POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION

AGENDA FOR REGULAR QUARTERLY MEETING Thursday, June 11, 2020, 4:00 PM

Pursuant to the provisions of Executive Order N-25-20 Issued by Governor Gavin Newsom on March 12, 2020, any Board member and any member of the public who desires to participate in the open session items of this meeting may do so by accessing the Webex link below without otherwise complying with the Brown Act's teleconference requirements:

https://wvwd.webex.com/join/board_room

(Computer and Telephone Audio Accessible)

Any member of the public wishing to make any comments to the Commission may do so by accessing the above-referenced link where they may select the option to join via webcam or teleconference. The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making his or her comment.

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in any Commission meeting, please contact the Administrative Officer's office at least 4 hours prior to a Commission meeting to inform the Agency of your needs and to determine if accommodation is feasible.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item.

1.	Flag Salute					
2.	Roll Call:	Ms. Kwong Mr. Hilden				
3.	item releva	ent e, the public shall have ant to the jurisdiction o on each speaker are in	f the	Commission. Rea	asonable time limits	on each
4.	upon a de exists, or u	shall be taken on any etermination by a majoupon a determination be ke immediate action are	ority o	of the Commission two-thirds vote of t	n that an emergend the Commission tha	cy situation at there is a
5.	Approval of M A. Discussion	inutes for Meeting Helon		bruary 13, 2020 Action Taken		Teuber
6.	Approval of W A. Discussion	arrants and Charges F on		February 2020 thr Action Taken	ough April 2020	Coleman
7.	Consider Appl A. Discussion	roval of Audit Services on		Action Taken		Teuber

8. Communications Teuber 9. Approval of Financial Reports Coleman A. Balance Sheet ending March 31, 2020 Statement of Income & Expenses for the Period Ending March 31, 2020 C. Investment Report for the Period Ending March 31, 2020 (2) Action Taken (1) Discussion 10. Approval of Proposed Budget for Fiscal Year 2020-21 Teuber A. Discussion B. Action Taken 11. Three Valleys Municipal Water District Teuber 12. Administrative Report Teuber 13. Operations Report Teuber 14. Water Use Reports for January through April 2020 Coleman Discussion B. Action Taken 15. Commissioners Questions and Comments 16. Commission Members and Staff Will Be Given an Opportunity to Request and Suggest Subjects for Discussion at a Future Meeting

17. Adjournment

MINUTES OF THE SEVEN HUNDRED AND EIGHTY SEVENTH MEETING OF THE POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION

February 13, 2020 At the Offices of the Walnut Valley Water District Board Room

PRESENT:

Commissioner Rubio Gonzalez Commissioner Scarlett Kwong Commissioner Tony Lima Alternate Commissioner Teresa Rios

STAFF PRESENT:

Brian Teuber, Administrative Officer Carmen Fleming, Secretary

The meeting was called to order at 4:04p.m. with Commission President Gonzalez presiding.

In attendance: Member agency representative Mr. Tom Coleman, and Mr. Dave Warren, of Rowland Water District; and Mr. Erik Hitchman, of Walnut Valley Water District; and Ms. Denise Jackman, Director at Three Valleys Municipal Water District; and Mr. Chris Diggs, of the City of Pomona.

Item 3: Public Comment

• There was no public comment at this time.

Item 4: Late Business

• There was no late business to be brought before the Commission at this time.

Item 5: Rotation of Officers – 2020 Calendar Year

- ♦ The Commission was asked to approve the rotation of officers for the 2020 calendar year in accordance with the Joint Water Line's Bylaws, as follows:
 - 1. Vice President Scarlett Kwong assumes the position of President;
 - 2. Commissioner Tony Lima assumes the position of Vice President, and
 - 3. President Rubio Gonzalez assumes the position of Commissioner.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Kwong and unanimously carried (3-0), to approve the rotation of officers for the 2020 calendar year as follows: President Scarlett Kwong, Vice President Tony Lima, and Commissioner Rubio Gonzalez.

President Gonzalez indicated that the motion was approved by a 3-0 vote

President Kwong presided the remainder of the meeting.

Item 6: Approval of Minutes for Meeting Held October 24, 2019

♦ The Commission was asked to approve the meeting minutes for the previous Commission meeting held October 24, 2019.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Gonzalez and carried (3-0), to approve the minutes of the October 24, 2019 meeting.

President Kwong indicated that the motion was approved by a 3-0 vote

Item 7: Approval of Warrants and Charges Paid October 2019 through January 2020

◆ The Commission was provided with a List of Warrants and Charges for October 2019 through January 2020.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Kwong and carried (3-0), to receive and file the Warrants and Charges for October 2019 through January 2020.

President Kwong indicated that the motion was approved by a 3-0 vote

Item 8: Communications

• There were no communication matters to report at this time.

Item 9: Approval of Financial Reports

 Mr. Teuber noted the Treasurer's Reports, the Statement of Income & Expenses, and the Cash & Investment Portfolio Summary as provided and requested they be received, approved and filed.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Gonzalez and unanimously carried, to receive, approve and file the Treasurer's Report ending December 31, 2019, and the Statement of Income & Expenses and Cash & Investment Portfolio Summary for Quarter Ending December 31, 2019.

President Kwong indicated that the motion was approved by a 3-0 vote

Item 10: Adopt the Final Audit

Mr. Teuber highlighted areas of the audit. Upon arrival, a report was given by Mr. Robert Callanan, of White Nelson Diehl Evans LLP stated that there were no points of concern found.

Upon consideration thereof, it was moved by Commissioner Gonzalez, seconded by Commissioner Lima and unanimously carried (3-0), to adopt the Fiscal Year 2018-19 audit as prepared by White Diehl Evans LLP.

President Kwong indicated that the motion was approved by a 3-0 vote

Item 11: Three Valleys Municipal Water District

Ms. Denise Jackman and staff reported on Three Valley's Board meeting activities.

