

WALNUT VALLEY WATER DISTRICT

271 South Brea Canyon Road • Walnut, CA 91789-3002
(909) 595-7554 • Fax: (909) 444-5521
walnutvalleywater.gov



REGULAR BOARD MEETING TUESDAY, FEBRUARY 20, 2024 5:00 P.M.

Agenda materials are available for public review at <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, CA.

1. Flag Salute
2. Roll Call: Mr. Hilden___Ms. Kwong___Ms. Lee___Mr. Tang___Mr. Woo___
3. Public Comment President Lee

The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.

A. Agenda Items - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.

B. Non-Agenda Items - At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.

4. Agenda Changes/Addition President Lee

In accordance with Section 54954.2 of the Government Code, additions to the agenda require a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, a unanimous vote of those members present. It shall be determined that there is a need to take immediate action and that the need for action came to the attention of the local agency after the posting of the agenda.

- | | |
|---------------|-----------------|
| A. Discussion | B. Action Taken |
|---------------|-----------------|

5. Reorder of Agenda President Lee

A. Discussion	B. Action Taken
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6. [Review of District Investment Activities by Mr. Jayson Schmitt, Representative of Chandler Asset Management](#)

A. Discussion	B. Action Taken
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7. Consider Approval of Consent Calendar (Items A-D)

Consent Calendar Notice:

The items listed under the Consent Calendar are considered routine business and will be voted on together by one motion unless a Board Member, staff member, or member of the public requests separate action.

- A. [Minutes of the Regular Board Meeting held January 16, 2024](#)
- B. [Check Register](#)
- C. [Employee Expense Reimbursement Report](#)
- D. [Community Outreach Update](#) (Information Only)
 - (1) Discussion
 - (2) Action Taken

8. [Consider Approval of Director Expense Reports](#)

Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.

- (1) Discussion
- (2) Action Taken

9. Treasurer's Report

Mr. Byerrum

- A. [Financial Dashboard as of December 31, 2023](#)
- B. [District Statement of Revenues, Expenses, and Change in Net Positions as of December 31, 2023](#)
- C. [District Statement of Net Positions as of December 31, 2023](#)
- D. [Summary of Cash and Investments as of December 31, 2023](#)
 - (1) Discussion
 - (2) Action Taken

COMMITTEE REPORTS

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

10. Public Information/Community Relations/Legislative Action Committee

Director Kwong

- There are no items to come to the Board at this time.

11. Finance Committee

President Lee

- A. [Local Agency Investment Fund Resolution No. 02-24-730](#)
 - (1) Discussion
 - (2) Action Taken
- B. [Consider Adoption of Intention to Issue Tax-Exempt Obligations Resolution No. 02-24-731](#)
 - (1) Discussion
 - (2) Action Taken
- C. [Review of Revenue Bonds Held in Trust – East West Bank](#) (Information Only)

12. Engineering and Special Projects

Director Woo

- A. [Approval of Revisions to the District's Rules and Regulations](#)
 - (1) Discussion
 - (2) Action Taken
- B. [Operations Report](#) (Information Only)

13. Personnel Committee

President Lee

- A. [Disability and Life Insurance Plan Carrier Change](#)
 - (1) Discussion
 - (2) Action Taken

OTHER ITEMS

14. TVMWD/MWD Director Hilden
15. P-W-R Joint Water Line Commission Mr. Monk
 A. [P-W-R JWL Report for Water Purchases for December 2023](#)
 B. Other Items
16. Puente Basin Water Agency Director Lee
17. Spadra Basin Groundwater Sustainability Agency Director Tang
18. General Manager's Report Mr. Hitchman
 A. [District Activities Calendars for March, April, and May 2024](#)
 B. [ACWA/JPIA Professional Development Program - Special recognition given to David Lias for Completion of the Human Resource Certification Program](#)
 C. Other Items
19. Water Supply and Conservation Mr. Hitchman
 A. [District Water Supply and Conservation Update](#)
 B. [Statewide Water Supply Conditions](#)
20. Directors' Oral Reports All Directors
21. Legal Reports Mr. Ciampa
22. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting
23. Board of Directors Business President Lee
 ▪ There are no items to come to the Board at this time

Adjournment

- Adjourn the meeting in honor of Director Edwin M. Hilden's 90th birthday celebration and appreciation of your twenty-one years of dedicated service to the Walnut Valley Water District. Best wishes for continued good health, happiness, and overflowing abundance of love and joy.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation to participate in a meeting may request such modification or accommodation from the District's General Manager's Office at (909) 595-1268 Ext. 201. Notification forty-eight (48) hours prior to the meeting will enable District staff to make reasonable arrangements to assure accessibility to the meeting.

I, Lucie Cazares, CMC, Walnut Valley Water District, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at 271 S. Brea Canyon Road, Walnut, CA., and uploaded to the Walnut Valley Water District website <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>

Date Posted: February 16, 2024

Lucie Cazares, CMC, Executive Secretary

Walnut Valley Water District

Period Ending December 31, 2023

CHANDLER ASSET MANAGEMENT, INC. | 800.317.4747 | www.chandlerasset.com

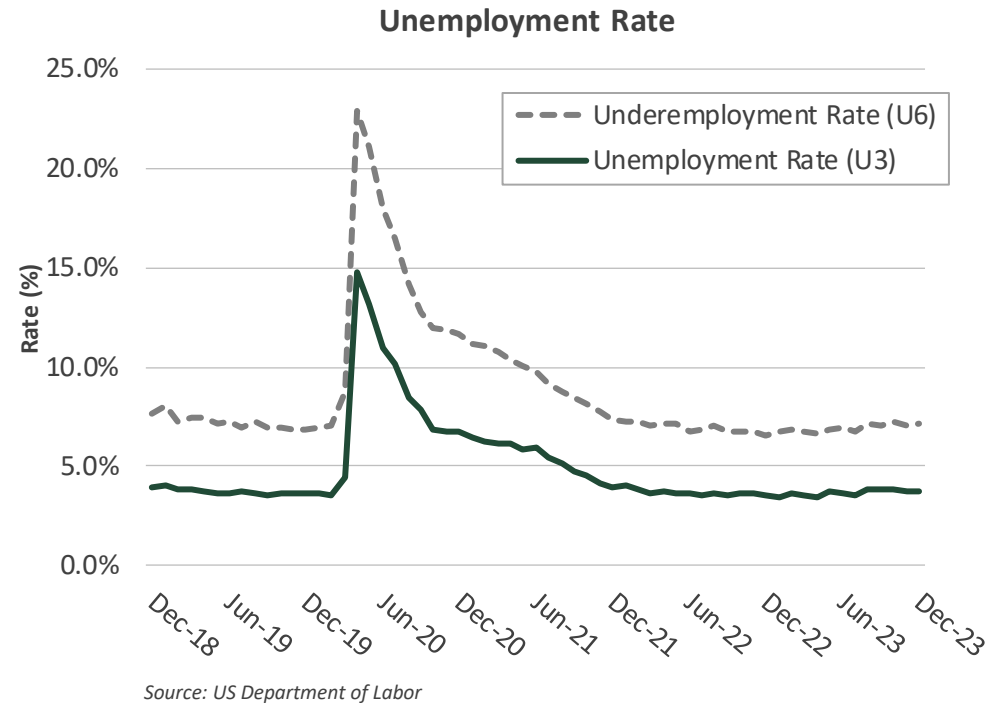
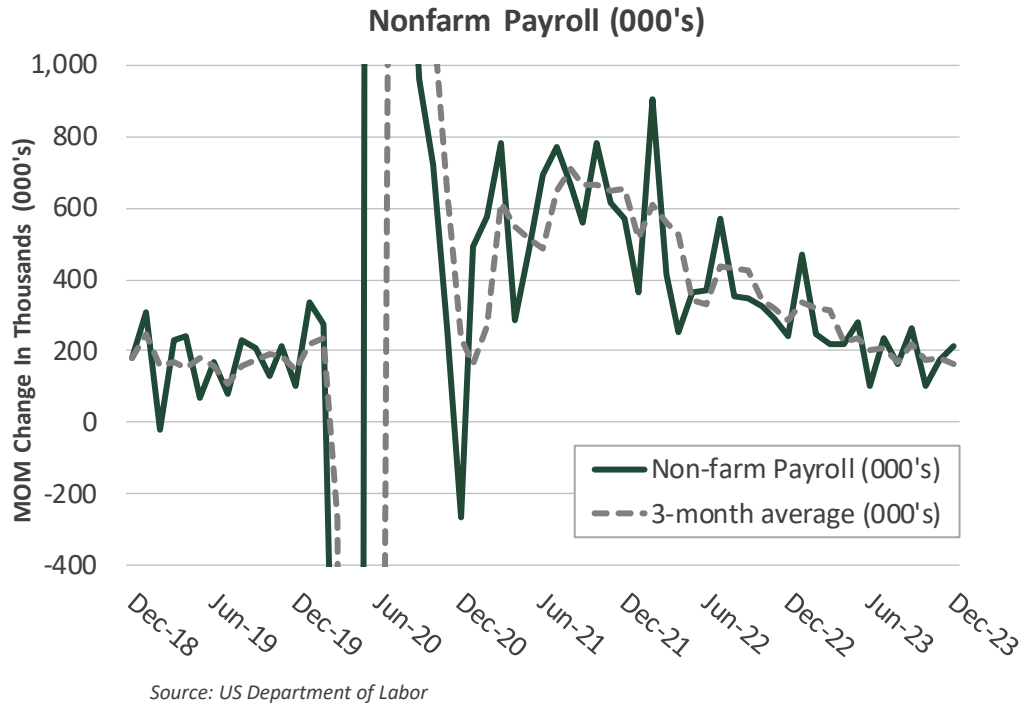
SECTION 1	Economic Update
SECTION 2	Account Profile
SECTION 3	Consolidated Information
SECTION 4	Portfolio Holdings
SECTION 5	Transactions

Section 1 | Economic Update

Economic Update

- Recent economic data has shown above trend growth fueled by a rise in consumer spending and a continuing healthy US job market. Inflationary trends are subsiding, but core levels remain above the Fed's target. Given the cumulative effects of restrictive monetary policy and tighter financial conditions, we believe the economy will gradually soften and the Fed will loosen monetary policy in 2024.
- As expected at the December meeting, the Federal Open Market Committee voted unanimously to leave the Federal Funds rate unchanged at a target range of 5.25 - 5.50%. Fed Chair Powell signaled that the federal funds rate is likely at or near its peak. The new Summary of Economic Projections reflected Core PCE inflation reaching the target 2% level in 2026 without a significant increase in unemployment. We believe the FOMC will loosen monetary policy in mid-2024 as inflation and economic growth continue to moderate.
- US Treasury rates fell steeply across the yield curve in December on decelerating inflation readings and a more dovish Federal Reserve outlook. The 2-year Treasury yield declined 43 basis points to 4.25%, the 5-year Treasury yield dropped 42 basis points to 3.85%, and the 10-year Treasury yield decreased 45 basis points to 3.88%. The inversion between the 2-year Treasury yield and 10-year Treasury yield widened to -37 basis points at December month-end versus -35 basis points at November month-end. The spread between the 2-year Treasury and 10-year Treasury yield one year ago was -55 basis points. The inversion between 3-month and 10-year Treasuries widened to -146 basis points in December from -107 basis points in November. Interest rates peaked in 2023 followed by the Fed's dovish pivot late in the year, resulting in a decline in yields across the curve and signaling less restrictive monetary policy in 2024. The shape of the yield curve indicates that the probability of recession persists.

