 4.16
91282CFM8	US Treasury Note 4.125% Due 9/30/2027	400,000.00	10/28/2022 4.19%	398,796.88 398,859.21	102.03 3.65%	408,109.20 5,620.88	0.87% 9,249.99	Aaa / AA+ AAA	4.67 4.16
91282CFU0	US Treasury Note 4.125% Due 10/31/2027	750,000.00	11/09/2022 4.30%	744,169.92 744,436.38	102.07 3.64%	765,527.25 7,948.03	1.62% 21,090.87	Aaa / AA+ AAA	4.75 4.24
9128283F5	US Treasury Note 2.25% Due 11/15/2027	875,000.00	12/09/2022 3.79%	814,946.29 816,648.76	93.96 3.63%	822,192.00 4,242.06	1.73% 5,543.24	Aaa / AA+ AAA	4.79 4.45
Total US Treasury		14,715,000.00	1.77%	14,525,845.52 14,538,607.21	3.89%	13,751,114.65 56,600.75	28.97% (787,492.56)	Aaa / AA+ AAA	3.29 3.12
TOTAL PORTFOLIO		49,334,091.68	1.76%	49,264,001.70 49,191,758.97	3.39%	47,476,964.85 191,989.53	100.00% (1,714,794.12)	Aa1 / AA AAA	1.87 1.76
TOTAL MARKET VALUE PLUS ACCRUED						47,668,954.38			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	01/04/2023	60934N807	528.13	Federated Investors Govt Oblig Fund Inst.	1.000	3.89%	528.13	0.00	528.13	0.00
Purchase	01/07/2023	60934N807	4,875.00	Federated Investors Govt Oblig Fund Inst.	1.000	3.89%	4,875.00	0.00	4,875.00	0.00
Purchase	01/14/2023	60934N807	6,900.00	Federated Investors Govt Oblig Fund Inst.	1.000	3.89%	6,900.00	0.00	6,900.00	0.00
Purchase	01/15/2023	60934N807	4,875.00	Federated Investors Govt Oblig Fund Inst.	1.000	3.89%	4,875.00	0.00	4,875.00	0.00
Purchase	01/15/2023	90LAIF\$00	26,597.89	Local Agency Investment Fund State Pool	1.000	2.23%	26,597.89	0.00	26,597.89	0.00
Purchase	01/21/2023	60934N807	750.00	Federated Investors Govt Oblig Fund Inst.	1.000	3.89%	750.00	0.00	750.00	0.00
Purchase	01/25/2023	60934N807	14,625.00	Federated Investors Govt Oblig Fund Inst.	1.000	3.89%	14,625.00	0.00	14,625.00	0.00
Purchase	01/25/2023	60934N807	1,000,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	3.89%	1,000,000.00	0.00	1,000,000.00	0.00
Purchase	01/26/2023	60934N807	5,125.00	Federated Investors Govt Oblig Fund Inst.	1.000	3.89%	5,125.00	0.00	5,125.00	0.00
Purchase	01/27/2023	3130ATUS4	475,000.00	FHLB Note 4.25% Due 12/10/2027	102.566	3.67%	487,188.50	4,654.34	491,842.84	0.00
Purchase	01/27/2023	60934N807	450,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	3.89%	450,000.00	0.00	450,000.00	0.00
Purchase	01/27/2023	60934N807	6,300.00	Federated Investors Govt Oblig Fund Inst.	1.000	3.89%	6,300.00	0.00	6,300.00	0.00
Purchase	01/30/2023	24422EWR6	500,000.00	John Deere Capital Corp Note 4.75% Due 1/20/2028	102.054	4.29%	510,270.00	1,385.42	511,655.42	0.00
Purchase	01/30/2023	69371RS31	500,000.00	Paccar Financial Corp Note 4.6% Due 1/10/2028	101.486	4.26%	507,430.00	1,277.78	508,707.78	0.00
Purchase	01/31/2023	60934N807	7,328.13	Federated Investors Govt Oblig Fund Inst.	1.000	3.91%	7,328.13	0.00	7,328.13	0.00
Subtotal			3,002,904.15				3,032,792.65	7,317.54	3,040,110.19	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Short Sale	01/30/2023	60934N807	-1,020,363.20	Federated Investors Govt Oblig Fund Inst.	1.000		-1,020,363.20	0.00	-1,020,363.20	0.00
Subtotal			-1,020,363.20				-1,020,363.20	0.00	-1,020,363.20	0.00
TOTAL ACQUISITIONS			1,982,540.95				2,012,429.45	7,317.54	2,019,746.99	0.00
DISPOSITIONS										
Closing Purchase	01/30/2023	60934N807	-1,020,363.20	Federated Investors Govt Oblig Fund Inst.	1.000		-1,020,363.20	0.00	-1,020,363.20	0.00
Subtotal			-1,020,363.20				-1,020,363.20	0.00	-1,020,363.20	0.00
Sale	01/27/2023	60934N807	491,842.84	Federated Investors Govt Oblig Fund Inst.	1.000	3.89%	491,842.84	0.00	491,842.84	0.00
Sale	01/30/2023	60934N807	1,020,363.20	Federated Investors Govt Oblig Fund Inst.	1.000	3.91%	1,020,363.20	0.00	1,020,363.20	0.00
Subtotal			1,512,206.04				1,512,206.04	0.00	1,512,206.04	0.00
Maturity	01/25/2023	46625HJH4	500,000.00	JP Morgan Chase Note 3.2% Due 1/25/2023	100.000		500,000.00	0.00	500,000.00	0.00
Maturity	01/25/2023	808513AT2	500,000.00	Charles Schwab Corp Callable Note Cont 12/25/2022 2.65% Due 1/25/2023	100.000		500,000.00	0.00	500,000.00	0.00
Maturity	01/27/2023	24422ERT8	450,000.00	John Deere Capital Corp Note 2.8% Due 1/27/2023	100.000		450,000.00	0.00	450,000.00	0.00
Subtotal			1,450,000.00				1,450,000.00	0.00	1,450,000.00	0.00
Security Withdrawal	01/03/2023	60934N807	10,250.00	Federated Investors Govt Oblig Fund Inst.	1.000		10,250.00	0.00	10,250.00	0.00
Security Withdrawal	01/31/2023	60934N807	28,605.51	Federated Investors Govt Oblig Fund Inst.	1.000		28,605.51	0.00	28,605.51	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Security Withdrawal	01/31/2023	90CASH\$00	675,382.80	Cash Custodial Cash Account	1.000		675,382.80	0.00	675,382.80	0.00
Subtotal			714,238.31				714,238.31	0.00	714,238.31	0.00
TOTAL DISPOSITIONS			2,656,081.15				2,656,081.15	0.00	2,656,081.15	0.00
OTHER TRANSACTIONS										
Interest	01/07/2023	3135G0X24	600,000.00	FNMA Note 1.625% Due 1/7/2025	0.000		4,875.00	0.00	4,875.00	0.00
Interest	01/14/2023	02665WCJ8	400,000.00	American Honda Finance Note 3.45% Due 7/14/2023	0.000		6,900.00	0.00	6,900.00	0.00
Interest	01/15/2023	87612EBM7	500,000.00	Target Corp Callable Note Cont 12/15/2026 1.95% Due 1/15/2027	0.000		4,875.00	0.00	4,875.00	0.00
Interest	01/21/2023	3137EAEU9	400,000.00	FHLMC Note 0.375% Due 7/21/2025	0.000		750.00	0.00	750.00	0.00
Interest	01/25/2023	46625HJH4	500,000.00	JP Morgan Chase Note 3.2% Due 1/25/2023	0.000		8,000.00	0.00	8,000.00	0.00
Interest	01/25/2023	808513AT2	500,000.00	Charles Schwab Corp Callable Note Cont 12/25/2022 2.65% Due 1/25/2023	0.000		6,625.00	0.00	6,625.00	0.00
Interest	01/26/2023	06406RBA4	500,000.00	Bank of NY Mellon Corp Callable Note Cont 12/26/2026 2.05% Due 1/26/2027	0.000		5,125.00	0.00	5,125.00	0.00
Interest	01/27/2023	24422ERT8	450,000.00	John Deere Capital Corp Note 2.8% Due 1/27/2023	0.000		6,300.00	0.00	6,300.00	0.00
Interest	01/31/2023	912828Z52	575,000.00	US Treasury Note 1.375% Due 1/31/2025	0.000		3,953.13	0.00	3,953.13	0.00

Transaction Ledger

As of January 31, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	01/31/2023	91282CBH3	550,000.00	US Treasury Note 0.375% Due 1/31/2026	0.000		1,031.25	0.00	1,031.25	0.00
Interest	01/31/2023	91282CCP4	750,000.00	US Treasury Note 0.625% Due 7/31/2026	0.000		2,343.75	0.00	2,343.75	0.00
Subtotal			5,725,000.00				50,778.13	0.00	50,778.13	0.00
Dividend	01/04/2023	60934N807	49,755.29	Federated Investors Govt Oblig Fund Inst.	0.000		528.13	0.00	528.13	0.00
Dividend	01/15/2023	90LAIF\$00	5,118,109.53	Local Agency Investment Fund State Pool	0.000		26,597.89	0.00	26,597.89	0.00
Subtotal			5,167,864.82				27,126.02	0.00	27,126.02	0.00
TOTAL OTHER TRANSACTIONS			10,892,864.82				77,904.15	0.00	77,904.15	0.00

Statement of Compliance

As of January 31, 2023



Walnut Valley Water District

Assets managed by Chandler Asset Management are in full compliance with state law and with the District's investment policy.

Category	Standard	Comment
U.S. Treasuries	No Limitation; US Treasury Bills, Notes, and Bonds	Complies
Federal Agencies	30% max per Agency/GSE issuer; 20% max callable agency securities; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises.	Complies
Supranational Obligations	"AA" rating category or higher by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by IBRD, IFC, or IADB	Complies
Municipal Securities	No Limitation; Bonds issued by the District; Registered state warrants or treasury notes or bonds issued by the State of California; Bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state, or by a department, board, agency, or authority of any of the other 49 states, in addition to California; Bonds, notes, warrants or other debt issued by a local agency within the State of California, including pooled investment accounts sponsored by the State of California, County Treasurers, or other local agencies or joint powers agencies.	Complies
Corporate Medium Term Notes	"A" rating category or higher by a NRSRO; 30% max; 5% max per issuer; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.	Complies
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, Collateralized Mortgage Obligations	"AA" rating category or better by a NRSRO; 20% max combined; From issuers other than the U.S. Treasury or a U.S. Federal Agency/GSE	Complies
Negotiable Certificates of Deposit (NCD)	30% max; 5% max per issuer; Issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank	Complies
Certificate of Deposit Placement Service (CDARS)	50% max; Placement service deposits, including certificates of deposit, at a commercial bank, savings and loan association or credit union that uses a private sector entity that assist in the placement of deposits	Complies
Banker's Acceptances	40% max; 5% max per issuer/commercial bank; 180 days max maturity	Complies
Commercial Paper	"Prime quality of the highest rating or "A-1" rated or better by a NRSRO; Issued by an entity that is either: a. (i) organized and operating within the U.S. as a general corporation with assets > \$500 million; (ii) "A" rating or better by a NRSRO, if issuer has debt obligations; b. (i) organized within the U.S. as a special purpose corporation, trust, or limited liability company; (ii) have program-wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond; (iii) rated "A-1" or better by a NRSRO; 25% max; 5% max per issuer; 270 days maturity; 10% maximum of the outstanding commercial paper of any single issuer	Complies
Mutual Funds and Money Market Mutual Funds	i) Highest rating by two NRSROs; or (ii) Retained an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM > \$500 million; 20% max combined Money Market Mutual Funds and Mutual Funds; 20% max per Money Market Mutual Fund ; 10% max per Mutual Fund; Mutual Fund maturity defined as the weighted average maturity; Money Market Mutual Funds must have an average maturity of 60 days or less	Complies
Local Agency Investment Fund (LAIF)	No Limit	Complies
Repurchase Agreements/ Reverse Repurchase Agreements	1 year max maturity; Subject to further limitation by California Government Code, which, if applicable, may limit to 92 days max maturity for Reverse repurchase agreements; 102% collateralized; Not used by Investment Adviser	Complies
Max Per Issuer	5% max per issuer, except the US Government, its Agencies and enterprises, LAIF, or unless otherwise specified in the investment policy	Complies

Maximum Maturity

5 years

Complies

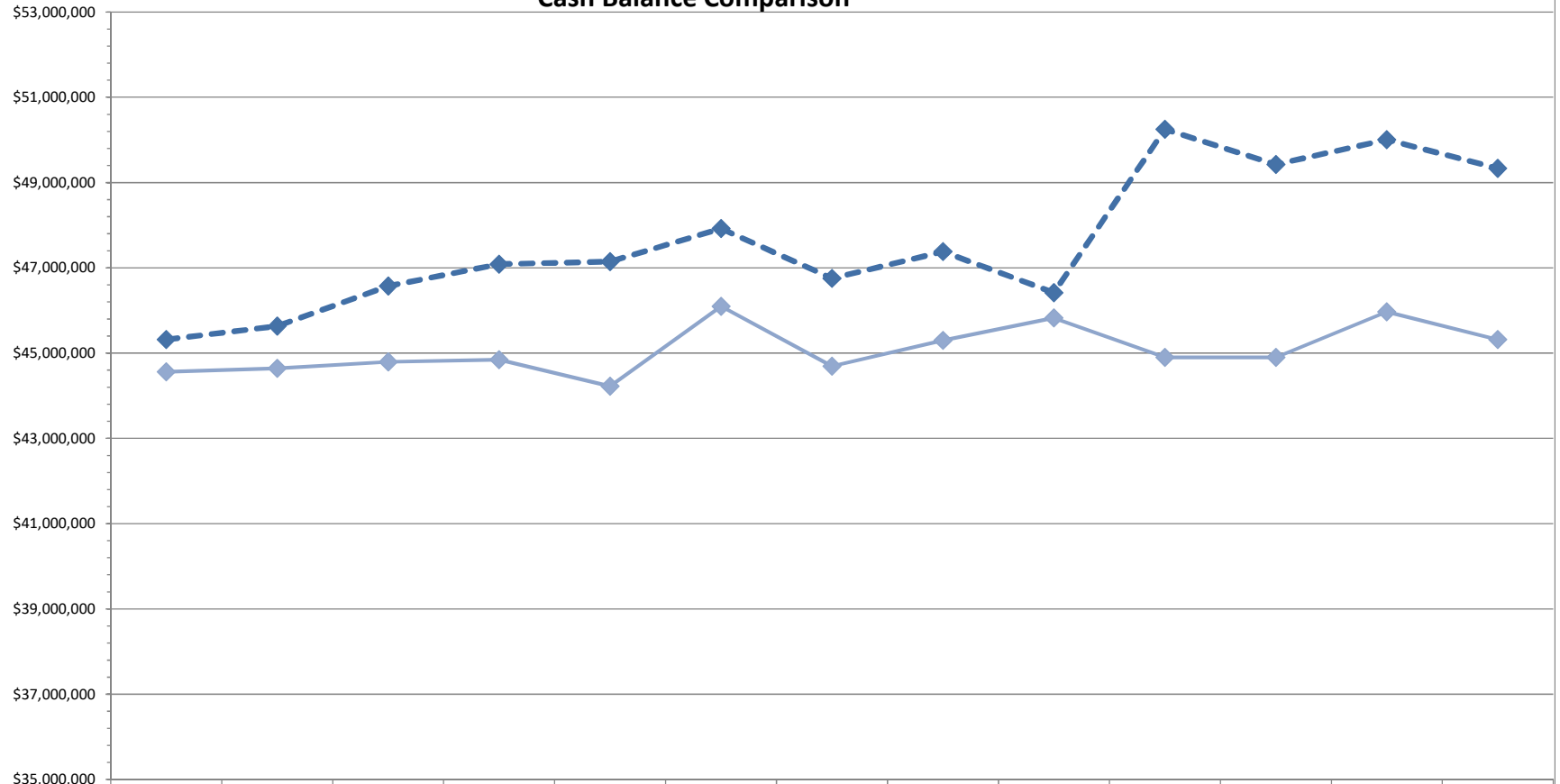
Net of Fees Performance Report

January 31, 2023



	Porfolio	Index
Period	Net of 10.9 bps annual fee	*ICE BofA 1-5 Yr US Government
1 month	0.97%	1.05%
3 months	2.20%	2.20%
Year to Date	0.97%	1.05%
Last 12 Months	-2.94%	-3.39%
Inception Date	7/31/2009	7/31/2009
Since Inception	17.91%	16.02%
Annualized Since Inception	1.23%	1.11%

Walnut Valley Water District Cash Balance Comparison



	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan
01/2021-01/2022	\$44,559,042	\$44,641,998	\$44,792,767	\$44,844,307	\$44,223,773	\$46,097,185	\$44,692,214	\$45,300,327	\$45,826,333	\$44,898,187	\$44,901,583	\$45,966,185	\$45,318,554
01/2022-01/2023	\$45,318,554	\$45,633,897	\$46,571,079	\$47,088,069	\$47,145,006	\$47,922,201	\$46,751,912	\$47,380,155	\$46,417,560	\$50,248,819	\$49,426,156	\$50,007,632	\$49,334,092

Walnut Valley Water District
Revenue Bond - East West Bank
Life to Date
January 31, 2023

Bond Proceeds		\$	19,940,487.80
Disbursements:			
<u>Cost of Issuance</u>			
Fieldmann, Rolapp & Associates (Financial Advisors)	\$		(26,270.57)
Hawkins, Delafield & Wood, LLP. (Bond Counsel)			(45,000.00)
Union Bank, N.A. (Trustee)			(3,708.00)
Standard & Poor's Rating Services (Credit Rating)			(17,000.00)
Image Master (Official Statement)			(3,158.31)
Hawkins Delafield & Wood (Bond Counsel)			(1,743.31)
			(96,880.19)
<u>Projects</u>			
Puente Basin Water Agency - Pomona Basin ¹			(2,052,008.87)
Puente Basin Water Agency - LHCWD Project ¹			(350,566.00)
Puente Basin Water Agency - CDWC Project ¹			(4,090,549.30)
Puente Basin Water Agency - Pathfinder Project ⁴			-
Administration Headquarters ¹			(6,927,819.59)
Water Rights - Central Basin			(3,630,907.50)
			(17,051,851.26)
<u>Substitute Projects</u>			
Ace Nogales Grade Separation (P#03-2820) ²			(706,545.61)
Ridgeline Pump Station Modifications (P#12-3267) ³			(221,195.68)
30 kw Diesel Portable Generator (P#13-3290) ³			(39,490.70)
			(967,231.99)
Interest Income			510,166.64
Ending Balance of Bond Funds			\$ 2,334,691.00

* Transferred funds from US Bank to East West Bank 8/23/2021

Walnut Valley Water District
Revenue Bond - East West Bank
January 31, 2023

Beginning Balance of Bonds	\$	2,333,997.19
Receipts:		
Interest Income		693.81
Disbursements:		
PBWA - Pomona Basin Project	-	
PBWA - Cal Domestic Project	-	
PBWA - Pathfinder Project	-	
Administration Headquarters		
	\$	-
Ending Balance of Bond Funds	\$	<u><u>2,334,691.00</u></u>

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Engineering
DATE: February 21, 2023
SUBJECT: Consider Award of Contract for Water Distribution System for The Terraces at Walnut - Tract No. 78210 – Labor Bids (P.N. 20-3645)

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

Request the Board of Directors:

1. Authorize the General Manager to execute a labor contract to Sully-Miller Contracting Company for the amount of \$1,375,069.00.
2. Find that the project is exempt pursuant to Article 11.5 Master Environmental Impact Report (Section 15177 (b). Subsequent Projects within in the Scope of the MEIR).
3. Authorize Staff to file a Notice of Exemption for the subject project with the Office of the Los Angeles County Registrar-Recorder/County Clerk.

Background Information

The Developer requested the District install a domestic and recycled water distribution systems to serve the proposed residential and commercial development named The Terraces at Walnut, Tract No. 78210. The development consists of 211 single-family homes, 79 single-family townhomes, and 3 commercial buildings. Recycled water will be provided for landscaping and is designed and installed under a separate project.

The District-designed project consists of the installation of 1,241 linear feet of 12-inch water main, 7,253 linear feet of 8-inch water main, 289 linear feet of 6-inch main, 211 residential metered services, 20 fire hydrants, 4 fire services, 3 domestic metered services, 2 master meter assemblies, 2 blow-off assemblies, and 2 combination air/vacs.

Bids were solicited and received by the District to provide the labor for the subject project. Attached for your information is the labor bid recap.

Material bids were awarded October 17, 2022, to advance the procurement of materials due to the long lead time.

In addition, District staff has determined, based on the CEQA Environmental Review Guidelines, that the project is exempt pursuant to Article 11.5 Master Environmental Impact Report (Section 15177 (b). Subsequent Projects within the Scope of the MEIR). Impacts to the water system were discussed within the Terraces at Walnut Specific Plan Environmental Impact Report (State Clearing House #2018011046).

Attachment

Labor Bid Recap

Project Description

Notice of Exemption

CEQA Section 15177 (b)

WALNUT VALLEY WATER DISTRICT
 271 South Brea Canyon Road, Walnut, CA 91789
 January 3, 2023

Labor Bid Results
Tract No. 78210 - The Terraces at Walnut
Project No. 20-3645

CONTRACTOR	BID PRICE
<i>BRKICH</i>	No Bid
<i>DOTY BROS.</i>	\$ 1,817,817.00
<i>GRIFFITH</i>	\$ 1,580,000.00
<i>KANA</i>	\$ 2,285,097.00
<i>MCKINNEY</i>	No Bid
<i>PAULUS</i>	No Bid
<i>RASIC</i>	\$ 2,182,618.00
<i>SHEA</i>	No Bid
<i>SUKUT</i>	\$ 1,936,121.00
<i>SULLY-MILLER</i>	\$ 1,375,069.00

WALNUT VALLEY WATER DISTRICT
271 S. Brea Canyon Road
Walnut, CA 91789



PROJECT DESCRIPTION:

- **Project Name:**
The Terraces at Walnut Tract No. 78210
P.N. 20-3645
- **Location:**
City of Walnut – North side of Valley Boulevard across from Faure Avenue.
- **Background:**
The Developer requested the District install a domestic and recycled water distribution systems to serve the proposed residential and commercial development named The Terraces at Walnut, Tract No. 78210. The development consists of 211 single-family homes, 79 single-family townhomes, and 3 commercial buildings. Recycled water will be provided for landscaping and is designed and installed under a separate project.
- **Scope of Work:**
The District-designed project consists of the installation of 1,241 linear feet of 12-inch water main, 7,253 linear feet of 8-inch water main, 289 linear feet of 6-inch main, 211 residential metered services, 20 fire hydrants, 4 fire services, 3 domestic metered services, 2 master meter assemblies, 2 blow-off assemblies, and 2 combination air/vacs.
- **Benefits:**
The project will provide water services and fire protection for the proposed residential units. Landscape will be irrigated with recycled water.

CONTRACTOR:

To be Determined

- **Contract Award Date:**

SCHEDULES:

CONTRACT DOCUMENTS:

ACTUAL:

- **Contract Duration:**
- **Construction Began:**
- **Construction Ends:**

TOTAL PROJECT COSTS:

- **Original Contract Amount:**
- **Net Change Order Amount:**
- **Revised Contract Amount:**

PROJECT CONTACTS:

Tai Diep/Vince De La Rosa

WALNUT VALLEY WATER DISTRICT
271 S. Brea Canyon Road, Walnut, CA 91789

Notice of Exemption

To: Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

From: (Public Agency)
Walnut Valley Water District
271 S. Brea Canyon Road
Walnut, CA 91789

County Clerk
County of Los Angeles
Registrar-Recorder/County Clerk
12400 Imperial Highway
Norwalk, CA 90650

Project Title:

The Terraces at Walnut – Tract No. 78210 (P.N. 20-3645)

Project Location - Specific:

Northeast of Grand Avenue and Valley Boulevard (see attached vicinity map).

Project Location – City:

City of Walnut

Project Location – County:

Los Angeles

Description of Nature, Purpose, and Beneficiaries of Project:

Sunjoint Development, LLC requested the District install a domestic water distribution system to serve the proposed residential and commercial development named The Terraces at Walnut, Tract No. 78210. The development consists of 211 single-family homes, 79 single-family townhomes, and 3 commercial buildings. Recycled water will be provided for landscaping. Due to Sunjoint's project, the District will be installing a new water distribution system including 12", 8" and 6" water pipelines and appurtenances to provide water service, fire protection and landscape for the proposed residential and commercial developments.