Item 12: Administrative Report

There were no administrative matters to report at this time.

Item 13: Operations Report

♦ The Commission was provided with the Operations Report for the period of October 2019 through January 2020. As this is an informational report only, the Commission took no action.

<u>Item 14: Water Use Reports for October 2019 through December 2019</u>

 Mr. Henry asked the Commission to receive and file the Water Usage Reports for October 2019 through December 2019, as presented.

Upon consideration thereof, it was moved by Commissioner Lima, seconded by Commissioner Gonzalez and unanimously carried (3-0), to receive and file the Water Use Reports for October 2019 through December 2019.

President Kwong indicated that the motion was approved by a 3-0 vote

Item 15: Commissioners Questions and Comments

• There were no public comment at this time.

Item 16: Subjects for Discussion at Future Meetings

• There were no items requested for discussion at future meetings.

Item 17: Adjournment at 4:25 p.m.

With no further items for discussion, the Pomona-Walnut-Rowland Joint Waterline Commission meeting adjourned at 4:25 p.m.







POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION LIST OF WARRANTS & CHARGES FEBRUARY 2020

Check No.	Payee	Inv. Date	Description			Amount
EFT	Three Valleys Municipal Water District	12/31/2019 12/31/2019 12/31/2019 12/31/2019 12/31/2019 12/31/2019	PM-15 PM-21 LRP Rebate (Pomona) TVMWD Capacity TVMWD Water Use MWD Capacity	Total	\$ \$ \$ \$ \$ \$ \$ \$ \$	649,896.00 193,440.00 (9,090.00) 5,619.62 5,912.21 21,827.48 867,605.31
			Total Expendi			867,605.31







POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION LIST OF WARRANTS & CHARGES

MARCH 2020

Check No.	Payee	Inv. Date	Description	Amount
		1/31/2020	PM-15a	\$ 865,934.40
		1/31/2020	PM-15 Pumpback Credit	\$ (104,877.60)
		1/31/2020	PM-15b	\$ 10,466.40
	TI \/ II NA :: I\A/ :	1/31/2020	PM-21	\$ 88,750.80
EFT	Three Valleys Municipal Water	1/31/2020	LRP Rebate (Pomona)	\$ (19,040.00)
	District	1/31/2020	TVMWD Capacity	\$ 5,687.51
		1/31/2020	TVMWD Water Use	\$ 5,965.90
		1/31/2020	MWD Capacity	\$ 22,105.25
			Total	\$ 874,992.66
		3/1/2020	Contract Support and Maint.	\$ 120.00
44770	Q		for 3/1/20 to 3/31/20	
11778	Caselle Inc.			
			Total	\$ 120.00
		12/31/2019	Administrative, Ops, Secretary	\$ 13,500.00
		12/31/2019	USA Markups	\$ 3,925.00
11779	Walnut Valley Water District	12/31/2019	Mileage .	\$ 363.08
	,	12/31/2019	Water Quality Testing	\$ 270.00
			Total	\$ 18,058.08
			Total Expenditures	\$ 893,170.74

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POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION LIST OF WARRANTS & CHARGES APRIL 2020

Check No.	Payee	Inv. Date	Description	Amount
		2/29/2020	PM-15A	\$ 612,070.80
		2/29/2020	PM-21	\$ 286,437.60
	Three Valleys Municipal Water	2/29/2020	LRP Rebate (Pomona)	\$ (8,810.00)
EFT	Three Valleys Municipal Water District	2/29/2020	TVMWD Capacity	\$ 5,687.51
	District	2/29/2020	TVMWD Water Use	\$ 5,965.90
		2/29/2020	MWD Capacity	\$ 22,105.25
			Total	\$ 923,457.06
		4/1/2020	Contract Support and Maint.	\$ 120.00
11700	Capalla Inc		for 4/1/20 to 4/30/20	
11780	Caselle Inc.			
			Total	\$ 120.00
		12/31/2019	Administrative, Ops, Secretary	\$ 13,500.00
		12/31/2019	USA Markups	\$ 2,750.00
11781	Walnut Valley Water District	12/31/2019	Mileage	\$ 526.70
		12/31/2019	Water Quality Testing	\$ 270.00
			Total	\$ 17,046.70
		12/31/2019	2018-19 Audit and Assurance	\$ 1,900.00
11782	White Nelson Diehl Evans LLP		Services	
			Total	\$ 1,900.00
			Total Expenditures	

POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION

271 South Brea Canyon Road • P. O. Box 508 Walnut, California 91789-3002 (909) 595-1268 • (626) 964-6551 • FAX (909) 594-9532

MEMORANDUM

TO: Commissioners Gonzalez, Kwong, and Lima DATE: June 11, 2020

FROM: Brian Teuber, Administrative Officer

RE: Consider Approval of Audit Services

Recommendation:

Staff recommends that the Commission authorize the Administrative Officer execute the contract with Fedak & Brown for \$5,884 a year to perform the annual audit and for preparation of the annual State Financial Transactions report.

Summary/Discussion:

In April 2020, staff issued a Request for Proposals for Auditing Services for FY 19/20, 20/21, and 21/22, with a two-year option to extend the contract. The RFP was sent to six highly qualified audit firms in Southern California.

Four of the six auditing firms responded. All proposals were well thought out, detailed, and adequate in form, technical audit experience, audit approach/workplan, and professionalism. All six firms had special district experience, although some had far more than others. The annual costs ranged from \$5,884 to \$14,300, and staff hours ranged from 40 to 130 hours.

The lowest bidding firm, Fedak & Brown, is very qualified and is proposing 52 hours, which staff deems adequate for the JPA. An additional benefit is that Fedak & Brown also audits Walnut Valley Water District; therefore, they have pre-existing knowledge about PWR.