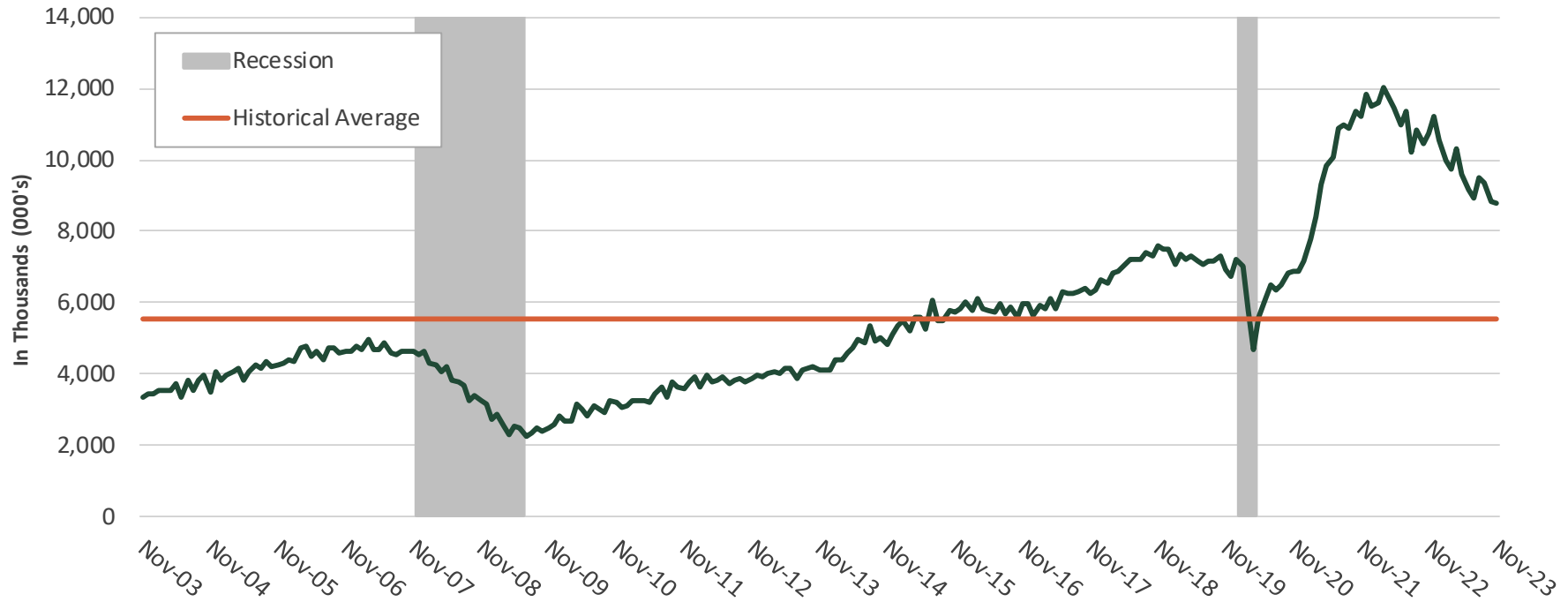
Employment



The U.S. economy added 216,000 jobs in December, exceeding consensus expectations of 175,000, and the last two months were revised down by 71,000 jobs. Leading sectors included government, leisure and hospitality, and healthcare. The trajectory of job creation is gradually moderating, with the three-month moving average payrolls at 165,000 and the six-month moving average at 193,000. The unemployment rate remained unchanged at 3.7%, and the labor participation rate decreased to 62.5% from 62.8%, falling well below the pre-pandemic level of 63.3%. The U-6 underemployment rate, which includes those who are marginally attached to the labor force and employed part time for economic reasons rose to 7.1% from 7.0% last month. Average hourly earnings rose 4.1% year-over-year in December, increasing from a 4.0% gain last month. Employment remains strong by historical standards, but data are trending toward a less robust labor market outlook.

Job Openings & Labor Turnover Survey

Job Openings

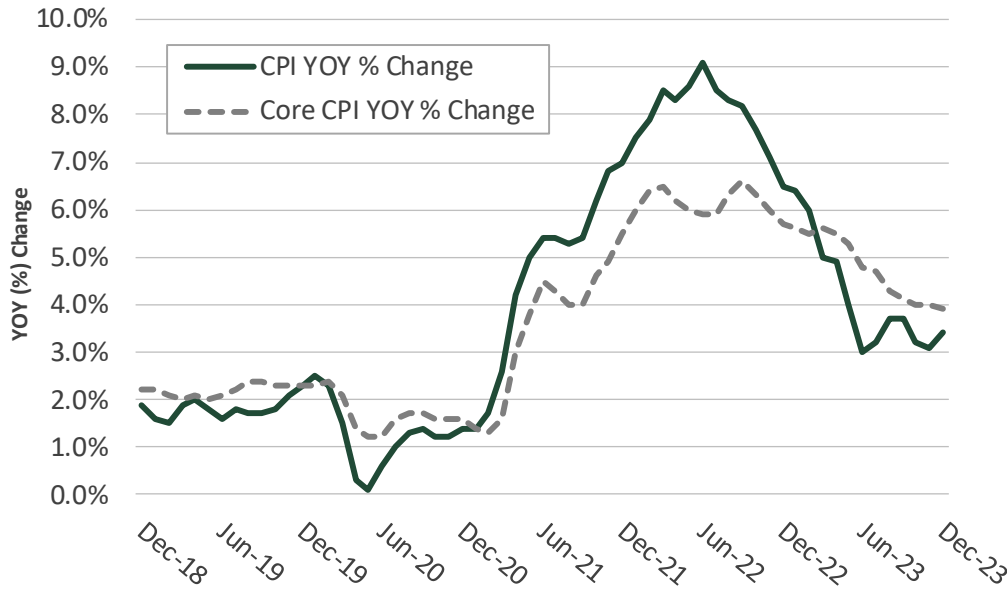


Source: US Department of Labor

The Labor Department's Job Openings and Labor Turnover Survey (JOLTS) dipped to 8.79 million in November, compared to an upwardly revised 8.85 million for October. While on a downward trend, job openings still represent a healthy ratio of around 1.4 jobs for each unemployed individual. The quits rate declined to 2.2%, hovering around pre-pandemic levels, down from its high of 3.0% in mid-2022 when labor demand far outstripped supply. While the current level of job openings remains elevated from a historical perspective, the trend is decelerating.

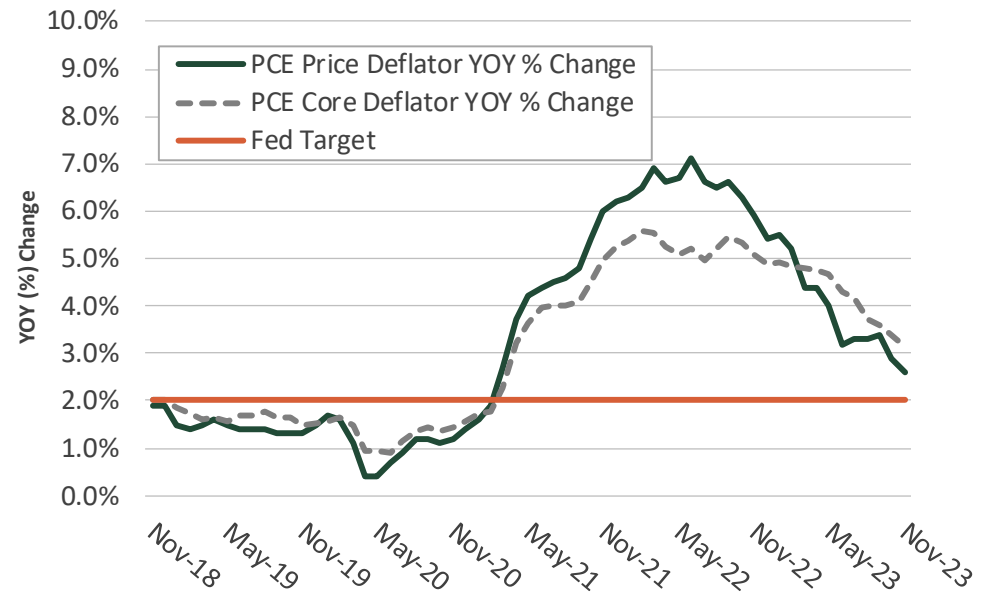
Inflation

Consumer Price Index (CPI)



Source: US Department of Labor

Personal Consumption Expenditures (PCE)



