

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT**

**July 22, 2024
At the Office of the District
271 South Brea Canyon Road, Walnut, CA 91789**

DIRECTORS PRESENT:

Edwin Hilden
Scarlett Kwong
Theresa Lee
Jerry Tang
Henry Woo

DIRECTORS ABSENT:

None

STAFF PRESENT:

Sherry Shaw, General Manager/Chief Engineer
Jared Macias, Assistant General Manager
Josh Byerrum, Director of Finance
Lily Lopez, Director of External Affairs & Sustainability
Bertha Perez, Engineering Supervisor
Alanna Diaz, Director of Administrative Services
Tom Monk, Director of Operations
Lucie Cazares, Executive Secretary
Alexandra Cortez, Administrative Assistant
Jim Ciampa, Legal Counsel

The meeting was called to order at 5:00 p.m. with President Lee presiding.

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Directors Mike Ti, David De Jesus, Jody Roberto and Chief Financial Officer Jose Velasquez. Also in attendance was Pearl Hilden, Jakobi Chan, Katelyn Chen, Kathy May, Henry Chen, and WVWD employee Stephanie Fu.

Item 3: Public Comment

- ◆ There were no requests for public comment. (Item 3)

Item 4: Additions to the Agenda

- ◆ There were no requests for additions to the agenda. (Item 4)

Item 5: Reorder of the Agenda

- ◆ There were no requests for reordering of the agenda. (Item 5)

Item 6: Meter Hero Presentation and Certificates of Recognition

- ◆ The Board received presentations from Jakobi Change and Katelyn Chen, students from Kathy May's AP Environmental Science class at Walnut High School. They were actively involved in the District's MeterHero Program. (Item 6)
- ◆ The Board presented certificates of recognition to each student for their commitment and participation in the MeterHero Program. (Item 6)
- ◆ The Board presented a certificate to Kathy May for her exceptional leadership and dedication in guiding her students and promoting water sustainability initiatives within Walnut High School and beyond. (Item 6)

Item 7: Consider Approval of Consent Calendar

- ◆ The Board was asked to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held June 17, 2024, the Special Board meeting held June 20, 2024, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 7 – A, B, C, D, E)

Motion No. 24-07-2061: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Tang, and unanimously carried 5-0 to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held June 17, 2024, the Special Board meeting held June 20, 2024, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 7 – A, B, C, D, E)

President Lee indicated Motion No. 24-07-2061 was approved by a (5-0) vote

Item 8: Director Expense Reports

- ◆ The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during June 2024. (Item 8)

Motion No. 24-07-2062: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Kwong, and unanimously carried 5-0 to receive, approve, and file the Board member expense reports for meeting attendance and additional expenses incurred by the District on behalf of each Director for events occurring during June 2024. (Item 8)

President Lee indicated Motion No. 24-07-2062 was approved by a (5-0) vote

Item 9: Treasurer's Reports

- ◆ Mr. Byerrum presented the Financial Dashboard as of May 31, 2024, the District Statement of Revenue, Expenses, and Change in Net Position as of May 31, 2024, the District Statement of Net Position as of May 31, 2024, and the Summary of Cash and Investments as of May 31, 2024. (Items 9- A, B, C, D)

Motion No. 24-07-2063: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Woo, and unanimously carried 5-0 to receive, approve, and file the Financial Dashboard as of May 31, 2024, the District Statement of Revenue, Expenses, and Change in Net Position as of May 31, 2024, the District Statement of Net Position as of May 31, 2024, and the Summary of Cash and Investments as of May 31, 2024. (Items 9- A, B, C, D)

President Lee indicated Motion No. 24-07-2063 was approved by a (5-0) vote

Committee Chair Reports**Item 10: Public Information/Community Relations/Legislative Action Committee – Director Kwong**

- There are no items to come to the Board at this time.

Item 11: Finance Committee – Director Lee

- There are no items to come to the Board at this time.

Item 12: Engineering Committee – Director Woo

- There are no items to come to the Board at this time.

Item 13: Personnel Committee – Director Lee

- There are no items to come to the Board at this time.

