

WALNUT VALLEY WATER DISTRICT

271 South Brea Canyon Road • Walnut, CA 91789-3002
(909) 595-7554 • Fax: (909) 444-5521
walnutvalleywater.gov



AGENDA

REGULAR BOARD MEETING MONDAY, OCTOBER 16, 2023 5:00 P.M.

Agenda materials are available for public review at <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, CA.

1. Flag Salute
2. Roll Call: Mr. Hilden____ Ms. Kwong____ Ms. Lee____ Mr. Tang____ Mr. Woo____
3. Public Comment President Hilden

The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.

A. Agenda Items - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.

B. Non-Agenda Items - At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.

4. Agenda Changes/Addition President Hilden

In accordance with Section 54954.2 of the Government Code, additions to the agenda require a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, a unanimous vote of those members present. It shall be determined that there is a need to take immediate action and that the need for action came to the attention of the local agency after the posting of the agenda.

- A. Discussion B. Action Taken

5. Reorder of Agenda President Hilden
 - A. Discussion B. Action Taken

6. Consider Approval of Consent Calendar (Items A-E)

Consent Calendar Notice:

The items listed under the Consent Calendar are considered routine business and will be voted on together by one motion unless a Board Member, staff member, or member of the public requests separate action.

- A. [Minutes of the Regular Board Meeting held September 18, 2023](#)
- B. [Minutes of the Special Board Meeting held September 21, 2023](#)
- C. [Check Register](#)
- D. [Employee Expense Reimbursement Report](#)
- E. [Community Outreach Update \(Information Only\)](#)
 (1) Discussion (2) Action Taken

7. Consider Approval of Director Expense Reports

Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.

- (1) Discussion (2) Action Taken

8. Treasurer’s Report

Mr. Byerrum

- A. [Financial Dashboard as of August 31, 2023](#)
- B. [District Statement of Revenues, Expenses, and Change in Net Positions as of August 31, 2023](#)
- C. [District Statement of Net Positions as of August 31, 2023](#)
- D. [Summary of Cash and Investments as of August 31, 2023](#)
 (1) Discussion (2) Action Taken

COMMITTEE REPORTS

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

- 9. Public Information/Community Relations/Legislative Action Committee Director Kwong
 - There are no items to come to the Board at this time.

10. Finance Committee Director Lee

- A. [Identity Theft Prevention Program Annual Review \(Information Only\)](#)
- B. [Fund Status of Facility Use Charge](#)
 (1) Discussion (2) Action Taken
- C. [Receive, Approve, and File Investment Transactions Report for Month Ending September 30, 2023](#)
 (1) Discussion (2) Action Taken
- D. [Review of Revenue Bonds Held in Trust – East West Bank \(Information Only\)](#)

11. Engineering and Special Projects Director Lee

- A. [Receive and File the Puente Basin Watermaster Annual Report for Fiscal Year 2022-23](#)
 (1) Discussion (2) Action Taken
- B. [Acceptance of Work and Notice of Completion for 850 Brea Canyon Road, Diamond Bar \(P.N. 19-3625\)](#)
 (1) Discussion (2) Action Taken

- C. [MCC Replacement Program Chestnut Hill Pump Station \(P.N. 23-3803\)](#)
 - (1) Discussion
 - (2) Action Taken
 - D. [Operations Report](#) (Information Only)
12. Personnel Committee President Hilden
- A. [Annual Review and Consideration of Revisions of Board Policies for Ethical Conduct Regarding Board of Directors Compensation and Expenses and Exhibits A, B, C, D, E, and F](#)
 - (1) Discussion
 - (2) Action Taken
 - B. [Standing Committee Selection Process Annual Review](#)
 - (1) Discussion
 - (2) Action Taken

OTHER ITEMS

13. TVMWD/MWD President Hilden
14. P-W-R Joint Water Line Commission Mr. Monk
- A. [P-W-R JWL Report for Water Purchases for the Month of September 2023](#)
 - B. Other Items
15. Puente Basin Water Agency Director Lee
16. Spadra Basin Groundwater Sustainability Agency Director Tang
17. General Manager's Report Mr. Hitchman
- A. [District Activities Calendars for November and December 2023, and January 2024](#)
 - B. Other Items
18. Water Supply and Conservation Mr. Hitchman
- A. [District Water Supply and Conservation Update](#)
 - B. [Statewide Water Supply Conditions](#)
19. Directors' Oral Reports All Directors
20. Legal Reports Mr. Ciampa
21. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting
22. Board of Directors Business President Hilden
- A. [Ballot for the Local Agency Formation Commission \(LAFCO\) Special District Alternate Representative](#)
 - (1) Discussion
 - (2) Action Taken

Adjournment

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation to participate in a meeting may request such modification or accommodation from the District's General Manager's Office at (909) 595-1268 Ext. 201. Notification forty-eight (48) hours prior to the meeting will enable District staff to make reasonable arrangements to assure accessibility to the meeting.

I, Lucie Cazares, CMC, Walnut Valley Water District, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at 271 S. Brea Canyon Road, Walnut, CA., and uploaded to the Walnut Valley Water District website <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>

Date Posted: October 13, 2023

Lucie Cazares, CMC, Executive Secretary

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT

September 18, 2023
At the Office of the District
271 South Brea Canyon Road, Walnut, CA 91789

DIRECTORS PRESENT:

Theresa Lee
Scarlett Kwong
Jerry Tang

DIRECTORS ABSENT:

Edwin Hilden
Henry Woo

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Jared Macias, Assistant General Manager
Josh Byerrum, Director of Finance
Lily Lopez, Director of External Affairs & Sustainability
Thomas Monk, Director of Operations
Sherry Shaw, Director of Engineering & Planning
Alanna Diaz, Director of Administrative Services
Lucie Cazares, Executive Secretary
Alexandra Cortez, Administrative Assistant
Jim Ciampa, Legal Counsel

The meeting was called to order at 5:00 p.m. with First Vice President Lee presiding.

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Directors De Jesus, Jody Roberto, Mike Ti, and TVMWD General Manager Matt Litchfield. Also, in attendance, was WVWD employee Bertha Perez.

Item 3: Public Comment

- ◆ There were no requests. (Item 3)

Item 4: Additions to the Agenda

- ◆ There were no requests for additions to the agenda. (Item 4)

Item 5: Reorder of the Agenda

- ◆ There were no requests for reorder of the agenda. (Item 5)

Item 6: Introduction of New District Employees

- ◆ Ms. Shaw introduced Ms. Bertha Perez, Senior Civil Engineer, on the occasion of completing her probationary period for new employees. (Item 6)

Item 7: Consider Approval of Consent Calendar

- ◆ The Board was asked to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held August 21, 2023, Special Board Meeting held August 24, 2023, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 7 – A, B, C, D, E)

Motion No. 23-09-1962: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Tang, and carried (3-0 with Director Hilden and Director Woo absent) to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held August 21, 2023, Special Board Meeting held August 24, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 7– A, B, C, D, E)

First Vice President Lee indicated Motion No. 23-09-1962 was approved by a 3-0 vote with Director Hilden and Director Woo absent

Item 8: Director Expense Reports

- ◆ The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during the month of August 2023. (Item 8)

Motion No. 23-09-1963: Upon consideration thereof, it was moved by Director Tang, seconded by Director Kwong, and carried (3-0 with Director Hilden and Director Woo absent) to receive, approve, and file the Board member expense reports for meeting attendance and additional expenses incurred by the District on behalf of each Director for events occurring during the month of August 2023. (Item 8)

First Vice President Lee indicated Motion No. 23-09-1963 was approved by a 3-0 vote with Director Hilden and Director Woo absent

Committee Chair Reports

Item 9: Public Information/Community Relations/Legislative Action Committee – Director Kwong

- ◆ There were no Public Information/Community Relations/Legislative Action Committee matters to come before the Board at this time. (Item 9)

Item 10: Finance Committee – Director Lee

- ◆ Mr. Byerrum reviewed the District's investment transaction report for the period ending August 31, 2023. The Board was then asked to receive, approve, and file the investment transactions report. (Item 10-A)

Motion No. 23-09-1964: Upon consideration thereof, it was moved by Director Tang, seconded by Director Kwong, and carried (3-0 with Director Hilden and Director Woo absent) to receive, approve, and file the investment transactions report. (Item 10-A)

First Vice President Lee indicated Motion No. 23-09-1964 was approved by a 3-0 vote with Director Hilden and Director Woo absent

- ◆ As a matter of information only, the Board received a Revenue Bond Funds Held in Trust report. (10-B)

Item 11: Engineering Committee – Director Lee

- ◆ The Board was asked to accept the work as installed for the Diamond Bar (P-1) Pump Station Electrical Refurbishment (P.N. 20-3628); to authorize the filing of a Notice of Completion for the subject project; and to authorize the General Manager to execute Change Order No. 6 in the amount of \$17,052.00 for the subject project. (Item 11-A)

Motion No. 23-09-1965: Upon consideration thereof, it was moved by Director Lee, seconded by Director Tang, and carried (3-0 with Director Hilden and Director Woo absent), to accept the work as installed for the Diamond Bar (P-1) Pump Station Electrical Refurbishment (P.N. 20-3628); to authorize the filing of a Notice of Completion for the subject project; and to authorize the General Manager to execute Change Order No. 6 in the amount of \$17,052.00 for the subject project. (Item 11-A)

First Vice President Lee indicated Motion No. 23-09-1965 was approved by a 3-0 vote with Director Hilden and Director Woo absent

- ◆ The Board was asked to authorize staff to forward a letter to Puente Basin Watermaster indicating the District's preference that "Option 3" be used to calculate the collective import return flow credit (Item 11-B)

Motion No. 23-09-1966: Upon consideration thereof, it was moved by Director Lee, seconded by Director Kwong, and carried (3-0 with Director Hilden and Director Woo absent) to authorize staff to forward a letter to Puente Basin Watermaster indicating the District's preference that "Option 3" be used to calculate the collective import return flow credit (Item 11-B)

First Vice President Lee indicated Motion No. 23-09-1966 was approved by a 3-0 vote with Director Hilden and Director Woo absent

- ◆ Mr. Monk reviewed the Operations Report included in the Board Packet. No action was taken by the Board. (Item 11-C)

Item 12: Personnel Committee – Director Tang

- ◆ Ms. Diaz reviewed the Association of California Water Agencies (ACWA)/Joint Powers Insurance Authority (JPIA) medical, dental, and vision premium plans updates and increases effective January 1, 2024. She reported that the medical, dental, and vision coverage premiums for employees are paid from the employee health benefit allotment established at \$1,897.24 per month/per employee, or payment of the lowest premium for family coverage. As this was an informational item only, no action was taken by the Board. (Item 12-A)

Item 13: TVMWD/MWD

- ◆ Updates on TVMWD/MWD business matters were provided by TVMWD General Manager Matt Litchfield and Director De Jesus respectively. (Item 13)

Item 14: The P-W-R Joint Water Line Commission

- ◆ Mr. Monk reported on the P-W-R Joint Water Line Commission water use report for the month of August 2023. (Item 14)

Item 15: Puente Basin Water Agency (PBWA)

- ◆ Director Lee reported that there was no meeting in September, and that the next PBWA meeting is in October 2023. (Item 17)

Item 16: Spadra Basin Groundwater Sustainability Agency

- ◆ Director Tang reported that the next meeting will be November 6, 2023. (Item 16)

Item 17: General Manager's Report

- ◆ The Board received the District's activities calendars for October, November, and December 2023. (Item 17-A)

Item 18: Water Supply and Conservation

- ◆ The Board received reports and graphs of the following items: District potable and recycled water use, Calendar Year 2023 purchased water estimate, conservation goal summary, climate summary, and 2023 monthly water consumption versus the 2013 and 2020 baseline years. The report noted that the District's water usage for August 2023 was 20% lower than usage in August 2020 and 33% lower than usage in August 2013. (Item 18-A)
- ◆ The Board viewed reports on California's water supply and reservoir conditions as of September 4, 2023. (Item 18-B)

Item 19: Directors' Oral Reports

(NOTE: Board meeting minutes provide written reports of Board meeting, Committee meetings, and District associated activities. Directors may include reports of their participation in non-expense or per diem paid community events as a matter of information.) (Item 19)

- ◆ Although Director Hilden was not in attendance to report on his activities for the month of August, his expense report noted his attendance at the following meetings/events: District's Regular and Special Board Meeting, Public Information Committee, Finance Committee, Personnel Committee, Meeting with General Manager, Sign letter of Support for Regional Resilience Grant Program, and 2023 State of the Nation with Congresswoman Linda Sanchez.
- ◆ Director Kwong reported the following for the month of August: Regular and Special Board Meeting, Public Information Committee, Diamond Bar Friends of Library Wine Soiree Fundraiser, and Regional SGV Government Affairs.
- ◆ Director Lee reported on the following for the month of August: District's Regular and Special Board meeting, Finance and Engineering Committee meetings, Rowland Heights National Night Out, Diamond Bar Concerts in the Park, PBWA Board Meeting, and Diamond Bar Friends of Library Wine Soiree.
- ◆ Director Tang reported on the following for the month of August: District's Regular and Special Board meeting, all committee meetings, 2023 State of the Nation Luncheon with Congresswoman Linda Sanchez, Ethics Training, and Anti-Harassment Training.
- ◆ Although Director Woo was not in attendance to report on his activities for the month of August, his expense report noted his attendance at the following meetings/events: District's Regular and Special Board meeting, Puente Basin Board Meeting, Public Information Committee, Engineering Committee, and the TVMWD Miragrand Well Open House.

Item 20: Legal Reports

- ◆ There were no legal reports for the Board. (Item 20)

Item 21: Items for Future Discussion

- ◆ There were no requests for future discussion items. (Item 21)

Item 22: Board of Directors Business

- ◆ The Board was asked review, consider and/or vote for one member for the position to serve as Alternate Member to the Los Angeles County Local Agency Formation Commission, as Special Districts representative. No Board action was taken.

Adjournment at 5:25 p.m.

MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT

September 21, 2023
At the Offices of the District
271 South Brea Canyon Road, Walnut, CA 91789

DIRECTORS PRESENT:

Edwin Hilden
Scarlett Kwong
Theresa Lee
Jerry Tang

DIRECTORS ABSENT:

Henry Woo

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Jared Macias, Assistant General Manager
Josh Byerrum, Director of Finance
Alanna Diaz, Director of Administrative Services
Donna DiLaura, External Affairs and Sustainability Manager
Sherry Shaw, Director of Engineering & Planning
Tom Monk, Director of Operations
Lucie Cazares, Executive Secretary
Alexandra Cortez, Administrative Assistant
Jim Ciampa, Legal Counsel (via teleconference)

The meeting was called to order at 4:00 p.m. with President Hilden presiding.

Guests and others in attendance: None

Item 3: Public Comment

- ◆ There were no requests. (Item 3)

Item 4: Establish PARS 115 Pension Trust Resolution No. 09-23-726

- ◆ The Board was asked to adopt Resolution No. 09-23-726, approving the adoption of the Public Agencies Post-Employment Benefits Trust administered by Public Agency Retirement Services (PARS); and to authorize the General Manager to execute an agreement for administrative services with PARS. (Item 4)

Motion No. 23-09-1967: Upon consideration thereof, it was moved by Director Lee, seconded by Director Kwong, and carried (4-0 with Director Woo absent) by roll call vote noted below, to adopt Resolution No. 09-23-726, approving the adoption of the Public Agencies Post-Employment Benefits Trust administered by Public Agency Retirement Services (PARS); and to authorize the General Manager to execute an agreement for administrative services with PARS. (Item 4)

Ayes: Hilden, Kwong, Lee, Tang

Noes: None

Absent: Woo

Abstain: None

President Hilden indicated Motion No. 23-09-1967, adopting Resolution No. 09-23-726, was approved by a 4-0 roll call vote with Director Woo absent

Item 5: Overview of Financial Plan and Rates

- ◆ The Board received a PowerPoint presentation on financial planning and revenue projections. The presentation included an analysis of various water rate adjustments and the projected reserve funding. Staff further advised of the necessity of approving any increases in rates in October to meet the customer notice deadline of November for a January 1, 2024 rate increase. (Item 5)

Item 6: Other None

Adjournment at 4:37 P.M.

Walnut Valley Water District
Check Register For the Month of September 2023

CHECK NUMBER	DATE	PAYEE	AMOUNT
9147	9/6/2023	Badger Meter, Inc.	\$ 323.00
9148	9/6/2023	CPS Human Resource Services	\$ 4,000.00
9149	9/6/2023	Geiger West Monrovia	\$ 2,566.54
9150	9/6/2023	Graybar Electric Company, Inc.	\$ 7,842.90
9151	9/6/2023	Hach Company	\$ 827.49
9152	9/6/2023	Ken's Ace Hardware	\$ 190.96
9153	9/6/2023	McMaster-Carr Supply Company	\$ 380.17
9154	9/6/2023	Tucker Tire Company, Inc.	\$ 49.00
9155	9/6/2023	Western Water Works	\$ 3,765.37
9156	9/6/2023	Cintas Corporation #150	\$ 398.70
9157	9/6/2023	Sully-Miller Contracting Company	\$ 98,111.25
9158	9/6/2023	Ferguson Waterworks - Santa Ana	\$ 2,214.09
9159	9/6/2023	Frontier Communications	\$ 377.37
9160	9/6/2023	Premier Family Medicine Associates, Inc.	\$ 282.00
9161	9/6/2023	HASA, Inc.	\$ 2,611.47
9162	9/6/2023	Yo Fire	\$ 422.68
9163	9/6/2023	Pascal & Ludwig Constructors, Inc.	\$ 5,742.00
9164	9/6/2023	11:11 Systems, Inc.	\$ 316.93
9165	9/12/2023	Los Angeles County Fire Dept.	\$ 4,883.00
9166	9/12/2023	Pool & Electrical Products, Inc.	\$ 1,076.40
9167	9/12/2023	Southern California Edison Company	\$ 119,094.87
9168	9/12/2023	Underground Service Alert	\$ 832.50
9169	9/12/2023	Western Water Works	\$ 9,255.15
9170	9/12/2023	Ewing Irrigation Products Inc.	\$ 844.65
9171	9/12/2023	Dunn Edwards Corporation	\$ 1,314.59
9172	9/12/2023	Fuel Pros, Inc.	\$ 788.75
9173	9/12/2023	Nguyen, Lisa Thi	\$ 1,226.40
9174	9/12/2023	Applied Technology Group, Inc.	\$ 4,043.40
9175	9/12/2023	Western Exterminator Company	\$ 88.00
9176	9/12/2023	West Coast Sand and Gravel, Inc.	\$ 1,953.98
9177	9/12/2023	Diamond Ranch HS Panther Pride Assoc	\$ 600.00
9178	9/12/2023	TelePacific Corp.	\$ 1,038.26
9179	9/12/2023	Hill Brothers Chemical Company	\$ 3,564.26
9180	9/12/2023	Governmentjobs.com, Inc	\$ 4,479.13
9181	9/12/2023	OPARC, Inc.	\$ 4,688.72
9182	9/12/2023	HASA, Inc.	\$ 2,734.65

Walnut Valley Water District
Check Register For the Month of September 2023

CHECK NUMBER	DATE	PAYEE	AMOUNT
9183	9/12/2023	ALS Group USA, Corp.	\$ 1,482.00
9184	9/12/2023	California Water Efficiency Partnership	\$ 18,013.50
9185	9/12/2023	Banzil, Alyssa	\$ 125.00
9186	9/12/2023	Quadient, Inc.	\$ 3,378.31
9187	9/12/2023	Fluoresco Services, LLC	\$ 203.56
9188	9/12/2023	Macias, Jared	\$ 2,500.00
9189	9/12/2023	Axelliant LLC	\$ 5,560.00
9190	9/12/2023	RS Americas, Inc.	\$ 434.27
9191	9/12/2023	Serna, Samuel	\$ 170.00
9192	9/14/2023	ACWA Services Corporation	\$ 135,428.07
9193	9/14/2023	Airgas USA, LLC	\$ 351.82
9194	9/14/2023	Azteca Landscape	\$ 15,675.00
9195	9/14/2023	Chinese American Parents Association-Diamond Bar	\$ 2,000.00
9196	9/14/2023	Federal Express	\$ 54.80
9197	9/14/2023	Graybar Electric Company, Inc.	\$ 578.32
9198	9/14/2023	McMaster-Carr Supply Company	\$ 661.46
9199	9/14/2023	Pollardwater	\$ 194.96
9200	9/14/2023	Pool & Electrical Products, Inc.	\$ 1,436.40
9201	9/14/2023	Quinn Company	\$ 8,352.64
9202	9/14/2023	South Coast A.Q.M.D.	\$ 1,330.52
9203	9/14/2023	Home Depot Credit Services	\$ 2,931.13
9204	9/14/2023	Rowland Water District	\$ 593.02
9205	9/14/2023	Chandler Asset Management, Inc.	\$ 3,092.89
9206	9/14/2023	Walnut High School	\$ 1,000.00
9207	9/14/2023	Applied Technology Group, Inc.	\$ 100,916.56
9208	9/14/2023	Ferguson Waterworks - Santa Ana	\$ 3,576.95
9209	9/14/2023	East West Bank - Visa	\$ 21,204.23
9210	9/14/2023	EcoTech Services, Inc.	\$ 7,341.00
9211	9/14/2023	Harrington Industrial Plastics, LLC	\$ 1,002.16
9212	9/14/2023	Cintas First Aid & Safety LOC#168	\$ 433.62
9213	9/14/2023	Azusa Land Reclamation, Inc.	\$ 5,623.42
9214	9/14/2023	Veritiv Operating Company	\$ 2,432.16
9215	9/14/2023	Frontier Communications	\$ 1,065.98
9216	9/14/2023	Paramount Safety Supply	\$ 915.40
9217	9/14/2023	Iga Printing	\$ 1,686.95
9218	9/14/2023	HASA, Inc.	\$ 2,547.42

Walnut Valley Water District
Check Register For the Month of September 2023

CHECK NUMBER	DATE	PAYEE	AMOUNT
9219	9/14/2023	Verizon Wireless	\$ 646.00
9220	9/14/2023	Bay Alarm Company	\$ 261.60
9221	9/14/2023	Yo Fire	\$ 50.37
9222	9/14/2023	Autonovation Mobile Auto Repair	\$ 2,141.25
9223	9/14/2023	Interstate Battery System of Inland Valley	\$ 128.52
9224	9/14/2023	Aqua Backflow, Inc	\$ 1,995.00
9225	9/14/2023	Central Communications	\$ 850.50
9226	9/14/2023	Leadership Development Network LLC	\$ 2,916.00
9227	9/14/2023	Macias, Jared	\$ 1,066.71
9228	9/14/2023	C.J. Brown & Company, CPAs	\$ 7,228.00
9229	9/19/2023	Geiger West Monrovia	\$ 2,390.52
9230	9/19/2023	Ken's Ace Hardware	\$ 75.50
9231	9/19/2023	McMaster-Carr Supply Company	\$ 268.78
9232	9/19/2023	Jack's Lock & Key	\$ 85.00
9233	9/19/2023	Genesis Computer Systems, Inc.	\$ 249.71
9234	9/19/2023	Ferguson Waterworks - Santa Ana	\$ 183.30
9235	9/19/2023	Online Information Services, Inc.	\$ 503.35
9236	9/19/2023	D & H Water Systems, Inc.	\$ 431.50
9237	9/19/2023	Harrington Industrial Plastics, LLC	\$ 101.94
9238	9/19/2023	Ditch Witch Central California	\$ 3,578.26
9239	9/19/2023	ConvergeOne, Inc.	\$ 29.95
9240	9/19/2023	Tang, Chi-Li J.	\$ 18.34
9241	9/19/2023	Knight Industrial Supply	\$ 230.22
9242	9/19/2023	Public Water Agencies Group	\$ 1,927.42
9243	9/19/2023	Lagerlof, LLP	\$ 2,835.00
9244	9/19/2023	Bare Bees Inc.	\$ 175.00
9245	9/19/2023	Flume, Inc.	\$ 547.50
9246	9/19/2023	Axelliant LLC	\$ 196,557.92
9247	9/19/2023	Woo, Henry	\$ 24.89
9248	9/19/2023	RS Americas, Inc.	\$ 4,848.52
9249	9/19/2023	RockSpark Inc.	\$ 3,515.00
9250	9/19/2023	Gamboa, Juan	\$ 42.00
9251	9/27/2023	AT&T Mobility II, LLC	\$ 643.84
9252	9/27/2023	Hach Company	\$ 1,343.01
9253	9/27/2023	Liebert, Cassidy, & Whitmore	\$ 348.00
9254	9/27/2023	McMaster-Carr Supply Company	\$ 160.47

Walnut Valley Water District
Check Register For the Month of September 2023

CHECK NUMBER	DATE	PAYEE	AMOUNT
9255	9/27/2023	Pomona City Clerk	\$ 2,101.54
9256	9/27/2023	Quinn Company	\$ 314.11
9257	9/27/2023	Southern Calif Gas Company	\$ 36.41
9258	9/27/2023	Verizon Wireless	\$ 3,617.71
9259	9/27/2023	Western Water Works	\$ 5,010.18
9260	9/27/2023	Cintas Corporation #150	\$ 407.70
9261	9/27/2023	G M Sager Construction Co., Inc.	\$ 15,700.00
9262	9/27/2023	Sully-Miller Contracting Company	\$ 315,494.52
9263	9/27/2023	Industry Public Utility Commission	\$ 2,269.11
9264	9/27/2023	Ferguson Waterworks - Santa Ana	\$ 30,215.95
9265	9/27/2023	Harrington Industrial Plastics, LLC	\$ 1,419.38
9266	9/27/2023	Tovar, Marco	\$ 69.38
9267	9/27/2023	Safety Kleen System, Inc.	\$ 108.11
9268	9/27/2023	Puente Hills Ford	\$ 3,463.49
9269	9/27/2023	Veritiv Operating Company	\$ 800.29
9270	9/27/2023	Hill Brothers Chemical Company	\$ 2,613.88
9271	9/27/2023	Managed Mobile, Inc.	\$ 875.94
9272	9/27/2023	HASA, Inc.	\$ 5,592.48
9273	9/27/2023	Canon Solutions America, Inc.	\$ 2,090.82
9274	9/27/2023	Healthequity, Inc.	\$ 8.85
9275	9/27/2023	Autonovation Mobile Auto Repair	\$ 542.89
9276	9/27/2023	La Canada Design Group, Inc.	\$ 1,764.80
9277	9/27/2023	Pascal & Ludwig Constructors, Inc.	\$ 24,114.46
9278	9/27/2023	Merrimac Energy Group	\$ 21,305.87
ACH001	9/27/2023	L.A. County Department of Public Works	\$ 11,841.00
EFT000000000907	9/7/2023	Reliance Standard Life Insurance Co.	\$ 8,137.68
EFT000000000908	9/12/2023	Puente Basin Water Agency	\$ 1,049,969.56
EFT000000000909	9/12/2023	Pomona-Walnut-Rowland JWL Commission	\$ 884,210.82
EFT000000000910	9/13/2023	Doty Bros Equipment Co, Inc.	\$ 203,935.19
EFT000000000911	9/13/2023	Puente Basin Water Agency	\$ 156,790.01
EFT000000000912	9/13/2023	Quest Building Services	\$ 2,595.00
EFT000000000913	9/15/2023	Doty Bros Equipment Co, Inc.	\$ 45,313.66
EFT000000000914	9/15/2023	Amazon Capital Services, Inc.	\$ 4,726.74
EFT000000000915	9/15/2023	U.S. Bank National Association	\$ 2,500.00
EFT000000000916	9/28/2023	1Password	\$ 4,645.50

Walnut Valley Water District
Check Register For the Month of September 2023

CHECK NUMBER	DATE	PAYEE	AMOUNT
XFR000007551	9/13/2023	PAYROLL	\$ 287,772.66
XFR000007565	9/25/2023	PAYROLL	\$ 294,065.27
XFR000007566	9/25/2023	WATER REFUND	\$ 25,044.88
TOTAL			\$ 4,307,106.88

Reviewed by: Josh Byers Director of Finance OCTOBER 4, 2023 Date

Reviewed by: John Hummer General Manager October 4, 2023 Date

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: External Affairs & Sustainability
DATE: October 16, 2023
SUBJECT: Community Outreach Update

Action/Discussion Fiscal Impact Resolution Information Only

RECOMMENDATION

For information only.

BACKGROUND INFORMATION:

External Affairs & Sustainability Outreach Update

1. October Bill Inserts
District customers received the inserts noted below (front/back) with their monthly bill statement.

Insert #1 Front

FREE Interactive Workshop

GIVING LIFE TO YOUR SCRAPS

Learn how to regrow your vegetables from kitchen scraps this holiday season!




SCAN ME

WEDNESDAY, NOVEMBER 15
6:00 PM - 7:30 PM

WVWD Workshop Gallery - 235 S Brea Canyon Rd., Walnut

Visit walnutvalleywater.gov or scan the QR code to register



Insert #1 Back

免費互動課程

賦予廚房殘渣生命

在這個假期學習如何利用廚房殘渣種植蔬菜!




SCAN ME

11月16日 • 晚上 6:00 - 晚上 7:30

WVWD Workshop Gallery - 235 S Brea Canyon Rd., Walnut

網上登記: WALNUTVALLEYWATER.GOV



Insert #2 Front



WVWD CUSTOMER PORTAL GIVEAWAY!

Come by WVWD's Customer Service Lobby to register for the new Customer Portal and receive a *hand-fan prize!



