WALNUT VALLEY WATER DISTRICT

271 South Brea Canyon Road • Walnut, CA 91789-3002 (909) 595-7554 • Fax: (909) 444-5521 walnutvalleywater.gov



#### REGULAR BOARD MEETING MONDAY, APRIL 15, 2024 5:00 P.M.

Agenda materials are available for public review at <u>https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/</u>.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, CA.

1. Flag Salute

2. Roll Call: Mr. Hilden \_\_\_\_Ms. Kwong \_\_\_Ms. Lee \_\_\_\_Mr. Tang \_\_\_\_Mr. Woo \_\_\_\_\_

3. Public Comment

President Lee

President Lee

President Lee

The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.

- A. **Agenda Items -** Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.
- B. **Non-Agenda Items -** At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.

4. Agenda Changes/Addition

In accordance with Section 54954.2 of the Government Code, additions to the agenda require a twothirds vote of the legislative body, or if less than two-thirds of the members are present, a unanimous vote of those members present. It shall be determined that there is a need to take immediate action and that the need for action came to the attention of the local agency after the posting of the agenda.

A. Discussion

5. Reorder of Agenda A. Discussion

B. Action Taken

B. Action Taken

6. Consider Approval of Consent Calendar (Items A-D) **Consent Calendar Notice:** The items listed under the Consent Calendar are considered routine business and will be voted on together by one motion unless a Board Member, staff member, or member of the public requests separate action. A. Minutes of the Regular Board meeting held March 18, 2024 **B. Check Register** C. Employee Expense Reimbursement Report D. Community Outreach Update (Information Only) (1) Discussion (2) Action Taken 7. Consider Approval of Director Expense Reports Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director. (1) Discussion (2) Action Taken 8. Treasurer's Report Mr. Byerrum A. Financial Dashboard as of February 29, 2024 B. District Statement of Revenues, Expenses, and Change in Net Positions as of February 29.2024 C. District Statement of Net Positions as of February 29, 2024 D. Summary of Cash and Investments as of February 29, 2024 (1) Discussion (2) Action Taken **COMMITTEE REPORTS** Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

9. Public Information/Community Relations/Legislative Action Committee Director Kwong A. Water Awareness Month Proclamation (1) Discussion (2) Action Taken 10. Finance Committee President Lee A. Schedule Public Hearing for Adoption of a Resolution and Approving the Issuance of Bonds for the District Headquarters (1) Discussion (2) Action Taken B. Declaration of Surplus Property (1) Discussion (2) Action Taken C. Receive, Approve, and File the Investment Transactions Report for the Month Ending February 29, 2024 (1) Discussion (2) Action Taken D. Review of Revenue Bonds Held in Trust – East West Bank (Information Only) 11. Engineering and Special Projects Director Woo A. Operations Report (Information Only)

	Agenda	-3-	April 15, 2024
12.	<ul><li>Personnel Committee</li><li>There are no items to come to the Board a</li></ul>	at this time	President Lee
	OTHER	<u>R ITEMS</u>	
13.	TVMWD/MWD		Director Hilden
14.	P-W-R Joint Water Line Commission A. P-W-R JWL Report for Water Purchases B. Other Items	for February 2024	Mr. Monk
15.	Puente Basin Water Agency		Director Lee
16.	Spadra Basin Groundwater Sustainability Ag	jency	Director Tang
17.	General Manager's Report A. District Activities Calendars for May, June B. ACWA JPIA Risk Control Grant C. Other Items	e, and July 2024	Ms. Shaw
18.	Water Supply and Conservation A. District Water Supply and Conservation U B. Statewide Water Supply Conditions	Jpdate	Ms. Shaw
19.	Directors' Oral Reports		All Directors
20.	Legal Reports		Mr. Ciampa
21.	Board members and staff will be given an op discussion at a future meeting	portunity to request and sugges	st subjects for
22.	Board of Directors Business A. Ballot for the Local Agency Formation Representative (1) Discussion	Commission (LAFCO) Special (2) Action Taken	President Lee District Voting
	<ul> <li>B. District Election Candidate Statements for Election Services Resolution No. 04-24-7 (1) Discussion</li> </ul>		otion of WVWD

Adjournment

#### Agenda

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disabilityrelated modification or accommodation to participate in a meeting may request such modification or accommodation from the District's General Manager's Office at (909) 595-1268 Ext. 201. Notification forty-eight (48) hours prior to the meeting will enable District staff to make reasonable arrangements to assure accessibility to the meeting.

I, Lucie Cazares, CMC, Walnut Valley Water District, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at 271 S. Brea Canyon Road, Walnut, CA., and uploaded to the Walnut Valley Water District website <a href="https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/">https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/</a>

Date Posted: April 11, 2024

Lucie Cazares, CMC, Executive Secretary

# MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT

#### March 18, 2024 At the Office of the District 271 South Brea Canyon Road, Walnut, CA 91789

#### DIRECTORS PRESENT:

Edwin Hilden Theresa Lee Jerry Tang

DIRECTORS ABSENT:

Scarlett Kwong Henry Woo

# **STAFF PRESENT:**

Sherry Shaw, General Manager/Chief Engineer Jared Macias, Assistant General Manager Josh Byerrum, Director of Finance Lily Lopez, Director of External Affairs & Sustainability Bertha Perez, Engineering Supervisor Alanna Diaz, Director of Administrative Services Lucie Cazares, Executive Secretary Jim Ciampa, Legal Counsel

The meeting was called to order at 5:00 p.m. with President Lee presiding.

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Directors Jody Roberto, Mike Ti, and Chief Operating Officer Steve Lang and Walnut Valley Water District's Employees Donna DiLaura and Sam Hernandez. Also, in attendance was Sam Hernandez's Fiancée, Jackie Cortez, and his parents Guillermo Hernandez and Ana Hernandez.

# Item 3: Public Comment

• There were no requests for public comment. (Item 3)

# Item 4: Additions to the Agenda

• There were no requests for additions to the agenda. (Item 4)

# Item 5: Reorder of the Agenda

• There were no requests for reordering of the agenda. (Item 5)

### Item 6: Introduction of New District Employee

 Ms. Perez introduced Mr. Sam Hernandez, Civil Engineering Assistant, on the occasion of completing his probationary period for new employees. (Item 6)

### Item 7: Consider Approval of Consent Calendar

 The Board was asked to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held February 20, 2024, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 7 – A, B, C, D)

<u>Motion No. 24-03-2021:</u> Upon consideration thereof, it was moved by Director Tang, seconded by Director Hilden, and carried 3-0 (with Director Kwong and Director Woo absent) to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held February 20, 2024, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 7 – A, B, C, D)

President Lee indicated Motion No. 24-03-2021 was approved by a 3-0 (with Director Kwong and Director Woo absent) vote

### Item 8: Director Expense Reports

 The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during February 2024. (Item 8)

<u>Motion No. 24-03-2022:</u> Upon consideration thereof, it was moved by Director Hilden, seconded by Director Tang, and carried 3-0 (with Director Kwong and Director Woo absent) to receive, approve, and file the Board member expense reports for meeting attendance and additional expenses incurred by the District on behalf of each Director for events occurring during February 2024. (Item 8)

President Lee indicated Motion No. 24-03-2022 was approved by a 3-0 (with Director Kwong and Director Woo absent) vote

#### Item 9: Treasurer's Reports

 Mr. Byerrum presented the Financial Dashboard as of January 31, 2024, the District Statement of Revenue, Expenses, and Change in Net Position as of January 31, 2024, the District Statement of Net Position as of January 31, 2024, and the Summary of Cash and Investments as of January 31, 2024. (Items 9 - A, B, C, D)

<u>Motion No. 24-03-2023</u>: Upon consideration thereof, it was moved by Director Tang, seconded by Director Hilden, and carried 3-0 (with Director Kwong and Director Woo absent) to receive, approve, and file the Financial Dashboard as of January 31, 2024, the District Statement of Revenue, Expenses, and Change in Net Position as of January 31, 2024, the District Statement of Net Position as of January 31, 2024, and the Summary of Cash and Investments as of January 31, 2024. (Items 9 - A, B, C, D)

# President Lee indicated Motion No. 24-03-2023 was approved by a 3-0 (with Director Kwong and Director Woo absent) vote

### **Committee Chair Reports**

Item 10: Public Information/Community Relations/Legislative Action Committee – Director Tang

 There were no Public Information/Community Relations/Legislative Action Committee matters to come before the Board at this time. (Item 10)

#### Item 11: Finance Committee – Director Lee

 The Board was asked to approve the transfer of \$100,000 to an internal reserve for Other Post-Employment Benefits (OPEB); and approve the additional discretionary payment of \$1,025,000 to California Public Employees Retirement System (PERS). (Item 11-A)

<u>Motion No. 24-03-2024</u>: Upon consideration thereof, it was moved by Director Tang, seconded by Director Hilden, and carried 3-0 (with Director Kwong and Director Woo absent) to approve the transfer of \$100,000 to an internal reserve for Other Post-Employment Benefits (OPEB); and approve the additional discretionary payment of \$1,025,000 to California Public Employees Retirement System (PERS). (Item 11-A)

President Lee indicated Motion No. 24-03-2024 was approved by a 3-0 (with Director Kwong and Director Woo absent) vote

 Mr. Byerrum reviewed the District's investment transaction report for the period ending January 31, 2024. The Board was then asked to receive, approve, and file the investment transaction report (Item 11-B)

<u>Motion No. 24-03-2025</u>: Upon consideration thereof, it was moved by Director Tang, seconded by Director Hilden, and carried 3-0 (with Director Kwong and Director Woo absent) to receive, approve, and file the investment transactions report. (Item 11-B)

President Lee indicated Motion No. 24-03-2025 was approved by a 3-0 (with Director Kwong and Director Woo absent) vote

 As a matter of information only, the Board received a Revenue Bond Funds Held in Trust report. (Item 11-C)

#### Item 12: Engineering Committee – Director Lee

 Ms. Shaw reviewed the Operations Report included in the Board Packet. No action was taken by the Board. (Item 12-A)

#### Item 13: Personnel Committee – Director Lee

 The Board was asked to approve the proposed departmental listing of obsolete District records for destruction in accordance with the Records Retention Schedule. (Item 13-A)

<u>Motion No. 24-03-2026:</u> Upon consideration thereof, it was moved by Director Tang, seconded by Director Hilden, and carried 3-0 (with Director Kwong and Director Woo absent), to approve the proposed departmental listing of obsolete District records for destruction in accordance with the Records Retention Schedule. (Item 13-A)

#### President Lee indicated Motion No. 24-03-2026 approved by a 3-0 (with Director Kwong and Director Woo absent) vote

#### Item 14: TVMWD/MWD

 Updates on TVMWD/MWD business matters were provided by TVMWD Chief Operating Officer Steve Lang. (Item 14)

# Item 15: The P-W-R Joint Water Line Commission

 Ms. Shaw reported on the P-W-R Joint Water Line Commission water use report for the month of January 2024. (Item 15)

# Item 16: Puente Basin Water Agency (PBWA)

 Director Lee reported that there was no meeting for PBWA and the next meeting will be April 4, 2024. (Item 16)

# Item 17: Spadra Basin Groundwater Sustainability Agency

 Director Tang reported on the March 4, 2024 Spadra Basin Executive Committee meeting (Item 17)

# Item 18: General Manager's Report

- The Board received the District's activities calendars for April, May, and June 2024. (Item 18-A)
- The Board recognized Ms. Carmen Fleming for her recent completion of the ACWA/JPIA Professional Development Programs - Supervisor Basics and Operations. (Item 18-B)
- Ms. Shaw and Ms. Lopez updated the Board on SB 1330. (Item 18-C)

### Item 19: Water Supply and Conservation

- The Board received reports and graphs of the following items: District potable and recycled water use, Calendar Year 2024 purchased water estimate, conservation goal summary, climate summary, and 2024 monthly water consumption versus the 2013 and 2020 baseline years. The report noted that the District's water usage for February 2024 33.96% lower than usage in February 2020 and 30.17% lower than usage in February 2013. (Item 19-A)
- The Board viewed reports on California's water supply and reservoir conditions as of March 03, 2024. (Item 19-B)

### Item 20: Directors' Oral Reports

(NOTE: Board meeting minutes provide written reports of Board meeting, Committee meetings, and District associated activities. Directors may include reports of their participation in non-expense or per diem paid community events as a matter of information.) (Item 20)

- Director Hilden reported the following on his activities for February: The District's Regular Board meeting, Public Information Committee meeting, Personnel Committee meeting, and TVMWD Board meetings, P-W-R Meeting, Diamond Bar Evergreen Chinese Lunar New Year Celebration, Miss Diamond Bar Scholarship Pageant Fundraiser, Diamond Bar Chinese American Lunar New Year Celebration, and the TVMWD Leadership Breakfast.
- Although Director Kwong was not in attendance to report on her activities for February, her expense report noted her attendance at the following meeting/events: The District's Regular Board Meeting, the Public Information Committee meeting, the Engineering Committee meeting, the PWR Commission meeting, the Diamond Bar Evergreen Chinese Lunar New Year Celebration, Miss Diamond Bar Scholarship Pageant Fundraiser, and the Diamond Bar Chinese American Lunar New Year Celebration.
- Director Lee reported on the following activities for February: The District's Regular Board meeting, Finance Committee and Engineering Committee meetings, Personnel Committee meeting, PBWA meeting, Diamond Bar Evergreen Club Lunar New Year Celebration, Diamond Bar Country Estate Homeowner Social, Diamond Bar Chinese American Association and Diamond Bar High School Lunar New Year Festival, and TVMWD Leadership Breakfast.
- Director Tang reported on the following activities for February: Response for Walnut Resident's Water Leak Inquiry, and the WVWD Facility Tour.
- Although Director Woo was not in attendance to report on his activities for February, his expense report noted his attendance at the following meeting/events: The District's Regular Board meeting, the Public Information, PBWA meeting, TVMWD Board Meeting, and the TVMWD Leadership Breakfast.

# Item 21: Legal Reports

 Mr. Ciampa updated the Board on the revised Water Use Efficiency regulations that had been released on March 12 by the State Water Resources Control Board.

### Item 22: Items for Future Discussion

• There were no requests for future discussion items. (Item 22)

#### Item 23: Board of Directors Business

 The Board was asked to review, consider and/or vote for one member for the position to serve as Voting Member, on behalf of special districts, on the Los Angeles County Local Agency Formation Commission. No official Board action was taken on this matter. (Item 23)

#### Adjournment at 5:44 p.m.

CHECK NUMBER	DATE	PAYEE	AMOUNT
7346	3/12/2024	Kuo, Anne-VOIDED	
10022	3/4/2024	Fast Eddie's Trucking-VOIDED	
10194	3/13/2024	Marconi Foundation for Kids-VOIDED	
10109	3/5/2024	Badger Meter, Inc.	\$ 239,245.3
10110	3/5/2024	Federal Express	\$ 110.5
10111	3/5/2024	Graybar Electric Company, Inc.	\$ 276.6
10112	3/5/2024	Hach Company	\$ 2,341.0
10113	3/5/2024	Industrial Shoeworks	\$ 453.6
10114	3/5/2024	Liebert, Cassidy, & Whitmore	\$ 130.5
10115	3/5/2024	McMaster-Carr Supply Company	\$ 4,452.6
10116	3/5/2024	Western Water Works	\$ 66.7
10117	3/5/2024	Cintas Corporation #150	\$ 65,8
10118	3/5/2024	Fuel Pros, Inc.	\$ 175.0
10119	3/5/2024	Armorcast Products Company	\$ 6,939.7
10120	3/5/2024	County SanItation Districts of LA County	\$ 14,931.5
10121	3/5/2024	Genesis Computer Systems, Inc.	\$ 3,626.24
10122	3/5/2024	Fast Eddie's Trucking	\$ 5,345.0
10123	3/5/2024	West Coast Sand and Gravel, Inc.	\$ 3,650.6
10124	3/5/2024	Puente Hills Ford	\$ 1,389.5
10125	3/5/2024	Veritiv Operating Company	\$ 1,542.7
10126	3/5/2024	TelePacific Corp.	\$ 1,116.24
10127	3/5/2024	Managed Mobile, Inc.	\$ 897.10
10128	3/5/2024	HASA, Inc.	\$ 615.9
10129	3/5/2024	A & J Tree Care, Inc.	\$ 8,700.00
10130	3/5/2024	Knight Industrial Supply	\$ 41.2
10131	3/5/2024	GNA - Brook Fire Protection, Inc.	\$ 185.00
10132	3/5/2024	Autonovation Mobile Auto Repair	\$ 495.52
10133	3/5/2024	Thermal Concepts, Inc.	\$ 1,806.54
10134	3/5/2024	Canon Solutions America, Inc.	\$ 967.30
10135	3/5/2024	Air Treatment Corporation	\$ 1,905.5
10136	3/5/2024	Leadership Development Network LLC	\$ 7,962.7
10137	3/5/2024	Concord Utility Services	\$ 48,187.9
10138	3/5/2024	Chinese American Parent Association of Suzanne Middle School	\$ 500.00
10139	3/5/2024	Cortez, Alexandra	\$ 697.84
10140	3/5/2024	Ortega Strategies Group	\$ 5,000.00
10141	3/5/2024	Shoeteria, Inc.	\$ 413.75
10142	3/11/2024	United Rentals Northwest, Inc.	\$ 693.14
10143	3/11/2024	Western Water Works	\$ 16,905.39
10144	3/11/2024	Grainger	\$ 193.0'
10145	3/11/2024	Rowland Water District	\$ 2,250.00
10146	3/11/2024	Armorcast Products Company	\$ 13,644.08
10147	3/11/2024	Beyond Software Solutions	\$ 999.00
10148	3/11/2024	S & J Supply Company, Inc.	\$ 5,584.00
10149	3/11/2024	HQ Enterprises Inc.	\$ 35.93
10150	3/11/2024	HASA, Inc.	\$ 1,724.55

HECK NUMBER	DATE	PAYEE	AN	IOUNT
10151	3/11/2024	Verizon Wireless	\$	668.0
10152	3/11/2024	Govinvest, Inc.	\$	5,600.00
10153	3/11/2024	Day & Nite Publishing	\$	214.62
10154	3/11/2024	11:11 Systems, Inc.	\$	423.95
10155	3/11/2024	Critical Mention, Inc.	\$	833.32
10156	3/13/2024	ACWA Services Corporation	\$	141,500.13
10157	3/13/2024	Azteca Landscape	\$	4,374.00
10158	3/13/2024	Badger Meter, inc.	\$	3,036.49
10159	3/13/2024	Dell Computer, Inc.	\$	231.86
10160	3/13/2024	Eisel Enterprises, Inc.	\$	15,603.75
10161	3/13/2024	ESRI, Inc.	\$	25,000.00
10162	3/13/2024	McMaster-Carr Supply Company	\$	353.09
10163	3/13/2024	San Gabriel Valley Water Assoc	\$	100.00
10164	3/13/2024	Southern Calif Gas Company	\$	482.06
10165	3/13/2024	Tucker Tire Company, Inc.	\$	2,970.57
10166	3/13/2024	Underground Service Alert	\$	801.00
10167	3/13/2024	Western Water Works	\$	11,308.72
10168	3/13/2024	Cintas Corporation #150	\$	215.86
10169	3/13/2024	Rowland Water District	\$	394.72
10170	3/13/2024	Dunn Edwards Corporation	\$	605.65
10171	3/13/2024	Applied Technology Group, Inc.	\$	1,264.20
10172	3/13/2024	Ferguson Waterworks - Santa Ana	\$	847.46
10173	3/13/2024	Morrow-Meadows Corporation	\$	4,875.20
10174	3/13/2024	Fleming, Carmen	\$	180.57
10175	3/13/2024	J. De Sigio Construction, Inc.	\$	110,464.26
10176	3/13/2024	West Coast Sand and Gravel, Inc.	\$	1,634.34
10177	3/13/2024	Tri County Pump Company	\$	11,490.95
10178	3/13/2024	Frontier Communications	\$	1,403.49
10179	3/13/2024	HASA, Inc.	\$	258.68
10180	3/13/2024	ALS Group USA, Corp.	\$	2,002.00
10181	3/13/2024	Green Media Creations, Inc.	\$	494.89
10182	3/13/2024	Eagle Aerial Photography, Inc.	\$	66,648.00
10183	3/13/2024	Autonovation Mobile Auto Repair	\$	373.86
10184	3/13/2024	Paper Recycling & Shredding Specialists, Inc.	\$	100.00
10185	3/13/2024	Interstate Battery System of Inland Valley	\$	988.25
10186	3/13/2024	Aqua Backflow, Inc	\$	
10187	3/13/2024	Valley Vista Services, Inc.	\$	1,814.50
10188	3/13/2024			1,550.82
10189	3/13/2024	La Canada Design Group, Inc.	\$	12,899.00
		Kuo, Anne	\$	2,587.50
10190	3/13/2024	Concord Utility Services	\$	26,949.15
10191	3/13/2024	Flume, Inc.	\$	153.30
10192	3/13/2024	Axelliant LLC	\$	5,560.00
10193	3/13/2024	RS Americas, Inc.	\$	984.19
10195	3/13/2024	Merrimac Energy Group	\$	9,474.11
10196	3/13/2024	Hernandez, Samuel	\$	230.00
10197	3/13/2024	Searock Stafford CM, Inc.	\$	16,100.00
10198	3/13/2024	Olga Wogahn	\$	125.30
10199	3/13/2024	Javier E. Mendoza	\$	3,179.78

CHECK NUMBER	DATE	PAYEE	AMOUN	Т
10200	3/13/2024	Lycoming LLC	\$	39,856.6
10201	3/21/2024	AT&T Mobility II, LLC	\$	643.8
10202	3/21/2024	Azteca Landscape	\$	15,675.0
10203	3/21/2024	Badger Meter, Inc.	\$	3,145.3
10204	3/21/2024	Graybar Electric Company, Inc.	\$	434,0
10205	3/21/2024	Core & Main LP	\$	11,453.70
10206	3/21/2024	Industrial Shoeworks	\$	250.00
10207	3/21/2024	Ken's Ace Hardware	\$	29.5
10208	3/21/2024	McMaster-Carr Supply Company	\$	173,17
10209	3/21/2024	Pomona City Clerk	\$	1,705.3
10210	3/21/2024	Puente Basin Watermaster	\$	2,381.7
10211	3/21/2024	Southern Calif Gas Company	\$	223.6
10212	3/21/2024	Verizon Wireless	s	1,056.2
10213	3/21/2024	Western Water Works	s	976.5
10214	3/21/2024	Home Depot Credit Services	S	79.6
10215	3/21/2024	Cintas Corporation #150	\$	215.8
10216	3/21/2024	Chandler Asset Management, Inc.	\$	2,984.6
10217	3/21/2024	Air Resources Board	\$	3,168.75
10218	3/21/2024	Commercial Door Company	\$	2,500.00
10219	3/21/2024	Sully-Miller Contracting Company	\$	166,821.93
10220	3/21/2024	InfoSend, Inc.	\$	12,284.44
10221	3/21/2024	Applied Technology Group, Inc.	\$	340.0
10222	3/21/2024	Ferguson Waterworks - Santa Ana	5	3,598.7
10223	3/21/2024	Online Information Services, Inc.	\$	299.24
10224	3/21/2024	Sheakley Pension Administration, Inc.	\$	194.10
10225	3/21/2024	Western Exterminator Company	\$	88.00
10226	3/21/2024	Fast Eddie's Trucking	s	1,512.00
10227	3/21/2024	Beyond Software Solutions	\$	1,000.00
10228	3/21/2024	West Coast Sand and Gravel, Inc.	\$	3,688.85
10229	3/21/2024	Pres-Tech Manufacturers Representatives, Inc.	s	3,658.6
10230	3/21/2024	Azusa Land Reclamation, Inc.	s	2,805.74
10231	3/21/2024	Puente Hills Ford	\$	321.73
10232	3/21/2024	Veritiv Operating Company	\$	8.2
10233	3/21/2024	State Water Resources Control Brd - ELAP	\$	6,500.00
10234	3/21/2024	HASA, Inc.	s	2,636.10
10235	3/21/2024	Spadra Basin Groundwater Sustainability Agency	\$	16,060.08
10236	3/21/2024	Bay Alarm Company	\$	991.14
10237	3/21/2024	Canon Solutions America, Inc.	\$	2,090.82
10238	3/21/2024	Healthequity, Inc.	\$	11.80
10239	3/21/2024	Public Water Agencies Group	s	2,536.35
10240	3/21/2024	Quadient, Inc.	s	191.37
10241	3/21/2024	Lagerlof, LLP	\$	6,412.50
10242	3/21/2024	Central Communications	s	665.62
10243	3/21/2024	Canon Solutions America, Inc.	s	84.70
10244	3/21/2024	Concord Utility Services	s	49,055.55
10245	3/21/2024	Corelogic Solutions, LLC	S	257.50
10245				
10246	3/21/2024	Full Circle Press	\$	2 496 26
10247	3/21/2024	RockSpark Inc.	\$	2,486.25
10248	3/21/2024 3/21/2024	Triden Group Corp Critical Mention, Inc.	\$	8,221.50

