

**MINUTES OF THE SEVEN HUNDRED AND NINETIETH MEETING OF THE  
POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION**

**February 11, 2021**

Meeting conducted via

Webex at: <https://walnutvalley.webex.com/meet/bmeeting>

**PRESENT:**

Commissioner Scarlett Kwong  
Commissioner Tony Lima  
Alternate Commissioner Nolte  
Alternate Commissioner Bellah

**STAFF PRESENT:**

Brian Teuber, Administrative Officer  
Myra Malner, Treasurer  
Carmen Fleming, Secretary

The meeting was called to order at 4:09 p.m. with Commission President Kwong presiding.

In attendance: Member agency representative Mr. Tom Coleman, and Mr. Dave Warren, of Rowland Water District; and Ms. Sherry Shaw, and Mr. Erik Hitchman, of Walnut Valley Water District; and Ms. Jody Roberto and Mr. Carlos Goytia, Directors at Three Valleys Municipal Water District.

**Item 3: Public Comment**

- ◆ There was no public comment at this time.

**Item 4: Late Business**

- ◆ There was no late business to be brought before the Commission at this time.

**Item 5: Rotation of Officers**

- ◆ The Commission was asked to approve the rotation of officers for the 2021 calendar year in accordance with the Joint Water Line's Bylaws, as follows:
  1. Vice President Tony Lima assumes the position of President;
  2. Commissioner Victor Preciado assumes the position of Vice President, and
  3. President Scarlett Kwong assumes the position of Commissioner.

*Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Kwong and carried 2-0-1 (Preciado absent), to approve the rotation of officers for the 2021 calendar year as follows: President Tony Lima, Vice President Victor Preciado, and Commissioner Scarlett Kwong.*

**President Kwong indicated that the motion was approved  
by a 2-0-1 (Preciado absent) vote**

**President Lima presided the remainder of the meeting.**

**Alternate Commissioner Nolte attended the remainder of the meeting.**

**Item 6: Approval of Minutes for Meeting Held October 8, 2020**

- ◆ The Commission was asked to approve the meeting minutes for the previous Commission meeting held October 8, 2020.

*Upon consideration thereof, it was moved by Commissioner Kwong, seconded by Commissioner Lima and carried 2-0-1 (Alternate Nolte abstain), to approve the minutes of the October 8, 2020 meeting.*

**President Lima indicated that the motion was approved  
by a 2-0-1 (Alternate Nolte abstain) vote**

**Item 7: Pomona-Walnut-Rowland Joint Water Line Webpage**

- ◆ The Commission was made aware that staff would be developing a webpage for the Commission.

**Item 8: Consider Award of Contracts for Gold Line Foothill Extension – Labor Bid**

Ms. Shaw requested the Commission to authorize the award of a contract to Doty Bros. Construction Company Inc., for labor of the Gold Line Foothill Extension at a cost of \$86,568.00.

*Upon consideration thereof, it was moved by Commissioner Kwong, seconded by Commissioner Lima, and unanimously carried (4-0), to authorize the award of contract to Doty Bros. Construction Company Inc. for labor of the Gold Line Foothill Extension at a cost of \$86,568.00.*

President Lima indicated that the motion was approved by a 3-0 vote

**Item 9: Approval of Warrants and Charges Paid October 2020 through January 2021**

- ◆ The Commission was provided with a List of Warrants and Charges for October 2020 through January 2021.

*Upon consideration thereof, it was moved by Commissioner Kwong, seconded by Alternate Commissioner Nolte and carried (3-0), to receive and file the Warrants and Charges for October 2020 through January 2021.*

President Lima indicated that the motion was approved by a 3-0 vote

**Item 10: Communications**

- ◆ There were no communication matters to report at this time.

**Item 11: Approval of Financial Reports**

- ◆ Ms. Malner noted the Treasurer's Reports, the Statement of Income & Expenses, and the Cash & Investment Portfolio Summary as provided and requested they be received, approved and filed.

*Upon consideration thereof, it was moved by Alternate Commissioner Nolte, seconded by Commissioner Kwong and unanimously carried (3-0), to receive, approve and file the Treasurer's Report ending December 31, 2020, and the Statement of Income & Expenses and Cash & Investment Portfolio Summary for Quarter Ending December 31, 2020.*

President Lima indicated that the motion was approved by a 3-0 vote

**Item 12: Three Valleys Municipal Water District**

- ◆ There were no matters reported.

**Item 13: Administrative Report**

- ◆ There were no administrative matters to report at this time.

**Item 14: Operations Report**

- ◆ The Commission was provided with the Operations Report for the period of October through December 2020. As this is an informational report only, the Commission took no action.

**Item 15: Water Use Reports for October through December 2020**

- ◆ Ms. Malner asked the Commission to receive and file the Water Usage Reports for October 2020 through December 2020, as presented.

*Upon consideration thereof, it was moved by Commissioner Kwong, seconded by Commissioner Lima and unanimously carried (3-0), to receive, approve and file the Water Use Reports for October 2020 through December 2020.*

President Lima indicated that the motion was approved by a 3-0 vote

**Item 16: Commissioners Questions and Comments**

- ◆ Alternate Commissioner Nolte was introduced as the District 1 representative for the City of Pomona.

**Item 17: Subjects for Discussion at Future Meetings**

- ◆ There were no items requested for discussion at future meetings.

**Item 18: Adjournment at 4:53 p.m.**

*Upon consideration thereof, it was moved by Commissioner Kwong, seconded by Alternate Commissioner Nolte and unanimously carried (3-0), to adjourn the Pomona-Walnut-Rowland Joint Waterline Commission meeting at 4:53 p.m.*