POMONA-WALNUT-ROWLAND JWLC

BALANCE SHEET MARCH 2020

1	Assets		
2	Cash & Investments		
3	Citizens Business Bank	\$	186,729
4	LAIF		1,459,743
5	LAIF - Fair Market Value		2,458
6	Total Cash & Investments		1,648,929
7	Other Current Assets		
8	Accounts Receivable - Water Sales		1,950,422
9	Interest Receivable		5,799
10	Prepaid Expenses		5,380
11	Total Other Current Assets		1,961,601
12	Fixed Assets		
13	Pipeline		2,187,078
14	Service Connections		85,277
15	Telemetry System		104,000
16	Accumulated Depreciation		(939,611)
17	Total Fixed Assets		1,436,744
	Total Fixed Assets Total Assets	\$	1,436,744 5,047,274
	Total Assets	\$	
18		\$	
18 19	Total Assets Liabilities & Fund Balance Current Liabilities	\$ \$	5,047,274
18 19 20	Total Assets Liabilities & Fund Balance		
18 19 20 21	Total Assets Liabilities & Fund Balance Current Liabilities Accounts Payable		5,047,274 1,940,311
18 19 20 21 22	Total Assets Liabilities & Fund Balance Current Liabilities Accounts Payable Accrued Expense		5,047,274 1,940,311 7,650
18 19 20 21 22 23	Total Assets Liabilities & Fund Balance Current Liabilities Accounts Payable Accrued Expense Total Current Liabilities		5,047,274 1,940,311 7,650
18 19 20 21 22 23 24	Total Assets Liabilities & Fund Balance Current Liabilities Accounts Payable Accrued Expense Total Current Liabilities Fund Balance		5,047,274 1,940,311 7,650 1,947,961
18 19 20 21 22 23 24 25	Total Assets Liabilities & Fund Balance Current Liabilities Accounts Payable Accrued Expense Total Current Liabilities Fund Balance Net Investment in Fixed Assets		1,940,311 7,650 1,947,961
18 19 20 21 22 23 24 25 26	Total Assets Liabilities & Fund Balance Current Liabilities Accounts Payable Accrued Expense Total Current Liabilities Fund Balance Net Investment in Fixed Assets Unappropriated Surplus		1,940,311 7,650 1,947,961 1,436,744 727,644
18 19 20 21 22 23 24 25 26 27	Total Assets Liabilities & Fund Balance Current Liabilities Accounts Payable Accrued Expense Total Current Liabilities Fund Balance Net Investment in Fixed Assets Unappropriated Surplus Retained Earnings		5,047,274 1,940,311







POMONA-WALNUT-ROWLAND JWLC

STATEMENT OF INCOME & EXPENSESFor The Period Ending March 31, 2020

			ANNUAL		
		MARCH 2020 YTD	BUDGET	\$ DIFFERENCE	% OF BUDGET
1	Income				
2	Water Sales				
3	MWD PM-15	10,589,754	15,724,144	5,134,390	67%
4	TVMWD PM-21	2,395,590	4,250,412	1,854,822	56%
5	Total Water Sales	12,985,345	19,974,556	6,989,211	65%
6	Fixed Charges				
7	MWD CRC Charge	197,281	263,596	66,315	75%
8	TVMWD Connected Capacity	50,780	67,767	16,987	75%
9	TVMWD Water Use Charge	53,371	71,288	17,917	75%
10	Total Fixed Charges	301,432	402,651	101,219	75%
11	Depr. & Replacement				
12	Depreciation Charge	14,242	18,989	4,747	75%
13	Replacement Charge	18,251	24,334	6,084	75%
14	Total Depr. & Replacement	32,492	43,323	10,831	75%
15	Admin. Budget Assessment	72,600	96,800	24,200	75%
16	Interest Income	20,566	12,750	(7,816)	161%
17	Other Income	617	-	(617)	0%
18	Total Income	\$ 13,413,052	\$ 20,530,080	\$ 7,117,028	65%
19	Expenses				
20	Water Purchases				
21	MWD PM-15	10,589,754	15,724,144	5,134,390	67%
22	TVMWD PM-21	2,395,590	4,250,412	1,854,822	56%
23	Total Water Purchases	12,985,345	19,974,556	6,989,211	65%
24	Fixed Charges				
25	MWD Capacity Charge	197,281	263,596	66,315	75%
26	TVMWD Connected Capacity	50,780	67,767	16,987	75%
27	TVMWD Water Use Charge	53,371	71,288	17,917	75%
28	Total Fixed Charges	301,432	402,651	101,219	75%
29	Equipment & Line Maintenance	11,007	15,000	3,993	73%
30	Contract Services				
31	WVWD	40,500	54,000	13,500	75%
32	RWD	7,650	10,200	2,550	75%
33	Total Contract Services	48,150	64,200	16,050	75%
34	Administrative				
35	Legal	90	5,000	4,910	2%
36	Insurance	546	2,200	1,654	25%
37	Audit & Bookkeeping	5,700	5,500	(200)	104%
38	Other Admin Costs / Supplies	2,088	2,900	812	72%
39	ACWA Dues	474	2,000	1,526	24%
40	Total Administrative	8,898	17,600	8,702	51%
41	Project Development		450,000	450,000	0%
42	Total Expenses	\$ 13,354,832	\$ 20,924,007	\$ 7,569,175	64%
43	Net Income	\$ 58,220	\$ (393,927)	\$ (452,147)	-15%

No assurance is provided on these financial statements. The financial statements do not include a statement of cash flows. Substantially all disclosures required by accounting principles generally accepted in the United States are not included.