Name of Public Agency Approving Project:

Walnut Valley Water District

Name of Person or Agency Carrying Out Project:

Walnut Valley Water District

Exempt Status: *(check one)*

Ministerial (Sec. 21080(b)(1); 15268);

Declared Emergency (Sec. 21080(b)(3); 15269(a));

Emergency Project (Sec. 21080(b)(4); 15269(b)(c));

Categorical Exemption. State type and section Number:

CEQA Statute and Guidelines Article 11.5 Master Environmental Impact Report: Section 15177(b):

The Terraces at Walnut Specific Plan Environmental Impact Report
(State Clearing House #2018011046)

Reasons why project is exempt:

The proposed project is exempt under CEQA Statute and Guidelines Article 11.5 Master Environmental Impact Report, Section 15177 (b) as impacts to the water system were discussed within The Terraces at Walnut Specific Plan Environmental Impact Report (State Clearing House #2018011046)

Lead Agency Contact Person:

Erik J. Hitchman

Area Code/Telephone/Extension:

(909) 595-1268, Ext. 244

If filed by applicant:

- 1. Attached certified document of exemption finding.
- 2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____

Date: February 22, 2023

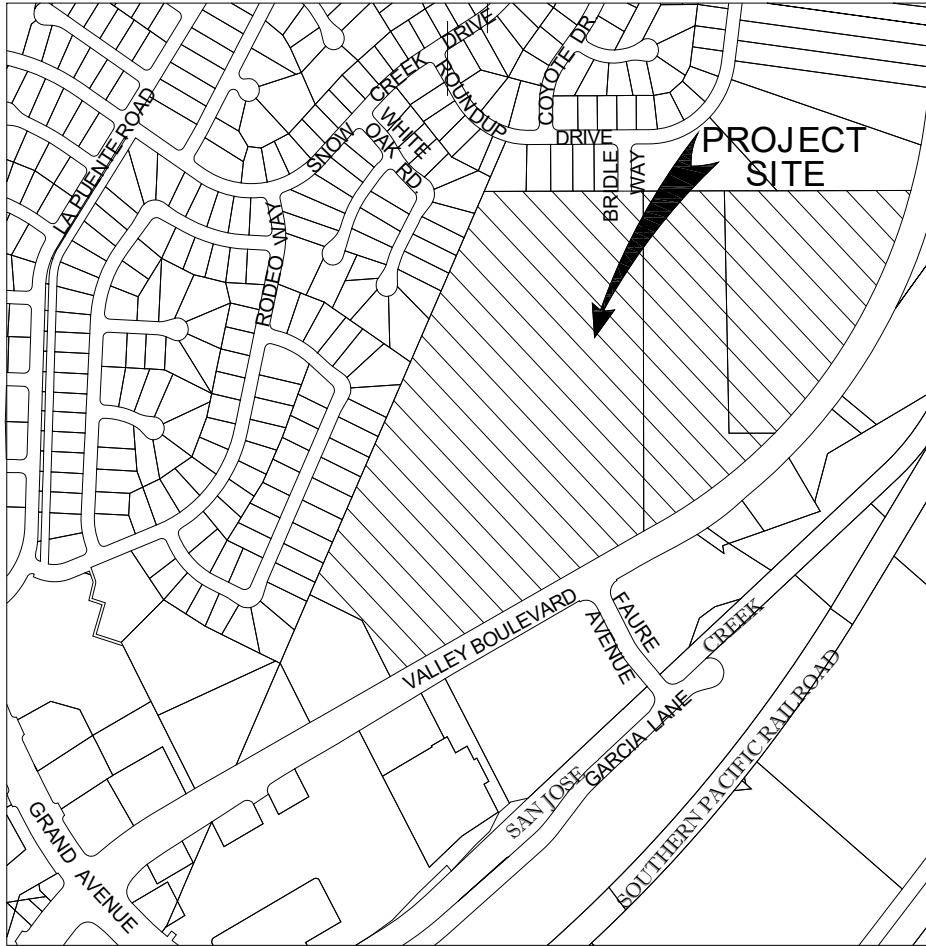
Erik Hitchman
General Manager/Chief Engineer

Signed by Lead Agency

Date received for filing at OPR: _____

Signed by Applicant

WALNUT VALLEY WATER DISTRICT
271 S. Brea Canyon Road, Walnut, CA 91789



VICINITY MAP
N.T.S.

Note: Authority cited: Section 21083, Public Resources Code; Reference: Section 21003, Public Resources Code.

15170. JOINT EIR-EIS

A Lead Agency under CEQA may work with a federal agency to prepare a joint document which will meet the requirements of both CEQA and NEPA. Use of such a joint document is described in Article 14, beginning with Section 15220.

Note: Authority cited: Section 21083, Public Resources Code; Reference: Sections 21083.5 and 21083.7, Public Resources Code.

Article 11.5 Master Environmental Impact Report

SECTIONS 15175 TO 15179.5

15175. MASTER EIR

- (a) The Master EIR procedure is an alternative to preparing a project EIR, staged EIR, or program EIR for certain projects which will form the basis for later decision making. It is intended to streamline the later environmental review of projects or approval included within the project, plan or program analyzed in the Master EIR. Accordingly, a Master EIR shall, to the greatest extent feasible, evaluate the cumulative impacts, growth inducing impacts, and irreversible significant effects on the environment of subsequent projects.
- (b) A lead agency may prepare a Master EIR for any of the following classes of projects:
 - (1) A general plan, general plan update, general plan element, general plan amendment, or specific plan.
 - (2) Public or private projects that will be carried out or approved pursuant to, or in furtherance of, a redevelopment plan.
 - (3) A project that consists of smaller individual projects which will be carried out in phases.
 - (4) A rule or regulation which will be implemented by later projects.
 - (5) Projects that will be carried out or approved pursuant to a development agreement.
 - (6) A state highway project or mass transit project which will be subject to multiple stages of review or approval.
 - (7) A plan proposed by a local agency, including a joint powers authority, for the reuse of a federal military base or reservation that has been closed or is proposed for closure by the federal government.
 - (8) A regional transportation plan or congestion management plan.
 - (9) Regulations adopted by the California Department of Fish and Game for the regulation of hunting and fishing.
- (c) A lead agency may develop and implement a fee program in accordance with applicable provisions of law to generate the revenue necessary to prepare a Master EIR.

Note: Authority cited: Section 21083, Public Resources Code; Reference: Sections 21156, 21157, and 21089, Public Resources Code.

15176. CONTENTS OF A MASTER EIR

A lead agency shall include in a Master EIR all of the following:

- (a) A detailed discussion as required by Section 15126.

- (b) A description of anticipated subsequent projects that are within the scope of the Master EIR, including information with regard to the kind, size, intensity, and location of the subsequent projects, including, but not limited to all of the following:
 - (1) The specific type of project anticipated to be undertaken such as a single family development, office-commercial development, sewer line installation or other activities.
 - (2) The maximum and minimum intensity of any anticipated subsequent project, such as the number of residences in a residential development, and with regard to a public works facility, its anticipated capacity and service area.
 - (3) The anticipated location for any subsequent development projects, and, consistent with the rule of reason set forth in Section 15126.6(f), alternative locations for any such projects.
 - (4) A capital outlay or capital improvement program, or other scheduling or implementing device that governs the submission and approval of subsequent projects, or an explanation as to why practical planning considerations render it impractical to identify any such program or scheduling or other device at the time of preparing the Master EIR.
- (c) A description of potential impacts of anticipated projects for which there is not sufficient information reasonably available to support a full assessment of potential impacts in the Master EIR. This description shall not be construed as a limitation on the impacts which may be considered in a focused EIR.
- (d) Where a Master EIR is prepared in connection with a project identified in subdivision (b)(1) of section 15175, the anticipated subsequent projects included within a Master EIR may consist of later planning approvals, including parcel-specific approvals, consistent with the overall planning decision (e.g., general plan, or specific plan, or redevelopment plan) for which the Master EIR has been prepared. Such subsequent projects shall be adequately described for purposes of subdivision (b) or of this section (15176) if the Master EIR and any other documents embodying or relating to the overall planning decision identify the land use designations and the permissible densities and intensities of use for the affected parcel(s). The proponents of such subsequent projects shall not be precluded from relying on the Master EIR solely because that document did not specifically identify or list, by name, the subsequent project as ultimately proposed for approval.

Note: Authority cited: Section 21083, Public Resources Code; Reference: Section 21157, Public Resources Code.

15177. SUBSEQUENT PROJECTS WITHIN THE SCOPE OF THE MEIR

- (a) After a Master EIR has been prepared and certified, subsequent projects which the lead agency determines as being within the scope of the Master EIR will be subject to only limited environmental review.
- (b) Except as provided in subdivision (2) of this subdivision, neither a new environmental document nor the preparation of findings pursuant to section 15091 shall be required of a subsequent project when all of the following requirements are met:
 - (1) The lead agency for the subsequent project is the lead agency or any responsible agency identified in the Master EIR.
 - (2) The lead agency for the subsequent project prepares an initial study on the proposal. The initial study shall analyze whether the subsequent project was described in the Master EIR and whether the subsequent project may cause any additional significant effect on the environment which was not previously examined in the Master EIR.
 - (3) The lead agency for the subsequent project determines, on the basis of written findings, that no additional significant environmental effect will result from the proposal, no new

additional mitigation measures or alternatives may be required, and that the project is within the scope of the Master EIR. “Additional significant environmental effect” means any project-specific effect which was not addressed as a significant effect in the Master EIR.

- (c) Whether a subsequent project is within the scope of the Master EIR is a question of fact to be determined by the lead agency based upon a review of the initial study to determine whether there are additional significant effects or new additional mitigation measures or alternatives required for the subsequent project that are not already discussed in the Master EIR.
- (d) Prior to approval of the proposed subsequent project, the lead agency shall incorporate all feasible mitigation measures or feasible alternatives appropriate to the project as set forth in the Master EIR and provide notice in the manner required by Section 15087.
- (e) When the lead agency approves a project pursuant to this section, the lead agency shall file a notice in the manner required by Section 15075.

Note: Authority cited: Section 21083, Public Resources Code; References: Sections 21157, 21157.6 and 21158, Public Resources Code.

15178. SUBSEQUENT PROJECTS IDENTIFIED IN THE MEIR

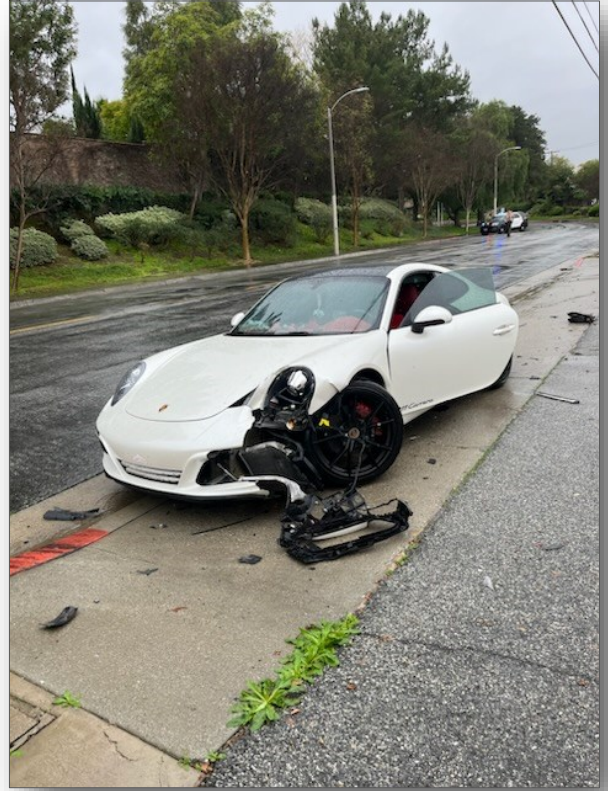
- (a) When a proposed subsequent project is identified in the Master EIR, but the lead agency cannot make a determination pursuant to Section 15177 that the subsequent project is within the scope of the Master EIR, and the lead agency determines that the cumulative impacts, growth inducing impacts and irreversible significant effects analysis in the Master EIR is adequate for the subsequent project, the lead agency shall prepare a mitigated negative declaration or a focused EIR if, after preparing an initial study, the lead agency determines that the project may result in new or additional significant effects. Whether the cumulative impacts, growth inducing impacts and irreversible significant effects analyses are adequate is a question of fact to be determined by the lead agency based upon a review of the proposed subsequent project in light of the Master EIR.
- (b) A lead agency shall prepare a mitigated negative declaration for any proposed subsequent project if both of the following occur:
 - (1) The initial study prepared pursuant to Section 15177 has identified potentially new or additional significant environmental effects that were not analyzed in the Master EIR; and
 - (2) Feasible mitigation measures or alternatives will be incorporated to revise the subsequent project before the negative declaration is released for public review pursuant to Section 15073 in order to avoid or mitigate the identified effects to a level of insignificance.
- (c) A lead agency shall prepare a focused EIR if the subsequent project may have a significant effect on the environment and a mitigated negative declaration pursuant to subdivision (b) of this section cannot be prepared.
 - (1) The focused EIR shall incorporate by reference the Master EIR and analyze only the subsequent project’s additional significant environmental effects and any new or additional mitigation measures or alternatives that were not identified and analyzed by the Master EIR. “Additional significant environmental effects” are those project-specific effects on the environment which were not addressed as significant in the Master EIR.
 - (2) A focused EIR need not examine those effects which the lead agency, prior to public release of the focused EIR, finds, on the basis of the initial study, related documents, and commitments from the proponent of a subsequent project, have been mitigated in one of the following manners:

OPERATIONS DEPARTMENT REPORT
January 2023, Monthly Report

PROJECT NO.	PROJECT DESCRIPTION	STATUS
N/A	Watermain and water service repair	<p><u>Repair Water Service Leaks:</u> 219 Benicia Road, 736 Lincoln Avenue, Diamond Bar. 20554 Loyaltton Drive, Walnut. 4116 & 4117 Morganfield Avenue, West Covina. 1409 Banida Avenue, 2225 Otterbein Avenue, Rowland Heights. <u>Water</u></p> <p><u>Valves:</u> None for this month.</p> <p><u>Replaced Angle Meter Stops:</u> 1938 Chestnut Creek Road, 1817 Acacia Hill, Diamond Bar.</p> <p><u>Replaced Copper Setters:</u> 1741 Autumnnglow Drive, Diamond Bar. 1511 Abelian Avenue, Rowland Heights.</p> <p><u>Water Main:</u> 2243 Feather Rock Road, Diamond Bar.</p> <p><u>Water System/Miscellaneous Work:</u></p> <p>Oparc completed Fire Hydrant Routes: 01-03</p> <p>Spoils Hauled to Azusa Dump - 17 loads.</p> <p>Get Reads: C1/1, M1/49, R1/25, W1/60, W2/200, W3/298, W4/58.</p> <p>Turn off's: M1/4, R1/0, W1/23, W2/26, W3/24, W4/25.</p>
NA	Repair of sheared blowoffs, fire hydrants and air-vac assemblies	<ol style="list-style-type: none"> 1. 2847 Valley Blvd, Walnut. Fire Hydrant. 2. 19425 E Walnut Drive South, Industry. Fire Hydrant. 3. 329 Silver Spray Drive, Diamond Bar. Fire Hydrant 4. 20520 E. Walnut Drive North, Walnut. Fire Hydrant.
20-3664	Eldertree Reservoir Analyzer & Mixing System	Project Completed
22-3773	Valve Replacement Project	<ol style="list-style-type: none"> 1. 329 Carpio Drive, Diamond Bar. 2. 23647 Golden Springs Drive, Diamond Bar.
19-3600	Rapidview Pump Station MCC Upgraded	Project Completed
19-3601	Terminal Storage Hydro Automation	Installation ongoing.
21-3717	Terminal Storage RCS Mixing System	Installation ongoing. Analyzer cabinets and conduit being installed.
N/A	Production Facility Maintenance	<p><u>Pump and Motor Maintenance:</u> None for this month.</p> <p><u>Pump Station Maintenance:</u> Rebuild Rapidview pump controls No.1,2,4 and pressure relief valve</p> <p><u>Facility/Miscellaneous Work:</u></p> <p>Monthly PWR & BGTM Inspection</p> <p>Monthly Intertie Reads Potable & Recycled</p> <p>Monthly Pulled Recycled Well Static & Pumping Levels</p> <p>Monthly THM's Inlet Samples</p> <p>Sodium Hypochlorite Delivery- 2,713 Gallons</p> <p>Liquid Ammonia Sulfate (LAS) Delivery- 738 Gallons</p> <p>Reinstalled Spadra landfill flow meter and put back in service</p> <p>Operating Sylvan Glen Emergency Fill- Due to PN 22-3628 Diamond Pump Station Project</p>
N/A	Total trihalomethanes (TTHMs) Graph	Water quality meets all state and federal standards.

Hit Fire Hydrant

19425 E Walnut Drive South, Industry



WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Administrative Services
DATE: February 21, 2023
SUBJECT: Disability and Life Insurance Renewal

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors accept the District's employee disability and life insurance coverage renewal from Reliance Standard that includes the following:

1. 9.5% premium increase for the District's basic life insurance;
2. 0% premium increase for the District's supplemental life insurance; and
3. 0% premium increase for the District's short-term disability coverage and long-term disability coverage.

All coverages include a one-year rate guarantee, effective March 1, 2023 through February 28, 2024.

Background

The District has historically provided disability and life insurance coverage for its employees. Reliance Standard, an A+ rated company specializing in life and disability insurance, has been the District's carrier for these coverages since March 1, 2015. The basic life insurance plan premium increased due to increased utilization, which resulted in a loss ratio of 137% compared to a desired loss ratio of 72%. It should be noted that this is the first rate increase for the basic life insurance plan premium.

Attachment
Reliance Standard Renewal Letter

January 3, 2023

Alanna Diaz
 Walnut Valley Water District
 271 S. Brea Canyon Rd.
 Walnut, CA 91789

Re: Policy GL 153789, G 163980, LTD 125975

Dear Ms. Diaz,

Thank you for allowing Reliance Standard the opportunity to provide Life, AD&D, Voluntary Life and Disability insurance to your employee's over the years.

At Reliance Standard, our goal is to provide you with a benefits plan that will enhance your ability to attract the employees you want, retain them, and provide for their security in times of need. Our commitment to you is:

- A customized benefits plan that meets your goals and objectives;
- Quick, effective handling of all administrative, claims and underwriting matters;
- Cooperative and efficient service for you and your employees

We continually review plan design and characteristics of our customer base in order to determine appropriate pricing. Contributing pricing factors include, but are not limited to nature of your business, geographic location, and employer contribution level(s).

Based upon these factors, we are pleased to report Walnut Valley Water Districts current rates will hold until 3/1/2024. Current & Renewal rates listed below by product line:

<u>Line of Coverage</u>	<u>Current Rates</u>	<u>Renewal Rate</u>
Basic Life: GL 153789	\$0.14 per \$1,000	\$0.154 per \$1,000
Basic AD&D: GL 153789	\$0.02 per \$1,000	\$0.02 per \$1,000
Vol Life: GL 153789	Age Banded	Age Banded
STD: G 163980	\$0.44 per \$10	\$0.44 per \$10
LTD: LTD 125975	\$0.304 per \$100	\$0.304 per \$100

Thank you again for choosing Reliance Standard. We value your business and look forward to continuing our relationship into the future.

Sincerely,

Shawn Braun

Shawn T. Braun, MBA
 Regional Sales Director
 Direct Line: 949.309.5965

cc: Phil Ruland, Brown & Brown Insurance Services

WVWD – Staff Report



TO: Board of Directors
FROM: General Manger
SUBMITTE BY: Director of Administrative Services
DATE: February 21, 2023
SUBJECT: Family Care and Medical Leave Policy (FMLA/CFRA) Amendment

Action/Discussion

Fiscal Impact

Resolution

Information Only

Recommendation

That the Board adopt the proposed Family Care and Medical Leave Policy (FMLA/CFRA) amendment as drafted by District staff and reviewed by labor counsel.

Background

The California Family Rights Act (CFRA), which is a part of Fair Employment and Housing Act (FEHA) makes it an unlawful employment practice for an employer to refuse to grant a request by an eligible employee to take up to 12 workweeks of unpaid protected leave during any 12-month period for family care and medical leave. Up until December 31, 2022, CFRA family leave was to care for a domestic partner, grandparent, grandchild, or sibling due to his/her serious health condition.

On January 1, 2023, Assembly Bill 1041 expanded CFRA family leave to “designated persons.” “Designated person” means any individual related by blood or whose association with the employee is the equivalent of a family relationship.

Attachment

Redline Family Care and Medical Leave Policy (FMLA/CFRA)

WALNUT VALLEY WATER DISTRICT
FAMILY CARE AND MEDICAL LEAVE POLICY (FMLA/CFRA)

1. POLICY:

The District provides family and medical leave for eligible employees as required by federal and state law.

The following provisions set forth certain rights and obligations with respect to such leave. Rights and obligations which are not specifically set forth below are set forth in the Department of Labor regulations implementing the Federal Family and Medical Leave Act of 1993 (“FMLA”), and the regulations implementing the California Family Rights Act (“CFRA”). Unless otherwise provided by this article, “Leave” under this article shall mean leave pursuant to the FMLA and CFRA. Unless otherwise provided by law, the District will run each employee’s FMLA and CFRA leaves concurrently.

2. DEFINITIONS:

- 2.1 **“12-Month Period”** means a rolling 12-month period measured backward from the date leave is taken and continuous with each additional leave day taken.
- 2.2 **“Single 12-Month Period”** means a 12-month period which begins on the first day the eligible employee takes FMLA leave to take care of a covered service member and ends 12 months after that date.
- 2.3 **“Child”**
 - 2.3.1 Under the FMLA, “child” means a child under the age of 18 years of age, or 18 years of age or older who is incapable of self-care because of a mental or physical disability. An employee’s child is one for whom the employee has actual day-to-day responsibility for care, and includes a biological, adopted, foster or step-child. A child is “incapable of self-care” if he/she requires active assistance or supervision to provide daily self-care in three or more of the activities of daily living or instrumental activities of daily living, such as caring for grooming and hygiene, bathing, dressing and eating, cooking, cleaning shopping, taking public transportation, paying bills, maintaining a residence, or using telephones and directories.
 - 2.3.2 Under the CFRA, “child” means a child, including a child who is 18 years of age or older who is capable of self-care. An employee’s child means a biological, adopted, foster, step-child, legal ward, a child of a domestic partner, or a person to whom the employee stands in *loco parentis* (in place of parent).
- 2.4 **“Grandchild”** means a child of the employee’s child.
- 2.5 **“Grandparent”** means a parent of the employee’s parent.
- 2.6 **“Parent”** means a biological, foster, or adoptive parent, a stepparent, a legal guardian, or other person who stood in *loco parentis* (in place of a parent) to an

employee when the employee was a child, and for purposes of CFRA leave, includes parent-in-law as defined below.

2.7 **“Parent-in-law”** means the parent of a spouse or domestic partner. This definition applies to CFRA leave only.

2.8 **“Sibling”** means a person related to the employee by blood, adoption, or affinity through a common legal or biological parent.

2.9 **“Spouse”** means one or two persons to a marriage, regardless of the sex of the persons, and for purposes of CFRA leave, includes a registered domestic partner as defined below.

2.10 **“Domestic Partner”** is another adult with whom the employee has chosen to share their life in an intimate and committed relationship of mutual caring and with whom the employee has filed a Declaration of Domestic Partnership with the California Secretary of State, and who meets the criteria specified in California Family Code Section 297. A legal union formed in another state that is substantially equivalent to the California domestic partnership is also sufficient.

2.11 **“Designated person”** means any individual related by blood or whose association with the employee is the equivalent of a family relationship. The designated person may be identified by the employee at the time the employee requests the leave. An employee may designate one designated person per 12-month period. This definition applies to CFRA leave only.

2.12 “Family member”

2.12.1 For FMLA leave means an employee’s child, parent and spouse.

2.12.2 For CFRA leave means an employee’s child, parent, spouse, domestic partner, grandchild, grandparent, sibling, parent-in-law, and designated person.

~~2.12.13~~ **“Serious health condition”** means an illness, injury impairment, or physical or mental condition that involves:

~~2.11.12.13.1~~ **Inpatient Care** (i.e., an overnight stay) in a hospital, hospice, or residential medical care facility, including any period of incapacity (i.e., inability to work, or perform other regular daily activities due to the serious health condition, treatment involved, or recovery therefrom). A person is considered “inpatient” when a health care facility admits them to the facility with the expectation that they will remain at least overnight, even if it later develops that such person can be discharged or transferred to another facility, and does not actually remain overnight; or

~~2.11.22.13.2~~ **Continuing treatment** by a health care provider: A serious health condition involving continuing treatment by a health care provider includes any one or more of the following:

- A period of **incapacity** (i.e., inability to work, or perform other regular daily activities) due to serious health condition of more than three consecutive calendar days, and

- Any subsequent treatment or period of incapacity relating to the same condition), that also involves:
 - Treatment two or more times by a health care provider, by a nurse or physician’s assistant under direct supervision by a health care provider, or by a provider of health care services (e.g., a physical therapist) under orders of, or on referral by a health care provider; or
 - Treatment by a health care provider on at least one occasion which results in a regimen of continuing treatment under the supervision of the health care provider. This includes for example; a course of prescription medication or therapy requiring special equipment to resolve or alleviate the health condition. If the medication is over the counter and can be initiated without a visit to a health care provider, it does not constitute a regimen of continuing treatment.