CHECK NUMBER	DATE	PAYEE		AMOUNT
10250	3/27/2024	Badger Meter, Inc.	\$	107.6
10251	3/27/2024	Graybar Electric Company, Inc.	\$	59.3
10252	3/27/2024	Core & Main LP	\$	925.6
10253	3/27/2024	McMaster-Carr Supply Company	\$	616.2
10254	3/27/2024	Southern California Water Utilities Association	\$	320.0
10255	3/27/2024	Tucker Tire Company, Inc.	\$	48.0
10256	3/27/2024	Western Water Works	\$	9,583.8
10257	3/27/2024	Cintas Corporation #150	\$	215.8
10258	3/27/2024	Fuel Pros, Inc.	\$	175.0
10259	3/27/2024	Genesis Computer Systems, Inc.	\$	82.5
10260	3/27/2024	State Water Resources Ctrl Bd - Cert Rnw	\$	105.00
10261	3/27/2024	Hill Brothers Chemical Company	\$	1,535.20
10262	3/27/2024	OPARC, Inc.	\$	3,221.5
10263	3/27/2024	ALS Group USA, Corp.	\$	3,715.00
10264	3/27/2024	Martinez, Pablo	\$	207,2
10265	3/27/2024	W.A. Rasic Construction Co., Inc.	\$	16,888.0
10266	3/27/2024	Autonovation Mobile Auto Repair	\$	1,043.1
10267	3/27/2024	Valley Vista Services, Inc.	\$	1,550.8
10268	3/27/2024	Audiochecks Mobile Hearing and Respiratory Testing, LLC	\$	1,885.0
10269	3/27/2024	Automationdirect.com Inc	\$	157.4
10270	3/27/2024	Evans, Sean	\$	207.2
10271	3/27/2024	Concord Utility Services	\$	46,452.7
10272	3/27/2024	Serna, Samuel	\$	2,119.24
EFT00000001023	3/5/2024	Southern California Edison Company	\$	88,353.36
EFT00000001024	3/5/2024	County of Los Angeles (EPIC LA Online)	\$	2,752.00
EFT00000001025	3/6/2024	Puente Basin Water Agency	\$	6,061.65
EFT000000001026	3/6/2024	Advanced Industrial Services, Inc.	\$	59,500.00
EFT000000001027	3/6/2024	Quest Building Services	\$	2,595.00
EFT00000001028	3/12/2024	Puente Basin Water Agency	\$	799,286.34
EFT00000001029	3/12/2024	Pomona-Walnut-Rowland JWL Commission	\$	708,104.3
EFT000000001030	3/14/2024	Automated Gate Services, Inc.	\$	4,893.7
EFT00000001031	3/14/2024	Amazon Capital Services, Inc.	\$	4,307.78
EFT00000001032	3/14/2024	Quest Building Services	\$	1,890.00
EFT000000001033	3/14/2024	Boostlingo, LLC	\$	95.00
EFT00000001034	3/21/2024	CalPERS ADP	\$	1,025,000.00
EFT00000001035	3/21/2024	Southern California Edison Company	\$	82,017.10
EFT00000001036	3/21/2024	State Water Resources Control Board	\$	150.00
EFT00000001037	3/21/2024	East West Bank - Visa	\$	11,464.34
EFT000000001038	3/22/2024	Automated Gate Services, Inc.	\$	883.00
EFT000000001039	3/22/2024	Doty Bros Equipment Co, Inc.	\$	32,449.48
EFT000000001040	3/22/2024	Puente Basin Water Agency	\$	296,395.49
EFT00000001041	3/28/2024	Doty Bros Equipment Co, Inc.	\$	111,869.46
XFR000007837	3/7/2024	PAYROLL	\$	330,421.79
XFR000007848	3/22/2024	PAYROLL	\$	289,225.19
XFR000007866	3/26/2024	WATER REFUND	\$	
XFR000007875		CREDIT CARDS	-	39,935.30
1000001013	3/28/2024		\$	116.70

Reviewed by:

Josh Byth Director of Finance Syl & Sw General Manager

Reviewed by:

4/10/2024 Date 4/10/2024 Date

Walnut Valley Water District Monthly Employee Expense Reimbursements Exceeding the Amount of \$100.00 For the Month of March 31, 2024



Date	Check Number	Employee Name	Description	Amount
3/5/2024	10139	Alexandra Cortez	Education Reimbursement	\$ 697.84
3/13/2024	10174	Carmen Fleming	Expense Reimbursement	\$ 180.57
3/13/2024	10196	Samuel Hernandez	Education Reimbursement	\$ 230.00
3/18/2024	CASH	Samuel Hernandez	Expense Reimbursement	\$ 39.91
3/25/2024	CASH	Samuel Hernandez	Expense Reimbursement	\$ 15.81
3/27/2024	10264	Pablo Martinez	Education Reimbursement	\$ 207.25
3/27/2024	10270	Sean Evans	Education Reimbursement	\$ 207.25
3/27/2024	10272	Samuel Serna	Education Reimbursement	\$ 2,119.24

In accordance with California Government Code Section 53065.5, the District shall, at least annually, disclose all reimbursements paid to any employee for an individual charge that is at least one hundred dollars (\$100).

# WVWD – Staff Report



TO:	Board of Directors
FROM:	General Manager
SUBMITTED BY:	External Affairs & Sustainability
DATE:	April 15, 2024
SUBJECT:	Community Outreach Update

Action/Discussion	Fiscal Impact	Resolution	Information Only

# **RECOMMENDATION**

For information only.

# **BACKGROUND INFORMATION:**

# External Affairs & Sustainability Outreach Update

1. April Bill Insert

District customers received the inserts noted below (front/back) with their monthly bill statement.

# **Insert Front**



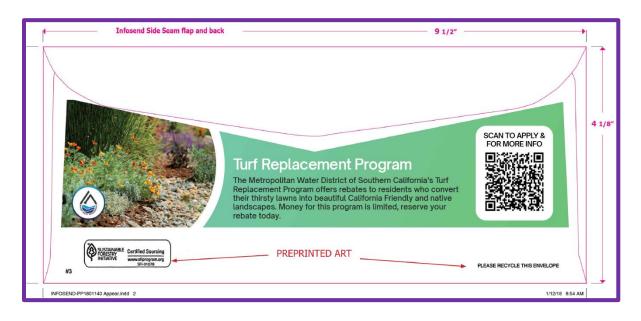
# **Insert Back**



### April Bill Snipe

District customers received the bill snipe design noted below (front/back) with their monthly bill statement.



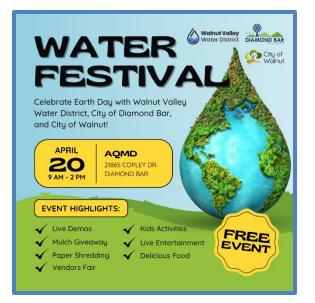


2. Facebook, Instagram, X and YouTube

The District regularly posts updates and promotions of External Affairs/Sustainability activities, conservation tips, and educational materials on Facebook, Instagram, X, and YouTube.

During March, the District shared the following:

- High School Summer Internship
- Fix-A-Leak Week Flume Promotion
- "Did You Know?" Reel Series
  - Water Meters
  - $\circ$  Reservoirs
  - Pump Stations
  - Pressure Reducing Valve (PRV)
- Water Festival
- Reminder to turn off sprinklers during the rain
- And more





# **External Affairs & Sustainability Activities**

#### 1. Water Festival

The District, in partnership with the City of Diamond Bar and the City of Walnut, is hosting our second Water Festival on Saturday, April  $20^{th}$  at AQMD from 9 AM – 2 PM. This public event offers live demos, a mulch giveaway, paper shredding, workshops, and live entertainment.

# 2. Student Recognition Awards Ceremony

The District is hosting our annual Student Recognition Ceremony on Tuesday, April 30<sup>th</sup> at the Diamond Bar Center at 3:30 PM. Winners of the "Being Water Wise Is..." Art Contest and High School Media Contest will be unveiled. Winning students, their families, teachers, principals, and school board members are invited to this event.

#### 3. Community & Public Safety Appreciation Luncheon

The District is hosting our annual Community & Public Safety Appreciation Luncheon, scheduled for Tuesday, April 30<sup>th</sup> at the Diamond Bar Center from 12 PM to 1:30 PM. We extended invites to public safety personnel, elected officials, and community partners to join us in commemorating Water Awareness Month. This event serves as an opportunity to express gratitude and solidarity while fostering collaboration in promoting water conservation and public safety initiatives within our community.

#### 4. Community Coffee Chats

The District will be hosting outreach tabling events called "Community Coffee Chats" at the Starbucks located on Valley & Grand. The primary goal of these events is to raise awareness about water conservation, provide information about available rebates, and address any questions or concerns that customers may have regarding their water usage.

- May 1<sup>st</sup>, 9 AM 11 AM
- May 8<sup>th</sup>, 9 AM 11 AM
- May 15<sup>th</sup>, 1 PM 3 PM
- May 22<sup>nd</sup>, 1 PM 3 PM

# 5. H2O Heroes Fun Fest

The District will be hosting our very first after-school event, "H2O Heroes Fun Fest," in celebration of Water Awareness Month on Wednesday, May 8<sup>th</sup> at the Walnut Teen Center & Gym. This event is open to students of all ages, families, and teachers. We have organized various educational and entertaining activities to ensure an enjoyable experience for everyone. In addition, we will have a special performance scheduled from "Shows That Teach."

#### 6. Mulch Madness

The District, in partnership with the City of Diamond Bar, is hosting our second Mulch Madness event on Saturday, May  $18^{th}$  at the District Headquarters from 8 AM - 12 PM. The mulch giveaway will be on a first-come, first-serve basis.

7. Taste of Walnut

The District participated in the Taste of Walnut event on Saturday, March 23<sup>rd</sup> at Suzanne Park.

- <u>Diamond Bar Birthday Bash</u> The District participated in Diamond Bar's Birthday Bash on Saturday, April 6<sup>th</sup> at the Diamond Bar Center.
- 9. Public Water Agencies Group Conservation and Education Team (PWAG-CET) WVWD is a member of the Public Water Agencies Group (PWAG) Conservation and Education Team (CET) which provides conservation and educational resources to teachers and students. All schools, teachers, and students within WVWD's service area have access to all of the PWAG CET programs and services, including the Splash Cash program, Scholar Dollar program, and more. Currently, PWAG CET is in the process of reviewing the essay applications for the Scholar Dollar program which awards high school students with scholarship money up to \$1,000.

# Local Sponsorships

- <u>Diamond Bar Community Foundation Golfing "Fore" the Kids</u> The District is sponsoring the Diamond Bar Community Foundation's Golfing "Fore" the Kids event. The sponsorship includes 2 tee and hole signs. The event is on Monday, May 13<sup>th</sup> at the Western Hills Country Club.
- 2. <u>Diamond Bar Evergreen Club Journal Ads</u> The District is sponsoring the Diamond Bar Evergreen Club's Journal Ads. The sponsorship includes a whole-page ad that will be sent quarterly to their members.
- 3. <u>MeterHero</u>

The District launched its partnership with MeterHero as part of its commitment to sustainability and community engagement. MeterHero is an innovative academic curriculum designed to provide high school students with hands-on experience in water conservation and data analysis. Students learn to collect and analyze water meter data from their homes, and then develop and implement a water conservation strategy that benefits their household and the community. Two teachers, one from Walnut High School and one from Diamond Ranch High School, are gearing up to introduce the MeterHero Program this spring. Presentations were given by the External Affairs & Sustainability Coordinator to their classes, helping students understand what to expect from the program and brainstorming conservation ideas they can use at home.



NAME: Edwin Hilden DATE: March 2024						ALEY WILL	
0	Date	ate Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
			nequest	From Location	To Location	Miles	Miles \$
	3/2/2024	2024 District Employees Award Banquet	✓				\$-
2	3/6/2024	2024 TVMWD Board Meeting	<ul> <li>Image: A start of the start of</li></ul>				\$-
3	3/10/2024	/2024 Miss Diamond Bar Scholarship Pageant					\$-
	3/11/2024	/2024 Public Info Meeting	~				\$-
5	3/12/2024	/2024 Personnel Committee Meeting					\$-
;	3/14/2024	/2024 Judge Poster Contest					\$-
,	3/18/2024	/2024 WVWD Board Meeting	7				\$-
3	3/20/2024	/2024 TVMWD Board Meeting	7				\$-
)	3/25/2024	/2024 Virtual Meeting with Lily Lopez	7				\$-
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1							\$-
2							\$-
3							\$-
					Total Number of Mile	s: 0 X \$0.67	\$
					Total Reimbursabl	le Expenses	\$
3				Tatal Monting (		le Expe	nses

I certify the above is correct and accurate to the best of my knowledge

1,050.00

Total Meeting Compensation 7 X \$150.00 per day \$

TOTAL \$ 1,050.00

Signature

Date

\* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.670



	NAME:	Kwong	DATE:	March 2024			"ALLEY WATER
No	Date	Title of Meeting / Description	Per Diem				
			Request	From Location	To Location	Miles	Miles \$
1	3/2/2024	Employee Appreciation Banquet	<ul> <li>Image: A start of the start of</li></ul>				\$-
2	3/11/2024	RCCSGV Government Affair Committee					\$-
3	3/11/2024	Public Info/Community Outreach committee	7				\$-
4	3/12/2024	Engineering Committee	7				\$-
5	3/17/2024	SCCAEPA Annual Convention (certificate)					\$-
6	3/19/2024	Poster judging	<b>v</b>				\$-
7	3/22/2024	CEO Presidents Circle meeting	~				\$-
8	3/25/2024	Rates Outreach Discussion					\$-
9							\$-
10							\$ -
11							\$-
12							\$ -
13							\$ -
					Total Number of Mile	s: 0 X \$0.67	\$
					Total Reimbursabl	e Expenses	\$

I certify the above is correct and accurate to the best of my knowledge

1,050.00

Total Meeting Compensation 7 X \$150.00 per day \$

TOTAL \$ 1,050.00

Signature

Date

\* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.670



	NAME:	Theresa Lee	DATE:	March 2024			ALLEY WINT	
No	Date	Title of Meeting / Description	Per Diem Request	Mileage (as	Mileage (assumed as round trip unless noted)			
			Request	From Location	To Location	Miles	Miles \$	
1	3/2/2024	WVWD Employee Recognition Banquet @ Marconi Automative Museum	<b>V</b>				\$-	
2	3/4/2024	Spadra Executive Committee Meeting	<ul> <li>Image: A start of the start of</li></ul>				\$-	
3	3/10/2024	Miss Diamond Bar Scholarship Pageant	<b>v</b>				\$-	
4	3/11/2024	WVWD Finance Committee Meeting	<b>V</b>				\$-	
5	3/12/2024	WVWD Engineering Committee Meeting					\$-	
6	3/12/2024	WVWD Personnel Committee Meeting	<b>v</b>				\$-	
7	3/18/2024	WVWD Board Meeting	<b>v</b>				\$-	
8	3/25/2024	WVWD Rates Outreach Discussion via NextivaOne	7				\$-	
9							\$-	
10							\$-	
11							\$-	
12							\$-	
13							\$-	
					Total Number of Mile	s: 0 X \$0.67	\$-	
					Total Reimbursab	le Expenses	\$-	
I certify th	ne above is corre	ct and accurate to the best of my knowledge		Total Meeting C	Compensation 7 X \$150	0.00 per day	\$ 1,050.00	

#### DATE: March 2024

Total Meeting Compensation 7 X \$150.00 per day \$

TOTAL \$ 1,050.00

Signature

Date

\* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.670



NAME: Jerry C. Tang

DATE: March 2024

		Title of Meeting / Description	Der Diem	Mileage (assumed as round trip unless noted)			
No	Date		Per Diem Request				
				From Location	To Location Miles	Miles \$	
1	3/2/2024	WVWD Employee Recognition Banquet	V			\$-	
2	3/4/2024	Spadra Basin Groundwater Sustainability Agency Executive Committee Meeting				\$-	
3	3/6/2024	Suzanne CAPA Board Meeting	V			\$-	
4	3/11/2024	WVWD Public Information Committee Meeting	7			\$-	
5	3/11/2024	WVWD Finance Committee Meeting				\$-	
6	3/18/2024	WVWD Board Meeting	V			\$-	
7	3/19/2024	WVWD Art Contest Judging	V			\$ -	
8	3/26/2024	WVWD Rates Outreach Meeting	V			\$-	
9						\$-	
10						\$-	
11						\$-	
12						\$-	
13						\$-	
Total Number of Miles: 0 X \$0.67						7 \$	
Total Reimbursable Expenses \$							

Total Meeting Compensation 7 X \$150.00 per day \$

1,050.00 TOTAL \$

1,050.00

I certify the above is correct and accurate to the best of my knowledge

<u>Jerry C. Tang</u> Signature

March 29, 2024

Date

\* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.670

\*\*Directors are eligible for seven meeting days per month at \$150 per day.

WVWD Regular Board Meeting- April 15, 2024 Pg.23



	NAME:	Henry Woo	DATE:	March 2024			ALLEY WITE	
No	Date	Title of Meeting / Description	Per Diem Request	Mileage (as	ssumed as round t	rip unless	noted)	
			Request	From Location	To Location	Miles	Miles \$	
1	3/2/2024	WVWD Employee Recognition and Award dinner	<b>v</b>	WVWD	Marconi Auto Measum	47.0	\$ 31.49	
2	3/10/2024	Miss Diamond Bar Scholarship Beauty Pageant	~				\$-	
3	3/11/2024	Finance committee meeting	<ul> <li>Image: A start of the start of</li></ul>				\$-	
4	3/12/2024	Engineering Committee meeting	<ul> <li>Image: A start of the start of</li></ul>				\$-	
5	3/13/2024	WVWD Student poster contest judging					\$-	
6	3/18/2024	Regular Board meeting	~				\$-	
7	3/20/2024	Three Valley MWD board meeting	<ul> <li>Image: A start of the start of</li></ul>				\$-	
8	3/28/2024	meeting with staff for rate increase outreach	<b>v</b>				\$-	
9							\$-	
10							\$-	
11							\$-	
12							\$-	
13							\$ -	
					Total Number of Miles	: 47 X \$0.67	\$ 31.49	
Total Reimbursable Expenses								
ortify th	a abaya ia aarra	ct and accurate to the best of my knowledge		Total Monting C	omponention 7 X \$15	0 00 nor dou	\$ 1,050,0	

I certify the above is correct and accurate to the best of my knowledge

1,050.00

Total Meeting Compensation 7 X \$150.00 per day \$

TOTAL \$ 1,081.49

Signature

Date

\* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.670

#### Monthly Board Expense Detail Edwin Hilden March 31, 2024

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4/10/2014 Date 255 Gener Manager

#### Monthly Board Expense Detail Scarlett Kwong March 31, 2024

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Scarlett Kwong Date 41 Executive Secretary Date

Slabor 4/10/2024

Gen Manager

#### Monthly Board Expense Detail Theresa Lee March 31, 2024

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Theresa Lee Date Date Date

APRIL 10,2024 Director of Finance

12024 4/10 General Manager Date

#### Monthly Board Expense Detail Jerry Tang March 31, 2024

Payment Date/Charge Date	Туре	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
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Total Districts	Charges						2.	0.00	

Jerry Tang Date 04/10/2024 Date 90 Executive Secretary

APRIL 10,2024 Director of Finance

185 4/10 Date Genera

12029

#### Monthly Board Expense Detail Henry Woo March 31, 2024

Payment Date/Charge Date	Туре	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
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Henry Woo

Executive Secretary

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04/10/2024 Date

APRIL 10,2024 Date Director of Finance

155 General Manager

4/10/2014 Date



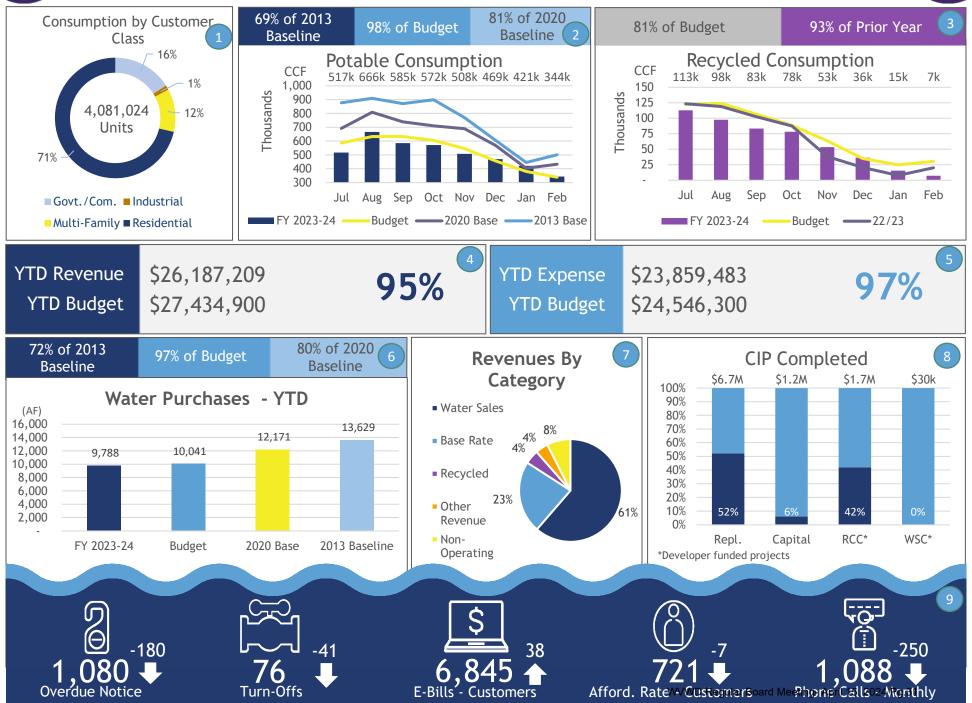
#### WALNUT VALLEY WATER DISTRICT TREASURER'S REPORT April 15, 2024