POMONA-WALNUT-ROWLAND JWLC

INVESTMENT REPORT For The Period Ending March 31, 2020

Account Type	Issuer	P	ar Value	Ma	nrket Value	Coupon Rate	Effective Yield	I	Accrued Interest Current Quarter*	[Interest Deposited iscal YTD	& E	al Accrued Deposited rest Fiscal YTD	
Investment Account	Local Agency Investment Fund	\$	1,459,743	\$	1,470,663	1.79%	1.79%	\$	5,799	\$	14,768	\$	20,566	88.73%
Checking	Citizens Business Bank	\$	186,729	\$	186,729	0.00%	0.00%		N/A		N/A		N/A	11.27%
Total Cash & In	vestments	\$	1,646,471	\$	1,657,392	1.58%	1.58%	\$	5,799	\$	14,768	\$	20,566	100.00%

Weighted Average %

All investments listed in this report comply with the Commission's Statement of Investment Policy. The Commission's cash balances and investment portfolio provides sufficient cash flow and liquidity to meet all normal obligations, excluding the purchase of water, for at least a six month period of time. All investment interest values shown above are based on annual rates of return.

POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION

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MEMORANDUM

TO: Commissioners Gonzalez, Kwong, and Lima DATE: June 11, 2020

FROM: Brian Teuber, Administrative Officer

RE: Approval of Proposed Budget for Fiscal Year 2020-21

Attached is the proposed operating budget for the Pomona-Walnut-Rowland Joint Water Line. Listed below are some of the highlights of the proposed budget.

Water Purchases:

Total water purchases are based on a three-year average of total water purchased. FY 20-21 water purchases are estimated at 18,066 acre-feet, a decrease of 909 acre-feet from the previous year's budget. The cost of the purchased water is \$19,517,808.

The budget reflects the purchased water costs of MWD's and Three Valleys' water rate structures. The water purchases line item, as shown on page 5 of 5, includes the direct pass through of costs associated with the purchase of Tier I water from the Weymouth and Miramar Water Treatment Plants and is reflective of the January 1, 2021, increase of \$30 per acre foot.

Assessments:

MWD's Capacity Charge is an assessment levied by MWD and is allocated to each agency based on their highest peak water use during the previous three years. The total charge for FY 20-21 is \$293,890, an increase of 11.5% from prior year's budget.

TVMWD Assessments includes certain fixed charges which are collected annually. The total charges for FY 20-21 is \$143,284, an increase of 3% over the prior year's budget.

In continuing with the auditor's recommendation to fund depreciation and establish a reserve fund for pipeline replacement, \$43,323 has been included in the budget representing the amount necessary to fund 25% of future pipeline replacement costs.

Other Operating Expenses:

Operating Expenses are estimated to remain relatively flat, with a modest increase of \$3,000 for Equipment and Line Maintenance. This amount has been increased to account for the purchase of equipment that will be used to calibrate the large supply meters. The total cost of the equipment

will be shared equally by PWR and the Walnut Valley Water District, and is estimated to cost \$12,000, or \$6,000 per agency.

Additionally, the current year budget includes \$450,000 to provide funds for the development of a Pomona Basin Water Treatment and Supply Project. These funds were collected in prior years, and it is anticipated that these funds will be spent during FY 20-21.

Attachment:

P-W-R Joint Water Line Fiscal Year 2020-21 Budget

P-W-R JOINT WATER LINE FISCAL YEAR 2020-21 BUDGET







REVENUES Water Sales to Member Agencies Water Sales Assessments (MWD, TVMWD) Member Agency Assessments (Pomona, WVWD, RWD) Member Agency Reserve Transfer Assessment (Pomona, WVWD, RWD) Interest & Other Income TOTAL REVENUES		9,517,808 437,174 99,800 43,323 12,750 20,110,855
OPERATING EXPENDITURES Contract Personnel Operating Water Purchases & TVMWD Assessments TOTAL OPERATING EXPENDITURES		64,200 485,600 9,954,982 20,504,782
GROSS INCOME (LOSS) RESERVE TRANSFERS Depreciation and Replacement Reserve Special Project Development Funds	\$ \$	(393,927) (43,323) 450,000
NET INCOME AFTER TRANSFERS*	\$ \$	406,677 12,750

^{*}This figure represents the estimated balance to be added to or subtracted from Retained Earnings for the year after Reserve Transfers. (See Page 1 for recap)

	2018-19	2019-20	9 Months	12 Month	2020-21	
Line Item	Budgeted	Budgeted	Actuals	Projected	Proposed	Line Item Justification
REVENUES Water Sales to Member Agencies	\$ 19,489,390	\$ 19,949,992	\$ 12,985,345	\$ 18,113,262	\$ 19,517,808	Water Sales is the proposed amount of water sold to member agencies. \$19,517,808 (see page 5 for details).
						TOTAL \$19,517,808
Member Agency Assessments	543,509	499,451	374,032	523,766	536,974	Funds received from member agencies for MWD, TVMWD Assessments, PWR Personnel and Operating Costs and Surcharge. Members are assessed based on the following percentages and fixed amount: Pomona Walnut Rowland MWD Assessments* Capacity Charge 35.85% 41.51% 22.64% \$ 293,890
						Pomona Walnut Rowland TVMWD Assessments** Conn. Capacity 52.00% 28.00% 27.09% \$ 71,027 Import Water Use 26.12% 46.79% 27.09% \$ 72,257 \$ 143,284
						Pomona Walnut Rowland PWR Assessments Personnel 33.33% 33.33% \$ 64,200 Operating 33.33% 33.33% \$ 35,600 Project Development 33.33% 33.33% \$ - \$ 99,800 TOTAL \$ 536,974
Member Agency Reserve Transfer Assessment	43,323	43,323	32,492	43,323	43,323	Reserve for Depreciation and Replacement Depreciation (1) \$5,699 18,989 Replacement (2) \$4,592 Per agency cost to fund 25% pipeline replacement TOTAL \$ 43,323

		2018-19	2019-20	9 Months	12 Month	2020-21	
Line Item	В	Budgeted	Budgeted	Actuals	Projected	Proposed	Line Item Justification
Interest & Other Income	\$	12,750	\$ 12,750	\$ 21,183	\$ 25,000	12,750	Interest income from reserves and miscellaneous income
TOTAL REVENUES	\$ 2	20,088,972	\$ 20,505,516	\$ 13,413,052	\$ 18,705,351	\$ 20,110,855	

^{*}MWD Capacity Charge Assessment based on each agency peak usage (CFS) for previous 3 years, 2017, 2018, & 2019

Import Water Use allocation based on PWR Historical Water Use for fiscal years 2016-17, 2017-18, 2018-19.