SCAN ME

myaccount.walnutvalleywater.gov

**Valid for WVWD Customers only. Limit 1 prize per account holder. Prize can only be redeemed at WVWD (271 S Brea Canyon Rd., Walnut). While supplies last.*

Insert #2 Back



Free Garden Design Workshop

Wednesday, November 8th at 6:00 p.m. on Zoom

In this class, you will learn how to identify critical steps for successfully designing a water-wise landscape. Topics include:

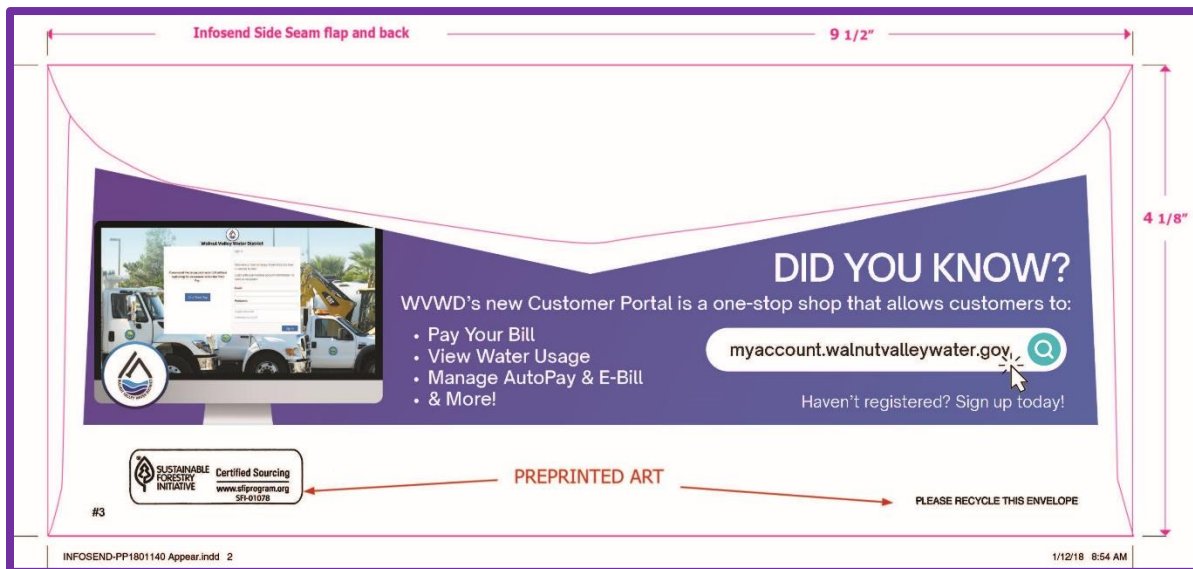
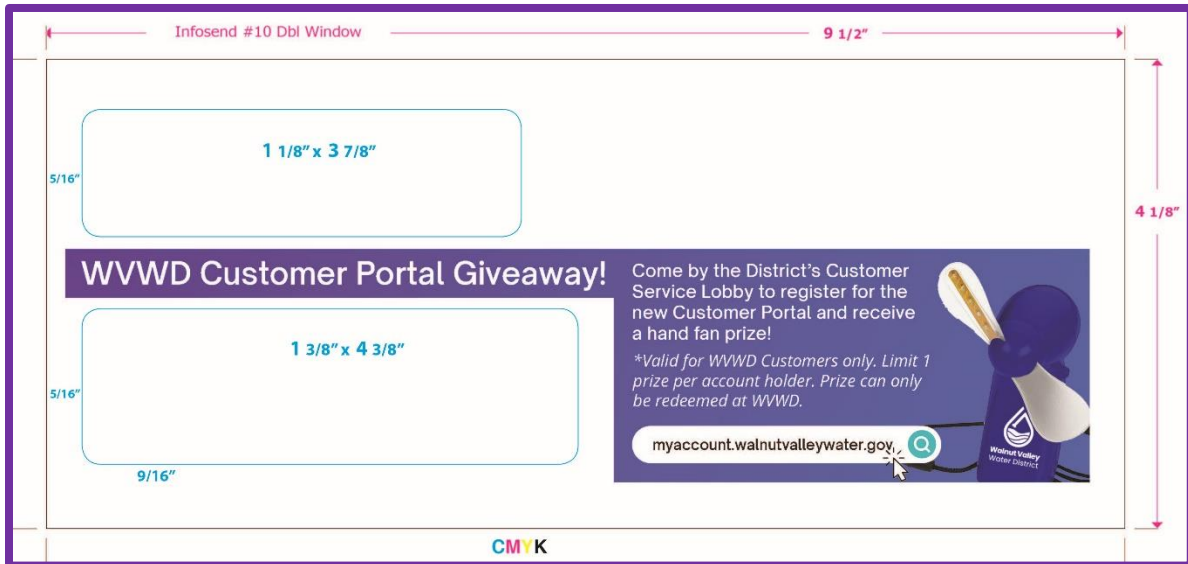
1. Creating a rainwater capture area
2. Selecting California native plants best suited for your yard
3. Learning key design principles
4. Creating a planting plan

Registration is required. Visit walnutvalleywater.gov or scan the QR Code to register.



October Bill Snipe

District customers received the bill snipe design noted below (front/back) with their monthly bill statement.



2. Facebook, Twitter, Instagram, and YouTube

The District regularly posts updates and promotions of external affairs/sustainability activities, conservation tips, and education materials on Facebook, Twitter, Instagram, and YouTube.

During the month of September, the District shared the following:

- Customer Portal Giveaway
- Labor Day Holiday Office Closed
- “Goodbye Grass” Turf Replacement Rebate Webinar
- SGV Tribune coverage on Project Bright
- Fire-Resistant Landscaping Workshop
- Board Agenda Highlights
- PWAG CET “Splash Cash” Program
- And more



External Affairs & Sustainability Activities

1. Fire-Resistant Landscaping Workshop
The District will be hosting an in-person Fire-Resistant Landscaping Workshop on Saturday, October 14th from 10:00 AM – 11:00 AM at the Diamond Bar Center.
2. “Goodbye Grass” Turf Replacement Rebate Webinar
In collaboration with the Metropolitan Water District of Southern California, the District will be hosting a “Goodbye Grass” Turf Replacement Rebate Webinar on Wednesday, October 18th at 6:00 PM. Customers can learn about replacing their lawns with a watershed-wise landscape and how rebates can help them succeed.
3. Public Water Agencies Group - Conservation and Education Team (PWAG-CET)
WVWD is a member of the Public Water Agencies Group (PWAG) Conservation and Education Team (CET) which provides conservation and educational resources to teachers and students. All schools, teachers, and students within WVWD’s service area have access to all of the PWAG CET programs and services, including the Splash Cash program, Scholar Dollar program, and more. PWAG-CET is currently promoting its “Splash Cash” Program where K-12 teachers can apply to receive financial support in creative classroom projects and activities that increase students’ awareness of the importance of water.

Local Sponsorships

1. 56th Assembly District College & Career Fair
The District is sponsoring the 56th Assembly District College and Career Fair event hosted by Assembly Member Lisa Calderon on Saturday, October 14th at Los Altos High School in Hacienda Heights. The sponsorship includes a booth at the event.
2. Walnut Valley Robotics
The District is sponsoring the Walnut Valley Robotics. The sponsorship includes the District’s logo on their t-shirt and website.
3. Walnut High School Football
The District is sponsoring Walnut High School’s football season. The sponsorship includes a full-page ad in their program and recognition of the District at their games, banner, and social media platforms.
4. Diamond Ranch High School Football
The District is sponsoring Diamond Ranch High School’s football season. The sponsorship includes a full-page ad in their program.
5. Rowland Heights Buckboard Days Parade
The District is sponsoring the Rowland Heights Buckboard Days Parade on Saturday, October 21st. The sponsorship includes a half-page ad, festival, parade entry, recognition of the District, and a booth at the festival.

6. UAAA Annual Journal
The District is sponsoring the 2024 United Abacus Arithmetic Association (UAAA) Annual Journal. The sponsorship includes a full-page ad. In addition, the District issued a congratulatory letter for the upcoming UAAA Global Cup event on Sunday, January 14, 2024.
7. Diamond Bar Women's Club 9th Annual Casino Night Gala.
The District is sponsoring the Diamond Bar Women's Club 9th Annual Casino Night Gala on February 24, 2024. The sponsorship includes recognition of the District on their blackjack table and three admission tickets to the event.
8. Life Steps Foundation Fun Run for Inclusion 5K
The District is sponsoring the 2024 Fun Run for Inclusion event on April 24, 2024. The sponsorship includes recognition of the District on electronic material.
9. Suzanne Middle School Chinese American Parent Association (CAPA) Project Bright
The District's partnership with Suzanne CAPA known as Project Bright is ongoing. This program introduces students to water sustainability while they earn volunteer hours and promote the mission and vision of the District. The District has received 134 Flume applications and the student volunteers have installed 72 Flumes, their target is to install 100.
10. MeterHero
The District launched its partnership with MeterHero as part of its commitment to sustainability and community engagement. MeterHero is an innovative academic curriculum designed to provide high school students with hands-on experience around water conservation and data analysis. Students learn to collect and analyze water meter data from their homes, and then develop and implement a water conservation strategy that benefits their household and the community. Three teachers, one each from Rowland High School, Walnut High School, and Diamond Ranch High School, plan on implementing the MeterHero Program this upcoming winter.

DIRECTOR EXPENSE FORM



NAME: Edwin Hilden

DATE: September 2023

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	9/6/2023	TVMWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
2	9/11/2023	Public Info Meeting	<input checked="" type="checkbox"/>				\$ -
3	9/12/2023	Personnel Committee Meeting	<input checked="" type="checkbox"/>				\$ -
4	9/18/2023	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
5	9/20/2023	TVMWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
6	9/27/2023	TVMWD Special Board Meeting	<input checked="" type="checkbox"/>				\$ -
7	9/27/2023	DB State of the City	<input type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -


Total Number of Miles: 0 X \$0.655 \$ -

Total Reimbursable Expenses \$ -

Total Meeting Compensation 6 X \$150.00 per day \$ 900.00

TOTAL \$ 900.00

I certify the above is correct and accurate to the best of my knowledge



 Signature



 Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.655
 **Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Kwong

DATE: Septmeber 2023

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	9/7/2023	paper signing(PWR)	<input checked="" type="checkbox"/>				\$ -
2	9/11/2023	Regional Chamber Government Affair Committee	<input checked="" type="checkbox"/>				\$ -
3	9/11/2023	Public Info Committee	<input checked="" type="checkbox"/>				\$ -
4	9/12/2023	Engineering Committee	<input checked="" type="checkbox"/>				\$ -
5	9/18/2023	Board meeting	<input checked="" type="checkbox"/>				\$ -
6	9/21/2023	DB Evergreen Club Celebration	<input type="checkbox"/>				\$ -
7	9/21/2023	Special Board Workshop	<input checked="" type="checkbox"/>				\$ -
8	9/30/2023	Walnut Mid-Autumn's Celebration (certificate)	<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.655 \$ -

Total Reimbursable Expenses \$ -

Total Meeting Compensation 6 X \$150.00 per day \$ 900.00

TOTAL \$ 900.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.655

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Theresa Lee

DATE: Sep. 2023

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	9/5/2023	SPADRA Basin Executive Committee Meeting	<input checked="" type="checkbox"/>				\$ -
2	9/6/2023	Linda Sanchez Grants Workshop @ Whittier Public Library	<input type="checkbox"/>				\$ -
3	9/6/2023	PBWA Stakeholders Meeting	<input checked="" type="checkbox"/>				\$ -
4	9/11/2023	WVWD Finance Committee Meeting	<input checked="" type="checkbox"/>				\$ -
5	9/12/2023	WVWD Engineering Committee Meeting	<input checked="" type="checkbox"/>				\$ -
6	9/18/2023	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
7	9/21/2023	WVWD Board Workshop	<input checked="" type="checkbox"/>				\$ -
8	9/27/2023	Diamond Bar State of the City	<input type="checkbox"/>				\$ -
9	9/30/2023	Panana Mid-Autumn Festival @ Mt. SAC	<input checked="" type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.655 \$ -

Total Reimbursable Expenses \$ -

Total Meeting Compensation 7 X \$150.00 per day \$ 1,050.00

TOTAL \$ 1,050.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.655

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Jerry Tang

DATE: September 2023

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	9/5/2023	Spadra Basin Groundwater Sustainability Agency Executive Committee Meeting	<input checked="" type="checkbox"/>				\$ -
2	9/11/2023	WVWD Public Information and Legislative Committee Meeting	<input type="checkbox"/>				\$ -
3	9/11/2023	WVWD Finance Committee Meeting	<input checked="" type="checkbox"/>				\$ -
4	9/12/2023	WVWD Engineering Committee Meeting	<input type="checkbox"/>				\$ -
5	9/12/2023	WVWD Personnel Committee Meeting	<input checked="" type="checkbox"/>				\$ -
6	9/15/2023	Inquiry from a City of Walnut Resident Regarding Water Meter Location	<input checked="" type="checkbox"/>				\$ -
7	9/18/2023	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
8	9/21/2023	WVWD Board Workshop	<input checked="" type="checkbox"/>				\$ -
9	9/22/2023	ACWA Region 5 Event: A Look at ACWD's Integrated Resources Planning Successes and Lesson Learned	<input checked="" type="checkbox"/>	271 South Brea Canyon Road, Walnut, CA 91789	Ontario Airport	36.8	\$ 24.10
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 36.8 X \$0.655

\$ 24.10

Total Reimbursable Expenses

\$ 95.85

Total Meeting Compensation 7 X \$150.00 per day

\$ 1,050.00

TOTAL

\$ 1,169.95

I certify the above is correct and accurate to the best of my knowledge

Signature Jerry C. Tang

September 30, 2023
Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.655

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Henry Woo

DATE: September 2023

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	9/6/2023	Three Valley MWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
2			<input type="checkbox"/>				\$ -
3			<input type="checkbox"/>				\$ -
4			<input type="checkbox"/>				\$ -
5			<input type="checkbox"/>				\$ -
6			<input type="checkbox"/>				\$ -
7			<input type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.655 \$ -

Total Reimbursable Expenses \$ -

Total Meeting Compensation 1 X \$150.00 per day \$ 150.00

TOTAL \$ 150.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.655

**Directors are eligible for seven meeting days per month at \$150 per day.

WALNUT VALLEY WATER DISTRICT TREASURER'S REPORT



October 16, 2023

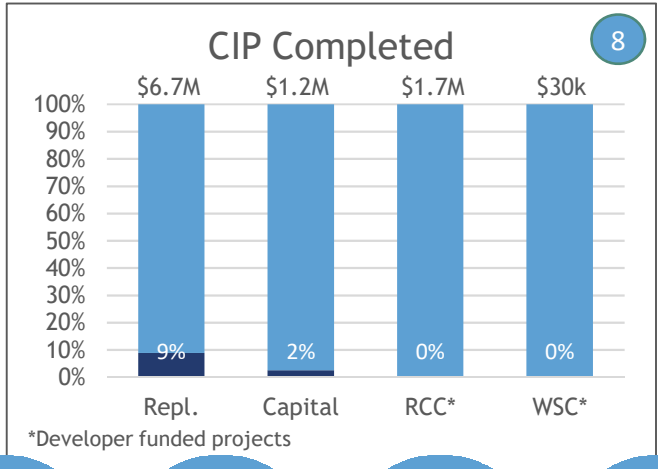
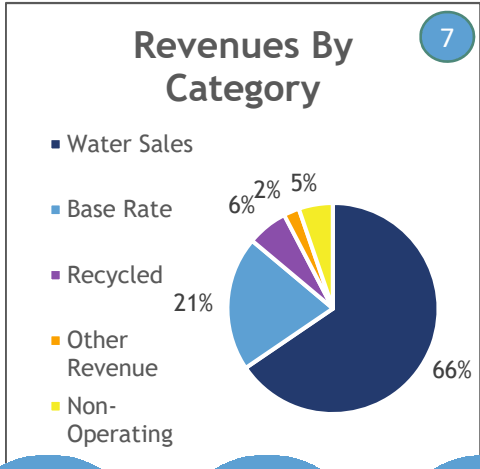
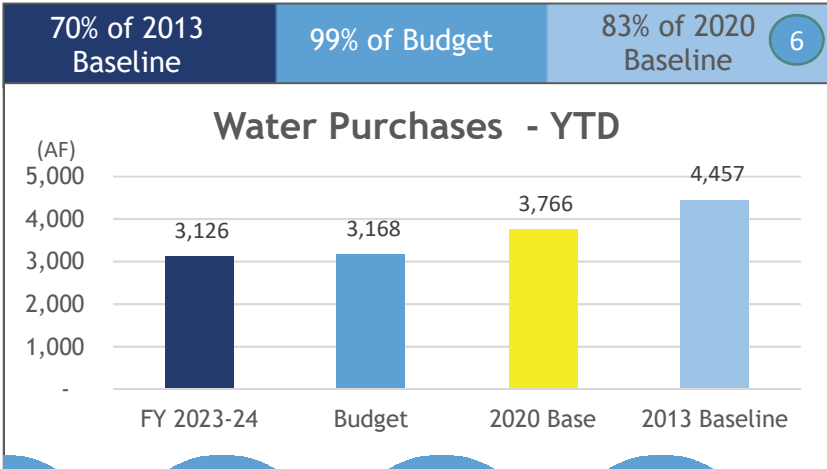
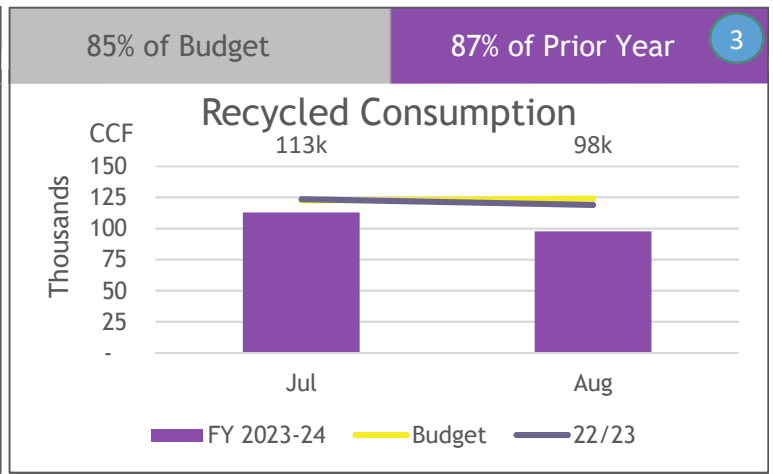
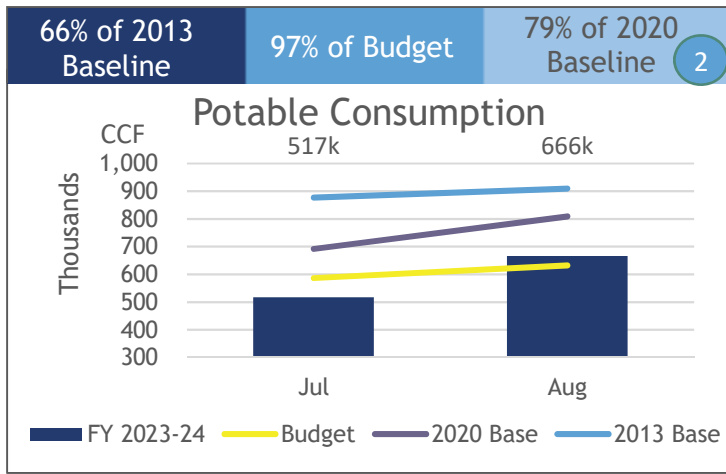
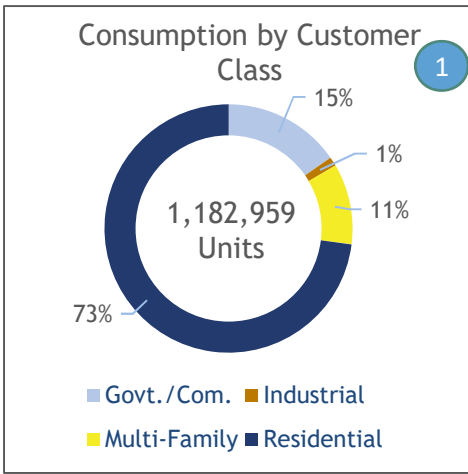
- A. Financial Dashboard as of August 31, 2023
- B. District Statement of Revenues, Expenses, and Change in Net Position as of August 31, 2023
- C. District Statement of Net Position as of August 31, 2023
- D. Summary of Cash Investments as of August 31, 2023



Walnut Valley Water District Financial Dashboard



August 31, 2023



<p>1,131 ↑ 84 Overdue Notice</p>	<p>85 ↓ -3 Turn-Offs</p>	<p>6,721 ↑ 5 E-Bills - Customers</p>	<p>729 ↓ -8 Afford. Rate Customers</p>	<p>1,627 ↑ 138 Meeting - Phone Calls Monthly</p>
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* Consumption revenue and expense data excludes wholesale water

Walnut Valley Water District
Statement of Revenues, Expenses & Changes in Net Position
Summary by Division
For the Two Months Ending Thursday, August 31, 2023

	August			YTD		
	Actual	Budget	% of Budget	Actual	Budget	Annual % of Budget
Operating Revenues						
Water Sales	\$3,955,488.69	\$3,674,000.00	107.66%	\$7,185,102.73	\$36,977,100.00	19.43%
Water Sales - Recycled	227,507.39	296,000.00	76.86%	487,827.87	2,376,100.00	20.53%
Hydroelectric Sales	3,465.02	2,500.00	138.60%	5,727.92	30,000.00	19.09%
Stand-by Charges	6,309.72	4,300.00	146.74%	16,900.98	825,000.00	2.05%
Total Operating Revenues	4,192,770.82	3,976,800.00	105.43%	7,695,559.50	40,208,200.00	19.14%
Operating Expenses						
Operations	568,237.89	546,300.00	104.02%	1,105,601.63	6,996,000.00	15.80%
Engineering	116,907.90	130,000.00	89.93%	233,632.76	1,772,950.00	13.18%
Finance	177,501.80	172,950.00	102.63%	327,381.03	2,268,400.00	14.43%
Board of Directors/GM Office	109,198.60	124,750.00	87.53%	219,265.25	1,700,200.00	12.90%
Administrative Services	248,671.05	283,100.00	87.84%	600,155.57	3,693,150.00	16.25%
General Administration	102,289.14	102,250.00	100.04%	251,949.71	1,341,800.00	18.78%
Total Operating Expenses	1,322,806.38	1,359,350.00	97.31%	2,737,985.95	17,772,500.00	15.41%
Purchased Water & Related	2,044,528.22	2,030,800.00	100.68%	4,075,732.93	19,532,800.00	20.87%
Total Expenses	3,367,334.60	3,390,150.00	99.33%	6,813,718.88	37,305,300.00	18.26%
Income (Loss) From Operations	825,436.22	586,650.00	140.70%	881,840.62	2,902,900.00	30.38%
Nonoperating Revenues/(Expenses)	156,241.78	83,700.00	186.67%	408,329.67	1,795,100.00	22.75%
Income (Loss) Before Res. Rev & Deprec.	981,678.00	670,350.00	146.44%	1,290,170.29	4,698,000.00	27.46%
Restricted/Desig Rev & Other Exp.	46,788.02	0.00	0.00%	90,054.28	0.00	0.00%
Income (Loss) Before Depreciation	1,028,466.02	670,350.00	153.42%	1,380,224.57	4,698,000.00	29.38%
Depreciation & Amortization	472,528.56	0.00	0.00%	945,114.74	0.00	0.00%
Income Before Capital Contributions	555,937.46	670,350.00	82.93%	435,109.83	4,698,000.00	9.26%
Capital Contributions	(23.75)	0.00	0.00%	416,698.56	0.00	0.00%
Net Increase (Decrease) in Net Position	555,913.71	670,350.00	82.93%	851,808.39	4,698,000.00	18.13%

Walnut Valley Water District
Statement of Net Position
Thursday, August 31, 2023

ASSETS

CURRENT ASSETS:

Cash & Investments - Unrestricted	\$32,681,892.25	
Accounts Receivable:		
Water	3,851,826.18	
Taxes	89,700.04	
Accrued Interest	204,398.61	
Other	3,096,953.10	
Standby Charges	48,391.56	
Materials Inventory	1,256,536.64	
Prepaid Expenses	420,454.59	
TOTAL CURRENT ASSETS		41,650,152.97

RESTRICTED ASSETS

Cash & Investments - Restricted	10,637,333.45	
Cash & Investments - Fiscal Agent	1,844,715.47	
Investment in Joint Venture	22,843,148.70	
TOTAL RESTRICTED ASSETS		35,325,197.62

OTHER ASSETS

CAPITAL ASSETS

Capital Assets	236,426,096.64	
Construction in Progress	9,537,079.25	
Less: Accumulated Depreciation	(131,251,212.64)	
NET CAPITAL ASSETS		114,711,963.25
TOTAL ASSETS		191,687,313.84

Walnut Valley Water District
Statement of Net Position
Thursday, August 31, 2023

DEFERRED OUTFLOW OF RESOURCES

Deferred Pension Contributions		3,862,630.00
Deferred Outflow - Actuarial		5,284,963.00
Deferred Outflow - OPEB		5,585,032.00
TOTAL DEFERRED OUTFLOW OF RESOURCES		<u>14,732,625.00</u>

LIABILITIES & FUND EQUITY

CURRENT LIABILITIES

Accounts Payable	(5,638,907.35)	
Other Current Liabilities	248,065.70	
Current Portion of Long Term Debt	(52,500.00)	
Interest Payable	(23,116.99)	
TOTAL CURRENT LIABILITIES		<u>(5,466,458.64)</u>

RESTRICTED LIABILITIES

Accounts Payable	(15,560.76)	
Deposits	(3,517,003.62)	
Construction Advances	(4,934,274.26)	
TOTAL RESTRICTED LIABILITIES		<u>(8,466,838.64)</u>

LONG TERM DEBT & RELATED

Revenue Bonds	(15,327,500.00)	
Net Pension Liability	(18,082,080.00)	
Other Long-term Debt	(5,171,319.23)	
TOTAL LONG TERM DEBT & RELATED		<u>(38,580,899.23)</u>
TOTAL LIABILITIES		<u>(52,514,196.51)</u>

Walnut Valley Water District
Statement of Net Position
Thursday, August 31, 2023

DEFERRED INFLOW OF RESOURCES

Deferred Inflow of Resources - Actuarial		(1,230,282.00)
Deferred Inflow of Resources - OPEB		(1,064,622.00)
TOTAL DEFERRED INFLOW OF RESOURCES		<u>(2,294,904.00)</u>

NET POSITION

Invested in Capital Assets, Net of Related Debt	114,711,963.25	
Restricted	11,478,358.98	
Unrestricted	25,420,516.10	
TOTAL NET POSITION	<u>151,610,838.33</u>	
TOTAL NET POSITION		<u>151,610,838.33</u>

Walnut Valley Water District
Summary of Cash and Investments
8/31/2023

CASH & CASH EQUIVALENTS

Cash on Hand	\$3,100.00	
<u>Cash in Bank</u>		
East West Bank - General	\$3,833,739.47	
East West Bank - Payroll	320,000.00	
East West Bank - Water Refund	9,955.12	
East West Bank - Revolving	26,095.88	
East West Bank - Credit Card	662,942.00	
East West Bank - Badillo Grand	301,804.92	
East West Bank - Payroll Reimbursement	38,218.62	
Total Cash in Bank	5,192,756.01	
TOTAL CASH		\$5,195,856.01

INVESTMENTS

Certificates of Deposit	744,000.00	
Corporate Notes	8,475,000.00	
Supranational	1,100,000.00	
Local Agency Investment Fund (LAIF)	3,192,800.84	
BNY Mellon - Money Market (Sweep)	0.00	
US Agency	12,050,000.00	
US Treasury	14,715,000.00	
TOTAL INVESTMENTS	40,276,800.84	
TOTAL CASH & INVESTMENTS		\$45,472,656.85

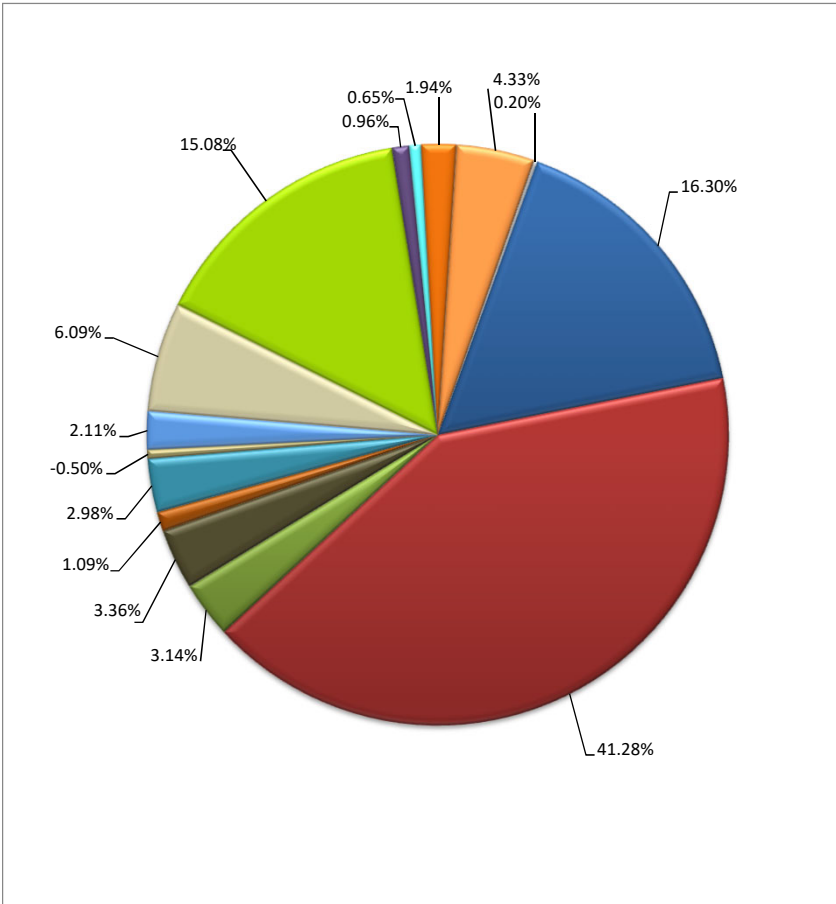
I certify that this report accurately reflects all investments of the Walnut Valley Water District and that all investments are in full compliance with State law and District's Investment Policy.