- A. Financial Dashboard as of February 29, 2024
- B. District Statement of Revenues, Expenses, and Change in Net
   Position as of February 29, 2024
- C. District Statement of Net Position as of February 29, 2024
- D. Summary of Cash Investments as of February 29, 2024



# Walnut Valley Water District Financial Dashboard

February 28, 2024



\* Consumption revenue and expense data excludes wholesale water

	For the Eig	Summary by ht Months Ending Th		2024		
	Actual	February Budget	% of Budget	YTD Actual	Ann Budget	ual % of Budget
Operating Revenues					Dudgot	
Water Sales	\$2,476,599.30	\$2,516,900.00	98.40%	\$25,322,298.85	\$36,977,100.00	68.48%
Water Sales - Recycled	45,712.75	120,600.00	37.90%	1,243,309.38	2,376,100.00	52.33%
Hydroelectric Sales	232.26	2,500.00	9.29%	21,453.66	30,000.00	71.51%
Stand-by Charges	66,459.65	65,100.00	102.09%	461,971.96	825,000.00	56.00%
Total Operating Revenues	2,589,003.96	2,705,100.00	95.71%	27,049,033.85	40,208,200.00	67.27%
Operating Expenses						
Operations	547,463.63	506,100.00	108.17%	4,917,072.37	6,996,000.00	70.28%
Engineering	129,018.17	130,000.00	99.24%	1,031,490.13	1,772,950.00	58.18%
Finance	171,291.40	172,950.00	99.04%	1,392,891.92	2,268,400.00	61.40%
Board of Directors/GM Office	116,485.07	124,750.00	93.37%	954,027.34	1,700,200.00	56.11%
Administrative Services	371,935.97	283,100.00	131.38%	2,330,787.50	3,693,150.00	63.11%
General Administration	90,994.95	98,550.00	92.33%	924,601.15	1,341,800.00	68.91%
Total Operating Expenses	1,427,189.19	1,315,450.00	108.49%	11,550,870.41	17,772,500.00	64.99%
Purchased Water & Related	1,151,297.83	1,251,800.00	91.97%	13,170,437.38	19,532,800.00	67.43%
Total Expenses	2,578,487.02	2,567,250.00	100.44%	24,721,307.79	37,305,300.00	66.27%
Income (Loss) From Operations	10,516.94	137,850.00	7.63%	2,327,726.06	2,902,900.00	80.19%
Nonoperating Revenues/(Expenses)	173,903.91	95,700.00	181.72%	1,965,135.92	1,795,100.00	109.47%
Income (Loss) Before Res. Rev & Deprec.	184,420.85	233,550.00	78.96%	4,292,861.98	4,698,000.00	91.38%
Restricted/Desig Rev & Other Exp.	35,562.40	0.00	0.00%	418,502.09	0.00	0.00%
Income (Loss) Before Depreciation	219,983.25	233,550.00	94.19%	4,711,364.07	4,698,000.00	100.28%
Depreciation & Amortization	468,777.55	0.00	0.00%	3,762,738.73	0.00	0.00%
Income Before Capital Contributions	(248,794.30)	233,550.00	-106.53%	948,625.34	4,698,000.00	20.19%
Capital Contributions	224,259.76	0.00	0.00%	2,725,945.13	0.00	0.00%
Net Increase (Decrease) in Net Position	(24,534.54)	233,550.00	-10.51%	3,674,570.47	4,698,000.00	78.22%

#### Walnut Valley Water District Unaudited Statement of Revenues, Expenses & Changes in Net Position Summary by Division

#### Walnut Valley Water District Unaudited Statement of Net Position Thursday, February 29, 2024

#### **ASSETS**

CURRENT ASSETS:	CL	JR	R	E١	T	A	SS	E1	S:
-----------------	----	----	---	----	---	---	----	----	----

TOTAL ASSETS

Cash & Investments - Unrestricted	\$32,526,940.09	
Accounts Receivable:		
Water	2,986,167.31	
Taxes	89,700.04	
Accrued Interest	154,288.00	
Other	2,998,683.49	
Standby Charges	48,391.56	
Materials Inventory	1,359,172.98	
Prepaid Expenses	380,432.60	
TOTAL CURRENT ASSETS		40,543,776.07
RESTRICTED ASSETS		
Cash & Investments - Restricted	9,061,133.20	
Cash & Investments - Fiscal Agent	1,422,630.49	
Investment in Joint Venture	23,220,279.56	
TOTAL RESTRICTED ASSETS		33,704,043.25
OTHER ASSETS		
CAPITAL ASSETS		
Capital Assets	236,431,449.72	
Construction in Progress	15,021,078.98	
Less: Accumulated Depreciation	(134,029,264.13)	
NET CAPITAL ASSETS		117,423,264.57

191,671,083.89

#### Walnut Valley Water District Unaudited Statement of Net Position Thursday, February 29, 2024

#### DEFERRED OUTLFOW OF RESOURCES

Deferred Pension Contributions	3,862,630.00
Deferred Outflow - Actuarial	5,284,963.00
Deferred Outflow - OPEB	5,585,032.00
TOTAL DEFERRED OUTFLOW OF RESOURCES	14,732,625.00

#### LIABILITIES & FUND EQUITY

#### **CURRENT LIABILITIES**

Accounts Payable	(4,309,188.91)	
Other Current Liabilities	86,042.06	
Current Portion of Long Term Debt	(630,000.00)	
Interest Payable	(23,116.99)	
TOTAL CURRENT LIABILITES		(4,876,263.84)
RESTRICTED LIABILITIES		
Accounts Payable	(17,923.96)	
Deposits	(3,548,382.15)	
Construction Advances	(3,325,301.63)	
TOTAL RESTRICTED LIABILITIES		(6,891,607.74)
LONG TERM DEBT & RELATED		
Revenue Bonds	(14,750,000.00)	
Net Pension Liability	(18,082,080.00)	
Other Long-term Debt	(4,954,687.44)	
TOTAL LONG TERM DEBT & RELATED		(37,786,767.44)
TOTAL LIABILITIES	-	(49,554,639.02)

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#### Walnut Valley Water District Unaudited Statement of Net Position Thursday, February 29, 2024

#### **DEFERRED INFLOW OF RESOURCES**

Deferred Inflow of Resources - Actuarial	(1,230,282.00)
Deferred Inflow of Resources - OPEB	(1,064,622.00)
TOTAL DEFERRED INFLOW OF RESOURCES	(2,294,904.00)

#### **NET POSITION**

Invested in Capital Assets, Net of Related Debt	117,423,264.57
Restricted	11,432,435.51
Unrestricted	25,698,465.79
TOTAL NET POSITION	154,554,165.87
TOTAL NET POSITION	

154,554,165.87

#### Walnut Valley Water District Unaudited Summary of Cash and Investments 2/29/2024

#### **CASH & CASH EQUIVALENTS**

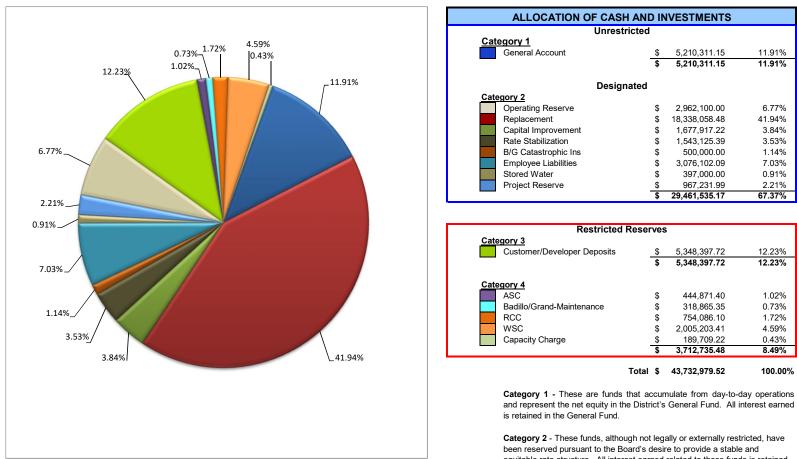
Cash on Hand		\$3,000.00	
Cash in Bank			
East West Bank - General	\$5,365,618.48		
East West Bank - Payroll	475,000.00		
East West Bank - Water Refund	(4,935.30)		
East West Bank - Revolving	25,339.74		
East West Bank - Credit Card	836,029.52		
East West Bank - Badillo Grand	318,865.35		
East West Bank - Payroll Reimbursement	71,580.80		
Total Cash in Bank	÷	7,087,498.59	
TOTAL CASH			\$7,090,498.59
INVESTMENTS			
Certificates of Deposit		744,000.00	
Corporate Notes		8,475,000.00	
Supranational		1,100,000.00	
Local Agency Investment Fund (LAIF)		2,749,534.60	
BNY Mellon - Money Market (Sweep)		8,946.33	
US Agency		8,850,000.00	
US Treasury		14,715,000.00	
TOTAL INVESTMENTS		<u>.</u>	36,642,480.93
TOTAL CASH & INVESTMENTS			\$43,732,979.52

I certify that this report accurately reflects all investments of the Walnut Valley Water District and that all investments are in full compliance with State law and District's Investment Policy.

\_\_\_\_\_ w Josh Byerrun

**Director of Finance** 

### Walnut Valley Water District Summary of Cash and Investments by Reserve Fund February 29, 2024



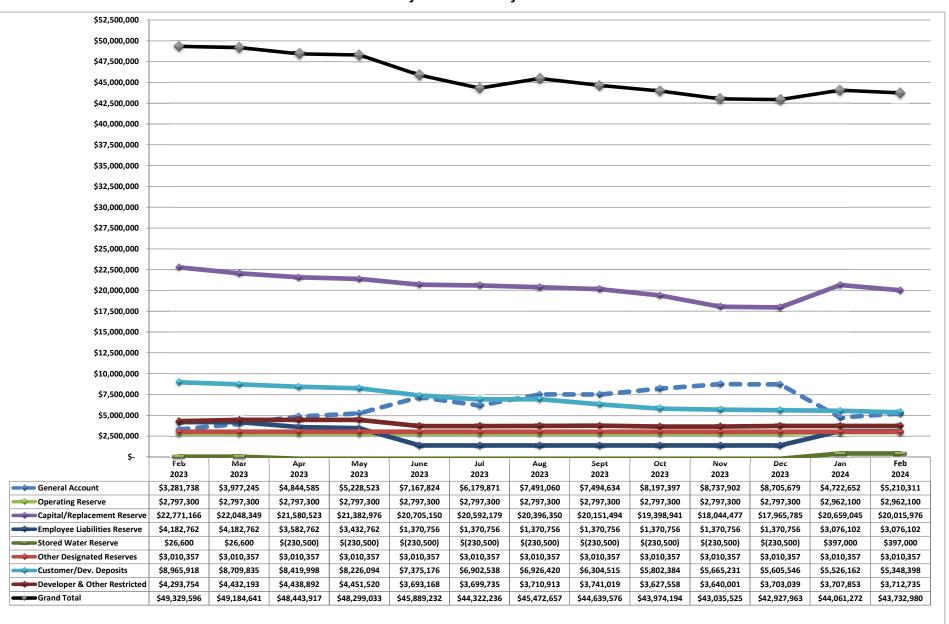
equitable rate structure. All interest earned related to these funds is retained by each designated fund. **Category 3** - These funds have legal or external restrictions. These

**Category 3** - These tunds have legal or external restrictions. These Restricted Funds can only be used for the specific purposes established for the fund. All interest earned is retained in the General Fund.

**Category 4** - These funds have legal or external restrictions. All interest earned must be retained by each Restricted Fund and can only be used for the specific purposes established for the fund.

Note: Effective 6/30/12 the Badilla Grand Catastrophic Issurance 2024 Pg.37 Fund was reclassified from a Restricted Fund to a Designated Fund.

#### Walnut Valley Water District Cash Balances February 2023 - February 2024



# WVWD – Staff Report



TO:	Board of Directors
FROM:	General Manager
SUBMITTED BY:	External Affairs & Sustainability
DATE:	April 15, 2024
SUBJECT:	Water Awareness Month Proclamation

Action/Discussion	Fiscal Impact	Resolution	Information Only

#### RECOMMENDATION

The Board of Directors adopt a Proclamation declaring May as "Water Awareness Month."

#### **BACKGROUND INFORMATION:**

In May of each year, the state of California acknowledges and celebrates Water Awareness Month. In recognition of this effort, water agencies are encouraged to adopt proclamations declaring May as Water Awareness Month and to inspire others to support the mission of "Making Conservation a Way of Life" for all Californians. The enclosed draft Proclamation is submitted for review.

Local officials, legislators, and school districts will be requested to adopt a similar proclamation recognizing Water Awareness Month. As in past years, members of the Board may be asked to attend City Council meetings, School Board Meetings, or community meetings to accept annual Water Awareness Month proclamations on behalf of the District.

This year, the District will host a variety of events such as the annual Water Awareness Month appreciation luncheon which provides a forum for our water professionals to connect with the local community. The District will also be hosting the Water Festival in recognition of Earth Day and to share information about Water Awareness Month as well as the first-ever "H2O Heroes Fun Fest."

These are unique opportunities to celebrate with local community members, officials, and customers the importance of water sustainability efforts and programs to protect our most valuable resource – water!

Attachment as noted



# WATER AWARENESS MONTH PROCLAMATION

WHEREAS, water is the fundamental lifeline sustaining ecosystems and communities, essential for agriculture, industry, and human consumption alike, and;

WHEREAS, the ongoing cycle of droughts and the escalating impacts of climate change underscore the urgent need for concerted, sustainable action in managing California's water resources, and;

WHEREAS, fostering a culture of water consciousness and sustainability is paramount to addressing the challenges posed by water scarcity and ensuring the resilience of our ecosystems and communities, and;

WHEREAS, comprehensive water conservation efforts must be underpinned by robust education initiatives that empower individuals and communities with the knowledge and tools needed to make informed decisions about water usage, and;

**WHEREAS,** as stewards of water resources, it is incumbent upon the District to collaborate with stakeholders and community leaders in promoting responsible water management practices,

WHEREAS, during the month of May, WALNUT VALLEY WATER DISTRICT partners with water agencies, water advocates, and community leaders as a steward of sustainable water use to educate and ensure all Californians have the resources and tools they need to use water wisely.

NOW, THEREFORE, WALNUT VALLEY WATER DISTRICT does hereby proclaim May 2024 as Water Awareness Month and encourages local community members, students, and customers to adopt a sustainable water lifestyle now and in the future.

# WVWD – Staff Report



TO: FROM: SUBMITTED BY: DATE: SUBJECT:	Board of Directors General Manager Director of Finance April 15, 2024 Schedule Public Hearing Issuance of Bonds for th	• •	olution and Approving the
Action/Discussio	n 🛛 🔲 Fiscal Impact	Resolution	Information Only

#### **Recommendation**

That the Board of Directors schedule a public hearing to be held during the regular May 20, 2024, Board meeting, to receive comments regarding the Issuance of Water Revenue Bonds.

#### **Background Information**

In 2019, Walnut Valley Water District (District) made a strategic investment in our future by acquiring two buildings at 235 Brea Canyon and 21220 Commerce Point for our new headquarters. Significant progress in developing a plan to transform these facilities into a functional and modern workspace has been under way. The District has taken the following steps in preparation for the new District Headquarters:

- The District has retained the services of an architect to redesign the buildings and develop a preliminary budget for the project.
- A construction manager has been brought on board to review the architect's budget, assess the structural integrity of the buildings, and provide recommendations for potential adjustments. Additionally, the construction manager will assist in selecting and managing a company to handle the retrofitting project.

To finance the redevelopment, the District intends to issue bonds through the Puente Basin Water Agency (Agency). This process necessitates following standard procedures, which involve the adoption of specific resolutions and obtaining Board approval for several key documents. These documents are:

- District Resolution: This resolution will clearly outline the purpose and details of the bond issuance and contain not to exceed parameters related to the issuance of the bonds, including not to exceed principal amount, interest rate and underwriter's discount.
- Installment Purchase Agreement: Agreement by and between the District and the Agency pursuant to which the District agrees to make installment payments to the Agency to secure the issuance of the Bonds. The installment payments are secured by a pledge and lien on Net Revenues of the District. This agreement contains all of the required financial covenants of the District.
- Indenture of Trust: Agreement by and among the District, the Agency, and the Bond Trustee pursuant to which the installment payments are pledged to the repayment of the Bonds. Sets for the relevant terms of the Bonds and the rights and remedies of Bond Owners.
- Bond Purchase Agreement. Agreement among the Agency, the District and the Wells Fargo Securities LLC, as bond underwriter, pursuant to which the underwriter agrees to purchase the bonds and sell them to investors on behalf of the District.

- Continuing Disclosure Certificate: Sets forth annual reporting requirements of the District to provide certain financial information to investors in order for the underwriter to comply with federal securities laws.
- Preliminary Official Statement. This is the offering document/prospectus pursuant to which the underwriter will offer the Bonds to investors. This document is subject to the anti-fraud provisions under federal securities laws and must contain all material information related to the District, its operations and its finances.

Because the Bonds are to be issued by the Agency, the Marks Roos Joint Powers Law requires the District to hold a public hearing prior to the approval of the Bonds by the Agency. The District staff proposes scheduling a public hearing during our next regularly scheduled Board meeting on May 20th, 2024. During this hearing, the Board will have the opportunity to consider and potentially adopt the following documents:

- District Resolution
- Installment Purchase Agreement
- Indenture of Trust
- Bond Purchase Agreement
- Continuing Disclosure Certificate
- Preliminary Official Statement

Following the public hearing and potential adoption of these documents in May, a subsequent Board meeting will be held in June 2024 with Puente Basin Water Agency to adopt a resolution and to approve the Installment Purchase Agreement, Indenture of Trust, Bond Purchase Agreement and Preliminary Official Statement.

Below is a proposed schedule to implement and adopt all items.

TASK	DATE
Schedule Public Hearing	April 15, 2024 (Board Meeting)
Publish Notice of Public Hearing for two consecutive weeks beginning May 6, 2024	Two consecutive weeks
Hold Public Hearing Regarding Water Revenue Bond documents	May 20, 2024 Board Meeting
Consider Adoption of <i>Resolution, Installment Purchase</i> Agreement, Indenture of Trust, Bond Purchase Agreement, Preliminary Official Statement and Continuing Disclosure Certificate	May 20, 2024 Board Meeting
Consider Adoption of <i>Resolution at Puente Basin Water</i> <i>Agency Meeting</i> and to approve the Installment Purchase Agreement, Indenture of Trust, Bond Purchase Agreement and Preliminary Official Statement	June 6, 2024 PBWA Meeting

# WVWD – Staff Report



TO: FROM: SUBMITTED BY: DATE: SUBJECT:	Board of Directors General Manager Director of Finance April 10, 2024 Declaration of Surplus Pro	operty	
Action/Discuss	ion 🛛 🗹 Fiscal Impact	Resolution	☐ Information Only

#### **Recommendation**

The Board of Directors declares the attached list of operations equipment as surplus property and disposes of the property in accordance with district policy.

#### **Background Information**

The Walnut Valley Water District Surplus Property Policy states:

The General Manager shall periodically review District property. If the property has been booked as an asset of the District and found to be obsolete, nonfunctional, or is no longer necessary for District purposes, the General Manager shall advise the Board of the property, its condition, approximate value, and the intent to dispose of the property.

- The attached list of surplus items include equipment that are no longer utilized by District staff. The items are no longer needed, fully depreciated, and have minimal resell value.
- Prior to disposal of the surplus items, data residing on the unit shall be securely erased in accordance with procedures set forth in the Surplus Computer Data Security Procedure.

Staff recommends that the Board of Directors declare the attached list of items "surplus property" and authorize the General Manager to dispose of this property in accordance with District policy.

<u>Attachment:</u> Itemized List

	Walnut Valley Water District						
	Operations Equipment Surplus - April 2024						
ltem Number	ltem	Reason for Surplusing	Serial #	Model No.	No of Units		Worth
1	Badger Tremble	No longer utilized by District staff	SSAGC47711	Tremble Ranger 3	1	\$	250.00
2	Badger Tremble	No longer utilized by District staff	SSAGC47705	Tremble Ranger 3	1	\$	250.00
3	Badger Tremble	No longer utilized by District staff	SSB5C59160	Tremble Ranger 3	1	\$	250.00
4	Badger Tremble	No longer utilized by District staff	SSB5C59163	Tremble Ranger 3	1	\$	250.00



# MONTHLY ACCOUNT STATEMENT

Walnut Valley Water District Cons | Account #10076 | As of February 29, 2024

CHANDLER ASSET MANAGEMENT | chandlerasset.com

Chandler Team:

For questions about your account, please call (800) 317-4747, or contact clientservice@chandlerasset.com

**Custodian:** 

### **PORTFOLIO SUMMARY**



Walnut Valley Water District Cons | Account #10076 | As of February 29, 2024

#### Portfolio Characteristics

Average Modified Duration	1.89
Average Coupon	1.83%
Average Purchase YTM	1.88%
Average Market YTM	3.95%
Average Quality	AA
Average Final Maturity	1.69
Average Life	1.69

#### Account Summary

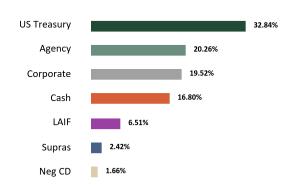
Maturity Distribution

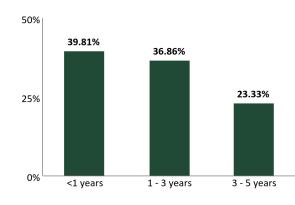
	Beg. Values as of 02/01/2024	End Values as of 02/29/2024
Market Value	42,809,746.63	42,253,270.89
Accrued Interest	184,995.63	163,234.33
Total Market Value	42,994,742.26	42,416,505.22
Income Earned	101,272.42	62,012.48
Cont/WD	1,058,670.91	(419,277.41)
Par	44,069,021.09	43,732,979.52
Book Value	43,951,853.40	43,617,546.72
Cost Value	43,989,019.61	43,633,940.04

#### **Top Issuers**

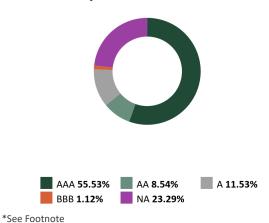
United States	32.84%
Federal Home Loan Banks	10.12%
LAIF	6.51%
FNMA	4.56%
FHLMC	3.81%
Farm Credit System	1.76%
International Bank for Recon and Dev	1.32%
Bank of America Corporation	1.20%

#### Sector Allocation





Credit Quality



 The credit quality is a weighted average calculation of the highest of S&P, Moody's' and Fitch

 Execution Time: 03/11/2024 12:06:55 PM

 Chandler Asset Management | info@chandlerasset.com | www.chandlerasset.com | wwww.chandlerasset.com | www.chandlerasset.com | wwww.ch



#### Portfolio Characteristics

Average Modified Duration	2.06
Average Coupon	2.08%
Average Purchase YTM	2.14%
Average Market YTM	4.87%
Average Quality	AA
Average Final Maturity	2.21
Average Life	2.21

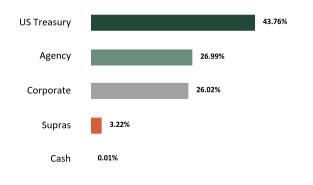
#### Account Summary

	Beg. Values as of 02/01/2024	End Values as of 02/29/2024
Market Value	33,502,490.12	31,708,422.80
Accrued Interest	183,087.05	160,734.62
Total Market Value	33,685,577.17	31,869,157.43
Income Earned	75,033.63	61,421.35
Cont/WD	(890,225.31)	(1,657,038.88)
Par	34,718,533.25	33,144,730.21
Book Value	34,601,365.56	33,029,297.41
Cost Value	34,638,531.77	33,045,690.73

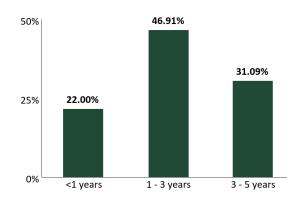
#### **Top Issuers**

United States	43.76%
Federal Home Loan Banks	13.49%
FNMA	6.08%
FHLMC	5.08%
Farm Credit System	2.35%
International Bank for Recon and Dev	1.76%
Bank of America Corporation	1.59%
Deere & Company	1.58%

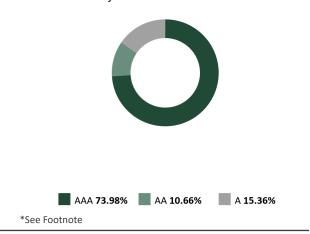
#### Sector Allocation



#### Maturity Distribution



#### Credit Quality



#### Performance Review

Total Rate of Return	1M	ЗM	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (08/01/09)
Walnut Valley WD	(0.47%)	1.26%	(0.09%)	4.60%	0.51%	(0.29%)	1.35%	1.31%	1.48%
Benchmark Return*	(0.72%)	1.11%	(0.36%)	4.10%	(0.10%)	(0.73%)	1.05%	1.06%	1.22%

\*Periods over 1 year are annualized.