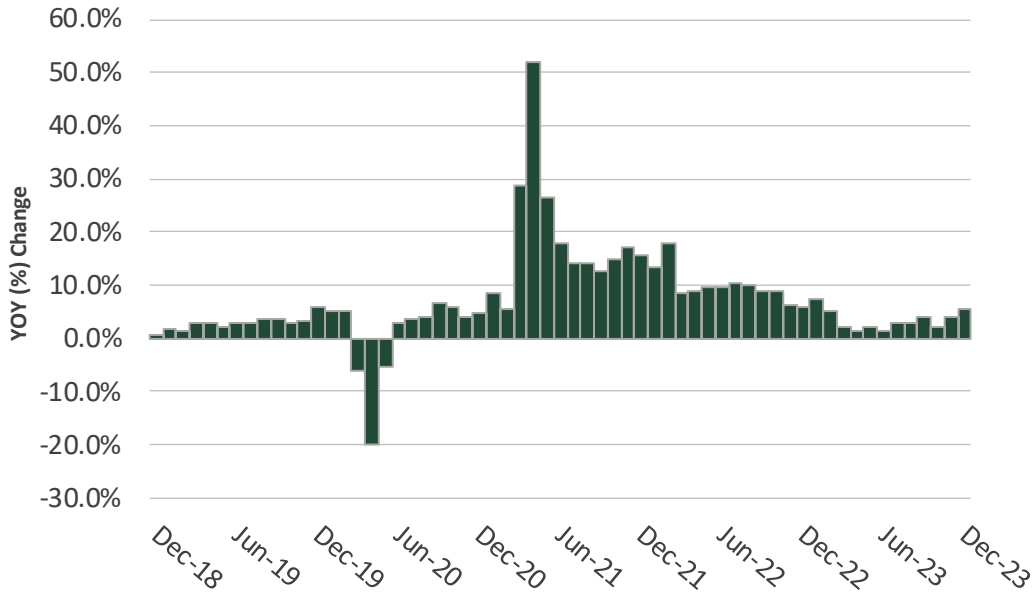
Source: US Department of Commerce

The Consumer Price Index (CPI) increased 0.3% month-over-month and 3.4% year-over-year in December, increasing from 3.1% year-over-year in November. The Core CPI, which excludes volatile food and energy components, was up 0.3% month-over-month and 3.9% year-over-year, down from November. Shelter costs remain elevated, contributing to more than half of the overall increase while motor-vehicle insurance costs jumped by over 20%, the most since 1976. The Personal Consumption Expenditures (PCE) Index eased more than expected in November, as headline inflation fell 0.1% month-over-month and rose 2.6% year-over-year, down from a 2.9% increase in October. Core PCE, the Federal Reserve’s preferred inflation gauge, increased 0.1% month-over-month and decelerated to 3.2% year-over-year in November from a 3.4% year-over-year increase in October. The trend is moderating, but inflation remains above the Fed’s 2% target.



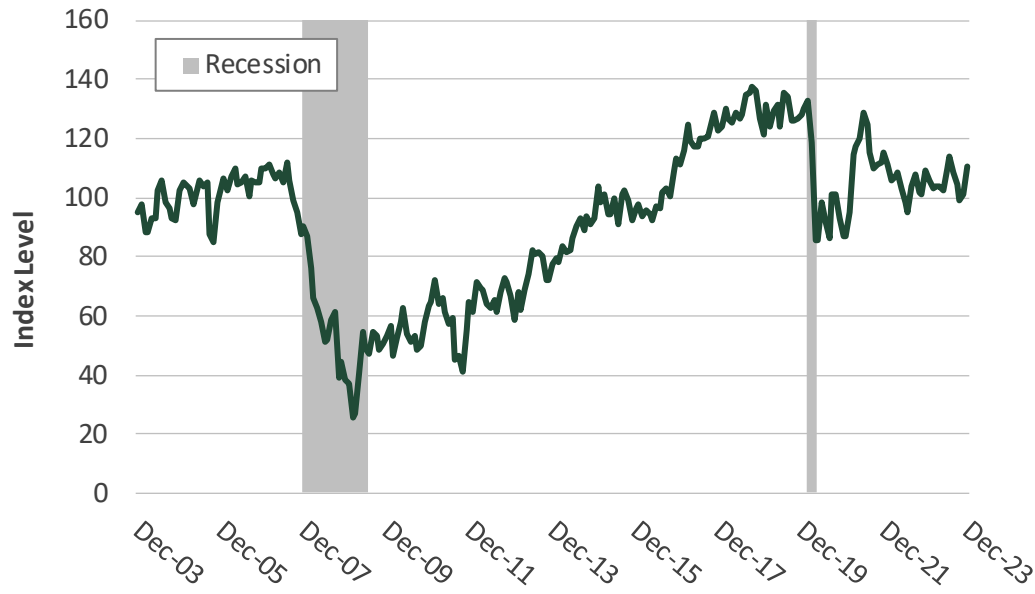
Consumer

Retail Sales YOY % Change



Source: US Department of Commerce

Consumer Confidence

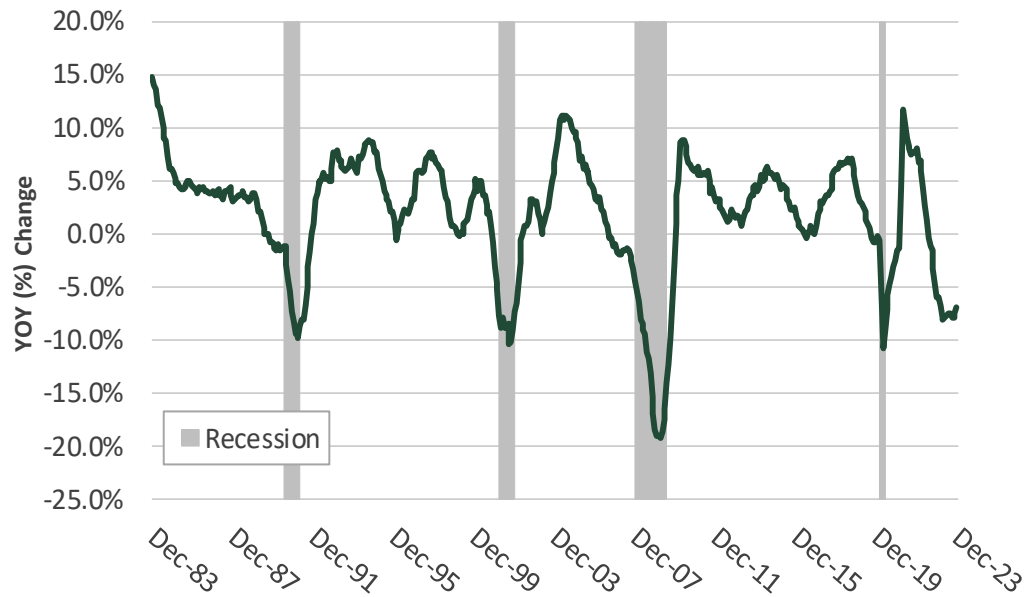


Source: The Conference Board
All time high is 144.70 (1/31/00); All time low is 25.30 (2/28/09)

Retail Sales accelerated its increase to 0.6% in December after an unrevised +0.3% in November, exceeding the +0.4% consensus forecast. On a year-over-year basis, Retail Sales growth increased to 5.6% in December from 4.0% in November due to notable gains in categories like food and drinking places, clothing, general merchandise stores, and e-commerce. The Conference Board’s Consumer Confidence Index surged to 110.7 in December from 101.0 in November, far surpassing consensus expectations. Positive ratings of job availability and increased confidence in personal income prospects contributed to the substantial increase. While the consumer has been resilient, dwindling excess savings, rising credit card balances, and the resumption of student loan payments pose potential headwinds to future economic growth.

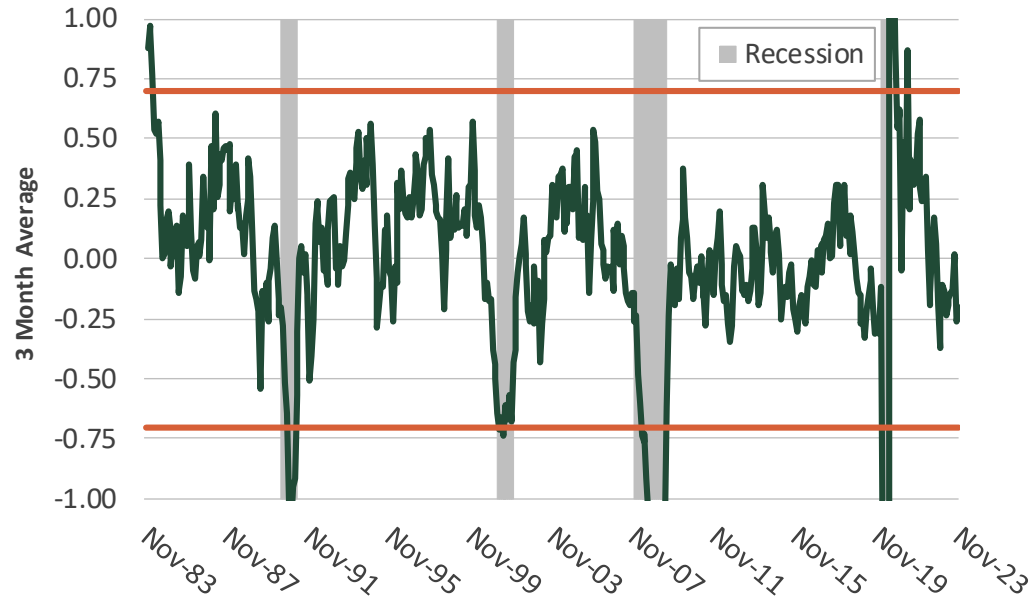
Leading Indicators of Economic Activity

Leading Economic Indicators (LEI)



Source: The Conference Board

Chicago Fed National Activity Index (CFNAI)

