

**July 24, 2023  
At the Office of the District  
271 South Brea Canyon Road, Walnut, CA 91789**

**DIRECTORS PRESENT:**

Edwin Hilden (Left at 5:20 p.m.)  
Theresa Lee  
Scarlett Kwong  
Jerry Tang  
Henry Woo

**DIRECTORS ABSENT:****STAFF PRESENT:**

Erik Hitchman, General Manager/Chief Engineer  
Jared Macias, Assistant General Manager  
Josh Byerrum, Director of Finance  
Lily Lopez, Director of External Affairs & Sustainability  
Thomas Monk, Director of Operations  
Sherry Shaw, Director of Engineering & Planning  
Alanna Diaz, Director of Administrative Services  
Lucie Cazares, Executive Secretary  
Alexandra Cortez, Administrative Assistant  
Jim Ciampa, Legal Counsel

The meeting was called to order at 5:00 p.m. with First Vice President Lee presiding.

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Director Mike Ti, and TVMWD Chief Operations Officer Steve Lang. Also, in attendance was Diamond Bar resident Pearl Hilden.

**Item 3: Public Comment**

- ◆ There were no requests. (Item 3)

**Item 4: Additions to the Agenda**

- ◆ There were no requests for additions to the agenda. (Item 4)

**Item 5: Reorder of the Agenda**

- ◆ There were no requests for reorder of the agenda. (Item 5)

**Item 6: Consider Approval of Consent Calendar**

- ◆ The Board was asked to approve the Consent Calendar, consisting of the minutes of the Special Board Meeting held June 15, 2023, the Regular Board meeting held June 19, 2023, the Special Board meeting held June 22, 2023, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 6 – A, B, C, D, E, F)

**Motion No. 23-07-1944: Upon consideration thereof, it was moved by Director Tang, seconded by Director Kwong, and unanimously carried 5-0, to approve the Consent Calendar, consisting of the minutes of the Special Board Meeting held June 15, 2023, the Regular Board meeting held June 19, 2023, the Special Board meeting held June 22, 2023, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 6 – A, B, C, D, E, F)**

**First Vice President Lee indicated Motion No. 23-07-1944 was approved by a (5-0) vote**

**Item 7: Director Expense Reports**

- ◆ The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during the month of June 2023. (Item 7)

**Motion No. 23-07-1945: Upon consideration thereof, it was moved by Director Tang, seconded by Director Kwong, and unanimously carried 5-0, to receive, approve, and file the Board member expense reports for meeting attendance and additional expenses incurred by the District on behalf of each Director for events occurring during the month of June 2023. (Item 7)**

**First Vice President Lee indicated Motion No. 23-07-1945 was approved by a (5-0) vote**

**Item 8: Treasurer's Reports**

- ◆ Mr. Byerrum presented the Financial Dashboard as of May 31, 2023, the District Statement of Revenue, Expenses, and Change in Net Position as of May 31, 2023, the District Statement of Net Position as of May 31, 2023, and Summary of Cash and Investments as of May 31, 2023. (Items 8 - A, B, C, D)

***Motion No. 23-07-1946: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Tang, and unanimously carried (5-0), to receive, approve, and file the Financial Dashboard as of May 31, 2023, the District Statement of Revenue, Expenses, and Change in Net Position as of May 31, 2023, the District Statement of Net Position as of May 31, 2023, and Summary of Cash and Investments as of May 31, 2023. (Items 8 - A, B, C, D)***

**First Vice President Lee indicated Motion No. 23-07-1946 was approved by a (5-0) vote**

**Committee Chair Reports****Item 9: Public Information/Community Relations/Legislative Action Committee – Director Kwong**

- ◆ There were no Public Information/Community Relations/Legislative Action Committee matters to come before the Board at this time. (Item 9)

**Item 10: Finance Committee – Director Tang**

- ◆ There were no Finance Committee matters to come before the Board at this time. (Item 10)

**Item 11: Engineering Committee – Director Woo**

- ◆ There were no Engineering Committee matters to come before the Board at this time. (Item 11)

**Item 12: Personnel Committee – Director Tang**

- ◆ There were no Personnel Committee matters to come before the Board at this time. (Item 12)

**Item 13: TVMWD/MWD**

- ◆ Updates on TVMWD business matters were provided by TVMWD Chief Operations Officer Steve Lang. (Item 13)

**Item 14: The P-W-R Joint Water Line Commission**

- ◆ Mr. Monk reported on the P-W-R Joint Water Line Commission water use report for the month of June 2023. (Item 14)

**Item 15: Puente Basin Water Agency (PBWA)**

- ◆ Director Woo reported that the next meeting is August 3, 2023. (Item 15)

**Item 16: Spadra Basin Groundwater Sustainability Agency**

- ◆ Director Tang reported that the July meeting was cancelled. (Item 16)

**Item 17: General Manager's Report**

- ◆ The Board received the District's activities calendars for August, September, and October 2023. (Item 17-A)
- ◆ The Board recognized Mr. David Lias for his recent completion of ACWA/JPIA Professional Development Supervisor Basics Certification Program. (Item 17-B)

**Item 18: Water Supply and Conservation**

- ◆ The Board received reports and graphs of the following items: District potable and recycled water use, Calendar Year 2023 purchased water estimate, conservation goal summary, climate summary, and 2023 monthly water consumption versus the 2013 and 2020 baseline years. The report noted that the District's water usage for June 2023 was 24% lower than usage in June 2020 and 41% lower than usage in June 2013. (Item 18-A)
- ◆ The Board viewed reports on California's water supply and reservoir conditions as of July 5, 2023. (Item 18-B)