Benchmark: ICE BofA 1-5 Year Unsubordinated US Treasury & Agency Index Secondary Benchmark: The credit quality is a weighted average calculation of the highest of S&P, Moody's' and Fitch

## **RECONCILIATION SUMMARY**



Walnut Valley Water District Cons | Account #10076 | As of February 29, 2024

0.00

#### Maturities / Calls

Maturities / Calls	
Month to Date	(1,575,000.00)
Fiscal Year to Date	(1,575,000.00)
Principal Paydowns	
Month to Date	0.00
Fiscal Year to Date	0.00
Purchases	
Month to Date	3,138,242.00
Fiscal Year to Date	5,164,697.96
Sales	
Month to Date	(1,900,480.53)
Fiscal Year to Date	(2,783,377.71)
Interest Received	
Month to Date	82,038.88
Fiscal Year to Date	166,926.75
Purchased / Sold Interest	
Month to Date	0.00

#### Accrual Activity Summary

	Month to Date	Fiscal Year to Date (01/01/2024)
Beginning Book Value	43,951,853.40	42,840,951.18
Maturities/Calls	(1,575,000.00)	(1,575,000.00)
Principal Paydowns	0.00	0.00
Purchases	3,138,242.00	5,164,697.96
Sales	(1,900,480.53)	(2,783,377.71)
Change in Cash, Payables, Receivables	1,196.96	(33,313.92)
Amortization/Accretion	1,734.90	3,589.21
Realized Gain (Loss)	0.00	0.00
Ending Book Value	43,617,546.72	43,617,546.72

#### Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (01/01/2024)
Beginning Market Value	42,809,746.63	41,626,807.37
Maturities/Calls	(1,575,000.00)	(1,575,000.00)
Principal Paydowns	0.00	0.00
Purchases	3,138,242.00	5,164,697.96
Sales	(1,900,480.53)	(2,783,377.71)
Change in Cash, Payables, Receivables	1,196.96	(33,313.92)
Amortization/Accretion	1,734.90	3,589.21
Change in Net Unrealized Gain (Loss)	(222,169.07)	(150,132.02)
Realized Gain (Loss)	0.00	0.00
Ending Market Value	42,253,270.89	42,253,270.89

Fiscal Year to Date



Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
AGENCY									
3130AB3H7	FEDERAL HOME LOAN BANKS 2.375 03/08/2024	600,000.00	05/01/2019 2.35%	600,600.00 600,002.37	99.94 6.45%	599,653.70 6,847.92	1.42% (348.67)	Aaa/AA+ AA+	0.02 0.02
3133EKNX0	FEDERAL FARM CREDIT BANKS FUNDING CORP 2.16 06/03/2024	750,000.00	07/02/2019 1.89%	759,847.50 750,515.12	99.15 5.49%	743,640.08 3,960.00	1.76% (6,875.04)	Aaa/AA+ AA+	0.26 0.25
3130A1XJ2	FEDERAL HOME LOAN BANKS 2.875 06/14/2024	650,000.00	06/26/2019 1.89%	681,427.50 651,819.12	99.28 5.38%	645,300.51 3,997.05	1.53% (6,518.61)	Aaa/AA+ AA+	0.29 0.28
3130A3GE8	FEDERAL HOME LOAN BANKS 2.75 12/13/2024	700,000.00	12/23/2019 1.80%	732,445.00	98.17 5.26%	687,156.21 4,170.83	1.63% (17,971.39)	Aaa/AA+ AA+	0.79 0.76
3135G0X24	FEDERAL NATIONAL MORTGAGE ASSOCIATION 1.625 01/07/2025	600,000.00	02/14/2020 1.48%	604,074.00 600,712.09	97.10 5.13%	582,624.25 1,462.50	1.38% (18,087.85)	Aaa/AA+ AA+	0.86 0.82
3137EAEP0	FEDERAL HOME LOAN MORTGAGE CORP 1.5 02/12/2025	600,000.00	02/14/2020 1.48%	600,486.00 600,092.88	96.68 5.16%	580,098.00 475.00	1.37% (19,994.88)	Aaa/AA+ AA+	0.96 0.92
3135G03U5	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.625 04/22/2025	800,000.00	 0.53%	803,537.00 800,829.19	95.24 5.05%	761,943.37 1,791.67	1.80%	Aaa/AA+ AA+	1.15 1.11
3130AJKW8	FEDERAL HOME LOAN BANKS 0.5 06/13/2025	600,000.00	06/10/2020 0.54%	598,866.00 599,708.42	94.58 4.92%	567,468.35 650.00	1.34% (32,240.07)	Aaa/AA+ AA+	1.29 1.25
3137EAEU9	FEDERAL HOME LOAN MORTGAGE CORP 0.375 07/21/2025	400,000.00	08/12/2020 0.45%	398,456.00 399,565.83	94.15 4.95%	376,610.15 166.67	0.89% (22,955.68)	Aaa/AA+ AA+	1.39 1.35
3137EAEX3	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025	700,000.00	10/07/2020 0.50%	695,758.00 698,662.52	93.41 4.87%	653,836.22 1,152.08	1.55% (44,826.29)	Aaa/AA+ AA+	1.57 1.52
3135G06G3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025	625,000.00	11/18/2020 0.51%	624,775.00 624,923.59	93.23 4.77%	582,687.05 989.58	1.38% (42,236.54)	Aaa/AA+ AA+	1.69 1.64
3130AKFA9	FEDERAL HOME LOAN BANKS 0.375 12/12/2025	600,000.00	01/05/2021 0.42%	598,680.00 599,522.86	92.63 4.76%	555,806.81 493.75	1.32% (43,716.05)	Aaa/AA+ AA+	1.79 1.73
3130ATUS4	FEDERAL HOME LOAN BANKS 4.25 12/10/2027	475,000.00	01/26/2023 3.67%	487,188.50 484,453.28	99.25 4.32%	471,439.00 4,542.19	1.12% (13,014.29)	Aaa/AA+ AA+	3.78 3.42
3130AWMN7	FEDERAL HOME LOAN BANKS 4.375 06/09/2028	750,000.00	07/21/2023 4.17%	756,637.50 755,814.33	100.13 4.36%	750,956.86 7,473.96	1.78% (4,857.47)	Aaa/AA+ AA+	4.28 3.82
Total Agency		8,850,000.00	1.59%	8,942,778.00 8,871,749.20	96.79 5.08%	8,559,220.56 38,173.19	20.26% (312,528.63)	Aaa/AA+ AA+	1.42 1.33
CASH									
CCYUSD	Receivable	4,216.12	 0.00%	4,216.12 4,216.12	1.00 0.00%	4,216.12 0.00	0.01% 0.00	Aaa/AAA AAA	0.00 0.00



Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
CCYUSD	Receivable	4,730.21		4,730.21	1.00	4,730.21	0.01%	Aaa/AAA	0.00
		.,	0.00%	4,730.21	0.00%	0.00	0.00	AAA	0.00
90CASH\$00	Custodial Cash Account	7,090,498.59		7,090,498.59	1.00	7,090,498.59	16.78%	NA/NA	0.00
		, ,	0.00%	7,090,498.59	0.00%	0.00	0.00	NA	
Tabal Cash		7 000 444 02	0.00%	7,099,444.92	1.00	7,099,444.92	16.80%	Aaa/AAA	0.00
Total Cash		7,099,444.92	0.00%	7,099,444.92	0.00%	0.00	0.00	AAA	0.00
CORPORATE									
	CATERPILLAR FINANCIAL SERVICES		05/12/2021	349,426.00	99.00	346,489.79	0.82%	A2/A	0.21
14913R2L0	CORP 0.45 05/17/2024	350,000.00	0.50%	349,959.67	5.76%	455.00	(3,469.88)	A+	0.21
	BANK OF MONTREAL 1.85		02/15/2022	395,048.00	96.10	384,396.66	0.91%	A2/A-	1.17
06367WB85	05/01/2025	400,000.00	2.25%	398,195.42	5.36%	2,466.67	(13,798.76)	AA-	1.12
747004527		400.000.00	05/26/2020	399,376.00	94.92	379,689.13	0.90%	A2/A	1.24
717081EX7	PFIZER INC 0.8 05/28/2025	400,000.00	0.83%	399,845.19	5.16%	826.67	(20,156.06)	А	1.20
7001 5 1/ 7 1/ 1	ROYAL BANK OF CANADA 1.15	400,000.00	05/20/2021	403,072.00	94.96	379,853.30	0.90%	A1/A	1.28
78015K7H1	06/10/2025	400,000.00	0.96%	400,968.58	5.28%	1,035.00	(21,115.28)	AA-	1.23
89114TZD7	TORONTO-DOMINION BANK 1.2	400,000.00	08/11/2021	401,416.00	91.75	366,999.19	0.87%	A1/A	2.26
091141207	06/03/2026	400,000.00	1.12%	400,664.84	5.11%	1,173.33	(33,665.65)	AA-	2.17
06428CAA2	BANK OF AMERICA NA 5.526	500,000.00	09/11/2023	500,150.00	100.99	504,944.69	1.20%	Aa1/A+	2.47
00420CAA2	08/18/2026	500,000.00	5.51%	500,125.46	4.98%	997.75	4,819.23	AA	2.20
87612EBM7	TARGET CORP 1.95 01/15/2027	500,000.00	01/24/2022	501,865.00	92.47	462,357.64	1.09%	A2/A	2.88
		300,000.00	1.87%	501,065.27	4.79%	1,245.83	(38,707.62)	A	2.73
06406RBA4	BANK OF NEW YORK MELLON CORP	500,000.00	01/26/2022	500,400.00	92.40	462,015.56	1.09%	A1/A	2.91
	2.05 01/26/2027		2.03%	500,229.66	4.91%	996.53	(38,214.10)	AA-	2.76
023135CF1	AMAZON.COM INC 3.3 04/13/2027	400,000.00	04/26/2022	400,788.00	95.87	383,484.88	0.91%	A1/AA	3.12
			3.26%	400,490.07	4.68%	5,060.00	(17,005.18)	AA-	2.88
665859AW4	NORTHERN TRUST CORP 4.0	500,000.00	06/28/2022	500,045.00	97.16	485,792.96	1.15%	A2/A+	3.19
	05/10/2027		4.00%	500,029.34	4.90%	6,166.67	(14,236.37)	A+	2.92
69371RS31	PACCAR FINANCIAL CORP 4.6	500,000.00	01/26/2023	507,430.00	99.57	497,832.30	1.18%	A1/A+	3.87
	01/10/2028		4.26%	505,800.83	4.77%	3,258.33	(7,968.53)	NA	3.47
24422EWR6	JOHN DEERE CAPITAL CORP 4.75 01/20/2028	500,000.00	01/26/2023 4.29%	510,270.00 508,030.51	99.89 4.73%	499,458.56 2,704.86	1.18% (8,571.95)	A1/A A+	3.89 3.49
	HONEYWELL INTERNATIONAL INC		04/11/2023			429,309.09	1.02%		3.49
438516CJ3	4.95 02/15/2028	425,000.00	4.02%	441,923.50 438,778.34	101.01 4.60%	429,309.09 935.00	(9,469.25)	A2/A A	3.96 3.49
	7.33 02/13/2020		03/20/2023	438,778.34	96.20	481,006.71	1.14%	A1/A+	3.49
713448FL7	PEPSICO INC 3.6 02/18/2028	500,000.00	4.18%	489,625.19	96.20 4.66%	481,008.71 650.00	(8,618.48)	NA	3.97
			7.10/0	+05,025.15	7.0070	050.00	(0,010.40)	11/7	5.05



Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
57636QAW4	MASTERCARD INC 4.875 03/09/2028	450,000.00	03/10/2023 4.83%	450,904.50 450,726.42	101.12 4.50%	455,028.88 10,481.25	1.08% 4,302.46	Aa3/A+ NA	4.02 3.47
74456QBU9	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028	400,000.00	06/26/2023 4.70%	382,788.00 385,191.26	95.65 4.91%	382,603.27 4,933.33	0.91% (2,587.99)	A1/A WR	4.17 3.75
341081GN1	FLORIDA POWER & LIGHT CO 4.4 05/15/2028	VER & LIGHT CO 4.4 450,000.00		444,781.50 445,557.81	98.18 4.77%	441,832.36 5,830.00	1.05% (3,725.45)	Aa2/A+ AA-	4.21 3.74
74340XCG4	PROLOGIS LP 4.875 06/15/2028	450,000.00	07/21/2023 4.96%	448,330.50 448,536.03	99.88 4.91%	449,448.10 4,631.25	1.06% 912.06	A3/A NA	4.29 3.79
89236TLB9	TOYOTA MOTOR CREDIT CORP 5.25 09/11/2028	450,000.00	09/26/2023 5.34%	448,227.00 448,378.83	101.51 4.87%	456,788.33 11,156.25	1.08% 8,409.50	A1/A+ A+	4.53 3.90
Total Corporate		8,475,000.00	3.47%	8,473,396.00 8,472,198.72	97.44 4.91%	8,249,331.39 65,003.72	19.52% (222,867.32)	A1/A A+	3.12 2.82
LAIF									
90LAIF\$00	State Pool	2,749,534.60	 3.96%	2,749,534.60 2,749,534.60	1.00 3.96%	2,749,534.60 0.00	6.51% 0.00	NA/NA NA	0.00 0.00
Total LAIF		2,749,534.60	3.96%	2,749,534.60 2,749,534.60	1.00 3.96%	2,749,534.60 0.00	6.51% 0.00	NA/NA NA	0.00 0.00
NEGOTIABLE CD									
7954506L4	Sallie Mae Bank 0.85 05/27/2025	248,000.00	05/27/2020 0.85%	248,000.00 248,000.00	95.11 0.85%	235,875.57 548.66	0.56% (12,124.43)	Baa1/BBB- BBB-	1.24 1.27
856285TQ4	State Bank of India - New York Branch 1.1 05/28/2025	248,000.00	05/28/2020 1.10%	248,000.00 248,000.00	95.40 1.10%	236,588.64 702.55	0.56% (11,411.36)	Baa3/BBB- NA	1.24 1.26
38149MZJ5	Goldman Sachs Bank USA 1.05 09/08/2026	248,000.00	08/25/2021 1.05%	248,000.00 248,000.00	91.99 4.43%	228,134.57 1,248.49	0.54% (19,865.43)	A1/A+ AA-	2.53 2.43
Total Negotiable CD		744,000.00	1.00%	744,000.00 744,000.00	94.19 2.10%	700,598.78 2,499.70	1.66% (43,401.22)	Baa2/ BBB BBB	1.66 1.64
SUPRANATIONAL									
459058JL8	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.5 10/28/2025	600,000.00	12/14/2020 0.48%	600,516.00 600,175.97	93.18 4.92%	559,083.10 1,025.00	1.32% (41,092.87)	Aaa/AAA NA	1.66 1.61
4581X0DV7	INTER-AMERICAN DEVELOPMENT BANK 0.875 04/20/2026	500,000.00	04/27/2021 0.94%	498,425.00 499,323.88	92.39 4.73%	461,960.84 1,592.01	1.09% (37,363.04)	Aaa/AAA NA	2.14 2.06



Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
Total Supranational		1,100,000.00	0.69%	1,098,941.00 1,099,499.86	92.82 4.83%	1,021,043.94 2,617.01	2.42% (78,455.92)	Aaa/AAA NA	1.88 1.81
US TREASURY									
912828X70	UNITED STATES TREASURY 2.0 04/30/2024	400,000.00	07/02/2019 1.78%	404,125.00 400,140.39	99.46 5.57%	397,828.12 2,681.32	0.94% (2,312.26)	Aaa/AA+ AA+	0.17 0.16
9128282U3	UNITED STATES TREASURY 1.875 08/31/2024	575,000.00	03/04/2020 0.73%	604,311.52 578,270.74	98.32 5.42%	565,364.26 29.30	1.34% (12,906.48)	Aaa/AA+ AA+	0.50 0.48
912828YM6	UNITED STATES TREASURY 1.5 10/31/2024	600,000.00	02/15/2022 1.74%	596,203.13 599,062.31	97.59 5.29%	585,539.06 3,016.48	1.39% (13,523.25)	Aaa/AA+ AA+	0.67 0.64
912828YV6	UNITED STATES TREASURY 1.5 11/30/2024	700,000.00	12/23/2019 1.71%	692,808.59 698,907.13	97.30 5.25%	681,132.82 2,639.34	1.61% (17,774.31)	Aaa/AA+ AA+	0.75 0.73
912828Z52	UNITED STATES TREASURY 1.375 01/31/2025	575,000.00	03/04/2020 0.72%	593,328.13 578,434.61	96.70 5.13%	555,998.04 651.61	1.32% (22,436.56)	Aaa/AA+ AA+	0.92 0.89
912828ZF0	UNITED STATES TREASURY 0.5 03/31/2025	750,000.00	03/26/2020 0.50%	749,912.11 749,980.98	95.30 5.02%	714,785.16 1,567.62	1.69% (35,195.82)	Aaa/AA+ AA+	1.08 1.05
91282CAT8	UNITED STATES TREASURY 0.25 10/31/2025	700,000.00	02/16/2021 0.51%	691,605.47 697,020.82	92.85 4.82%	649,960.93 586.54	1.54% (47,059.89)	Aaa/AA+ AA+	1.67 1.62
91282CBC4	UNITED STATES TREASURY 0.375 12/31/2025	700,000.00	01/12/2021 0.52%	694,968.75 698,140.69	92.52 4.73%	647,609.38 439.90	1.53% (50,531.31)	Aaa/AA+ AA+	1.84 1.78
91282CBH3	UNITED STATES TREASURY 0.375 01/31/2026	550,000.00	03/22/2021 0.85%	537,625.00 545,109.99	92.21 4.73%	507,160.16 169.99	1.20% (37,949.83)	Aaa/AA+ AA+	1.92 1.87
91282CBQ3	UNITED STATES TREASURY 0.5 02/28/2026	650,000.00	03/09/2021 0.83%	639,589.84 645,816.42	92.20 4.70%	599,269.53 8.83	1.42% (46,546.89)	Aaa/AA+ AA+	2.00 1.94
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	440,000.00	03/29/2021 0.87%	437,301.56 438,876.88	92.46 4.64%	406,828.13 1,379.51	0.96% (32,048.75)	Aaa/AA+ AA+	2.08 2.02
91282CCF6	UNITED STATES TREASURY 0.75 05/31/2026	850,000.00	06/28/2021 0.88%	844,820.31 847,633.54	91.93 4.61%	781,402.35 1,602.46	1.85% (66,231.19)	Aaa/AA+ AA+	2.25 2.18
91282CCP4	UNITED STATES TREASURY 0.625 07/31/2026	750,000.00	10/08/2021 1.02%	736,171.88 743,042.55	91.17 4.57%	683,789.06 386.33	1.62% (59,253.49)	Aaa/AA+ AA+	2.42 2.35
91282CCW9	UNITED STATES TREASURY 0.75 08/31/2026	850,000.00	09/28/2021 1.00%	839,939.45 844,888.55	91.22 4.56%	775,359.38 17.32	1.84% (69,529.17)	Aaa/AA+ AA+	2.50 2.42
91282CCZ2	UNITED STATES TREASURY 0.875 09/30/2026	650,000.00	12/29/2021 1.26%	638,447.27 643,717.29	91.33 4.52%	593,632.81 2,377.56	1.40%	Aaa/AA+ AA+	2.59 2.49
91282CDG3	UNITED STATES TREASURY 1.125 10/31/2026	575,000.00	11/29/2021 1.18%	573,472.66 574,171.70	91.65 4.53%	527,000.98 2,168.10	1.25% (47,170.72)	Aaa/AA+ AA+	2.67 2.56



Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P Fitch	Maturity Duration
91282CDK4	UNITED STATES TREASURY 1.25	575,000.00	04/26/2022	537,827.15	91.77	527,697.27	1.25%	Aaa/AA+	2.75
J1202CDR4	11/30/2026	575,000.00	2.74%	552,758.32	4.50%	1,806.69	(25,061.05)	AA+	2.64
91282CEF4	UNITED STATES TREASURY 2.5	700,000.00	06/13/2022	670,878.91	94.55	661,882.82	1.57%	Aaa/AA+	3.08
51282CEI 4	03/31/2027	700,000.00	3.44%	681,289.99	4.44%	7,315.57	(19,407.17)	AA+	2.89
91282CEW7	UNITED STATES TREASURY 3.25	550,000.00	09/13/2022	541,363.28	96.52	530,857.42	1.26%	Aaa/AA+	3.33
91202CL WV7	06/30/2027	550,000.00	3.61%	543,998.72	4.41%	2,995.54	(13,141.29)	AA+	3.10
91282CFH9	UNITED STATES TREASURY 3.125	550,000.00	09/08/2022	543,232.42	95.96	527,763.67	1.25%	Aaa/AA+	3.50
91202CF119	08/31/2027	550,000.00	3.39%	545,232.10	4.41%	46.71	(17,468.43)	AA+	3.26
91282CFM8	UNITED STATES TREASURY 4.125	400,000.00	10/28/2022	398,796.88	99.19	396,765.62	0.94%	Aaa/AA+	3.59
91202071010	09/30/2027	400,000.00	4.19%	399,123.29	4.40%	6,897.54	(2,357.67)	AA+	3.24
91282CFU0	UNITED STATES TREASURY 4.125	750,000.00	11/09/2022	744,169.92	99.18	743,847.66	1.76%	Aaa/AA+	3.67
91202CF00	10/31/2027	750,000.00	4.30%	745,701.28	4.39%	10,369.16	(1,853.62)	AA+	3.32
9128283F5	UNITED STATES TREASURY 2.25	975 000 00	12/09/2022	814,946.29	92.87	812,622.07	1.92%	Aaa/AA+	3.71
9128283F5	11/15/2027	875,000.00	3.79%	829,801.16	4.39%	5,787.26	(17,179.08)	AA+	3.47
				14,525,845.52	94.37	13,874,096.70	32.84%	Aaa/AA+	2.19
Total US Treasury		14,715,000.00	1.79%	14,581,119.44	4.73%	54,940.69	(707,022.74)	AA+	2.08
				43,633,940.04	73.65	42,253,270.89	100.00%	Aa2/AA-	1.69
Total Portfolio		43,732,979.52	1.88%	43,617,546.72	3.95%	163,234.33	(1,364,275.83)	AA	1.89
Total Market Value + Accrued						42,416,505.22			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	02/02/2024	60934N807	3,533.25	FEDERATED HRMS GV O SVC	1.000	4.97%	(3,533.25)	0.00	(3,533.25)	0.00
Purchase	02/05/2024	60934N807	15,625.00	FEDERATED HRMS GV O SVC	1.000	4.96%	(15,625.00)	0.00	(15,625.00)	0.00
Purchase	02/05/2024	60934N807	1,075,000.00	FEDERATED HRMS GV O SVC	1.000	4.96%	(1,075,000.00)	0.00	(1,075,000.00)	0.00
Purchase	02/12/2024	60934N807	4,500.00	FEDERATED HRMS GV O SVC	1.000	4.95%	(4,500.00)	0.00	(4,500.00)	0.00
Purchase	02/13/2024	60934N807	500,000.00	FEDERATED HRMS GV O SVC	1.000	4.97%	(500,000.00)	0.00	(500,000.00)	0.00
Purchase	02/13/2024	60934N807	6,250.00	FEDERATED HRMS GV O SVC	1.000	4.97%	(6,250.00)	0.00	(6,250.00)	0.00
Purchase	02/15/2024	60934N807	10,518.75	FEDERATED HRMS GV O SVC	1.000	4.97%	(10,518.75)	0.00	(10,518.75)	0.00
Purchase	02/20/2024	60934N807	22,815.00	FEDERATED HRMS GV O SVC	1.000	4.96%	(22,815.00)	0.00	(22,815.00)	0.00
Purchase	02/29/2024		1,500,000.00	State Pool	1.000	0.00%	(1,500,000.00)	0.00	(1,500,000.00)	0.00
Total Purchase			3,138,242.00				(3,138,242.00)	0.00	(3,138,242.00)	0.00
TOTAL ACQUISITIONS			3,138,242.00				(3,138,242.00)	0.00	(3,138,242.00)	0.00
DISPOSITIONS										
Sale	02/29/2024		(262,238.53)	Custodial Cash Account	1.000	0.00%	262,238.53	0.00	262,238.53	0.00
Sale	02/29/2024	60934N807	(63,242.00)	FEDERATED HRMS GV O SVC	1.000	4.97%	63,242.00	0.00	63,242.00	0.00
Sale	02/29/2024	60934N807	(1,575,000.00)	FEDERATED HRMS GV O SVC	1.000	4.97%	1,575,000.00	0.00	1,575,000.00	0.00
Total Sale			(1,900,480.53)				1,900,480.53	0.00	1,900,480.53	0.00
TOTAL DISPOSITIONS			(1,900,480.53)				1,900,480.53	0.00	1,900,480.53	0.00
OTHER TRANSACTIONS	02/22/2024	001/1102				0.00%	(440.000,44)	0.00	(440.277.44)	0.00
Cash Transfer	02/29/2024	CCYUSD	(419,277.41)	Cash		0.00%	(419,277.41)	0.00	(419,277.41)	0.00
Total Cash Transfer			(419,277.41)				(419,277.41)	0.00	(419,277.41)	0.00
Coupon	02/05/2024	91159HHV5	0.00	US BANCORP 3.375 02/05/2024		3.38%	8,437.50	0.00	8,437.50	0.00
Coupon	02/05/2024	3135G0V34	0.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 2.5 02/05/2024		2.50%	7,187.50	0.00	7,187.50	0.00
Coupon	02/12/2024	3137EAEP0	0.00	FEDERAL HOME LOAN MORTGAGE CORP 1.5 02/12/2025		1.48%	4,500.00	0.00	4,500.00	0.00

## TRANSACTION LEDGER



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	02/13/2024	3130AFW94	0.00	FEDERAL HOME LOAN BANKS 2.5 02/13/2024		2.50%	6,250.00	0.00	6,250.00	0.00
Coupon	02/15/2024	438516CJ3	0.00	HONEYWELL INTERNATIONAL INC 4.95 02/15/2028	HONEYWELL INTERNATIONAL 4 02%		10,518.75	0.00	10,518.75	0.00
Coupon	02/18/2024	713448FL7	0.00	PEPSICO INC 3.6 02/18/2028		4.18%	9,000.00	0.00	9,000.00	0.00
Coupon	02/18/2024	06428CAA2	0.00	BANK OF AMERICA NA 5.526 08/18/2026		5.51%	13,815.00	0.00	13,815.00	0.00
Coupon	02/29/2024	9128282U3	0.00	UNITED STATES TREASURY 1.875 08/31/2024		0.73%	5,390.63	0.00	5,390.63	0.00
Coupon	02/29/2024	91282CBQ3	0.00	UNITED STATES TREASURY 0.5 02/28/2026		0.83%	1,625.00	0.00	1,625.00	0.00
Coupon	02/29/2024	91282CCW9	0.00	UNITED STATES TREASURY 0.75 08/31/2026		1.00%	3,187.50	0.00	3,187.50	0.00
Coupon	02/29/2024	91282CFH9	0.00	UNITED STATES TREASURY 3.125 08/31/2027		3.39%	8,593.75	0.00	8,593.75	0.00
Total Coupon			0.00				78,505.63	0.00	78,505.63	0.00
Dividend	02/29/2024	60934N807	0.00	FEDERATED HRMS GV O SVC		4.97%	(0.01)	0.00	(0.01)	0.00
Total Dividend			0.00				(0.01)	0.00	(0.01)	0.00
Maturity	02/05/2024	3135G0V34	(575,000.00)	FEDERAL NATIONAL MORTGAGE ASSOCIATION 2.5 02/05/2024	100.000	2.50%	575,000.00	0.00	575,000.00	0.00
Maturity	02/05/2024	91159HHV5	(500,000.00)	US BANCORP 3.375 02/05/2024	100.000	3.38%	500,000.00	0.00	500,000.00	0.00
Maturity	02/13/2024	3130AFW94	(500,000.00)	FEDERAL HOME LOAN BANKS 2.5 02/13/2024	100.000	2.50%	500,000.00	0.00	500,000.00	0.00
Total Maturity			(1,575,000.00)				1,575,000.00	0.00	1,575,000.00	0.00
TOTAL OTHER TRANSACTIONS			(1,994,277.41)				1,234,228.21	0.00	1,234,228.21	0.00

## STATEMENT OF COMPLIANCE



Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES (CMOS)				
Max % (MV)	100.0	0.0	Compliant	
Max % Issuer (MV; Agencies & Agency CMOs)	30.0	13.5	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
CERTIFICATE OF DEPOSIT PLACEMENT SERVICE (CDARS)				
Max % (MV)	50.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
COLLATERALIZED BANK DEPOSITS				
Max % (MV)	100.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				
Max % (MV)	100.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	26.1	Compliant	
Max % Issuer (MV)	5.0	1.6	Compliant	
Max Maturity (Years)	5	4	Compliant	



## STATEMENT OF COMPLIANCE



Rules Name	Limit	Actual	Compliance Status	Notes
Min Rating (A- by 1)	0.0	0.0	Compliant	
FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/ TD)				
Max % (MV)	100.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
FEDERAL AGENCIES				
Max % (MV)	100.0	27.0	Compliant	
Max % Issuer (MV; Agencies & Agency CMOs)	30.0	13.5	Compliant	
Max Callables (MV)	20.0	0.0	Compliant	
Max Maturity (Years)	5	4	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max Concentration (MV)	75.0	0.0	Compliant	
LOCAL GOVERNMENT INVESTMENT POOL (LGIP)				
Max % Issuer (MV)	5.0	0.0	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	20.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	100.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
MUNICIPAL SECURITIES (CA, OTHER STATES)				
Max % (MV)	100.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
MUTUAL FUNDS				
Max % (MV)	20.0	0.0	Compliant	

## STATEMENT OF COMPLIANCE



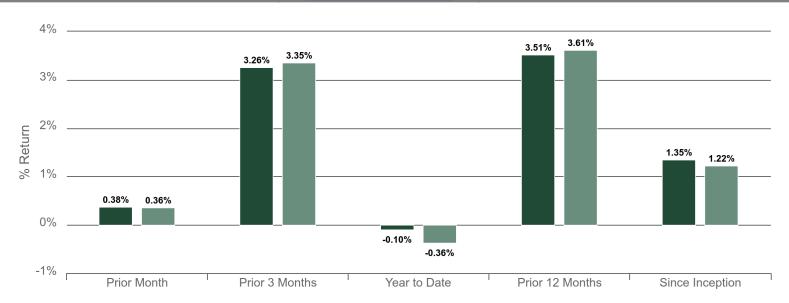
Rules Name	Limit	Actual	Compliance Status	Notes
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
REPURCHASE AGREEMENTS				
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	1.0	0.0	Compliant	
REVERSE REPURCHASE AGREEMENTS				
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	92.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	3.2	Compliant	
Max % Issuer (MV)	10.0	1.8	Compliant	
Max Maturity (Years)	5	2	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	43.7	Compliant	
Max Maturity (Years)	5	3	Compliant	



# CHANDLER ASSET MANAGEMENT

# Net of Fees Performance

As of 02/29/2024



Return to Table of Contents

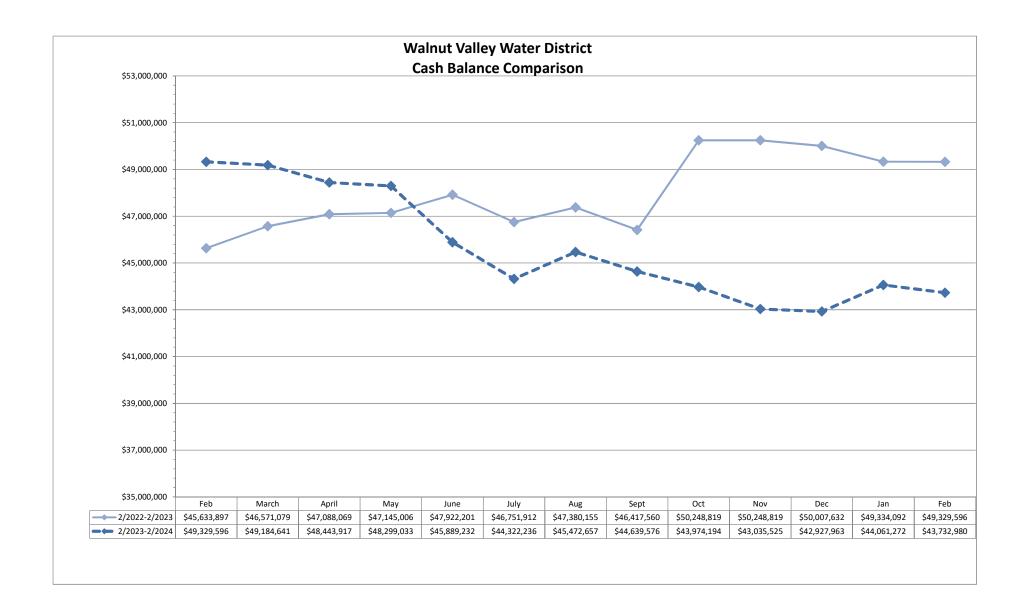
• Total Return, Net of Fees • Assigned Index Return

Period	Period Begin	Period End	T	otal Return, Net of Fees	Assigned Index Return
Prior Month	01/01/2024	01/31/2024	0.	38%	0.36%
Prior 3 Months	11/01/2023	01/31/2024	3.	26%	3.35%
Year to Date	01/01/2024	02/29/2024	-C	.10%	-0.36%
Prior 12 Months	02/01/2023	01/31/2024	3.	51%	3.61%
Since Inception	08/01/2009	02/29/2024	1.	35%	1.22%
Account	Index		Index Start Date	Index	End Date
Account Walnut Valley WD	Index ICE BofA 1-3 Year US Trea	num i la davi	07/22/2002	08/31/2	
Walnut Valley WD		dinated US Treasury & Agency Index	09/01/2010		2010
	ICE BOIA 1-5 Teal Offsubor	dinated 03 measury & Agency muex	09/01/2010		

Historical data exists for the options shown below, only available on historical data boundaries:

Begin Date	End Date	Return Type	Fee Options	Tax Options
08/01/2009	12/31/2023	Total Return	All Fees, Gross of Fees, Net of Fees	No Tax Adjustment

Dated: 03/14/2024



Walnut Valley Water District Revenue Bond - East West Bank Life to Date March 31, 2024

Bond Proceeds

\$ 19,940,487.80

Disbursements:		
Cost of Issuance		
Fieldmann, Rolapp & Associates (Financial Advisors)	\$ (26,270.57)	
Hawkins, Delafield & Wood, LLP. (Bond Counsel)	(45,000.00)	
Union Bank, N.A. (Trustee)	(3,708.00)	
Standard & Poor's Rating Services (Credit Rating)	(17,000.00)	
Image Master (Official Statement)	(3,158.31)	
Hawkins Delafield & Wood (Bond Counsel)	(1,743.31)	
		(96,880.19)
Projects		
Puente Basin Water Agency - Pomona Basin <sup>1</sup>	(2,052,008.87)	
Puente Basin Water Agency - LHHCWD Project <sup>1</sup>	(350,566.00)	
Puente Basin Water Agency - CDWC Project <sup>1</sup>	(4,090,549.30)	
Puente Basin Water Agency - Pathfinder Project <sup>4</sup>	-	
Administration Headquarters <sup>1</sup>	(7,847,323.34)	
Water Rights - Central Basin	(3,630,907.50)	
		(17,971,355.01)
Substitute Projects		
Ace Nogales Grade Separation (P#03-2820) <sup>2</sup>	(706,545.61)	
Ridgeline Pump Station Modifications (P#12-3267) <sup>3</sup>	(221,195.68)	
30 kw Diesel Portable Generator (P#13-3290) <sup>3</sup>	(39,490.70)	
		(967,231.99)
		540 000 77
Interest Income		518,032.77
Ending Balance of Bond Funds	\$	1,423,053.38
		1,120,000.00

\* Transferred funds from US Bank to East West Bank 8/23/2021

# Walnut Valley Water District Revenue Bond - East West Bank March 31, 2024

Beginning Balance of Bonds		\$ 1,422,630.49
Receipts:		
Interest Income		422.89
Disbursements:		
PBWA - Pomona Basin Project		
PBWA - Cal Domestic Project	-	
PBWA - Pathfinder Project	-	
Administration Headquarters	-	
-		
		\$ -
Ending Balance of Bond Funds		\$ 1,423,053.38

#### OPERATIONS DEPARTMENT REPORT March 2024, Monthly Report

PROJECT NO.	PROJECT DESCRIPTION	STATUS					
		Repair Water Service Leaks: 1823 Electra Avenue, 19563 Searls Drive, Rowland Heights. 3022 Quinnell Drive,					
		3126 Merrygrove Street, West Covina. 22827 Lazy Trail Road, Diamond Bar. 20553 Varsity Drive, 232					
		Maryville Drive, 21304 Spring Street, Walnut.					
		Water Valves: 23933 Cougas Creek Road, Diamond Bar.					
		Replaced Angle Meter Stops: None for the month.					
		Replaced Copper Setters: None for the month.					
N/A	Watermain and water service repair	Water Main: None for the month.					
N/A	watermain and water service repair	Water System/Miscellaneous Work:					
		West Coast Hauled - 2 loads of spoils					
		Get Reads: C1/0, M1/29, R1/14, W1/36, W2/46, W3/48, W4/63					
		Turn off's: M1/3, R1/1, W1/25, W2/20, W3/26, W4/22					
		USA Tickets - 677 Closed tickets for this month.					
		Annual Small Meter Testing Program- Tested 26 meters in W4 (Walnut).					
		Annual Confined Space Training					
14-3373RES	IBC Recycled Reservoir Warranty Inspection	IBC Recycled Reservoir Back online after inspection and recoating.					
24-3817	Fire Hydrant Replacement Project	Fire Hydrant Replacement Project Started.					
22-3756-PR11	Pepperdale PRV 11 Rehabilitation Project	Replaced old piping and Cla-Val's.					
23-3786	AMI Project W1 and W4	Project is 65 percent complete.					
20-3645	The Terraces at Walnut	Collected first and second Bac-T on the upper section of development. All passed.					
PB18-0005-P2-EQ	Durward Well	Collected first and second Bac-T Samples. All passed.					
NA	Repair of blow offs, fire hydrants and air-vacs	1. 3820 Valley Blvd, Walnut. Replaced broken fire hydrant bury.					
NA	Repair of blow ons, fire hydrants and air-vacs	2. 19360 Colima Road, Rowland Heights					
21-3717	Terminal Storage RCS Mixing System	Project is ongoing.					
N/A	Production Facility Maintenance/Water Quality	<ul> <li>Pump and Motor Maintenance: Parker Canyon Pump Station- Pump and Motor No. 1 were pulled and reinstalled for maintenance and Pump No. 4 was reinstalled. IBC Recycled Pump Station- Pump and Motor No. 3 were pulled for maintenance.</li> <li>Pump Station Maintenance: IBC Recycled Pump Station- Replaced bladder on hydropneumatic tank.</li> <li>Facility/Miscellaneous Work:</li> <li>Diamond Bar 1200 Zone and 1350 Zone are being free chlorinated to maintain water quality.</li> <li>Arbor Ridge Tank A- Replaced mixer.</li> <li>Terminal Storage- Replaced faulty surveillance camera.</li> <li>Terminal Storage- Replaced mixer cables for Tanks A, B, C and E.</li> <li>District Laboratory ELAP Yearly Assessment.</li> <li>Monthly PWR &amp; BGTM Inspections.</li> <li>Monthly Intertie Reads Potable &amp; Recycled.</li> <li>Monthly Recycled Well Static &amp; Pumping Levels.</li> <li>Monthly THM's Inlet Samples.</li> <li>Quarterly UCMR 5 Samples.</li> <li>PWR and BGTM Calibrations.</li> <li>Sodium Hypochlorite Delivery -1,725 Gallons.</li> <li>Liquid Ammonia Sulfate (LAS) Delivery - 440 Gallons.</li> </ul>					
N/A	Total trihalomethanes (TTHMs) Graph	Water quality meets all state and federal standards.					



# POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION WATER USE DISTRIBUTION & BILLING

#### FEBRUARY 2024

	PTION PER A PWR Meter Rea		WAT	ER PRODUC (ACTUAL)	TION
	Water Consumption (Acre-feet)	Allocation %		Water Consumption (Acre-feet)	Allocation %
Pomona	2.089	0.287%	MWD	721.30	100.000%
Walnut	463.614	63.650%	TVMWD	-	0.000%
Rowland	262.672	36.063%	LaVerne	-	0.000%
LaVerne	-	0.000%	Total	721.300	100.000%
TOTAL	728.375	100.000%	PWR	728.375	
			Difference	(7.075)	

	CALCULATION OF AGENCY WATER CONSUMPTION														
	(Wat	(Water consumption billed to each agency based on amount of water purchased from MWD & TVMWD)													
		Billing		Adj. Agency			Water	_							
	Connection /	Difference Allocation (Acre-	Adj. Agency Consumption	Consumption for Billing	Water Purchased -	Water Purchased -	Purchased - LaVERNE	Total Water Purchased							
	Description	feet)	1 0		MWD	TVMWD	WELL	(Acre-feet)							
					100.000%	0.000%	0.000%	100.000%							
Pomona	2.089	(0.020)	2.069	2.1	2.1	-	-	2.1							
Walnut	463.614	(4.503)	459.111	459.1	459.1	-	-	459.1							
Rowland	262.672	(2.551)	260.121	260.1	260.1	-	-	260.1							
LaVerne	-	-	-	-	-	-	-	-							
TOTAL	728.375	(7.075)	721.300	721.3	721.3	-	-	721.3							

	BILLING CHARGES PER AGENCY																		
			MWD PM-15		TVMWD PM-21	F	MWD Capacity Reservation	(	TVMWD Connected Capacity	١	TVMWD Water Use Charge	D	epreciation	Re	placement	min Budget ssessment		IWD LRP Rebate Program	Billing Total
	Cons. (AF)		2.1		-													104.4	
City of Pomona	Allocation %						30.43%		52.00%		22.40%		25.00%		25.00%	33.33%			
cuy of romona	Billing Rate	\$	1,264.00	\$	1,264.00	\$	24,546.82	\$	7,594.59	\$	7,466.75	\$	-	\$	-	\$ -	\$	(100.00)	
	Total	\$	2,614.85	\$	-	\$	7,469.60	\$	3,949.19	\$	1,672.55	\$	-	\$	-	\$ -	\$ (	(10,440.00)	\$ 5,266.19
	Cons. (AF)		459.1		-													-	
Walnut Valley	Allocation %						43.48%		28.00%		47.69%		25.00%		25.00%	33.33%			
Water District	Billing Rate	\$	1,264.00	\$	1,264.00	\$	24,546.82	\$	7,594.59	\$	7,466.75	\$	-	\$	-	\$ -	\$	(100.00)	
	Total	\$	580,315.96	\$	-	\$	10,672.96	\$	2,126.49	\$	3,560.89	\$	-	\$	-	\$ -	\$	-	\$ 596,676.30
	Cons. (AF)		260.1		-													-	
Rowland Water	Allocation %						26.09%		20.00%		29.91%		25.00%		25.00%	33.33%			
District	Billing Rate	\$	1,264.00	\$	1,264.00	\$	24,546.82	\$	7,594.59	\$	7,466.75	\$	-	\$	-	\$ -	\$	(100.00)	
	Total	\$	328,792.38	\$	-	\$	6,404.27	\$	1,518.92	\$	2,233.30	\$	-	\$	-	\$ -	\$	-	\$ 338,948.87
	Cons. (AF)		-		-													-	
City of LaVerne	Allocation %						0.00%		0.00%		0.00%		0.00%		0.00%	0.00%			
Cuy of Luv erne	Billing Rate	\$	1,264.00	\$	1,264.00	\$	24,546.82	\$	7,594.59	\$	7,466.75	\$	-	\$	-	\$ -	\$	(100.00)	
	Total	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$ -	\$	-	\$ -
	Total (A.F.)		721.3		-														721.3
	Total (\$)	\$	911.723.19	\$	-	\$	24,546.83	\$	7,594,60	\$	7,466,74	\$	-	\$	-	\$ -	\$ (	(10,440.00)	\$ 940.891.36

# May 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1 8AM TVMWD Board Meeting	2	3	4
5	6 3:30 PM SPADRA Executive Committee Meeting	7 6:30 PM Diamond Bar City Council Meeting	8 7PM Walnut City Council Meeting	9	10	11
12	13 4PM Public Info Committee 4:30 PM Finance Committee	14 4PM Engineering Committee 4:30 PM Personnel Committee	15 8AM TVMWD Board Meeting	16	17	18
19	20 5PM WVWD Board Meeting	21 6:30 PM Diamond Bar City Council Meeting	22 7PM Walnut City Council Meeting	23 4PM WVWD Workshop Meeting	24	25
26	Memorial Day- District Closed	28	29	30	31	1
2	3	Notes	<u> </u>			

# June 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3	4 6:30 PM Diamond Bar City Council Meeting	5 8AM TVMWD Board Meeting	6 8AM PBWA Meeting 4PM PWR Meeting	7	8
9	10 4PM Public Info Committee 4:30 PM Finance Committee	 4PM Engineering Committee 4:30 PM Personnel Committee	12 7PM Walnut City Council Meeting	13	14	15
16	17 5PM WVWD Board Meeting	18 6:30 PM Diamond Bar City Council Meeting	19 8AM TVMWD Board Meeting	20 4PM WVWD Board Workshop	21	22
23	24	25	26 7PM Walnut City Council Meeting	27	28	29
30	1	Notes				

# July 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	] 3:30 PM SPADRA Executive Committee Meeting	2 6:30 PM Diamond Bar City Council Meeting	3	4 4th of July- District Closed	5	6
7	8	9	10 7PM Walnut City Council Meeting	11	12	13
14	15	16 6:30 PM Diamond Bar City Council Meeting	17	18	19	20
21	22 5PM WVWD Board Meeting	23	24 7PM Walnut City Council Meeting	25	26	27
28	29	30	31	]	2	3
4	5	Notes				



March 25, 2024

Mr. Erik Hitchman, General Manager Walnut Valley Water District 271 S Brea Canyon Road Walnut, CA 91789

Dear Mr. Hitchman:

Congratulations on being one of the 12 recipients for this year's inaugural Risk Control Grant. It is apparent how hard you worked to make the application complete, you deserve both our thanks and our congratulations.