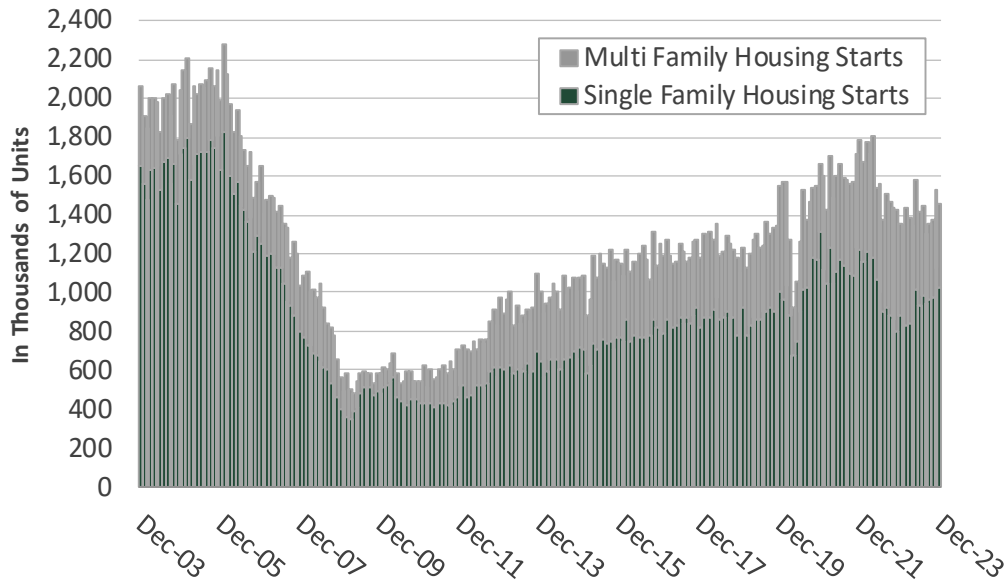


Source: Federal Reserve Bank of Chicago

The Conference Board's Leading Economic Index (LEI) fell 0.1% in December, marking the twenty-first consecutive month-over-month decline. The index dropped 6.9% year-over-year. Although the magnitude of the monthly declines has lessened, the Conference Board continues to view the underlying weakness as signaling the risk of recession persists. The Chicago Fed National Activity Index (CFNAI) improved in November to 0.03 from a downwardly revised -0.66 in October. On a 3-month moving average basis, the CFNAI rose slightly to -0.20 in November from -0.26 in October, indicating a rate of growth below the historical average trend.

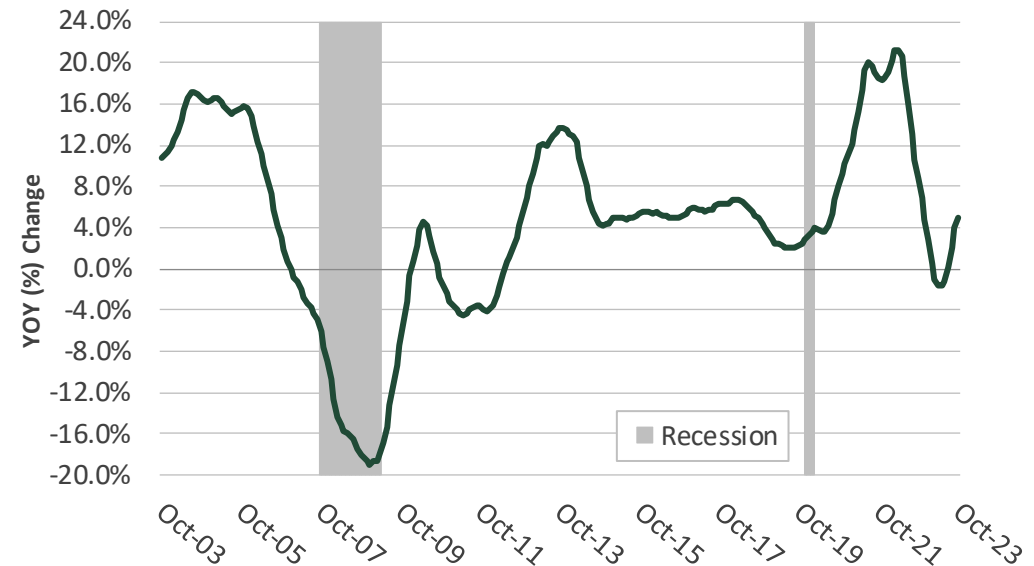
Housing

Annualized Housing Starts



Source: US Department of Commerce

S&P/Case-Shiller 20 City Composite Home Price Index

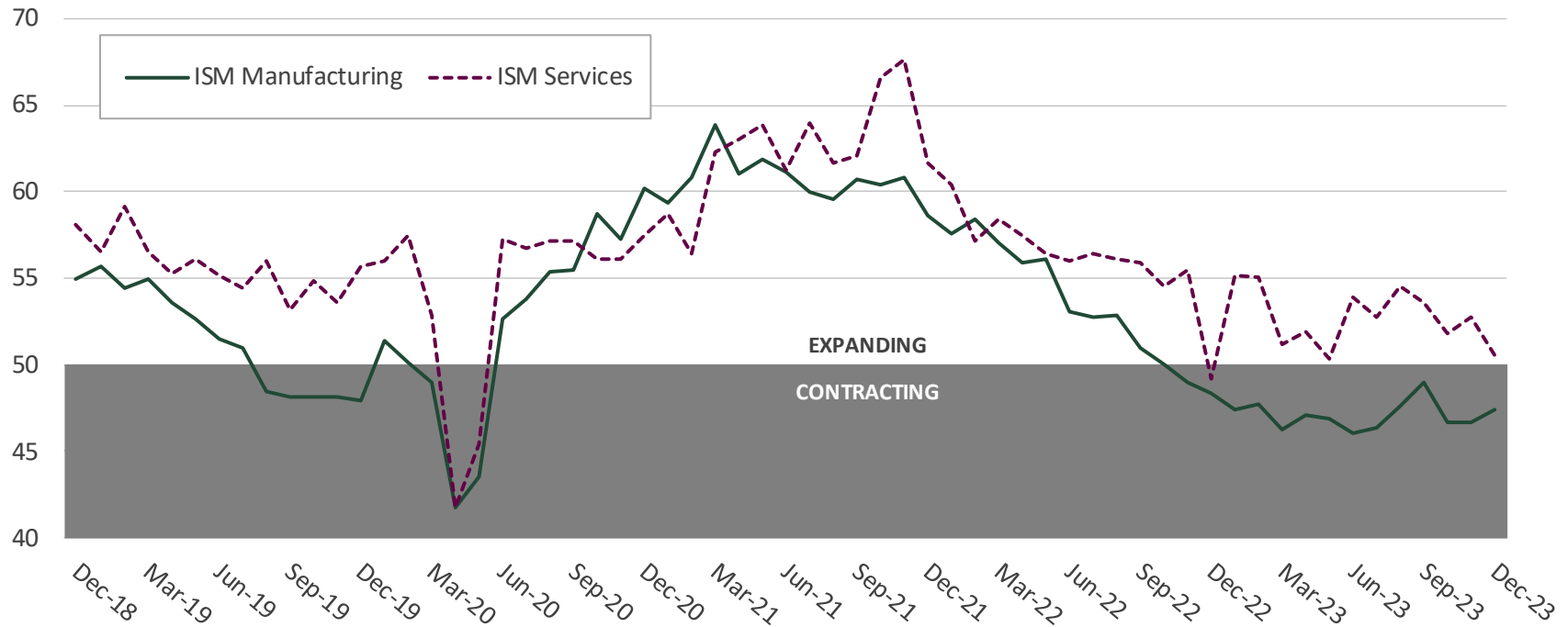


Source: S&P

Housing Starts decreased month-over-month in December by 4.3% to an annual rate of 1.460 million units. Starts down 8.6% for single-family homes, while multi-family homes rose 7.5%. Total starts of new homes are up 15.8% year-over-year. Although single family home starts decreased in December, the National Association of Home Builders Market Index increased faster than expectations due to lower mortgage rates providing a boost in confidence for homebuilders. According to Freddie Mac, average 30-year fixed rate mortgage rates declined to 6.61% as of December 28th. According to the Case-Shiller 20-City Home Price Index, housing prices rose 4.9% year-over-year in October, accelerating from a 3.9% year-over-year gain in September. Tight inventories and higher mortgage rates continue to impact affordability.

Survey Based Measures

Institute of Supply Management (ISM) Surveys



Source: Institute for Supply Management

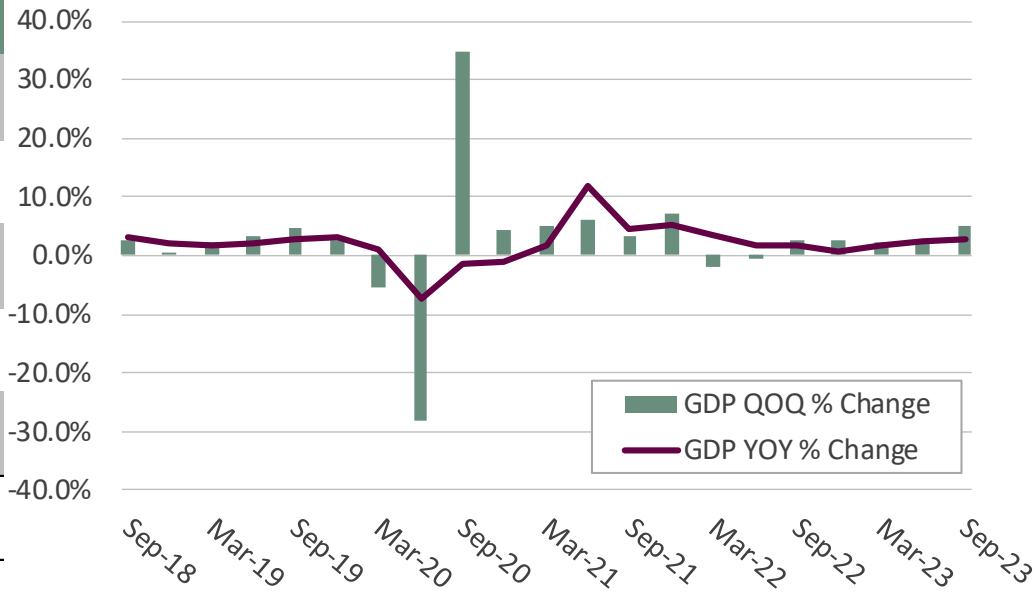
The Institute for Supply Management (ISM) Manufacturing index moved higher to 47.4 in December from 46.7 in November due to improved performance as suppliers are better able to meet lower demand levels. However, this marks the 14th consecutive month of contraction in factory activity below a reading of 50. The ISM Services Index unexpectedly declined to 50.6 in December from 52.7 in November, narrowly remaining in the expansion zone above 50. Notably, the employment component of the index plummeted by 7.4 points to 43.3, entering contractionary territory. This decline was primarily driven by increased layoffs and a softening in consumer demand.