 Josh Byerrum

Director of Finance

Walnut Valley Water District Summary of Cash and Investments by Reserve Fund August 31, 2023



ALLOCATION OF CASH AND INVESTMENTS		
Unrestricted		
Category 1		
General Account	\$ 7,491,059.92	16.47%
	\$ 7,491,059.92	16.47%
Designated		
Category 2		
Operating Reserve	\$ 2,797,300.00	6.15%
Replacement	\$ 18,955,834.89	41.70%
Capital Improvement	\$ 1,440,515.12	3.17%
Rate Stabilization	\$ 1,543,125.39	3.39%
B/G Catastrophic Ins	\$ 500,000.00	1.10%
Employee Liabilities	\$ 1,370,756.09	3.01%
Stored Water	\$ (230,500.00)	-0.51%
Project Reserve	\$ 967,231.99	2.13%
	\$ 27,344,263.48	60.14%

Restricted Reserves		
Category 3		
Customer/Developer Deposits	\$ 6,926,420.26	15.23%
	\$ 6,926,420.26	15.23%
Category 4		
ASC	\$ 440,544.02	0.97%
Badillo/Grand-Maintenance	\$ 301,804.92	0.66%
RCC	\$ 892,400.38	1.96%
WSC	\$ 1,985,698.27	4.37%
Capacity Charge	\$ 90,465.60	0.20%
	\$ 3,710,913.19	8.16%

Total \$ 45,472,656.85 100.00%

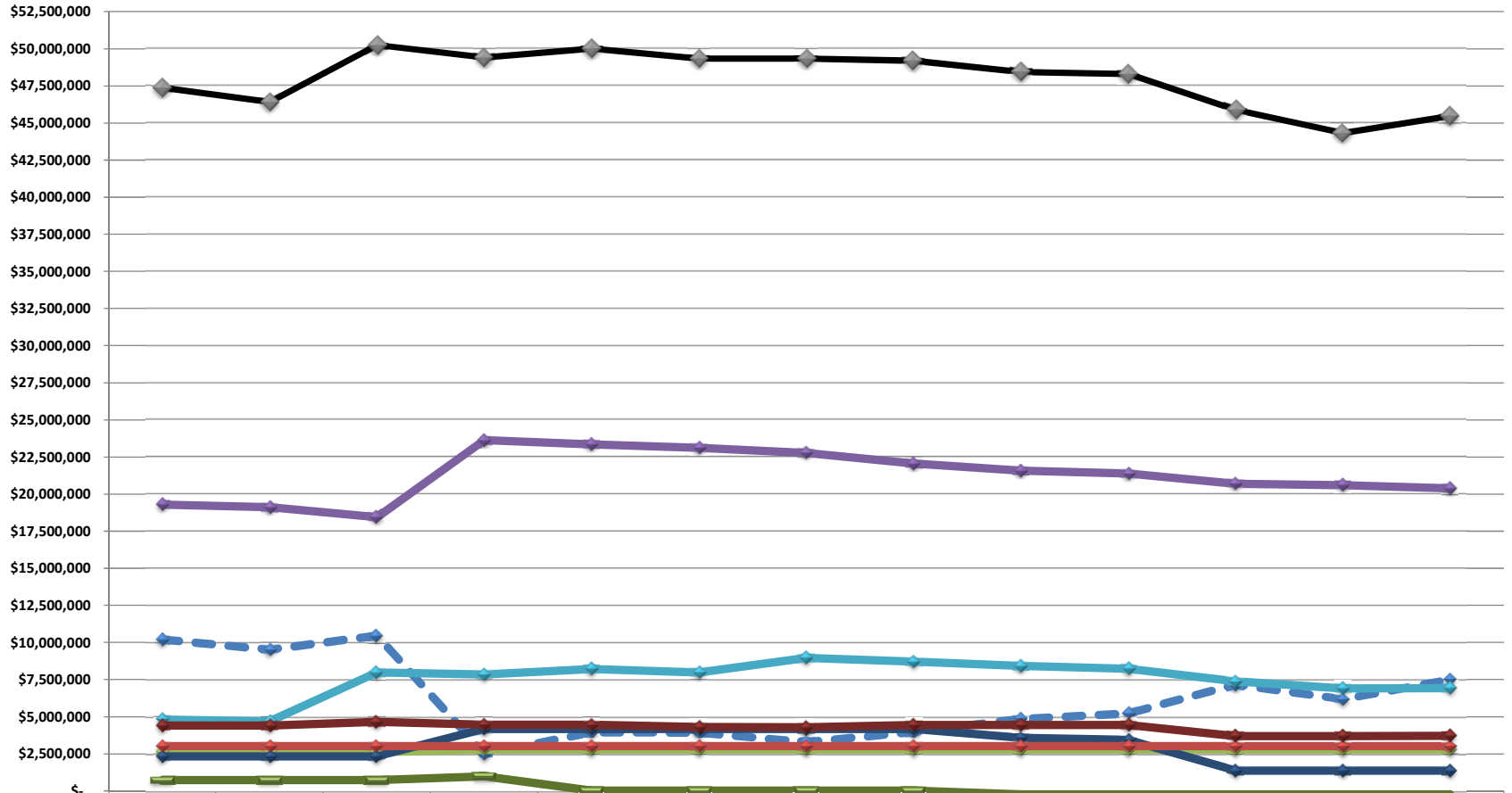
Category 1 - These are funds that accumulate from day-to-day operations and represent the net equity in the District's General Fund. All interest earned is retained in the General Fund.

Category 2 - These funds, although not legally or externally restricted, have been reserved pursuant to the Board's desire to provide a stable and equitable rate structure. All interest earned related to these funds is retained by each designated fund.

Category 3 - These funds have legal or external restrictions. These Restricted Funds can only be used for the specific purposes established for the fund. All interest earned is retained in the General Fund.

Category 4 - These funds have legal or external restrictions. All interest earned must be retained by each Restricted Fund and can only be used for the specific purposes established for the fund.

**Walnut Valley Water District
Cash Balances
August 2022 - August 2023**



	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	Jul 2023	Aug 2023
General Account	\$10,190,063	\$9,514,190	\$10,463,093	\$2,489,116	\$3,955,091	\$3,919,289	\$3,281,738	\$3,977,245	\$4,844,585	\$5,228,523	\$7,167,824	\$6,179,871	\$7,491,060
Operating Reserve	\$2,618,700	\$2,618,700	\$2,618,700	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300
Capital/Replacement Reserve	\$19,293,159	\$19,117,544	\$18,437,176	\$23,635,945	\$23,352,906	\$23,122,130	\$22,771,166	\$22,048,349	\$21,580,523	\$21,382,976	\$20,705,150	\$20,592,179	\$20,396,350
Employee Liabilities Reserve	\$2,330,562	\$2,330,562	\$2,330,562	\$4,182,762	\$4,182,762	\$4,182,762	\$4,182,762	\$4,182,762	\$3,582,762	\$3,432,762	\$1,370,756	\$1,370,756	\$1,370,756
Stored Water Reserve	\$731,300	\$731,300	\$731,300	\$985,400	\$26,600	\$26,600	\$26,600	\$26,600	\$(230,500)	\$(230,500)	\$(230,500)	\$(230,500)	\$(230,500)
Other Designated Reserves	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357
Customer/Dev. Deposits	\$4,814,620	\$4,693,661	\$7,995,008	\$7,848,527	\$8,218,615	\$7,975,296	\$8,965,918	\$8,709,835	\$8,419,998	\$8,226,094	\$7,375,176	\$6,902,538	\$6,926,420
Developer & Other Restricted	\$4,391,394	\$4,401,246	\$4,662,623	\$4,476,749	\$4,464,001	\$4,300,357	\$4,293,754	\$4,432,193	\$4,438,892	\$4,451,520	\$3,693,168	\$3,699,735	\$3,710,913
Grand Total	\$47,380,155	\$46,417,560	\$50,248,819	\$49,426,156	\$50,007,632	\$49,334,092	\$49,329,596	\$49,184,641	\$48,443,917	\$48,299,033	\$45,889,232	\$44,322,236	\$45,472,657

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Finance
DATE: October 16, 2023
SUBJECT: Identity Theft Prevention Program Annual Review

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

For information only.

Background Information

The District's Identity Theft Prevention Program (Program) was created in 2008 to comply with the Federal Trade Commission's (FTC) Red Flag Rule. The Rule requires all utility agencies to implement a program that detects, prevents, and mitigates customer identity theft.

In compliance with this reporting mandate, the District submits an annual report to the Board, outlining its adherence to the FTC's Red Flag Rules. This annual report encompasses any policy updates and highlights significant aspects of the Program, including any incidents of identity theft.

Policy Updates

Staff and legal council have reviewed the policy and no changes are recommended at this time.

Incidents During the Year

During the past year, the District had two reportable incidents of identity theft. Staff investigated the occurrence and took appropriate action in accordance with the Identity Theft Program.

Staff continues to provide "Red Flag" training annually or as-needed to all personnel with access to confidential customer information.

Attachment:

Identity Theft Prevention Program

Walnut Valley Water District

**IDENTITY THEFT
PREVENTION PROGRAM**

**Adopted by the Board of Directors
on October 20, 2008**



Program and Procedures

Last Reviewed: October 2023

Last Updated: December 2010

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Part I. Assessment of Existing Business Practices

Part I of the Identity Theft Prevention Program is used to identify areas of potential risk within the District's standard Customer Service business practices. The District has selected specific business processes associated with offering or maintaining accounts, or engaging in other activities that could raise "red flags" indicating the potential for identity theft.

- A. The District provides Customer Service personnel with the ability to request and review a customer's personal identifying information when engaging in any of the following activities:
 - a. Opening new accounts;
 - b. Accessing existing accounts;
 - c. Modifying existing accounts;
 - d. Closing existing accounts;
 - e. Processing Automatic Bill Pay applications; and/or
 - f. Processing Affordable Rate Program applications

Customer Service personnel shall maintain strict confidentiality of personal customer information when performing these duties to protect customer information and prevent or mitigate identity theft.

- B. Through the use of an Interactive Voice Response (IVR) phone system, authorized customers can access account balance information and a recent billing, water usage, and payment history provided they are correctly authenticated with their 12 digit account number. The District does not allow its customers to open a new account or close an existing account independent of Customer Service personnel through the IVR system.
- C. The District has entered into a contract with a service provider to allow our customers to make payments by credit card and other payment methods (eCheck, debit card, etc.) through the IVR system or Internet with a secure interface provided by the service provider. District customers that are properly authenticated will have access to an electronic version of their water bill through a web portal where they can make payments. All customer transactions require electronic confirmation and approval of the payment amount and corresponding service fee. The service provider will not disclose to any third party confidential customer information including name, address, bank account numbers, or credit card information and shall comply with all Red Flag Rules to protect customer information and prevent or mitigate identity theft. The District does not allow its customers to open a new account or close an existing account independent of Customer Service personnel through the service provider's web portal.

Also, if the District has identified a past occurrence of identity theft that was linked to a customer's account (an unauthorized opening, modifying, or closing of an account), then Customer Service must perform the actions set forth in the following Program.

Part II. Identification of Red Flags

Part II of the Identity Theft Prevention Program assists the District in identifying Red Flags that may arise during routine handling of new and/or existing accounts. The District has identified the following items as potential Red Flag sources or categories that might indicate an instance of identity theft.

- Consumer report includes a fraud or active duty alert, a notice of credit freeze, and/or a notice of address discrepancy.
- Documents provided for identification appear to have been altered or forged.
- Photograph, physical description, and/or other information on the identification is not consistent with the appearance of the person presenting the identification.
- Information on the identification is not consistent with readily accessible information that is on file with the District, such as property tax records.
- Information provided is inconsistent when compared against external information sources (address does not match any address in the consumer report and/or social security number has not been issued or is associated with a deceased person).
- Information provided by the customer is inconsistent with other information provided by the customer (no correlation between SSN range and date of birth).
- Information provided is associated with known fraudulent activity (address and/or phone number on an application is the same as the address provided on a previous fraudulent application).
- Information provided is of a type commonly associated with fraudulent activity (address on an application is fictitious and/or phone number is invalid).
- Social security number, address and/or telephone number provided is the same as or similar to ones provided by another customer.
- Customer fails to provide all required personal identifying information on an application or in response to notification that the application is incomplete.
- Customer cannot provide authenticating information beyond that which generally would be available from a wallet or consumer report.
- Mail sent to the customer is returned repeatedly as undeliverable although transactions continue to be conducted in connection with the customer's account.
- District is notified that the customer is not receiving paper account statements.
- District is notified that it has opened a fraudulent account for a person engaged in identity theft.

Part III. Detection of Red Flags

Part III of the Identity Theft Prevention Program addresses the process of detecting Red Flags as related to possible identity theft during the District's routine handling of new and/or existing accounts. The following is a list of detection methods that the District uses to prevent identity theft.

- Require customers to present government-issued identification information to open a new account. Types of necessary information include:
 - Name
 - Date of birth
 - Social security number (not required)
 - Address
 - Phone number
 - Photo identification
- Verify personal identification information using records on file with the District or through a third-party source such as a consumer reporting agency.
- Independently contact the customer (in the case of phone or internet setup of new District accounts).
- When fielding a request to access and/or modify an existing account (such as a change of billing address), verify identity of customer by requesting specific pieces of personal identifying information (identification with the new billing address and/or documentation proving shift of financial liability)
- If new banking information is provided for electronic payment of accounts, cross-check ownership of the new banking account with the customer name on the District account by contacting the appropriate financial institution.
- For future online access of a District account, require the establishment of security questions during the initial set-up of the account.

Part IV. Prevention and Mitigation

Part IV of the Identity Theft Prevention Program details response actions for District personnel if the personnel have observed a Red Flag associated with a new or existing District account. One or more of the following actions will be taken by the District to rectify the situation.

- District will not open a new account (after review of the presented identifying information and discussion with supervisor)
- For an existing account, the District may discontinue the services associated with that account and/or:
 - Continue to monitor the account for evidence of identity theft and contact the customer to discuss possible actions.
 - Change the passwords, security codes, or other security devices that permit access to an existing account.
 - Reopen an existing account with a new account number.
 - Close an existing account.
- If the District has identified an instance of identity theft associated with an unpaid account, the District will not attempt to collect on the account or sell the account to a debt collector.
- If applicable, the District will provide the consumer reporting agencies with a description of the identity theft event.
- The District shall determine if no response is warranted under the particular circumstances of a suspected identity theft.
- The District will notify local law enforcement and provide them with all the relevant details whenever there is a confirmed identity theft and when warranted under the circumstances of a suspected identity theft event.
- Complete Identity Theft Incident Report.

Part V. Program Administration

Program administration is an important part of the Identity Theft Prevention Program. This section details the training requirements, annual program review, approval and adoption process and annual reporting requirements that are associated with this Program.

A. Staff Training

Any employee with the ability to open a new account, or access/manage/close an existing account, will receive training on identifying and detecting Red Flags. They will also be trained in the appropriate response actions in the event that an instance of identity theft is suspected. Key management personnel in appropriate departments will also receive training on the contents of this Program. As necessary, employees will be re-trained annually if the Program is updated to include new methods of identifying and detecting Red Flags or if new response actions are implemented.

B. Program Review and Update

The District will review and update the Program annually to reflect changes in risks to customers from identity theft based on factors such as:

- Experiences of the District with identity theft.
- Changes in methods of identity theft.
- Changes in methods to detect, prevent, and mitigate identity theft.
- Changes in the types of accounts that the District offers or maintains.
- Changes in the business arrangements of the District, including mergers, acquisitions, alliances, joint ventures, and service provider arrangements.

C. Program Approval and Adoption

This Program was reviewed and approved by the District's Board of Directors on October 20, 2008. The District's General Manager, or designee, is responsible for the oversight, development, implementation and administration of the Program. The General Manager shall provide periodic reports to the Board of Directors on the effectiveness of the Program and shall ensure that all necessary District employees are properly trained to implement the Program.

The General Manager shall annually review the Program with appropriate District staff to determine if any revisions are needed. That review may include changes in identity theft methods and changes in methods to detect, prevent, and mitigate identity theft. The General Manager is authorized to and directed to make any changes in the program that are found to be necessary; such changes must be reported to the Board of Directors at the first regular Board of Directors' meeting after the change is made.

D. Annual Reporting

The District will provide an annual report to the Board of Directors that details the District's compliance with the Federal Trade Commission's Red Flags Rule. The report will address matters related to the Program and address several topic areas, including:

- Effectiveness of the policies and procedures of the District in addressing the risk of identity theft in connection with the opening of new accounts and with respect to the management of existing accounts;
- Service provider arrangements;
- Significant incidents involving identity theft and management's response; and,
- Recommendations for material changes to the Program.

E. Service Provider Oversight

Whenever the District engages a service provider to perform an activity in connection with one or more of the customer accounts, the District will verify that the activity of the service provider is conducted in accordance with reasonable policies and procedures designed to detect, prevent, and mitigate the risk of identity theft. To accomplish this, the District will require the service provider by contract to have policies and procedures to detect relevant Red Flags that may arise in the performance of the service provider's activities, and either report the Red Flags to the District, or to take appropriate steps to prevent or mitigate identity theft.

Part VI. Additional Security Information

The District has implemented a variety of procedures to assist in the prevention of identity theft including the following:

1. Checking references or doing background checks before hiring employees who will have access to customer information.
2. Limiting employee access to customer information to the extent they need it to respond to customer inquiries:
 - a. Customer Service representatives can load confidential customer information onto the utility billing system when setting up a new account. After the account has been established, Customer Service representatives will only have access to the last 4 digits of a customer's social security number for identification purposes. Customer Service representatives can modify general customer information and delete customer accounts with private customer information after an account is established.
 - b. Customer Service supervisors have access to modify or delete confidential customer information after an account is established.
3. Protecting printed copies of customers' private information:
 - a. When signing up for service, customers may request a printed copy of the customer's private information for verification purposes. Any printed copy returned to the Customer Service representative creating the account shall be immediately destroyed.
 - b. After the account has been established, customers may request a printed copy of the customer's private information for verification purposes. The customer must come to the District to make this request as it will not be mailed to the customer. Only Customer Service supervisors can accommodate this request as Customer Service representatives cannot view or print confidential customer information after the account is established. Any printed copy of private customer information returned to the Customer Service supervisor shall be immediately destroyed.
4. Confidential customer information shall be maintained in a data base accessible only by Customer Service supervisory employees to protect this information against theft or loss. The District maintains backups, stores the backup off-site and in the cloud, and encrypts all confidential information to prevent unauthorized access if the tapes are lost or stolen.
5. Training District employees to take basic steps to maintain the security, confidentiality, and integrity of customer information, including:
 - a. Locking file cabinets where records are kept;
 - b. Not sharing or openly posting employee passwords in work areas;
 - c. Encrypting sensitive customer information when it is transmitted electronically via public networks;

- d. Referring calls or other requests for customer information to designated employees who have been trained in how the District safeguards personal data;
 - e. Reporting suspicious attempts to obtain customer information to designated personnel.
6. Reminding applicable employees of the District's policy and the legal requirement to keep customer information secure and confidential.
7. Imposing disciplinary measures for security policy violations.
8. Preventing terminated employees from accessing customer information by immediately deactivating their passwords and user names and taking other appropriate measures.
9. Maintaining a careful inventory of the District's computers and any other equipment on which customer information may be stored.
10. Taking steps to ensure the secure transmission of customer information by using a Secure Sockets Layer (SSL) or other secure connection so that the information is protected in transit.
11. Disposing of customer information in a secure way by shredding papers containing customer information so that the information cannot be read or reconstructed. Conducting due diligence beforehand when hiring an outside disposal company by checking references or requiring that the company be certified by a recognized industry group.
12. Destroying or erasing data when disposing of computers, disks, hard drives, laptops, cell phones, or any other electronic media or hardware containing customer information.
13. Maintaining up-to-date information systems and appropriate programs to prevent unauthorized access to customer information, including:
 - a. Regularly installing operating system security updates and software patches that resolve vulnerabilities;
 - b. Using anti-virus and anti-spyware software that updates automatically;
 - c. Maintaining up-to-date firewalls, particularly if using a broadband Internet connection that allows employees to connect to the network from home or other offsite locations;
 - d. Regularly ensuring that ports not needed by the District are closed; and
 - e. Promptly passing along information and instructions to employees regarding any new security risks or possible breaches.
14. Taking steps to preserve the security, confidentiality, and integrity of customer information in the event of a breach by:
 - a. Taking immediate action to secure any information that has or may have been compromised.
 - b. Preserving and reviewing files or programs that may reveal how the breach occurred;

- c. If feasible and appropriate, bringing in security professionals to help assess the breach as soon as possible.
- 15. Notifying customers, law enforcement, and/or businesses in the event of a security breach, including:
 - a. Notifying customers if their personal information is subject to a breach that poses a significant risk of identity theft or related harm;
 - b. Notifying law enforcement if the breach may involve criminal activity or there is evidence that the breach has resulted in identity theft or related harm; and
 - c. Notifying the credit bureaus and other businesses that may be affected by the breach.

Identity Theft Incident Report

Employee Name: _____

Date: _____

Red Flags Detection (Check all that apply and describe the incident)

- Consumer Reporting Agency Alert Suspicious Account Activity
 Suspicious Document(s) Suspicious Personal Identifying Information
 Notice from Customer, Victim, Law Enforcement Authority, or Other Person

Describe the incident: _____

Recommended Response to Red Flags (Check all that apply and describe recommendation)

- No Response Don't Open New Account Discontinue Service
 Close Account Reopen with New Account Change the Security Codes
 Monitor Account Involve Debt Collector Other
- Notify: Customer Law Enforcement Consumer Reporting Agency

Describe the recommended response: _____

Supervisor Authorization (Note any changes above and sign below)

Supervisor: _____

Date: _____

Important Note:

The Identity Theft Incident Report shall be used to document all confirmed or suspected incidents of identity theft. This report is intended to assist in understanding why an incident occurred and improving the response to future incidents of identity theft. Please forward copies of all completed forms to the General Manager, or designee, so that additional improvements can be made to the District's Identity Theft Prevention Program.

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Finance
DATE: October 16, 2023
SUBJECT: Fund Status of Facilities Use Charges

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors receive, approve, and file the enclosed annual Acreage Supply Charge, Reservoir Capacity Charge, Water Supply Charge, and Capacity Fees (Capital Improvement Fees) report as presented, which will then be made available to the public upon request.

Background Information

California Government Code Section §66006 requires local agencies to disclose certain information to the public about fees they charge for development projects. This information includes:

- *A brief description of the fee*
- *The amount of the fee and any interest earned*
- *The beginning and ending balances of the funds where the fees are deposited*
- *A list of the public improvements on which the fees were spent and the amount spent on each improvement*
- *The approximate date when construction on each public improvement will begin*

The District's Acreage Supply Charge, Reservoir Capacity Charge, Water Supply Charge, and Capacity Fees are all capital improvement fees. As required by law, the District will continue to make available a report showing the beginning and ending balances of these funds, including income, interest, and disbursements. This report can be reviewed in the General Manager's office upon request.

*Attachment:
Acreage Supply Charge, Reservoir Capacity Charge, Water Supply Charge, and Capacity Fees report*

WALNUT VALLEY WATER DISTRICT
Review of Capital Improvement Fees
Acreage Supply Charge/ Reservoir Capacity Charge/Water Supply Charge/Capacity Fees
June 30, 2023

ACREAGE SUPPLY CHARGE (ASC)	TOTAL
July 1, 2022 Balance	\$ 360,056
Revenue: Developers	71,979
Revenue: Interest Income	7,012
Expenses (See Detail)	-
Due To/From ASC	-
June 30, 2023 ASC Balance	\$ 439,047

RESERVOIR CAPACITY CHARGE (RCC)	TOTAL
July 1, 2022 Balance	\$ 1,161,946
Revenue: Developers	112,900
Revenue: Interest Income	16,804
Expenses (See Detail)	(402,006)
Due To/From RCC	-
June 30, 2023 RCC Balance	\$ 889,644

WATER SUPPLY CHARGE (WSC)	TOTAL
July 1, 2022 Balance	\$ 2,605,319
Revenue: Developers	73,060
Revenue: Interest Income	45,551
Expenses (See Detail)	(745,626)
Due To/From WSC	-
June 30, 2023 WSC Balance	\$ 1,978,304

CAPACITY FEES	TOTAL
July 1, 2022 Balance	
Revenue: Developers	83,760
Revenue: Interest Income	787
Expenses (See Detail)	-
Due To/From WSC	-
June 30, 2023 Capacity Balance	\$ 84,547

WALNUT VALLEY WATER DISTRICT
Review of Capital Improvement Fees
Acresage Supply Charge/ Reservoir Capacity Charge/Water Supply Charge/Capacity Fees
June 30, 2023

Fiscal Year 2022-23 Expenses	ASC	RCC	WSC	Capacity Fees
20-3628RCC Diamond Bar Emergency Generator		19,303		
20-3664 Analyzers, Mixing System 20-21		14,504		
21-3717 RCS/Mixing System Terminal Storage		223,791		
22-3723 Pump Additon Program		687		
22-3724 Portable Chemical		143,721		
Pomona Basin		-	757,595	
19-3625WSC Minor Recycled System Improvement			(11,969)	
Total Expenses	\$ -	\$ 402,006	\$ 745,626	\$ -

July 1, 2023 Balances	\$ 439,047	\$ 889,644	\$ 1,978,304	\$ 84,547
Future Projects	ASC	RCC	WSC	Capacity Fees
20-3628RCC Diamond Bar Emergency Generator		35,000		
22-3740 325kw Generator		200,000		
22-3723 Pump Additon Program		99,313		
19-3625WSC Minor Recycled System Improvement			30,000	
Recycled Reservoir		700,000	700,000	
Pomona Basin			1,242,405	
Total Budgeted Expenses	\$ -	\$ 1,034,313	\$ 1,972,405	
June 30, 2024 Projected Balances	\$ 439,047	\$ (144,669)	\$ 5,899	\$ 84,547



Walnut Valley Water District Consolidated - Account #10076

MONTHLY ACCOUNT STATEMENT

SEPTEMBER 1, 2023 THROUGH SEPTEMBER 30, 2023

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	1.84
Average Coupon	2.05%
Average Purchase YTM	2.08%
Average Market YTM	4.50%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	1.98 yrs
Average Life	1.96 yrs

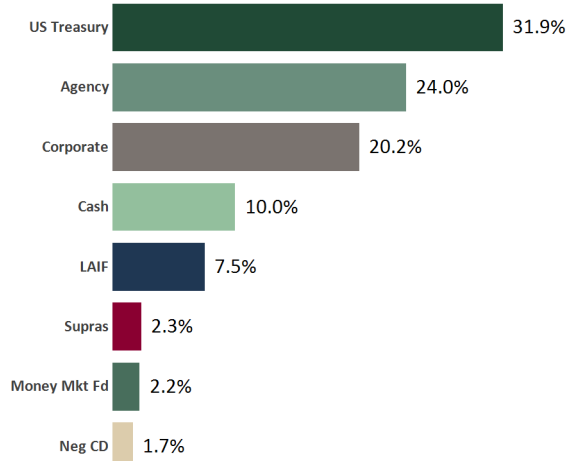
ACCOUNT SUMMARY

	Beg. Values as of 8/31/23	End Values as of 9/30/23
Market Value	43,508,437	42,521,096
Accrued Interest	204,399	204,720
Total Market Value	43,712,835	42,725,816
Income Earned	78,024	72,473
Cont/WD		
Par	45,472,657	44,639,576
Book Value	45,350,577	44,516,946
Cost Value	45,414,509	44,574,845

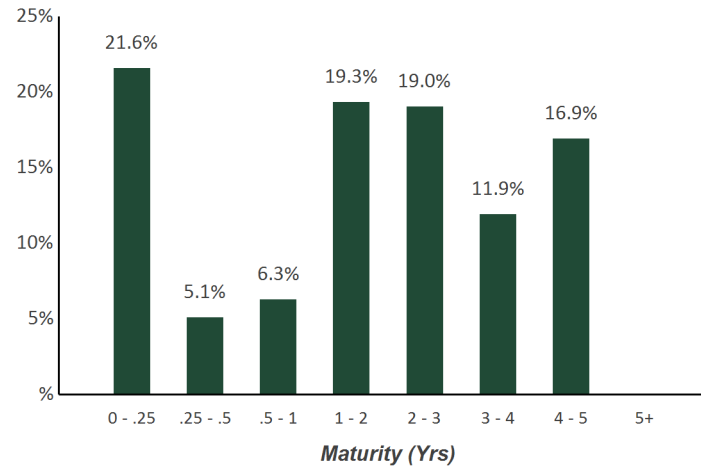
TOP ISSUERS

Government of United States	31.9%
Federal Home Loan Bank	12.8%
Bank Cash Account	10.0%
Local Agency Investment Fund	7.5%
Federal National Mortgage Assoc	5.8%
Federal Home Loan Mortgage Corp	3.7%
Federated Govt Obligation Money	2.2%
Federal Farm Credit Bank	1.7%
Total	75.8%

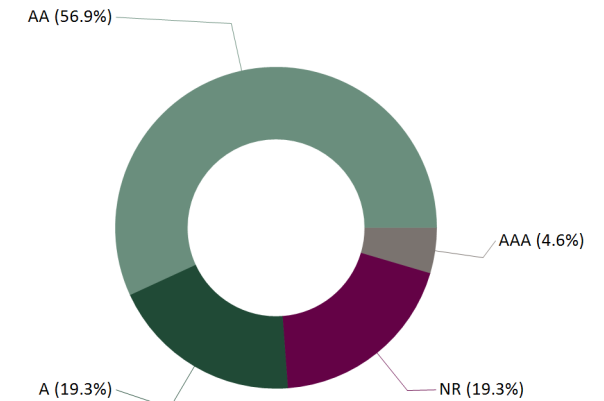
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)





PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.23
Average Coupon	2.17%
Average Purchase YTM	2.21%
Average Market YTM	5.18%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.40 yrs
Average Life	2.40 yrs

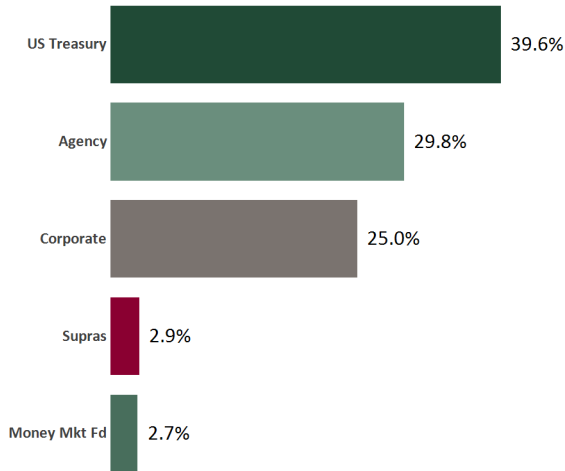
ACCOUNT SUMMARY

	Beg. Values as of 8/31/23	End Values as of 9/30/23
Market Value	34,405,091	34,323,270
Accrued Interest	181,107	173,119
Total Market Value	34,586,198	34,496,389
Income Earned	65,591	62,851
Cont/WD		1,313
Par	36,340,000	36,412,703
Book Value	36,217,921	36,290,072
Cost Value	36,281,853	36,347,971

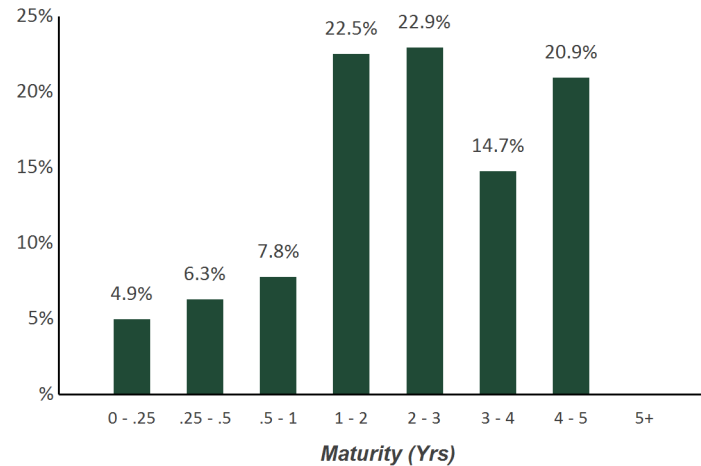
TOP ISSUERS

Government of United States	39.6%
Federal Home Loan Bank	15.9%
Federal National Mortgage Assoc	7.1%
Federal Home Loan Mortgage Corp	4.6%
Federated Govt Obligation Money	2.7%
Federal Farm Credit Bank	2.1%
Intl Bank Recon and Development	1.6%
Bank of America Corp	1.5%
Total	75.1%

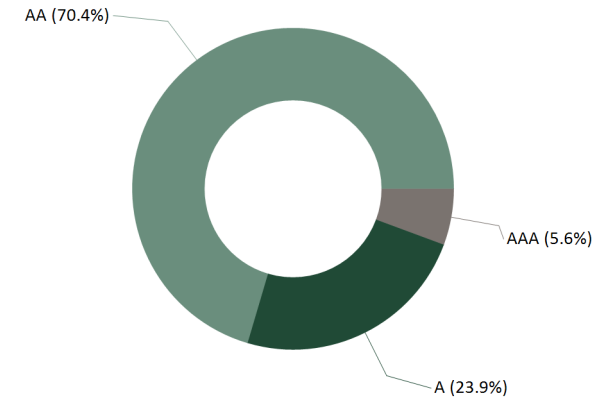
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized									
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	7/31/2009	
Walnut Valley Water District	-0.26%	0.35%	1.62%	2.67%	-1.88%	-1.29%	1.20%	1.09%	1.32%	
ICE BofA 1-5 Yr US Treasury & Agency Index*	-0.34%	0.23%	1.18%	2.14%	-2.42%	-1.74%	0.93%	0.84%	1.06%	

*ICE BofA 1-3 Yr US Treasury Index to 8/31/10

Holdings Report

As of September 30, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3130A0F70	FHLB Note 3.375% Due 12/8/2023	750,000.00	12/13/2018 2.93%	765,270.00 750,570.53	99.62 5.37%	747,120.00 7,945.31	1.77% (3,450.53)	Aaa / AA+ NR	0.19 0.19
3135G0V34	FNMA Note 2.5% Due 2/5/2024	575,000.00	03/06/2019 2.60%	572,263.00 574,806.35	98.95 5.55%	568,978.02 2,236.11	1.34% (5,828.33)	Aaa / AA+ AA+	0.35 0.34
3130AFW94	FHLB Note 2.5% Due 2/13/2024	500,000.00	02/28/2019 2.61%	497,510.00 499,814.28	98.89 5.55%	494,452.00 1,666.67	1.16% (5,362.28)	Aaa / AA+ NR	0.37 0.36
3130AB3H7	FHLB Note 2.375% Due 3/8/2024	600,000.00	05/01/2019 2.35%	600,600.00 600,053.84	98.65 5.51%	591,909.00 910.42	1.39% (8,144.84)	Aaa / AA+ NR	0.44 0.43
3133EKNX0	FFCB Note 2.16% Due 6/3/2024	750,000.00	07/02/2019 1.88%	759,847.50 751,348.07	97.81 5.50%	733,605.75 5,310.00	1.73% (17,742.32)	Aaa / AA+ AA+	0.68 0.65
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	650,000.00	06/26/2019 1.85%	681,427.50 654,452.52	98.08 5.68%	637,547.30 5,554.34	1.51% (16,905.22)	Aaa / AA+ NR	0.71 0.68
3130A3GE8	FHLB Note 2.75% Due 12/13/2024	700,000.00	12/23/2019 1.77%	732,445.00 707,843.26	96.89 5.45%	678,229.30 5,775.00	1.60% (29,613.96)	Aaa / AA+ NR	1.21 1.15
3135G0X24	FNMA Note 1.625% Due 1/7/2025	600,000.00	02/14/2020 1.48%	604,074.00 601,059.01	95.43 5.39%	572,595.00 2,275.00	1.35% (28,464.01)	Aaa / AA+ AA+	1.27 1.22
3137EAEP0	FHLMC Note 1.5% Due 2/12/2025	600,000.00	02/14/2020 1.48%	600,486.00 600,133.44	95.05 5.30%	570,310.20 1,225.00	1.34% (29,823.24)	Aaa / AA+ AA+	1.37 1.32
3135G03U5	FNMA Note 0.625% Due 4/22/2025	800,000.00	Various 0.53%	803,537.00 801,131.43	93.06 5.31%	744,515.20 2,208.34	1.75% (56,616.23)	Aaa / AA+ AA+	1.56 1.51
3130AJKW8	FHLB Note 0.5% Due 6/13/2025	600,000.00	06/10/2020 0.54%	598,866.00 599,613.92	92.39 5.23%	554,365.20 900.00	1.30% (45,248.72)	Aaa / AA+ NR	1.70 1.65
3137EAEU9	FHLMC Note 0.375% Due 7/21/2025	400,000.00	08/12/2020 0.45%	398,456.00 399,435.67	91.91 5.12%	367,641.20 291.67	0.86% (31,794.47)	Aaa / AA+ AA+	1.81 1.76
3137EAEX3	FHLMC Note 0.375% Due 9/23/2025	700,000.00	10/07/2020 0.50%	695,758.00 698,306.48	91.18 5.12%	638,232.70 58.33	1.49% (60,073.78)	Aaa / AA+ AA+	1.98 1.93
3135G06G3	FNMA Note 0.5% Due 11/7/2025	625,000.00	11/18/2020 0.51%	624,775.00 624,904.74	90.94 5.10%	568,361.88 1,250.00	1.33% (56,542.86)	Aaa / AA+ AA+	2.11 2.04
3130AKFA9	FHLB Note 0.375% Due 12/12/2025	600,000.00	01/05/2021 0.42%	598,680.00 599,411.46	90.27 5.11%	541,594.20 681.25	1.27% (57,817.26)	Aaa / AA+ NR	2.20 2.14
3130ATUS4	FHLB Note 4.25% Due 12/10/2027	475,000.00	01/26/2023 3.67%	487,188.50 485,495.27	98.25 4.71%	466,703.65 6,224.48	1.11% (18,791.62)	Aaa / AA+ NR	4.20 3.75



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3130AWMN7	FHLB Note 4.375% Due 6/9/2028	750,000.00	07/21/2023 4.17%	756,637.50 756,380.49	98.60 4.71%	739,467.00 7,291.67	1.75% (16,913.49)	Aaa / AA+ NR	4.70 4.15
Total Agency		10,675,000.00	1.76%	10,777,821.00 10,704,760.76	5.28%	10,215,627.60 51,803.59	24.03% (489,133.16)	Aaa / AA+ AA+	1.56 1.47
CASH									
90CASH\$00	Cash Custodial Cash Account	4,290,072.68	Various 0.00%	4,290,072.68 4,290,072.68	1.00 0.00%	4,290,072.68 0.00	10.04% 0.00	NR / NR NR	0.00 0.00
Total Cash		4,290,072.68	N/A	4,290,072.68	0.00%	4,290,072.68 0.00	10.04% 0.00	NR / NR NR	0.00 0.00
CORPORATE									
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 2/5/2024	500,000.00	12/23/2019 2.11%	524,265.00 501,583.58	99.04 6.15%	495,224.50 2,625.00	1.17% (6,359.08)	A3 / A A	0.35 0.34
14913R2L0	Caterpillar Financial Service Note 0.45% Due 5/17/2024	350,000.00	05/12/2021 0.51%	349,426.00 349,880.07	96.87 5.57%	339,047.10 586.25	0.79% (10,832.97)	A2 / A A+	0.63 0.61
06367WB85	Bank of Montreal Note 1.85% Due 5/1/2025	400,000.00	02/15/2022 2.25%	395,048.00 397,551.53	93.85 5.97%	375,399.60 3,083.33	0.89% (22,151.93)	A2 / A- AA-	1.59 1.51
717081EX7	Pfizer Inc. Callable Note Cont 4/28/2025 0.8% Due 5/28/2025	400,000.00	05/26/2020 0.83%	399,376.00 399,793.25	92.64 5.49%	370,576.40 1,093.33	0.87% (29,216.85)	A1 / A+ A	1.66 1.60
78015K7H1	Royal Bank of Canada Note 1.15% Due 6/10/2025	400,000.00	05/20/2021 0.96%	403,072.00 401,284.50	92.47 5.88%	369,894.00 1,418.33	0.87% (31,390.50)	A1 / A AA-	1.70 1.63
89114TZD7	Toronto-Dominion Bank Note 1.2% Due 6/3/2026	400,000.00	08/11/2021 1.12%	401,416.00 400,787.47	88.67 5.83%	354,692.00 1,573.33	0.83% (46,095.47)	A1 / A AA-	2.68 2.55
06428CAA2	Bank Of America NA Callable Note cont 7/17/2026 5.526% Due 8/18/2026	500,000.00	09/11/2023 5.51%	500,150.00 500,147.48	99.51 5.71%	497,573.50 3,300.25	1.17% (2,573.98)	Aa1 / A+ AA	2.88 2.61



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
87612EBM7	Target Corp Callable Note Cont 12/15/2026 1.95% Due 1/15/2027	500,000.00	01/24/2022 1.87%	501,865.00 501,224.17	90.31 5.19%	451,569.50 2,058.33	1.06% (49,654.67)	A2 / A A	3.30 3.10
06406RBA4	Bank of NY Mellon Corp Callable Note Cont 12/26/2026 2.05% Due 1/26/2027	500,000.00	01/26/2022 2.03%	500,400.00 500,263.69	89.36 5.60%	446,803.00 1,850.69	1.05% (53,460.69)	A1 / A AA-	3.33 3.12
023135CF1	Amazon.com Inc Callable Note Cont 3/13/2027 3.3% Due 4/13/2027	400,000.00	04/26/2022 3.26%	400,788.00 400,557.36	94.09 5.15%	376,360.40 6,160.00	0.90% (24,196.96)	A1 / AA AA-	3.54 3.22
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	500,000.00	06/28/2022 4.00%	500,045.00 500,033.39	94.59 5.68%	472,964.50 7,833.33	1.13% (27,068.89)	A2 / A+ A+	3.61 3.24
69371RS31	Paccar Financial Corp Note 4.6% Due 1/10/2028	500,000.00	01/26/2023 4.26%	507,430.00 506,426.17	97.52 5.25%	487,599.50 5,175.00	1.15% (18,826.67)	A1 / A+ NR	4.28 3.79
24422EWR6	John Deere Capital Corp Note 4.75% Due 1/20/2028	500,000.00	01/26/2023 4.29%	510,270.00 508,890.11	98.19 5.22%	490,925.50 4,684.03	1.16% (17,964.61)	A2 / A A+	4.31 3.81
438516CJ3	Honeywell Intl Callable Note Cont 01/15/2028 4.95% Due 2/15/2028	425,000.00	04/11/2023 4.02%	441,923.50 440,258.41	99.60 5.05%	423,309.78 2,688.13	1.00% (16,948.63)	A2 / A A	4.38 3.87
713448FL7	Pepsico Inc. Callable Note Cont 1/18/2028 3.6% Due 2/18/2028	500,000.00	03/20/2023 4.18%	487,155.00 488,536.88	94.62 4.98%	473,106.00 2,150.00	1.11% (15,430.88)	A1 / A+ NR	4.39 3.97
57636QAW4	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 3/9/2028	450,000.00	03/10/2023 4.83%	450,904.50 450,804.72	99.25 5.07%	446,615.55 1,340.63	1.05% (4,189.17)	Aa3 / A+ NR	4.44 3.93
74456QBU9	Public Service EI & Gas Callable Note Cont 02/01/28 3.7% Due 5/1/2028	400,000.00	06/26/2023 4.70%	382,788.00 383,712.33	93.60 5.29%	374,415.20 6,166.67	0.89% (9,297.13)	A1 / A NR	4.59 4.07
341081GN1	Florida Power and Light Callable Note Cont 3/15/2028 4.4% Due 5/15/2028	450,000.00	Various 4.67%	444,781.50 445,118.22	96.42 5.28%	433,912.05 7,315.00	1.03% (11,206.17)	Aa2 / A+ AA-	4.63 4.05
74340XCG4	Prologis LP Callable Note Cont 5/15/2028 4.875% Due 6/15/2028	450,000.00	07/21/2023 4.96%	448,330.50 448,394.03	97.44 5.50%	438,463.80 5,667.19	1.04% (9,930.23)	A3 / A NR	4.71 4.09



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
89236TLB9	Toyota Motor Credit Corp Note 5.25% Due 9/11/2028	450,000.00	09/26/2023 5.34%	448,227.00 448,229.94	99.44 5.38%	447,460.65 1,312.50	1.05% (769.29)	A1 / A+ A+	4.95 4.29
Total Corporate		8,975,000.00	3.36%	8,997,661.00 8,973,477.30	5.46%	8,565,912.53 68,081.32	20.21% (407,564.77)	A1 / A+ A+	3.36 3.02
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	3,192,800.84	Various 3.61%	3,192,800.84 3,192,800.84	1.00 3.61%	3,192,800.84 29,762.08	7.54% 0.00	NR / NR NR	0.00 0.00
Total LAIF		3,192,800.84	3.61%	3,192,800.84 3,192,800.84	3.61%	3,192,800.84 29,762.08	7.54% 0.00	NR / NR NR	0.00 0.00
MONEY MARKET FUND									
60934N807	Federated Investors Govt Oblig Fund Inst.	947,702.95	Various 4.98%	947,702.95 947,702.95	1.00 4.98%	947,702.95 0.00	2.22% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund		947,702.95	4.98%	947,702.95 947,702.95	4.98%	947,702.95 0.00	2.22% 0.00	Aaa / AAA AAA	0.00 0.00
NEGOTIABLE CD									
7954506L4	Sallie Mae Bank Negotiable CD 0.85% Due 5/27/2025	248,000.00	05/27/2020 0.85%	248,000.00 248,000.00	100.00 0.85%	248,000.00 733.47	0.58% 0.00	NR / NR NR	1.66 1.64
856285TQ4	State Bank of India Negotiable CD 1.1% Due 5/28/2025	248,000.00	05/28/2020 1.10%	248,000.00 248,000.00	100.00 1.10%	248,000.00 941.72	0.58% 0.00	NR / NR NR	1.66 1.64
38149MZJ5	Goldman Sachs Bank USA Negotiable CD 1.05% Due 9/8/2026	248,000.00	08/25/2021 1.05%	248,000.00 248,000.00	88.29 5.41%	218,952.75 164.09	0.51% (29,047.25)	NR / NR NR	2.94 2.83
Total Negotiable CD		744,000.00	1.00%	744,000.00 744,000.00	2.33%	714,952.75 1,839.28	1.68% (29,047.25)	NR / NR NR	2.05 2.00
SUPRANATIONAL									
459058JL8	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	600,000.00	12/14/2020 0.48%	600,516.00 600,220.11	91.01 5.12%	546,033.00 1,275.00	1.28% (54,187.11)	Aaa / AAA AAA	2.08 2.01

Holdings Report

As of September 30, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
SUPRANATIONAL									
4581X0DV7	Inter-American Dev Bank Note 0.875% Due 4/20/2026	500,000.00	04/27/2021 0.94%	498,425.00 499,192.13	90.23 4.99%	451,163.50 1,956.60	1.06% (48,028.63)	Aaa / AAA AAA	2.56 2.46
Total Supranational		1,100,000.00	0.69%	1,098,941.00 1,099,412.24	5.06%	997,196.50 3,231.60	2.34% (102,215.74)	Aaa / AAA AAA	2.30 2.22
US TREASURY									
912828X70	US Treasury Note 2% Due 4/30/2024	400,000.00	07/02/2019 1.78%	404,125.00 400,496.03	98.03 5.47%	392,125.20 3,347.83	0.93% (8,370.83)	Aaa / AA+ AA+	0.58 0.56
9128282U3	US Treasury Note 1.875% Due 8/31/2024	575,000.00	03/04/2020 0.72%	604,311.52 580,987.41	96.80 5.50%	556,604.60 918.18	1.30% (24,382.81)	Aaa / AA+ AA+	0.92 0.89
912828YM6	US Treasury Note 1.5% Due 10/31/2024	600,000.00	02/15/2022 1.74%	596,203.13 598,478.18	95.91 5.44%	575,437.80 3,766.30	1.36% (23,040.38)	Aaa / AA+ AA+	1.09 1.04
912828YV6	US Treasury Note 1.5% Due 11/30/2024	700,000.00	12/23/2019 1.72%	692,808.59 698,300.86	95.68 5.37%	669,730.60 3,528.69	1.58% (28,570.26)	Aaa / AA+ AA+	1.17 1.12
912828Z52	US Treasury Note 1.375% Due 1/31/2025	575,000.00	03/04/2020 0.71%	593,328.13 579,988.36	94.95 5.34%	545,980.32 1,332.03	1.28% (34,008.04)	Aaa / AA+ AA+	1.34 1.29
912828ZF0	US Treasury Note 0.5% Due 3/31/2025	750,000.00	03/26/2020 0.50%	749,912.11 749,973.66	93.18 5.29%	698,877.00 10.25	1.64% (51,096.66)	Aaa / AA+ AA+	1.50 1.46
91282CAT8	US Treasury Note 0.25% Due 10/31/2025	700,000.00	02/16/2021 0.51%	691,605.47 696,277.25	90.68 5.02%	634,730.60 732.34	1.49% (61,546.65)	Aaa / AA+ AA+	2.09 2.03
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	700,000.00	01/12/2021 0.52%	694,968.75 697,718.87	90.40 4.93%	632,816.10 663.38	1.48% (64,902.77)	Aaa / AA+ AA+	2.25 2.19
91282CBH3	US Treasury Note 0.375% Due 1/31/2026	550,000.00	03/22/2021 0.85%	537,625.00 544,049.68	90.02 4.96%	495,107.25 347.49	1.16% (48,942.43)	Aaa / AA+ AA+	2.34 2.27
91282CBQ3	US Treasury Note 0.5% Due 2/28/2026	650,000.00	03/09/2021 0.83%	639,589.84 644,944.13	90.03 4.92%	585,203.45 276.79	1.37% (59,740.68)	Aaa / AA+ AA+	2.42 2.35
91282CBT7	US Treasury Note 0.75% Due 3/31/2026	440,000.00	03/29/2021 0.88%	437,301.56 438,652.26	90.43 4.86%	397,890.68 9.02	0.93% (40,761.58)	Aaa / AA+ AA+	2.50 2.42
91282CCF6	US Treasury Note 0.75% Due 5/31/2026	850,000.00	06/28/2021 0.88%	844,820.31 847,195.42	89.81 4.87%	763,373.10 2,142.42	1.79% (83,822.32)	Aaa / AA+ AA+	2.67 2.57



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CCP4	US Treasury Note 0.625% Due 7/31/2026	750,000.00	10/08/2021 1.02%	736,171.88 741,843.54	89.00 4.82%	667,529.25 789.74	1.56% (74,314.29)	Aaa / AA+ AA+	2.84 2.74
91282CCW9	US Treasury Note 0.75% Due 8/31/2026	850,000.00	09/28/2021 1.00%	839,939.45 844,037.57	89.05 4.82%	756,931.80 542.93	1.77% (87,105.77)	Aaa / AA+ AA+	2.92 2.82
91282CCZ2	US Treasury Note 0.875% Due 9/30/2026	650,000.00	12/29/2021 1.26%	638,447.27 642,704.59	89.23 4.77%	580,023.60 15.54	1.36% (62,680.99)	Aaa / AA+ AA+	3.00 2.90
91282CDG3	US Treasury Note 1.125% Due 10/31/2026	575,000.00	11/29/2021 1.18%	573,472.66 574,042.44	89.60 4.79%	515,209.20 2,707.03	1.21% (58,833.24)	Aaa / AA+ AA+	3.09 2.95
91282CDK4	US Treasury Note 1.25% Due 11/30/2026	575,000.00	04/26/2022 2.76%	537,827.15 549,391.05	89.73 4.78%	515,927.95 2,415.47	1.21% (33,463.10)	Aaa / AA+ AA+	3.17 3.02
91282CEF4	US Treasury Note 2.5% Due 3/31/2027	700,000.00	06/13/2022 3.45%	670,878.91 678,762.06	92.89 4.73%	650,206.90 47.81	1.52% (28,555.16)	Aaa / AA+ AA+	3.50 3.29
91282CEW7	US Treasury Note 3.25% Due 6/30/2027	550,000.00	09/13/2022 3.61%	541,363.28 543,248.55	95.01 4.72%	522,564.35 4,517.32	1.23% (20,684.20)	Aaa / AA+ AA+	3.75 3.44
91282CFH9	US Treasury Note 3.125% Due 8/31/2027	550,000.00	09/08/2022 3.40%	543,232.42 544,665.03	94.38 4.71%	519,083.95 1,463.77	1.22% (25,581.08)	Aaa / AA+ AA+	3.92 3.62
91282CFM8	US Treasury Note 4.125% Due 9/30/2027	400,000.00	10/28/2022 4.19%	398,796.88 399,021.42	97.92 4.70%	391,672.00 45.08	0.92% (7,349.42)	Aaa / AA+ AA+	4.00 3.64
91282CFU0	US Treasury Note 4.125% Due 10/31/2027	750,000.00	11/09/2022 4.30%	744,169.92 745,213.30	97.87 4.70%	734,033.25 12,946.67	1.75% (11,180.05)	Aaa / AA+ AA+	4.09 3.65
9128283F5	US Treasury Note 2.25% Due 11/15/2027	875,000.00	12/09/2022 3.79%	814,946.29 824,727.13	90.95 4.69%	795,771.38 7,436.31	1.88% (28,955.75)	Aaa / AA+ AA+	4.13 3.83
Total US Treasury		14,715,000.00	1.77%	14,525,845.52 14,564,718.79	4.96%	13,596,830.33 50,002.39	31.94% (967,888.46)	Aaa / AA+ AA+	2.61 2.47
TOTAL PORTFOLIO		44,639,576.47	2.08%	44,574,844.99 44,516,945.56	4.50%	42,521,096.18 204,720.26	100.00% (1,995,849.38)	Aa1 / AA AA	1.98 1.84
TOTAL MARKET VALUE PLUS ACCRUED						42,725,816.44			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	09/05/2023	60934N807	936.00	Federated Investors Govt Oblig Fund Inst.	1.000	4.96%	936.00	0.00	936.00	0.00
Purchase	09/08/2023	60934N807	17,671.88	Federated Investors Govt Oblig Fund Inst.	1.000	4.96%	17,671.88	0.00	17,671.88	0.00
Purchase	09/08/2023	60934N807	625,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	4.96%	625,000.00	0.00	625,000.00	0.00
Purchase	09/08/2023	60934N807	1,312.70	Federated Investors Govt Oblig Fund Inst.	1.000	4.96%	1,312.70	0.00	1,312.70	0.00
Purchase	09/08/2023	90CASH\$00	1,312.70	Cash Custodial Cash Account	1.000		1,312.70	0.00	1,312.70	0.00
Purchase	09/09/2023	60934N807	10,968.75	Federated Investors Govt Oblig Fund Inst.	1.000	4.96%	10,968.75	0.00	10,968.75	0.00
Purchase	09/12/2023	60934N807	10,781.25	Federated Investors Govt Oblig Fund Inst.	1.000	4.96%	10,781.25	0.00	10,781.25	0.00
Purchase	09/12/2023	60934N807	750,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	4.96%	750,000.00	0.00	750,000.00	0.00
Purchase	09/13/2023	06428CAA2	500,000.00	Bank Of America NA Callable Note cont 7/17/2026 5.526% Due 8/18/2026	100.030	5.51%	500,150.00	1,918.75	502,068.75	0.00
Purchase	09/20/2023	60934N807	7,762.50	Federated Investors Govt Oblig Fund Inst.	1.000	4.96%	7,762.50	0.00	7,762.50	0.00
Purchase	09/20/2023	60934N807	450,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	4.96%	450,000.00	0.00	450,000.00	0.00
Purchase	09/23/2023	60934N807	1,312.50	Federated Investors Govt Oblig Fund Inst.	1.000	4.96%	1,312.50	0.00	1,312.50	0.00
Purchase	09/28/2023	89236TLB9	450,000.00	Toyota Motor Credit Corp Note 5.25% Due 9/11/2028	99.606	5.34%	448,227.00	1,115.63	449,342.63	0.00
Purchase	09/30/2023	60934N807	23,368.75	Federated Investors Govt Oblig Fund Inst.	1.000	4.98%	23,368.75	0.00	23,368.75	0.00
Subtotal			2,850,427.03				2,848,804.03	3,034.38	2,851,838.41	0.00
TOTAL ACQUISITIONS			2,850,427.03				2,848,804.03	3,034.38	2,851,838.41	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Sale	09/13/2023	60934N807	502,068.75	Federated Investors Govt Oblig Fund Inst.	1.000	4.96%	502,068.75	0.00	502,068.75	0.00
Sale	09/28/2023	60934N807	449,342.63	Federated Investors Govt Oblig Fund Inst.	1.000	4.98%	449,342.63	0.00	449,342.63	0.00
Subtotal			951,411.38				951,411.38	0.00	951,411.38	0.00
Maturity	09/08/2023	313383YJ4	625,000.00	FHLB Note 3.375% Due 9/8/2023	100.000		625,000.00	0.00	625,000.00	0.00
Maturity	09/12/2023	3135G0U43	750,000.00	FNMA Note 2.875% Due 9/12/2023	100.000		750,000.00	0.00	750,000.00	0.00
Maturity	09/20/2023	89236TFN0	450,000.00	Toyota Motor Credit Corp Note 3.45% Due 9/20/2023	100.000		450,000.00	0.00	450,000.00	0.00
Subtotal			1,825,000.00				1,825,000.00	0.00	1,825,000.00	0.00
Security Withdrawal	09/30/2023	90CASH\$00	907,096.03	Cash Custodial Cash Account	1.000		907,096.03	0.00	907,096.03	0.00
Subtotal			907,096.03				907,096.03	0.00	907,096.03	0.00
TOTAL DISPOSITIONS			3,683,507.41				3,683,507.41	0.00	3,683,507.41	0.00
OTHER TRANSACTIONS										
Interest	09/08/2023	3130AB3H7	600,000.00	FHLB Note 2.375% Due 3/8/2024	0.000		7,125.00	0.00	7,125.00	0.00
Interest	09/08/2023	313383YJ4	625,000.00	FHLB Note 3.375% Due 9/8/2023	0.000		10,546.88	0.00	10,546.88	0.00
Interest	09/08/2023	38149MZJ5	248,000.00	Goldman Sachs Bank USA Negotiable CD 1.05% Due 9/8/2026	0.000		1,312.70	0.00	1,312.70	0.00
Interest	09/09/2023	57636QAW4	450,000.00	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 3/9/2028	0.000		10,968.75	0.00	10,968.75	0.00
Interest	09/12/2023	3135G0U43	750,000.00	FNMA Note 2.875% Due 9/12/2023	0.000		10,781.25	0.00	10,781.25	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	09/20/2023	89236TFN0	450,000.00	Toyota Motor Credit Corp Note 3.45% Due 9/20/2023	0.000		7,762.50	0.00	7,762.50	0.00
Interest	09/23/2023	3137EAEX3	700,000.00	FHLMC Note 0.375% Due 9/23/2025	0.000		1,312.50	0.00	1,312.50	0.00
Interest	09/30/2023	912828ZF0	750,000.00	US Treasury Note 0.5% Due 3/31/2025	0.000		1,875.00	0.00	1,875.00	0.00
Interest	09/30/2023	91282CBT7	440,000.00	US Treasury Note 0.75% Due 3/31/2026	0.000		1,650.00	0.00	1,650.00	0.00
Interest	09/30/2023	91282CCZ2	650,000.00	US Treasury Note 0.875% Due 9/30/2026	0.000		2,843.75	0.00	2,843.75	0.00
Interest	09/30/2023	91282CEF4	700,000.00	US Treasury Note 2.5% Due 3/31/2027	0.000		8,750.00	0.00	8,750.00	0.00
Interest	09/30/2023	91282CFM8	400,000.00	US Treasury Note 4.125% Due 9/30/2027	0.000		8,250.00	0.00	8,250.00	0.00
Subtotal			6,763,000.00				73,178.33	0.00	73,178.33	0.00
Dividend	09/05/2023	60934N807	0.00	Federated Investors Govt Oblig Fund Inst.	0.000		936.00	0.00	936.00	0.00
Subtotal			0.00				936.00	0.00	936.00	0.00
TOTAL OTHER TRANSACTIONS			6,763,000.00				74,114.33	0.00	74,114.33	0.00

Statement of Compliance

As of September 30, 2023



Walnut Valley Water District

Assets managed by Chandler Asset Management are in full compliance with state law and with the District's investment policy.