ACWA JPIA reviewed many submissions and the District rose above the rest. We are pleased to see the creative and sustainable risk mitigation efforts our members are employing.

We feel that not only does Walnut Valley Water District have a solid risk mitigation plan, but it also provides a clear road map on how it can be replicated. Therefore, the JPIA has unanimously agreed to provide the District an award of \$10,000.

Sincerely,

ACWA JPIA Board President

324 II

Enc. Check

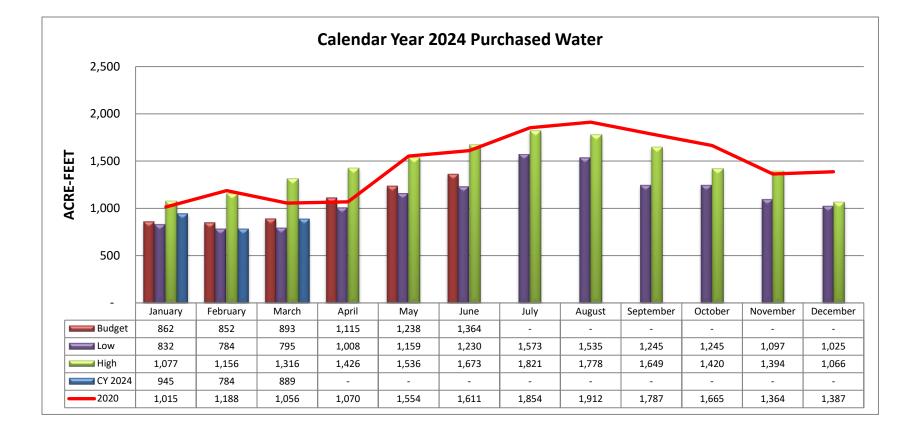
#### WALNUT VALLEY WATER DISTRICT WATER SUPPLY AND CONSERVATION UPDATE April 15, 2024

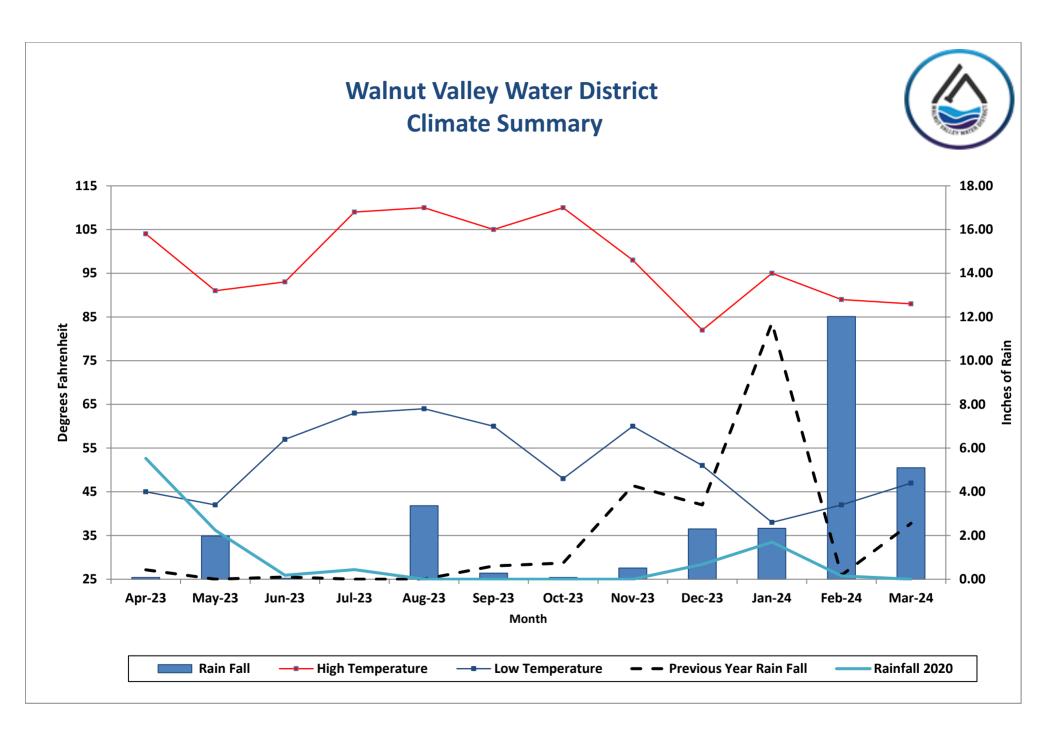


A	<u>Water Use</u> – Water usage for March 2024 was 889.17 acre-feet, a <b>decrease</b> of 15.79% compared to March 2020 and a <b>decrease of 40.55%</b> from March 2013. The average inflow into the system during the month was approximately 14.49 cfs (6502.30 gallons per minute).	
В	<b><u>Recycled Water Use</u></b> – During the month of March the recycled water system delivered 367,485.16 <b>G.P.D.</b> , a increase of <b>135.03%</b> compared to the use in March 2023. Of the recycled water delivered, 16.03% was from the District wells and no potable make-up water was used.	
с	<ul> <li>Production Report – attached are:</li> <li>Purchased Water Projections (Two total)</li> <li>Climate Summary</li> <li>Monthly Consumption Versus the 2013 and 2020 Baseline Years (Two total)</li> </ul>	Exhibits

### WALNUT VALLEY WATER DISTRICT Calendar Year 2024 Purchased Water Estimate

Actual Purchases (AF)	Projected Purchases (AF)				Baseline Year Purchases		
Month	Total	Budget	Low	High	Average	2013	2020
January	945	862	832	1,077	951	1,156	1,015
February	784	852	784	1,156	942	1,123	1,188
March	889	893	795	1,316	1,000	1,496	1,056
April	-	1,115	1,008	1,426	1,242	1,700	1,070
Мау	-	1,238	1,159	1,536	1,379	1,904	1,554
June	-	1,364	1,230	1,673	1,455	2,082	1,611
July	-	-	1,573	1,821	1,661	2,149	1,854
August	-	-	1,535	1,778	1,653	2,309	1,912
September	-	-	1,245	1,649	1,435	2,064	1,787
October	-	-	1,245	1,420	1,308	1,858	1,665
November	-	-	1,097	1,394	1,211	1,569	1,364
December	-	-	1,025	1,066	1,043	1,401	1,387
Total	2,619	6,324	13,529	17,310	15,281	20,810	17,461
Remaining Projected Purchases		3,716	11,117	13,762	12,387		
Total Projected Purchases		6,335	13,736	16,381	15,006		





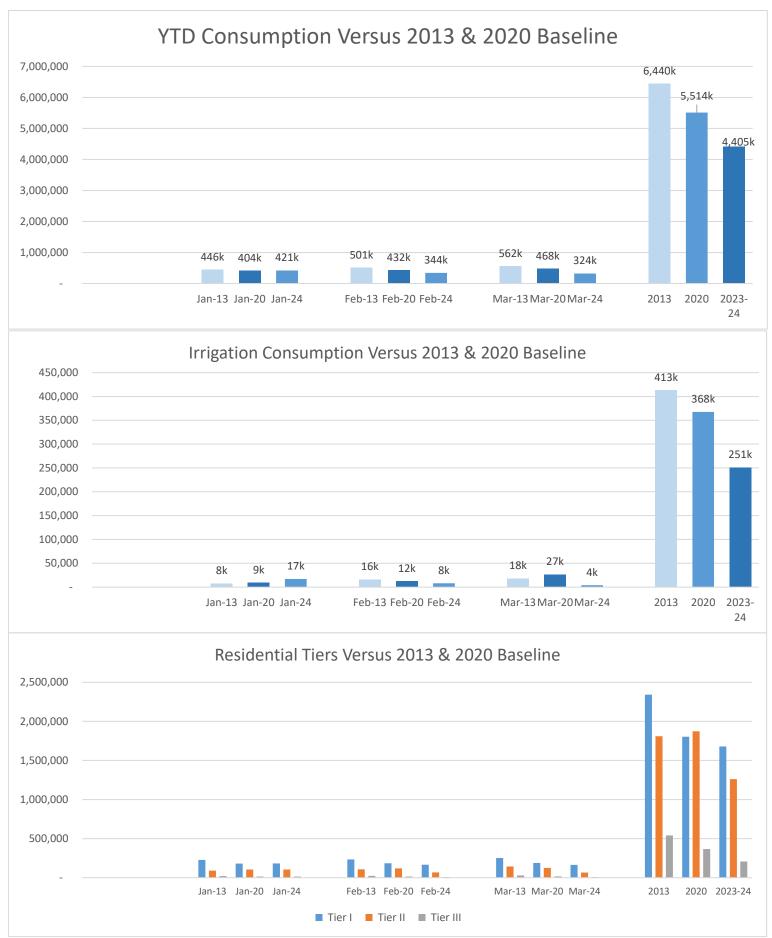
### Walnut Valley Water District Monthly Consumption Versus 2013 and 2020 Baseline Years

<b>Consumption/Water Sales</b>																				
			January					February					March				١	(TD (FY 23-24)		
																			<u>% Change</u>	<u>% Change</u>
User Class	<u>Jan-13</u>	<u>Jan-20</u>	<u>Jan-24</u>	<u>Change</u>	<u>% Change</u>	<u>Feb-13</u>	<u>Feb-20</u>	<u>Feb-24</u>	<u>Change</u>	<u>% Change</u>	<u>Mar-13</u>	<u>Mar-20</u>	<u>Mar-24</u>	<u>Change-20</u>	<u>% Change-20</u>	<u>2013 YTD</u>	<u>2020 YTD</u>	<u>FY 23-24</u>	<u>2013</u>	<u>2020</u>
COG	10,251	6,990	15,562	5,311	52%	13,938	8,359	8,562	(5,376)	-39%	14,911	19,184	5,009	(14,175)	-74%	326,385	242,508	200,412	-39%	-17%
СОМ	43,721	44,268	47,018	3,297	8%	50,657	48,774	41,486	(9,171)	-18%	57,610	54,288	35,898	(18,390)	-34%	691,786	555,452	491,596	-29%	-11%
IND	8,249	7,552	6,269	(1,980)	-24%	10,261	8,312	5,498	(4,763)	-46%	9,765	8,112	4,670	(3,442)	-42%	105,865	84,094	57,028	-46%	
MUL	45,974	46,794	53,427	7,453	16%	65,729	48,995	46,123	(19,606)	-30%	54,291	55,067	40,834	(14,233)		622,865	586,837	510,189	-18%	
RES	337,540	298,631	298,683	(38,857)	<u>-12%</u>	360,648	317,901	241,891	(118,757)	<u>-33%</u>	425,117	331,162	237,733	(93,429)	-28%	4,692,619	4,045,128	3,145,943	<u>-33%</u>	-22%
	445,735	404,235	420,959	(24,776)	-6%	501,233	432,341	343,560	(157 <i>,</i> 673)	-31%	561,694	467,813	324,144	(143,669)	-31%	6,439,520	5,514,019	4,405,168	-32%	-20%
		1	IRRIGATION				1	IRRIGATION					IRRIGATION				Y	<b>ID IRRIGATION</b>		
																			<u>% Change</u>	<u>% Change</u>
User Class	<u>Jan-13</u>	<u>Jan-20</u>	<u>Jan-24</u>	<u>Change</u>	<u>% Change</u>	<u>Feb-13</u>	<u>Feb-20</u>	<u>Feb-24</u>	<u>Change</u>	<u>% Change</u>	<u>Mar-13</u>	<u>Mar-20</u>	<u>Mar-24</u>	<u>Change-20</u>	<u>% Change-20</u>	<u>2013 YTD</u>	<u>2020 YTD</u>	<u>FY 23-24</u>	<u>2013</u>	<u>2020</u>
COG	2,773	1,838	8,229	5,456	197%	5,062	2,174	2,297	(2,765)	-55%	6,415	11,847	696	(11,151)	-94%	198,798	165,103	116,996	-41%	
COM	3,943	6,946	8,092	4,149	105%	9,632	9,398	5,117	(4,515)	-47%	10,975	13,960	2,796	(11,164)	i	197,448	191,317	124,409	-37%	
IND	1,021	602	933	(88)	-9%	1,222	708	611	(611)	-50%	670	900	462	(438)		14,917	10,168	8,642	-42%	
RES	159	24	46	(113)	<u>-71%</u>	190	46	20	(170)	<u>-89%</u>	153	84	15	(69)	-82%	2,279	1,054	979	<u>-57%</u>	<u>-7%</u>
	7,896	9,410	17,300	9,404	119%	16,106	12,326	8,045	(8,061)	-50%	18,213	26,791	3,969	(22,822)	-85%	413,442	367,642	251,026	-39%	-32%
		F	RESIDENTIAL				F	RESIDENTIAL					RESIDENTIAL				YT	D RESIDENTIA		
Residential	Tier I	Tier II	Tier III	Total		Tier I	Tier II	Tier III	Total		Tier I	Tier II	Tier III	Total		Tier I	Tier II	Tier III	Total	
2013	227,718	90,006	19,816	337,540		232,969	105,818	21,861	360,648		252,300	143,295	29,522	425,117		2,342,158	1,809,325	541,136	4,692,619	
2020	180,061	103,693	14,877	298,631		183,705	118,808	15,388	317,901		188,883	125,131	17,148	331,162		1,804,044	1,874,419	366,665	4,045,128	
FY 23-24	181,798	103,508	13,377	298,683		165,111	68,408	8,372	241,891		163,582	66,594	7,557	237,733		1,678,282	1,260,857	206,804	3,145,943	
% Change 2013	-20%	15%	-32%	-12%		-29%	-35%	-62%	-33%		-35%	-54%	-74%			-28%	-30%	-62%	-33%	
% Change 2020	1%	0%	-10%	0%		-10%	-42%	-46%	-24%		-13%	-47%	-56%	-28%		-7%	-33%	-44%	-22%	

### Water Purchases

	January	February	March	Total
2013	1,155.84	1,123.30	1,495.70	15,124.20
2020	1,014.81	1,187.69	1,055.91	13,227.06
FY 23-24	945.38	784.37	889.17	10,442.27
% Change 2013	-18%	-30%	-41%	(2.72)
% Change 2020	-7%	-34%	-16%	(1.85)

WALNUT VALLEY WATER DISTRICT CONSUMPTION DATA - CURRENT YEAR VERSUS 2013 & 2020 BASELINE





2024 SWP Table A - 30% - 573,450 AF



### WATER SUPPLY CONDITIONS REPORT

2023-2024 As of: April 09, 2024

Water Year

### Colorado River Resources

Projected 2024 CRA Diversions - 984,000 AF

14%

CO

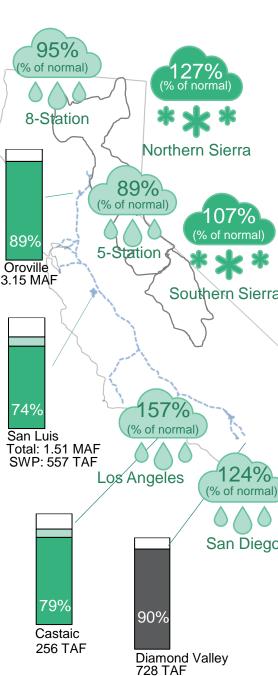
NM

32%

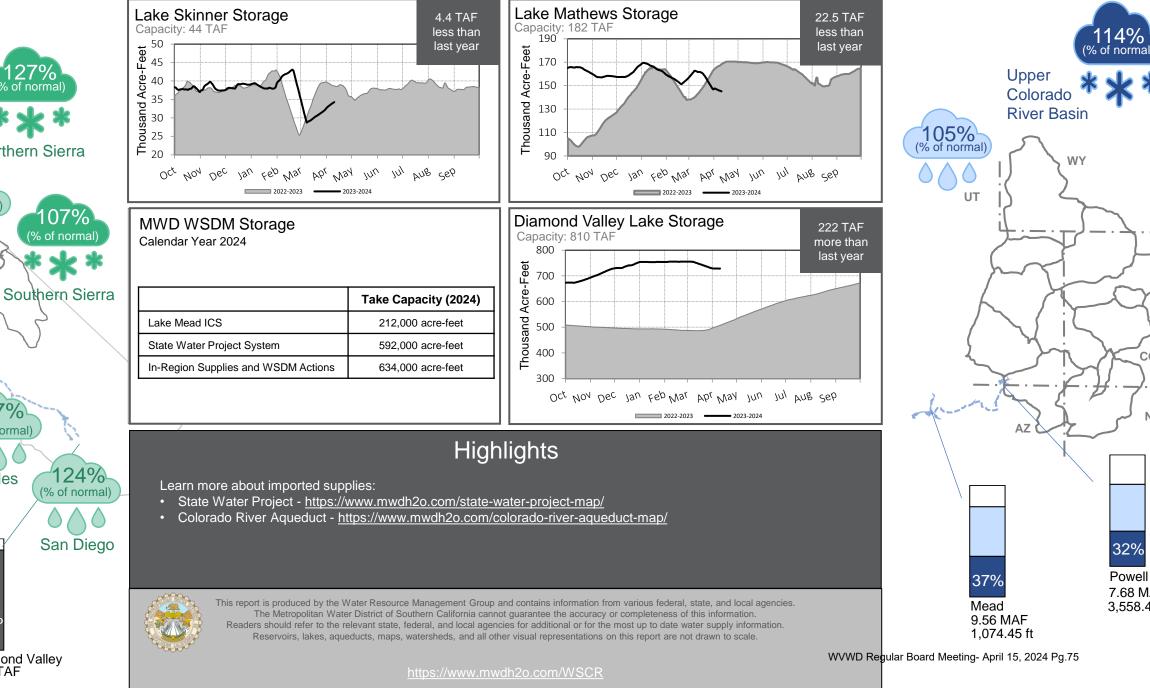
Powell

7.68 MAF

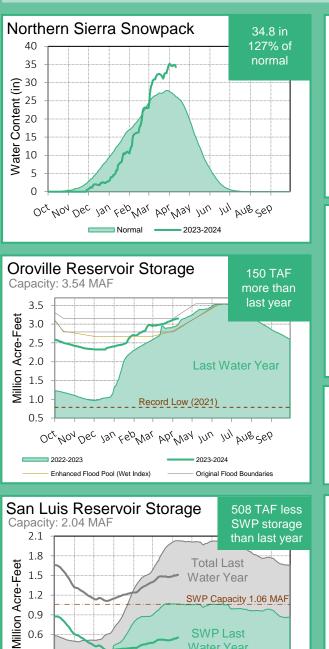
3.558.42 ft



### Metropolitan Resources



#### State Water Project Resources

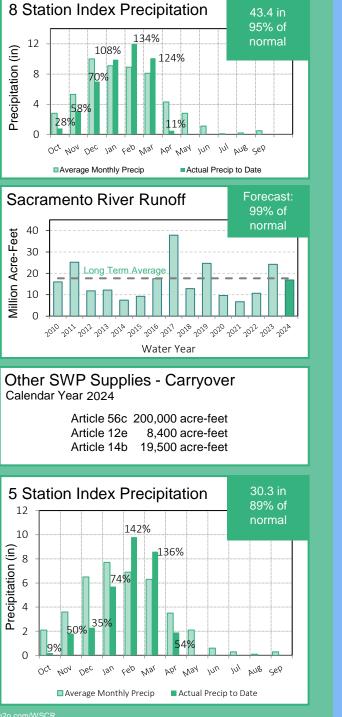


0.9

0.6

0.3

0.0



As of: 04/09/2024

Precipitation (in)

OCt

20

Million Acre-Feet

Thousand Acre-Feet

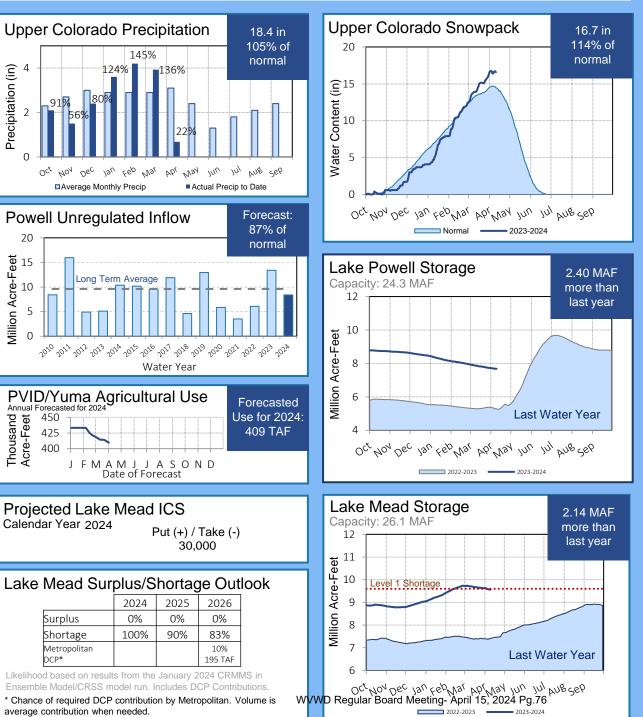
450

425

400

#### Colorado River Resources

#### As of: 04/09/2024





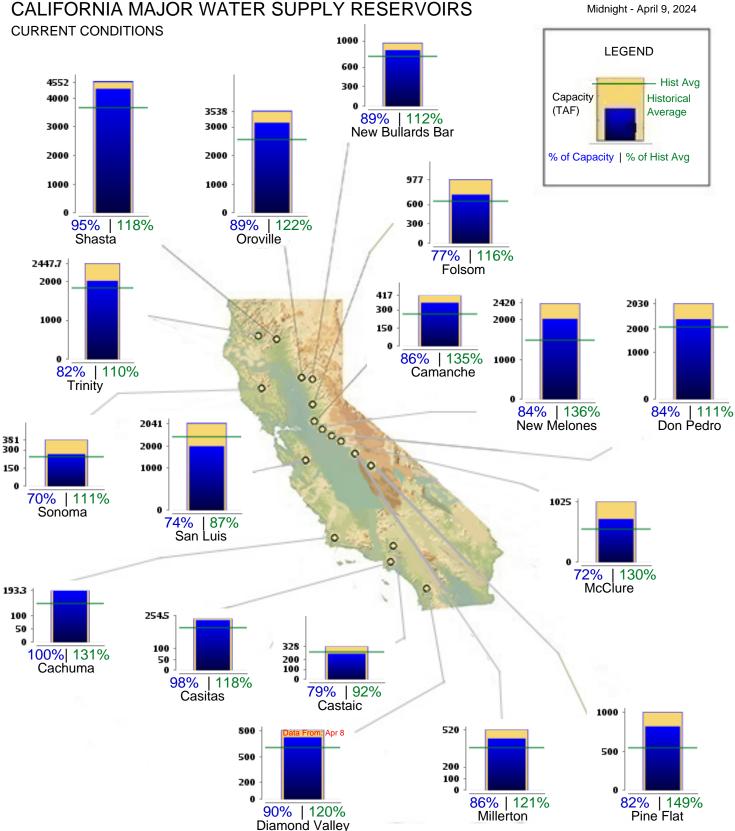
SWP Capacity 1.06 MAF

SWP Last

Water Year

Oct NON Dec Jan Lep War Hol Way In In Mare Seb

### **CURRENT RESERVOIR CONDITIONS**



WVWD Regular Board Meeting- April 15, 2024 Pg.77

### WVWD – Staff Report



TO: FROM: DATE: SUBJECT:	Ger Apri Ball	rd of Directors heral Manager I 15, 2024 ot for the Local Agenc presentative	cy Formation Commissio	on (LAFCO) Special District
Action/Discuss	sion	Fiscal Impact	Resolution	Information Only

#### **Recommendation**

That the Board of Directors review, consider and/or vote for one member for the position to serve as Voting Member, on behalf of special districts, on the Los Angeles County Local Agency Formation Commission.