Item 14: TVMWD/MWD

- ◆ Updates on TVMWD/MWD business matters were provided by TVMWD Director David De Jesus and Chief Financial Officer Jose Velasquez. (Item 14)

Item 15: The P-W-R Joint Water Line Commission

- ◆ Mr. Monk reported on the P-W-R Joint Water Line Commission water use report for the months of May and June 2024. (Item 15)

Item 16: Puente Basin Water Agency (PBWA)

- ◆ Director Lee reported there was no PBWA meeting in July. (Item 16)

Item 17: Spadra Basin Groundwater Sustainability Agency

- ◆ Director Tang reported on the July 1, 2024 meeting. (Item 17)

Item 18: General Manager's Report

- ◆ The Board received the District's activities calendars for August, Septemeber, and October 2024. (Item 18-A)
- ◆ Ms. Shaw gave the Board an update on the New District Headquarters construction. (Item 18-B)

Item 19: Water Supply and Conservation

- ◆ The Board received reports and graphs of the following items: District potable and recycled water use, Calendar Year 2024 purchased water estimate, conservation goal summary, climate summary, and 2024 monthly water consumption versus the 2013 and 2020 baseline years. The report noted that the District's water usage for June 2024 was 15.87% lower than usage in June 2020 and 34.90% lower than usage in June 2013. (Item 19-A)
- ◆ The Board viewed reports on California's water supply and reservoir conditions as of July 14, 2024. (Item 19-B)

Item 20: Directors' Oral Reports

(NOTE: Board meeting minutes provide written reports of Board meetings, Committee meetings, and District associated activities. Directors may include reports of their participation in non-expense or per diem paid community events as a matter of information.) (Item 20)

- ◆ Director Hilden reported the following on his activities for June: The District's Regular and Special Board meetings, TVMWD Board meetings, P-W-R meeting, Public Information Committee meeting, Personnel Committee meeting, F45 Ribbon Cutting Ceremony for Diamond Bar, and TVMWD Leadership Breakfast.
- ◆ Director Kwong reported on the following activities for June: The District's Regular and Special Board meetings, Public Information Committee meeting, Diamond Bar Evergreen Club, P-W-R meeting, AWWA Conference, Chines American Elected Officials Installation Ceremony, and TVMWD Leadership Breakfast.
- ◆ Director Lee reported on the following activities for June: The District's Regular and Special Board meetings, Finance Committee meeting, Engineering Committee meeting, Personnel Committee meeting, PBWA Board Meeting, Chines American Elected Officials Installation Ceremony, and TVMWD Leadership Breakfast.
- ◆ Director Tang reported on the following activities for June: The District's Regular and Special Board meetings, AWWA Conference, meeting with the General Manager and Assistant General Manager, and TVMWD Leadership Breakfast.
- ◆ Director Woo reported on the following activities for June: The District's Regular and Special Board meetings, Finance Committee meeting, Public Information Committee meeting, Engineering Committee meeting, TVMWD Board Meeting, TVMWD Leadership Breakfast, and the Rowland Heights Community Coordinating Council Annual BBQ.

Item 21: Legal Reports

- ◆ Mr. Ciampa reported on the \$10 billion climate resiliency and water bond the state legislature approved for the November general election ballot and that the California Supreme Court invalidated the initiative measure that would have altered tax, fee and charge requirements that had qualified for the November election. (Item 21)

Item 22: Items for Future Discussion

- ◆ There were no requests for future discussion items. (Item 22)

Item 23: Board of Directors Business

- ◆ Mr. Monk reviewed the Operations Report included in the Board Packet. No action was taken by the Board. (Item 23-A)
- ◆ Mr. Byerrum reviewed the District's investment transaction report for the period ending June 30, 2024. The Board was then asked to receive, approve, and file the investment transaction report (Item 23-B)

Motion No. 24-07-2064: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Hilden, and unanimously carried 5-0 to receive, approve, and file the investment transactions report for the period ending June 30, 2024. (Item 23-B)

President Lee indicated Motion No. 24-07-2064 was approved by a (5-0) vote

- ◆ The Board was asked adopt the WVWD Resolution No. 07-24-734 , “Establishing Water Standby Charges” for submittal to the Los Angeles County Auditor-Controller. (Item 23-C)

Motion No. 24-07-2065: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hilden, and unanimously carried 5-0 by roll call vote noted below, to adopt the WVWD Resolution No. 07-24-734 , “Establishing Water Standby Charges” for submittal to the Los Angeles County Auditor-Controller. (Item 23-C)

Ayes: Hilden, Kwong, Lee, Tang, Woo

Noes: None

Absent: None

Abstain: None

President Lee indicated Motion No. 24-07-2065 was approved by a (5-0) vote

Adjournment at 5:44 p.m.