**Item 19: Directors' Oral Reports**

(NOTE: Board meeting minutes provide written reports of Board meeting, Committee meetings, and District associated activities. Directors may include reports of their participation in non-expense or per diem paid community events as a matter of information.) (Item 19)

- ◆ Although Director Hilden was not in attendance to report on his activities for the month of June, his expense report noted his attendance at the following events/meetings: District's Special Board Meeting and Regular Board Meeting, all District Committee meetings, both TVMWD's Regular Board Meetings, P-W-R Commission Meeting, Board Photoshoot, TVMWD Leadership Breakfast, and the 57/60 Freeway Chokepoint Relief Project Ground Breaking Ceremony.
- ◆ Director Kwong reported the following for the month of June: District's Regular and Special Board Meeting, the Diamond Bar Evergreen Club Quarterly Celebration, P-W-R Commission Meeting, the Chinese American Elected Officials 2023 Annual Installation & Award Ceremony, the Regional Chamber SGV Government Affairs Committee, the Public Information Committee, and 57/60 Freeway Chokepoint Relief Project Ground Breaking Ceremony.
- ◆ Director Lee reported on the following for the month of June: District's Special Board Meetings, Finance Committee, Engineering Committee, Personnel Committee, PBWA Board Meetings and the Chinese American Elected Officials 2023 Annual Installation & Award Ceremony.
- ◆ Director Tang reported on the following for the month of June: District's Regular and Special Board Meetings, all District Committee Meetings, TVMWD Leadership Breakfast, and the 57/60 Freeway Chokepoint Relief Project Ground Breaking Ceremony.
- ◆ Director Woo reported the following for the month of June: District's Regular and Special Board Meetings, Public Information Committee Meeting, PBWA Board Meetings, and the TVMWD Leadership Breakfast.

**Item 20: Legal Reports**

- ◆ Mr. Ciampa reported that a budget trailer bill has been signed into law to extend the time period for which customer unpaid water bill arrearages may be recovered under the state's COVID-19 Arrearages Program. That bill also allows for "enterprise revenue shortfalls" to be recoverable, but that term is not defined in the new law. He expects future guidance from the State Water Resources Control Board will add details on that term. (Item 20)

**Item 21: Items for Future Discussion**

- ◆ Director Lee requested the Walnut Valley Water District collaborate with other governmental agencies relating to regional projects and their impact on local communities. (Item 21)

**Item 22: Board of Directors Business**

- ◆ The Board was asked to approve the Joint Resolution Approving and Accepting Negotiated Exchange of Property Tax Revenues of Annexation No. 21-772 to County Sanitation District. (Item 22-A)

***Motion No. 23-07-1947: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Tang, and carried (4-0 with Director Hilden absent), to approve the Joint Resolution Approving and Accepting Negotiated Exchange of Property Tax Revenues of Annexation No. 21-772 to County Sanitation District. (Item 22-A)***

**First Vice President Lee indicated Motion No. 23-07-1947 was approved by a (4-0 vote with Director Hilden absent) roll call vote**

- ◆ The Board received the Local Agency Formation Commission (LAFCO) Special District Alternate Member Nomination Notice. No formal Board action was taken on this matter. (22-B)

- ◆ The Board was asked to accept the work as installed for the Via Sorella Domestic Water Main Replacement (P.N. 21-3702) and to authorize the filing of Notice of Completion for the subject project. (Item 22-C)

***Motion No. 23-07-1948: Upon consideration thereof, it was moved by Director Woo, seconded by Director Kwong, and carried (4-0 with Director Hilden absent), to accept the work as installed for the Via Sorella Domestic Water Main Replacement (P.N. 21-3702) and to authorize the filing of Notice of Completion for the subject project. (Item 22-C)***

**First Vice President Lee indicated Motion No. 23-07-1948 was approved by a (4-0 vote with Director Hilden absent)**

- ◆ Mr. Monk reviewed the Operations Report included in the Board Packet. No action was taken by the Board. (22-D)
- ◆ The Board was asked to receive, approve, and file the District's Consolidated Investment Transaction Report month ending June 30, 2023. (Item 22-E)

***Motion No. 23-07-1949: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Tang, and carried (4-0 with Director Hilden absent), receive, approve, and file the District's Consolidated Investment Transaction Report month ending June 30, 2023. (Item 22-E)***

**First Vice President Lee indicated Motion No. 23-07-1949 was approved by a (4-0 vote with Director Hilden absent)**

- ◆ The Board was asked to adopt WVWD Resolution No. 07-23-724, "Establishing Water Standby Charges" for submittal to the Los Angeles County Auditor-Controller (Item 22-F)

***Motion No. 23-07-1950: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Tang, and carried (4-0 with Director Hilden absent) by the roll call vote noted below, to adopt WVWD Resolution No. 07-23-724, "Establishing Water Standby Charges" for submittal to the Los Angeles County Auditor-Controller. (Item 22-F)***

**Ayes: Kwong, Lee, Tang, Woo**  
**Noes: None**  
**Absent: Hilden**  
**Abstain: None**

**First Vice President Lee indicated Motion No. 23-07-1950, adopting Resolution No. 07-23-724 was approved by a (4-0 vote with Director Hilden absent) roll call vote**

- ◆ As a matter of information only, the Board received a Revenue Bond Funds Held in Trust report. (Item 22-G)

**Adjournment at 5:33 p.m.**