EXPENDITURES PERSONNEL Administrative/Operating Contract Services	\$ 64,200	\$ 64,200	\$ 48,150	\$ 64,200	64,200	Administrative \$ 8,100 Operations \$ 41,150 Secretarial \$ 4,750 Treasurer \$ 10,200 TOTAL \$ 64,200
TOTAL PERSONNEL	\$ 64,200	\$ 64,200	\$ 48,150	\$ 64,200	\$ 64,200	
OPERATING Insurance	\$ 2,200	\$ 2,200	\$ 546	\$ 2,183	2,200	Based on anticipated cost for insurance from JPIA.
Dues	2,000	2,000	474	474	2,000	ACWA Dues
Audit & Bookkeeping Fees	5,500	5,500	5,700	5,700	5,500	Audit and Bookkeeping
Other Admin. Costs/Supplies	2,900	2,900	2,088	2,900	2,900	Other Operating & Administrative Costs (\$1,260 water quality, \$1,440 accounting software maintenance, and \$200 for the Agenda Manager software and annual maintenance).
Legal Fees	20,000	5,000	90	1,000	5,000	JPA Representation
Equipment & Line Maintenance	13,900	15,000	11,007	14,500	18,000	Purchase of Tools, materials and supplies, Vehicle Miles, USA Mark-ups, also includes quarterly meter testing and engineering related services. (\$4,000 USA's, \$1,400 mileage, \$3,000 meter testing, & \$3,000 Engineering).
Project Development	450,000	450,000	-	-	450,000	Funds for the development of a joint project in the Pomona Basin.
TOTAL OPERATING	\$ 496,500	\$ 482,600	\$ 19,905	\$ 26,757	\$ 485,600	

^{**}TVMWD Assessment based on TVMWD Fixed Charges Summary.

Connected Capacity based on each agency Connected Capacity through JWL.

Line Item		2018-19	2019-20	9 Months	12 Month		2020-21	Line Item Justification
	_	Budgeted	Budgeted	Actuals	Projected	H.	Proposed	
Water Purchases	\$	19,489,390	\$ 19,949,992	\$ 12,985,345	\$ 18,113,262	\$	19,517,808	Projected water purchases for FY 2020- 2021 = 18,066 af
								Proposed Water Sales to Member Agencies TOTAL \$ 19,517,808 \$ 19,517,808
TOTAL WATER PURCHASES	\$	19,489,390	\$ 19,949,992	\$ 12,985,345	\$ 18,113,262	\$	19,517,808	
<u>ASSESSMENTS</u>								
MWD Assessments	\$	296,458	\$ 263,596	\$ 197,281	\$ 296,458	\$	293,890	MWD Annual "Fixed Charge" Assessment (Capacity Charge)
TVMWD Assessments		136,351	139,054	104,151	136,351		143,284	TVMWD Annual "Fixed Charge" Assessment (Connected Capacity & Import Water Use)
TOTAL ASSESSMENTS	\$	432,809	\$ 402,651	\$ 301,432	\$ 432,809	\$	437,174	
TOTAL EXPENDITURE BUDGET	\$	20,482,899	\$ 20,899,443	\$ 13,354,832	\$ 18,637,028	\$	20,504,782	Total Personnel, Operating and Water Purchases Expenditures.
TOTAL REVENUE BUDGET	\$	20,088,972	\$ 20,505,516	\$ 13,413,052	\$ 18,705,351	\$	20,110,855	
NET INCOME	\$	(393,927)	\$ (393,927)	\$ 58,220	\$ 68,323	\$		This figure represents the estimated Favorable (Unfavorable) balance at year end.
RESERVE TRANSFERS								Total Transfer for Depreciation and Replacement Reserve
Depreciation and Replacement	\$	43,323	\$ 43,323	\$ 32,492	\$ 43,323		43,323	Total Transfer for Depreciation and Replacement Reserve
Special Project Development	\$	(450,000)	\$ (450,000)	-	\$ -		(450,000)	Special Project Development (Assessed FY17-18, Expenditures FY 19-20)
BALANCE	\$	12,750	\$ 12,750	\$ 25,728	\$ 25,000	\$	•	This figure represents the estimated balance to be added to or subtracted from Retained Earnings for the year minus the Reserve Transfer. (See Page 1 for recap)

	Acre-Foot	Cost Per Acre-	Acre-Foot	Cost Per	Average		TOTAL
WATER SOURCES	Purchases	Foot	Purchases	Acre-Foot	Cost/Acre-Foot		COST
		July 2020 - Dec					
	TIE		TIE				
Miramar PM-21 Connection	1,742	\$ 1,068.00	-	\$ 1,096.00	\$1,860,456		
Weymouth PM-15 Connection	8,880	\$ 1,068.00	-	\$ 1,096.00	\$9,483,840	9	\$11,344,296
Sub-Total Acre-Feet	10,622		-		10,622		
		January 2021-					
	TIE		TIE				
Miramar PM-21 Connection	1,983		-	\$ 1,126.00	\$2,177,334		
Weymouth PM-15 Connection	5,461	\$ 1,098.00	-	\$ 1,126.00	\$5,996,178		\$8,173,512
Sub-Total Acre-Feet	7,444				7,444		
TOTAL PROPOSED WATER PURCHASES	18,0	66	0		18,066	\$	19,517,808
MWD Assessments						\$	293,890 143,284
MWD Assessments TVMWD Assessments						\$	143,28
MWD Assessments TVMWD Assessments PWR Assessments						\$	143,28 549,80
TVMWD Assessments						\$ 	293,890 143,284 549,800 43,323 1,030,297

POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION

271 South Brea Canyon Road • P. O. Box 508 Walnut, California 91789-3002 (909) 595-1268 • (626) 964-6551 • FAX (909) 444-5521

MEMORANDUM

TO: Commissioners Gonzalez, Kwong & Lima DATE: June 11, 2020

FROM: Brian Teuber, Administrative Officer

SUBJECT: Joint Water Line Operations Report for February 2020 – May 2020

<u>Inspection Report</u>: During the four-month period ending on May 31, 2020, all paved portions of the JWL were driven weekly and visually checked for leaks, vandalism, and other potential problems. Additionally, the cross-country sections of the line were walked and nothing unusual was found. Routine maintenance was performed as needed.