2.11.32.13.3 Any period of incapacity due to pregnancy or for prenatal care. Note that pregnancy is a “serious health condition” only under the FMLA. Under California law an employee disabled by pregnancy is entitled to pregnancy disability leave.

2.11.42.13.4 Any period of incapacity or treatment for such incapacity due to a chronic serious health condition. A chronic serious health condition is one which:

- Requires periodic visits for treatment by a health care provider, or by a nurse or physician’s assistant under direct supervision of a health care provider;
- Continues over an extended period of time (including recurring episodes of a single underlying condition); and
- May cause episodic rather than a continuing period of incapacity (e.g., asthma, diabetes, epilepsy, etc.). Absences for such incapacity qualify for leave even if the absence lasts only one day.

2.11.52.13.5 A period of incapacity that is permanent or long-term due to a condition for which treatment may not be effective. The employee or family member must be under the continuing supervision of, but need not be receiving active treatment by, a health care provider.

2.11.62.13.6 Any period of absence to receive multiple treatments (including any period of recovery therefrom) by a health care provider or by a provider of health care services under orders of, or on referral by, a health care provider, either for restorative surgery after an accident or other injury, or for a condition that would likely result in a period of incapacity of more than three consecutive calendar days in the absence of medical intervention or treatment.

2.14 **“Health Care Provider”** means:

- 2.14.1 A doctor of medicine or osteopathy who is authorized to practice medicine or surgery by the State of California;
- 2.14.2 Individuals duly licensed as a physician, surgeon, or osteopathic physician or surgeon in another state or jurisdiction, including another country, who directly treats or supervises treatment of a serious health condition;
- 2.14.3 Podiatrists, dentists, clinical psychologists, optometrists, or chiropractors (limited to treatment consisting of manual manipulation of the spine to correct a subluxation as demonstrated by X-ray to exist) authorized to practice in California and performing within the scope of their practice as defined under California State law;
- 2.14.4 Nurse practitioners or nurse-midwives or clinical social workers who are authorized to practice under California State law and who are performing within the scope of their practice as defined under California State law;
- 2.14.5 Christian Science practitioners listed with the First Church of Christ, Scientist in Boston, Massachusetts; and
- 2.14.6 Any health care provider from whom an employer or group health plan's benefits manager will accept certification of the existence of a serious health condition to substantiate a claim for benefits.
- 2.15 **“Covered Active Duty”** means: (1) in the case of a member of a regular component of the Armed Forces, duty during deployment of the member with the Armed Forces to a foreign country; or (2) in the case of a member of the reserve component of the Armed Forces, duty during the deployment of members of the Armed Forces to a foreign country under a call or order to active duty under certain specified provisions.
- 2.16 **“Covered Service Member”** means: (1) a current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness incurred in the line of duty on active duty; or (2) a veteran who is undergoing medical treatment, recuperation, or therapy, for a serious injury or illness and who was a member of the Armed Forces, including a member of the National Guard or Reserves, at any time during the period of five years preceding the date on which the veteran undergoes that medical treatment, recuperation, or therapy.
- 2.17 **“Outpatient Status”** means, with respect to a covered service member, the status of a member of the Armed Forces assigned to either: (1) a military medical treatment facility as an outpatient; or (2) a unit established for the purpose of providing command and control of members of the Armed Forces receiving medical care as outpatients.
- 2.18 **“Next of Kin of a Covered Service Member”** means the nearest blood relative other than the covered service member's spouse, parent, son, or daughter, in the following order of priority: Blood relatives who have been granted legal custody of the covered service member by court decree or statutory provisions, brothers and

sisters, grandparents, aunts and uncles, and first cousins, unless the covered servicemember has specifically designated in writing another blood relative as their nearest blood relative for purposes of military caregiver leave under the FMLA.

- 2.19 **“Serious Injury or Illness”** means: (1) in the case of a member of the Armed Forces, including a member of the National Guard or Reserves, an injury or illness that a covered service member incurred in the line of duty on active duty in the Armed Forces (or existed before the beginning of the member’s active duty and was aggravated by the service in the line of duty on active duty in the Armed Forces) and that may render the service member medically unfit to perform the duties of the member’s office, grade, rank, or rating; or (2) in the case of a veteran who was a member of the Armed Forces, including a member of the National Guard or Reserves, an injury or illness that was incurred by the member in the line of duty on active duty in the Armed Forces (or existed before the beginning of the member’s active duty and was aggravated by service in the line of duty on active duty in the Armed Forces) and that manifested itself either before or after the member became a veteran.

3. REASONS FOR LEAVE:

Leave is only permitted for the following reasons:

- 3.1 The birth of a child or to care for a newborn of an employee;
- 3.2 The placement of a child with an employee in connection with the adoption or foster care of a child;
- 3.3 Leave to care for a child, parent, or spouse who has a serious health condition;
- 3.4 Under the CFRA only, leave is permitted to care for a domestic partner, grandparent, grandchild, ~~or sibling~~, or designated person who has a serious health condition. Leave for this purpose does not apply to FMLA leave and will not run concurrently with leave under the FMLA.
- 3.5 Leave because of a serious health condition that makes the employee unable to perform one or more essential functions of their position.
- 3.6 Leave for a variety of “qualifying exigencies” arising out of the fact that an employee’s spouse, ~~son, daughter~~child, or parent is on active duty or call to active duty status in the National Guard or Reserves in support of a contingency operation;
- 3.7 Under the CFRA only, leave for a variety of “qualifying exigencies” arising out of the fact that an employee’s domestic partner is on active duty or call to active duty status in the National Guard or Reserves in support of a contingency operation. Leave for this purpose does not apply to FMLA leave and will not run concurrently with leave under the FMLA; or
- 3.8 Leave to care for a spouse, son, daughter, parent, or “next of kin” who is a covered service member of the United States Armed Forces who has a serious injury or illness: incurred in the line of duty while on active military duty; or existed before

the beginning of the member's active duty and was aggravated by service in the line of duty on active duty in the Armed Forces. This leave can run up to 26 weeks of unpaid leave during a single 12-month period, under the FMLA only, not the CFRA.

4. EMPLOYEES ELIGIBLE FOR LEAVE:

An employee is eligible for leave if the employee:

- 4.1 Has been employed by the District for at least 12 months; and
- 4.2 Has worked for at least 1,250 hours for the District during the 12-month period immediately preceding the commencement of the leave; and
- 4.3 For FMLA leave eligibility, the District directly employs at least 50 full or part-time employee within a 75-mile radius for each working day during each of 20 or more calendar workweeks in the current or preceding calendar year. The workweeks do not have to be consecutive. The phrase “current or preceding calendar year” refers to the calendar year in which the employee requests the leave or the calendar year preceding this request.

5. AMOUNT OF LEAVE:

Eligible employees are entitled to a total of 12 workweeks (or 26 weeks to care for a covered service member) of leave during any 12-month period. If FMLA leave qualifies as both military caregivers leave or care for a family member with a serious health condition, the leave will be designated as military caregiver leave first.

5.1 Minimum Duration of Leave

If leave is requested for the birth, adoption, or foster care placement of a child of the employee, leave must be concluded within one year of the birth or placement of the child. In addition, the basic minimum duration of such leave is two weeks. However, an employee is entitled to leave for one of these purposes (e.g., bonding with a newborn) for less than two weeks duration on any two occasions.

If leave is requested to care for a child, parent, grandparent, grandchild, sibling, spouse, ~~or~~ domestic partner, or designated person, or for the employee themselves with a serious health condition, there is no minimum amount of leave that must be taken. However, compliance with the notice and medical certification provisions of this policy is required.

5.2 Parents Both Employed by the District

If both parents of a child, adoptee, or foster child are employed by the District and are entitled to bonding leave, each parent is entitled to 12 workweeks of CFRA leave during any 12-month period.

If both parents of a covered service member are employed by the District and are entitled to leave to care for a covered service member, the aggregate number of workweeks of leave to which both may be entitled is limited to 26 workweeks during the 12-month period. This limitation does not apply to any other type of leave under this policy.

6. EMPLOYEE HEALTH BENEFITS WHILE ON LEAVE:

Leave under this policy is unpaid. While on unpaid leave, employees will continue to be covered by the District's group health insurance for up to 12 weeks each leave year to the same extent that coverage is provided and paid for while the employee is on the job.

If an employee contributes any amount towards the payment of health insurance premiums while the employee is on the job, the employee will be required to continue such contributions while on leave. If an employee has provided written authorization for the payroll deduction, payments for health benefits will be immediately deducted from an employee's payroll check while the employee is receiving vacation or sick leave pay, as appropriate. In the event that the employee takes unpaid leave or exhausts all applicable sick and/or vacation leave benefits, the employee will be required to make direct payments to the District for his/her share of health benefit premiums. Your coverage on a particular plan may be dropped if you are more than 30 days late in making a premium payment. However, you will receive a notice at least 15 days before coverage is to cease, advising you that you will be dropped if your premium payment is not paid by a certain date. Employee contribution rates are subject to any change in rates that occurs while the employee is on leave.

If an employee fails to return to work after their leave entitlement has been exhausted or expires, the District shall have the right to recover its share of health premiums for the entire leave period, unless the employee does not return because of the continuation, recurrence, or onset of a serious health condition of the employee or their family member which would entitle the employee to leave, or because of circumstances beyond the employee's control. The District reserves the prerogative to take legal action to recover such premiums if the employee fails to make voluntary payment thereof.

7. SUBSTITUTION OF PAID ACCRUED LEAVES:

Although family and medical care leave is unpaid, an employee may elect, or the District will require an employee to concurrently use all paid accrued leaves during family and medical care leave as described below.

7.1 Employee's Right to Use Paid Accrued Leaves Concurrently with Family Leave

An employee may use any accrued paid leave except sick leave for all or part of any unpaid family care leave. However, an employee is entitled to use sick leave concurrently with family and medical care leave for the employee's serious health condition or that of the employee's parent, spouse, domestic partner, child, grandparent, grandchild, ~~or sibling,~~ or designated person.

7.2 District's Right to Require an Employee to Use Paid Leave When Using FMLA/CFRA Leave

Employees must use and exhaust their accrued leaves concurrently with FMLA/CFRA leave to the same extent that employees have the right to use their accrued leaves concurrently with FMLA/CFRA leave with two exceptions as described below:

- Employees are not required to use paid leave during leave pursuant to a disability plan that pays a portion of the employee's salary; and
- Employees may use accrued sick leave to care for a child, parent, spouse or domestic partner, grandparent, grandchild, ~~or sibling~~, or designated person, if the employee and the District mutually agree to use accrued sick leave.

7.3 District's Right to Require an Employee to Exhaust FMLA/CFRA Leave Concurrently with Other Leaves

If an employee takes a leave of absence for any reason which is FMLA/CFRA qualifying, the District will designate that leave as running concurrently with the employee's 12-week FMLA and/or CFRA leave entitlement.

7.4 Districts and Employee's Rights if an Employee Requests Accrued Leave Without Mentioning Either the FMLA or CFRA

If an employee requests to utilize accrued vacation leave or other accrued paid time off without reference to a FMLA/CFRA qualifying purpose, the District may not ask the employee if the leave is for a FMLA/CFRA qualifying purpose. However, if the District denies the employee's request and the employee provides information that the requested time off is for a FMLA/CFRA qualifying purpose, the District may require the employee to exhaust accrued leave as described above.

8. MEDICAL CERTIFICATION/RECERTIFICATION:

Employees who request leave must provide a medical certification and/or recertification to support the need for the leave as described below:

- (a) Employees who request leave for their own serious health condition must provide written certification from the health care provider that contains all of the following: the date, if known, on which the serious health condition commenced; the probable duration of the condition; and a statement that, due to the serious health condition, the employee is unable to work at all or is unable to perform any one or more of the essential functions of their position. Upon expiration of the time period the health care provider originally estimated that the employee needed for their own serious health condition, the employee must obtain recertification if additional leave is requested.
- (b) Employees who request leave to care for a child, parent, domestic partner, spouse, grandparent, grandchild, ~~or sibling,~~ or designated person who has a serious health condition must provide written certification from the health care provider of the family member requiring care that contains all of the following: the date, if known, on which the serious health condition commenced; the probable duration of the condition; an estimate of the amount of time which the health care provider believes the employee needs to care for the child, parent, domestic partner, spouse, grandparent, grandchild, ~~or sibling,~~ or designated person and a statement that the serious health condition warrants the participation of the employee to provide care during a period of treatment or supervision of the child, parent, domestic partner, spouse, grandparent, grandchild, ~~or sibling,~~ or designated person. The term “warrants the participation of the employee” includes, but is not limited to, providing psychological comfort, and arranging third party care for the covered family member, as well as directly providing, or participating in, the medical care. Upon expiration of the time period the health care provider originally estimated that the employee needed to care for a covered family member, the employer must obtain recertification if additional leave is requested.
- (c) Employees who request FMLA leave to care for a covered service member who is a child, spouse, parent, or “next of kin” of the employee must provide written certification from a health care provider regarding the injured servicemember’s serious injury or illness. The District will verify the certification as permitted by the FMLA regulations.
- (d) The first time an employee requests leave because of a qualifying exigency, the District may require the employee to provide a copy of the military member’s active duty orders or other documentation issued by the military which indicates that the military member is on covered active duty or call to active duty status in a foreign country, and the dates of the military member’s active duty service. A copy of new active duty orders or similar documentation shall be provided to the District if the need for leave because of a qualifying exigency arises out of a different active duty or call to active duty status of the same or a different military member. The District will verify the certification as permitted by the FMLA and CFRA regulations.

8.1 Time to Provide a Certification

When an employee's leave is foreseeable and at least 30 days' notice has been provided, the employee must provide a medical certification before the leave begins. When this is not possible, the employee must provide the requested certification to the District within the time frame requested by the District (which must allow at least 15 calendar days after the employer's request), unless it is not practicable under the particular circumstances to do so despite the employee's diligent, good faith efforts.

8.2 Consequences for Failure to Provide an Adequate or Timely Certification

If an employee provides an incomplete medical certification, the employee will be given a reasonable opportunity to cure any such deficiency.

However, if an employee fails to provide a medical certification within the time frame established in this policy, the District may delay the taking of FMLA/CFRA leave until the required certification is provided or deny FMLA/CFRA protections following the expiration of the time period to provide an adequate certification.

8.3 Human Resources Review of the Contents of Medical Certification for Employee's Own Serious Health Condition

- (a) The employee must provide a certification for their own serious health condition that is complete and sufficient to support the request for leave. A certification is incomplete if one or more of the applicable entries on the certification form has not been completed. A certification is insufficient if the information on the certification form is vague, ambiguous, or not responsive. If the certification is incomplete or insufficient, Human Resources will give the employee written notice of the deficiencies and seven days to cure, unless a longer period is necessary in light of the employee's diligent, good faith efforts to address the deficiencies.
- (b) After giving the employee an opportunity to cure the deficiencies in a medical certification for the employee's own serious health condition, Human Resources may contact the health care provider who provided the certification to clarify and/or authenticate the certification. "Authentication" means providing the health care provider with a copy of the certification form and requesting verification that the information on the form was completed or authorized by the health care provider who signed the form. "Clarification" means contacting the health care provider to understand the handwriting on the medical certification or to understand the meaning of the response. The Human Resources may not ask for additional information beyond that required on the certification form.

8.4 Second and Third Medical Opinions for Employee's Own Serious Health Condition

If the District has a good faith, objective reason to doubt the validity of a certification for the employee's serious health condition, the District may require a medical opinion of a second health care provider chosen and paid for by the District. If the second opinion is different from the first, the District may require the opinion of a third provider jointly approved by the District and the employee but paid for by the District. The opinion of the third provider will be binding. The District must provide the employee with a copy of the second and third medical opinions, where applicable, without cost, upon the request of the employee.

8.5 Intermittent Leave or Leave on a Reduced Leave Schedule

If an employee requests leave intermittently (a few days or hours at a time) or on a reduced leave schedule for their own serious health condition, or to care for an ~~immediate~~ family member with a serious health condition, the employee must provide medical certification that such leave is medically necessary. "Medically necessary" means there must be a medical need for the leave and that the leave can best be accomplished through an intermittent or reduced leave schedule. The District may require an employee who certifies the need for a reduced schedule or intermittent leave to temporarily transfer to an alternate position of equivalent pay and benefits that better accommodates the leave schedule.

9. EMPLOYEE NOTICE OF LEAVE:

Although the District recognizes that emergencies arise which may require employees to request immediate leave, employees are required to give as much verbal or written notice as possible of their need for leave. If leave is foreseeable, at least 30 days' notice is required. In addition, if an employee knows that he/she will need leave in the future but does not know the exact date(s) (e.g., for the birth of a child or to take care of a newborn), the employee shall give oral notice and fill out and submit a leave request form to his/her department head as soon as possible that such leave will be needed. Leave request forms are attached to this policy and are available from Human Resources. If the District determines that an employee's notice is inadequate, or the employee knew about the requested leave in advance of the request, the District may delay the granting of the leave until it can, in its discretion, adequately cover the position with a substitute. If approval of FMLA/CFRA is delayed, the interim time may be charged as leave without pay if the employee fails to provide documented justification for the absence. For foreseeable leave due to a qualifying exigency, an employee must provide verbal or written notice of the need for leave as soon as practicable, regardless of how far in advance such leave is foreseeable.

10. REINSTATEMENT UPON RETURN FROM LEAVE:

10.1 Right to Reinstatement

Upon expiration of leave, an employee is entitled to be reinstated to the position of employment held when the leave commenced, or to an equivalent position with equivalent employment benefits, pay, and other terms and conditions of employment. Employees have no greater rights to reinstatement, benefits and other conditions of employment than if the employee had been continuously employed and working during the FMLA/CFRA period.

If a definite date of reinstatement has been agreed upon at the beginning of the leave, the employee will be reinstated on the date agreed upon. If the reinstatement date differs from the original agreement of the employee and the District, the employee will be reinstated within two business days, where feasible, after the employee notifies the employer of his/her readiness to return.

10.2 Employee's Obligation to Periodically Report on His/Her Condition

Employees may be required to periodically report on their status and intent to return to work. This will avoid any delays in reinstatement when the employee is ready to return.

10.3 Fitness for Duty Certification

As a condition of reinstatement of an employee whose leave was due to the employee's own serious health condition, which made the employee unable to perform his/her job, the employee must obtain and present a fitness-for-duty certification from the health care provider that the employee is able to resume work. Failure to provide such certification will result in denial or delay in reinstatement.

11. REQUIRED FORMS:

Employees must fill out the following applicable forms in connection with leave under this policy:

- 11.1 "Request for Family or Medical Leave Form" prepared by the District to be eligible for leave.

NOTE: Employees will receive a District response to their request which will set forth certain conditions of the leave.

- 11.2 The appropriate medical certification for the reason for the leave.
- 11.3 Authorization for payroll deductions for benefit plan coverage continuation; and
- 11.4 Fitness for duty to return from leave form.

Employees who misuse or abuse family and medical care leave may be disciplined, up to and including termination. Employees who fraudulently obtain or use CFRA leave are not protected by the CFRA's job restoration or maintenance of health benefits provisions.

Family Care and Medical Leave Policy

Appendices

- A. Request for FMLA Form
- B. Notice of Eligibility and Rights and Responsibilities (FMLA/CFRA)
- C. Designation Notice (FMLA/CFRA)
- D. Authorization for Release of Medical Information
- E. Health Care Provider Certification for FMLA/CFRA Leave of Absence- Employee Serious Condition
- F. Certification of Serious Health Condition- Employee's Family Members
- G. Certification of Qualifying Exigency for Military Family Leave
- H. Certification for Serious Injury or Illness of Covered Service Member for Military Family Leave (FMLA)

Appendix A

Request for Family/Medical Leave

Employee: _____

Date of Request: _____

Department: _____

Classification: _____

Hire Date: _____

I hereby request the following period of time off from my employment: _____ (date) through _____ (date) for the reason(s) checked below:

_____ A. The birth of my child. (Date of birth or expected birth _____)

_____ B. The placement of a child with me for adoption or foster care. (Date of placement or expected placement _____)

_____ C. Pregnancy, childbirth or related medical condition.

_____ D. In order to care for an ~~immediate~~ family member because such family member has a serious health condition.

Check one: CHILD SPOUSE PARENT PARENT-IN-LAW (CFRA only)
 REGISTERED DOMESTIC PARTNER (CFRA only)
 GRANDPARENT (CFRA only) GRANDCHILD (CFRA only)
 SIBLING (CFRA only) DESIGNATED PERSON (CFRA only)

(Must submit "Physician Certification" within 15 days)

_____ E. My own serious health condition that makes me unable to perform the functions of my position under the FMLA/CFRA.

(Must submit "Physician Certification" within 15 days)

_____ F. For a "qualifying exigency" arising out of the fact that my spouse, son, daughter, or parent is on active military duty or has been notified of an impending call to active duty in support of a contingency operation involving the United States Armed Forces

Check one: CHILD SPOUSE REGISTERED DOMESTIC PARTNER (CFRA only)
 PARENT

(Must submit "Certification" within 15 days of the qualifying exigency)

_____ G. In order to care for a spouse, parent, or "next of kin", who is an injured servicemember under Armed Forces.

Check one: CHILD SPOUSE PARENT NEXT OF KIN*

(Must submit "Physician Certification" within 15 days)

**"Next of Kin of a Covered Servicemember" means the nearest blood relative other than the covered servicemember's spouse, parent, son, or daughter, in the following order of priority: Blood relatives who have been granted legal custody of the covered servicemember by court decree or statutory provisions, brothers and sisters, grandparents, aunts and uncles, and first cousins, unless the covered servicemember has

specifically designated in writing another blood relative as his or her nearest blood relative for purposes of military caregiver leave under the FMLA.

Method of Leave Requested

- _____ A. Consecutive Leave
- _____ B. Intermittent or Reduced Leave Schedule (Specify Schedule Below)

By submitting this request, I hereby acknowledge receiving a copy of the District's leave of absence policies.

Depending on the leave request, a certification form may be provided to me to verify the leave requested. The form must be submitted to the Human Resources Department within 15 calendar days of the request.

If eligible, I understand an employee may take up to 12 workweeks of FMLA/CFRA leave (or 26 weeks of injured servicemember leave under the FMLA) during a 12-month period. A 12-month period generally begins on the date of an employee's first use of FMLA leave. Successive 12-month periods commence on the date of an employee's first use of such leave after the preceding 12-month period has ended.

I further acknowledge that leaves of absence may be concurrently charged against my entitlement to leave under all appropriate federal and state laws and that all requests are subject to approval by Human Resources Department.

I certify that the above statements are true.

Date: _____

Employee's Signature

Appendix B

Notice of Eligibility and Rights and Responsibilities (FMLA/CFRA)

PART A – NOTICE OF ELIGIBILITY

Employee's Name:

On _____, you informed us that you needed leave beginning on
_____ for: _____
(date) (date)

_____ The birth of a child, or the placement of a child with you for adoption or foster care;

_____ Your own serious health condition;

_____ Because you are needed to care for your spouse, child, parent, ~~domestic partner (CFRA only)~~ parent-in-law (CFRA only) ~~registered domestic partner (CFRA only)~~ grandparent (CFRA only) grandchild (CFRA only) sibling (CFRA only) designated person (CFRA only) due to his/her serious health condition.

_____ Because of a "qualifying exigency" arising out of the fact that your spouse, son or daughter, or parent domestic partner (CFRA only) is on active duty or call to active duty status in support of a contingency operation as a member of the National Guard or Reserves. (FMLA only)

_____ Because you are the spouse, son or daughter, parent, next of kin of a covered service member with a serious injury or illness. (FMLA only)

This Notice is to inform you that you:

_____ Are eligible for FMLA and/or CFRA leave (See Part B below for Rights and Responsibilities);

_____ Are not eligible for FMLA or CFRA leave, because (only one reason need be checked, although you may not be eligible for other reasons):

_____ You have not met the 12-month length of service requirement. As of the first date of requested leave, you will have worked approximately _____ months towards this requirement.

_____ You have not met the 1,250-hours-worked requirement.

_____ You do not work and/or report to a site with 50 or more employees within 75-miles. (FMLA leave only)

If you have any questions, contact the Human Resources Department or view the FMLA poster located in the break room.

