

**MINUTES OF THE SEVEN HUNDRED AND EIGHTY FOURTH MEETING OF THE
POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION**

**February 14, 2019
At the Offices of the Walnut Valley Water District
Board Room**

PRESENT:

Commissioner Rubio Gonzalez
Commissioner Tony Lima
Commissioner Scarlett Kwong

STAFF PRESENT:

Erik Hitchman, Preceding Administrative Officer
Brian Teuber, Administrative Officer
Sean Henry, Treasurer
Carmen Fleming, Secretary

ABSENT:

The meeting was called to order at 4:00 p.m. with Commissioner Lima presiding.

In attendance: Member agency representative Mr. Tom Coleman, and Mr. Dave Warren, of Rowland Water District; and Mr. Darron Poulsen, of the City of Pomona; Ms. Denise Jackman, and Mr. Carlos Goytia, Board Members of Three Valleys Municipal Water District.

Item 3: Public Comment

- ◆ There was no public comment at this time.

Item 4: Late Business

- ◆ There was no late business to be brought before the Commission at this time.

Item 5: Rotation of Officers – 2019 Calendar Year

- ◆ The Commission was asked to approve the rotation of officers for the 2019 calendar year in accordance with the Joint Water Line's Bylaws, as follows:
 1. Vice President Rubio Gonzalez assumes the position of President;
 2. Commissioner Scarlett Kwong assumes the position of Vice President, and
 3. President Tony Lima assumes the position of Commissioner.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Kwong and unanimously carried (3-0), to approve the rotation of officers for the 2019 calendar year as follows: President Rubio Gonzalez, Vice President Scarlett Kwong, and Commissioner Tony Lima.

President Gonzalez indicated that the motion was approved by a 3-0 vote

Item 6: Appointment of Administrative Officer

- ◆ The Commission was asked to approve the designation of Mr. Brian Teuber as the Administrative Officer for the Commission.

Upon consideration thereof, it was moved by Commissioner Kwong, seconded by Commissioner Gonzalez and carried (3-0), to approve the designation of Mr. Brian Teuber as the Administrative Officer for the Commission.

President Gonzalez indicated that the motion was approved by a 3-0 vote

Item 7: Approval of Minutes for Meeting Held October 25, 2018

- ◆ The Commission was asked to approve the meeting minutes for the previous Commission meeting held October 25, 2018.

Upon consideration thereof, it was moved by Commissioner Kwong, seconded by Commissioner Lima and carried (3-0), to approve the minutes of the October 25, 2018 meeting.

President Gonzalez indicated that the motion was approved by a 3-0 vote

Item 8: Approval of Warrants and Charges Paid October 2018 through January 2019

- ◆ The Commission was provided with a List of Warrants and Charges for October 2018 through January 2019.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Kwong and carried (3-0), to receive and file the Warrants and Charges for October 2018 through January 2019.

President Gonzalez indicated that the motion was approved by a 3-0 vote

Item 9: Communications

- ◆ There were no communication matters to report at this time.

Item 10: Approval of Financial Reports

- ◆ Mr. Henry noted the Treasurer's Reports, the Statement of Income & Expenses, and the Cash & Investment Portfolio Summary as provided and requested they be received and filed.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Kwong and unanimously carried, to receive and file the Treasurer's Reports for October 2018 through January 2019, and the Statement of Income & Expenses and Cash & Investment Portfolio Summary for Quarter Ending December 31, 2018.

President Gonzalez indicated that the motion was approved by a 3-0 vote

Item 11: Three Valleys Municipal Water District

- ◆ Mr. Teuber and staff reported on Three Valley's Board meeting activities, as well as the appointment of Ms. Denise Jackman as a Three Valleys Municipal Water District Board Member.

Item 12: Administrative Report

- ◆ There were no administrative matters to report at this time.

Item 13: Operations Report

- ◆ The Commission was provided with the Operations Report for the period of October 2018 through January 2019. As this is an informational report only, the Commission took no action.

Item 14: Water Use Reports for October 2018 through January 2019

- ◆ Mr. Henry asked the Commission to receive and file the Water Usage Reports for October 2018 through January 2019, as presented.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Kwong and unanimously carried (3-0), to receive and file the Water Use Reports for October 2018 through January 2019.

President Gonzalez indicated that the motion was approved by a 3-0 vote

Item 15: Commissioners Questions and Comments

- ◆ There were no public comment at this time.

Item 16: Subjects for Discussion at Future Meetings

- ◆ There were no items requested for discussion at future meetings.

Item 17: Adjournment at 4:18 p.m.

With no further items for discussion, it was moved by Commissioner Lima, seconded by Commissioner Kwong and unanimously carried (3-0), to adjourn the Pomona-Walnut-Rowland Joint Waterline Commission meeting at 4:18 p.m.