<u>Meter Testing</u>: On February 27, 2020, Morrow Meadows tested and calibrated the JWL meters. All meters tested within the established parameters.







POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION WATER USE DISTRIBUTION & BILLING JANUARY 2020

	CONSUMPTION PER AGENCY (Per PWR Meter Reads)											
	Water Consumption Allocation % (Acre-feet)											
Pomona	1.561	0.198%										
Walnut	427.957	54.289%										
Rowland	358.774	45.513%										
LaVerne	-	0.000%										
TOTAL	788.292	100.000%										

WAT	WATER PRODUCTION (ACTUAL)									
	Water Consumption (Acre-feet)	Allocation %								
MWD	722.40	89.683%								
TVMWD	83.10	10.317%								
LaVerne	-	0.000%								
Total	805.500	100.000%								
PWR	788.292									
Difference	17.208									

		CALCULATION OF AGENCY WATER CONSUMPTION													
	(Wa	(Water consumption billed to each agency based on amount of water purchased from MWD & TVMWD)													
	Billing Adj. Agency Water														
					89.683%	10.317%	0.000%	100.000%							
Pomona	1.561	0.034	1.595	1.6	1.4	0.2	-	1.6							
Walnut	427.957	9.342	437.299	437.3	392.2	45.1	-	437.3							
Rowland	358.774	7.832	366.606	366.6	328.8	37.8	-	366.6							
LaVerne	-	-	-	-	-	-	-	-							
TOTAL	788.292	17.208	805.500	805.5	722.4	83.1	-	805.5							

						BILLIN	١G	CHARG	ES	S PER AC	JE!	NCY							
		MWD PM-15		TVMWD PM-21]	MWD Capacity Reservation	•	TVMWD Connected Capacity	1	TVMWD Water Use Charge	D	epreciation	Replac	ement	Admin Budget Assessment	1 -	MWD LRP Rebate Program	Rebate	
	Cons. (AF)	1.4	ı	0.2													190.4		
City of Pomona	Allocation %					32.20%		52.00%		25.62%		25.00%	1	25.00%	33.33%				
, .,	Billing Rate	\$ 1,068.00	\$	1,068.00	\$	22,105.25	\$	5,687.51	\$	5,965.90	\$	-	\$	-	\$ -	\$	(100.00)		
	Total	\$ 1,527.79	\$	175.75	\$	7,117.89	\$	2,957.51	\$	1,528.46	\$	-	\$	-	\$ -	\$	(19,040.00)	\$	(5,732.60)
	Cons. (AF)	392.2	:	45.1													-		
Walnut Valley	Allocation %					40.68%		28.00%		45.51%		25.00%		25.00%	33.33%				
Water District	Billing Rate	\$ 1,068.00	\$	1,068.00	\$	22,105.25	\$	5,687.51	\$	5,965.90	\$	-	\$	-	\$ -	\$	(100.00)		
	Total	\$ 418,853.36	5 \$	48,182.05	\$	8,992.42	\$	1,592.50	\$	2,715.08	\$	-	\$	-	\$ -	\$	-	\$	480,335.41
	Cons. (AF)	328.8	3	37.8													-		
Rowland Water	Allocation %					27.12%		20.00%		28.87%		25.00%	:	25.00%	33.33%				
District	Billing Rate	\$ 1,068.00) \$	1,068.00	\$	22,105.25	\$	5,687.51	\$	5,965.90	\$	-	\$	-	\$ -	\$	(100.00)		
	Total	\$ 351,142.05	\$	40,393.00	\$	5,994.94	\$	1,137.50	\$	1,722.36	\$	-	\$	-	\$ -	\$	-	\$	400,389.85
	Cons. (AF)	-										•					-		
City of LaVerne	Allocation %					0.00%		0.00%		0.00%		0.00%		0.00%	0.00%				
Cuy of Luverne	Billing Rate	\$ 1,068.00	\$	1,068.00	\$	22,105.25	\$	5,687.51	\$	5,965.90	\$	-	\$	-	\$ -	\$	(100.00)		
	Total	\$ -	\$	-	\$	-	\$		\$		\$	-	\$	-	\$ -	\$	-	\$	-

 Total (A.F.)
 722.4
 83.1
 805.5

 Total (\$)
 771,523
 \$ 88,750.80
 \$ 22,105.25
 \$ 5,687.51
 \$ 5,965.90
 \$ (19,040.00)
 \$ 874,992.66







POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION WATER USE DISTRIBUTION & BILLING

FEBRUARY 2020

	CONSUMPTION PER AGENCY (Per PWR Meter Reads)										
	Water Consumption Allocation % (Acre-feet)										
Pomona	0.712	0.086%									
Walnut	497.174	59.803%									
Rowland	333.467	40.111%									
LaVerne	-	0.000%									
TOTAL	831.353	100.000%									

WAT	WATER PRODUCTION (ACTUAL)								
	Water Consumption (Acre-feet)	Allocation %							
MWD	573.10	68.121%							
TVMWD	268.20	31.879%							
LaVerne	-	0.000%							
Total	841.300	100.000%							
PWR	831.353								
Difference	9.947								