PART B – RIGHTS AND RESPONSIBILITIES FOR TAKING FMLA LEAVE

As explained in Part A, you meet the eligibility requirements for taking FMLA and/or CFRA leave and still have FMLA and/or CFRA leave available in the applicable 12-month period. However, in order for us to determine whether your absence qualifies as FMLA and/or CFRA leave, you must return the following information to us within 15 calendar days by _____.

If sufficient information is not provided in a timely manner, your leave may be denied.

_____ Sufficient certification to support your request FMLA leave. A certification form that sets forth the information necessary to support your request **is** / **is not** enclosed.

_____ Sufficient documentation to establish the required relationship between you and your family member.

_____ Other information needed:

_____ No additional information requested

If your leave does qualify as FMLA/CFRA leave, you will have the following **responsibilities** while on FMLA/CFRA leave (only checked blanks apply):

_____ Contact the Human Resources Department to make arrangements to continue to make your share of the premium payments on your health insurance to maintain health benefits while you are on leave. You have a minimum 30-day (or, indicate longer period, if applicable) grace period in which to make premium payments. If payment is not made timely, your group health insurance may be cancelled, provided we notify you in writing at least 15 days before the date that your health coverage will lapse, or, at our option, we may pay your share of the premiums during FMLA leave, and recover these payments from you upon your return to work.

_____ You will be required to use your available paid **sick**, **vacation**, and/or **other leave** during your FMLA absence. This means that you will receive your paid leave and the leave will also be considered protected FMLA leave and counted against your FMLA leave entitlement.

_____ Due to your status within the agency, you are considered a “key employee” as defined in the FMLA. As a “key employee,” restoration to employment may be denied following FMLA leave on the grounds that such restoration will cause substantial and grievous economic injury to us. We **have**/ **have not** determined that restoring you to employment at the conclusion of FMLA leave will cause substantial and grievous economic harm to us.

_____ While on leave you will be required to furnish us with periodic reports of your status and intent to return to work every _____.
(Indicate interval of periodic reports, as appropriate for the particular leave situation.)

If the circumstances of your leave change, and you are able to return to work earlier than the date indicated on this form, you will be required to notify us at least two workdays prior to the date you intend to report for work.

If your leave does qualify as FMLA and/or CFRA leave you will have the following rights while on FMLA/CFRA leave:

- You have a right under the FMLA and/or CFRA for up to 12 weeks of unpaid leave in a 12-month period calculated as a “rolling” 12-month period measured backward from the date of any FMLA leave usage.
- You have a right under the FMLA for up to 26 weeks of unpaid leave in a single 12-month period to care for a covered service member with a serious injury or illness. This single 12-month period commenced on _____ (if applicable).
- Your health benefits will be maintained during any period of unpaid leave under the same terms of premium payment as apply while you were working.
- You must be reinstated to the same or an equivalent job with the same pay, benefits, and terms and conditions of employment on your return from FMLA/CFRA-protected leave. (If your leave extends beyond the end of your FMLA/CFRA entitlement, you do not have return rights under FMLA/CFRA.)
- If you do not return to work following FMLA/CFRA leave for a reason other than: 1) the continuation, recurrence, or onset of a serious health condition which would entitle you to FMLA leave; 2) the continuation, recurrence, or onset of a covered service member’s serious injury or illness which would entitle you to FMLA/CFRA leave; or 3) other circumstances beyond your control, you may be required to reimburse us for our share of health insurance premiums paid on your behalf during your FMLA/CFRA leave.
- If we have not informed you above that you must use accrued paid leave while taking your unpaid FMLA/CFRA leave entitlement, you have the right to have **sick**, **vacation**, and/or **other leave** run concurrently with your unpaid leave entitlement, provided you meet any applicable requirements of the leave policy. Applicable conditions related to the substitution of paid leave are referenced or set

forth below. If you do not meet the requirements for taking paid leave, you remain entitled to take unpaid FMLA/CFRA leave.

_____ For a copy of conditions applicable to sick/vacation/other leave usage please refer to the District's FMLA/CFRA policy, available from the Human Resources Department.

_____ Other applicable conditions for use of paid leave:

Once we obtain the information from you as specified above, we will inform you, within 5 business days, whether your leave will be designated as FMLA and/or CFRA leave and count towards your FMLA and/or CFRA leave entitlement. If you have any questions, please do not hesitate to contact the Human Resources Department.

Appendix C

Designation Notice (FMLA/CFRA)

DATE:

TO:

FROM:

SUBJECT: Designation Notice of Leave Qualifying under the Federal Family and Medical Leave Act (FMLA) and California Family Rights Act (CFRA)

The District reviewed your current leave of absence and/or your request for leave under the Family and Medical Leave Act (FMLA) and/or California Family Rights Act (CFRA) and any supporting documents that you have provided. We received your most recent information on _____ and decided:

_____ Your FMLA/CFRA leave request is approved. All leave taken for this reason will be designated as:

- FMLA leave only CFRA leave only FMLA and CFRA leave

The FMLA/CFRA requires that you notify us as soon as practicable if dates of scheduled leave change or are extended, or were initially unknown. Based on the information you have provided to date, we are providing the following information about the amount of time that will be counted against your leave entitlement:

_____ Provided there is no deviation from your anticipated leave schedule, the following number of hours, days, or weeks will be counted against your leave entitlement:

_____ Because the leave you will need will be unscheduled, it is not possible to provide the hours, days, or weeks that will be counted against your FMLA entitlement at this time. You have the right to request this information once in a 30-day period (if leave was taken in the 30-day period).

Please be advised (check if applicable):

_____ You have requested to use paid leave during your FMLA/CFRA leave. Any paid leave taken for this reason will count against your FMLA/CFRA leave entitlement.

_____ We are requiring you to substitute or use paid leave during your FMLA leave.

_____ You will be required to present a fitness-for-duty certificate to be restored to employment. If such certification is not timely received, your return to work may be delayed until certification is provided. A list of the essential functions of your position **is** **is not attached**. If attached, the fitness-for-duty certification must address your ability to perform these functions.

_____ Additional information is needed to determine if your FMLA leave request can be approved:

_____ The certification you have provided is not complete and insufficient to determine whether the FMLA applies to your leave request. You must provide the following information within seven (7) calendar days and no later than _____, unless it is not practicable under the particular circumstances despite your diligent good faith efforts, or your leave may be denied (Specify information needed to make the certification complete and sufficient): _____

_____ We are exercising our right to have you obtain a second or third opinion medical certification at our expense, and we will provide further details at a later time.

_____ Your FMLA/CFRA Leave request is Not Approved.

_____ Neither the FMLA nor the CFRA apply to your leave request.

_____ You have exhausted your FMLA/CFRA leave entitlement in the applicable 12-month period.

Your health benefits must be maintained during any period of unpaid leave under the same conditions as if you continued to work. If you do not return to work following FMLA/CFRA leave for a reason other than: (1) the continuation, recurrence, or onset of a serious health condition which would entitle you to FMLA/CFRA leave; or (2) other circumstances beyond your control, you may be required to reimburse us for our share of health insurance premiums paid on your behalf during your FMLA/CFRA leave.

If paid leave will be used the following conditions will apply:

- a) If you normally pay a portion of the premiums for your health insurance, these payments will continue during the period of FMLA/CFRA leave. Arrangements for payment have been discussed with you and it is agreed that you will make premium payments as follows: bi-weekly pay periods
- b) You have a minimum 30-day grace period in which to make premium payments. If payment is not made timely, your group health insurance may be canceled, provided we notify you in writing at least 15 days before the date that your health coverage will lapse.
- c) We will will not do the same with other benefits (e.g., life insurance, disability insurance, etc.) while you are on FMLA/CFRA leave. If we do pay your premiums for other benefits, when you return from leave you will will not be expected to reimburse the District for the payments made on your behalf.

Appendix D

Authorization for Release of Medical Information

I, _____ (patient), hereby authorize _____ (physician/practitioner), to release personal health information, including that required on the Certification of Physician or Practitioner, which is attached. This information will be provided to the Walnut Valley Water District for the purpose of determining my eligibility for family/medical leave, for _____ (start date) to _____ (end date).

This authorization is valid from _____ (start date) to _____ (end date.) If I fail to specify an expiration date, this authorization expires in 90 days after the date of my signature below unless previously revoked in writing. I understand that I have the right to revoke this authorization at any time by giving a written notice to the Walnut Valley Water District or the provider/practitioner named above. Such revocation shall not apply to any information that has been released prior to revocation of this authorization.

I understand that authorizing the disclosure of my medical information is voluntary. I can refuse to sign this authorization. I further understand that I have the right to inspect and copy the information disclosed as a result of this authorization. I understand I have a right to receive a copy of this authorization for the release of medical information. If I have any questions about the disclosure or use of this information, I may contact Human Resources Department.

Type or Print name of Patient or Legal Representative of Patient

Signature of Patient or Legal Representative of Patient

Date

Appendix E

Health Care Provider Certification for FMLA/CFRA Leave of Absence - Employee Serious Health Condition

SECTION I: For completion by the EMPLOYER

Employer's name and contact person: _____

Employee's job title: _____

Employee's regular work schedule: _____

Employee's essential job functions: _____

Check if job description is attached:

SECTION II: For completion by the EMPLOYEE

Please complete Section II before giving this form to your health care provider. The FMLA/CFRA permits an employer to require that you submit a timely, FMLA/CFRA leave due to your own serious health condition. Failure to provide a complete and sufficient medical certification may result in a denial of your FMLA/CFRA request.

Your name: _____
 First Middle Last

SECTION III: For completion by the HEALTH CARE PROVIDER

Your patient has requested leave under the FMLA and/or CFRA. Answer, fully and completely, all applicable parts. Several questions seek a response as to the frequency or duration of a condition, treatment, etc. Your answer should be your best estimate based upon your medical knowledge, experience, and examination of the patient. Be as specific as you can; terms such as "lifetime," "unknown," or "indeterminate" may not be sufficient to determine FMLA coverage. Limit your responses to the condition for which the employee is seeking leave. Please be sure to sign the form on the last page. **Please do not include information on diagnosis, condition or other confidential medical information.**

Provider's name and business address: _____

Type of practice/Medical specialty: _____

Telephone: (_____) _____

PART A: MEDICAL FACTS

[NOTE: THE HEALTH CARE PROVIDER IS NOT TO DISCLOSE THE UNDERLYING DIAGNOSIS]

Date medical condition or need for treatment commenced: _____
Probable duration of medical condition or need for treatment: _____

Mark below as applicable:

Was the patient admitted for an overnight stay in a hospital, hospice, or residential medical care facility?

Yes No If yes, please identify dates of admission:

Will the patient need to have treatment visits at least twice per year due to the condition?

Yes No

Was the patient referred to other health care provider(s) for evaluation or treatment (e.g., physical therapist)?

Yes No If yes, state the expected duration of treatment:

2. Is the medical condition pregnancy? Yes No If yes, expected delivery date: _____

3. Is the employee able to perform work of any kind? Yes No

(If "No", skip next question.)

4. Use the information provided by the employer in Section I to answer this question. If the employer fails to provide a list of the employee's essential functions or a job description, answer these questions based upon the employee's own description of his/her job functions.

Is the employee able to perform the essential functions of the employee's job?

Yes No

If yes, identify the job functions the employee is unable to perform:

PART B: AMOUNT OF LEAVE NEEDED

5. Will the employee be incapacitated for a single continuous period of time due to the employee's serious medical condition, including any time for treatment and recovery?

Yes No

If yes, estimate the beginning and ending dates for the period of incapacity:

If the employee is requesting intermittent leave, please answer the following questions:

6. Is it medically necessary for the employee to be off work on an intermittent basis or to work less than the employee's normal work scheduled in order to deal with the employee's serious health condition?

Yes No

Please indicate the estimated number of doctor's visits, and/or estimated duration of medical treatment, either by the health care practitioner or another provider of health services, upon referral from the health care provider the time required for each appointment, including any recovery period:

Estimate the part-time or reduced work schedule the employee needs, if any:

_____ hour(s) per day; _____ days per week from _____ through _____

7. Will the condition cause episodic flare-ups periodically preventing the employee from performing his/her job functions? Yes No

Is it medically necessary for the employee to be absent from work during the flare-ups?

Yes No If yes, explain:

Based upon the patient's medical history and your knowledge of the medical condition, estimate the frequency of flare-ups and the duration of related incapacity that the patient may have over the next 6 months (e.g., 1 episode every 3 months last 1-2 days):

Frequency: _____ times per _____ week(s) _____ month (s)

Duration: _____ hours or _____ day(s) per episode

ADDITIONAL INFORMATION: IDENTIFY QUESTION NUMBER WITH YOUR ADDITIONAL ANSWER.

SIGNATURE OF HEALTH CARE PROVIDER

DATE

SIGNATURE OF EMPLOYEE

DATE

Appendix F

Certification of Serious Health Condition – Employee’s Family Members

1. Employee’s Name: _____
2. Patient’s Name: _____
3. Does the employee’s child, parent, spouse, or domestic partner, [grandchild](#), [grandparent](#), [parent-in-law](#), [sibling](#), or [designated person](#) have an illness, injury, impairment, or physical or mental condition which constitutes a “serious health condition?”
A “serious health condition” is described on the attached sheet identified as *Exhibit A*.
Please check the applicable category:
(1)___ (2)___ (3)___ (4)___ (5)___ (6)___ or None of the above___.
4. Date medical condition or need for treatment commenced: _____
5. Probable duration of medical condition or need for treatment: _____
6. Does (or will) the patient require assistance for basic medical, hygiene, nutritional needs, safety or transportation?
7. After review of the employee’s signed statement (See Item 10 below), does the condition warrant the participation of the employee? (This participation may include psychological comfort and/or arranging for third-party care for the family member.)
 Yes No
8. Estimate the period of time care needed or during which the employee’s presence would be beneficial: _____
9. Please answer the following question only if the employee is asking for intermittent leave or a reduced work schedule.
 - a. Is it medically necessary for the employee to be off work on an intermittent basis or to work a reduced number of hours of work in order to deal with the serious health condition of the employee or family member? Yes No
 - b. If the answer to 9. If yes, please indicate the estimated number of doctor’s visits, and/or estimated duration of medical treatment, either by the health care practitioner or another provider of health services, upon referral from the health care provider.

10. When family care leave is needed to care for a seriously ill family member, the employee shall state the care the employee will provide and an estimate of the time period during which this care will be provided, including a schedule if leave is to be taken intermittently or on a reduced leave schedule:

Signature of Health Care Provider: _____

Date: _____

Employee Signature: _____

Date: _____

Exhibit A

“Serious Health Condition” Definitions

A “Serious Health Condition” means an illness, injury, impairment, or physical or mental condition that involves one of the following:

1. Hospital Care

Inpatient care (i.e., an overnight stay) in a hospital, hospice, or residential medical care facility, including any period of incapacity or subsequent treatment in connection with or consequent to such inpatient care.

2. Absence Plus Treatment

(a) (A period of incapacity of more than three consecutive, full calendar days (including any subsequent treatment or period of incapacity relating to the same condition), that also involves:

- Treatment two or more times by a health care provider, by a nurse or physician’s assistant under direct supervision of a health care provider, or by a provider of health care services (e.g., physical therapist) under orders of, or on referral by, a health care provider; or
- Treatment by a health care provider on at least one occasion which results in a regimen of continuing treatment under the supervision of the health care provider.

3. Pregnancy

Any period of incapacity due to pregnancy, or for prenatal care.

NOTE: An employee’s own incapacity due to pregnancy is covered as a serious health condition under FMLA but not under CFRA.

4. Chronic Conditions Requiring Treatments

A chronic condition which:

- (a) Requires periodic visits (defined as at least twice a year) for treatment by a health care provider, or by a nurse;
- (b) Continues over an extended period of time (including recurring episodes of a single underlying condition); and
- (c) May cause episodic rather than a continuing period of incapacity (e.g., asthma, diabetes, epilepsy, etc.).

5. Permanent/Long-term Conditions Requiring Supervision

A period of incapacity which is permanent or long term due to a condition for which treatment may not be effective. The employee or family member must be under the continuing supervision of, but need not be receiving active treatment by, a health care

Examples include Alzheimer’s, a severe stroke, or the terminal stages of a disease.

6. Multiple Treatments (Non-Chronic Conditions)

Any period of absence to receive multiple treatments (including any period of recovery therefrom) by a health care provider or by a provider of health care services under orders of, or on referral by, a health care provider, either for restorative surgery after an accident or other injury, or for a condition that would likely result in a period of incapacity of more than three full consecutive calendar days in the absence of medical intervention or treatment, such as cancer (chemotherapy, radiation, etc.), severe arthritis (physical therapy), kidney disease (dialysis).

Appendix G

Certification of Qualifying Exigency for Military Family Leave

Instructions to the EMPLOYEE: Please complete this form fully.

The FMLA/CFRA permits an employer to require that you submit a timely, complete, and sufficient certification to support a request for FMLA/CFRA leave due to a qualifying exigency. Several questions in this section seek a response as to the frequency or duration of the qualifying exigency. Be as specific as you can; terms such as "unknown," or "indeterminate" may not be sufficient to determine FMLA/CFRA coverage. Your response is required to obtain a benefit. Your failure to provide this certification may result in the denial of your request for FMLA/CFRA leave. You have 15 calendar days to return this form.

Employee Name: _____

Date of Request: _____ Hire Date: _____

Department: _____

Position Title: _____

Name of covered military member on active duty or call to active duty status in a foreign country:

First	Middle	Last
-------	--------	------

Relationship of covered military member to you: Spouse Parent Child, of any age

Period of covered military member's active duty: _____

A complete and sufficient certification to support a request for FMLA/CFRA leave due to a qualifying exigency includes written documentation confirming a covered military member's active duty or call to active duty status in a foreign country. Please check one of the following:

_____ A. A copy of the covered military member's active duty orders is attached.

_____ B. Other documentation from the military certifying that the covered military member is on covered active duty (or has been notified of an impending call to active duty) is attached.

_____ C. I have previously provided Walnut Valley Water District with sufficient written documentation confirming the covered military member's covered active duty or call to active duty status.

PART A: QUALIFYING REASON FOR LEAVE

1. Describe the reason you are requesting FMLA/CFRA leave due to a qualifying exigency (including the specific reason you are requesting leave):

2. A complete and sufficient certification to support a request for FMLA/CFRA leave due to a qualifying exigency includes any available written documentation which supports the need for leave; such documentation may include a copy of a meeting announcement for informational briefings sponsored by the military, a document confirming an appointment with a counselor or school official, or a copy of a bill for services for the handling of legal or financial affairs.

Available written documentation supporting this request for leave is attached.

Yes No Not available

PART B: AMOUNT OF LEAVE NEEDED

1. Approximate date exigency commenced: _____

2. Probable duration of exigency: _____

3. Will you need to be absent from work for a single continuous period of time due to the qualifying exigency?

Yes No

If so, estimate the beginning and ending dates for the period of absence:

4. Will you need to be absent from work intermittently to address this qualifying exigency?

Yes No

Estimate schedule of leave, including the dates of any scheduled meetings or appointments:

Estimate the frequency and duration of each appointment, meeting, or leave event, including any travel time (i.e., 1 deployment-related meeting every month lasting 4 hours):

Frequency: _____ times per _____ week(s) _____ month(s)

Duration: _____ hours _____ day(s) per event.

PART C: THIRD PARTY INFORMATION

If leave is requested to meet with a third party (such as to arrange for childcare, to attend counseling, to attend meetings with school or childcare providers, to make financial or legal arrangements, to act as the covered military member's representative before a federal, state, or local agency for purposes of obtaining, arranging or appealing military service benefits, or to attend any event sponsored by the military or military service organizations), a complete and sufficient certification includes the name, address, and appropriate contact information of the individual or entity with whom you are meeting (i.e., either the telephone or fax number or email address of the individual or entity). This information may be used by Walnut Valley Water District to verify that the information contained in this form is accurate.

Name of Individual: _____

Title: _____

Organization: _____

Address: _____

Telephone: (____) _____ Fax: (____) _____

Email: _____

Describe nature of meeting: _____

I certify that the information I provided above is true and correct.

Signature of Employee

Date

Appendix H

Certification for Serious Injury or Illness of Covered Service Member for Military Family Leave (FMLA)

SECTION I: For Completion by the EMPLOYEE and/or the COVERED SERVICE MEMBER for whom the Employee is Requesting Leave

Instructions to the EMPLOYEE or COVERED SERVICEMEMBER: Please complete Section I before having Section II completed. The FMLA permits an employer to require that an employee submit a timely, complete, and sufficient certification to support a request for FMLA leave due to a serious injury or illness of a covered service member. If requested by the employer, your response is required to obtain or retain the benefit of FMLA-protected leave. 29 U.S.C. §§ 2613, 2614(c)(3). Failure to do so may result in a denial of an employee's FMLA request. 29 C.F.R. § 825.310(f). The employer must give an employee at least 15 calendar days to return this form to the employer.

SECTION II: For Completion by a UNITED STATES DEPARTMENT OF DEFENSE ("DOD")

HEALTH CARE PROVIDER or a HEALTH CARE PROVIDER who is either:

- (1) a United States Department of Veterans Affairs ("VA") health care provider;**
- (2) a DOD TRICARE network authorized private health care provider; or**
- (3) a DOD non-network TRICARE authorized private health care provider; or**
- (4) a Health care provider as defined in 29 CFR 825.125.**

Instructions to the HEALTH CARE PROVIDER: The employee listed on Page 2 has requested leave under the FMLA to care for a family member who is either (1) a current member of the Regular Armed Forces, the National Guard, or the Reserves who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list for a serious injury or illness.

For purposes of FMLA leave, a serious injury or illness is one that was incurred in the line of active duty (or existed before the beginning of the member's active duty and was aggravated by service in the line of duty) that may render the service member medically unfit to perform the duties of his or her office, grade, rank, or rating.

A complete and sufficient certification to support a request for FMLA leave due to a covered service member's serious injury or illness includes written documentation confirming that the covered service member's injury or illness was incurred in the line of duty on active duty and that the covered service member is undergoing treatment for such injury or illness by a health care provider listed above. Answer fully and completely, all applicable parts. Several questions seek a response as to the frequency or duration of a condition, treatment, etc. Your answer should be your best estimate based upon your medical knowledge, experience, and examination of the patient. Be as specific as you can; terms such as "lifetime," "unknown," or "indeterminate" may not be sufficient to determine FMLA coverage. Limit your responses to the condition for which the employee is seeking leave.

SECTION I: For Completion by the EMPLOYEE and/or the COVERED SERVICE MEMBER for whom the Employee is Requesting Leave:

(This section must be completed first before any of the below sections can be completed by a health care provider.)

PART A: EMPLOYEE INFORMATION

Name and Address of Employer (this is the employer of the employee requesting leave to care for covered service member):

Name of Employee Requesting Leave to Care for Covered Service member:

First

Middle

Last

Name of Covered Service member (for whom the employee is requesting leave to care):

First

Middle

Last

Relationship of Employee to Covered Service member Requesting Leave to Care:

SPOUSE PARENT SON DAUGHTER NEXT OF KIN

PART B: COVERED SERVICE MEMBER INFORMATION

(1) Is the Service member a Current Member of the Regular Armed Forces, the National Guard or Reserves? Yes No

If yes, please provide the Service member's military branch, rank and unit currently assigned to:

Is the service member assigned to a military medical treatment facility as an outpatient or to a unit established for the purpose of providing command and control of members of the Armed Forces receiving medical care as outpatients (such as a medical hold or warrior transition unit)?

Yes No

If yes, please provide the name of the medical treatment facility or unit:

(2) Is the Service member on the Temporary Disability Retired List (TDRL)?

Yes No

PART C: CARE TO BE PROVIDED TO THE SERVICE MEMBER

Describe the Care to Be Provided to the Current Service member and an Estimate of the Leave Needed to Provide the Care:

SECTION II: For Completion by a United States Department of Defense (“DOD”) Health Care Provider or a Health Care Provider who is either: (1) a United States Department of Veterans Affairs (“VA”) health care provider; (2) a DOD TRICARE network authorized private health care provider; (3) a DOD non-network TRICARE authorized private health care provider; or a Health care provider as defined in 29 CFR 825.125. If you are unable to make certain of the military-related determinations contained below in Parts B or C, you are permitted to rely upon determinations from an authorized DOD representative (such as a DOD recovery care coordinator).

(Please ensure that Section I above has been completed before completing this section. Please be sure to sign the form on the last page.)

PART A: HEALTH CARE PROVIDER INFORMATION

Health Care Provider’s Name and Business Address:

Type of Practice/Medical Specialty: _____

Please state whether you are either: (Check One of the Appropriate Boxes):

- _____ a DOD health care provider;
- _____ a VA health care provider;
- _____ a DOD TRICARE network authorized private health care provider; or
- _____ a DOD non-network TRICARE authorized private health care provider;
- _____ a health care provider as defined in 29 CFR 825.125

Telephone: (____) _____ Fax: (____) _____

Email: _____

PART B: MEDICAL STATUS

(1) The current Service member’s medical condition is classified as (check one of the appropriate boxes):

- (VSI) Very Seriously Ill/Injured** – Illness/Injury is of such a severity that life is imminently endangered. Family members are requested at bedside immediately. (Please note this is an internal DOD casualty assistance designation used by DOD healthcare providers.)