Gross Domestic Product (GDP)

Components of GDP	12/22	3/23	6/23	9/23
Personal Consumption Expenditures	0.8%	2.5%	0.6%	2.1%
Gross Private Domestic Investment	0.6%	-1.7%	0.9%	1.7%
Net Exports and Imports	0.3%	0.6%	0.0%	0.0%
Federal Government Expenditures	0.6%	0.3%	0.1%	0.5%
State and Local (Consumption and Gross Investment)	0.3%	0.5%	0.5%	0.5%
Total	2.6%	2.3%	2.1%	4.9%

Source: US Department of Commerce

Gross Domestic Product (GDP)

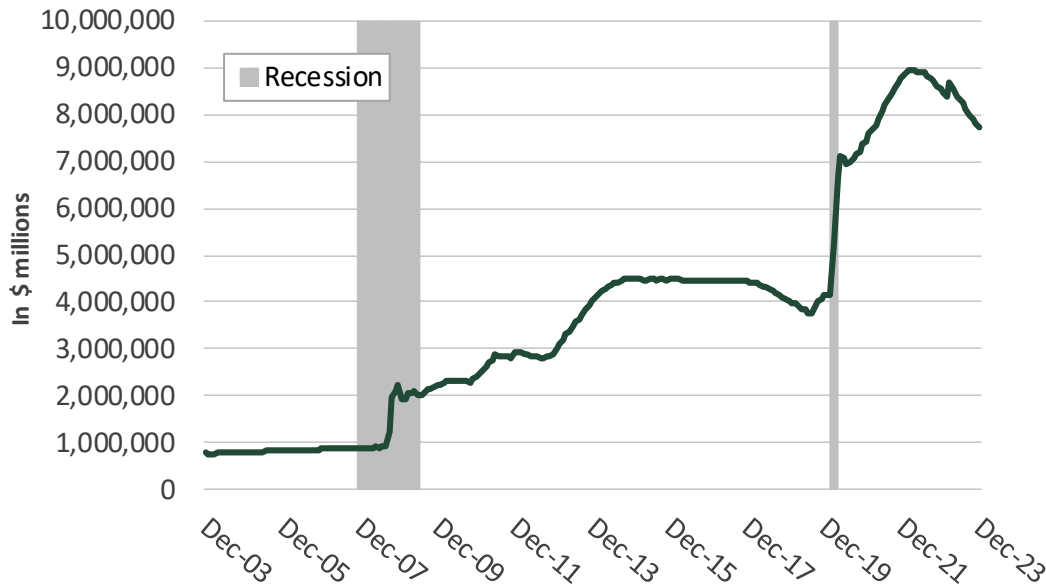


Source: US Department of Commerce

According to the third estimate, third quarter GDP grew at an annualized rate of 4.9%, revised down from the second estimate of 5.2%, with the downward revisions driven primarily by personal consumption expenditures. The consensus estimate calls for a marked slowing to 1.2% in the fourth quarter and 2.4% for full year 2023.

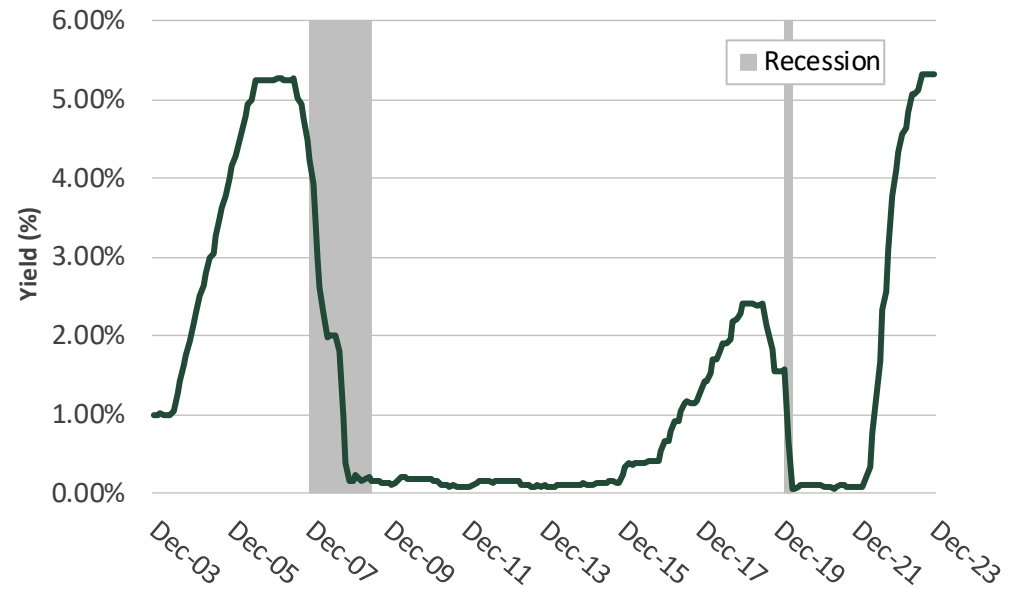
Federal Reserve

Federal Reserve Balance Sheet Assets



Source: Federal Reserve

Effective Federal Funds Rate

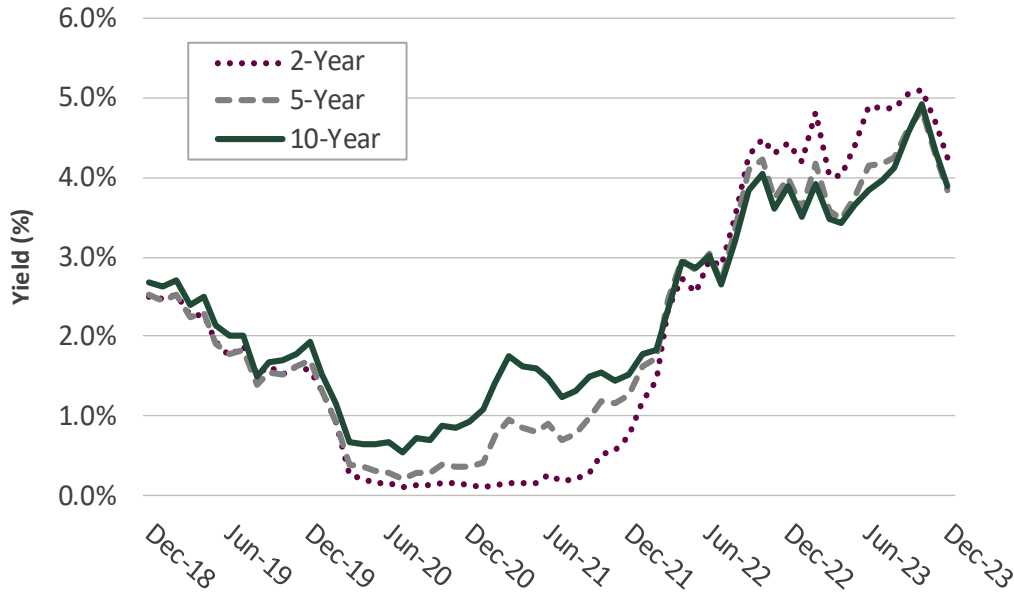


Source: Bloomberg

As expected at the December meeting, the Federal Open Market Committee voted unanimously to leave the federal funds rate unchanged at a target range of 5.25-5.50%. The Fed acknowledged inflation eased over the past year while remaining elevated. Fed Chair Powell signaled that the federal funds rate is likely at or near its peak. The Summary of Economic Projections reflected Core PCE inflation reaching the target 2% level in 2026 without a significant increase in unemployment. The median forecast for the federal funds rate declined to 4.6%, implying three quarter-point cuts next year, four in 2025 and three in 2026, placing the federal funds target rate around 2.9% at the end of the forecast horizon. The market interpreted the statement as dovish, with futures contracts pricing in rate cuts sooner and more aggressively than the Fed's forecasts next year. We believe the FOMC will loosen monetary policy in mid-2024 as inflation and economic growth continue to moderate. Since the Fed began its Quantitative Tightening campaign in June 2022, securities holdings have declined by over \$1.3T to approximately \$7.7T.

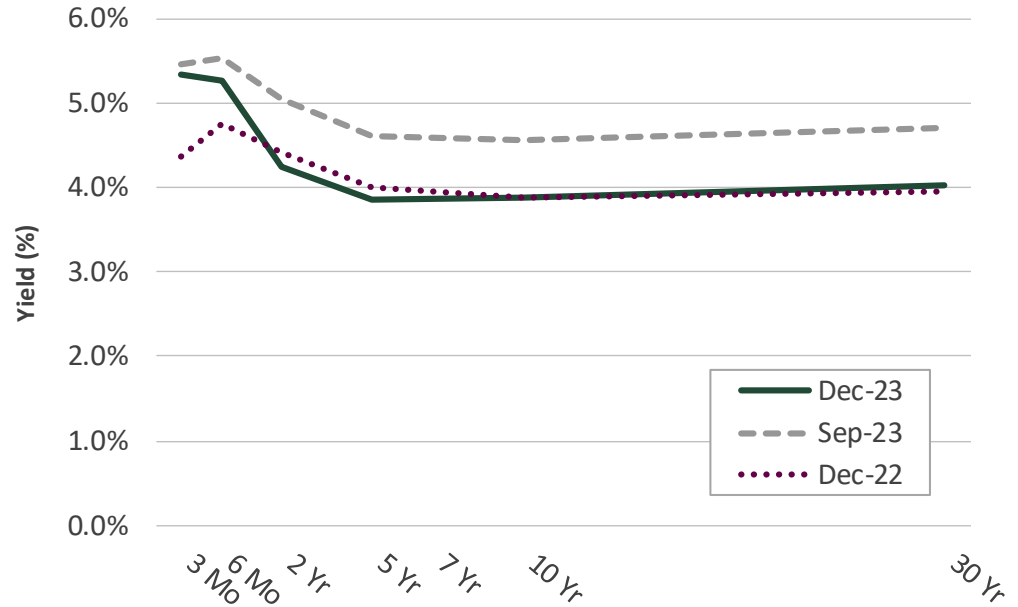
Bond Yields

US Treasury Note Yields



Source: Bloomberg

US Treasury Yield Curve



Source: Bloomberg

At the end of December, the 2-year Treasury yield was 18 basis points lower, and the 10-Year Treasury yield was flat, year-over-year. The inversion between the 2-year Treasury yield and 10-year Treasury yield widened to -37 basis points at December month-end versus -35 basis points at November month-end. The average historical spread (since 2003) is about +130 basis points. The inversion between 3-month and 10-year Treasuries widened to -146 basis points in December from -107 basis points in November. The shape of the yield curve indicates that the probability of recession persists.