#### **Background Information**

As you know, since 1994 special districts in Los Angeles County have been represented by one voting member and one alternate member on the Local Agency Formation Commission. The District was informed that Voting Member Don Dear's four-year term will conclude on May 6, 2024. On behalf of the special districts of Los Angeles County, LAFCO has appointed Lagerlof to assist in conducting the elections to fill the vacancy. The attached memorandum provides the ballot, supplementary materials submitted for each candidate for the Special District Voting Member for the term expiring in May 2028. Nominations closed on February 29, 2024 and the ballots must be returned by 5:00 p.m. on April 26, 2024.

<u>Attachments</u> Lagerlof Memorandum Ballot Supplementary Materials





#### MEMORANDUM

### TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE

RE: BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE

DATE: March 4, 2024

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for Special District LAFCO **VOTING MEMBER** for the term expiring in May 2028. Nominations closed as of 5:00 p.m. on February 29, 2024.

Please vote for ONE candidate for the position. The marked ballot should be placed in the envelope marked "Ballot Envelope" and sealed. Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballot by mail to:

William F. Kruse, Esq. Lagerlof, LLP 155 N. Lake Avenue, 11th Floor Pasadena, CA 91101.

No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.

The candidate receiving the highest number of votes will be declared the Special District **Voting Member** to LAFCO.

#### Ballots must be returned by 5:00 p.m. on Friday, April 26, 2024.

WFK/dc Enclosures

cc(w/ encls.): Paul Novak

Lagerlof LLP 155 N Lake Avenue, 11th Flr Pasadena, CA 91101

Lagerlof.com Email: wfkruse@lagerlof.com **T**: (626)-793-9400 **F**: (626)-793-5900

### BALLOT

#### SPECIAL DISTRICT LAFCO VOTING MEMBER

#### Please vote for no more than one candidate.

STEVEN APPLET	DN
Occupation: Sponsor:	Board of Trustees Greater Los Angeles County Vector Control District
JONATHAN BEUT	LER
Occupation: Sponsor:	Board of Trustees Palos Verdes Library District
GARY BURNS	
Occupation: Sponsor:	Board of Directors Las Virgenes Municipal Water District
DONALD L. DEAR	
Occupation: Sponsor:	Board of Directors West Basin Municipal Water District
VERA ROBLES De	WITT
Occupation: Sponsor:	Board of Directors Water Replenishment District of Southern California
DIRK MARKS	
Occupation: Sponsor:	Board of Directors Santa Clarita Valley Water Agency
SHARON S. RAGH	AVACHARY
Occupation: Sponsor:	Board of Directors Crescenta Valley Water District

To; Ind	ependent Special District Selection Committee
From: G	reater Los Angeles County Vector Control District
Date: FEBRUARY 29	), 2024
Greater los Steven A	: <u>Steven Appleten</u> <u>Angeles Caunty Vector Control District</u> is pleased to nominate <u>opleten</u> as a candidate for appointment as special district voting Angeles Local Agency Formation Commission. The nominee is an elected official or a
	d of an independent special district appointed for a fixed term. For your consideration, wing additional information together with a resume of the candidate's qualifications. BOARD OF TRUSTEE, LOS ANGELES CITY
Agency:	GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
Type of Agency: Term Expires: Residence Address:	SPECIAL DISTRICT N/A 2825 BENEDICT STREET LOS ANGELES, CA 90039
Telephone: PLEASE ATTACH	(310) 740 - 7294 enxal Stevengppleton.art@gmail.com RESUME OR CANDIDATE STATEMENT (limit one page)
Greater	Las Angela Country Vactor Control Distict

2NNO1 SUN C (Name of Agency) By: Susanne Khuh Its: \_\_\_\_



Steven Appleton

#### A citizen public servant with technical knowledge, interdisciplinary skill and a collaborative approach.

Mr. Appleton is the past President of the Greater Los Angeles County Vector Control District (2020), where he continues to serve as Trustee for the City of Los Angeles. Appointed in 2011, he has encouraged collaboration among public agencies in the planning of parklands, such as by assuring a place at the table for vector control experts in the design of engineered wetlands. He is a Board Member on the Los Angeles County Second District Consolidated Oversite Board and has served in a variety of capacities on watershed issues, including as a Technical Stakeholder to the yearly "State of the Watershed" report for the Los Angeles Region by the Council on Watershed Health.

Steve balances his role as a citizen public servant with his career in public art and education. He has taught at local institutions, including Otis College of Art and Design, USC, and California State University, Northridge. He recently founded the Water Institute of Science Policy that collaborates with California State University Northridge's Institute for Sustainability at California and Center for the Geospatial Science and Technology (CGST) in the creation of community service and educational programming.

As a public artist, he has created permanent and temporary public artworks in Los Angeles, Seattle, Denver, Brazil, Denmark, and Finland. Americans for the Arts recognized his work "FaceTime" with a national award in 2007. Most recently, he collaborated with Artichoke Dance Company in a three-day series performances, sculptures and participatory workshops called "Future Currents," sponsored by the Soraya Performing Arts Center. His public art projects have often included internship opportunities for local youth, such as his Metro Green Line project in Watts.

His seasonal business LA River Kayak Safari, has been the leading vendor of kayaking in the Los Angeles river since 2013, bringing more than 12,000 people on a unique tour of the naturalized section of the river in Elysian Valley. His group has broadened the audience for nature recreation by sponsoring more than 20% of its offerings for at-risk youth and underserved communities. As part of the yearly permitting for this business, Appleton is in dialog with US Army Corp of Engineers and regional Park Authorities.

Appleton received his Bachelor of Arts in Sculpture at the University of California, Santa Cruz and studied for his Master of Fine Arts at University of Southern California. He is a resident of the "Frogtown" district of Los Angeles, where he lives with his wife Agnieszka and son Janis.

To:	Indepen	dent Special District S	election Committee						
From:	n: Palos Verdes Library District								
Date:	Februa	ary 15, 2024							
Name o	of Candidate:	onathan Beutler					- -		
Pa	alos Verdes Libr	ary District		is	pleased	to	nominate		
Jo	onathan Beutler		as a candidate for	appointm	ent as spec	ial dis	trict voting		
membe	r to the Los Ange	eles Local Agency Forr	nation Commission.	The nom	inee is an el	lected o	official or a		
membe	r of the board of	an independent special	district appointed for	r a fixed t	erm. For yo	our cor	nsideration,		
we sub	mit the following	additional information	together with a resu	me of the	candidate's	s quali:	fications.		
Elective	e office:	Secretary, Board of	Library Trustees						
Agency	/:	Palos Verdes Libra	ry District						
Type of	f Agency:	Library Special Dis	strict						
Term E		November 27, 2026							
Resider	nce Address:	D.O. Boy 101							
		Palos Verdes Esta	tes, CA 90274						
Telepho	one:	310-699-9619		*					

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Palos Verdes Library District	
(Name of Agency) By: By: Culo	
Its: Bob Parke President, Board of Library Truste	es

### Candidate to Represent Special Districts on LAFCO

### Jonathan Beutler Trustee, Palos Verdes Library District

My passion for community service and love for our region lead me to respectfully seek your support for my candidacy to represent independent Special Districts on the Local Agency Formation Commission (LAFCO). I take pride in serving my community and pledge to be eagerly engaged as a Commissioner to bring about fair oversight in ensuring the successful execution of LAFCO's mission. As a results-focused professional, I am dedicated to inclusive decision-making, building bridges and stakeholder engagement in order to reach mutually beneficial outcomes. This approach will guide me on LAFCO as your representative for Special Districts.

Because LAFCO's role is so crucial and its decisions have such long-lasting ramifications, it is imperative that Special Districts' voices be heard! The services of Special Districts transcend the boundaries of cities and touch the lives of people across various jurisdictions, so it is essential that we identify concerted ways to solve regional issues. As a trustee of a special district that serves communities in four unique cities plus other unincorporated areas, I understand that no special district can operate alone in a vacuum and that regional engagement is critical to ensure orderly growth and the balanced protection of public interest. As a LAFCO Commissioner, I will:

- 1. Advocate for policy outcomes that enhance special districts' capacity to serve effectively;
- 2. Strive to exercise good stewardship over agency resources;
- 3. Engage an inclusive range of voices and data and promote a cooperative environment;
- 4. Favor decisions that enhance the quality of life for communities throughout our region.

#### **My Background**

My varied experience has spanned the public, nonprofit and private sectors. In addition to my current service as an elected Trustee of the Palos Verdes Library District, my previous work as a U.S. diplomat has informed much of my approach to results-focused collaboration. Some other relevant highlights that prepare me for the opportunity to serve on LAFCO include:

- Former U.S. diplomat (Foreign Service of the U.S. Department of State)
- Appointed twice as County Commissioner: Beaches & Harbors Commission; Library Commission
- Bond Oversight Committee member, Manhattan Beach Unified School District
- Local Control Accountability Plan Committee member, Palos Verdes Peninsula Unified School District
- Chairman of the Board, Torrance Area Chamber of Commerce
- President, Harbor City Chamber of Commerce
- Board of Governors, Japan America Society
- Graduate, Leadership Los Angeles; also alumnus of Leadership Torrance and Leadership Manhattan Beach
- Recognized by Empowerment Congress as "40 under 40" in L.A. County
- Co-Chair, International Trade, Los Angeles Business Federation
- Completed multiple CSDA trainings, including Leadership Academy
- Education: Master of Public Policy, UCLA; Master of Spanish Literature, University of Barcelona
- Personal: Married with four children; avid rare book collector; active In the Greek School of Redondo Beach.

Together, we can help LAFCO continue to be a driving force for positive change in our respective communities. As a Commissioner, I look forward to being a compelling voice and contributing in a meaningful way on behalf of independent Special Districts.

Thank you for your consideration.

To:	ndependent Special District Selection Committee
From: Las Virg	es Municipal Water District
Date: January 1	2024
Name of Candi	e: Gary Burns
Las Virgenes	funicipal Water District is pleased to nominate
Gary Burns	as a candidate for appointment as special district voting
member to the l	s Angeles Local Agency Formation Commission. The nominee is an elected official or a
member of the	ard of an independent special district appointed for a fixed term. For your consideration,
we submit the f	owing additional information together with a resume of the candidate's qualifications.
Elective office:	Director, Division 3
Agency:	Las Verticines Municipal Water District
Type of Agency	Water District
Term Expires:	December 4, 2026
Residence Add	s: 22118 Dardenne Street
	Calabasas, CA 91302
Telephone:	(818) 222-4200

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Las Virgenes Municipal Water District

ame Agency By:

Its: General Manager

Local Agency Formation Commission (LAFCO):

Nomination of Candidate for Special District Board Member

Gary Burns, Candidate for LAFCO Member Position 2024

I would like to thank each district board that voted for me last year. Although not chosen as an alternate, I am returning this year, asking for your vote, to become a full member of the LAFCO Board.

It is time to add "fresh" ideas and excitement to how LAFCO communicates and operates. To that end, please call me at 818 326 2000 to discuss your specific issues. I will listen intently, absorbing your insight.

I hope to visit each of your Board Meetings via zoom or in person to introduce myself, listen to what is important to your district and provide the confidence that I can lead LAFCO into the future.

I desire to serve as a LAFCO Board Member to further serve the community, each of our districts and provide "new" and "environmental" input to the Los Angeles Region and the Supervisors we report to. Few citizens know what LAFCO accomplishes or what the initials stand for. I intend to change that.

As with the homeowners of Calabasas and the entire <u>www.LVMWD.com</u> area, I am available to advocate for or listen to constituents whenever needed. I pledge to do the same for ALL LAFCO Districts.

Gary Burns was elected to the Las Virgenes Municipal Water District Board in 2022. (Division 3, currently Secretary). He is the first Calabasas resident to serve on the District Water Board. Since his time on the District Board, he has imbued his efforts with energy and the desire to effect change. He has visited various local and state water facilities and Districts. He is a member of ACWA, CASA, WateReuse and has attended their conventions throughout the year, attaining insight into District, State and Water Policy. He is serving on the Business Development Committee of ACWA Region 8. He is championing a Heli-Hydrant project with Los Angeles County Fire, the City of Calabasas and the local Council of Governments.

In his efforts to search for new sources of water, Gary has visited the future SITES Reservoir Project, the San Joaquin Delta, and various Metropolitan Water District facilities, including the in-development Carson Pure Water Plant. His goal is to ensure there is a sufficient water supply for future generations, while preserving the environment we cherish in Southern California, the State of California, and the United States.

Growing up on the East Coast, Gary moved to California in 1989, watched the City of Calabasas incorporate in 1991 and has been a resident of Calabasas for the past 35 years. He attended Fairleigh Dickenson (FDU) and Hofstra University where he received a BA and Master's in Psychology and an MBA in Business and Finance.

Gary has been President of the Mulholland Heights Homeowners Association for the past 10 years. Currently, he is a Board Member of Community Associations Institute, 2018 - 2024 (CAI of Greater Los Angeles County), a Board Member of CAI International, National Homeowner Leaders Council 2021 – 2024 and recognized by CAI Los Angeles for Excellence in Community Leadership in 2021, 22 and 23.

He is also a founding member of EPIC, (Emergency Preparedness in Calabasas, <u>www.epic-fsc.com</u>), volunteers for many local community activities, is a partner in the snack foods company Just Pure Foods Distribution (<u>www.justpurefoods.com</u>) and a Life and Health Insurance Broker (<u>https://garyburns.businsslinksolutions.net</u>).

Thank You for your vote and consideration of Gary Burns for LAFCO Board Member (818 326 2000 mobile/text)

To: Indepen	dent Special District S	election Committee								
From: West Basin Municipal Water District										
Date: January 22, 202	Date: January 22, 2024									
Name of Candidate:	onald L. Dear					-				
West Basin Municipa	l Water District		is	pleased	to	nominate				
Donald L. Dear		as a candidate for ap	pointm	ent as speci	al dist	rict voting				
member to the Los Ange	les Local Agency Form	nation Commission. T	he nom	inee is an el	ected o	official or a				
member of the board of a	an independent special	district appointed for a	. fixed t	erm. For yo	our cor	sideration,				
we submit the following	additional informatior	together with a resum	e of the	candidate's	qualit	fications.				
Elective office:Divi	sion 5 Director									
Agency:	West Basin Munic	cipal Water District								
Type of Agency:	Water Wholesaler									
Term Expires:	December 2024									
Residence Address:	15433 Catalina Av	e., Gardena, CA 90247	7							
Telephone:	(310) 704-0881									
PLEASE ATTACH RES	SUME OR CANDIDA	TE STATEMENT (lim	it one p	age)						
			-							
4										
	West Basin Municipal				_					
	(N	lame of Agency)								

By: E.J. Caldwell

Its: General Manager



Donald L. Dear

Secretary, West Basin Municipal Water District Board of Directors Division V



Donald L. Dear was elected to the West Basin Municipal Water District (West Basin) Board of Directors in November 2000. He is currently serving his sixth term after being re-elected in November 2020. He represents the Division V cities of Lawndale, portions of Gardena and Hawthorne, and the unincorporated Los Angeles County areas of El Camino Village and Lenno.

Director Dear came to the Board with a vast array of experience in public service, serving on the Gardena City Council from 1970 to 1974 and again from 1978 to 1982, as well as serving as the Gardena mayor for nine consecutive terms from 1982 to 2001. He retired with 27 years of total service to the City of Gardena. Director Dear is currently serving as Secretary of the Board and Chair of the Ethics Committee. He previously served as one of two West Basin representatives on the board of directors of the Metropolitan Water District of

Southern California from 2013 to 2018.

In 2004, 2008, 2012, 2016 and again in 2020, he was elected as one of the representatives for the Los Angeles County Independent Special Districts on the Local Agency Formation Commission, of which he currently serves as Chair. In October 2011, the West Basin Board paid tribute to Dear's distinguished public service by naming their Carson Headquarters the Donald L. Dear Building.

Director Dear's years of experience have given him `a deep first-hand understanding of the roles, responsibilities and challenges facing local governmental institutions. He served for 24 years as a Trustee of the Greater Los Angeles Vector Control District, and for 19 years on the Board of Directors for the Los Angeles County Sanitation District No. 5. He also served as President of the South Bay Cities Association (now known as South Bay Cities Council of Governments), on the Board of Directors of the Southern California Cities Joint Powers Consortium and is a member of the Sierra Club.

As a former teacher at Stephen White Middle School in Carson for 38 years, he is well known and widely respected by his former students, colleagues and members of the community. In 1983 he was "Teacher of the Year" for Region A of the Los Angeles Unified School District. Dear's professional affiliations include his service as a member of the National Council for Social Studies, board member of the Political Action Council of Educators, and six terms of service as a member of the House of Representatives of the United Teachers of Los Angeles (UTLA). His civic affiliations include the Association for Retarded Citizens – South Bay, El Nido Services, Gardena Elks, Gardena High School Booster Club, Gardena Jaycees, Gardena Valley Cultural Arts Corporation, Gardena Valley Friends of the Library, Gardena Valley Music Association, Gardena Valley Red Cross, Gardena-Carson Family YMCA, Hollypark and Gardena Valley Lions Club, Kiwanis Club of Gardena Valley, Serra High School Advisory Board, and the University of Southern California San Pedro Peninsula Trojan Club.

Director Dear has also distinguished himself through his outstanding work with youth, not only as a noteworthy educator, but also for his 30 years of unselfish dedication as a coach for more than 70 teams in three sports through the Gardena Recreation Department Youth Sports Leagues.

To: Indep	Independent Special District Selection Committee							
From: The Water Rep	lenishment District of Southern California							
Date: January 16, 202	24							
Name of Candidate:	Vera Robles DeWitt							
The Water Replenishmer	nt District of Southern California is pleased to	nominate						
Vera Robles DeWitt	as a candidate for appointment as special dist	rict voting						
member to the Los An	ngeles Local Agency Formation Commission. The nominee is an elected of	official or a						
member of the board of	of an independent special district appointed for a fixed term. For your cor	sideration,						
we submit the followi	ng additional information together with a resume of the candidate's qualit	ications.						
Elective office: Boa	rd Member, Division 5							
Agency	Water Replenishment District of Southern California							
Type of Agency:	Special District							
Term Expires:	January 7, 2025							
Residence Address:	24728 Panama Ave.							
	Carson, CA 90745-6430							
Telephone:	(310) 505-8353							

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Water Replenishment District of Southern California

(Name of Age	ency) R	0	X	
By: John D.S. Allen	1 715	HI	R	SON
Its: Board President				



#### CANDIDATE STATEMENT Independent Special District Member Los Angeles County Local Agency Formation Commission

#### **VERA ROBLES DEWITT**

I currently serve as an elected representative on the Board of Directors of the Water Replenishment District of Southern California (WRD). I have served continuously since 2018 and was overwhelmingly elected for a four-year term in November 2020.

Just like the special district you represent, WRD also plays a vital role that is unknown to most voters. And just like I brought more transparency to WRD, I want to bring transparency to LAFCO.

As your LAFCO representative I will report to you on all LAFCO actions via email at least quarterly and in-person at least annually so that you are no longer in the dark wondering what LAFCO is doing. And just as importantly, as the LAFCO representative for special districts, on all important LAFCO matters impacting special districts, I will seek your input – after all, I will be representing you.

I have a lot of experience in local government, including previously serving for 10 years as a Mayor and Councilmember. In those capacities I became very familiarized with LAFCO and now want to bring that wealth of experience for the benefit of all special districts.

In addition, for years I have been involved in many civic/non-profit programs. For example, I was the founding president of the Boys and Girls Club of Carson as well as a founding Board Member of Dominguez Family Shelter. I currently serve as Vice President of the Carson Kiwanis and for over 6 years have served on the Executive Board of South County Labor, AFL-CIO.

Moreover, as a small business owner for over 50 years, I also bring years of experience in budgets and fiscal matters.

I have one son who is a member of IBEW Local 47 and I raised a granddaughter who currently is an airline Captain flying charter jets.

I would be honored to serve on the LAFCO Board of Directors representing the best interests of the diverse Independent Special Districts.