- (SI) Seriously Ill/Injured** – Illness/injury is of such severity that there is cause for immediate concern, but there is no imminent danger to life. Family members are requested at bedside. (Please note this is an internal DOD casualty assistance designation used by DOD healthcare providers.)

- OTHER Ill/Injured** – a serious injury or illness that may render the service member medically unfit to perform the duties of the member’s office, grade, rank, or rating.

- NONE OF THE ABOVE** (Note to Employee: If this box is checked, you may still be eligible to take leave to care for a covered family member with a “serious health condition” under § 825.113 of the FMLA. If such leave is requested, you may be required to complete DOL FORM WH-380-F or an employer-provided form seeking the same information.)

(2) Is the current Service member being treated for a condition which was incurred or aggravated by service in the line of duty on active duty in the Armed Forces? Yes No

(3) Approximate date condition commenced: _____

(4) Probable duration of condition and/or need for care: _____

(5) Is the service member undergoing medical treatment, recuperation, or therapy for this condition?
 Yes No

If yes, please describe medical treatment, recuperation or therapy:

Part C: SERVICE MEMBER'S NEED FOR CARE BY FAMILY MEMBER

(1) Will the service member need care for a single continuous period of time, including any time for treatment and recovery? Yes No

If yes, estimate the beginning and ending dates for this period of time:

(2) Will the service member require periodic follow-up treatment appointments? Yes No

If yes, estimate the treatment schedule: _____

(3) Is there a medical necessity for the service member to have periodic care for these follow-up treatment appointments? Yes No

(4) Is there a medical necessity for the service member to have periodic care for other than scheduled follow-up treatment appointments (e.g., episodic flare-ups of medical condition)? Yes No

If yes, please estimate the frequency and duration of the periodic care:

Signature of Health Care Provider: _____ Date: _____

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Administrative Services
DATE: February 21, 2023
SUBJECT: Proposed Addition to Mid-Management Salary Range

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors approve the proposed addition of the Production and Storage Supervisor-DOT position to the Mid-Management Salary Range.

Background

On December 30, 2022, our former Production and Storage Supervisor retired after 18 years with the District. As a result, the District reassessed the long-term needs within the District and promoted the Production and Storage Lead-DOT to Production and Storage Supervisor- DOT.

However, the DOT designated Production and Storage Supervisor position was not listed in the salary ranges that were approved on June 23, 2022 therefore, the Mid-Management Salary Range needs to be revised to include the DOT designation at the appropriate salary range.

Attachments:

- Proposed Salary Ranges FY 2022-23

**WALNUT VALLEY WATER DISTRICT
SALARY RANGES
January 1, 2023**

		Salary Range	
EXECUTIVE STAFF	Range	Entry	Max.
General Manager ¹	ES1	17,874	27,815
Assistant General Manager	ES2	14,730	22,922
Director of Engineering & Planning Director of External Affairs & Sustainability Director of Finance Director of Administrative Services Director of Operations	ES3	12,372	19,252
Executive Secretary	ES4	7,713	12,002

1. Salary established by contract. Range step G set to current contract amount approved by the BOD.

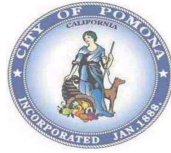
		Salary Range	
MID-MANAGEMENT	Range	Entry	Max.
Engineering Manager	MM9	9,552.00	14,858
Civil Engineering Supervisor Information Technology Manager	MM8	9,210	14,327
Operations Manager Field Superintendent Human Resources/Safety/Risk Manager	MM7	8,684	13,508
Customer Service Manager	MM6	8,266	12,854
Accounting Manager External Affairs and Sustainability Manager Field Manager General Services & Procurement Manager Production & Storage Supervisor - DOT Production Manager	MM5	7,718	12,002
Accounting Supervisor Construction Inspection Supervisor - DOT Customer Service Supervisor Field Supervisor - DOT Production & Storage Supervisor	MM4	7,150	11,118
Construction Inspection Supervisor Field Supervisor General Services Supervisor	MM3	6,580	10,232

**WALNUT VALLEY WATER DISTRICT
SALARY RANGES
January 1, 2023**

GENERAL EMPLOYEES UNIT	Range	Salary Range	
		Entry	Max.
Senior Civil Engineer	GEU31	8,248	12,878
Civil Engineer/GIS Information Systems Specialist Production & Storage Lead - DOT	GEU29	7,540	11,772
Instrumentation / Electrical System Technician Production & Storage Lead Senior Civil Engineering Assistant	GEU27	6,762	10,559
Cross Connection Specialist Water Quality Specialist	GEU25	6,460	10,089
Civil Engineering Assistant	GEU23	6,178	9,647
Sustainability Coordinator Senior Pump Operator - DOT Senior Accountant Senior Executive Assistant	GEU21	5,916	9,236
Cross Conn Technician Senior Construction Inspector Utility Service Lead - DOT	GEU19	5,772	9,010
Executive Assistant Human Resources & Risk Management Coordinator Senior Engineering Tech Utility Service Lead	GEU17	5,593	8,731
Information Technology Technician Pump Operator II - Dot Utility Service Worker III - Dot Water Quality Technician	GEU15	5,380	8,399
Construction Inspector II Pump Operator II External Affairs Coordinator Utility Service Worker III	GEU13	5,225	8,158

**WALNUT VALLEY WATER DISTRICT
SALARY RANGES
January 1, 2023**

GENERAL EMPLOYEES UNIT	Range	Salary Range	
		Entry	Max.
Engineering Technician II Facility Maintenance Worker Lead Outreach & Design Specialist Pump Operator I - DOT Senior Accounting Technician Senior Customer Service Representative Utility Service Worker II - DOT	GEU11	5,020	7,841
Construction Inspector I Engineering Technician I Pump Operator I Utility Service Worker II	GEU7	4,699	7,334
Accounting Technician II Administrative Assistant II Customer Service Representative II Facilities Maintenance Worker II Utility Service Worker I - DOT	GEU5	4,549	7,105
Accounting Technician I Administrative Assistant I Customer Service Representative I Facility Maintenance Worker I Utility Service Worker I	GEU3	4,275	6,673



POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION

WATER USE DISTRIBUTION & BILLING

JANUARY 2023

CONSUMPTION PER AGENCY (Per PWR Meter Reads)		
	Water Consumption (Acre-feet)	Allocation %
Pomona	144.307	15.170%
Walnut	492.984	51.823%
Rowland	313.997	33.008%
LaVerne	-	0.000%
TOTAL	951.288	100.000%

WATER PRODUCTION (ACTUAL)		
	Water Consumption (Acre-feet)	Allocation %
MWD	657.70	68.050%
TVMWD	308.80	31.950%
LaVerne	-	0.000%
Total	966.500	100.000%
PWR	951.288	
Difference	15.212	

CALCULATION OF AGENCY WATER CONSUMPTION (Water consumption billed to each agency based on amount of water purchased from MWD & TVMWD)							
Connection / Description	Billing Difference Allocation (Acre-feet)	Adj. Agency Consumption (Acre-Feet)	Adj. Agency Consumption for Billing (Rounded)	Water Purchased - MWD	Water Purchased - TVMWD	Water Purchased - LaVERNE WELL	Total Water Purchased (Acre-feet)
				68.050%	31.950%	0.000%	100.000%
Pomona	144.307	2.308	146.615	146.6	99.8	46.8	146.6
Walnut	492.984	7.883	500.867	500.9	340.8	160.0	500.9
Rowland	313.997	5.021	319.018	319.0	217.1	101.9	319.0
LaVerne	-	-	-	-	-	-	-
TOTAL	951.288	15.212	966.500	966.5	657.7	308.8	966.5

BILLING CHARGES PER AGENCY											
		MWD PM-15	TVMWD PM-21	MWD Capacity Reservation	TVMWD Connected Capacity	TVMWD Water Use Charge	Depreciation	Replacement	Admin Budget Assessment	MWD LRP Rebate Program	Billing Total
City of Pomona	Cons. (AF)	99.8	46.8							7.2	
	Allocation %			30.43%	52.00%	21.91%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,209.00	\$ 1,209.00	\$ 25,527.01	\$ 7,192.00	\$ 6,911.43	\$ -	\$ -	\$ -	\$ 100.00	
	Total	\$ 120,622.83	\$ 56,634.23	\$ 7,767.87	\$ 3,739.84	\$ 1,514.29	\$ -	\$ -	\$ -	\$ 720.00	\$ 190,999.06
Walnut Valley Water District	Cons. (AF)	340.8	160.0							-	
	Allocation %			43.48%	28.00%	49.48%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,209.00	\$ 1,209.00	\$ 25,527.01	\$ 7,192.00	\$ 6,911.43	\$ -	\$ -	\$ -	\$ 100.00	
	Total	\$ 412,073.75	\$ 193,474.80	\$ 11,099.14	\$ 2,013.76	\$ 3,419.78	\$ -	\$ -	\$ -	\$ -	\$ 622,081.23
Rowland Water District	Cons. (AF)	217.1	101.9							-	
	Allocation %			26.09%	20.00%	28.61%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,209.00	\$ 1,209.00	\$ 25,527.01	\$ 7,192.00	\$ 6,911.43	\$ -	\$ -	\$ -	\$ 100.00	
	Total	\$ 262,462.72	\$ 123,230.17	\$ 6,660.00	\$ 1,438.40	\$ 1,977.36	\$ -	\$ -	\$ -	\$ -	\$ 395,768.65
City of LaVerne	Cons. (AF)	-	-							-	
	Allocation %			0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		
	Billing Rate	\$ 1,209.00	\$ 1,209.00	\$ 25,527.01	\$ 7,192.00	\$ 6,911.43	\$ -	\$ -	\$ -	\$ 100.00	
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total (A.F.)		657.7	308.8								966.5
Total (\$)		\$ 795,159.30	\$ 373,339.20	\$ 25,527.01	\$ 7,192.00	\$ 6,911.43	\$ -	\$ -	\$ -	\$ 720.00	\$ 1,208,848.94

March 2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	1 8AM TVMWD Board Meeting	2	3	4
5	6 3:30 PM SPADRA Executive Committee Meeting	7 6:30 PM Diamond Bar City Council Meeting	8 7PM Walnut City Council Meeting	9	10	11
12	13 4PM Public Info Committee 4:30 PM Finance Committee	14 8:30 AM Puente Basin Watermaster 4 PM Engineering Committee 4:30 PM Personnel Committee	15 8AM TVMWD Board Meeting	16	17	18
19	20 5PM WVWD Board Meeting	21 6:30 PM Diamond Bar City Council Meeting	22 7PM Walnut City Council Meeting	23 4PM WVWD Workshop Meeting	24	25
26	27	28	29	30	31	1


April 2023




Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3	4 8:30 AM Puente Basin Watermaster 6:30 PM Diamond Bar City Council Meeting	5 8AM TVMWD Board Meeting	6 7AM PBWA Meeting 3PM SPADRA Advisory Committee	7	8
9	10 4PM Public Info Committee 4:30 PM Finance Committee	11 4PM Engineering Committee 4:30 PM Personnel Committee	12 7PM Walnut City Council Meeting	13	14	15
16	17 5PM WVWD Board Meeting	18 6:30 PM Diamond Bar City Council Meeting	19 8AM TVMWD Board Meeting	20 4PM WVWD Workshop Meeting	21	22
23	24	25	26 7PM Walnut City Council Meeting	27	28	29
30	1	Notes				

May 2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1 8:30 AM Puente Basin Watermaster 3:30 PM SPADRA Executive Committee	2 6:30 PM Diamond Bar City Council Meeting	3 8AM TVMWD Board Meeting	4	5	6
7	8 4PM Public Info Committee 4:30 PM Finance Committee	9 4PM Engineering Committee 4:30 PM Personnel Committee	10 7PM Walnut City Council Meeting	11	12	13
14	15 5PM WVWD Board Meeting	16 6:30 PM Diamond Bar City Council Meeting	17 8AM TVMWD Board Meeting	18 4PM WVWD Workshop Meeting	19	20
21	22	23	24 7PM Walnut City Council Meeting	25	26	27
28  Memorial Day- District Closed	29	30	31	1	2	3
4	5	Notes				

M E M O R A N D U M

To: Los Angeles County Independent Special Districts
From: William F. Kruse, Special Counsel 
Date: January 31, 2023
Subject: Special Election Results; LAFCO Commissioner

The special election to fill the vacancy for LAFCO Commissioner closed as of 5:00 p.m. on January 27, 2023. Twenty-eight (28) valid ballots were received. The results are as follows:

1. For VOTING REPRESENTATIVE:

STEVEN APPLETON received 7 votes

ROBERT W. LEWIS received 11 votes

SHARON S. RAGHAVACHARY received 5 votes

YVETTE STEVENSON-RODRIGUEZ received 5 votes

Mr. Lewis will serve as LAFCO Voting Representative with his term ending May 4, 2026.

Thank you for participating in the election.

MEMORANDUM

FEBRUARY 15, 2023

TO: Clients

FROM: Bob Reeb

SUBJECT: Executive Order N-2-2023

Governor Newsom signed a new Executive Order (EO) N-3-23 Monday that modifies his proclaimed States of Emergency filed in the Office of the Secretary of State on April 21, 2021, May 10, 2021, July 8, 2021, and October 19, 2021.

The Governor declares in the latest EO that California “experienced one of the wettest three-week periods on record in January 2023, yielding a snowpack that was 205 percent of average on February 1, 2023, yet to date February has been drier than average.”

The Governor further declares that to protect public health and safety:

“...it is critical the State take certain immediate actions without undue delay to prepare for and mitigate the effects of drought conditions, and under Government Code Section 8571, I find that strict compliance with various statutes and regulations specified in this Order would prevent, hinder, or delay the mitigation of the effects of the drought conditions.”

The key new actions proclaimed in the EO include:

- Direction to the Department of Water Resources, State Water Resources Control Board (Board), and Department of Fish and Wildlife to continue to collaborate on expediting permitting of groundwater recharge projects and work with local water districts to facilitate recharge projects.
- Direct the Board to consider modifying requirements for reservoir releases or diversion limitations in Central Valley Projects or State Water Project facilities to (1) conserve water upstream later in the year in order to protect cold water pools for salmon and steelhead; (2) enhance instream conditions for fish and wildlife;

(3) improve water quality; (4) protect carry-over storage; (5) ensure minimum health and safety supplies; or (6) provide opportunities to maintain or to expand water supplies north and south of the Delta. The Governor suspended Section 13247 of the Water Code and Division 13 (commencing with Section 21000) of the Public Resources Code for any actions taken by the Board pursuant to this part of the EO. Section 13247 provides that state offices, departments, and boards, in carrying out activities which may affect water quality, shall comply with water quality control plans approved or adopted by the state board unless otherwise directed or authorized by statute, in which case they shall indicate to the regional boards in writing their authority for not complying with such plans. The Public Resources Code reference is to the California Environmental Quality Act.

- Amends a prior EO limitation on the permitting of new groundwater wells. The EO now exempts a new well that would replace an existing, currently permitted well that will produce an equivalent quantity of water as the well being replaced when the existing well is being replaced because it has been acquired by eminent domain or acquired under threat of condemnation.

Finally, the Governor directs all State agencies, not later than April 28, 2023, to send him their recommendations for any further actions, if any, are necessary for ongoing emergency drought response.

EO N-3-23 remains in effect until further modified in the future or whenever the Governor declares drought emergency conditions are no longer necessary.

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-3-23

WHEREAS on April 21, 2021, May 10, 2021, July 8, 2021, and October 19, 2021, I proclaimed States of Emergency due to drought conditions that continue today and exist across California; and

WHEREAS climate change continues to intensify the impacts of droughts on our communities, environment, and economy, and these impacts continue to affect groundwater basins, local water supplies, and ecosystems, resulting in continuing drought in the State; and

WHEREAS the ongoing drought continues to have significant, immediate impacts on communities with vulnerable water supplies, farms that rely on irrigation to grow food and fiber, and fish and wildlife that rely on stream flows and cool water; and

WHEREAS early, substantial rains in October and December 2021 gave way to the driest January-February-March period in over 100 years in California, leading the October 2021 to September 2022 water year to end with statewide precipitation at 76 percent of average, with statewide reservoir storage at 69 percent of average, and with Lake Oroville—the State Water Project's largest reservoir—at 64 percent of average; and

WHEREAS in January 2023, the State experienced one of the wettest three-week periods on record, yielding a snowpack that was at 205 percent of average on February 1, 2023, yet to date February has been drier than average; and

WHEREAS the current snowpack has not reduced stresses upon the State's water resources, including low storage levels, depleted aquifers, and diminished local water supplies; and

WHEREAS the State can expect continued swings between extreme wet and extreme dry periods that can present risks of severe flooding and extreme drought in the same year; and

WHEREAS California must adapt to a hotter, drier future in which a greater share of rain and snowfall during the wetter months will be absorbed by dry soils, consumed by plants, and evaporated into the air, leaving less water for communities, species, and agriculture; and

WHEREAS the frequency of hydrologic extremes experienced in the State is indicative of an overarching need to continually reexamine policies to promote resiliency in a changing climate; and

WHEREAS Californians continue to make progress conserving water, with urban water users conserving 17.1 percent statewide in December 2022 compared to December 2020 and agricultural producers continuing to invest in more efficient irrigation; and

WHEREAS despite this progress, the uncertainty of precipitation during the remainder of the winter and spring, and the potential of dry conditions next

winter and of drought conditions extending to a fifth year, make it necessary for the State to continue water-conservation measures and drought-resilience actions to extend available supplies, protect water reserves, and maintain critical flows for fish and wildlife; and

WHEREAS as directed in "California's Water Supply Strategy: Adapting to a Hotter, Drier Future," the State plans to stretch water supplies by storing, recycling, de-salting, and conserving the water it will need to keep up with the increasing pace of climate change; and

WHEREAS multiple regions of the State, such as the Klamath Basin and the Colorado River system, face severe water shortage conditions, and groundwater basins in the Central Valley continue to be depleted from years of drought and overdraft; and

WHEREAS groundwater use accounts for 41 percent of the State's total water supply on an average annual basis but as much as 58 percent in a critically dry year, and approximately 85 percent of public water systems rely on groundwater as their primary supply; and

WHEREAS capturing and storing storm and snowpack runoff underground to recharge aquifers is an important strategy to help regions stabilize water supplies in the face of hydrologic extremes; and

WHEREAS state agencies have created streamlined permitting pathways to enable groundwater recharge that augments natural aquifer recharge, while protecting the environment and other water users, but more opportunities exist to facilitate groundwater recharge; and

WHEREAS coordination between local entities that approve permits for new groundwater wells and local groundwater sustainability agencies is important to achieving sustainable levels of groundwater in critically overdrafted basins; and

WHEREAS to protect public health and safety, it is critical the State take certain immediate actions without undue delay to prepare for and mitigate the effects of the drought conditions, and under Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this Order would prevent, hinder, or delay the mitigation of the effects of the drought conditions.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, including the California Emergency Services Act, and in particular, Government Code sections 8567, 8571, and 8627, do hereby issue the following Order to become effective immediately:

IT IS HEREBY ORDERED THAT:

1. The orders and provisions contained in my State of Emergency Proclamations dated April 21, 2021, May 10, 2021, July 8, 2021, and October 19, 2021, and Executive Orders N-10-21 (July 8, 2021) and N-7-22 (March 28, 2022), remain in full force and effect, except as modified by those proclamations and orders and herein. State agencies shall

continue to implement all directions from those proclamations and orders and accelerate implementation where feasible.

2. To maximize the extent to which winter precipitation recharges underground aquifers, the Department of Water Resources, the State Water Resources Control Board (Water Board), and the Department of Fish and Wildlife shall continue to collaborate on expediting permitting of recharge projects and shall work with local water districts to facilitate recharge projects.
3. Paragraph 4 of my State of Emergency Proclamation dated May 10, 2021 and Paragraph 4 of my State of Emergency Proclamation dated July 8, 2021 are withdrawn, and each is replaced with the following text:

To ensure adequate water supplies for purposes of health, safety, the environment, or drought resilient water supplies, the Water Board shall consider modifying requirements for reservoir releases or diversion limitations in Central Valley Project or State Water Project facilities to: (i) conserve water upstream later in the year in order to protect cold water pools for salmon and steelhead, (ii) enhance instream conditions for fish and wildlife, (iii) improve water quality, (iv) protect carry-over storage, (v) ensure minimum health and safety water supplies, or (vi) provide opportunities to maintain or to expand water supplies north and south of the Delta. The Water Board shall require monitoring and evaluation of any such changes to inform future actions. For any actions taken pursuant to this paragraph and any approvals granted in furtherance of this paragraph, Water Code Section 13247 and Public Resources Code, Division 13 (commencing with Section 21000) and regulations adopted pursuant to that Division are suspended. Nothing in this Paragraph affects or limits the validity of actions already taken or ongoing under Paragraph 4 of my May 10, 2021 Proclamation or Paragraph 4 of my July 8, 2021 Proclamation.

4. Paragraph 9 of Executive Order N-7-22 is withdrawn and replaced with the following text:

To protect health, safety, and the environment during this drought emergency, a county, city, or other public agency shall not:

- a. Approve a permit for a new groundwater well or for alteration of an existing well in a basin subject to the Sustainable Groundwater Management Act and classified as medium- or high-priority without first obtaining written verification from a Groundwater Sustainability Agency managing the basin or area of the basin where the well is proposed to be located that groundwater extraction by the proposed well would not be inconsistent with any sustainable groundwater management program established in any applicable Groundwater Sustainability Plan adopted by that Groundwater Sustainability Agency and would not decrease the likelihood of achieving a sustainability goal for the basin covered by such a plan; or

- b. Issue a permit for a new groundwater well or for alteration of an existing well without first determining that extraction of groundwater from the proposed well is (1) not likely to interfere with the production and functioning of existing nearby wells, and (2) not likely to cause subsidence that would adversely impact or damage nearby infrastructure.

This Paragraph shall not apply to permits for wells (i) that will provide less than two acre-feet per year of groundwater for individual domestic users, (ii) that will exclusively provide groundwater to public water supply systems as defined in section 116275 of the Health and Safety Code, or (iii) that are replacing existing, currently permitted wells with new wells that will produce an equivalent quantity of water as the well being replaced when the existing well is being replaced because it has been acquired by eminent domain or acquired while under threat of condemnation.

5. No later than April 28, 2023, state agencies shall send me their recommendations for what further actions, if any, are necessary for on-going emergency drought response, and their views on whether any existing provisions in my proclamations and executive orders related to the drought emergency are no longer needed to prepare for and mitigate the effects of the drought conditions.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 13th day of February 2023.