Category	Standard	Comment
U.S. Treasuries	No Limitation; US Treasury Bills, Notes, and Bonds	Complies
Federal Agencies	30% max per Agency/GSE issuer; 20% max callable agency securities; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises.	Complies
Supranational Obligations	"AA" rating category or higher by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by IBRD, IFC, or IADB	Complies
Municipal Securities	No Limitation; Bonds issued by the District; Registered state warrants or treasury notes or bonds issued by the State of California; Bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state, or by a department, board, agency, or authority of any of the other 49 states, in addition to California; Bonds, notes, warrants or other debt issued by a local agency within the State of California, including pooled investment accounts sponsored by the State of California, County Treasurers, or other local agencies or joint powers agencies.	Complies
Corporate Medium Term Notes	"A" rating category or higher by a NRSRO; 30% max; 5% max per issuer; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.	Complies
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, Collateralized Mortgage Obligations	"AA" rating category or better by a NRSRO; 20% max combined; From issuers other than the U.S. Treasury or a U.S. Federal Agency/GSE	Complies
Negotiable Certificates of Deposit (NCD)	30% max; 5% max per issuer; Issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank	Complies
Certificate of Deposit Placement Service (CDARS)	50% max; Placement service deposits, including certificates of deposit, at a commercial bank, savings and loan association or credit union that uses a private sector entity that assist in the placement of deposits	Complies
Banker's Acceptances	40% max; 5% max per issuer/commercial bank; 180 days max maturity	Complies
Commercial Paper	"Prime quality of the highest rating or "A-1" rated or better by a NRSRO; Issued by an entity that is either: a. (i) organized and operating within the U.S. as a general corporation with assets > \$500 million; (ii) "A" rating or better by a NRSRO, if issuer has debt obligations; b. (i) organized within the U.S. as a special purpose corporation, trust, or limited liability company; (ii) have program-wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond; (iii) rated "A-1" or better by a NRSRO; 25% max; 5% max per issuer; 270 days maturity; 10% maximum of the outstanding commercial paper of any single issuer	Complies
Mutual Funds and Money Market Mutual Funds	i) Highest rating by two NRSROs; or (ii) Retained an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM >\$500 million; 20% max combined Money Market Mutual Funds and Mutual Funds; 20% max per Money Market Mutual Fund ; 10% max per Mutual Fund; Mutual Fund maturity defined as the weighted average maturity; Money Market Mutual Funds must have an average maturity of 60 days or less	Complies
Local Agency Investment Fund (LAIF)	No Limit	Complies
Repurchase Agreements/ Reverse Repurchase Agreements	1 year max maturity; Subject to further limitation by California Government Code, which, if applicable, may limit to 92 days max maturity for Reverse repurchase agreements; 102% collateralized; Not used by Investment Adviser	Complies

Max Per Issuer	5% max per issuer, except the US Government, its Agencies and enterprises, LAIF, or unless otherwise specified in the investment policy	<i>Complies</i>
Maximum Maturity	5 years	<i>Complies</i>

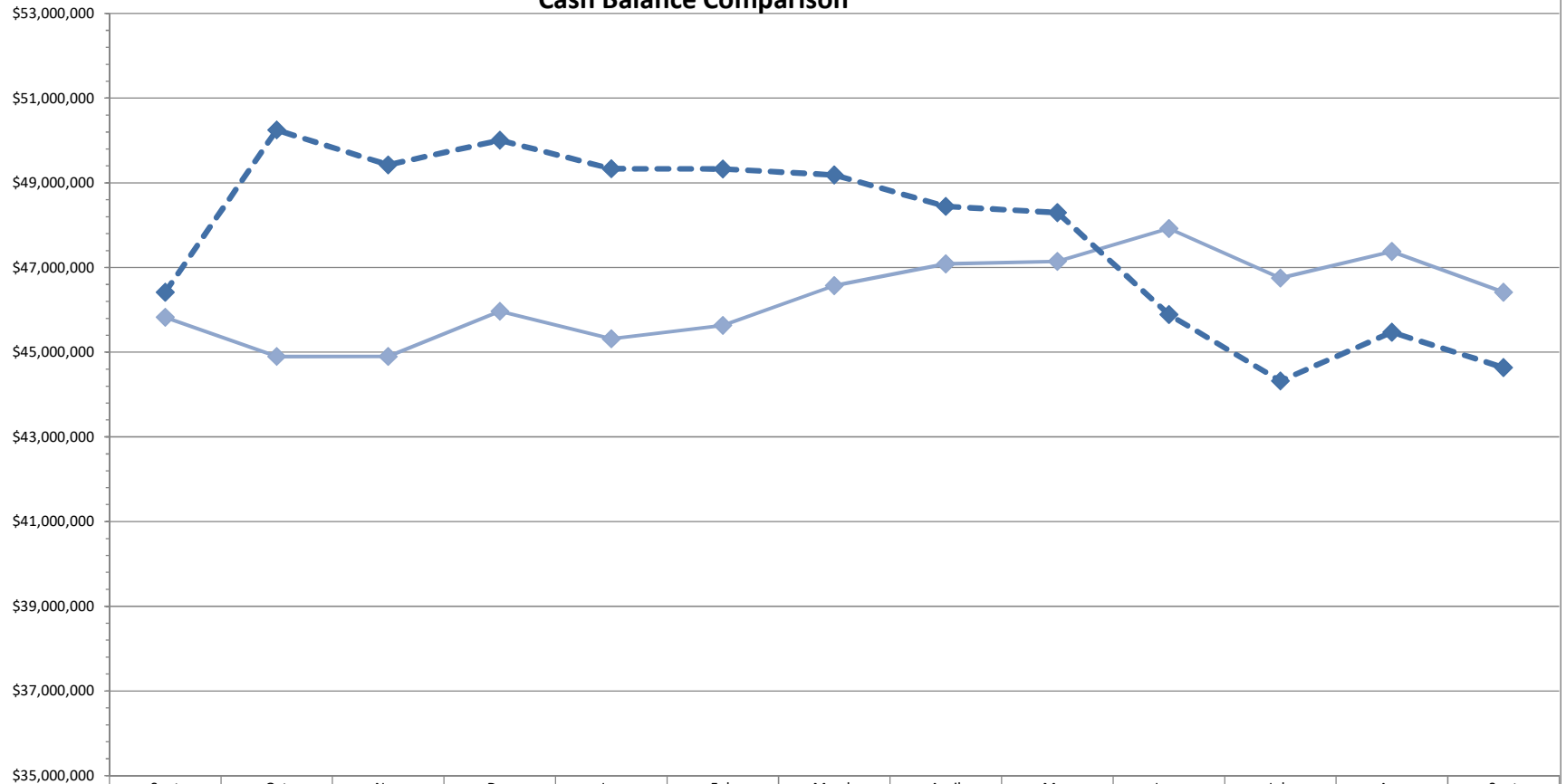
Net of Fees Performance Report

September 30, 2023



	Porfolio	Index
Period	Net of 10.9 bps annual fee	*ICE BofA 1-5 Yr US Government
1 month	-0.27%	-0.34%
3 months	0.32%	0.23%
Year to Date	1.54%	1.18%
Last 12 Months	2.55%	2.14%
Inception Date	7/31/2009	7/31/2009
Since Inception	18.57%	16.18%
Annualized Since Inception	1.21%	1.06%

Walnut Valley Water District Cash Balance Comparison



	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept
09/2021-09/2022	\$45,826,333	\$44,898,187	\$44,901,583	\$45,966,185	\$45,318,554	\$45,633,897	\$46,571,079	\$47,088,069	\$47,145,006	\$47,922,201	\$46,751,912	\$47,380,155	\$46,417,560
09/2022-09/2023	\$46,417,560	\$50,248,819	\$49,426,156	\$50,007,632	\$49,334,092	\$49,329,596	\$49,184,641	\$48,443,917	\$48,299,033	\$45,889,232	\$44,322,236	\$45,472,657	\$44,639,576

Walnut Valley Water District
Revenue Bond - East West Bank
Life to Date
September 30, 2023

Bond Proceeds	\$	19,940,487.80
Disbursements:		
<u>Cost of Issuance</u>		
Fieldmann, Rolapp & Associates (Financial Advisors)	\$	(26,270.57)
Hawkins, Delafield & Wood, LLP. (Bond Counsel)		(45,000.00)
Union Bank, N.A. (Trustee)		(3,708.00)
Standard & Poor's Rating Services (Credit Rating)		(17,000.00)
Image Master (Official Statement)		(3,158.31)
Hawkins Delafield & Wood (Bond Counsel)		(1,743.31)
		(96,880.19)
<u>Projects</u>		
Puente Basin Water Agency - Pomona Basin ¹		(2,052,008.87)
Puente Basin Water Agency - LHHCWDC Project ¹		(350,566.00)
Puente Basin Water Agency - CDWC Project ¹		(4,090,549.30)
Puente Basin Water Agency - Pathfinder Project ⁴		-
Administration Headquarters ¹		(7,422,147.10)
Water Rights - Central Basin		(3,630,907.50)
		(17,546,178.77)
<u>Substitute Projects</u>		
Ace Nogales Grade Separation (P#03-2820) ²		(706,545.61)
Ridgeline Pump Station Modifications (P#12-3267) ³		(221,195.68)
30 kw Diesel Portable Generator (P#13-3290) ³		(39,490.70)
		(967,231.99)
Interest Income		515,049.29
Ending Balance of Bond Funds	\$	1,845,246.14

* Transferred funds from US Bank to East West Bank 8/23/2021

Walnut Valley Water District
 Revenue Bond - East West Bank
 September 30, 2023

Beginning Balance of Bonds		\$	1,844,715.47
Receipts:			
Interest Income			530.67
Disbursements:			
PBWA - Pomona Basin Project			
PBWA - Cal Domestic Project	-		
PBWA - Pathfinder Project	-		
Administration Headquarters	-		
	-	\$	-
Ending Balance of Bond Funds		\$	1,845,246.14

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Engineering
DATE: October 16, 2023
SUBJECT: Receive and File the Puente Basin Watermaster Annual Report for Fiscal Year 2022-23

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

Request the Board of Directors receive and file the Thirty-Seventh Annual Report for the Puente Basin Watermaster for Fiscal Year 2022-23.

Background Information

Each year, in accordance with the “Puente Basin Judgment,” the Puente Basin Watermaster prepares an annual report, which contains the annual determinations and calculations, budget and an account of the Watermaster’s activities for the prior fiscal year. Attached are copies of:

- Appendix B: Annual Pumping and Carry-Over
- Appendix C: Water Imported into Puente Basin and Import Return Flow Credits
- Appendix D: Annual Pumping Right at an Operating Safe Yield of 2,506 Acre-Feet for Fiscal Year 2023-24

Please note, that the full report and past reports are available for review in the District library.

Attachments as noted

Appendix B
ANNUAL PUMPING AND CARRY-OVER (acre-feet)
2022-23
Puente Basin Watermaster

Pumpers	(1)	(2)	(3)	(4)	(5)	(6) Total (1)+(2)-(3) +(4)+(5)	(7) Water Pumped	(8)	(9)	(10)	(11) Lost Carry- over (4)-(7)	(12) Carry- over to 2023-24 (6)-(7) -(11)			
	Annual Pumping Right														
	Pumper's Share of Operating Safe Yield	Return Flow Credit	Excess Pumping 2021-22	Carry- over from 2021-22	Leases								Annual Excess Pumping		
													Total	Allowable	Unauthorized
PRINCIPAL PRODUCERS															
City of Industry	550.0	0.0	0.0	550.0	0.0	1,100.0	92.2	0.0	0.0	0.0	457.8	550.0			
Successor Agency to Industry Urban Development Agency	550.0	0.0	0.0	550.0	0.0	1,100.0	92.2	0.0	0.0	0.0	457.8	550.0			
Royal Vista Golf Course	306.0	NA ^{1/}	233.1	0.0	233.1	306.0	220.0 ^{2/}	0.0	30.6	0.0	13.1	72.9			
Rowland Water District	550.0	0.0	0.0	550.0	0.0	1,100.0	144.2	0.0	0.0	0.0	405.8	550.0			
Walnut Valley Water District	550.0	371.3	0.0	677.6	0.0	1,598.9	252.8	0.0	0.0	0.0	424.8	921.3			
<i>Subtotal</i>	<i>2,506.0</i>	<i>371.3</i>	<i>233.1</i>	<i>2,327.6</i>	<i>233.1</i>	<i>5,204.9</i>	<i>801.4</i>	<i>0.0</i>	<i>30.6</i>	<i>0.0</i>	<i>1,759.3</i>	<i>2,644.2</i>			
BASIN CLEAN-UP PUMPING															
BDP Corporation	NA	NA	NA	NA	NA	NA	234.5	NA	NA	NA	NA	NA			
Malibu Grand Prix ^{3/}	---	---	---	---	---	---	---	---	---	---	---	---			
Hamilton Standard Controls ^{4/}	---	---	---	---	---	---	---	---	---	---	---	---			
<i>Subtotal</i>							<i>234.5</i>								
GRAND TOTAL	2,506.0	371.3	233.1	2,327.6	233.1	5,204.9	1,035.9	0.0	30.6	0.0	1,759.3	2,644.2			

^{1/} Not Applicable.

^{2/} Due to sale of Airey Property, 12 acre-feet production from Airey well will not be attributed to Royal Vista Golf Course, formerly Los Angeles Royal Vista Golf Course.

^{3/} CRWQCB has accepted a closure plan from MGP which is no longer producing groundwater.

^{4/} United Technologies filed a Closure Report on 11/17/2000 and it was approved by CRWQCB on 1/9/2001.

Appendix C
WATER IMPORTED INTO PUENTE BASIN AND IMPORT RETURN FLOW CREDITS (acre-feet)
Puente Basin Watermaster

Producer	(1)	(2)	(3)	(4)	Total Imports in 1984-85	(6) Difference (4)-(5) ^{1/}	(7) Calculated Import Return Flow	(8) Allocation of Import Return Flow Credit ^{2/}
	Fiscal Year 2022-2023							
	Metropolitan Water	Reclaimed Water	Ground Water	Total				
DEFENDANTS								
City of Industry	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Successor Agency to Industry Urban Development Agency	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Royal Vista Golf Course	NA ^{3/}	NA	NA	NA	NA	NA	NA	NA
GRAND TOTAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
PLAINTIFFS								
Rowland Water District	5,022.0	908.1	0.0	5,930.1	5,197.8	732.3	109.8	0.0
Walnut Valley Water District	5,072.8	480.9	0.0	5,553.7	6,630.9	0.0	0.0	109.8
GRAND TOTAL	10,094.8	1,389.0	0.0	11,483.8	11,828.7	732.3	109.8	109.8

^{1/} The return flow credit is 15 percent of this amount, up to 750 acre-feet to the plaintiffs and defendants, each.

^{2/} Allocated per direction of Rowland and Walnut pursuant to Paragraph 9, subparagraph B.

^{3/} Not Applicable.

Appendix D
ANNUAL PUMPING RIGHT AT AN OPERATING
SAFE YIELD OF 2,506 ACRE-FEET FOR FISCAL YEAR 2023-24
Puente Basin Watermaster

	(1)	(2)	(3)	(4)	(5)
Pumpers	Pumper's Share of Operating Safe Yield (AF)	Excess Pumping in 2022-23 (AF)	Carry-over from 2022-23 (AF)	Return Flow Credit For Water Imported into the Basin 2022-23 (AF)	Annual Pumping Right (AF)
<i>PRINCIPAL PRODUCERS</i>					
City of Industry	550.0	0.0	550.0	0.0	1,100.0
Successor Agency to Industry Urban Development Agency	550.0	0.0	550.0	0.0	1,100.0
Royal Vista Golf Course	306.0	0.0	72.9	NA ^{1/}	378.9
Rowland Water District	550.0	0.0	550.0	0.0	1,100.0
Walnut Valley Water District	550.0	0.0	921.3	109.8	1,581.1
GRAND TOTAL	2,506.0	0.0	2,644.2	109.8	5,260.0

^{1/} Not Applicable.

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Engineering
DATE: October 16, 2023
SUBJECT: Acceptance of Work and Notice of Completion for 850 Brea Canyon Road, Diamond Bar (P.N. 19-3625)

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

1. Accept the work as installed for the project listed below.
2. Authorize the filing of Notice of Completion for the project listed below.

<u>Project</u>	<u>Description</u>	<u>Contractor</u>
19-3625	850 Brea Canyon Road, Diamond Bar	Doty Bros. Equipment Co.

Background Information

The contractor has completed work on the above project and all work has been performed in accordance with the contract documents. The project description and vicinity map are attached.

Attachments:
Notice of Completion
Project Description
Vicinity Map

RECORDING REQUESTED BY:

Walnut Valley Water District

WHEN RECORDED MAIL TO:

Walnut Valley Water District
271 South Brea Canyon Road
Walnut, CA 91789

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice is hereby given that:

Walnut Valley Water District, a California Water District, as owner of fee title to the property ("Property") described below, hereby requests this Notice of Completion be filed for the installation of a domestic and recycled water distribution system (vicinity map attached).

The work of improvement was completed on September 22, 2023. The contractor for said work of improvement was Doty Bros. Equipment Co. The name and address of the contractor's surety is Fidelity and Deposit Company of Maryland, 1299 Zurich Way, 5th Floor, Schaumburg, Illinois 60196-1056.

The property upon which work of improvement was completed is in the City of Diamond Bar, County of Los Angeles, State of California and is described as follows:

850 Brea Canyon Road, Diamond Bar
Project No.: 19-3625

Dated: October 17, 2023

WALNUT VALLEY WATER DISTRICT

By: _____
Erik Hitchman, General Manager

VERIFICATION

The undersigned declares that he is the Secretary of the public corporation that executed the foregoing notice as owner of the interest on the property described therein, that he makes this verification on behalf of said corporation, that he has read said notice and knows its contents, and that the facts therein are true to the best of his knowledge and belief.

The undersigned declares under penalty of perjury that the foregoing is true and correct.
Executed at Walnut, California this 17th day of October 2023.

By: _____
Erik Hitchman

WALNUT VALLEY WATER DISTRICT
271 S. Brea Canyon Road
Walnut, CA 91789



PROJECT DESCRIPTION:

- **Project Name:**
850 Brea Canyon Rd., Diamond Bar
P.N. 19-3625
- **Location:**
City of Diamond Bar – Brea Canyon Road, from 430' north of Lycoming Street southerly to 850 Brea Canyon Road
- **Background:**
Lycoming, LLC has proposed a commercial development consisting of three buildings for hotel, medical office, and retail on a 5.78-acre property. Water service for domestic and irrigation purposes, as well as, fire protection is required for the proposed development.
- **Scope of Work:**
The District-designed project includes the extension of the recycled water main in Brea Canyon Road, approximately 770 linear feet of 6" pipeline with appurtenances, installation of one recycled metered service, four domestic metered services, and one 12" fire service assembly, and the conversion of an existing domestic irrigation metered service to recycled metered service.
- **Benefits:**
The project will provide domestic water services and fire protection to the proposed buildings, as well as, provide recycled water service for proposed and existing landscaping.

CONTRACTOR: Doty Bros. Equipment Co.

- **Contract Award Date:** March 21, 2022

SCHEDULES:

- **Contract Duration:**
- **Construction Began:**
- **Construction Ends:**

CONTRACT DOCUMENTS:

- **43 Working Days**
- **August 9, 2022**
- **October 11, 2022**

ACTUAL:

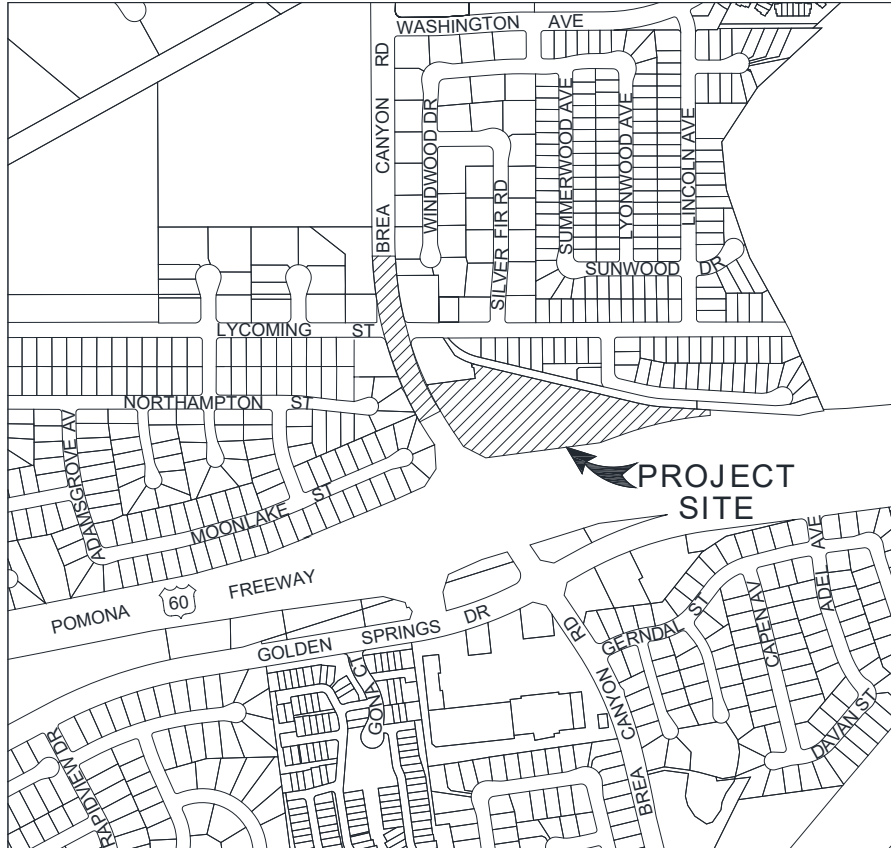
- **January 26, 2023**
- **September 22, 2023**

TOTAL PROJECT COSTS:

- **Original Contract Amount:** \$ 363,000.00
- **Net Change Order Amount:**
- **Revised Contract Amount:**

PROJECT CONTACTS: Tai Diep/Alyssa Banzil

WALNUT VALLEY WATER DISTRICT
271 S. Brea Canyon Road
Walnut, CA 91789



VICINITY MAP
N.T.S.

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Operations
DATE: October 16, 2023
SUBJECT: MCC Replacement Program Chestnut Hill Pump Station (P.N. 23-3803)

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation:

1. Request the Board of Directors to authorize the General Manager to execute a sole source contract with SoCal SCADA Solutions in the amount of \$314,092 for P.N. 23-3803 Motor Control Center (MCC) Replacement Program for Chestnut Hill Pump Station.
2. Request the Board of Directors authorize the appropriation of \$112,776 from the Reserve for Replacement for the completion of the MCC Replacement Program Chestnut Hill Pump Station.

Background Information

The District has many Motor Control Centers (MCC) that are outdated and it is becoming increasingly difficult to find replacement parts. The existing MCC panels are also not energy efficient. The District has developed a standard design for these new panels so that all units will use the same equipment with readily available parts. The replacement of these MCCs is scheduled as part of the District's Capital Improvement Program. The upgrade process includes replacing the existing MCC, all wiring and new liquid-tight flex to each pump and valve, including motor leads. Furnishing and installation of new 15-inch color touch screen into the Programmable Logic Controller section of the MCC. The new panels will also include soft-start units for all pumps and motors reducing voltage inrush at startup. All work also includes site testing, commissioning and startup.

District staff solicited a proposal from SoCal SCADA Solutions to provide their services to complete the upgrade, replacement and testing for the subject project. The total cost for the project from SoCal SCADA Solutions is \$314,092. The District did not pursue proposals from other consultants due to the fact that SoCal SCADA Solutions has a successful history of building the District's SCADA system and has proven to be reliable and competent in performing the work required for the MCC Replacement Program.

Funds for the Replacement of the MCC units in the amount of \$250,000, were budgeted in the FY 2023-24 Capital Investment Program budget and will be provided from Reserve for Replacement. Due to changes in the scope of this project including additional equipment cost, the appropriation of an additional \$112,776 from the Replacement Fund is needed. This will cover the proposal amount of \$314,092 as well as indirect costs including a 10% contingency.

OPERATIONS DEPARTMENT REPORT
September 2023, Monthly Report

PROJECT NO.	PROJECT DESCRIPTION	STATUS
N/A	Watermain and water service repair	<u>Repair Water Service Leaks:</u> 24005 and 24011 Palomino Drive, 20055 Golden Springs Drive, 901 Woodspring Place, 1152 Brea Canyon Road, Diamond Bar. 1158 Sunset Bluff Road, 536 Green River Road, 20636 Collegewood Drive, Walnut. 1803 Blue Haven Drive, Rowland Heights. <u>Water Valves:</u> 2509 Reata Place, 21660 & 21700 Copley Drive, Diamond Bar. <u>Replaced Angle Meter Stops:</u> 21076 Sandpiper Street, Walnut. 23629 Jubilee Lane, Diamond Bar. <u>Replaced Copper Setters:</u> None for this month. <u>Water Main:</u> 2696 Shady Ridge Lane, Diamond Bar. <u>Water System/Miscellaneous Work:</u> Oparc completed Fire Hydrant Routes and Painted Gates: Arbor Ridge, Pioneer, and Parker Canyon Reservoirs. Spoils Hauled to Azusa Dump - 4 loads Get Reads: C1/0, M1/70, R1/27, W1/38, W2/118, W3/67, W4/33 Turn off's: M1/11, R1/0, W1/19, W2/25, W3/0, W4/12 USA Tickets - 913 Closed tickets for this month.
NA	Annual Large Meter Testing	Completed large meter testing for calendar 2023.
22-3755	Recycled Iron Saddle Replacement Project	Continued replacing saddles. Pending traffic control on major streets (Amar Road, Walnut).
23-3782	Meter Service Upgrade	19315 Greyhall Street, Rowland Heights.
NA	Repair of blow offs, fire hydrants and air-vac	None for this month.
21-3717	Terminal Storage RCS Mixing System	Project is ongoing.
N/A	Production Facility Maintenance/Water Quality	<u>Pump and Motor Maintenance:</u> Fernhollow 1050 Zone Pump No. 1 rebuilt (under warranty) and Pump No. 3 pulled and reinstalled for maintenance. Rapidview Pump & Motor No. 3 pulled for maintenance. Diamond Bar Pump Station 1050 Zone Motor No. 3 returned and reinstalled. Arbor Ridge Pump Station 1200 Zone Motor No. 1 pulled for maintenance. <u>Pump Station Maintenance:</u> Continued working on Sanitary Survey. <u>Facility/Miscellaneous Work:</u> Monthly PWR & BGTM Inspections. Monthly Intertie Reads Potable & Recycled. Monthly Recycled Well Static & Pumping Levels. Monthly THM's Inlet Samples. BGTM Meter Calibrations. Sodium Hypochlorite Delivery- 3,787 Gallons. Liquid Ammonia Sulfate (LAS) Delivery- 455 Gallons.
N/A	Total trihalomethanes (TTHMs) Graph	Water quality meets all state and federal standards.

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Administrative Services
DATE: October 16, 2023
SUBJECT: Annual Review and Consideration of Revisions of Board Policies for Ethical Conduct Regarding Board of Directors Compensation and Expenses and Exhibits A, B, C, D, E, and F

Action/Discussion
 Fiscal Impact
 Resolution
 Information Only

Recommendation

That the Board of Directors review and approve the Board Policies for Ethical Conduct Regarding Board of Directors Compensation and Expenses and its respective exhibits (as listed below).

Policy/Exhibit		Last Reviewed by Board
Policies for Ethical Conduct Regarding Board of Directors Compensation and Expenses		Oct. 2022
Exhibit A	Director Expense Form	Oct. 2022
Exhibit B	IRS Accountable Plan	Oct. 2022
Exhibit C	Guidelines for Board Compensated Meetings and Activities	Oct. 2022
Exhibit D	JPIA Coverage Guidelines	Oct. 2022
Exhibit E	Meal Expense Reimbursement Schedule/Guidelines	Oct. 2022
Exhibit F	Missing Receipt Affidavit Form	Oct. 2022

Background Information

As contained in the District’s Policies for Ethical Conduct Regarding Board of Directors Compensation and Expenses,

“The Personnel Committee shall, on an annual basis in the fourth quarter of each calendar year, review Exhibit A, Exhibit B, Exhibit C, Exhibit D, Exhibit E, and Exhibit F.”

Additionally, “this policy in its entirety shall be reviewed by the Board of Directors on an annual basis.”

The Committee is asked to review the current policy and exhibits, and determine if there are revisions to be recommended for Board consideration. Staff and legal counsel have no recommended changes.

POLICIES FOR ETHICAL CONDUCT
REGARDING BOARD OF DIRECTORS COMPENSATION AND EXPENSES

It is the policy of the Walnut Valley Water District (“District”) that Board Members maintain the highest ethical standards of honesty and integrity. To assist Directors in meeting these standards there need to be clear policies guiding the Board with respect to compensation and expenses. These policies set forth the basic ethical standards for the members of the Board of Directors.