То:	: Independent Special District Selection Committee								
From:	m: Santa Clarita Valley Water Agency Board of Directors								
Date:	ate: February 20, 2024								
Name	of Candidate:	Dirk Marks							
	Santa Clarita '	Valley Water Agency		is	pleased	to	nominate		
]	Dirk Marks		as a candidate for	appointm	ent as spec	ial dist	rict voting		
membe	<mark>r</mark> to the Los An	geles Local Agency Form	ation Commission.	The nom	inee is an el	ected o	official or a		
membe	er of the board o	of an independent special	district appointed for	a fixed t	erm. For ye	our cor	sideration,		
we sub	mit the followin	ng additional information	together with a resu	me of the	candidate's	s qualit	fications.		
Electiv	e office:	Division 2 Director							
Agency	y:	Santa Clarita Valle	ey Water Agency						
Туре о	of Agency:	Special Act Water	Agency						
Term H	Expires:	January 2027							
Reside	nce Address:	27633 Yardley V	Vay, Valencia, CA	91354					
Teleph	ione:	661 713-8496							
PLEAS	SE ATTACH R	ESUME OR CANDIDA	TE STATEMENT (1	imit one j	page)				

Santa Clarita Valley Water Agency

(Mame of Agency) Junic By: President Its:

#### **LAFCO Nomination Attachment for Dirk Marks**

Dirk Marks is a registered professional engineer with over 40 years of experience in water resource management and planning and is well qualified to support LAFCO's efforts to assure the orderly and efficient provision of public services. His qualifications include:

#### Santa Clarita Valley Water Agency Board Member

- Currently serving as Division 2 Director through 2026
- Member of Water Resources and Watershed Committee

#### Association of California Water Agencies

Serving on Groundwater Committee

#### Santa Clarita Valley Groundwater Sustainability Agency

Director representing SCV Water

#### SCV Water/Castaic Lake Water Agency Work Experience

- Participated in consolidation of three water agencies to form SCV Water
- Managed or oversaw preparation of key planning documents including:
  - o 2010, 2015, and 2020 Urban Water Management Plan
    - o Supply Reliability Report
    - o Regional Water Use Efficiency Strategic Plan
    - o Groundwater Sustainability Plan for Santa Clara River East Subbasin
    - o Annexation of Tesoro Del Val into SCV Water
  - Represented SCV Water in several multi-agency organizations including:
    - o Safe Clean Water Program Santa Clara River Watershed Steering Committee
    - o State Water Contractors Operations and Maintenance Committee
    - o State Water Contractors Delta Conveyance Contract Amendment Team
    - o Sites Reservoir Committee
- Negotiated multiple bilateral water banking and water transfer agreements

#### **Other Work Experience**

- 21-years at Metropolitan Water District managing imported water supplies
- 7-years in private sector designing and inspecting water projects

#### Education

- Bachelors degree in Civil Engineering, CSU Long Beach
- Completed California Special District Leadership Academy

	endent Special District Selection Committee alley Water District Board of Directors				
Date: January 23, 2	2024				
Name of Candidate:	Sharon S. Raghavachary				
Crescenta Valley	Water District Board of Directors	is	pleased	to	nominate
Sharon S. Ragha	vachary as a candidate for ap	pointm	ent as spec	ial dist	rict voting
member to the Los An	geles Local Agency Formation Commission. Tl	ie nom	inee is an el	ected o	official or a
member of the board o	f an independent special district appointed for a	fixed t	erm. For yo	our con	sideration,
we submit the following	ng additional information together with a resume	e of the	candidate's	qualif	ications.
Elective office:	Member of the Board of Directors				
Agency	Crescenta Valley Water District				
	147 J 147				
Type of Agency:	Water and Wastewater				
Term Expires:	December 2024				<u></u>
Residence Address:	2209 Maurice Avenue				
	La Crescenta, CA 91214				
Telephone	818 248-3925				<i></i>

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

	Crescenta Valley Water District
By	(Name of Agency)
Its:	President of the Board of Directors



#### Sharon Raghavachary President of the Board of Directors Crescenta Valley Water District

Director Raghavachary has been active in the La Crescenta Community for over 20 years and has a background in accounting and computer systems.

Currently, Ms. Raghavachary is the President of the Board of Directors for the Crescenta Valley Water District. She has served on the Board since 2019 and has been a past President as well as Vice President.

Ms. Raghavachary is a founder of the Crescenta Valley Community Association. She served for seven years on the Crescenta Valley Town Council, during which time she was co-chair of the Foothill Design Committee that wrote design standards for Foothill Boulevard, the community's main thoroughfare, and was a member of Supervisor Michael Antonovich's Library Committee. She also served as Council Vice President and Land Use Committee Chair.

Additionally, Director Raghavachary served three years on the Parent Advisory Council for Children's Hospital Los Angeles, providing input for the new hospital tower. She has been a volunteer for the Los Angeles County Sheriff's Department and Treasurer of the Crescenta Valley Arts Council, as well as a Girl Scout troop leader for ten years. For over five years, she wrote a featured column for the Glendale News Press and the Crescenta Valley Weekly. She also served on the Clark Magnet High School's School Site Council for four years.

Ms. Raghavachary has two children, one currently studying at USC and the other who looks forward to studying abroad.

Comment for Item No. 23 03/18/2024 Board rufg

#### Lucie Cazares

From: Sent: To: Subject: Jonathan Beutler <jbeutler@pvld.org> Monday, March 18, 2024 12:23 PM Lucie Cazares [External Mail] Comment for Board meeting

CAUTION! This is an EXTERNAL email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning -

I am sending this in case you accept public comments via email. Many thanks!

Dear President Lee, Vice President Kwong, Vice President Tang, Treasurer Woo, and Director Hilden:

I am seeking your Board's support for my candidacy to represent special districts on the Local Agency Formation Commission, or LAFCO.

I wish I could attend your Board meeting in person but regrettably am unable to attend because of a family event.

Serving as a Special District trustee, I am intimately familiar with the unique dynamics and challenges our special districts face. I know that the work that LAFCO does has long lasting implications for cities and special districts throughout our region, and I believe that we must all work together to ensure a broadly successful region with development that helps our communities and regional economy.

I am fully committed to fostering open dialogue and collaboration, and as your representative, I pledge to remain readily accessible and receptive to the invaluable input from the Walnut Valley Water District!

Your thoughtful consideration is deeply appreciated, and I am genuinely grateful for the opportunity to serve our communities in this capacity. Again, I am sorry that I cannot be there in person but I certainly look forward to attending one of your Board meetings in person some day!

Sincerely, Jonathan Beutler Candidate, LAFCO 2024

Jonathan Beutler Secretary of the Board Trustee of the Library Palos Verdes Library District Comment for item No. 23 03/18/2024 Board Mtg. Donald L. Dear Candidate, Independent Special Districts Representative to LAFCO



Dear LA County LAFCO Independent Special District Selection Committee Member:

I am writing to ask for your support for my election to represent the Independent Special Districts on the Los Angeles County Local Agency Formation Commission (LA County LAFCO).

I believe my 50 years of experience in municipal and local government uniquely qualify me to represent the Independent Special Districts at LA County LAFCO. As a former City Council Member and Mayor of the City of Gardena, I also served for 24 years as a Trustee of the Greater Los Angeles Vector Control

District, and for 19 years on the Board of Directors for the Los Angeles County Sanitation District No. 5.

- ✓ Current West Basin Municipal Water District Director
- ✓ 24 Years Vector Control District Trustee
- ✓ 19 Years LA County Sanitation District Director
- ✓ 27 Years Gardena City Councilman and Mayor

I understand first-hand the critical role Independent Special Districts play in providing specialized services which protect and enhance the quality of life in our local neighborhoods and communities.

Independent Special Districts face many important challenges as our State and County Government have experienced a collapse in revenues and have begun to look more carefully at the financial reserves of Independent Special Districts. In addition, Independent Special Districts have a real stake in the operations of LA County LAFCO. Independent Special Districts are responsible for paying one-third of the LAFCO Budget. In the past, we have seen substantial increases in the LAFCO Operating Budget. I will fight on behalf of the Independent Special Districts to control LAFCO operating expenses.

Most importantly, the decisions made at LA County LAFCO will help shape the future of local governments throughout Los Angeles County for years to come. My background in municipal government, and my "real world" experience in the "nut and bolts" of vector control, sanitation operations and water policy have well prepared me to represent your Independent Special District on LA County LAFCO.

If you have any questions, or would just like to chat about LAFCO, I invite you to contact me at my home (310) 327-8965, or on my cell (310) 704-0881.

Thank you for your consideration and support,

Donall I Dear

Donald L. Dear Director, West Basin Municipal Water District



701 Silver Spur Road - Rolling Hills Estates, CA 90274 P 310.377.9584 - F 310.541.6807 - www.pvld.org

#### BOARD OF LIBRARY TRUSTEES

Bob Parke President

**Zoe Unno, Ph.D.** Vice President

Jonathan Beutler Secretary

**Rosa Kwon Easton** 

Kingston Wong

### DISTRICT DIRECTOR

Jenniter Addington

#### DEPUTY DIRECTOR Ryan Roy

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State 1

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1.00

March 20, 2024

#### Dear Fellow Public Servant:

With the arrival of the LAFCO ballot packet at your District office, I want to take a moment to <u>personally express my sincere hope for your</u> <u>Board's support in my candidacy</u> for an opportunity to *represent special districts like yours*.

You know how unique and nuanced the work of a special district is, and I want to ensure that all of us are well represented on LAFCO. I intend to *bring an innovative and collaborative voice* to this important role in order to adequately represent all special districts.

As a member of LAFCO, I will be fully committed to fostering open dialogue and collaboration, and particularly as a representative of special districts, <u>I pledge to remain readily accessible and receptive to the invaluable input from all constituent agencies</u>.

I believe that I have the right background to serve in this capacity. Enclosed is a one-pager that provides some more information about my motivation and objectives as a candidate, as well as more relevant details about my background. Please feel free to contact me at <u>ibeutler@pvld.org</u> or (310) 699-9619 if you have any questions or would like to discuss my candidacy—or other issues—any further.

Your thoughtful consideration means the world to me, and I am genuinely grateful for the opportunity to serve our communities in this capacity. *I stand ready* to answer any further questions you may have. Thank you for your consideration!

Sincerely, Jonathan Beutler LAFCO Candidate 2024 jbeutler@pvld.org

### Candidate to Represent Special Districts on LAFCO

### Jonathan Beutler Trustee, Palos Verdes Library District

My passion for community service and love for our region lead me to respectfully seek your support for my candidacy to represent independent Special Districts on the Local Agency Formation Commission (LAFCO). I take pride in serving my community and pledge to be eagerly engaged as a Commissioner to bring about fair oversight in ensuring the successful execution of LAFCO's mission. As a results-focused professional, I am dedicated to inclusive decision-making, building bridges and stakeholder engagement in order to reach mutually. Scheficial outcomes. This approach will guide me on LAFCO as your representative for Special Districts.

Because LAFCO's role is so crucial and its decisions have such long-lasting ramifications, it is imperative that Special Districts' voices be heard! The services of Special Districts transcend the boundaries of cities and touch the lives of people across various jurisdictions, so it is essential that we identify concerted ways to solve regional issues. As a trustee of a special district that serves communities in four unique cities plus other unincorporated areas, I understand that no special district can operate alone in a vacuum and that regional engagement is critical to ensure orderly growth and the balanced protection of public interest. As a LAFCO Commissioner, I will:

- 1. Advocate for policy outcomes that enhance special districts' capacity to serve effectively;
- 2. Strive to exercise good stewardship over agency resources;
- 3.<sup>°</sup>Engage an inclusive range of voices and data and promote a cooperative environment;
- 2: <sup>s</sup>avor decisions that enhance the quality of life for communities throughout our region.

#### My Background

My varied experience has spanned the public, nonprofit and private sectors. In addition to my current service as an elected Trustee of the Palos Verdes Library District, my previous work as a U.S. diplomat has informed much of my approach to results-focused collaboration. Some other relevant highlights that prepare me for the apportunity to serve on LAFCO include:

- Former U.S. diplomat (Foreign Service of the U.S. Department of State)
- · Appointed twice as County Commissioner: Beaches & Harbors Commission; Library Commission
- Bond Oversight Committee member, Manhattan Beach Unified School District
- Local Control Accountability Plan Committee member, Palos Verdes Peninsula Unified School District
- Chairman of the Board, Torrance Area Chamber of Commerce
- President, Harbor City Chamber of Commerce
- Board of Governors, Japan America Society
- Graduate, Leadership Los Angeles; also alumnus of Leadership Torrance and Leadership Manhattan Beach
- Recognized by Empowerment Congress as "40 under 40" in LA. County
- Co-Chair, International Trade, Los Angeles Business Federation
- Completed multiple CSDA trainings, including Leadership Academy
- Education: Master of Public Policy, UCLA; Master of Spanish Literature, University of Barcelona
- Personal: Married with four children; avid rare book collector; active In the Greek School of Redondo Beach.

Together, we can help LAFCO continue to be a driving force for positive change in our respective communities. As a Commissioner, I look forward to being a compelling voice and contributing in a meaningful way on behalf of independent Special Districts.

Thank you for your consideration.

### WVWD – Staff Report



TO:	Board of Directors
FROM:	General Manager
DATE:	April 15, 2024
SUBJECT:	District Election Candidate Statements for Divisions I, IV, and V and Adoption of WVWD Election Services Resolution No. 04-24-732

Action/Discussion	Fiscal Impact	Resolution	Information Only
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#### **Recommendation**

That the Board of Directors consider and approve staff's recommendation to:

- (1) Continue to have candidates pay candidate statement printing, handling, and mailing costs at the time of filing in connection with the November 5, 2024 general election,
- (2) Maintain the maximum 400-word limitation for candidate campaign statements,
- (3) Approve that the District pay its pro rata share of the election costs, (same as approved for the 2022 election cycle),
- (4) Adopt WVWD Resolution No. 04-24-732 requesting the Los Angeles County Board of Supervisors to permit the Registrar-Recorder/County Clerk to render election services for the November 5, 2024 District election.

#### **Background Information**

Divisions I, IV, and V are scheduled for election on November 5, 2024. As is the case each time a District election occurs, the Los Angeles County Registrar-Recorder's office requires that the District complete the enclosed questionnaire and adopt a resolution requesting the Board of Supervisors permit the Registrar-Recorder to render election services, all which is due no later than May 1, 2024. In order to fully comply with the Registrar-Recorder's request, it will be necessary for the Board to make a determination as to:

- Who will pay the costs to print and mail candidate statements
- When such payment will be made
- Word limitation of candidate statements, 200 or 400

This process also obligates the District to pay our pro rata share of the election expense (funding will be proposed in the FY 2024-25 budget). In the past, the Board has determined that candidates would pay the estimated costs to print and mail candidate statements at the time of their filing.

#### <u>Attachment</u>

L.A. County Election Coordination Unit Transmittal Documentation Resolution No. 04-24-732



# 

#### LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

#### **ROSTER OF OFFICEHOLDERS FOR LOCAL JURISDICTIONS**

DEAN C. LOGAN Registrar-Recorder/County Clerk (For School and Special Districts)

DISTRICT NAME:			
DISTRICT TYPE (select one): School District	Special District		
Please select one of the following: SUPERINTENDENT	MANAGER SECRETARY		
NAME:	TITLE:		
CONTACT PERSON (If different from above)			
NAME:	TITLE:		
MAILING ADRESS:			
PHONE NUMBER (Public Use Only):	FAX NUMBER:		
PHONE NUMBER ( <b>RR/CC Use Only</b> ):	BUSINESS HOURS:		
PRIMARY EMAIL:	SECONDARY EMAIL:		
AUTHORIZED REPRESENTATIVE			
NAME:	TITLE:		
SIGNATURE:	DATE:		
POLITICAL	REFORM ACT		
Officeholders who receive a salary and/or compensation from th fringe benefits), averaging <b>\$200 or more per month</b> , are required or not they had any campaign activity. To assist this office in noti their monthly threshold by checking one of the appropriate boxe	t to file semi-annual campaign statements. This applies whether fying your officeholders of their filing obligations, please indicate		
Monthly Threshold is: Less than \$ 200	More than \$200		
Please provide the following information for any officeholder wh held between January 1 and June 30.	om, to your knowledge was and/or is a candidate for an election		
NAME:	ELECTION DATE:		
NAME:	ELECTION DATE:		
Will your District hold an election this year?			
If yes, return completed roster via email to:	If no, return completed roster via email to:		
ECU@rrcc.lacounty.gov	<u>CFD@rrcc.lacounty.gov</u>		
(502) 400 24 40	Fax (Fac) of a fac		
Fax Number: (562) 406-2149	(562) 651-2548 Number:		
Fax Number:     (562) 406-2149       Mailing Address:	(567) 651-7548		
	Number: (562) 651-2548		
Mailing Address:	Number: (562) 651-2548 Mailing Address:		

If your District will be holding an election this year, please complete the following page. Otherwise, please proceed to page 3.

CANDIDATE STATEMENTS							
This is to inform you that the governi	ing body of th	e above named district, k	by reso	olution dated	adopted		
the following policy regarding filing o	of Candidate S	tatements for district ele	ctions	5:			
NUMBER OF WORDS ALLOWED (please	e select one):	<b>200</b> Word Limitation	n	400 Word Limitation			
PAYMENT METHOD (please select one):							
Payment must be made by candidate at the time of filing.       District will bear costs for all statements.       District will bill candidate after the election.							
Other:							
Copy of the resolution and/or board minutes is: Enclosed Forthcoming							
MEASURES APPEARING ON THE BAL	LOT						
Please indicate the number of measures the District anticipates placing on the ballot (if applicable):							
Note: Refer to the Calendar of Events for the last day the board can adopt and file a resolution calling a special measure (E-88)							
PUBLICATION PURPOSES (Optional)							
This office is responsible for publishing certain legal election notices. To assist in properly serving the District, this office will select							
the Newspaper Publication based on the best cost effective and relative circulation for the District. If the District MUST have a							

NEWSPAPER NAME(S):		

specific Newspaper Publication, please state below:

PLEASE INCLUDE A DISTRICT MAP AND PROVIDE THE FOLLOWING INFORMATION					
Do you anticipate changes in District or Division boundaries before the next election?					
Yes No					
If yes, please provide a date by when the changes may occur:					
Additional comments:					

OFFICEHOLDERS					
Note: You may not use	nolder. Officers should be listen the District address or phone		r; least to greatest.		
<ul><li>Appointed in Lieu</li><li>Date Term Expires</li></ul>	onally: Refers to a qualified in	as appointed followin Officeholder's term e	ng cancelation of an elect ends	arly scheduled elections ion due to insufficient candid	ates
NAME:				Select one of the following:	For Office Use Only
LAST	FIRST		MIDDLE INITIAL	Appointed Provisionally	
PO BOX OR RESIDENT	TAL ADDRESS:			Appointed in Lieu	
S	TREET	CITY	ZIP	Elected	
PHONE NUMBER:		EMAIL:			
Name of preceding of	fficeholder:			Date Appointed/Elected:	
LAST	FIRST	MIDDLE IN	IITIAL		
If not at large, please	select one of the following	g and provide the n	umber (if applicable):	Date Term Expires:	
DIVISION	TRUSTEE AREA	SUBDISTRICT		Unexpired Term	
NAME:				Select one of the following:	For Office Use Only
LAST	FIRST		MIDDLE INITIAL	Appointed Provisionally	
PO BOX OR RESIDENT	TAL ADDRESS:			Appointed in Lieu	
S	TREET	CITY	ZIP		
PHONE NUMBER:		EMAIL:		Elected	
Name of preceding of	fficeholder:			Date Appointed/Elected:	
LAST	FIRST	MIDDLE IN	IITIAL		
	select one of the following	and provide the n	umber (if applicable):	Date Term Expires:	
DIVISION	TRUSTEE AREA	SUBDISTRICT		Unexpired Term	
NAME:				Select one of the following:	For Office Use Only
LAST	FIRST		MIDDLE INITIAL	Appointed Provisionally	
PO BOX OR RESIDENT	IAL ADDRESS:			Appointed in Lieu	
S	TREET	CITY	ZIP	Appointed in Lieu	
PHONE NUMBER:		EMAIL:		Elected	
Name of preceding of	fficeholder:			Date Appointed/Elected:	
LAST	FIRST	MIDDLE IN			
	select one of the following	-	umber (if applicable):	Date Term Expires:	
DIVISION	TRUSTEE AREA	SUBDISTRICT		Unexpired Term	

#### **OFFICEHOLDERS** (continued)

List each current Officeholder. Officers should be listed by term date order; least to greatest. Note: You may not use the District address or phone number.

#### **IMPORTANT DEFINITIONS**

- > Appointed Provisionally: Refers to a qualified individual who was appointed in between regularly scheduled elections
- > Appointed in Lieu: Refers to a candidate who was appointed following cancelation of an election due to insufficient candidates
- > Date Term Expires: Refers to the date when an Officeholder's term ends
- > Unexpired Term: Refers to a term that is still in progress and has not yet been completed

NAME:				Select one of the following:	For Office Use Only
LAST	FIRST		MIDDLE INITIAL	Appointed Provisionally	
PO BOX OR RESIDEN	TIAL ADDRESS:				
	STREET	CITY	ZIP	Appointed in Lieu	
			211	Elected	
PHONE NUMBER:		EMAIL:		Data Associated/Elected	
Name of preceding of	officeholder:			Date Appointed/Elected:	
LAST	FIRST	MIDDLE II	NITIAL		
If not at large, please	e select one of the followin	g and provide the r	umber (if applicable):	Date Term Expires:	
DIVISION	TRUSTEE AREA	SUBDISTRICT			
NAME:				Unexpired Term Select one of the following:	For Office Use Only
NAME:				Select one of the following.	
LAST	FIRST		MIDDLE INITIAL	Appointed Provisionally	
PO BOX OR RESIDEN	TIAL ADDRESS:			Appointed in Lieu	
	STREET	CITY	ZIP	Appointed in Lieu	
PHONE NUMBER:		EMAIL:		Elected	
Name of preceding of	officebolder			Date Appointed/Elected:	
Name of preceding e	incentitier.				
LAST	FIRST	MIDDLE II	NITIAL		
If not at large, please	e select one of the followin	g and provide the n	umber (if applicable):	Date Term Expires:	
DIVISION	TRUSTEE AREA	SUBDISTRICT		Unexpired Term	
NAME:				Select one of the following:	For Office Use Only
LAST	FIRST		MIDDLE INITIAL		
PO BOX OR RESIDEN				Appointed Provisionally	
				Appointed in Lieu	
	STREET	CITY	ZIP	Elected	
PHONE NUMBER:		EMAIL:		2.0000	
Name of preceding of	officeholder:			Date Appointed/Elected:	
LAST	FIRST	MIDDLE II	NITIAL		
	e select one of the followin			Date Term Expires:	
DIVISION	TRUSTEE AREA	SUBDISTRICT	, FF		
2				Unexpired Term	

#### **RESOLUTION NO. 04-24-732**

#### A RESOLUTION OF THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES PERMIT THE REGISTRAR-RECORDER/COUNTY CLERK TO RENDER ELECTION SERVICES FOR AN ELECTION OF WALNUT VALLEY WATER DISTRICT TO BE HELD ON NOVEMBER 5, 2024

**WHEREAS**, the California Elections Code permits special districts electing governing board members to call an election;

**WHEREAS**, an election in the Walnut Valley Water District is to be held on Tuesday, November 5, 2024, for the purpose of electing three members of the Board of Directors of said District; and

WHEREAS, the Board of Directors believes that it is desirable that said election be conducted with the General District Elections to be held on the same date and that within said District the precincts, polling places, and election officers of the election be the same, and that the Registrar-Recorder/County Clerk of the County of Los Angeles canvass the returns of the election and that said District election be held in all respects as if there were only one election.

#### NOW, THEREFORE, THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

- 1. That an election is hereby called by the Board of Directors of the Walnut Valley Water District to be held on November 5, 2024, for the purpose of electing three members to the Board of Directors.
- That pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to conduct the Walnut Valley Water District election with the Tuesday, November 5, 2024, Statewide General Election for the purpose of electing members to the Board of Directors of said District.
- 3. Said Registrar-Recorder/County Clerk is hereby authorized to canvass the returns of the Walnut Valley Water District election.
- 4. Said Board of Supervisors is hereby requested to issue instructions to the Registrar-Recorder/County Clerk to take any steps necessary for the holding of said election.
- 5. Walnut Valley Water District shall pay in full its pro rata share of the expenses for the conduct of the election.
- 6. Walnut Valley Water District shall require each candidate to pay in advance his or her pro rata share of the printing, handling, and mailing costs of his/her candidate statement as a condition to having it included in the voter's sample ballot pamphlet.
- 7. The word limit for candidate's statements shall be 400 words.
- 8. That the General Manager is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the Registrar-Recorder/County Clerk of the County of Los Angeles.

## PASSED, APPROVED, AND ADOPTED by the Board of Directors of Walnut Valley Water District at a public meeting thereof duly called and held this 15<sup>th</sup> day of April 2024, by the following roll call vote:

AYES: NOES: ABSENT: ABSTAIN:

> Theresa Lee President, Board of Directors

ATTEST:

Sheryl L. Shaw, P.E. Secretary, Board of Directors