	CALCULATION OF AGENCY WATER CONSUMPTION												
	(Water consumption billed to each agency based on amount of water purchased from MWD & TVMWD)												
	Connection / Description	Billing Difference Allocation (Acre-feet)	Adj. Agency Consumption (Acre-Feet)	Adj. Agency Consumption for Billing (Rounded)	Water Purchased - MWD	Water Purchased - TVMWD	Water Purchased - LaVERNE WELL	Total Water Purchased (Acre-feet)					
					68.121%	31.879%	0.000%	100.000%					
Pomona	0.712	0.009	0.721	0.7	0.5	0.2	-	0.7					
Walnut	497.174	5.949	503.123	503.1	342.7	160.4	-	503.1					
Rowland	333.467	3.990	337.457	337.5	229.9	107.6	-	337.5					
LaVerne	-	-	-	-	-	-	-	-					
TOTAL	831.353	9.947	841.300	841.3	573.1	268.2	_	841.3					

•	BILLING CHARGES PER AGENCY															
		MWD PM-15	TVMWD PM-21	MWD Capacity Reservation		TVMWD Connected Capacity		TVMWD Water Use Charge	De	epreciation	Replacen	nent	Admin Budget Assessment	IWD LRP Rebate Program	F	Billing Total
	Cons. (AF)	0.5	0.2											88.1		
City of Pomona	Allocation %			32.20%	6	52.00%		25.62%		25.00%	25	.00%	33.33%			
, .,	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$	5,687.51	\$	5,965.90	\$	-	\$	-	\$ -	\$ (100.00)		
	Total	\$ 524.20	\$ 245.32	\$ 7,117.89	\$	2,957.51	\$	1,528.46	\$	-	\$	-	\$ -	\$ (8,810.00)	\$	3,563.38
	Cons. (AF)	342.7	160.4											-		
Walnut Valley	Allocation %			40.68%	6	28.00%		45.51%		25.00%	25	.00%	33.33%			
Water District	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$	5,687.51	\$	5,965.90	\$	-	\$	-	\$ -	\$ (100.00)		
	Total	\$ 366,036.68	\$ 171,298.27	\$ 8,992.42	\$	1,592.50	\$	2,715.08	\$	-	\$	-	\$ -	\$ -	\$	550,634.95
	Cons. (AF)	229.9	107.6											-		
Rowland Water	Allocation %			27.12%	6	20.00%		28.87%		25.00%	25	.00%	33.33%			
District	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$	5,687.51	\$	5,965.90	\$	-	\$	-	\$ -	\$ (100.00)		
	Total	\$ 245,509.92	\$ 114,894.01	\$ 5,994.94	\$	1,137.50	\$	1,722.36	\$	-	\$	-	\$ -	\$ -	\$	369,258.73
	Cons. (AF)	-	-											-		
City of LaVerne	Allocation %			0.00%	6	0.00%		0.00%		0.00%	0	.00%	0.00%			
cny of Eurerne	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$	5,687.51	\$	5,965.90	\$	-	\$	-	\$ -	\$ (100.00)		
	Total	\$ -	\$ -	\$ -	\$	-	\$	-	\$	-	\$	-	\$ -	\$ -	\$	-

Total (A.F.)	573.1	268.2								841.3
Total (\$)	\$ 612,071	\$ 286,437.60	\$ 22,105.25	\$ 5,687.51	\$ 5,965.90	\$ -	\$ -	\$ -	\$ (8,810.00) \$	923,457.06







POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION WATER USE DISTRIBUTION & BILLING

MARCH 2020

	CONSUMPTION PER AGENCY (Per PWR Meter Reads)										
	Water Consumption Allocation % (Acre-feet)										
Pomona	1.653	0.192%									
Walnut	501.533	58.388%									
Rowland	355.774	41.419%									
LaVerne	-	0.000%									
TOTAL	858.960	100.000%									

WAT	WATER PRODUCTION (ACTUAL)									
	Water Consumption (Acre-feet)	Allocation %								
MWD	647.80	71.085%								
TVMWD	263.50	28.915%								
LaVerne	-	0.000%								
Total	911.300	100.000%								
PWR	858.960									
Difference	52.340									

		CALC	ULATION	OF AGENC	Y WATER	CONSUMI	TION							
	(Water consumption billed to each agency based on amount of water purchased from MWD & TVMWD)													
	Connection / Description	Billing Difference Allocation (Acre-feet)	Adj. Agency Consumption (Acre-Feet)	Adj. Agency Consumption for Billing (Rounded)	Water Purchased - MWD	Water Purchased - TVMWD	Water Purchased - LaVERNE WELL	Total Water Purchased (Acre-feet)						
					71.085%	28.915%	0.000%	100.000%						
Pomona	1.653	0.101	1.754	1.8	1.2	0.5	-	1.8						
Walnut	501.533	30.560	532.093	532.1	378.2	153.9	-	532.1						
Rowland	355.774	21.679	377.453	377.5	268.3	109.1	-	377.5						
LaVerne	-	-	-	-	-	-		-						
TOTAL	858.960	52.340	911.300	911.3	647.8	263.5	-	911.3						