Periodic Table of Asset Class Returns

As of December 31, 2023

2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
US Small Cap Stocks 39.1%	US Real Estate 30.4%	US Real Estate 2.5%	US Small Cap Stocks 20.4%	Emerging Market Stocks 37.3%	International Bonds 3.2%	US Large Cap Stocks 31.5%	US Mid Cap Stocks 19.8%	US Real Estate 43.1%	Diversified Commodities 26.0%	US Large Cap Stocks 26.3%
US Mid Cap Stocks 36.3%	US Large Cap Stocks 13.7%	US Large Cap Stocks 1.4%	US High Yield Bonds 17.5%	International Stocks 25.0%	US Core Bonds 0.0%	US Mid Cap Stocks 30.6%	US Small Cap Stocks 19.2%	Diversified Commodities 40.4%	US High Yield Bonds -11.2%	US Small Cap Stocks 19.1%
US Large Cap Stocks 32.4%	US Mid Cap Stocks 13.4%	International Bonds 1.3%	US Mid Cap Stocks 12.6%	US Large Cap Stocks 21.8%	US High Yield Bonds -2.3%	US Small Cap Stocks 25.9%	US Large Cap Stocks 18.4%	US Large Cap Stocks 28.7%	International Bonds -12.7%	International Stocks 18.2%
International Stocks 22.8%	International Bonds 9.1%	US Core Bonds 0.6%	US Large Cap Stocks 12.0%	US Mid Cap Stocks 20.3%	US Large Cap Stocks -4.4%	US Real Estate 25.8%	Emerging Market Stocks 18.3%	US Mid Cap Stocks 24.0%	US Core Bonds -13.3%	US Mid Cap Stocks 14.5%
US High Yield Bonds 7.4%	US Core Bonds 6.4%	US Mid Cap Stocks -0.6%	Diversified Commodities 11.4%	International Real Estate 20.0%	US Real Estate -4.6%	International Stocks 22.0%	International Stocks 7.8%	US Small Cap Stocks 21.1%	International Stocks -14.5%	US Real Estate 13.7%
International Real Estate 5.8%	US Small Cap Stocks 6.1%	International Stocks -0.8%	Emerging Market Stocks 11.2%	US Small Cap Stocks 15.2%	International Real Estate -6.4%	International Real Estate 21.0%	US Core Bonds 7.6%	International Stocks 11.3%	US Mid Cap Stocks -16.9%	US High Yield Bonds 13.5%
US Real Estate 2.5%	International Real Estate 2.8%	International Real Estate -3.8%	US Real Estate 8.6%	US High Yield Bonds 7.5%	US Mid Cap Stocks -8.1%	Emerging Market Stocks 18.4%	US High Yield Bonds 6.2%	International Real Estate 8.1%	US Small Cap Stocks -17.8%	Emerging Market Stocks 9.8%
International Bonds 1.8%	US High Yield Bonds 2.5%	US Small Cap Stocks -4.1%	International Bonds 4.9%	Diversified Commodities 5.8%	US Small Cap Stocks -11.0%	Diversified Commodities 17.6%	International Bonds 4.7%	US High Yield Bonds 5.4%	US Large Cap Stocks -18.1%	International Bonds 8.7%
Diversified Commodities -1.2%	Emerging Market Stocks -2.2%	High Yield Bonds -4.6%	US Core Bonds 2.6%	US Real Estate 5.1%	International Stocks -13.8%	US High Yield Bonds 14.4%	International Real Estate -7.1%	US Core Bonds -1.6%	Emerging Market Stocks -20.1%	International Real Estate 6.3%
US Core Bonds -2.3%	International Stocks -4.9%	Emerging Market Stocks -14.9%	International Real Estate 1.3%	US Core Bonds 3.6%	Diversified Commodities -13.8%	US Core Bonds 9.0%	US Real Estate -7.6%	International Bonds -2.1%	International Real Estate -24.3%	US Core Bonds 5.4%
Emerging Market Stocks -2.6%	Diversified Commodities -33.1%	Diversified Commodities -32.9%	International Stocks 1.0%	International Bonds 2.6%	Emerging Market Stocks -14.6%	International Bonds 8.1%	Diversified Commodities -23.7%	Emerging Market Stocks -2.5%	US Real Estate -24.5%	Diversified Commodities -4.3%

Index returns as of 12/31/2023. Past performance is not indicative of future results. Index returns assume reinvestment of all distributions and do not reflect fees or expenses. It is not possible to invest directly in an index. This information is not intended to constitute an offer, solicitation, recommendation, or advice regarding securities or investment strategy. Please see attached Asset Class Disclosure.

Section 2 | Account Profile



Investment Objectives

The investment objectives of Walnut Valley Water District, in order of priority, are to provide safety to ensure the preservation of capital in the overall portfolio, provide sufficient liquidity for cash needs and a market rate of return consistent with the investment program.

Chandler Asset Management Performance Objective

The performance objective for the portfolio is to earn a total rate of return through a market cycle that is equal to or above the return on the benchmark index.

Strategy

In order to achieve these objectives, the portfolio invests in high-quality fixed income securities that comply with the investment policy and all regulations governing the funds.

Walnut Valley Water District

Assets managed by Chandler Asset Management are in full compliance with state law and with the District's investment policy.

Category	Standard	Comment
U.S. Treasuries	No Limitation; US Treasury Bills, Notes, and Bonds	Complies
Federal Agencies	30% max per Agency/GSE issuer; 20% max callable agency securities; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises.	Complies
Supranational Obligations	"AA" rating category or higher by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by IBRD, IFC, or IADB	Complies
Municipal Securities	No Limitation; Bonds issued by the District; Registered state warrants or treasury notes or bonds issued by the State of California; Bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state, or by a department, board, agency, or authority of any of the other 49 states, in addition to California; Bonds, notes, warrants or other debt issued by a local agency within the State of California, including pooled investment accounts sponsored by the State of California, County Treasurers, or other local agencies or joint powers agencies.	Complies
Corporate Medium Term Notes	"A" rating category or higher by a NRSRO; 30% max; 5% max per issuer; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.	Complies
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, Collateralized Mortgage Obligations	"AA" rating category or better by a NRSRO; 20% max combined; From issuers other than the U.S. Treasury or a U.S. Federal Agency/GSE	Complies
Negotiable Certificates of Deposit (NCD)	30% max; 5% max per issuer; Issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank	Complies
Certificate of Deposit Placement Service (CDARS)	50% max; Placement service deposits, including certificates of deposit, at a commercial bank, savings and loan association or credit union that uses a private sector entity that assist in the placement of deposits	Complies
Banker's Acceptances	40% max; 5% max per issuer/commercial bank; 180 days max maturity	Complies
Commercial Paper	"Prime quality of the highest rating or "A-1" rated or better by a NRSRO; Issued by an entity that is either: a. (i) organized and operating within the U.S. as a general corporation with assets >\$500 million; (ii) "A" rating or better by a NRSRO, if issuer has debt obligations; b. (i) organized within the U.S. as a special purpose corporation, trust, or limited liability company; (ii) have program-wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond; (iii) rated "A-1" or better by a NRSRO; 25% max; 5% max per issuer; 270 days maturity; 10% maximum of the outstanding commercial paper of any single issuer	Complies

Walnut Valley Water District

Assets managed by Chandler Asset Management are in full compliance with state law and with the District's investment policy.

Category	Standard	Comment
Mutual Funds and Money Market Mutual Funds	i) Highest rating by two NRSROs; or (ii) Retained an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM >\$500 million; 20% max combined Money Market Mutual Funds and Mutual Funds; 20% max per Money Market Mutual Fund ; 10% max per Mutual Fund; Mutual Fund maturity defined as the weighted average maturity; Money Market Mutual Funds must have an average maturity of 60 days or less	Complies
Local Agency Investment Fund (LAIF)	No Limit	Complies
Repurchase Agreements/ Reverse Repurchase Agreements	1 year max maturity; Subject to further limitation by California Government Code, which, if applicable, may limit to 92 days max maturity for Reverse repurchase agreements; 102% collateralized; Not used by Investment Adviser	Complies
Max Per Issuer	5% max per issuer, except the US Government, its Agencies and enterprises, LAIF, or unless otherwise specified in the investment policy	Complies
Maximum Maturity	5 years	Complies

Portfolio Characteristics

As of December 31, 2023

Walnut Valley Water District

	12/31/23		09/30/23
	Benchmark*	Portfolio	Portfolio
Average Maturity (yrs)	2.68	2.23	2.40
Average Modified Duration	2.52	2.08	2.23
Average Purchase Yield	n/a	2.19%	2.21%
Average Market Yield	4.20%	4.49%	5.18%
Average Quality**	AA+	AA/Aa1	AA/Aa1
Total Market Value		34,442,826	34,496,389

*ICE BofA 1-5 Yr US Treasury & Agency Index

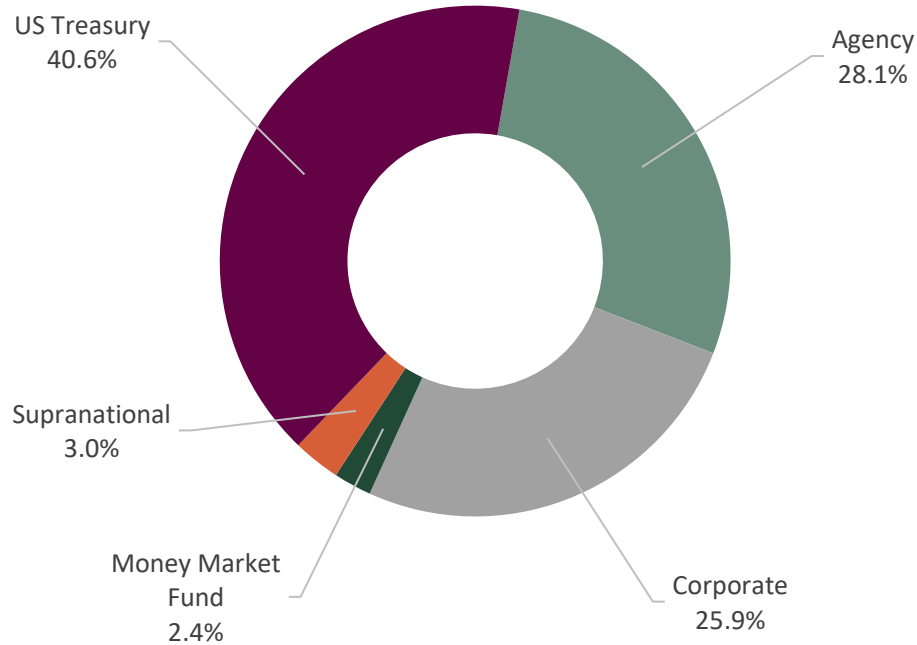
**Benchmark is a blended rating of S&P, Moody's, and Fitch. Portfolio is S&P and Moody's respectively.

