

**MINUTES OF THE SEVEN HUNDRED AND NINETY THIRD MEETING OF THE
POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION**

February 10, 2022

Meeting conducted via

Webex at: <https://walnutvalley.webex.com/meet/bmeeting>

PRESENT:

Commissioner Scarlett Kwong
Commissioner Tony Lima
Commissioner Victor Preciado
Alternate Commissioner Hilden
Alternate Commissioner Bellah

STAFF PRESENT:

Tom Monk, Administrative Officer
Myra Malner, Treasurer
Carmen Fleming, Secretary

ABSENT:

None

The meeting was called to order at 4:02p.m. with President Lima presiding.

In attendance: Member agency representative Mr. Tom Coleman, Ms. Gabby Sanchez and Mr. Dusty Moiso, of Rowland Water District; and Ms. Sherry Shaw, Mr. Ron Woodruff, and Mr. Erik Hitchman, of Walnut Valley Water District; and Mr. Matt Litchfield, General Manager and Ms. Jody Roberto, Mr. Stephan Lang, and Mr. Carlos Goytia, Directors at Three Valleys Municipal Water District; and Mr. Chris Diggs, City of Pomona.

Item 3: Public Comment

- ◆ There was no public comment at this time.

Item 4: Late Business

- ◆ There was no late business to be brought before the Commission at this time.

Item 5: Consider Adoption of Subsequent Resolution No. 109 Authorizing Remote Teleconference Meetings for the Period of February 10,2022 to March 11, 2022

Upon consideration thereof, it was moved by Commissioner Preciado, seconded by Commissioner Kwong and unanimously carried (3-0), to adopt Resolution No. 106 implementing AB 316. A roll call vote was then taken:

Yes: Kwong, Lima, Preciado

Noes: None

Motion Passed (3-0)

President Lima indicated that the motion was approved by a 3-0 roll call vote

Item 6: Rotation of Officers

- ◆ The Commission was asked to approve the rotation of officers for the 2022 calendar year in accordance with the Joint Water Line's Bylaws, as follows:
 1. Vice President Victor Preciado assumes the position of President;
 2. Commissioner Scarlett Kwong assumes the position of Vice President, and
 3. President Tony Lima assumes the position of Commissioner.

Upon consideration thereof, it was moved by Commissioner Preciado, seconded by Commissioner Kwong and unanimously carried (3-0), to approve the rotation of officers for the 2022 calendar year as follows: President Victor Preciado, Vice President Scarlett Kwong, and Commissioner Tony Lima.

President Lima indicated that the motion was approved by a 3-0 roll call vote

President Preciado presided the remainder of the meeting.

Item 7: Approval of Minutes for Meeting Held October 14, 2021

- ◆ The Commission was asked to approve the meeting minutes for the previous Commission meeting held October 14, 2021.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Kwong and unanimously carried (3-0), to approve the minutes of the October 14, 2021. A roll call vote was then taken:

Yes: Kwong, Lima, Preciado

Noes: None

Motion Passed (3-0)

President Preciado indicated that the motion was approved by a 3-0 roll call vote

Item 8: Consideration of Approval of TVMWD Pumpback Agreement

- ◆ The Commission was provided with an overview of the proposed TVMWD Pumpback Agreement. The Agreement between TVMWD and PWR formalizes the informal agreement between the agencies that has been in place since the Pumpback Facilities were constructed.

Upon consideration thereof, it was moved by Commissioner Kwong, seconded by Commissioner Lima and unanimously carried (3-0), to authorize the Administrative Officer to execute the Three Valleys Municipal Water District Pumpback Agreement.

Yes: Kwong, Lima, Preciado

Noes: None

Motion Passed (3-0)

President Preciado indicated the motion was approved by a 3-0 roll call vote

Item 9: Consider Adoption of Resolution No. 110 – Designating Check Signers for Fiscal Accounts

- ◆ Ms. Malner requested the Commissioners consider adoption of Resolution No. 110, authorizing the Commission to update the designated check signers for fiscal accounts.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Kwong and unanimously carried (3-0), to approve and adopt Resolution No. 110, designating check signers for fiscal accounts.

Yes: Kwong, Lima, Preciado

Noes: None

Motion Passed (3-0)

President Preciado indicated the motion was approved by a 3-0 roll call vote

Item 10: ACWA/JPIA President's Special Recognition Award

- ◆ The Commission was advised of the President's Special Recognition certificate from ACWA/JPIA recognizing the achievement of a low ratio in the Liability program.

Item 11: Approval of Warrants and Charges Paid September 2021 through January 2022

- ◆ The Commission was provided with a List of Warrants and Charges for September 2021 through January 2022.

Upon consideration thereof, it was moved by Commissioner Kwong, seconded by Commissioner Lima and unanimously carried (3-0), to receive and file the Warrants and Charges for September 2021 through January 2022. A roll call vote was then taken:

Yes: Kwong, Lima, Preciado

Noes: None

Motion Passed (3-0)

President Preciado indicated that the motion was approved by a 3-0 vote

Item 12: Communications

- ◆ There were no communication matters to report at this time.

Item 13: Approval of Financial Reports

- ◆ Ms. Malner noted the Balance Sheet, the Statement of Income & Expenses, and the Investment Report as provided and requested they be received and filed.

Upon consideration thereof, it was moved by Commissioner Lima seconded by Commissioner Kwong and unanimously carried (3-0), to receive and file the Balance Sheet ending December 31, 2021, the Statement of Income & Expenses as of quarter ending December 31, 2021, and Investment Report as of quarter ending December 31, 2021. A roll call vote was then taken:

Yes: Kwong, Lima, Preciado

Noes: None

Motion Passed (3-0)

President Preciado indicated that the motion was approved by a 3-0 vote

Item 14: Three Valleys Municipal Water District

- ◆ TVMWD staff reported on Three Valley's Board meeting activities and upcoming events.

Item 15: Administrative Report

- ◆ There were no administrative matters to report at this time.

Item 16: Operations Report

- ◆ The Commission was provided with the Operations Report for the period of October through December 2021.

Item 17: Water Use Reports for September through December 2021

- ◆ The Commission was asked to receive and file the Water Usage Reports for September through December 2021, as presented.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Kwong and unanimously carried (3-0), to receive and file the Water Use Reports for September through December 2021. A roll call vote was then taken:

Yes: Kwong, Lima, Preciado

Noes: None

Motion Passed (3-0)

President Preciado indicated that the motion was approved by a 3-0 vote

Item 18: Commissioners Questions and Comments

- ◆ There were no Commissioner questions or comments at this time.

Item 19: Subjects for Discussion at Future Meetings

- ◆ There were no items requested for discussion at future meetings.

Item 20: Adjournment at 4:34 p.m.

With no further items for discussion, the Pomona-Walnut-Rowland Joint Water Line Commission meeting adjourned at 4:34p.m.