GAVIN NEWSOM
Governor of California

ATTEST:

SHIRLEY N. WEBER, PH.D.
Secretary of State

**WALNUT VALLEY WATER DISTRICT
WATER SUPPLY AND CONSERVATION UPDATE
February 21, 2023**

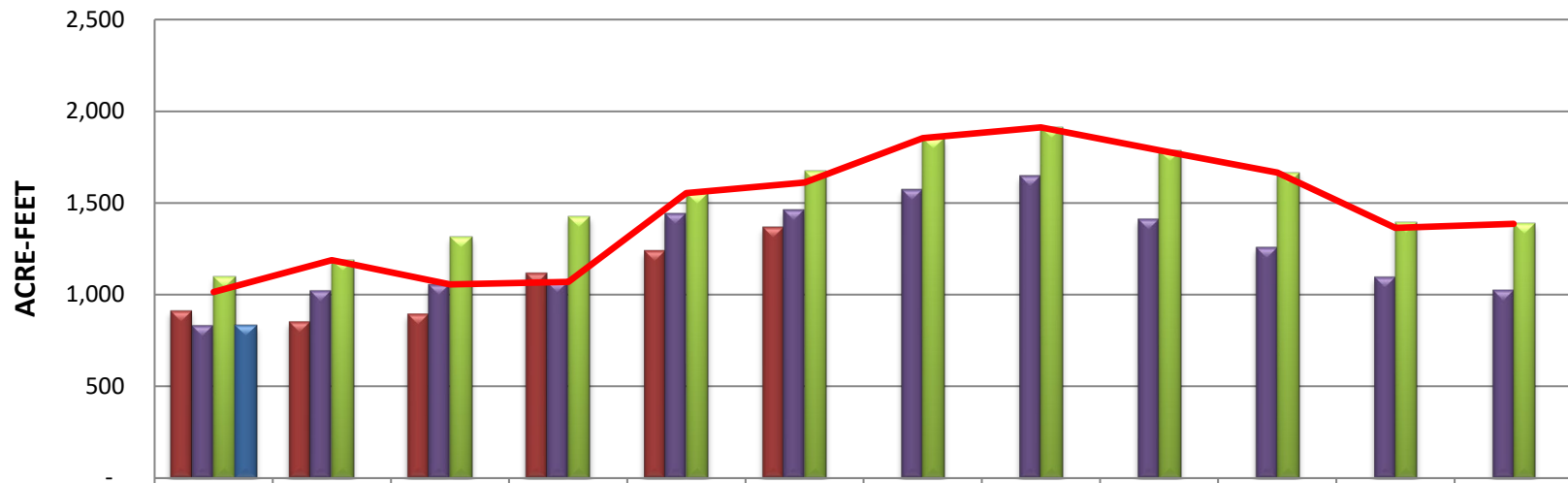


<p>A</p> <p>B</p> <p>C</p>	<p><u>Water Use</u> – Water usage for January 2023 was 832.24-acre feet, a decrease of 18% compared to January 2020 and a decrease of 28% from January 2013. The average inflow into the system during the month was approximately 13.56 cfs (6,085.99 gallons per minute).</p> <p><u>Recycled Water Use</u> – During the month of January the recycled water system delivered 185,263 G.P.D., a decrease of 38% compared to the use in January 2022. Of the recycled water delivered, 1.57% was from the District wells and no potable make-up water was used.</p> <p><u>Production Report</u> – attached are:</p> <ul style="list-style-type: none"> ▪ Purchased Water Projections (Two total) ▪ Climate Summary ▪ Monthly Consumption Versus the 2013 and 2020 Baseline Years (Two total) 	<p>Exhibits</p>
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WALNUT VALLEY WATER DISTRICT
Calendar Year 2023 Purchased Water Estimate

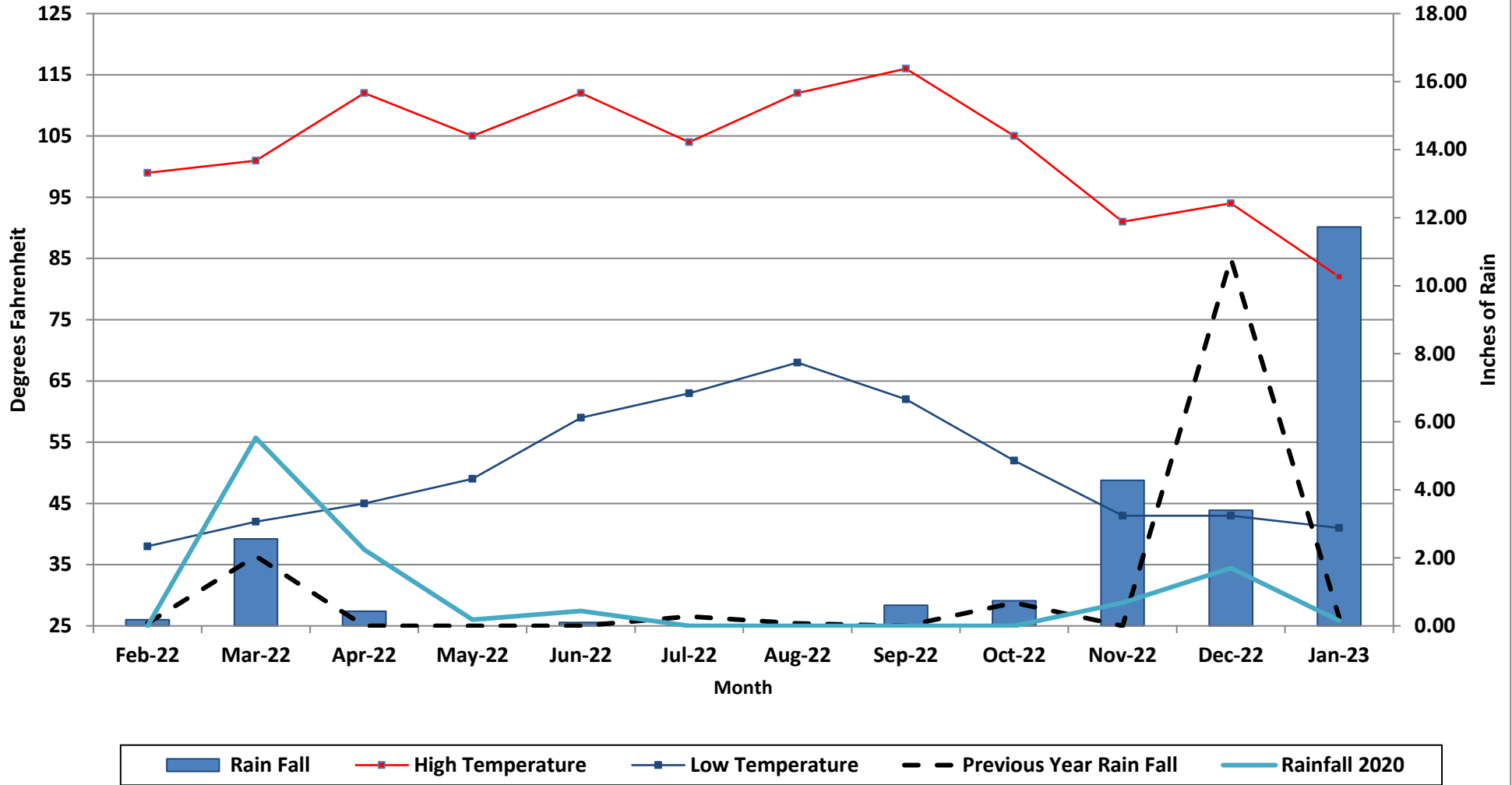
Actual Purchases (AF)		Projected Purchases (AF)				Baseline Year Purchases	
Month	Total	Budget	Low	High	Average	2013	2020
January	832	911	832	1,098	1,002	1,156	1,015
February	-	852	1,023	1,188	1,122	1,123	1,188
March	-	893	1,056	1,316	1,167	1,496	1,056
April	-	1,115	1,070	1,426	1,263	1,700	1,070
May	-	1,238	1,442	1,554	1,510	1,904	1,554
June	-	1,364	1,463	1,673	1,582	2,082	1,611
July	-	-	1,573	1,854	1,749	2,149	1,854
August	-	-	1,647	1,912	1,779	2,309	1,912
September	-	-	1,412	1,787	1,616	2,064	1,787
October	-	-	1,258	1,665	1,448	1,858	1,665
November	-	-	1,097	1,394	1,285	1,569	1,364
December	-	-	1,025	1,387	1,150	1,401	1,387
Total	832	6,373	14,896	18,253	16,673	20,810	17,461
Remaining Projected Purchases		5,462	14,063	17,155	15,670		
Total Projected Purchases		6,294	14,896	17,987	16,503		

Calendar Year 2023 Purchased Water



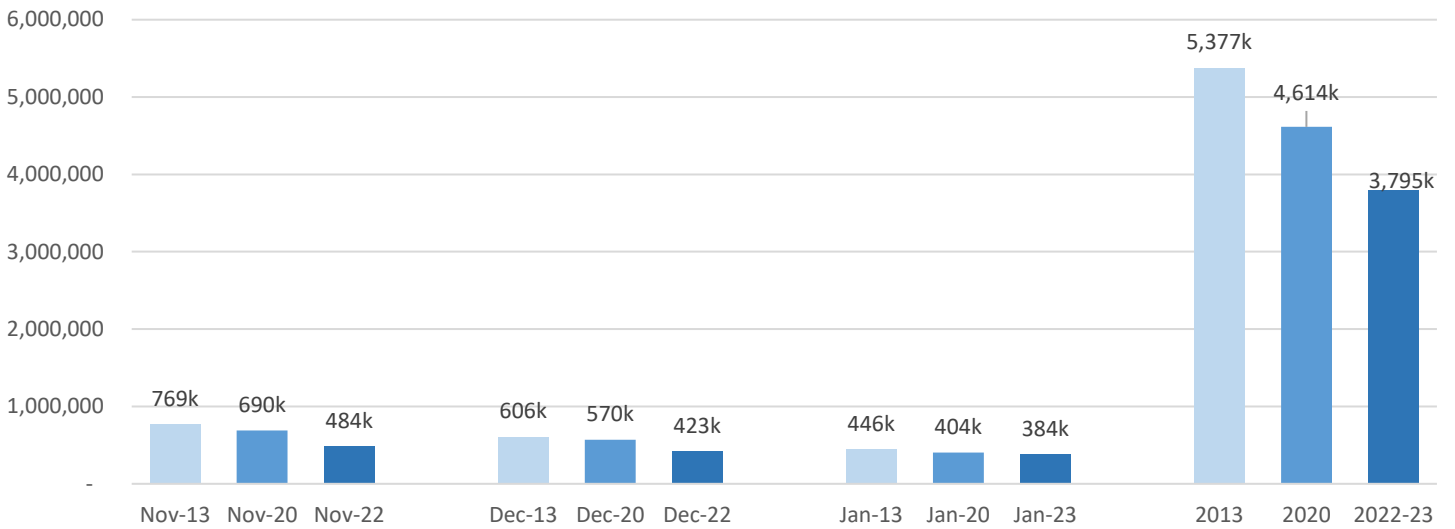
	January	February	March	April	May	June	July	August	September	October	November	December
Budget	911	852	893	1,115	1,238	1,364	-	-	-	-	-	-
Low	832	1,023	1,056	1,070	1,442	1,463	1,573	1,647	1,412	1,258	1,097	1,025
High	1,098	1,188	1,316	1,426	1,554	1,673	1,854	1,912	1,787	1,665	1,394	1,387
CY 2023	832	-	-	-	-	-	-	-	-	-	-	-
2020	1,015	1,188	1,056	1,070	1,554	1,611	1,854	1,912	1,787	1,665	1,364	1,387

Walnut Valley Water District Climate Summary

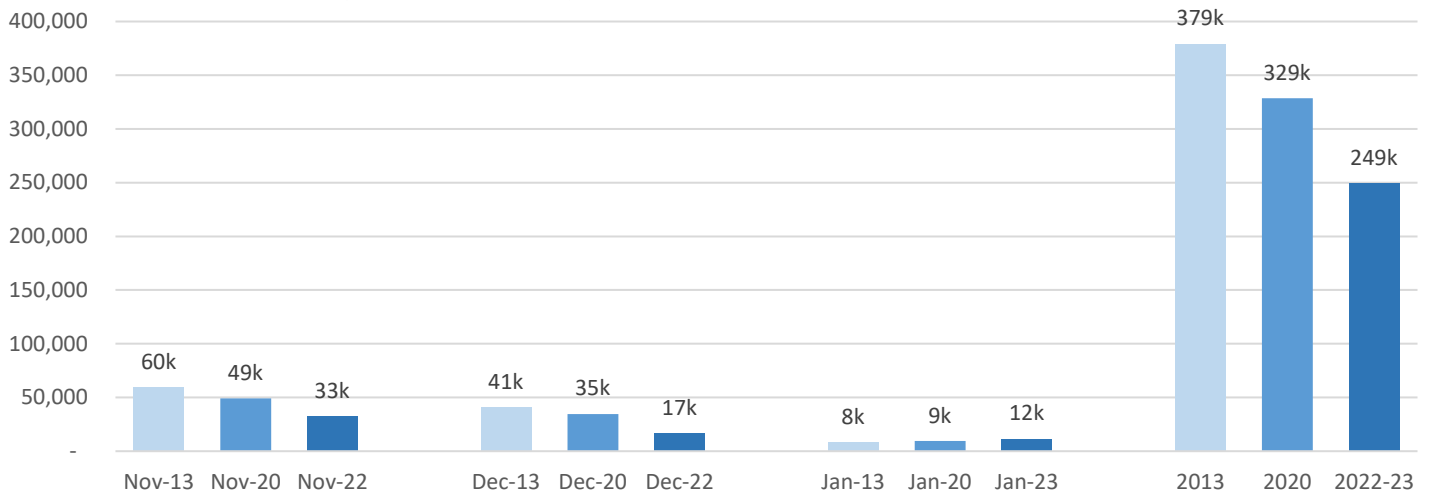


**WALNUT VALLEY WATER DISTRICT
CONSUMPTION DATA - CURRENT YEAR VERSUS 2013 & 2020 BASELINE**

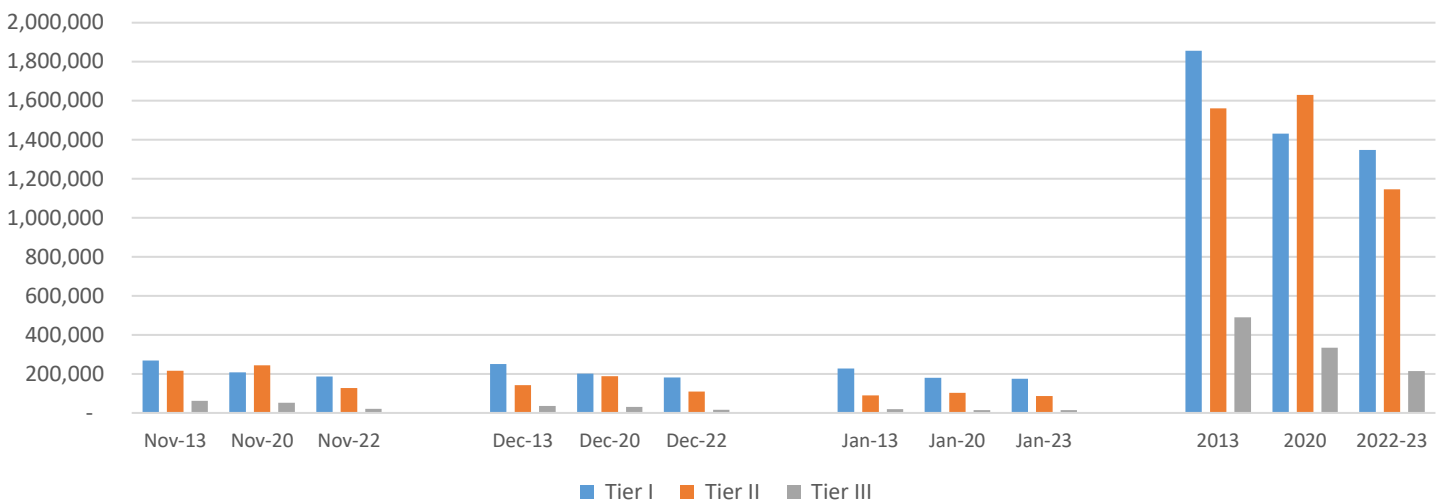
YTD Consumption Versus 2013 & 2020 Baseline



Irrigation Consumption Versus 2013 & 2020 Baseline



Residential Tiers Versus 2013 & 2020 Baseline



Walnut Valley Water District
 Monthly Consumption Versus 2013 and 2020 Baseline Years

Consumption/Water Sales																					
User Class	November					December					January					YTD (FY 22-23)					
	Nov-13	Nov-20	Nov-22	Change	% Change	Dec-13	Dec-20	Dec-22	Change	% Change	Jan-13	Jan-20	Jan-23	Change	% Change	2013 YTD	2020 YTD	FY 22-23	% Change 2013	% Change 2020	
COG	45,006	30,560	27,363	(17,643)	-39%	33,742	20,445	13,895	(19,847)	-59%	10,251	6,990	10,049	(202)	-2%	297,536	214,965	196,484	-34%	-9%	
COM	89,223	70,581	54,412	(34,811)	-39%	69,595	57,748	46,393	(23,202)	-33%	43,721	44,268	41,728	(1,993)	-5%	583,519	452,390	405,876	-30%	-10%	
IND	13,714	10,071	7,156	(6,558)	-48%	12,022	8,446	6,382	(5,640)	-47%	8,249	7,552	6,315	(1,934)	-23%	85,839	67,670	54,957	-36%	-19%	
MUL	75,248	73,966	58,813	(16,435)	-22%	61,002	62,178	49,103	(11,899)	-20%	45,974	46,794	49,987	4,013	9%	502,845	482,775	429,346	-15%	-11%	
RES	546,052	504,668	335,859	(210,193)	-38%	429,303	420,842	306,829	(122,474)	-29%	337,540	298,631	275,714	(61,826)	-18%	3,906,854	3,396,065	2,708,248	-31%	-20%	
	769,243	689,846	483,603	(285,640)	-37%	605,664	569,659	422,602	(183,062)	-30%	445,735	404,235	383,793	(61,942)	-14%	5,376,593	4,613,865	3,794,911	-29%	-18%	
IRRIGATION																					
User Class	Nov-13	Nov-20	Nov-22	Change	% Change	Dec-13	Dec-20	Dec-22	Change	% Change	Jan-13	Jan-20	Jan-23	Change	% Change	2013 YTD	2020 YTD	FY 22-23	% Change 2013	% Change 2020	
COG	28,767	21,607	16,732	(12,035)	-42%	20,529	14,125	6,032	(14,497)	-71%	2,773	1,838	4,485	1,712	62%	187,321	151,082	122,080	-35%	-19%	
COM	28,388	27,214	14,812	(13,576)	-48%	18,794	19,517	9,877	(8,917)	-47%	3,943	6,946	6,308	2,365	60%	176,841	167,959	119,127	-33%	-29%	
IND	2,204	145	854	(1,350)	-61%	1,320	837	707	(613)	-46%	1,021	602	655	(366)	-36%	13,025	8,560	7,341	-44%	-14%	
RES	271	85	103	(168)	-62%	258	110	92	(166)	-64%	159	24	74	(85)	-53%	1,936	924	877	-55%	-5%	
	59,630	49,051	32,501	(27,129)	-45%	40,901	34,589	16,708	(24,193)	-59%	7,896	9,410	11,522	3,626	46%	379,123	328,525	249,425	-34%	-24%	
RESIDENTIAL																					
Residential	Tier I	Tier II	Tier III	Total		Tier I	Tier II	Tier III	Total		Tier I	Tier II	Tier III	Total		Tier I	Tier II	Tier III	Total		
2013	267,823	216,199	62,030	546,052		250,744	142,104	36,455	429,303		227,718	90,006	19,816	337,540		1,856,889	1,560,212	489,753	3,906,854		
2020	208,727	244,479	51,462	504,668		202,118	187,874	30,850	420,842		180,061	103,693	14,877	298,631		1,431,456	1,630,480	334,129	3,396,065		
FY 22-23	186,886	127,715	21,258	335,859		181,553	109,551	15,725	306,829		174,609	86,896	14,209	275,714		1,347,489	1,146,756	214,003	2,708,248		
% Change 2013	-30%	-41%	-66%	-38%		-28%	-23%	-57%	-29%		-23%	-3%	-28%	-18%		-27%	-26%	-56%	-31%		
% Change 2020	-10%	-48%	-59%	-33%		-10%	-42%	-49%	-27%		-3%	-16%	-4%	-8%		-6%	-30%	-36%	-20%		

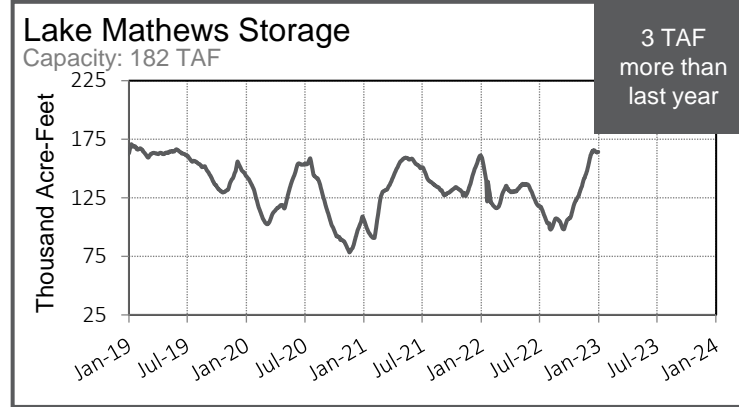
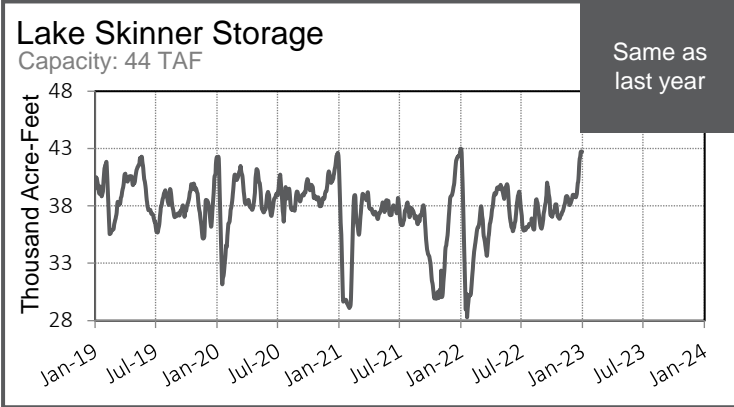
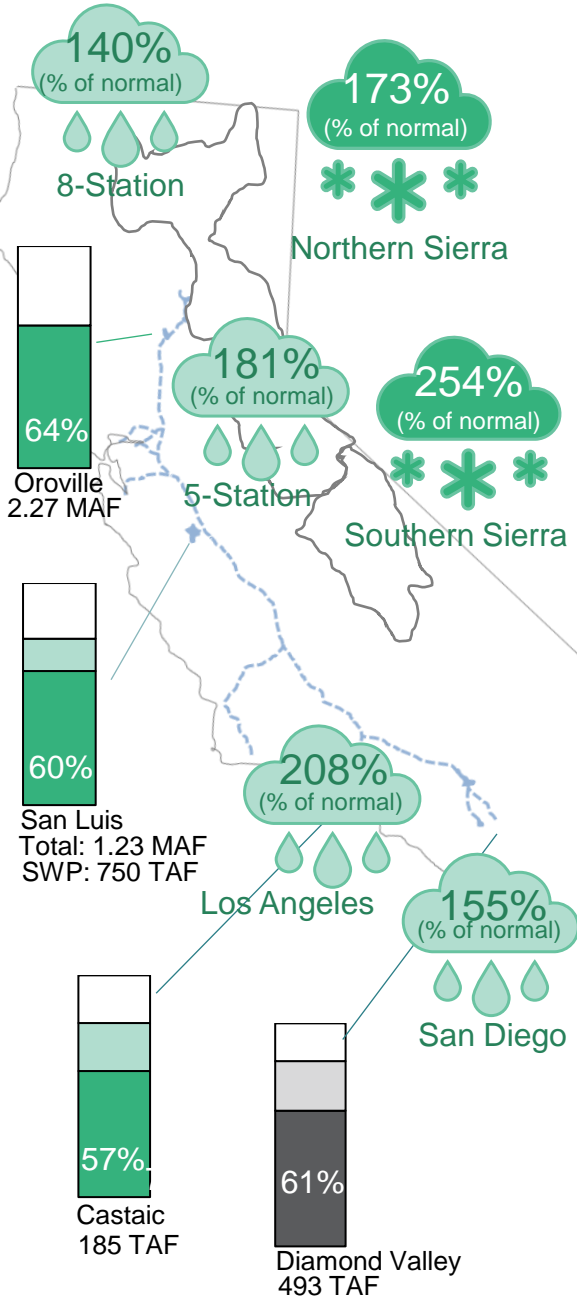
Water Purchases								
	July	August	September	October	November	December	January	Total
2013	2,148.67	2,308.73	2,063.59	1,858.07	1,569.13	1,569.13	1,155.84	12,673.16
2020	1,853.69	1,912.15	1,786.74	1,665.24	1,363.83	1,363.83	1,014.81	10,960.30
FY 22-23	1,572.75	1,646.57	1,411.50	1,257.53	1,096.71	1,025.45	832.24	8,842.74
% Change 2013	-27%	-29%	-32%	-32%	-30%	-35%	-28%	-30%
% Change 2020	-15%	-14%	-21%	-24%	-20%	-25%	-18%	-19%