Sector Distribution

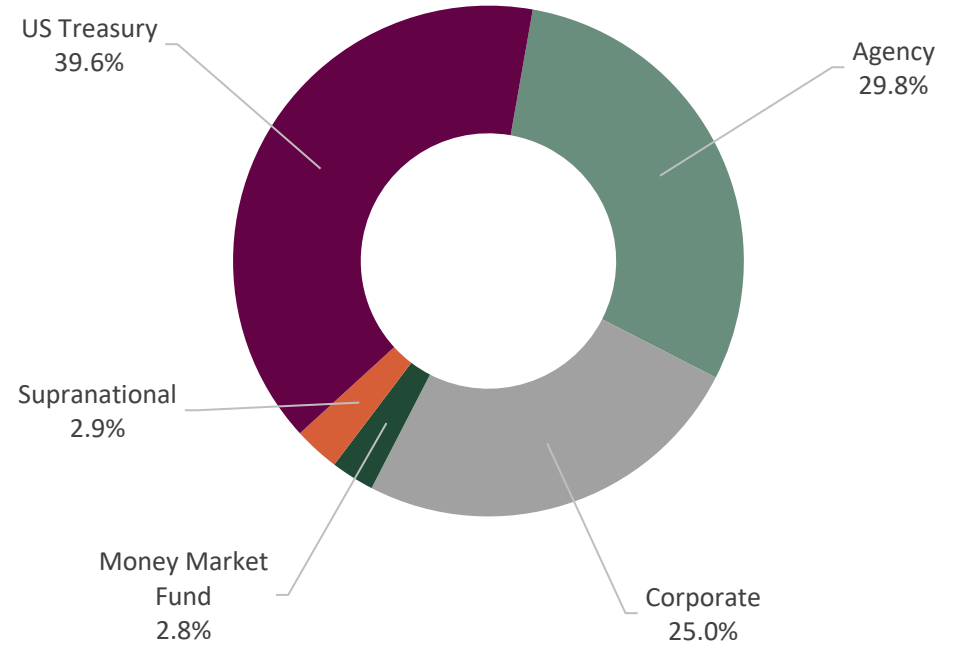
As of December 31, 2023

Walnut Valley Water District

December 31, 2023



September 30, 2023



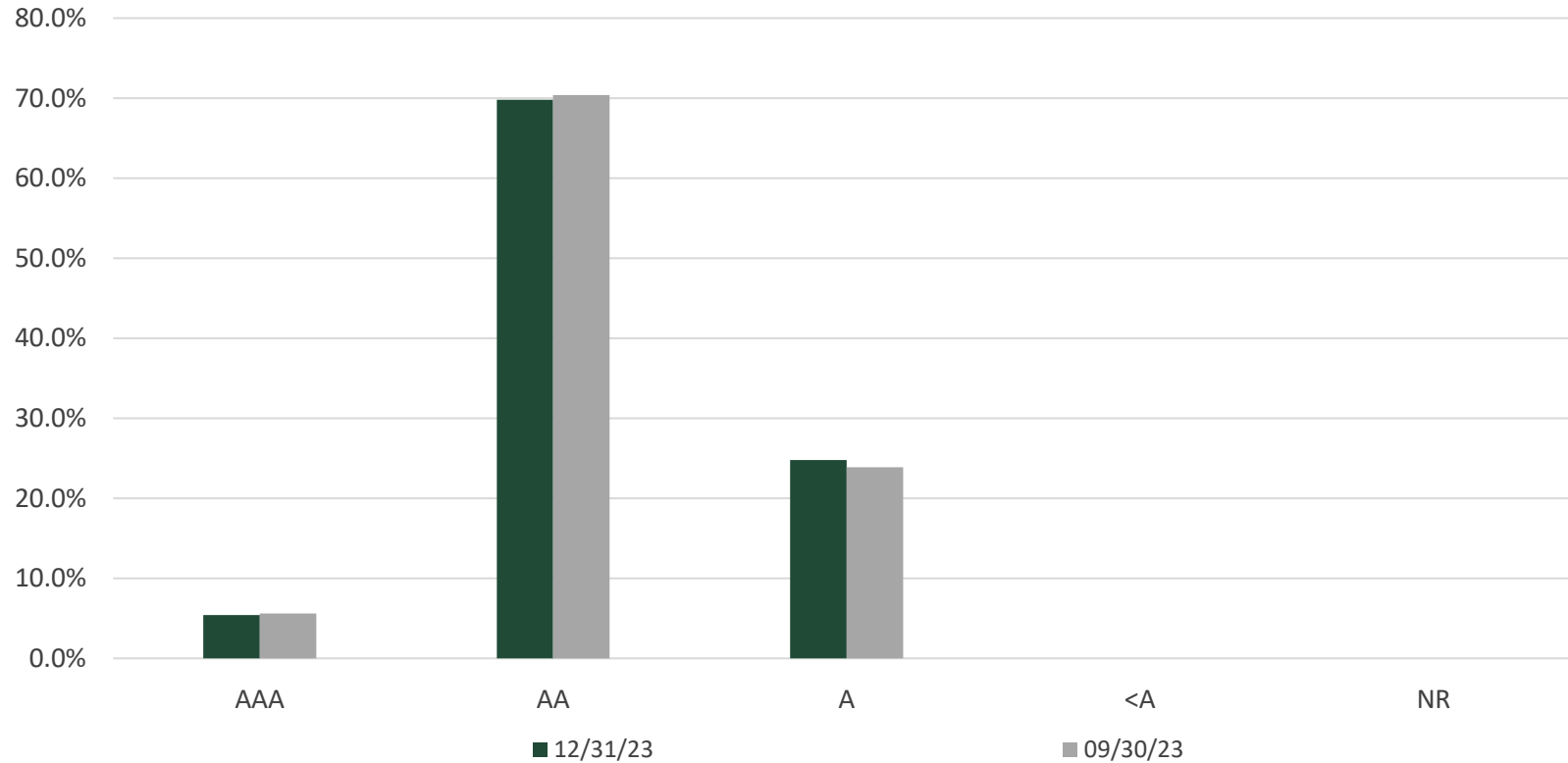
Walnut Valley Water District – Account #10074

Issue Name	Investment Type	% Portfolio
Government of United States	US Treasury	40.59%
Federal Home Loan Bank	Agency	13.95%
Federal National Mortgage Association	Agency	7.29%
Federal Home Loan Mortgage Corp	Agency	4.68%
Federated Govt Obligation Money Market Fund	Money Market Fund	2.44%
Federal Farm Credit Bank	Agency	2.15%
Intl Bank Recon and Development	Supranational	1.62%
Bank of America Corp	Corporate	1.51%
Deere & Company	Corporate	1.51%
Paccar Financial	Corporate	1.50%
US Bancorp	Corporate	1.47%
Pepsico Inc	Corporate	1.44%
Northern Trust Corp	Corporate	1.44%
Toyota Motor Corp	Corporate	1.37%
Target Corp	Corporate	1.37%
MasterCard Inc	Corporate	1.37%
Bank of New York	Corporate	1.36%
Inter-American Dev Bank	Supranational	1.35%
Prologis Trust	Corporate	1.33%
Florida Power and Light	Corporate	1.32%
Honeywell Corp	Corporate	1.29%
Amazon.com Inc	Corporate	1.14%
Public Service El & Gas	Corporate	1.13%
Bank of Montreal Chicago	Corporate	1.12%
Royal Bank of Canada	Corporate	1.10%
Pfizer Inc.	Corporate	1.10%
Toronto Dominion Holdings	Corporate	1.07%
Caterpillar Inc	Corporate	1.00%
TOTAL		100.00%

