

WALNUT VALLEY WATER DISTRICT

271 South Brea Canyon Road • Walnut, CA 91789-3002
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walnutvalleywater.gov



REGULAR BOARD MEETING MONDAY, DECEMBER 11, 2023 5:00 P.M.

Agenda materials are available for public review at <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, CA.

1. Flag Salute
2. Roll Call: Mr. Hilden____ Ms. Kwong____ Ms. Lee____ Mr. Tang____ Mr. Woo____
3. Public Comment President Hilden

The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.

A. Agenda Items - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.

B. Non-Agenda Items - At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.

4. Agenda Changes/Addition President Hilden

In accordance with Section 54954.2 of the Government Code, additions to the agenda require a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, a unanimous vote of those members present. It shall be determined that there is a need to take immediate action and that the need for action came to the attention of the local agency after the posting of the agenda.

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| A. Discussion | B. Action Taken |
|---------------|-----------------|

5. Reorder of Agenda President Hilden

- | | |
|---------------|-----------------|
| A. Discussion | B. Action Taken |
|---------------|-----------------|

6. [Review of District Investment Activities by Mr. Jayson Schmitt, Representative of Chandler Asset Management](#)

- | | |
|---------------|-----------------|
| A. Discussion | B. Action Taken |
|---------------|-----------------|

7. Consider Approval of Consent Calendar (Items A-F)

Consent Calendar Notice:

The items listed under the Consent Calendar are considered routine business and will be voted on together by one motion unless a Board Member, staff member, or member of the public requests separate action.

- A. [Minutes of the Regular Board Meeting held November 13, 2023](#)
- B. [Minutes of the Special Board Meeting held November 16, 2023](#)
- C. [Minutes of the Special Board Meeting held December 4, 2023](#)
- D. [Check Register](#)
- E. [Employee Expense Reimbursement Report](#)
- F. [Community Outreach Update \(Information Only\)](#)
 - (1) Discussion
 - (2) Action Taken

8. [Consider Approval of Director Expense Reports](#)

Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.

- (1) Discussion
- (2) Action Taken

9. Treasurer's Report

Mr. Byerrum

- A. [Financial Dashboard as of October 31, 2023](#)
- B. [District Statement of Revenues, Expenses, and Change in Net Positions as of October 31, 2023](#)
- C. [District Statement of Net Positions as of October 31, 2023](#)
- D. [Summary of Cash and Investments as of October 31, 2023](#)
 - (1) Discussion
 - (2) Action Taken

COMMITTEE REPORTS

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

- 10. Public Information/Community Relations/Legislative Action Committee Director Kwong
 - There are no items to come to the Board at this time.
- 11. Finance Committee Director Lee
 - A. [Annual Comprehensive Financial Report for the Fiscal Year Ending June 30, 2023](#)
 - (1) Discussion
 - (2) Action Taken
 - B. [Receive, Approve, and File the Investment Transactions Report for the Month Ending November 30, 2023](#)
 - (1) Discussion
 - (2) Action Taken
 - C. [Review of Revenue Bonds Held in Trust – East West Bank \(Information Only\)](#)
- 12. Engineering and Special Projects Director Lee
 - A. [Consider Award of Contract for 57/60 Freeway and Grand Avenue Improvements-Material Bids \(P.N. 20-3681\)](#)
 - (1) Discussion
 - (2) Action Taken
 - B. [Operations Report \(Information Only\)](#)
- 13. Personnel Committee President Hilden
 - There are no items to come to the Board at this time.

OTHER ITEMS

- 14. TVMWD/MWD Director Hilden
- 15. P-W-R Joint Water Line Commission Mr. Monk
 - A. [P-W-R JWL Report for Water Purchases for October 2023](#)
 - B. Other Items
- 16. Puente Basin Water Agency Director Lee
- 17. Spadra Basin Groundwater Sustainability Agency Director Tang
- 18. General Manager’s Report Mr. Hitchman
 - A. [District Activities Calendars for January, February, and March 2024](#)
 - B. [ACWA/JPIA President’s Special Recognition Award](#)
 - C. [ACWA/JPIA Professional Development Program- Special recognition given to Carmen Fleming for Completion of the Human Resource Certification Program](#)
 - D. [ACWA/JPIA Professional Development Program- Special recognition given to Alex Cabrera for Completion of the Human Resource and Supervisor Basics Certification Program](#)
 - E. Other Items
- 19. Water Supply and Conservation Mr. Hitchman
 - A. [District Water Supply and Conservation Update](#)
 - B. [Statewide Water Supply Conditions](#)
- 20. Directors’ Oral Reports All Directors
- 21. Legal Reports Mr. Ciampa
- 22. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting
- 23. Board of Directors Business President Hilden
 - A. [Proposed Amendment to General Manager’s Employment Contract](#)
 - (1) Discussion
 - (2) Action Taken
 - B. [Proposed 2024 Board Workshop Meeting Dates](#)
 - (1) Discussion
 - (2) Action Taken
 - C. [Consideration of Annual Board Reorganization/Appointment of Officers/Committee Selections for Calendar Year 2024](#)
 - (1) Discussion
 - (2) Action Taken
 - D. [Proposed General Manager’s Employment Contract](#)
 - (1) Discussion
 - (2) Action Taken
 - E. [2024 Key Conferences/Events](#) (Information Only)

Adjournment

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation to participate in a meeting may request such modification or accommodation from the District's General Manager's Office at (909) 595-1268 Ext. 201. Notification forty-eight (48) hours prior to the meeting will enable District staff to make reasonable arrangements to assure accessibility to the meeting.

I, Lucie Cazares, CMC, Walnut Valley Water District, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at 271 S. Brea Canyon Road, Walnut, CA., and uploaded to the Walnut Valley Water District website <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>

Date Posted: December 08, 2023

Lucie Cazares, CMC, Executive Secretary