SWP Table A – 30% - 573,450 AF

Projected CRA Diversions – 971,000 AF

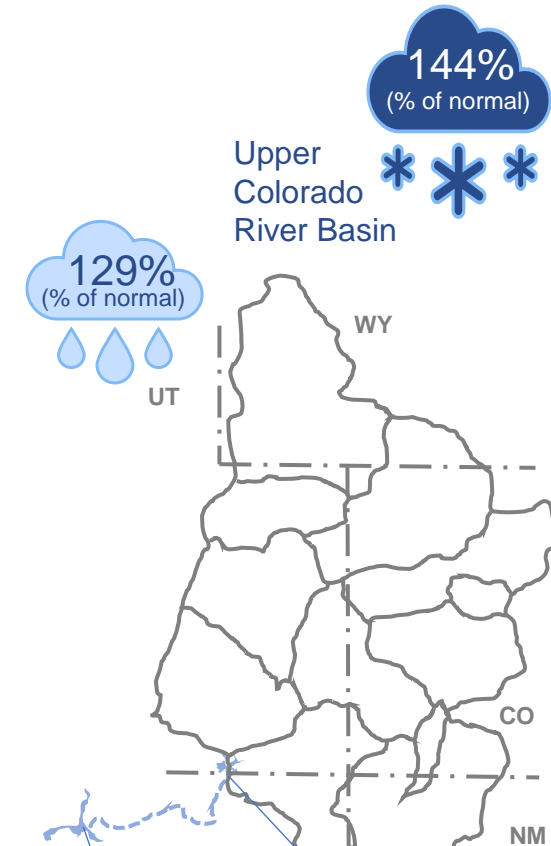
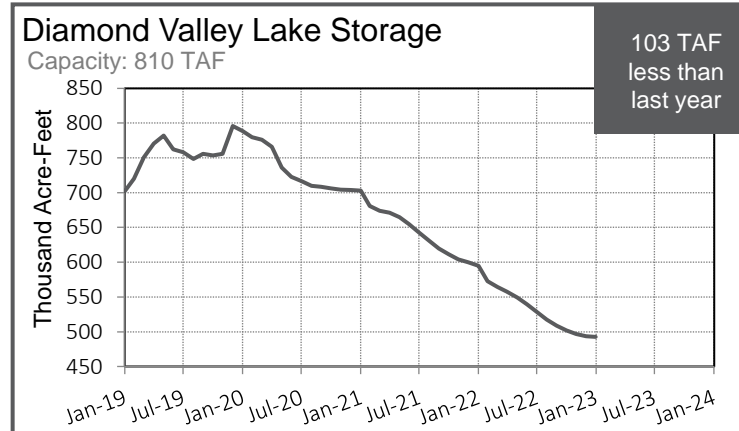
Metropolitan Resources



MWD WSDM Storage

Calendar Year 2023

	2023 Take Capacity
Colorado River Aqueduct Delivery System	TBD
State Water Project System	96TAF
In-Region Supplies and WSDM Actions	330 TAF
Other Programs	25 TAF
Total WSDM Projected Storage Take	451 TAF



Highlights

- Snowpack in the Upper Colorado River Basin is 144% of normal for this date
- Oroville reservoir is at 64% of capacity or 637 TAF more in storage than this time last year
- SWP Allocation has been increased to 30% of Table A



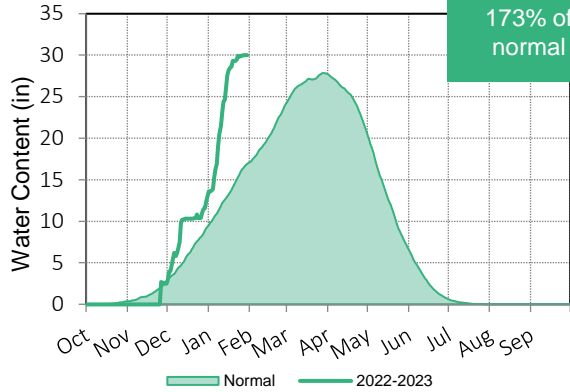
This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale. Questions? Email mferreira@mwdh2o.com

State Water Project Resources

As of: 01/29/2023

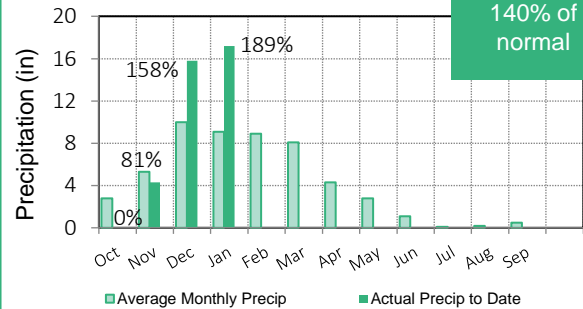
Northern Sierra Snowpack

30.0 in
173% of normal



8 Station Index Precipitation

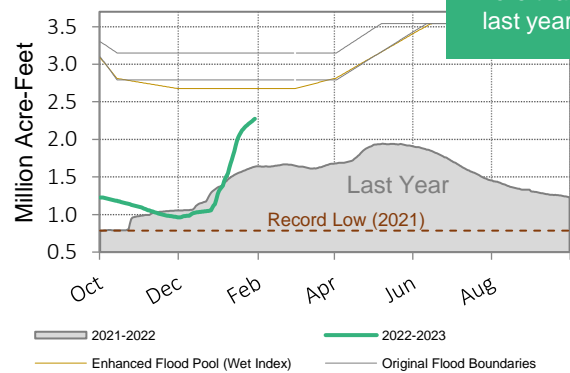
37.3 in
140% of normal



Oroville Reservoir Storage

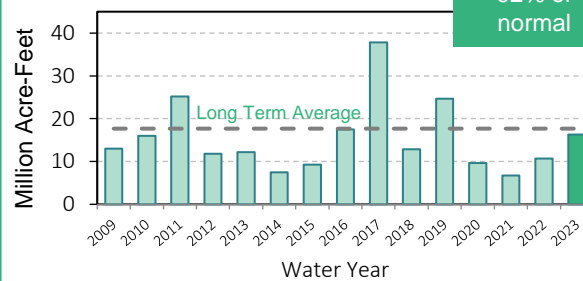
Capacity: 3.54 MAF

637 TAF
more than last year



Sacramento River Runoff

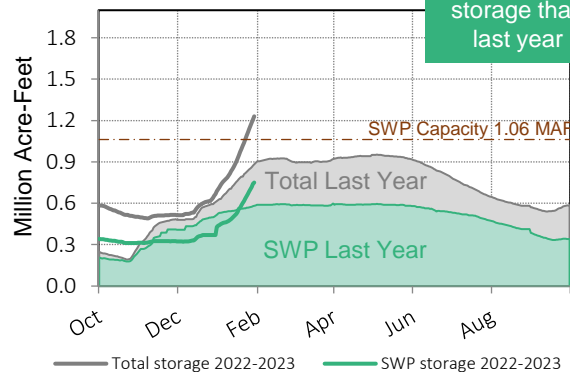
Forecast:
92% of normal



San Luis Reservoir Storage

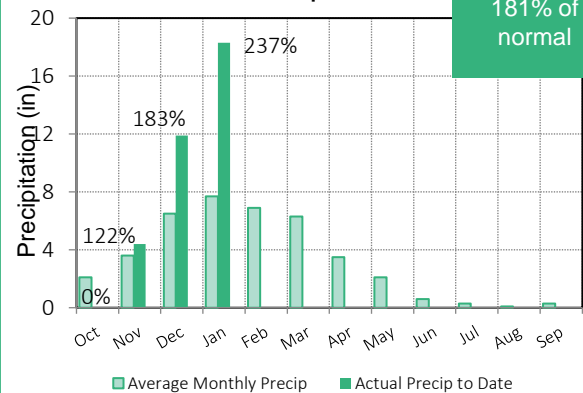
Capacity: 2.04 MAF

169 TAF
more SWP
storage than
last year



5 Station Index Precipitation

34.6 in
181% of normal

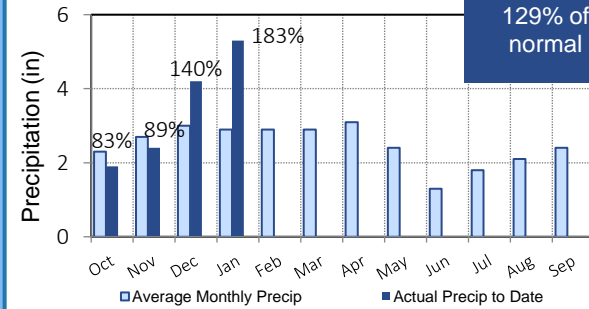


Colorado River Resources

As of: 01/29/2023

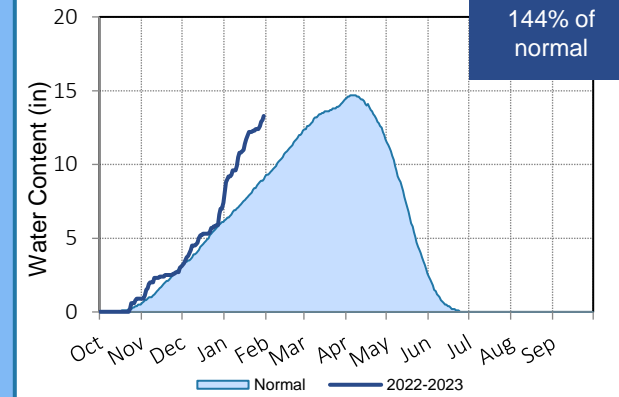
Upper Colorado Precipitation

13.8 in
129% of normal



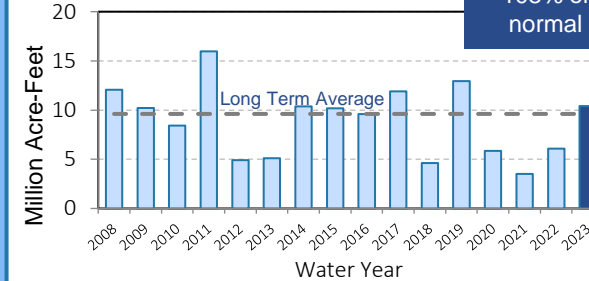
Upper Colorado Snowpack

13.0 in
144% of normal



Powell Unregulated Inflow

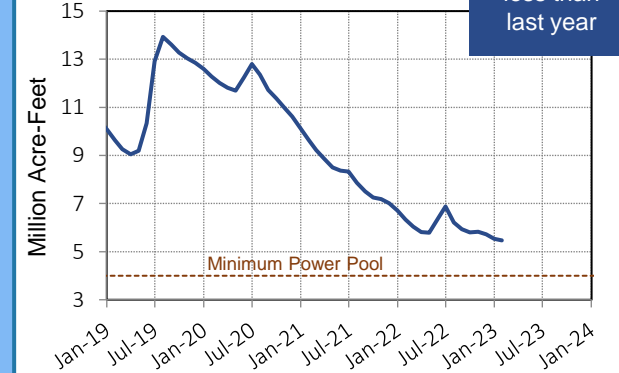
Forecast:
108% of normal



Lake Powell Storage

Capacity: 24.3 MAF

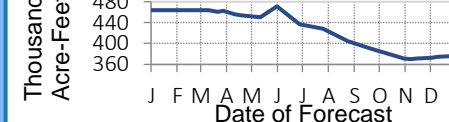
897 TAF
less than
last year



PVID/Yuma Agricultural Use

Annual Forecasted for 2022

Unofficial Use
for 2022:
376 TAF



Projected Lake Mead ICS

Calendar Year 2023

Put (+) / Take (-)
Zero

Lake Mead Surplus/Shortage Outlook

	2023	2024	2025	2026
Surplus	0%	0%	0%	0%
Shortage	100%	93%	100%	93%
Metropolitan	77%	71%	71%	67%
DCP*	282 TAF	302 TAF	293 TAF	

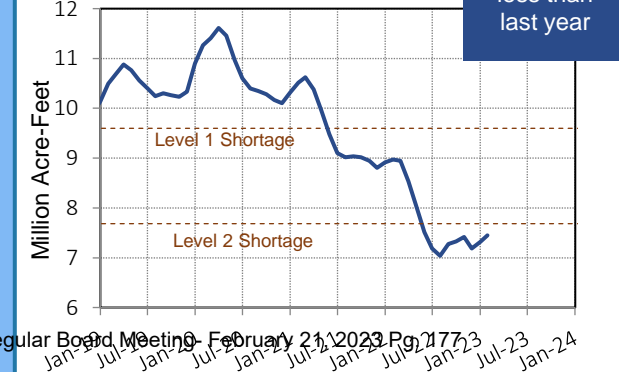
Likelihood based on results from the August 2022 CRMS in Ensemble Model/CRSS model run. Includes DCP Contributions.

* Chance of required DCP contribution by Metropolitan. Volume is VVWD Regular Board Meeting - February 21, 2023 Pg. 177-183
average contribution when needed.

Lake Mead Storage

Capacity: 26.1 MAF

1.52 MAF
less than
last year



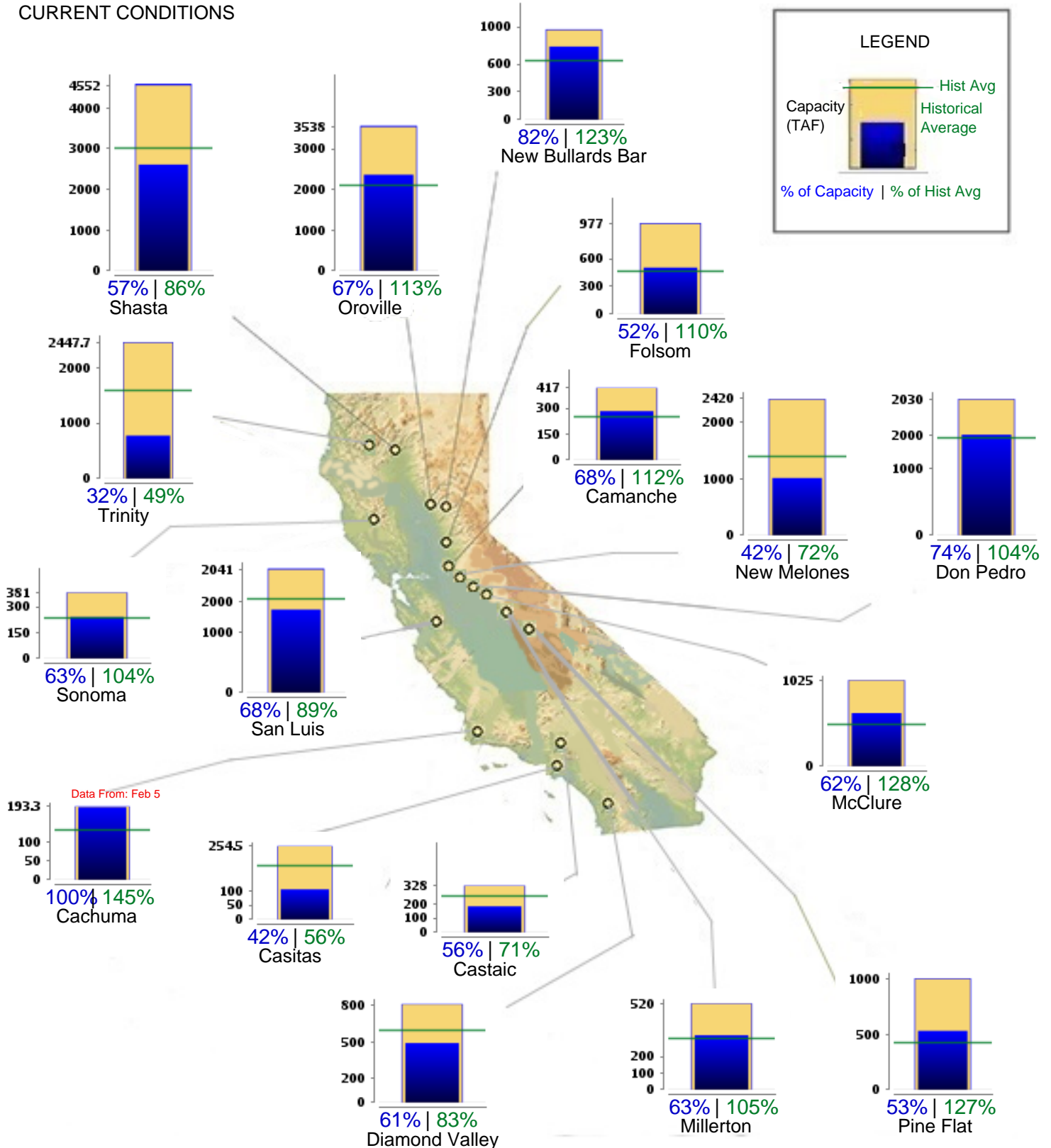


CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - February 6, 2023

CURRENT CONDITIONS



WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
DATE: February 21, 2023
SUBJECT: Consider rescheduling the WVWD Committee and Board meetings in May to allow Board Members to attend the ACWA-JPIA and ACWA Spring Conference scheduled on May 8-11, 2023

Action/Discussion **Fiscal Impact** **Resolution** **Information Only**

Recommendation

That the Board of Directors consider rescheduling the WVWD Committee and Board meetings for the month of May 2023 to the following proposed dates:

Meeting	Original Date	Proposed Date
Public Information/ Community Relations/Legislative Action Committee	Monday, May 8, 2023	Monday, May 15, 2023
Finance Committee	Monday, May 8, 2023	Monday, May 15, 2023
Engineering Committee	Tuesday, May 9, 2023	Tuesday, May 16, 2023
Personnel Committee	Tuesday, May 9, 2023	Tuesday, May 16, 2023
Board Meeting	Monday, May 15, 2023	Monday, May 22, 2023
Special Board Meeting	Thursday, May 18, 2023	Thursday, May 25, 2023

Background Information

The ACWA JPIA Spring Conference is scheduled for Monday, May 8, 2023 and Tuesday May 9, 2023 and the ACWA Spring Conference & Expo is scheduled for Tuesday, May 9, 2023 through Thursday, May 11, 2023. The scheduled dates conflict with the Walnut Valley Water District’s regularly scheduled meetings in May. In order to allow Board Members and staff to attend the ACWA JPIA and ACWA Spring Conferences, the staff is requesting the Board to consider rescheduling the May Committee Meetings and Board meetings.

Attachments

ACWA Spring Conference Program & Preliminary Agenda-May 9, 2023



Meet Us in Monterey!

Get off Zoom and connect in real life with your water industry community at ACWA's 2023 Spring Conference & Expo. Join us to keep up with the latest trends, best practices, innovations and solutions in the water industry.

While nothing compares to being face-to-face, you can also register to access on-demand conference recordings.

Specific details about this conference will be made available in the future. Please check back for updates.

[VIEW AGENDA](#)

Advance Pricing Available Until April 21

Attend in Person

Save by registering early. Registration with **full conference pass** and **meals package** includes live programs, meal functions, Exhibit Hall and on-demand designated conference recordings.

Advantage* \$815

[REGISTER](#)

Attend On-Demand

Keynote sessions will be video recorded while select programs will be audio recorded and made available after the live conference. Pre-order to gain on-demand access.

Advantage* \$230

Registration & Cancellation Deadline: April 21, 2023

Registration deadline is subject to availability and applicable health, safety and capacity restrictions.

Limited Room Block Available

ACWA has secured a limited discounted room block for registered conference attendees at the Monterey Marriott, Portola Hotel and Hotel Pacific. Subject to availability, hotel reservation information will be provided in your registration confirmation email. Please contact hotel directly with any questions or changes to your reservation. ACWA does not reserve hotel rooms for conference attendees.

[Attendee Terms & Conditions](#)

[ACWA Code of Conduct](#)

[See all registration options and hotel information](#)

** To be eligible for advantage pricing, you must be an ACWA Public Agency Member, Associate, or Affiliate.*

Take Part in California's Greatest Water Conference and Sponsor It

Become an Exhibitor

Network, build relationships, connect with key prospects and showcase your products and services.

[BE AN EXHIBITOR](#)

Become a Sponsor

Gain exposure for your brand, products and services.

[SPONSORSHIP INFO](#)

Frequently Asked Questions

- [What is the current health and safety information?](#) +
- [How to get help with the registration account login?](#) +
- [Who to contact for event questions?](#) +
- [What is the cancellation policy?](#) +
- [When and where will ACWA's 2023 Spring Conference & Expo be?](#) +
- [How do I register for the ACWA JPIA Conference?](#) +

★ Agenda items marked with this symbol will be recorded and available for on-demand access after the live event.

Note: Tuesday Committee meetings will not be recorded or available on-demand.

ACWA JPIA - MONDAY, MAY 8

8:30 - 10:00 AM

- ACWA JPIA Program

10:15 - 11:15 AM

- ACWA JPIA Executive Committee

11:30 - 12:30 PM

- ACWA JPIA Pre-Board Meeting Lunch

1:00 - 5:00 PM

- ACWA JPIA Board of Directors / Town Hall

TUESDAY, MAY 9

7:00 AM - 6:00 PM

- Registration

8:00 AM - 9:45 AM

- Agriculture Committee

8:30 AM - Noon

- ACWA JPIA Seminars

10:00 - 11:45 AM

- Groundwater Committee
- Energy Committee

11:00 AM - Noon

- Outreach Task Force

Noon - 2:00 PM

- Committee Lunch Break

1:00 - 2:45 PM

- Legal Affairs Committee
- Local Government Committee
- Finance Committee
- Water Management Committee

1:00 - 3:00 PM

- ACWA JPIA: Sexual Harassment Prevention for Board Members & Managers (AB 1825)

3:00 - 4:45 PM

- Communications Committee
- Federal Affairs Committee
- Membership Committee
- Water Quality Committee

5:00 - 6:30 PM

- Welcome Reception in the Exhibit Hall

WEDNESDAY, MAY 10

7:30 AM - 5 PM

- Registration

8:00 - 9:45 AM

- Opening Breakfast (*Ticket Required*) ★

8:30 AM - 6:00 PM

- Connect in the Exhibit Hall

10:15 - 11:30 AM

- Attorneys Program ★
- Finance Program ★
- Region Forum ★
- Statewide Forum ★
- Water Industry Trends Program ★
- Roundtable Talk

11:30 AM - 1:30 PM

- Connect in the Exhibit Hall
- Networking Lunch (*Ticket Required*)

1:45 - 3:00 PM

- Attorney Program ★
- Communications Committee Program ★
- Finance Program ★
- Federal Forum ★
- Statewide Forum ★
- Roundtable Talk

3:15 - 4:45 PM

- Regions 1-10 Membership Meetings

5:00 - 6:00 PM

- ACWA Reception in the Exhibit Hall

6:00 - 7:00 PM

- CalDesal Hosted Mixer
- Jacobs Hosted Mixer

6:00 - 7:15 PM

- Women in Water Hosted Reception

THURSDAY, MAY 11

7:30 AM - Noon

- Registration

8:00 AM - 9:30 AM

- Exhibitor Demonstrations
- Networking Continental Breakfast in the Exhibit Hall (*Ticket Required*)

8:30 - 9:30 AM

- Communications Media Training

8:30 - 10:45 AM

- Ethics Training (AB 1234) - *Limited Seating*

9:30 AM - 10:00 AM

- Prize Drawings in the Exhibit Hall

10:15 - 11:30 AM

- Attorney Program ★
- Finance Program ★
- Region Forum ★
- Statewide Forum ★
- Water Industry Trends Program ★
- Roundtable Talk

Noon - 1:45 PM

- General Luncheon (*Ticket Required*) ★

2:00 - 3:30 PM

- Innovation Forum ★
- Region Forum ★
- Water Industry Trends Program 1 ★
- Water Industry Trends Program 2 ★

3:30 - 4:30 PM

- Closing Reception

Last modified: February 13, 2023

Registration required to attend any part of ACWA's Spring Conference & Expo, including Tuesday, May 9 complimentary committee meetings. See www.acwa.com for health & safety attendance requirements.

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
DATE: February 21, 2023
SUBJECT: Consideration of Annual Committee Selections for Calendar Year 2023

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board select Chair/Member/Alternate positions in accordance with the District's *Standing Committee Selection Process* for the following standing committees noted below.

1. Engineering and Special Projects
2. Personnel
3. Finance
4. Public Information and Community Relations/Legislative Action

All changes, following approval, will be effective at the conclusion of the February 21, 2023, Regular Board Meeting.

Background Information

At the December 12, 2022 Board meeting, the Board deferred selection of standing committee assignments until the Division IV vacancy had been filled. Standing Committee positions are selected by the Directors on a "chain-of-command" basis in accordance with the District's *Standing Committee Selection Process* policy.

Attached for your information and review is a roster showing the current composition of the District Standing Committee assignments.

Attachments

Standing Committee Selection Process
2022 Standing Committee

WALNUT VALLEY WATER DISTRICT Standing Committee Selection Process

The Standing Committee Selection Process shall include the following provisions:

1. After the annual reorganization of officers, Board Members shall select their preferred standing committee assignments in the following order:

President
1st Vice President
2nd Vice President
Assistant Treasurer
Director

Newly elected or appointed directors shall not serve as chair of a committee during his/her first year in office, unless this provision is waived by the Board of Directors.

2. The process to be observed for filling standing committee assignments:

The incoming President will select a committee position, with each member following suit in a rotational order as identified under Section 1 above. Thereafter, until all positions are filled, the process will continue. Each Board member may select any open position, chair, committee member, or alternate, based on preference, subject to the exception for new directors during the first year of their service on the Board. If a Board member does not wish to select any position that remains when it is his/her turn, that Board member may pass and the choice moves to the next Board member in order of rotation until all the positions are filled. Any positions not filled through this process shall be appointed by the incoming President.

In the event that two of the three members that constitute a particular committee cannot attend the monthly meeting(s), the Board President may contact other Board members to appoint them on an as-needed basis.