I. COMPENSATION FOR ATTENDANCE AT CONFERENCES, MEETINGS, SEMINARS, AND OTHER EVENTS

A. General Principles

1. Board members will be compensated at the daily rate (i.e., *per diem*) determined by the Board consistent with applicable law for attendance at meetings of the Board, including Board committee meetings (including teleconference or video conference meetings), and for each day’s service to the District, including travel time to and from conferences, meetings, seminars or other events, as set forth in these policies.
2. In addition to compensation for attendance, Directors will receive reimbursement for reasonable meals, lodging, and travel expenses incurred in attending Board approved activities in accordance with this policy.

B. Substantive Requirements

1. In order for a Board member to be paid a lawfully established *per diem* for attendance at a conference, organized educational activity, meeting, seminar, or other event, including, but not limited to, a teleconference, video conference or webinar, or for reasonable and necessary travel time to and from, it must be:
 - a. A “meeting” as defined in subdivision (a) of Government Code Section 54952.2 of the Brown Act, which currently reads:

“meeting” means any congregation of a majority of the members of a legislative body at the same time and location, including teleconference location as permitted by Section 54953, to hear, discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the legislative body.” or
 - b. A committee meeting or other Board approved meeting, conference, organized educational activity, seminar, or other event, including, but not limited to, a teleconference, video conference or webinar, related to or informing the Board member on matters within the jurisdiction of the statutory powers of the District, provided that the program or subject matter deals with substantive issues of importance to the District; and such other activities, seminars or other events that deal with substantive issues of importance to the District that are approved by the General Manager as specified in Exhibit “C”.
2. For purposes of this policy, reasonable and necessary travel time, including overnight accommodations, shall include one day prior to and/or after a conference, meeting, seminar or other event provided:

- a. The conference, organized educational activity, meeting, seminar, or other event is held more than 50 miles from the District Office, or
 - b. Upon General Manager review, circumstances for attendance warrant an overnight stay either the evening prior to and/or following conclusion of the event.
3. Deviation, including full or partial cancellation, from Board approved attendance is subject to Personnel Committee review and the provisions set forth in Section I.B.2 of this policy. Following Committee review, should the matter be referred to the Board and the Board subsequently determines that prior authorization for attendance and/or payment of expenses be modified or rescinded, then those costs incurred by the District on behalf of the Director may be required to be repaid in accordance with the Board's decision.

4. Seven-Day Monthly Limit

Water Code Section 20202 permits compensation for attendance, i.e., per diem, for up to a total of ten (10) days in any calendar month. However, by Resolution No. 01-13-592 and Ordinance No. 01-13-593, the Board of Directors adopted a 7-day limit on per diem per calendar month—capped at \$150 per approved, compensable meeting.

- C. Procedural Requirement

1. Written Compensation Request Required

Compensation for attendance at, and travel time to and from, conferences, organized educational activity, meetings, seminars or other approved events, i.e., teleconferences, will be paid only if the Board member submits a request for payment using the required District "Director Expense Form" (Exhibit A), and provides the substantiation required by the District to ensure compliance with the Internal Revenue Service (IRS) Accountable Plan, as referenced in Exhibit B. In the event a Board member is not provided with a receipt or invoice from a vendor, or loses the receipt or invoice relating to such expenses, the Board member shall complete and submit to District staff the "Missing Receipt Affidavit Form," as set forth in Exhibit F. Any reimbursement in excess of substantiated expenses must be refunded.

2. Board Approval

The required Board approval may be given either before or by ratification after the attendance and travel; provided that any ratification must be for expenses incurred in accordance with these Policies.

3. Disclosure of Compensation

A copy of each Director's completed "Director Expense Form" shall, when submitted for payment of per diem or reimbursement of expenses, be presented to the Board of Directors at their next regular meeting for approval and, upon request, will be made available to the public.

II. REIMBURSEMENT TO DIRECTORS FOR EXPENSES

A. General Principles

1. Each member of the Board of Directors is encouraged to participate in those outside activities and organizations that in the judgment of the Board furthers the interests of the District.
2. Expenses incurred by Directors in connection with those activities set forth in the Guidelines for Board Compensated Meetings and Activities (Exhibit C) are reimbursable as noted when authorized in advance or subsequently ratified by the Board, subject to the following:
 - a. If Board ratification (after-the-fact approval) is necessary, then all initial costs for registration, travel, and attendance incurred in accordance with these Policies must be borne by the Director and use of a District-issued credit card for payment of any related expenses in advance of such approval is prohibited.
 - b. Upon Board ratification, the Director must submit a reimbursement request in accordance with Section I, C, 1 of this policy.
3. This policy is intended to result in no personal gain or loss to a Director.
 - a. All expenses must be reasonable and necessary, and Directors are encouraged to exercise prudence in all expenditures.
 - b. Reimbursement will be made only for actual disbursements and expenses that qualify as reimbursable expenses.
 - c. Expenses that are improper or otherwise not properly accounted for, or not consistent with the prohibition against gifts of public funds set forth in the California Constitution, will not be reimbursed or accepted by the District.
 - d. Where such improper expenses have been paid by the District, they will be promptly refunded to the District or deducted from monies otherwise due a Director in accordance with the Treasury "Safe Harbor" 120-day provision for an IRS Accountable Plan (Exhibit B).

B. Substantive Requirements

1. Transportation Expenses

Directors will be reimbursed for expenses incurred in traveling to and from Board authorized conferences, organized educational activity, meetings, seminars, and other events attended on behalf of the District in their capacity as Directors, subject to Section 2 below and the provisions of this policy.

Mileage reimbursement will be limited to attendance at those events held outside the District's service area.

Google Maps, Map Quest or another comparable website that accurately provides distance information will be used to verify mileage from the District to the location

of an event for which a request for mileage reimbursement is requested, with a 5-mile deviation being allowed in consideration of those instances when a given route might deviate from the norm due to traffic congestion, road construction, etc. If the deviation is greater than 5 miles, staff will verify the reason with the Director and note the explanation on the expense form.

2. Mode of Travel

- a. Directors must use the most economical mode and class of transportation reasonably consistent with scheduling needs and space requirements and the most direct and time-efficient route.
 - i. When an extension in travel beyond the time required for District business results in increased costs to the District, the Director shall be responsible for the increased costs and any other related expenses.
 - ii. Upon approval of the General Manager, exceptions to the above requirements may be made for extenuating circumstances, such as, delayed or canceled flights, inclement weather, medical necessity, or personal hardship.
- b. Directors are encouraged to discuss their travel needs as early as possible with District staff, who may make all final travel arrangements in accordance with the following:
 - i. Authorized travel expenses include round-trip airfare where necessary, actual reasonable expenses for ground transportation to and from airports, hotels, off-site meetings, restaurants, and automobile expense. Where possible, government or group rates should be used.
- c. Automobile Expenses
 - i. Car Rental – Directors shall be reimbursed for the cost of a rental car in the conduct of District business provided all JPIA driver eligibility, insurance, and program requirements have been complied with (Exhibit D).
 - ii. Use of privately-owned vehicles – Directors shall be reimbursed for use of privately-owned vehicles in the conduct of District business at the maximum allowable per mile rate established from time-to-time by the IRS, and subject to the provisions of this policy and provided all JPIA requirements have been complied with (Exhibit D).
 - iii. Taxis and/or RideSharing – Directors are encouraged to use taxis and/or ridesharing services, such as Uber or Lyft, where feasible in order to reduce expenses and avoid parking fees. Such expenses are reimbursable and Directors shall present receipts to substantiate those expenses, as required under these Guidelines.
 - iv. Use of District Vehicles – Directors shall not drive a District vehicle.

3. Meal Expense

Directors shall be reimbursed for the reasonable cost of meals, including tips, in conjunction with approved conferences, organized educational activity, meetings, seminars, and other events, and in the course of travel to and from subject to the following:

- a. Reimbursement must be in accordance with the criteria set forth in the District's Meal Expense Reimbursement Schedule/Guidelines, attached hereto as Exhibit E.
- b. Expenses incurred by or for a spouse, family member, or guest of a Director in connection with the Director's service or travel will not be allowed or reimbursed.

4. Overnight Accommodations

- a. Where reasonably possible, overnight accommodations shall be obtained in close proximity to the conference, seminar, or meeting site and at group rates published for such activity by the sponsor, if available. Directors shall strive to confirm their attendance at conferences early in the process to provide District staff with sufficient time to book accommodations to take advantage of early reservation discounts.
- b. No reimbursement shall be made for overnight accommodations for attendance at conferences, meetings, seminars, and other events held within 50 miles of the District office, unless such reimbursement is approved in advance by the Board.

5. Parking

- a. Airport Parking – Long-term parking is encouraged for travel exceeding 24 hours, subject to time constraints, safety concerns, and inclement weather.
- b. Hotel/Other Parking – Self-parking is encouraged, subject to time constraints, safety concerns, and inclement weather.

6. Communication Expenses

Telephone, facsimile, Internet, overnight, and/or courier expenses incurred in connection with approved District business will be reimbursed in accordance with this policy.

C. Procedural Requirements

1. Requests for Reimbursement

- a. Upon incurring authorized expenses, Directors may submit a request for reimbursement. All requests for reimbursement shall be submitted, using the District's Director Expense Form, by the first Friday of the month following the month in which the expenses were incurred and shall include substantiation required by Exhibit B, or the Missing Receipt Affidavit Form (Exhibit F).

- b. Rather than reimbursing a Director for expenses after they have been incurred, the District may pay such expenses directly, so long as such payments are made in accordance with this policy.

2. Use of District Credit Card

The District may authorize the issuance of a credit card in the Director's name to be used solely for purposes of paying for approved travel and related expenses permitted pursuant to this policy or for security purposes to verify travel-related information.

- a. District issued credit cards shall remain in the District vault until such time as needed. A Director may check out his/her credit card for District-approved business, travel, or other related expense a maximum of two business days (48 hours) in advance of scheduled use and should return the credit card to the District for safekeeping within two business days (48 hours) following the approved business use.
- b. Exceptions to this requirement may be authorized by the General Manager or designee.

3. Director Reports to Governing Board

At the District governing body meeting in the month following the conference, organized educational activity, meeting, seminar, or other event, including, but not limited to, a teleconference, video conference or webinar, attended at District expense, the Director attending shall provide a brief written, oral, or joint report on attendance and the subject matter. If multiple Directors attend the same function, a joint report may be made.

4. District Records of Expense Reimbursements

To implement the reporting requirements of Government Code Section 53065.5, the District shall disclose at least annually in a public record all reimbursements paid by the District to each Director for each individual charge of \$100 or more.

III. GOVERNING BOARD REVIEW

- A. The Personnel Committee shall, on an annual basis in the fourth quarter of each calendar year, review the following:
 - 1. Exhibit A - Director Expense Form
 - 2. Exhibit B - IRS Accountable Plan
 - 3. Exhibit C - Guidelines for Board Compensated Activities
 - 4. Exhibit D - JPIA Coverage Guidelines
 - 5. Exhibit E - Meal Expense Reimbursement Schedule/Guidelines
 - 6. Exhibit F - Missing Receipt Affidavit Form
- B. This policy in its entirety shall be reviewed by the Board of Directors on an annual basis.

DIRECTOR EXPENSE FORM



NAME: Director Name

DATE: January 2023

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1			<input type="checkbox"/>				\$ -
2			<input type="checkbox"/>				\$ -
3			<input type="checkbox"/>				\$ -
4			<input type="checkbox"/>				\$ -
5			<input type="checkbox"/>				\$ -
6			<input type="checkbox"/>				\$ -
7			<input type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.655 \$ -

Total Reimbursable Expenses \$ -

Total Meeting Compensation 0 X \$150.00 per day \$ -

TOTAL \$ -

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.655

**Directors are eligible for seven meeting days per month at \$150 per day.

INTERNAL REVENUE SERVICE ACCOUNTABLE PLAN

General Rules for “Expense Reimbursement” Plans

The primary question regarding an employee reimbursement is whether the payment constitutes additional cash compensation that should be taxed as ordinary salary or wages, or whether it qualifies as a business-related “expense reimbursement” that can be excluded from reportable income.

Under IRS Code, Section 62(c), an arrangement is treated as an “expense reimbursement” if it requires the employee to:

- (a) Substantiate the reimbursement, and
- (b) Refund any reimbursement in excess of substantiated expenses.

This means that to qualify, a “reimbursement arrangement” must comply with both of the above Code provisions.

If all of the above rules and regulations are met, amounts paid are treated as paid under an “accountable expense reimbursement plan” (See below).

Accountable Expense Reimbursement Plans

Governmental employees often receive reimbursements for a variety of business expenses, including automobile expenses (where employees use their own autos for government business) other travel costs, hotel and motel costs, meals and entertainment, etc. In such cases, the employee may receive reimbursement for actual costs incurred, a per diem allowance (e.g., a flat rate per day), or a monthly allowance or advance. If the expense reimbursements or allowances are not made in accordance with the IRS rules below, they may be considered “wages” subject to payroll tax withholding.

In order to qualify as an “accountable” plan, the reimbursement must meet the following two requirements:

1. Substantiation Requirement (Per Regulation 1.274-5T):

The governmental agency must require the employee to substantiate expenses incurred. That is, the employee should submit the following for each business related expense:

- a. The **amount** of the expenditure.
- b. The **time** and **place** of travel or entertainment.
- c. The **business purpose** of the expenditure.
- d. The **business relationship** to the person entertained, and the individuals’ names.

Accountable Expense Reimbursement Plans (continued)

The following **documentation** should be attached to each expense report (per Regulation 1.274-5 (c)(2)(iii):

- a. Receipts, paid bills, etc. for any lodging (hotel bills, etc.) regardless of amount, and
- b. Receipts for any “nonlodging” travel or entertainment expenditure of \$75.00 or more. (See Regulation 1.274-5(c)(2)(iii)(A)(2), IRS Notice 95-50 and Letter Ruling 200343025).

Under these rules, generally, business expenses should be “substantiated” within 60 days after the expense is paid or incurred.

Observation: Because travel and entertainment expenses of government officials and employees can have a very high “political profile,” it may be prudent to require documentation on all travel and entertainment expenditures, regardless of amount.

2. Requirement to Return Unsubstantiated Advances:

The employee must be required to return to the governmental agency any amount in excess of substantiated expense within a “reasonable period of time.” A reasonable period of time depends on the facts and circumstances. Under the regulations, the Treasury has established a “**safe harbor**” for returning unsubstantiated advances, i.e., the excess must be returned within 120 days after the expense is paid or incurred. Also, in the case of allowances or advances, the expense must be incurred (to come under the safe harbor) no later than 30 days after the allowance or advance is paid to the employee. (Code Sec. 62(c); Reg. 1.62-2(c)(2)(i); Reg. 1.62-2(d)(i); Reg. 1.62-2(e); Reg. 1.62-2(f)).

To the extent amounts are not paid under an “accountable plan” they constitute “wages” and are subject to income and payroll tax withholding when paid. If the government agency established an “accountable plan” but the employee did not substantiate the expenses or return advances within a reasonable period, only the amounts not substantiated or not returned, however, will constitute “wages.”

**Walnut Valley Water District
Guidelines for Board Compensated Meetings and Activities**

General Guidelines as set forth in California's Open Meeting Law: The Brown Act, Government Code Section 54950 et. seq., and the District's Policy Guidelines for Ethical Conduct Regarding Board of Directors Compensation and Ethics (Section I.B.1): "A committee meeting or other Board approved meeting, conference, organized educational activity, seminar, or other event, i.e. teleconference, related to or informing the Board member on matters within the jurisdiction of the statutory powers of the District provided that the program or subject matter deals with the substantive issues of importance to the District." For meetings/events not listed below, the General Manager may also approve payment of per diem and/or expenses for 'meetings' in accordance with the provisions stated in The Brown Act, Government Code Section 54950 et. seq., and the District's Policy Guidelines for Ethical Conduct Regarding Board of Directors Compensation and Expenses.

Organization/Affiliation	Meeting, Event, or Function	Per Diem and Expenses	Expenses Only
Walnut Valley Water District	<ul style="list-style-type: none"> • All meetings and functions sponsored or conducted by the District • All Board-approved chair, member, and alternate committee and liaison assignments (Joint Water Line Commission, Puente Basin Water Agency, Spadra Basin Groundwater Sustainability Agency, TVMWD Committee and Board meetings, ACWA, ACWA/JPIA) as provided • Trips for District related business • New Director attendance at all committee meetings during first year in office. • Director meetings with General Manager regarding substantive issues of importance to the District, at the General Manager's discretion • One per diem per month for Board President (and/or alternate in President's absence) to conduct District business. 	X	
Three Valleys Municipal Water District	All relevant meetings and functions sponsored or conducted by this organization, other than TVMWD Committee and Board meetings attended by WVWD liasons as appointed by the WVWD president.	X	
Other Water-Related Entities (MWD, Puente Basin Watermaster, WEF, etc.)	All relevant meetings, functions, and tours, sponsored or conducted by those entities	X	
Cities and unincorporated areas served by the District (Includes Walnut, Diamond Bar, Industry, Pomona, Rowland Heights, and West Covina)	All relevant meetings and functions sponsored or conducted by these cities dealing with substantive issues of importance to the District.	X	
Los Angeles County Local Agency Formation Commission Fourth District Consolidated Oversight Board	All relevant meetings and functions sponsored or conducted by this organization.	X	
Association of California Water Agencies (ACWA) and ACWA/Joint Powers Insurance Authority	Committee meetings, educational functions, and ACWA and ACWA/JPIA sponsored seminars and conferences	X	
American Water Works Association (AWWA)	Committee meetings, educational functions, and AWWA-sponsored seminars and conferences	X	
California Special Districts' Association and Special Districts Institute	All relevant meetings, educational functions and CSDA-sponsored seminars and conferences	X	
Urban Water Institute	All relevant meetings and functions sponsored or conducted by this organization	X	
San Gabriel Valley Water Association	All relevant meetings and functions sponsored or conducted by this organization	X	
Regional Chamber of Commerce, San Gabriel Valley	All relevant meetings and functions sponsored or conducted by this organization dealing with substantive issues of importance to the District, i.e., Installation Programs, Governmental Affairs Committee meetings, quarterly business meetings, and meetings at which water-related presentations are made.	X	
Regional Chamber of Commerce, San Gabriel Valley	Mixers and other events sponsored by these organizations that are attended on a social basis.		X
Other Community Organizations within District Boundaries	All relevant meetings and functions sponsored or conducted by community organizations within District boundaries at which water-related presentations are made.	X	
Other Community and Governance Affiliations	All relevant meetings and functions sponsored or conducted by community and governance organizations dealing with substantive issues of importance to the District		X

**JPIA COVERAGE GUIDELINES
FOR DIRECTORS DRIVING WHILE ON DISTRICT BUSINESS**

Exhibit "D"

JPIA Coverage

If the Accident is the Fault of the District Director:		
Driving Own Personal Vehicle		Driving a Rented Vehicle
Generally, for business use of a personal automobile, the insurance follows the vehicle; therefore, the Director's personal automobile insurance is primary and the JPIA coverage is secondary. The Director is also covered by the District's workers' compensation insurance.		Since JPIA has requested that the vehicle be rented in the Director's name, the Director's own auto liability insurance will serve as the primary coverage for all costs associated with the accident, including injuries to any of the passengers. The JPIA coverage will serve as excess coverage in the event the amount of the accident exceeds the Director's personal liability coverage.
If the Accident is NOT the Fault of the District Director:		
Driving Own Personal Vehicle		Driving a Rented Vehicle
The Director's insurance carrier is the primary agency for seeking payment of expenses from the responsible party's insurance. If the responsible party is an uninsured motorist, the Director is covered by the District's workers' compensation insurance. There is no medical, uninsured motorist, or other coverage provided by the JPIA for any non-employee passengers in the vehicle.		Since JPIA has requested that the vehicle be rented in the Director's name, the Director's auto insurance carrier will serve as the primary company responsible for seeking expenses from the responsible party's insurance. If the responsible party is an uninsured motorist, the Director is covered by the District's workers' compensation coverage. There is no medical, uninsured motorist, or other coverage provided by the JPIA for any non-employee passengers in the vehicle.

JPIA/District Requirements

JPIA/District Requirements		
Driving Own Personal Vehicle		Driving a Rented Vehicle
Prior to using his/her personal vehicle, the Director is required to provide the following to the District: <ul style="list-style-type: none"> . A copy of his/her current CA Driver's License . A copy of the automobile insurance policy for the personal vehicle being driven as proof of insurance coverage and policy limitations for automobile liability and property insurance. 		Prior to renting a vehicle for use on District business, the Director is required to provide the following to the District: . <ul style="list-style-type: none"> . A copy of his/her CA Driver's License Per JPIA's request, the vehicle should be reserved and the rental contract issued in the name of the Director. Payment can still be made using the District credit card.

Meal Expense Reimbursement Schedule/Guidelines

Board members and District employees shall be reimbursed for actual meal and incidental expenses incurred up to the following respective maximum amounts:

	Breakfast	Lunch	Dinner	Incidentals**
Directors*	\$25	\$25	\$40	\$10
Employees*	\$25	\$25	\$40	\$10

*Meals purchased in conjunction with a conference registration package are exempt from the limits.

When meals are included as part of a meeting registration fee, no additional meal allowance is permitted.

Following are additional guidelines applicable to Directors and employees for business-related dining expense:

Individual Dining

1. District Credit Card – The Director or employee shall submit the original credit card receipt (with detail) within sixty (60) days of incurring the charge or may forfeit any related reimbursement entitlement, noting the business event. Should the charge exceed the authorized reimbursement entitlement, the District shall invoice the Director or employee for the excess balance.
2. Personal Credit Card/Cash/Check – The Director or employee shall submit the original credit card or cash/check receipt (with detail) within sixty (60) days of incurring the charge or may forfeit any related reimbursement entitlement, noting the business event when requesting reimbursement. Should the amount exceed the authorized reimbursement entitlement, the Director and/or employee will be reimbursed only for the authorized amount.

Two-Party Dining

1. District Credit Card – A Director or employee dining with a spouse or personal guest shall submit the original credit card receipt (with detail) within sixty (60) days of incurring the charge or may forfeit any related reimbursement entitlement, noting the Director’s or employee’s portion of the meal expense, including appropriate tax and tip allocation. The Director or employee will subsequently be invoiced for the spouse’s or personal guest’s portion of the meal as well as for any amount exceeding the authorized reimbursement entitlement.
2. Personal Credit Card/Cash/Check – A Director or employee dining with a spouse or personal guest who pays the charges by personal credit card or cash/check shall submit the original credit card or original cash/check receipt (with detail) for reimbursement within sixty (60) days of incurring the charge or may forfeit any related reimbursement entitlement, noting the business event, the names of the attendees, and the Director’s or employee’s portion of the meal expense for which reimbursement is requested. Should the amount exceed the authorized reimbursement entitlement, the Director or employee will be reimbursed only for the authorized amount.

Three-Party (or more) Dining – Multiple Business, Family, and/or Personal Guests

1. District Credit Card – When dining in a party of three or more with a spouse, personal, and/or business guest(s), the Director or employee shall submit the original credit card receipt (*with detail*) within sixty (60) days of incurring the charge or may forfeit any related reimbursement entitlement, noting the attendees’ names and the business event. The Director or employee will be invoiced for the spouse’s and/or personal guest’s portion of the meal as well as any charges exceeding the authorized reimbursement entitlement.
2. Personal Credit Card/Cash/Check – When dining in a party of three or more with a spouse, personal, and/or business guest(s), and the Director or employee pays the charges by personal credit card or cash/check, they shall submit the original credit card or cash/check receipt (with detail) within sixty (60) days of incurring the charge or may forfeit any related reimbursement entitlement, noting the attendees, business event, the names of the Directors and/or employees for whom reimbursement is being requested, and the amount. Should the amount exceed the authorized reimbursement entitlement, the Director or employee will be reimbursed only for the authorized amount.

In-Room Dining

Generally no receipts are available; therefore, the Director or employee shall note on the hotel bill who the charges were for and the type of meal, i.e., breakfast, lunch, or dinner. The Director or employee will be invoiced for all spouse and/or guest related charges, as well as any amount exceeding the authorized reimbursement entitlement.

Shared Meals

Any shared meal between a Director or employee and a spouse or guest will normally be treated as a single business meal unless otherwise noted. If the shared food item (meal, salad, etc.) is designated on the dining menu as serving “2” people, then the cost/reimbursement is subject to the two-party dining guidelines.

**Incidentals

A Director or employee shall submit a receipt, if available, for incidentals. Should the amount exceed the authorized reimbursement entitlement (currently \$10.00), the Director or employee will be reimbursed only for the authorized amount.

Missing Receipt

In the event a Board member is not provided with a receipt or invoice from a vendor, or loses the receipt or invoice relating to such expenses, the Board member shall complete and submit to District staff the “Missing Receipt Affidavit Form,” as set forth in Exhibit F.

These Meal Expense Reimbursement Schedule/Guidelines shall be reviewed on an annual basis in the fourth quarter of each calendar year.



WALNUT VALLEY WATER DISTRICT

Missing Receipt Affidavit Form

Please retain this form with the District's financial records in case of an audit.

Name (printed): _____

I certify that I made the purchase shown below for District purposes but do not have a receipt due to: (check all that apply)

	Vendor did not provide a detailed receipt.
	I had a receipt but cannot locate it.
	I have a receipt, but it is not readable (e.g. not in English and/or not legible). This document is provided in order to describe the items purchased.
	Order was placed via telephone, fax, or internet, and vendor has not supplied an invoice.

Vendor Name			
City			
Date of Purchase			
	Detailed Description of Purchase (Attach additional sheets if necessary.)	Item Amount	
	Total Purchase Amount	\$	

This document is in lieu of an invoice or receipt for this transaction. I certify that all items listed above (and on the attached, if applicable) were purchased and received for District business.

Director's Signature: _____ Date: _____

NOTE: All information is required and must be typed or printed in ink. Use one affidavit per receipt.

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Administrative Services
DATE: October 16, 2023
SUBJECT: Standing Committee Selection Process Annual Review

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors review the District's Standing Committee Selection Process policy and adopt any proposed amendments.

Background Information

As contained in the District's Standing Committee Selection Process:

The Standing Committee Selection Process shall be reviewed by the Personnel Committee on an annual basis.

The Committee is asked to review the current process, and determine if there are revisions to be recommended for Board consideration. Staff has no recommended changes.

Attachment:

Standing Committee Selection Process Policy

**WALNUT VALLEY WATER DISTRICT
Standing Committee Selection Process**

The Standing Committee Selection Process shall include the following provisions:

1. After the annual reorganization of officers, Board Members shall select their preferred standing committee assignments in the following order:

President
1st Vice President
2nd Vice President
Assistant Treasurer
Director

Newly elected or appointed directors shall not serve as chair of a committee during his/her first year in office, unless this provision is waived by the Board of Directors.

2. The process to be observed for filling standing committee assignments:

The incoming President will select a committee position, with each member following suit in a rotational order as identified under Section 1 above. Thereafter, until all positions are filled, the process will continue. Each Board member may select any open position, chair, committee member, or alternate, based on preference, subject to the exception for new directors during the first year of their service on the Board. If a Board member does not wish to select any position that remains when it is his/her turn, that Board member may pass and the choice moves to the next Board member in order of rotation until all the positions are filled. Any positions not filled through this process shall be appointed by the incoming President.

In the event that two of the three members that constitute a particular committee cannot attend the monthly meeting(s), the Board President may contact other Board members to appoint them on an as-needed basis.

Any committee vacancy created as a result of a Director resigning from the committee or leaving office shall be filled in the following manner:

- a. If the chair position is vacated, the Director filling the committee member position will ascend to the chair position, subject to the exception for new directors during the first year of their service on the Board (unless waived by the Board of Directors). If neither member is eligible, then the position of "chair" will be appointed by the president.
 - b. If the committee member position is vacated, the alternate Director will ascend to the member position.
 - c. If the alternate committee member position is vacated, the President shall appoint a replacement alternate committee member.
3. Listed below are the District standing committees with their corresponding oversight responsibilities:

Engineering and Special Projects – Operation, protection and maintenance of District facilities. Initiation of construction programs. Long-range planning.

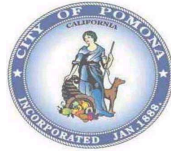
Finance – Annual budget, quarterly budget reports, fiscal master plan, audits, investments, risk management, insurance, revenues and expenses.

Personnel – Staffing and organizational issues, employment related policies, Terms and Conditions of Employment, and Board Policies and Ethics issues.

Public Information/Community Relations and Legislative Action – Public information goals, objectives and methods, community relations programs, and water conservation programs and practices; and District liaison for legislative activities relating to the water industry.

4. Consistent with long-standing District practice, committee meetings will be scheduled by District staff during regular working hours whenever possible, with consideration given to the committee chair's schedule.

This Standing Committee Selection Process shall be reviewed by the Personnel Committee on an annual basis.



POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION

WATER USE DISTRIBUTION & BILLING

SEPTEMBER 2023

CONSUMPTION PER AGENCY (Per PWR Meter Reads)		
	Water Consumption (Acre-feet)	Allocation %
Pomona	361.341	23.714%
Walnut	716.440	47.019%
Rowland	445.937	29.266%
LaVerne	-	0.000%
TOTAL	1,523.718	100.000%



WATER PRODUCTION (ACTUAL)		
	Water Consumption (Acre-feet)	Allocation %
MWD	877.80	57.591%
TVMWD	646.40	42.409%
LaVerne	-	0.000%
Total	1,524.200	100.000%
PWR	1,523.718	
Difference	0.482	

CALCULATION OF AGENCY WATER CONSUMPTION (Water consumption billed to each agency based on amount of water purchased from MWD & TVMWD)							
Connection / Description	Billing Difference Allocation (Acre-feet)	Adj. Agency Consumption (Acre-Feet)	Adj. Agency Consumption for Billing (Rounded)	Water Purchased - MWD	Water Purchased - TVMWD	Water Purchased - LaVERNE WELL	Total Water Purchased (Acre-feet)
				57.591%	42.409%	0.000%	100.000%
Pomona	361.341	0.114	361.455	361.5	208.2	153.3	361.5
Walnut	716.440	0.227	716.667	716.7	412.7	303.9	716.7
Rowland	445.937	0.141	446.078	446.1	256.9	189.2	446.1
LaVerne	-	-	-	-	-	-	-
TOTAL	1,523.718	0.482	1,524.200	1,524.2	877.8	646.4	1,524.2

BILLING CHARGES PER AGENCY											
		MWD PM-15	TVMWD PM-21	MWD Capacity Reservation	TVMWD Connected Capacity	TVMWD Water Use Charge	Depreciation	Replacement	Admin Budget Assessment	MWD LRP Rebate Program	Billing Total
City of Pomona	Cons. (AF)	208.2	153.3							99.8	
	Allocation %			30.43%	52.00%	21.91%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,209.00	\$ 1,209.00	\$ 25,527.01	\$ 7,192.00	\$ 6,911.43	\$ 5,699.00	\$ 4,592.00	\$ 25,200.00	\$ (100.00)	
	Total	\$ 251,671.78	\$ 185,327.68	\$ 7,767.87	\$ 3,739.84	\$ 1,514.29	\$ 1,424.75	\$ 1,148.00	\$ 8,400.00	\$ (9,980.00)	\$ 451,014.21
Walnut Valley Water District	Cons. (AF)	412.7	303.9							-	
	Allocation %			43.48%	28.00%	49.48%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,209.00	\$ 1,209.00	\$ 25,527.01	\$ 7,192.00	\$ 6,911.43	\$ 7,734.00	\$ 12,102.00	\$ 25,200.00	\$ (100.00)	
	Total	\$ 498,996.05	\$ 367,453.91	\$ 11,099.14	\$ 2,013.76	\$ 3,419.78	\$ 1,933.50	\$ 3,025.50	\$ 8,400.00	\$ -	\$ 896,341.64
Rowland Water District	Cons. (AF)	256.9	189.2							-	
	Allocation %			26.09%	20.00%	28.61%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,209.00	\$ 1,209.00	\$ 25,527.01	\$ 7,192.00	\$ 6,911.43	\$ 5,556.00	\$ 7,640.00	\$ 25,200.00	\$ (100.00)	
	Total	\$ 310,592.37	\$ 228,716.01	\$ 6,660.00	\$ 1,438.40	\$ 1,977.36	\$ 1,389.00	\$ 1,910.00	\$ 8,400.00	\$ -	\$ 561,083.14
City of LaVerne	Cons. (AF)	-	-							-	
	Allocation %			0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		
	Billing Rate	\$ 1,209.00	\$ 1,209.00	\$ 25,527.01	\$ 7,192.00	\$ 6,911.43	\$ -	\$ -	\$ -	\$ (100.00)	
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total (A.F.)		877.8	646.4								1,524.2
Total (\$)		\$ 1,061,260.20	\$ 781,497.60	\$ 25,527.01	\$ 7,192.00	\$ 6,911.43	\$ 4,747.25	\$ 6,083.50	\$ 25,200.00	\$ (9,980.00)	\$ 1,908,438.99

November 2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1 8AM TVMWD Board Meeting	2	3	4
5	6 3:30PM SPADRA Executive Committee 4PM Public Info Committee 4:30 PM Finance Committee	7 6:30PM Diamond Bar City Council 4PM Engineering Committee 4:30 PM Personnel Committee	8 7PM Walnut City Council Meeting	9	10  Veteran's Day Observed-District Closed	11
12	13 5PM WVWD Board Meeting	14	15 8AM TVMWD Board Meeting	16 4PM WVWD Workshop Meeting	17	18
19	20	21 6:30PM Diamond Bar City Council Meeting	22 7PM Walnut City Council Meeting	23  Thanksgiving Day-District Closed	24  District Closed	25
26	27	28	29	30	1	2
3	4	Notes				

December 2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
3	<p>3PM SPADRA Advisory Committee Meeting</p> <p>4PM Public Info Committee</p> <p>4:30 PM Finance Committee</p>	<p>4PM Engineering Committee</p> <p>4:30 PM Personnel Committee</p> <p>6:30PM Diamond Bar City Council Meeting</p>	8AM TVMWD Board Meeting	7AM PBWA Meeting	8	9
10	<p>5PM WVWD Board Meeting</p>	12	13	14	15	16
17	18	<p>6:30PM Diamond Bar City Council Meeting</p>	20	21	22	23
24	 <p>Christmas Day- District Closed</p>	26	27	28	29	30
31	1	Notes				

January 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2 6:30 PM Diamond Bar City Council Meeting	3 8AM TVMWD Board Meeting	4	5	6
7	8 4PM Public Info Committee 4:30 PM Finance Committee	9 4PM Engineering Committee 4:30 PM Personnel Committee	10 7PM Walnut City Council Meeting	11	12	13
14 	15 Martin Luther King Jr. Day- District Closed	16 5PM WVWD Board Meeting 6:30 PM Diamond Bar City Council Meeting	17 8AM TVMWD Board Meeting	18 4PM WVWD Workshop Meeting	19	20
21	22	23	24 7PM Walnut City Council Meeting	25	26	27
28	29	30	31	1	2	3
4	5	Notes				

**WALNUT VALLEY WATER DISTRICT
WATER SUPPLY AND CONSERVATION UPDATE
October 16, 2023**

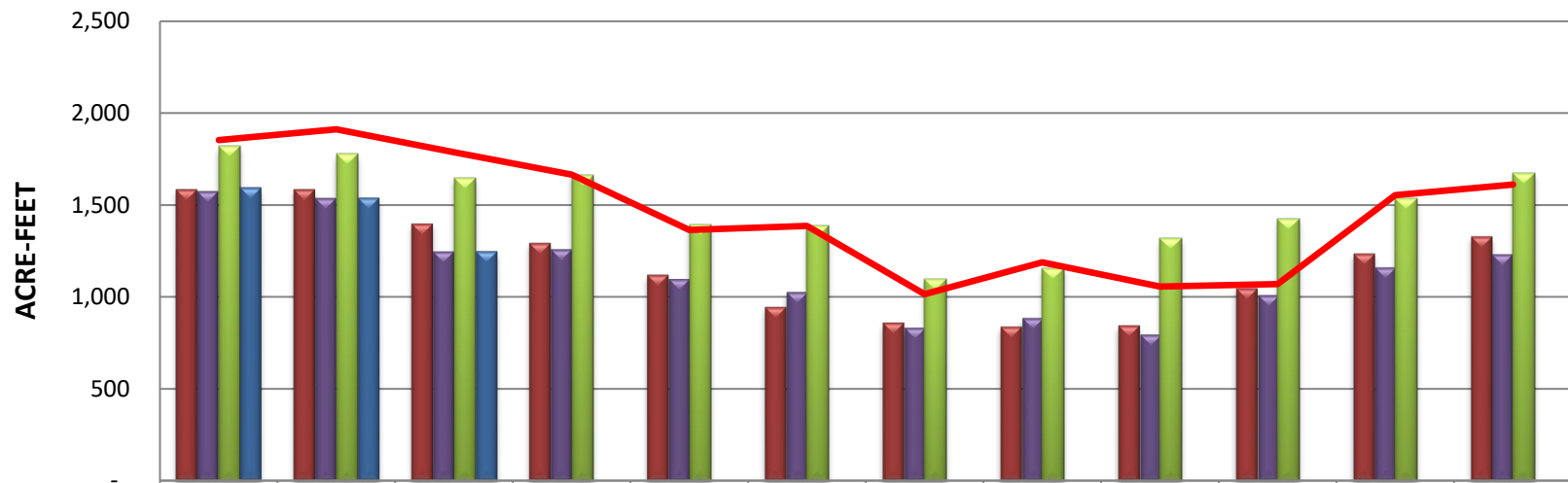


A	<p><u>Water Use</u> – Water usage for September 2023 was 1244.94 acre-feet, a decrease of 30.32% compared to September 2020 and a decrease of 39.67% from September 2013. The average inflow into the system during the month was approximately 20.28 cfs (9,097.97 gallons per minute).</p>	Exhibits
B	<p><u>Recycled Water Use</u> – During the month of September the recycled water system delivered 2,099,935.20 G.P.D., a decrease of 17.78% compared to the use in September 2022. Of the recycled water delivered, 18.05% was from the District wells and no potable make-up water was used.</p>	
C	<p><u>Production Report</u> – attached are:</p> <ul style="list-style-type: none"> ▪ Purchased Water Projections (Two total) ▪ Climate Summary ▪ Monthly Consumption Versus the 2013 and 2020 Baseline Years (Two total) 	

WALNUT VALLEY WATER DISTRICT
Fiscal Year 2023-2024 Purchased Water Estimate

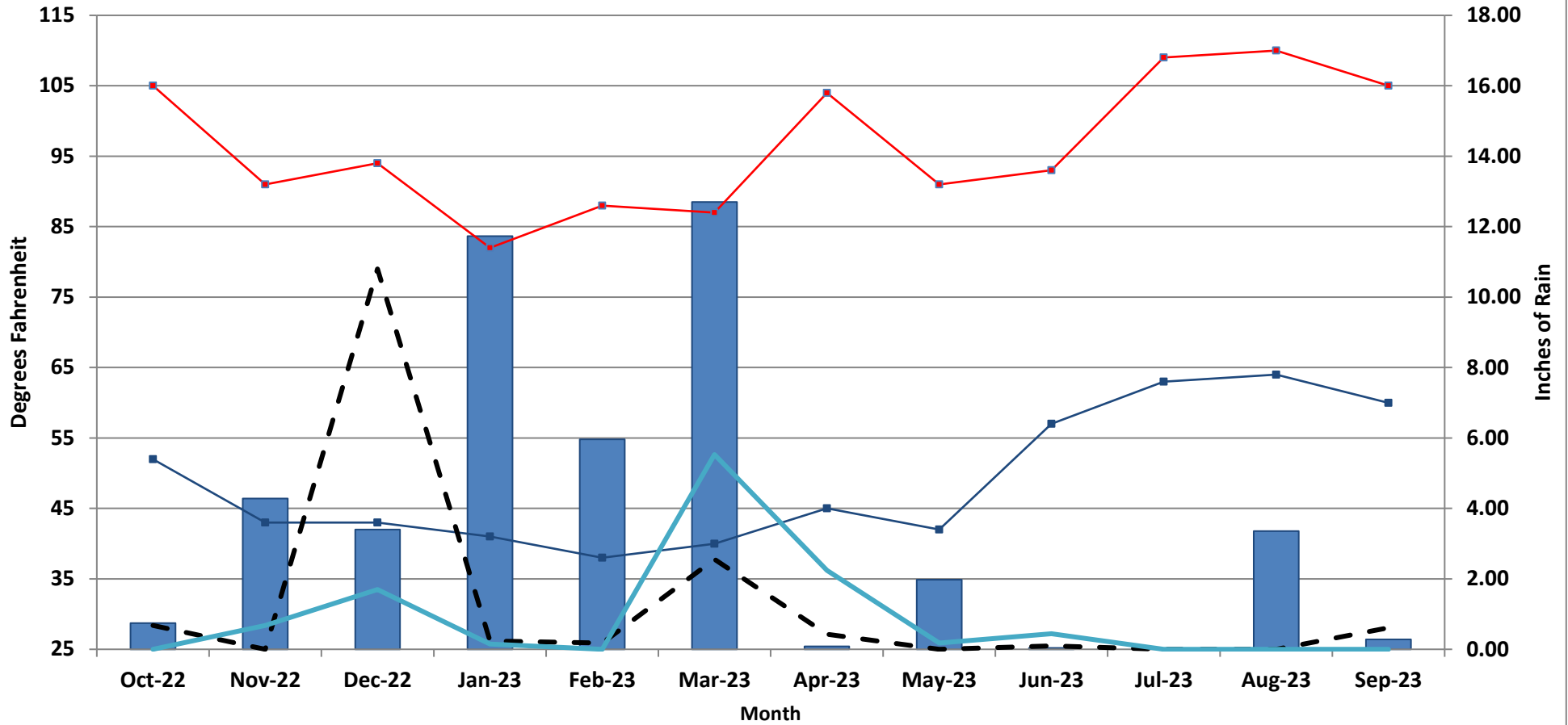
Actual Purchases (AF)		Projected Purchases (AF)				Baseline Year Purchases	
Month	Total	Budget	Low	High	Average	2013	2020
July	1,591	1,584	1,573	1,821	1,661	2,149	1,854
August	1,535	1,584	1,535	1,778	1,653	2,309	1,912
September	1,245	1,398	1,245	1,649	1,435	2,064	1,787
October	-	1,293	1,258	1,665	1,448	1,858	1,665
November	-	1,121	1,097	1,394	1,285	1,569	1,364
December	-	945	1,025	1,387	1,150	1,401	1,387
January	-	862	832	1,098	1,002	1,156	1,015
February	-	840	886	1,156	1,022	1,123	1,188
March	-	846	795	1,316	1,080	1,496	1,056
April	-	1,047	1,008	1,426	1,242	1,700	1,070
May	-	1,235	1,159	1,536	1,379	1,904	1,554
June	-	1,329	1,230	1,673	1,455	2,082	1,611
Total	4,371	14,084	13,643	17,898	15,812	20,810	17,461
Remaining Projected Purchases		9,518	9,290	12,651	11,062		
Total Projected Purchases		13,889	13,661	17,022	15,434		

Fiscal Year 2023-2024 Purchased Water



	July	August	September	October	November	December	January	February	March	April	May	June
Budget	1,584	1,584	1,398	1,293	1,121	945	862	840	846	1,047	1,235	1,329
Low	1,573	1,535	1,245	1,258	1,097	1,025	832	886	795	1,008	1,159	1,230
High	1,821	1,778	1,649	1,665	1,394	1,387	1,098	1,156	1,316	1,426	1,536	1,673
FY 23-24	1,591	1,535	1,245	-	-	-	-	-	-	-	-	-
2020	1,854	1,912	1,787	1,665	1,364	1,387	1,015	1,188	1,056	1,070	1,554	1,611

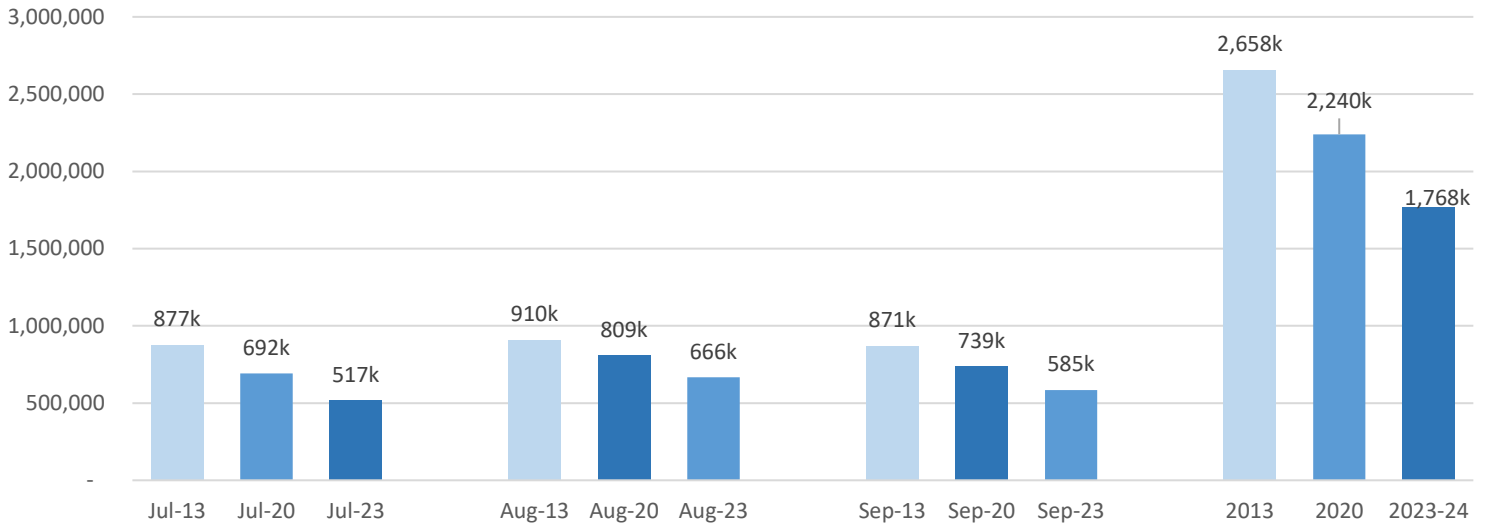
Walnut Valley Water District Climate Summary



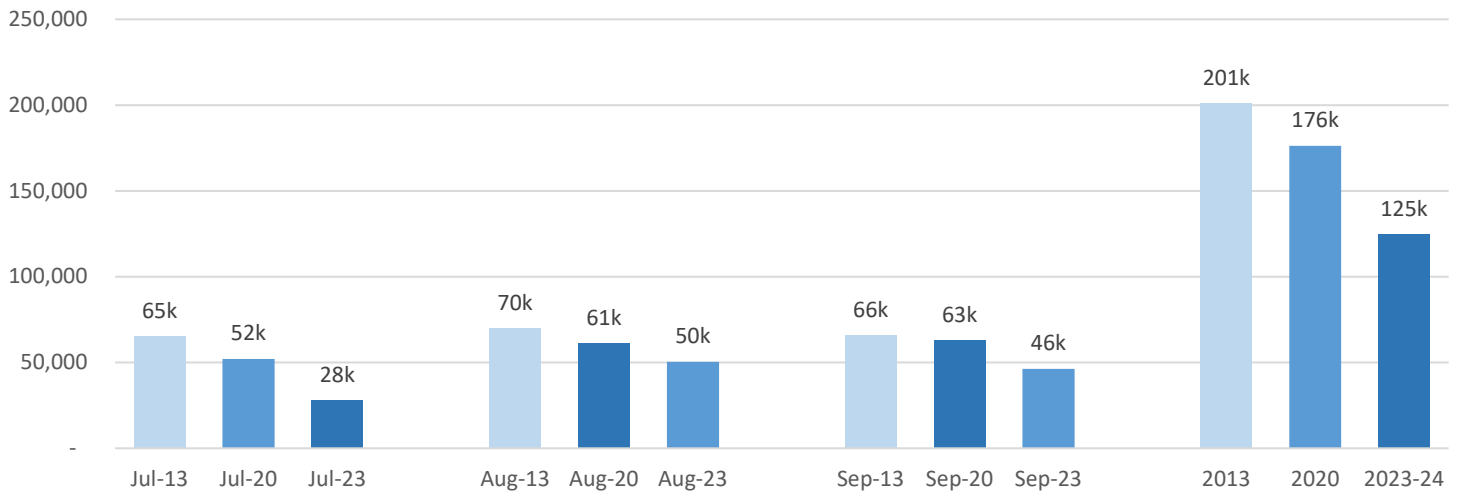
Rain Fall
 High Temperature
 Low Temperature
 Previous Year Rain Fall
 Rainfall 2020

**WALNUT VALLEY WATER DISTRICT
CONSUMPTION DATA - CURRENT YEAR VERSUS 2013 & 2020 BASELINE**

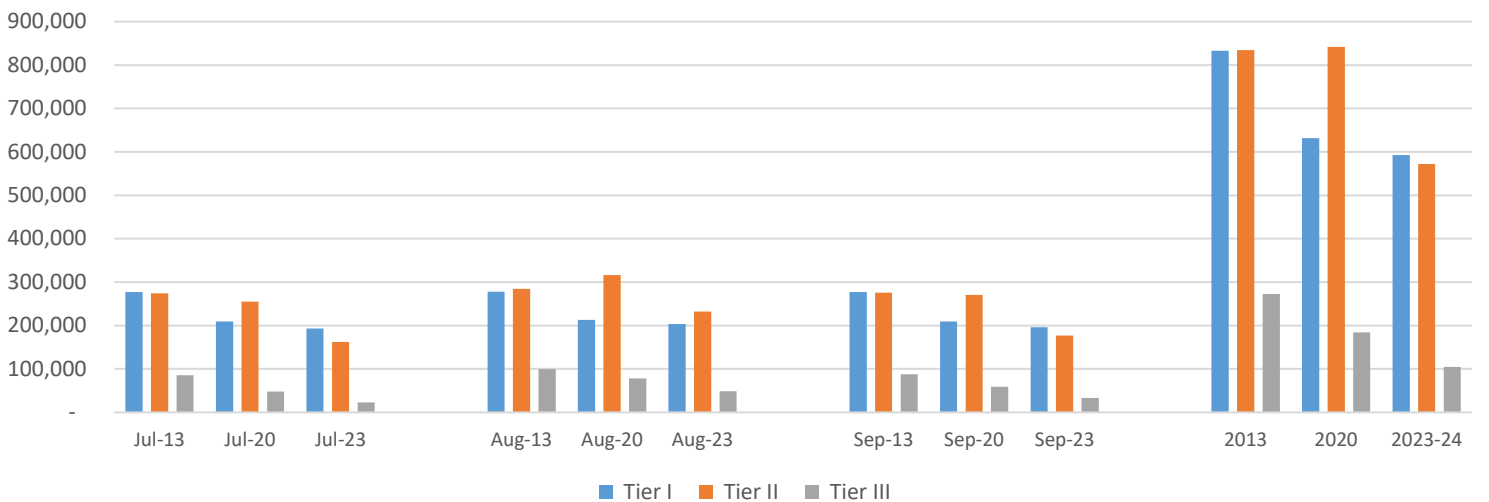
YTD Consumption Versus 2013 & 2020 Baseline



Irrigation Consumption Versus 2013 & 2020 Baseline



Residential Tiers Versus 2013 & 2020 Baseline



Walnut Valley Water District
 Monthly Consumption Versus 2013 and 2020 Baseline Years

Consumption/Water Sales																				
User Class	July					August					September					YTD (FY 23-24)				
	Jul-13	Jul-20	Jul-23	% Change 2013	% Change 2020	Aug-13	Aug-20	Aug-23	% Change 2013	% Change 2020	Sep-13	Sep-20	Sep-23	% Change 2013	% Change 2020	2013 YTD	2020 YTD	FY 23-24	% Change 2013	% Change 2020
COG	49,565	33,898	20,193	-59%	-40%	53,435	39,559	37,245	-30%	-6%	50,686	43,268	36,262	-28%	-16%	153,686	116,725	93,700	-39%	-20%
COM	95,283	63,924	54,631	-43%	-15%	99,903	72,723	69,558	-30%	-4%	90,136	72,076	69,383	-23%	-4%	285,322	208,723	193,572	-32%	-7%
IND	13,038	9,433	6,376	-51%	-32%	13,123	10,277	7,202	-45%	-30%	12,479	10,304	6,852	-45%	-34%	38,640	30,014	20,430	-47%	-32%
MUL	82,038	71,993	56,864	-31%	-21%	81,050	79,211	67,764	-16%	-14%	76,841	74,435	65,806	-14%	-12%	239,929	225,639	190,434	-21%	-16%
RES	637,352	512,618	378,820	-41%	-26%	662,005	607,146	484,306	-27%	-20%	640,601	538,828	406,478	-37%	-25%	1,939,958	1,658,592	1,269,604	-35%	-23%
	877,276	691,866	516,884	-41%	-25%	909,516	808,916	666,075	-27%	-18%	870,743	738,911	584,781	-33%	-21%	2,657,535	2,239,693	1,767,740	-33%	-21%
IRRIGATION																				
User Class	July					August					September					YTD IRRIGATION				
	Jul-13	Jul-20	Jul-23	% Change 2013	% Change 2020	Aug-13	Aug-20	Aug-23	% Change 2013	% Change 2020	Sep-13	Sep-20	Sep-23	% Change 2013	% Change 2020	2013 YTD	2020 YTD	FY 23-24	% Change 2013	% Change 2020
COG	32,727	25,224	12,039	-63%	-52%	35,845	28,580	24,703	-31%	-14%	32,995	31,574	22,780	-31%	-28%	101,567	85,378	59,522	-41%	-30%
COM	30,288	25,447	14,613	-52%	-43%	31,470	30,663	24,332	-23%	-21%	30,298	29,340	22,204	-27%	-24%	92,056	85,450	61,149	-34%	-28%
IND	2,001	1,283	1,007	-50%	-22%	2,318	1,689	1,166	-50%	-31%	2,089	1,962	1,135	-46%	-42%	6,408	4,934	3,308	-48%	-33%
RES	281	171	124	-56%	-27%	322	166	234	-27%	41%	324	152	200	-38%	32%	927	489	558	-40%	14%
	65,297	52,125	27,783	-57%	-47%	69,955	61,098	50,435	-28%	-17%	65,706	63,028	46,319	-30%	-27%	200,958	176,251	124,537	-38%	-29%
RESIDENTIAL																				
Residential	July				August				September				YTD RESIDENTIAL							
	Tier I	Tier II	Tier III	Total	Tier I	Tier II	Tier III	Total	Tier I	Tier II	Tier III	Total	Tier I	Tier II	Tier III	Total	Tier I	Tier II	Tier III	Total
2013	277,522	274,324	85,506	637,352	278,209	284,325	99,471	662,005	277,208	275,700	87,693	640,601	832,939	834,349	272,670	1,939,958				
2020	209,156	255,409	48,053	512,618	213,223	316,022	77,901	607,146	209,651	270,505	58,672	538,828	632,030	841,936	184,626	1,658,592				
FY 23-24	193,497	162,217	23,106	378,820	203,304	232,479	48,523	484,306	196,211	177,094	33,173	406,478	593,012	571,790	104,802	1,269,604				
% Change 2013	-30%	-41%	-73%	-41%	-27%	-18%	-51%	-27%	-29%	-36%	-62%	-37%	-29%	-31%	-62%	-35%				
% Change 2020	-7%	-36%	-52%	-26%	-5%	-26%	-38%	-20%	-6%	-35%	-43%	-25%	-6%	-32%	-43%	-23%				

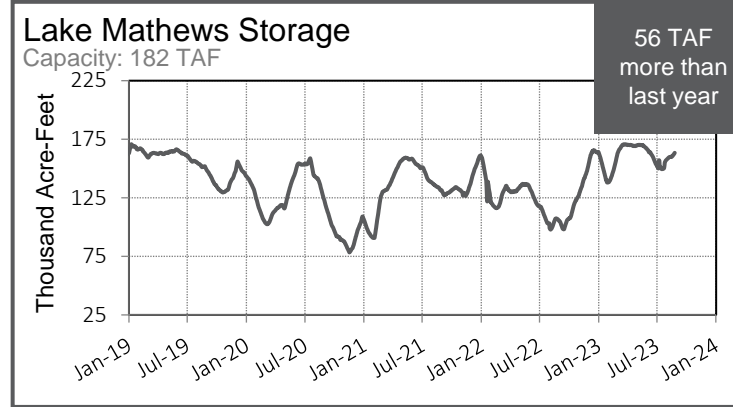
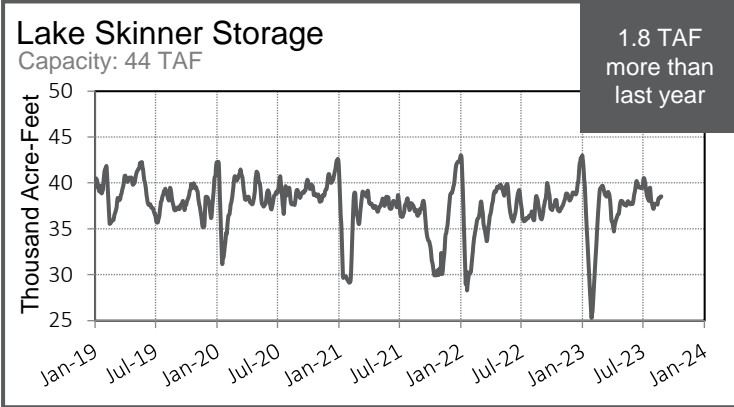
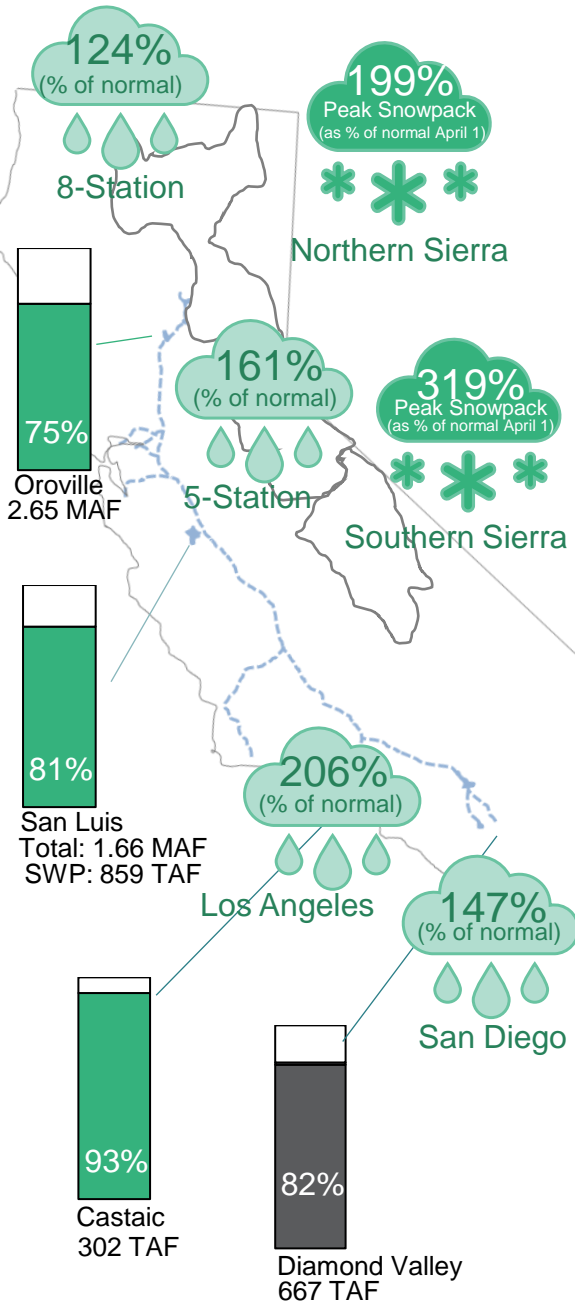
Water Purchases				
	July	August	September	Total
2013	2,148.67	2,308.73	2,063.59	6,520.99
2020	1,853.69	1,912.15	1,786.74	5,552.58
FY 23-24	1,590.74	1,535.33	1,244.94	4,371.01
% Change 2013	-26%	-33%	-40%	-33%
% Change 2020	-14%	-20%	-30%	-21%