BILLING CHARGES PER AGENCY																		
		MWD TVMWD PM-15 PM-21		MWD TVMWD Capacity Connected Reservation Capacity		TVMWD Water Use Charge		Depreciation		Replacement		Admin Budget Assessment		MWD LRP Rebate Program		E	illing Total	
	Cons. (AF)	1.2	0.5													93.6		
City of Pomona	Allocation %			32.20%	5	2.00%		25.62%		25.00%		25.00%		33.33%				
, .,	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$ 5,6	87.51	\$	5,965.90	\$	5,699.00	\$	4,592.00	\$	24,200.00	\$	(100.00)		
	Total	\$ 1,331.41	\$ 541.57	\$ 7,117.89	\$ 2,9	57.51	\$	1,528.46	\$	1,424.75	\$	1,148.00	\$	8,066.67	\$	(9,360.00)	\$	14,756.26
	Cons. (AF)	378.2	153.9													-		
Walnut Valley	Allocation %			40.68%	2	8.00%		45.51%		25.00%		25.00%		33.33%				
Water District	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$ 5,6	87.51	\$	5,965.90	\$	7,734.00	\$	12,102.00	\$	24,200.00	\$	(100.00)		
	Total	\$ 403,960.38	\$ 164,315.47	\$ 8,992.42	\$ 1,5	92.50	\$	2,715.08	\$	1,933.50	\$	3,025.50	\$	8,066.67	\$	-	\$	594,601.52
	Cons. (AF)	268.3	109.1													-		
Rowland Water	Allocation %			27.12%	2	0.00%		28.87%		25.00%		25.00%		33.33%				
District	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$ 5,6	87.51	\$	5,965.90	\$	5,556.00	\$	7,640.00	\$	24,200.00	\$	(100.00)		
	Total	\$ 286,558.60	\$ 116,560.97	\$ 5,994.94	\$ 1,1	37.50	\$	1,722.36	\$	1,389.00	\$	1,910.00	\$	8,066.67	\$	-	\$	423,340.04
	Cons. (AF)	-	_													-		
City of LaVerne	Allocation %	_		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%				
Cuy of Laverne	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$ 5,6	87.51	\$	5,965.90	\$	-	\$	-	\$	-	\$	(100.00)		
	Total	\$ -	\$ -	\$ -	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-

Total (A.F.)	647.8	263.5									911.3
Total (\$)	\$ 691,850	\$ 281,418.01	\$ 22,105.25	\$ 5,687.51	\$ 5,965.90	\$ 4,747.25	\$ 6,083.50	\$ 24,200.00	\$ (9,360.00) \$	1,0	32,697.81







POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION WATER USE DISTRIBUTION & BILLING

APRIL 2020

CONSUMPTION PER AGENCY (Per PWR Meter Reads)												
	Water Consumption (Acre-feet)	Allocation %										
Pomona	111.662	11.409%										
Walnut	503.976	51.492%										
Rowland	363.101	37.099%										
LaVerne	-	0.000%										
TOTAL	978.739	100.000%										

WAT	ER PRODUC (ACTUAL)	TION
	Water Consumption (Acre-feet)	Allocation %
MWD	793.80	78.145%
TVMWD	222.00	21.855%
LaVerne	-	0.000%
Total	1,015.800	100.000%
PWR	978.739	
Difference	37.061	

[CALC	ULATION	OF AGENO	Y WATER	CONSUMI	PTION							
	(Water consumption billed to each agency based on amount of water purchased from MWD & TVMWD)													
	Connection / Description	Billing Difference Allocation (Acre-feet)	Adj. Agency Consumption (Acre-Feet)	Adj. Agency Consumption for Billing (Rounded)	Water Purchased - MWD	Water Purchased - TVMWD	Water Purchased - LaVERNE WELL	Total Water Purchased (Acre-feet)						
					78.145%	21.855%	0.000%	100.000%						
Pomona	111.662	4.228	115.890	115.9	90.6	25.3	-	115.9						
Walnut	503.976	19.084	523.060	523.1	408.7	114.3	-	523.1						
Rowland	363.101	13.749	376.850	376.9	294.5	82.4	-	376.9						
LaVerne	-	-	-	-	-	-	-	-						
TOTAL	978.739	37.061	1,015.800	1,015.8	793.8	222.0	-	1,015.8						

BILLING CHARGES PER AGENCY																	
		MWD PM-15			Co	VMWD onnected Capacity	1	TVMWD Vater Use Charge	De	epreciation	Replacemen		Admin Budget Assessment		IWD LRP Rebate Program	I	Billing Total
	Cons. (AF)	90.6	25.3												89.4		
City of Pomona	Allocation %			32.20%		52.00%		25.62%		25.00%	25.00	%	33.33%				
	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$	5,687.51	\$	5,965.90	\$	-	\$ -		\$ -	\$	(100.00)		
	Total	\$ 96,721.02	\$ 27,049.72	\$ 7,117.89	\$	2,957.51	\$	1,528.46	\$	-	\$ -		\$ -	\$	(8,940.00)	\$	126,434.60
	Cons. (AF)	408.7	114.3												-		
Walnut Valley	Allocation %			40.68%		28.00%		45.51%		25.00%	25.00	%	33.33%				
Water District	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$	5,687.51	\$	5,965.90	\$	-	\$ -	:	\$ -	\$	(100.00)		
	Total	\$ 436,541.27	\$ 122,086.37	\$ 8,992.42	\$	1,592.50	\$	2,715.08	\$	-	\$ -	• •	\$ -	\$	-	\$	571,927.64
	Cons. (AF)	294.5	82.4												-		
Rowland Water	Allocation %			27.12%		20.00%		28.87%		25.00%	25.00	%	33.33%				
District	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$	5,687.51	\$	5,965.90	\$	-	\$ -	:	\$ -	\$	(100.00)		
	Total	\$ 314,516.11	\$ 87,959.91	\$ 5,994.94	\$	1,137.50	\$	1,722.36	\$	-	\$ -		\$ -	\$	-	\$	411,330.82
	Cons. (AF)	-	-	·											-		
City of LaVerne	Allocation %			0.00%		0.00%		0.00%		0.00%	0.00	%	0.00%				
	Billing Rate	\$ 1,068.00	\$ 1,068.00	\$ 22,105.25	\$	5,687.51	\$	5,965.90	\$	-	\$ -	:	\$ -	\$	(100.00)		
	Total	\$ -	\$ -	\$ -	\$	-	\$	-	\$	-	\$ -		\$ -	\$	-	\$	-

Total (A.F.)	793.8	222.0								1,0	015.8
Total (\$)	\$ 847,778	\$ 237,096.00	\$ 22,105.25	\$ 5,687.51	\$ 5,965.9	0 \$	-	\$ _	\$ -	\$ (8,940.00) \$ 1,109,69	93.06