Any committee vacancy created as a result of a Director resigning from the committee or leaving office shall be filled in the following manner:

- a. If the chair position is vacated, the Director filling the committee member position will ascend to the chair position, subject to the exception for new directors during the first year of their service on the Board (unless waived by the Board of Directors). If neither member is eligible, then the position of "chair" will be appointed by the president.
 - b. If the committee member position is vacated, the alternate Director will ascend to the member position.
 - c. If the alternate committee member position is vacated, the President shall appoint a replacement alternate committee member.
3. The following committee oversight responsibilities to be updated in the next revision of the District's Policy Guidelines:

Engineering and Special Projects – Operation, protection and maintenance of District facilities. Initiation of construction programs. Long-range planning.

Finance – Annual budget, quarterly budget reports, fiscal master plan, audits, investments, risk management, insurance, revenues and expenses.

Personnel – Staffing and organizational issues, employment related policies, Terms and Conditions of Employment, and Board Policies and Ethics issues.

Public Information/Community Relations and Legislative Action – Public information goals, objectives and methods, community relations programs, and Best Management Practices; and District liaison for legislative activities relating to the water industry.

4. Consistent with long-standing District practice, committee meetings will be scheduled by District staff during regular working hours whenever possible, with consideration given to the committee chair's schedule.

This Standing Committee Selection Process shall be reviewed by the Personnel Committee on an annual basis.

Walnut Valley Water District



Board of Directors

July-December 2022

2022 Standing Committees

<i>Public Information/Community Relations/Legislative Action</i>
Jerry Tang, Chair
Edwin M. Hilden
Kevin Hayakawa, <i>Alternate</i>

<i>Finance</i>
Theresa Lee, Chair
Edwin Hilden
Scarlett P. Kwong, <i>Alternate</i>

<i>Engineering and Special Projects</i>
Kevin Hayakawa, Chair
Theresa Lee
Jerry Tang, <i>Alternate</i>

<i>Personnel</i>
Scarlett P. Kwong, Chair
Jerry Tang
Edwin M. Hilden, <i>Alternate</i>

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
DATE: February 21, 2023
SUBJECT: Consideration of Annual Board Commission and Agency Assignment Selections for Calendar Year 2023

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That President Hilden appoint District representatives to commission and agency assignments for calendar year 2023.

Background Information

At the January 17, 2022 Board meeting, the Board deferred approval of the commission/agency assignments to the February 21, 2023 Board meeting. The Board was therefore asked to advise Director Hilden of their interest in serving as District representatives on the commissions and agencies listed on the attached list.

The roster of 2022 composition of Commission/Agency assignments is attached for President Hilden consideration.

Attachments as noted



Commission/Agency Assignments

Position	2022
Joint Water Line Commissioner*	Scarlett P. Kwong
Joint Water Line Commissioner – Alternate*	Edwin Hilden
Puente Basin Water Agency Representative*	Theresa Lee
Puente Basin Water Agency Representative*	Jerry Tang
Puente Basin Water Agency Representative – Alternate*	Scarlett P. Kwong
TVMWD Representative	Edwin Hilden
TVMWD Representative – Alternate	Kevin Hayakawa
JPIA Board Member	Theresa Lee
JPIA Board Member – Alternate	Edwin Hilden
JPIA Property Program Committee Member	Theresa Lee
ACWA Voting Delegate	Edwin Hilden
ACWA Voting Delegate – Alternate	Kevin Hayakawa
ACWA Region 8 Delegate	Theresa Lee
ACWA Region 8 Delegate – Alternate	Kevin Hayakawa
Regional Chamber Representative	Scarlett Kwong
Regional Chamber Representative – Alternate	Edwin Hilden
Spadra Basin Executive Committee Member*	Jerry Tang
Spadra Basin Executive Committee Member—Alternate*	Theresa Lee

** Approved by resolution*

Ad Hoc Committee	
Debt Ad Hoc (established March 18, 2021)	Theresa Lee Jerry Tang

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
DATE: February 21, 2023
SUBJECT: Adoption of Resolution No. 02-23-717 Appointing Representatives to the Pomona-Walnut-Rowland Joint Water Line Commission

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors approve Resolution No. 02-23-717, appointing representatives to the Pomona-Walnut-Rowland (P-W-R) Joint Water Line Commission.

Background Information

To comply with the P-W-R Joint Water Line Commission Joint Powers Agreement and bylaws, it is necessary to appoint representatives by resolution. A draft resolution for that purpose is attached for review.

Agency	Position
P-W-R Joint Water Line Commission	One Representative / One Alternate

Following adoption, staff will prepare the resolution for signature by President Hilden, and provide copies of the signed resolution to the agency.

Attachments

Resolution No. 02-23-717

RESOLUTION NO. 02-23-717

**RESOLUTION OF THE WALNUT VALLEY WATER DISTRICT
BOARD OF DIRECTORS
APPOINTING REPRESENTATIVES TO THE P-W-R JOINT WATER LINE COMMISSION**

WHEREAS, the Walnut Valley Water District is a contracting public agency with a vested interest in the POMONA-WALNUT-ROWLAND (P-W-R) JOINT WATER LINE; and

WHEREAS, the P-W-R Joint Waterline Commission Bylaws provide that the P-W-R JOINT WATER LINE shall be governed by a Commission consisting of three commissioners, and that the governing body of each of the contracting agencies shall annually appoint one representative to the Commission and one alternate to serve in the absence of the appointed representative; and,

WHEREAS, each contracting public agency must file with the P-W-R JOINT WATER LINE COMMISSION a certified copy of the resolution appointing the Commissioner and Alternate(s);

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Walnut Valley Water District:

1. That _____, who is a member of the Board of Directors of the Walnut Valley Water District, shall be appointed as representative of the Walnut Valley Water District to serve on the P-W-R JOINT WATER LINE COMMISSION.

2. That _____, who is a member of the Board of Directors of the Walnut Valley Water District, shall be appointed as an alternate representative of the Walnut Valley Water District to serve on the P-W-R JOINT WATER LINE COMMISSION in the absence of the appointed representative.

4. That the representative and the alternate appointed herein shall serve for a term of one year unless removed and replaced at the pleasure of the Board of Directors, or unless such representative or alternate resigns or becomes incapacitated.

5. That a certified copy of this Resolution be provided to the P-W-R JOINT WATER LINE COMMISSION.

**ADOPTED AT A REGULAR MEETING OF THE WALNUT VALLEY WATER DISTRICT HELD
February 21, 2023.**

AYES:

NOES:

ABSENT:

ABSTAIN:

Edwin Hilden
President, Board of Directors

ATTEST:

Erik Hitchman
Secretary, Board of Directors

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
DATE: February 21, 2023
SUBJECT: Adoption of Resolution No. 02-23-718 Appointing Representatives to the Puente Basin Water Agency

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors approve Resolution No. 02-23-718, appointing representatives to the Puente Basin Water Agency (PBWA).

Background Information

To comply with the PBWA Joint Powers Agreement and bylaws, it is necessary to appoint representatives by resolution. A draft resolution for that purpose is attached for review.

Agency	Position
Puente Basin Water Agency Commission	Two Representatives / One Alternate

Following adoption, staff will prepare the resolutions for signature by President Hilden, and provide copies of the signed resolution to the agency.

Attachments

Resolution No. 02-23-718

RESOLUTION NO. 02-23-718

**RESOLUTION OF THE WALNUT VALLEY WATER DISTRICT
BOARD OF DIRECTORS
APPOINTING REPRESENTATIVES TO THE PUENTE BASIN WATER AGENCY**

WHEREAS, the Walnut Valley Water District entered into an Amended Restated and Renewed Joint Powers Agreement creating the PUENTE BASIN WATER AGENCY, dated October 28, 2009, with Rowland Water District, (the PBWA Agreement); and,

WHEREAS, the PBWA Agreement provides that the PUENTE BASIN WATER AGENCY shall be governed by a Commission consisting of four commissioners, and that the governing body of each of the members shall annually appoint two representatives to the Commission and one alternate to serve in the absence of either of the appointed representatives; and,

WHEREAS, the PBWA Agreement further provides that at least one of the appointed representatives of each member shall be a director on the governing board of the appointing member; and,

WHEREAS, each Commissioner must file with the PUENTE BASIN WATER AGENCY a certified copy of the resolution of the member appointing him or her,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Walnut Valley Water District:

1. That _____, who is a member of the Board of Directors of the Walnut Valley Water District, shall be appointed as a representative of the Walnut Valley Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
2. That _____, who is a member of the Board of Directors of the Walnut Valley Water District, shall be appointed as a representative of the Walnut Valley Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY.
3. That _____, who is a member of the Board of Directors of the Walnut Valley Water District, shall be appointed as an alternate representative of the Walnut Valley Water District to serve on the Commission of the PUENTE BASIN WATER AGENCY in the absence of either of the appointed representatives.
4. That each of the representatives and alternate appointed herein shall serve for a term of one year unless removed and replaced at the pleasure of the Board of Directors, or unless such representative or alternate resigns or becomes incapacitated.
5. That a certified copy of this Resolution be provided to the PUENTE BASIN WATER AGENCY.

**ADOPTED AT A REGULAR MEETING OF THE WALNUT VALLEY WATER DISTRICT
HELD February 21, 2023.**

**AYES:
NOES:
ABSENT:
ABSTAIN:**

Edwin Hilden
President, Board of Directors

ATTEST:

Erik Hitchman
Secretary, Board of Directors

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
DATE: February 21, 2023
SUBJECT: Adoption of Resolution No. 02-23-719 Appointing Representatives to the Spadra Basin Groundwater Sustainability Agency Executive Committee

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors approve Resolution No. 02-23-719, appointing representatives to the Spadra Basin Groundwater Sustainability Agency (GSA) Executive Committee.

Background Information

To comply with the Spadra Basin GSA Joint Powers Agreement and bylaws, it is necessary to appoint representatives by resolution. A draft resolution for that purpose is attached for review.

Agency	Position
Spadra Basin GSA Executive Committee	One Representative / One Alternate

Following adoption, staff will prepare the resolution for signature by President Hilden, and provide copies of the signed resolution to the respective agency.

Attachments

Resolution No. 02-23-719

RESOLUTION NO. 02-23-719

**RESOLUTION OF THE WALNUT VALLEY WATER DISTRICT
BOARD OF DIRECTORS
APPOINTING DISTRICT REPRESENTATION ON THE EXECUTIVE COMMITTEE OF THE
SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY**

WHEREAS, the Walnut Valley Water District entered into a multiagency agency agreement with the city of Pomona to establish the SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY (the "Agency"), through execution of a Memorandum of Agreement dated January 2017, with the city of Pomona (the "Agreement"); and,

WHEREAS, the Agreement provides that the SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY shall be governed by a two-member Executive Committee, and that the governing body of each of the members shall annually appoint one representative to the Executive Committee, and the Agency's operating rules will provide for one alternate to be appointed to serve in the absence of the appointed representative; and,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Walnut Valley Water District:

1. That _____, Director, who is of the Walnut Valley Water District Board of Directors, shall be appointed as a representative of the Walnut Valley Water District to serve on the Executive Committee of the SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY.
2. That _____, who is of the Walnut Valley Water District Board of Directors, shall be appointed as a representative of the Walnut Valley Water District to serve as an Alternate Representative to the Executive Committee of the SPADRA BASIN GROUNDWATER SUSTAINABILITY AGENCY.
3. That each of the representative and alternate appointed herein shall serve for a term of one year unless removed and replaced at the pleasure of the Board of Directors, or unless such representative or alternate resigns or becomes incapacitated.
4. That a certified copy of this Resolution shall be provided to the Spadra Basin Groundwater Sustainability Agency.

**ADOPTED AT A REGULAR MEETING OF THE WALNUT VALLEY WATER DISTRICT
HELD February 21, 2023.**

**AYES:
NOES:
ABSENT:
ABSTAIN:**

Edwin Hilden
President, Board of Directors

ATTEST:

Erik Hitchman
Secretary, Board of Directors

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
DATE: February 21, 2023
SUBJECT: 2023 ACWA Joint Powers Insurance Authority Executive Committee Election Requests for Concurring Resolutions

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors consider the attached requests to adopt resolutions concurring in the nominations to the ACWA/JPIA Executive Committee for Ms. Lenet Pacheco, Board Member of Valley County Water District and Ms. Szu Pei Lu-Yang, Board President of Rowland Water District.

Background

The ACWA/JPIA will be conducting its Executive Committee election during the Spring Conference in Monterey. ACWA's Executive Committee has nine members. The members consist of eight members elected by the Board of Directors from its voting members as provided in the Bylaws. The ninth position is held by the Vice President of the Association of California Water Agencies, as an ex officio member of the Executive Committee.

Candidates for the election must be elected or appointed directors of the JPIA member agency they represent and must be appointed by that member agency to the JPIA's Board of Directors. Candidates must also be representatives of JPIA member agencies that participate in the JPIA Liability, Property, Workers' Compensation programs, and Employee Benefits programs.

To be included on the election ballot, the candidates must submit a nominating resolution from his or her member agency, concurring nomination resolutions from three other JPIA member agencies, and the candidate's statement of qualifications, all of which must be received by the JPIA no later than 4:00 p.m. on Friday, March 24, 2023. The election will take place on May 8, during the ACWA/JPIA Board of Directors' meeting.

To date, the District has received two requests to adopt concurring resolutions:

- Ms. Lenet Pacheco, Board Member of Valley County Water District
- Ms. Szu Pei Lu-Yang, Board Member of Rowland Water District

Adoption of concurring resolutions assists candidates in their efforts to appear on the ballot but does not obligate the District to vote for those individuals.

Enclosures:

Resolution No. 02-23-720, Request from Candidate's Agency, and Biography
Resolution No. 02-23-721, Request from Candidate's Agency, and Statement of Qualifications



February 7, 2023

Mr. Erik Hitchman
Walnut Valley Water District
271 S Brea Canyon Road
Walnut, CA 91789

Dear Mr. Hitchman,

It is my pleasure to inform you that Valley County Water District took action at the January 31, 2023 Board of Directors meeting to nominate Director Lenet Pacheco to the Association of California Water Agencies Joint Powers Insurance Authority ("JPIA") Executive Committee.

In Director Pacheco's 13 years as a member of the Board of Directors for Valley County Water District ("District"), she has been appointed to serve as President of the Board for 5 years and as Vice President for 4 years. She is proactive addressing water issues and has been an excellent leader in providing safe and reliable water to the community she serves. Her commitment to the water industry has helped the District effectively manage our water resources and complete projects that maintain infrastructure and build community relationships.

I am contacting you to request your agency's support for Director Pacheco's nomination by adopting a resolution endorsing the nomination to the JPIA Executive Committee. Attached you will find a sample resolution that your agency may use to concur the nomination. If your board takes action, please forward your resolution of support by Thursday, March 16, 2023, to our office located at the following address:

Valley County Water District
5121 Lante Street
Baldwin Park, CA 91706

Thank you so much for consideration. Should you have any questions, please contact Colleen Malaiba at (626) 338-7301 ext. 203.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Vargas", written over a light blue horizontal line.

Javier E. Vargas
President

ACWA JPIA

Nomination Procedures for Executive Committee

Approximately 120 Days before Election (January 9, 2023)

All ACWA JPIA Directors and Member Districts are to be notified of:

- A) Date and place of Election;
- B) Executive Committee positions and terms of office to be filled by Election;
- C) Nomination Procedures.

120 to 45 Days before Election (January 9 – March 24, 2023)

- A) A district (that participates in all four of the JPIA's programs: Liability, Property, Workers' Compensation and Employee Benefits) may place into nomination its member of the Board of Directors of ACWA JPIA with the concurrence of three districts, then members of the ACWA JPIA, in addition to the nominating district.
- B) Sample resolutions are available on the ACWA JPIA website.
- C) The **district is solely responsible** for timely submission of the nominating resolution and the three additional concurring in nomination resolutions of its candidate for office.

45 Days before Election (March 24, 2023)

- A) Deadline and location for receiving the nominating and concurring in nomination resolutions in the ACWA JPIA office:

Friday – March 24, 2023 – 4:30 p.m.

Laura Baryak
Administrative Assistant II
(lbaryak@acwajpia.com)
ACWA JPIA
P. O. Box 619082
Roseville, CA 95661-9082

- B) Candidates' statement of qualifications must be submitted, if desired, with the nominating resolutions. The statement of qualifications must be submitted on one side of an 8½ x 11" sheet of paper suitable for reproduction and distribution to all districts. (MSWord or PDF documents preferred).

14 Days before Election (April 24, 2023)

Final notice of the upcoming Election of Executive Committee members will be included as part of the Board of Directors' meeting packet. Final notice shall include:

- A) Date, Time, and Place of Election;
- B) Name and District of all qualified candidates;
- C) Candidate's statement of qualifications (if received); and
- D) Election Procedures and Rules.

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE

(NAME OF MEMBER DISTRICT)

CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE

OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("JPIA")

WHEREAS, this district is a member district of the JPIA; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's **Executive Committee**, three member districts must concur with the nominating district, and

WHEREAS, another JPIA member district, the (NAME OF NOMINATING DISTRICT) has requested that this district concur in its nomination of its member of the JPIA Board of Directors to the **Executive Committee** of the JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the (NAME OF MEMBER DISTRICT) that this district concur with the nomination of (NAME OF NOMINEE) of (NAME OF NOMINATING DISTRICT) to the **Executive Committee** of the JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

ADOPTED this (DATE) day of (MONTH), 2023.

(SIGNATURE)
Board President

ATTEST:

(SIGNATURE)
Secretary

Candidate-Bio for ACWA/JPIA Executive Committee

Director Lenet Pacheco



Director Pacheco was first elected to serve on the Board of Directors in 2009. She has been reelected in 2013, 2018, and 2022 through her strong advocacy for reaching out to the public and hearing their concerns. As a VCWD Board Member, Director Pacheco regularly advocates for vital issues impacting the District where she has met with congressional leaders to discuss the critical water concerns impacting the residents and insurance shared risk issues.

Lenet would like to bring her local water perspective to the ACWA/JPIA. She believes in returning any excess funds to the members, providing quality insurance coverage to all the members.

Born in an agriculture region of Mexico, Director Pacheco understands the importance of challenging work and value of water. Her family depended on farming and raising livestock for a living. She learned firsthand the importance of water resources for sustaining a farming community. She understands the importance of water conservation and sustainability in rural communities.

A longtime resident of Baldwin Park, Director Pacheco is proud to call Baldwin Park home. Director Pacheco is a graduate of the Water Elected Latino Leaders (WELL). She lives in the District where she raised her family, she is happily married to her husband and is also the proud mother of two daughters and her son. Lenet and her husband own and operate American Solar Electric an electrical contracting business serving the residential and business clients in our local communities.

Since her tenure on the VCWD Board of Directors, Director Pacheco has advocated for safe, affordable, clean and reliable water resources for the ratepayers. During these unprecedented times of the Covid Pandemic, Director Pacheco supported policies to help those impacted by the pandemic.

RESOLUTION NO. 02-23-720

**RESOLUTION OF THE WALNUT VALLEY WATER DISTRICT
BOARD OF DIRECTORS
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS
INSURANCE AUTHORITY ("JPIA")**

WHEREAS, this district is a member district of the JPIA; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's Executive Committee, three-member districts must concur with the nominating district, and

WHEREAS, another JPIA member district, Valley County Water District has requested that this district concur in its nomination of its member of the JPIA Board of Directors to the Executive Committee of the JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Walnut Valley Water District that this district concur with the nomination of Lenet Pacheco of Valley County Water District to the Executive Committee of the JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

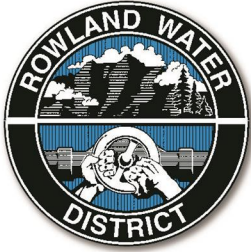
**ADOPTED AT A REGULAR MEETING OF THE WALNUT VALLEY WATER DISTRICT
HELD February 21, 2023.**

**AYES:
NOES:
ABSENT:
ABSTAIN:**

Edwin Hilden
President, Board of Directors

ATTEST:

Erik Hitchman
Secretary, Board of Directors



Board of Directors

SZU PEI LU-YANG
President

JOHN E. BELLAH
Vice President

VANESSA HSU

ROBERT W. LEWIS

ANTHONY J. LIMA

February 15, 2023

Erik Hitchman
General Manager
Walnut Valley Water District
271 S. Brea Canyon Road
Walnut, CA 91789

Dear Erik:

On February 14, the Rowland Water District (RWD) Board of Directors adopted Resolution No. 2.1-2023 nominating its President, Szu Pei Lu-Yang, for the ACWA/JPIA Executive Committee. We formally ask for your agency's support of her nomination by the adoption of an agreeable resolution.

President Lu-Yang is highly qualified to provide exceptional leadership in this role at ACWA/JPIA. The attached statement of qualifications demonstrates her knowledge of California water issues and her ongoing dedication to public service. Her water industry experience affords her with a valuable statewide perspective and the ability to fairly represent both retail and wholesale agencies. President Lu-Yang promises to be an outstanding addition and asset to the ACWA/JPIA Executive Committee.

Included with her qualifications statement is a sample of a concurring resolution in support of her nomination. The Executive Committee elections will be held during JPIA's Board of Directors meeting on May 8 at the ACWA/JPIA Spring Conference in Monterey. Should your Board adopt a concurring resolution, I ask that a certified copy be submitted to the ACWA/JPIA and our District office prior to the March 24, 2023, 4:00 p.m., deadline to the following:

ACWA/JPIA
Laura Baryak, Administrative Assistant
P.O. Box 619082
Roseville, CA 95661-9082
or
lbaryak@acwajpia.com

Rowland Water District
Gabriela Sanchez, Executive Assistant
3021 Fullerton Road
Rowland Heights, CA 91748
or
gsanchez@rwd.org

If you have any questions, please contact Gabby Sanchez, our Executive Assistant, at 562-383-2323 or gsanchez@rwd.org.

Thank you for your time and consideration.

TOM COLEMAN
General Manager



Board of Directors

SZU PEI LU-YANG
President

JOHN E. BELLAH
Vice President

VANESSA HSU

ROBERT W. LEWIS

ANTHONY J. LIMA

Statement of Qualifications

February 2023



Szu Pei Lu-Yang
Director, Rowland Water District

I am excited to announce my nomination for the Executive Committee at ACWA JPIA for the 2023-2027 term and humbly request your vote when we meet in May at the upcoming ACWA JPIA Conference. After more than 17 years in this industry, I am equipped and eager to further ACWA JPIA's goal of being "much more than just an insurance provider".

As President of the Rowland Water District Board of Directors, in addition to being a member of Three Valleys Municipal Water District and the Rowland Heights Community Coordinating Council, I am familiar with the demands of leadership and current water-related issues facing our communities. My diverse experience has provided me with a deep knowledge and understanding of pressing challenges from a variety of viewpoints and given me the opportunity to take a unique and productive approach to everything from water quality regulation to effective rate structuring.

I also have the privilege of serving on the Los Angeles County Sheriff's Department Advisory Council, the Los Angeles Assessment Appeals Board, and as president of the Rowland Unified School District For Us Foundation. These appointments have fostered a desire to serve and make an impact.

I came to Rowland Water District as an attorney specializing in general liability litigation in 2006 and have served the District with a commitment to accountability and excellence since that day.

Before beginning my career, I attended the University of California, Los Angeles, and earned a Bachelor of Arts degree in Political Science and Business Administration, and continued my education with a law degree from Loyola Law School, Los Angeles.

In the past 17 years on the Rowland Water District Board of Directors, I have seen triumphs, hardships, and all that falls in between. I have been a part of numerous projects that expanded our local and imported water supplies, brought financial awareness to our community, saved ratepayer dollars, educated the local public and their families, and advanced water conservation through annual poster contests and grant programs for teachers. I have cherished my ability to further these improvements and growth and look forward to sharing that ability with ACWA JPIA.

I recognize and appreciate all of the time, energy and effort that must be put into this position for the agency and its members to succeed, and am prepared to do all that it takes to support ACWA JPIA's needs and reflect its values.

RESOLUTION NO. 02-23-721

**RESOLUTION OF THE WALNUT VALLEY WATER DISTRICT
BOARD OF DIRECTORS
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS
INSURANCE AUTHORITY ("JPIA")**

WHEREAS, this district is a member district of the JPIA; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's Executive Committee, three-member districts must concur with the nominating district, and

WHEREAS, another JPIA member district, Rowland Water District has requested that this district concur in its nomination of its member of the JPIA Board of Directors to the Executive Committee of the JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Walnut Valley Water District that this district concur with the nomination of Szu Pei Lu-Yang of the Rowland Water District to the Executive Committee of the JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

**ADOPTED AT A REGULAR MEETING OF THE WALNUT VALLEY WATER DISTRICT
HELD February 21, 2023.**

**AYES:
NOES:
ABSENT:
ABSTAIN:**

Edwin Hilden
President, Board of Directors

ATTEST:

Erik Hitchman
Secretary, Board of Directors