SWP Table A – 100% - 1,911,500 AF

Projected CRA Diversions – 644,000 AF

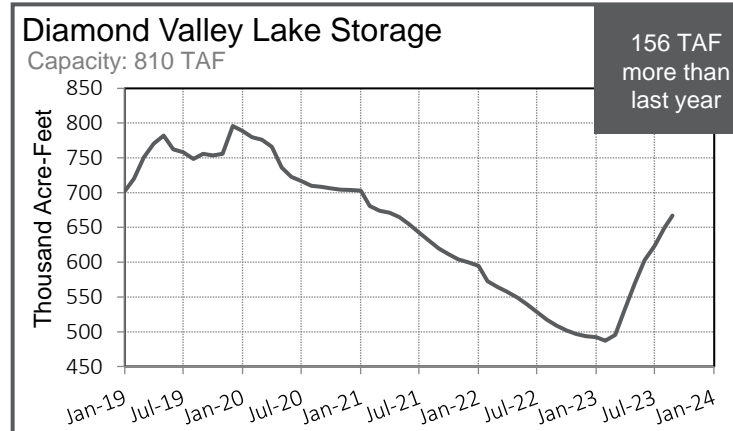
Metropolitan Resources



MWD WSDM Storage

Calendar Year 2023

	Projected Storage Balance (end of 2023)
SWP Carryover and Flexible Storage	400 TAF
In-Region Storage	621 TAF
Out-of-Region Storage	392 TAF
Desert Water & Coachella Valley	171 TAF
Lake Mead ICS and Other Actions	1,584 TAF



Highlights

Learn more about imported supplies:

- State Water Project - <https://www.mwdh2o.com/state-water-project-map/>
- Colorado River Aqueduct - <https://www.mwdh2o.com/colorado-river-aqueduct-map/>



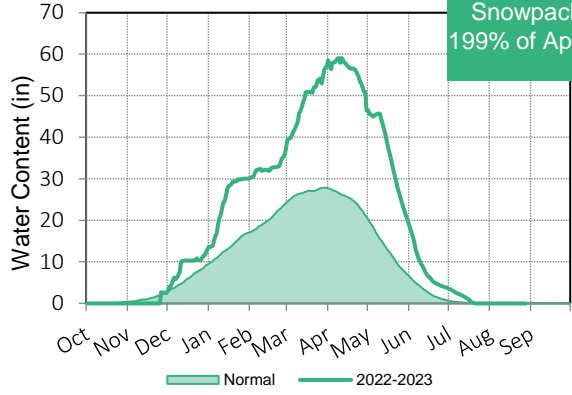
This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale. Questions? Email mferreira@mwdh2o.com

State Water Project Resources

As of: 09/24/2023

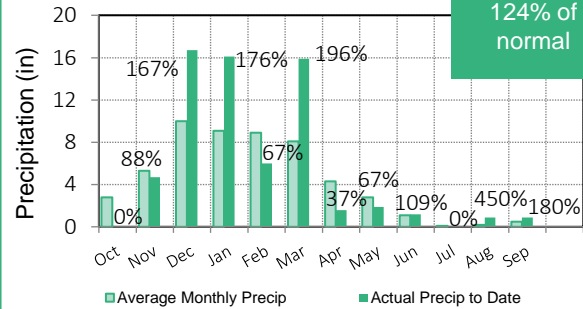
Northern Sierra Snowpack

Peak Snowpack: 199% of April 1



8 Station Index Precipitation

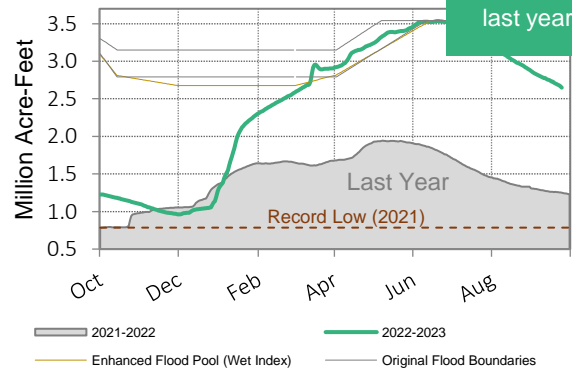
65.9 in 124% of normal



Oroville Reservoir Storage

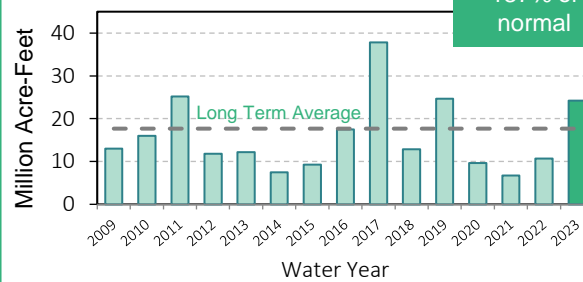
Capacity: 3.54 MAF

1.40 MAF more than last year



Sacramento River Runoff

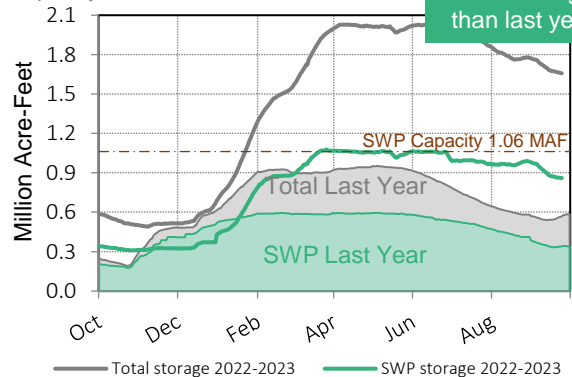
Forecast: 137% of normal



San Luis Reservoir Storage

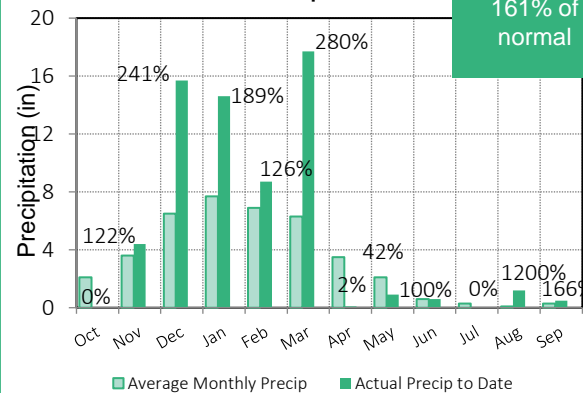
Capacity: 2.04 MAF

520 TAF more SWP storage than last year



5 Station Index Precipitation

64.4 in 161% of normal

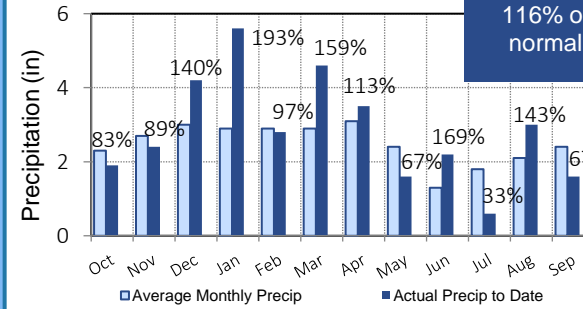


Colorado River Resources

As of: 09/24/2023

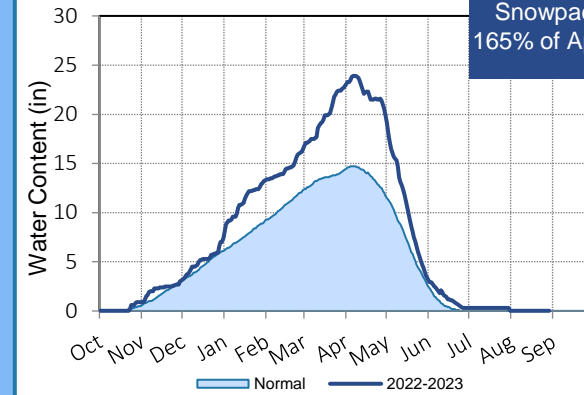
Upper Colorado Precipitation

42.0 in 116% of normal



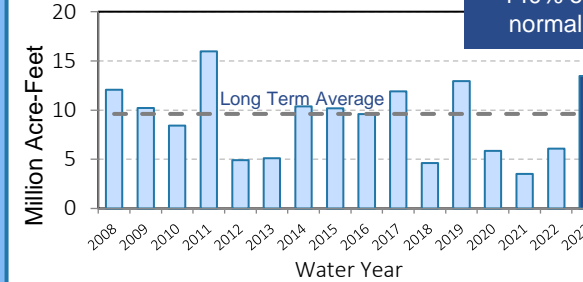
Upper Colorado Snowpack

Peak Snowpack: 165% of April 1



Powell Unregulated Inflow

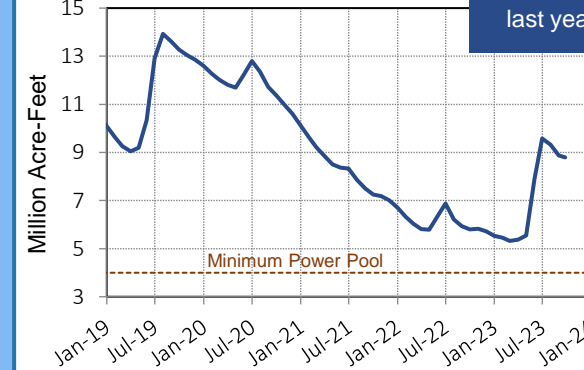
Forecast: 140% of normal



Lake Powell Storage

Capacity: 24.3 MAF

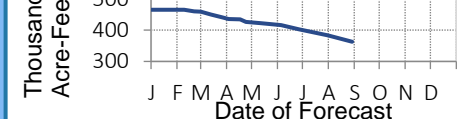
2.98 MAF more than last year



PVID/Yuma Agricultural Use

Annual Forecasted for 2023

Forecasted Use for 2023: 338 TAF



Projected Lake Mead ICS

Calendar Year 2023

Put (+) / Take (-) TBD

Lake Mead Surplus/Shortage Outlook

	2024	2025	2026
Surplus	0%	0%	0%
Shortage	100%	93%	77%
Metropolitan DCP*			20% 195 TAF

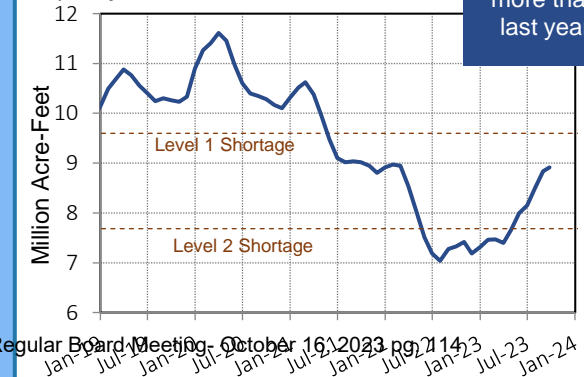
Likelihood based on results from the August 2023 CRMMS in Ensemble Model/CRSS model run. Includes DCP Contributions.

* Chance of required DCP contribution by Metropolitan. Volume is VVWD Regular Board Meeting - October 16, 2023, pg. 214-3 average contribution when needed.

Lake Mead Storage

Capacity: 26.1 MAF

1.60 MAF more than last year



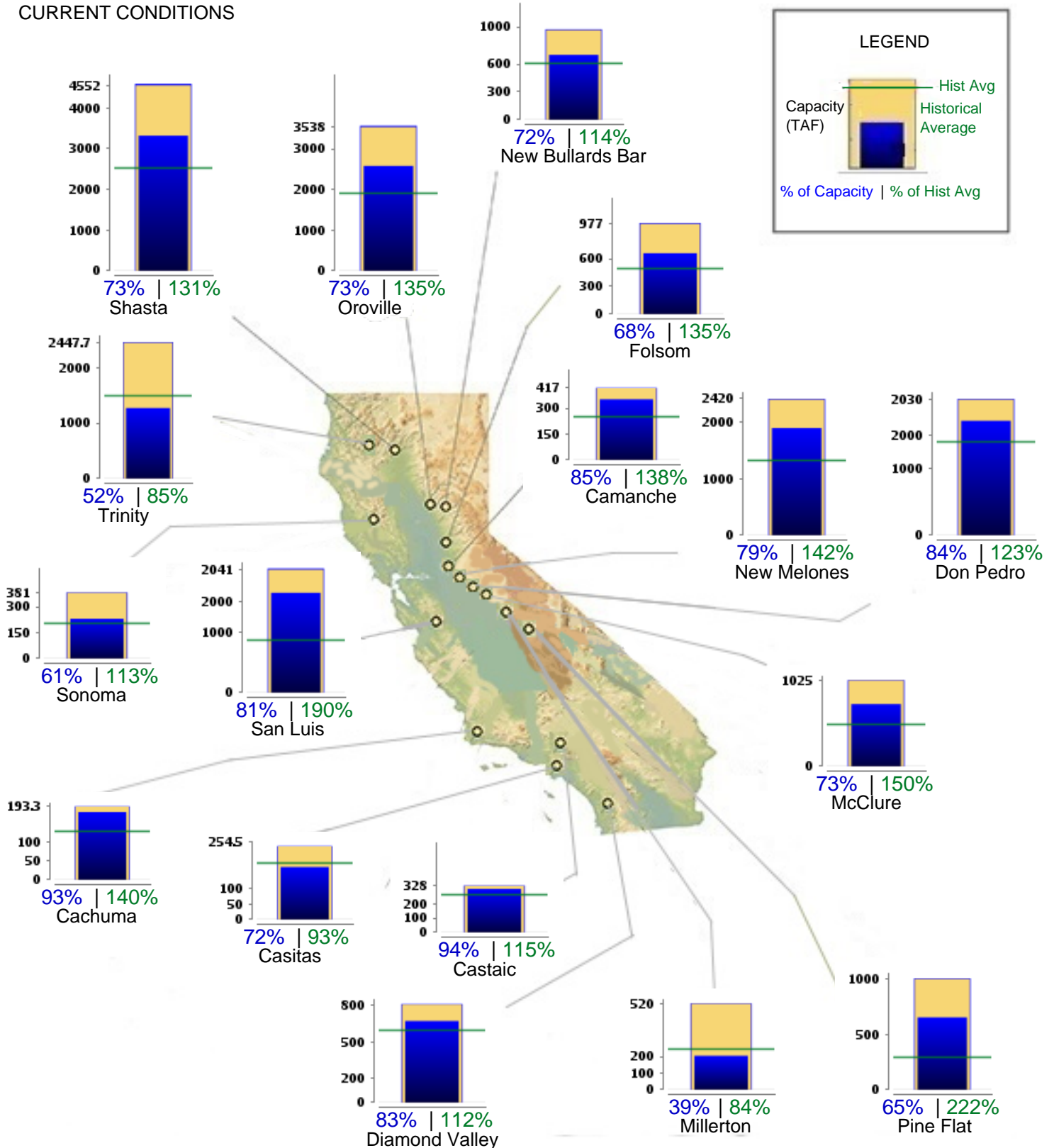


CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - October 2, 2023

CURRENT CONDITIONS



WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
DATE: October 16, 2023
SUBJECT: Ballot for the Local Agency Formation Commission (LAFCO) Special District Representative

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors review, consider and/or vote for one member for the position to serve as Alternate Member to the Los Angeles County Local Agency Formation Commission, as Special Districts representative.

Background Information

As you know, since 1994 special districts in Los Angeles County have been represented by one voting member and one alternate member on the Local Agency Formation Commission. The District was informed of the resignation of sitting Alternate Melvin L. Matthews. Mr. Matthews was elected in April 2022 to serve as Alternate with his term ending in May 2026. On behalf of the special districts of Los Angeles County, LAFCO has appointed Lagerlof to assist in conducting the elections to fill the vacancy. The attached memorandum provides the ballot, supplementary materials submitted for each candidate for Special District LAFCO Alternate Member for the term expiring in May 2026. Nominations closed on August 25, 2023 and the ballots must be returned by 5:00 p.m. on October 27, 2023.

Attachments

Lagerlof Memorandum

Ballot

Supplementary Materials



MEMORANDUM

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE

RE: BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE

DATE: August 30, 2023

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for Special District LAFCO **ALTERNATE MEMBER** for the term expiring in May 2026. Nominations closed as of 5:00 p.m. on August 25, 2023.

Please vote for ONE candidate for the position. The marked ballot should be placed in the envelope marked "Ballot Envelope" and sealed. Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballot by mail to:

William F. Kruse, Esq.
Lagerlof, LLP
155 N. Lake Avenue, 11th Floor
Pasadena, CA 91101.

No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.

The candidate receiving the highest number of votes will be declared the Special District **Alternate Member** to LAFCO.

Ballots must be returned by 5:00 p.m. on October 27, 2023.

WFK/dc
Enclosures

cc(w/ encls.): Paul Novak

BALLOT

SPECIAL DISTRICT LAFCO ALTERNATE MEMBER

Please vote for no more than one candidate.

MICAH ALI

Occupation: Board of Trustees

Sponsor: Compton Creek Mosquito Abatement District

STEVEN APPLETON

Occupation: Board of Directors

Sponsor: Greater Los Angeles County Vector Control District

STEPHEN H. BROWN

Occupation: Board of Directors

Sponsor: Kinneloa Irrigation District

GARY BURNS

Occupation: Board of Directors

Sponsor: Las Virgenes Municipal Water District

SHARON S. RAGHAVACHARY

Occupation: Board of Directors

Sponsor: Crescenta Valley Water District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Mitchel R. Weinbaum

Date: August 23, 2023

Name of Candidate: Mr. Micah Ali

Compton Creek Mosquito Abatement District is pleased to nominate
Mr. Micah Ali as a candidate for appointment as special district **alternate**
member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a
member of the board of an independent special district appointed for a fixed term. For your consideration,
we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: President, Board of Trustees

Agency: Compton Creek Mosquito Abatement District

Type of Agency: Special District, Mosquito Abatement District

Term Expires: 2025

Residence Address: 1224 S. Santa Fe Ave, Compton, CA 90221

Telephone: (310) 933-5321

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Compton Creek Mosquito Abatement District

(Name of Agency)

By: 

Its: General Manager



Micah Ali

Strategist, Consultant, Public Sector And Governance Expert

Experienced strategist, catalyst for innovation and organizational effectiveness. Regarded as a pioneer in public affairs/government relations and board governance for clients in public education, public health and economic development spheres. Catalyzes private/public partnerships, coalition building and broad based initiatives intended to achieve impact in areas often deemed resistant to change. Co-author of the California Association of Black School Educators' Blueprint for Education Equity

EXPERIENCE AND ACCOMPLISHMENTS

Founder, Managing Director

Synergistic Solutions Consulting
November 2004-Present

Strategy consultancy providing expertise in organizational culture, politics, and effective practices of School Boards and School District leadership, as well as other governmental and global organizations seeking to achieve next level results, sustainable change and improving overall organizational performance.

CONSULTING AREAS

Government Affairs and Crisis Management.
Land Use and Development Consulting
High-stakes and Large Project Negotiation
Community Development

Director

Los Angeles County Education Foundation
July 2012 - January 2014

Expanded supports for public schools across Los Angeles County in the area by way of innovation in health and education policy, including large-dollar investment projects, public education and achievement initiatives for districts across Los Angeles County, and innovated policy efforts.

Project Manager

Raytheon Space and Airborne Systems
October 2008 - June 2012

Oversee and ensure the successful completion of complex projects across several divisions of the global technology and aerospace organization.

Special Assistant, Government Relations

California State Legislature, Assemblymember Merv Dymally
August 2006 - November 2008

Established and maintained relationships with strategic community leaders, legislators, legislative aides, local elected officials, business trade leaders, public health agencies and organizations, charitable organizations, school districts, health care industry leaders and grassroots constituency groups.

OTHER POSITIONS HELD

Project Coordinator

Boeing Satellite Systems
July 2003- October 2004

Project Manager, Policy and Governmental Affairs

Community Redevelopment Agency
August 2002 - July 2003

Council Liaison Officer, Government Relations

City of Compton
August 1998 - August 2002

SKILLS

High-Stakes Negotiation

Board Effectiveness

Gov't/Private Partnerships

National/State Policy

EDUCATION

Loyola Marymount University
Masters of Arts in Education
School Administration

California State University, Dominguez Hills
Bachelor of Science
Public Administration

CIVIC & COMMUNITY INVOLVEMENT

Chair-elect
National Black Council of School Board Members

Chair Emeritus,
Council of Urban Boards of Education

Founder and President Emeritus
California Association of Black School Educators

President
Compton Unified School District Board of Trustees

President Emeritus
Los Angeles County School Trustees Association

President
Compton Creek Mosquito Abatement District Board of Trustees

Emeritus Member
National School Boards Association

Emeritus Member
California School Boards Association

Immediate Past Member
California Racial and Identity Profiling Advisory Board

Alternate
South Coast Air Quality Management District Hearing Board

INTERESTS

Education Innovation

Environmentalism

Land Use and Improvement Projects

Community Development

K-12 Education Systems

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

Date: **AUGUST 10th, 2023**

Name of Candidate: **STEVE APPLETON**

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT is pleased to nominate
STEVE APPLETON as a candidate for appointment as special district **alternate member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: **BOARD OF DIRECTOR**

Agency: **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

Type of Agency: **SPECIAL DISTRICT**

Term Expires: **MAY, 2026**

Residence Address: **2825 BENEDICT STREET**

LOS ANGELES, CA 90039

Telephone: **310/740-7294**

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

(Name of Agency)

By: 

Its: **BOARD SECRETARY**



Steven Appleton

Technical knowledge, interdisciplinary skills, and a collaborative approach

As the past President of the Greater Los Angeles County Vector Control District (2020) and the current Trustee for the City of Los Angeles, I have worked in collaboration with many public agencies. I have also engaged with municipal, State and Federal partners around watershed improvement and ecological restoration projects.

I serve as Board Member on the Los Angeles County Second District Consolidated Oversight Board and has served in a variety of capacities on watershed issues, including as a Technical Stakeholder to the yearly "State of the Watershed" report for the Los Angeles Region by the Council on Watershed Health. My interests and experience are especially attuned to balancing issues related to climate change, watershed protection, water quality improvement, parkland, and community engagement.

As a commissioner I would endeavor to render decisions in the best interest of the diverse set of Special Districts and the citizenry of the region. As those who have worked with me in local and regional agencies can attest, I show up ready and prepared to contribute, approaching issues in a collaborative manner.

Please consider voting for me as a Special District Alternative Commissioner to the Los Angeles Local Agency Formation Organization (LA LAFCO).

Sincerely,

A handwritten signature in black ink, appearing to read "S. Appleton", followed by a horizontal line extending to the right.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Tom Majich, General Manager, Kinneloa Irrigation District

Date: August 23, 2023

Name of Candidate: Stephen H. Brown

Kinneloa Irrigation District is pleased to nominate

Stephen H. Brown as a candidate for appointment as special district **alternate**

member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Board of Directors

Agency: Kinneloa Irrigation District

Type of Agency: Special District, Public Water Agency

Term Expires: December 5, 2025


Residence Address: 1906 Country Lane; Pasadena, CA 91107

Telephone: (202) 744-5578

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Kinneloa Irrigation District

(Name of Agency)

By: 

Its: General Manager

STEPHEN H. BROWN

My name is Stephen Brown and I am seeking to fill the recent vacancy of Alternate for Independent Special Districts on the Los Angeles County Local Agency Formation Commission (LAFCO).

I am currently on the Board of Directors for the Kinneloa Irrigation District (KID) where I have served since May 2022. I reside in an unincorporated area of Los Angeles County (the North Kinneloa Ranch community in the San Gabriel foothills) with my wife and two young children. My family moved to this area in 2019 after residing in Northern Virginia for nearly forty years. I also serve on the Finance & Audit Committee of the Mayfield Junior School in Pasadena, which my children attend. In addition to these local community endeavors, I work as a private consultant providing legislative, political, and communications strategy development to various clients in the energy field.

Prior to re-locating to Southern California, I was employed for over three decades in Washington, DC, in a variety of positions in the public and private sectors. These positions included US Congressional leadership staff, serving as Of Counsel at a prominent law firm to create and run a federal lobbying practice, serving as Senior Vice President and Deputy General Counsel of a "top ten" federal and state lobbying company, and finally moving in-house as Vice President and Legislative Counsel with a major energy provider to manage its federal affairs office. Collectively, these positions afforded me the opportunity to represent a broad array of corporate and trade association clients on multiple matters before Congress and the Executive Branch. I was honored to be annually recognized from 2005 through 2018 as a "Top Lobbyist" by *The Hill*, a leading newspaper in Washington covering such activities.

There are multiple reasons why I am interested to make an investment of time in LAFCO. First, the challenge of working to constantly improve the establishment of spheres of influence for local units of governments or special districts so that the needs of their respective constituents or customers are efficiently met would be intrinsically rewarding. Second, the public policy issues inherent to LAFCO's mission and the matters pending before it would intersect broadly with many that I advocated on throughout my career in Washington. Water issues (supply, demand, conveyance), in particular, have always captured my attention and few other topics are as crucial to Southern California's future as this is. Finally, given that I am relatively new to the region, I am always looking to better understand and appreciate the rich tapestry of the greater Los Angeles community. Clearly, working on issues before LAFCO would provide that exposure.

To conclude, I believe that my legal education, professional experience in various public policy and political arenas, and desire to integrate more fully into our local community will allow me to make a positive and lasting contribution to the work of the Los Angeles County LAFCO. I ask for your consideration of my credentials and seek your support for my nomination to this position.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Las Virgenes Municipal Water District

Date: August 1, 2023

Name of Candidate: Gary Burns

Las Virgenes Municipal Water District

is pleased to nominate

Gary Burns

as a candidate for appointment as special district **alternate**

member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Director, Division 3

Agency: Las Virgenes Municipal Water District

Type of Agency: Water District

Term Expires: December 4, 2026

Residence Address: 22118 Dardenne Street

Calabasas, CA 91302

Telephone: (818) 222-4200

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Las Virgenes Municipal Water District

By: 
(Name of Agency)

Its: General Manager

Local Agency Formation Commission (LAFCO):

Nomination of Candidates for Special District Alternate Member

Gary Burns, Candidate to fill LAFCO Alternate Member Position 8/2023

Gary Burns was elected to the LVMWD Board in December 2022. (Division 3, Secretary) He is the first direct Calabasas resident to serve on the District Water Board.

Gary desires to serve as the LAFCO Independent Special District Alternate Member to further serve the community and provide input to the Los Angeles Region.

Gary grew up in the New York New / Jersey area. He attended Fairleigh Dickenson (FDU) and Hofstra University where he received a BA and Master's in Psychology. He returned to FDU and received an MBA in Business and Finance.

He moved to the Calabasas area in 1989, and has been a resident of Calabasas since the inception of the City in 1991.

Gary has been President of Mulholland Heights Homeowners Association for the past 10 years. Additionally, he is a Board Member of Community Associations Institute, 2018 - 2024 (CAI of Greater Los Angeles County) and a Board Member of CAI International, National Homeowner Leaders Council 2021 – 2024. He was recognized by CAI Los Angeles for Excellence in Community Leadership in 2021 - 22

He is also a founding member of EPIC, (Emergency Preparedness in Calabasas) and volunteers for many local events. He is a partner in the Just Pure Foods Distribution company and a licensed Life and Health Insurance Broker.

Gary is searching for new sources of water to ensure there is sufficient future supplies for the community. He is available to advocate for his constituents whenever needed.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee
From: Crescenta Valley Water District Board of Directors
Date: August 22, 2023
Name of Candidate: Sharon S. Raghavachary

Crescenta Valley Water District Board of Directors is pleased to nominate Sharon S. Raghavachary as a candidate for appointment as special district **alternate member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Member of the Board of Directors

Agency: Crescenta Valley Water District

Type of Agency: Water and Wastewater

Term Expires: December 2024

Residence Address: 2209 Maurice Avenue

La Crescenta, CA 91214

Telephone: 818 248-3925

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Crescenta Valley Water District

(Name of Agency)

By: 

Its: President of the Board of Directors



Sharon Raghavachary
President of the Board of Directors
Crescenta Valley Water District

Director Raghavachary has been active in the La Crescenta Community for over 20 years and has a background in accounting and computer systems.

Currently Ms. Raghavachary is the President of the Board of Directors for the Crescenta Valley Water District. She has served on the Board since 2019 and has been a past President as well as Vice President.

Ms. Raghavachary is a founder of the Crescenta Valley Community Association. She served for seven years on the Crescenta Valley Town Council, during which time she was co-chair of the Foothill Design Committee, that wrote design standards for Foothill Boulevard, and was a member of Supervisors Michael Antonovich's Library Committee. She also served as Council Vice President and Land Use Committee Chair.

Additionally, Director Raghavachary served three years on the Parent Advisory Council for Children's Hospital Los Angeles, providing input for the new hospital tower. She has been a volunteer for the Los Angeles County Sheriff's Department and Treasurer of the Crescenta Valley Arts Council, as well as a Girl Scout troop leader for ten years, and for over five years she wrote a featured column for the Glendale News Press and the Crescenta Valley Weekly. She also served on the Clark Magnet High School's School Site Council for four years.

Ms. Raghavachary has teenage twins, one currently studying at USC and the other who looks forward to studying abroad.