Quality Distribution

As of December 31, 2023

Walnut Valley Water District
December 31, 2023 vs. September 30, 2023



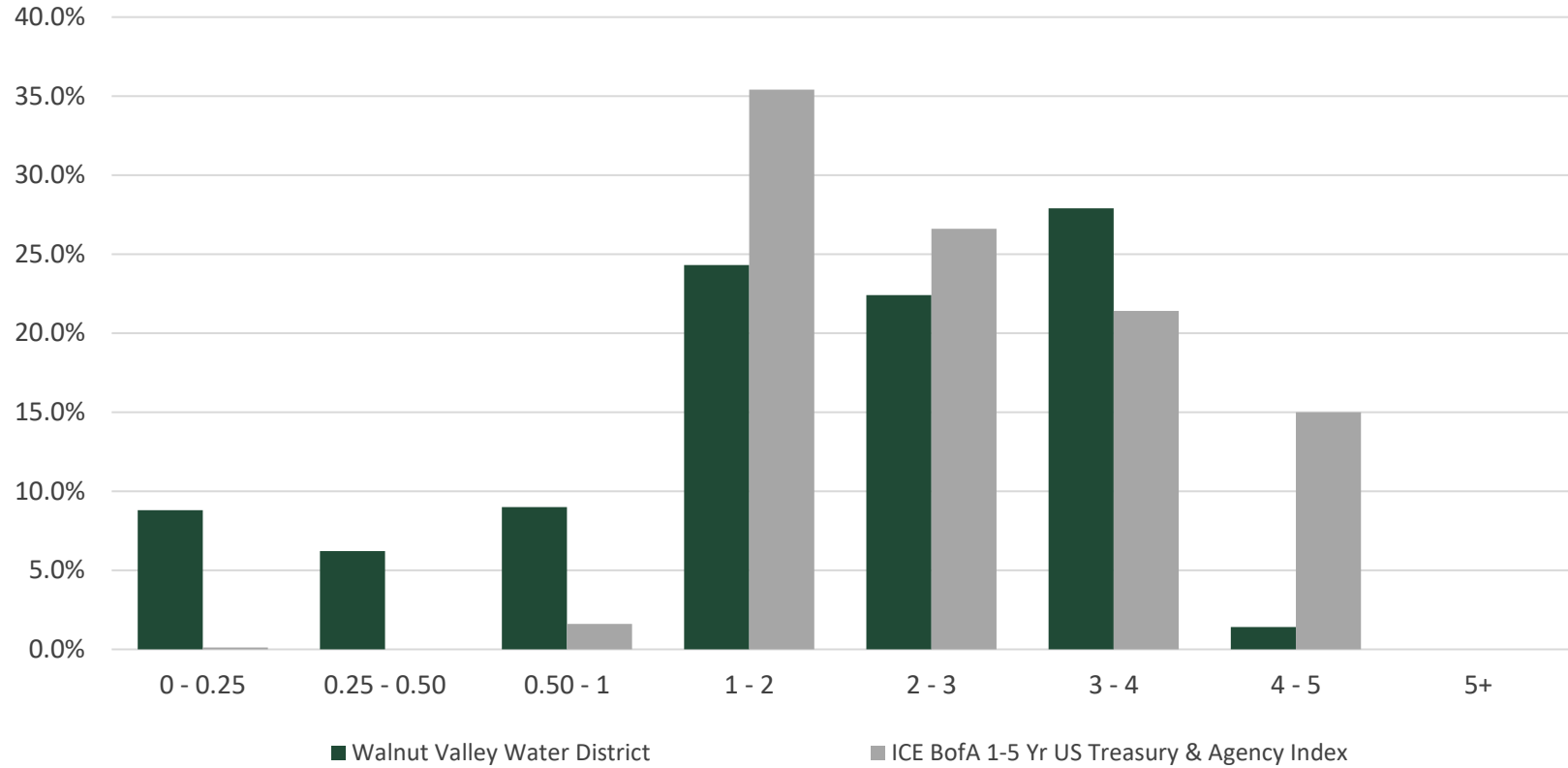
	AAA	AA	A	<A	NR
12/31/23	5.4%	69.8%	24.8%	0.0%	0.0%
09/30/23	5.6%	70.4%	23.9%	0.0%	0.0%

Source: S&P Ratings

Duration Distribution

As of December 31, 2023

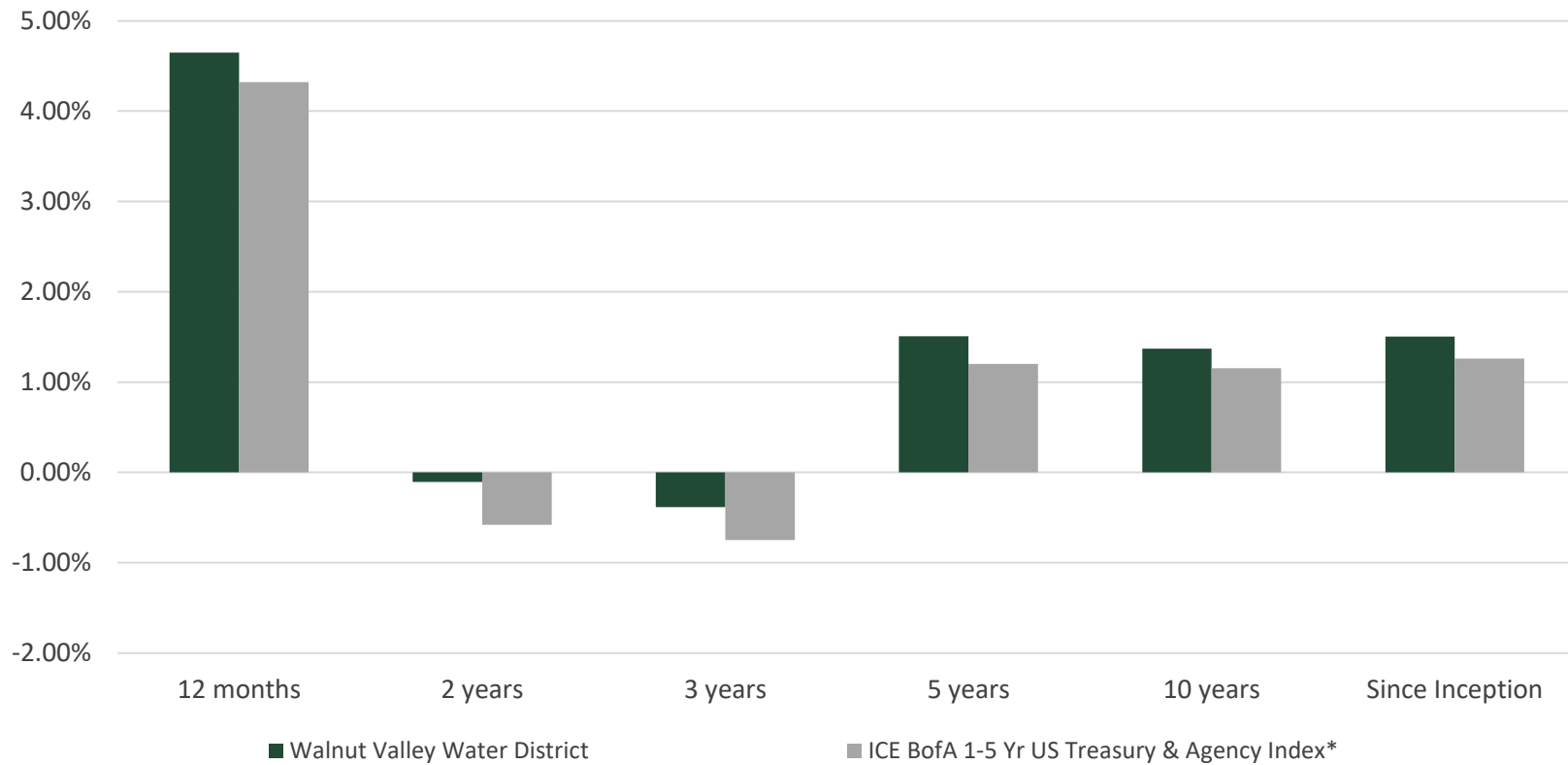
Walnut Valley Water District Portfolio Compared to the Benchmark



	0 - 0.25	0.25 - 0.50	0.50 - 1	1 - 2	2 - 3	3 - 4	4 - 5	5+
Portfolio	8.8%	6.2%	9.0%	24.3%	22.4%	27.9%	1.4%	0.0%
Benchmark*	0.1%	0.0%	1.6%	35.4%	26.6%	21.4%	15.0%	0.0%

*ICE BofA 1-5 Yr US Treasury & Agency Index

Walnut Valley Water District Total Rate of Return Annualized Since Inception July 31, 2009



TOTAL RATE OF RETURN	Annualized						
	3 months	12 months	2 years	3 years	5 years	10 years	Since Inception
Walnut Valley Water District	2.98%	4.65%	-0.11%	-0.38%	1.51%	1.37%	1.50%
ICE BofA 1-5 Yr US Treasury & Agency Index*	3.10%	4.32%	-0.58%	-0.75%	1.20%	1.15%	1.26%

*ICE BofA 1-3 Yr US Treasury Index to 8/31/10

Total rate of return: A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains and losses in the portfolio.

Portfolio Characteristics

As of December 31, 2023

Walnut Valley Water District (Internal)

	12/31/23 Portfolio	09/30/23 Portfolio
Average Maturity (yrs)	0.18	0.18
Modified Duration	0.17	0.17
Average Purchase Yield	0.76%	1.49%
Average Market Yield	0.89%	1.62%
Average Quality*	NR/NR	NR/NR
Total Market Value	7,379,760	8,229,428

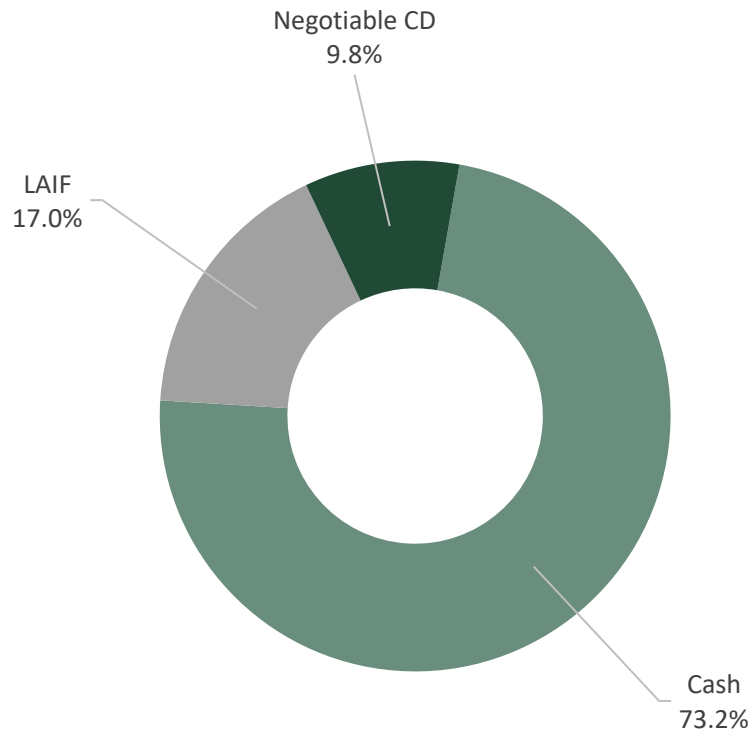
**Portfolio is S&P and Moody's, respectively.*

Sector Distribution

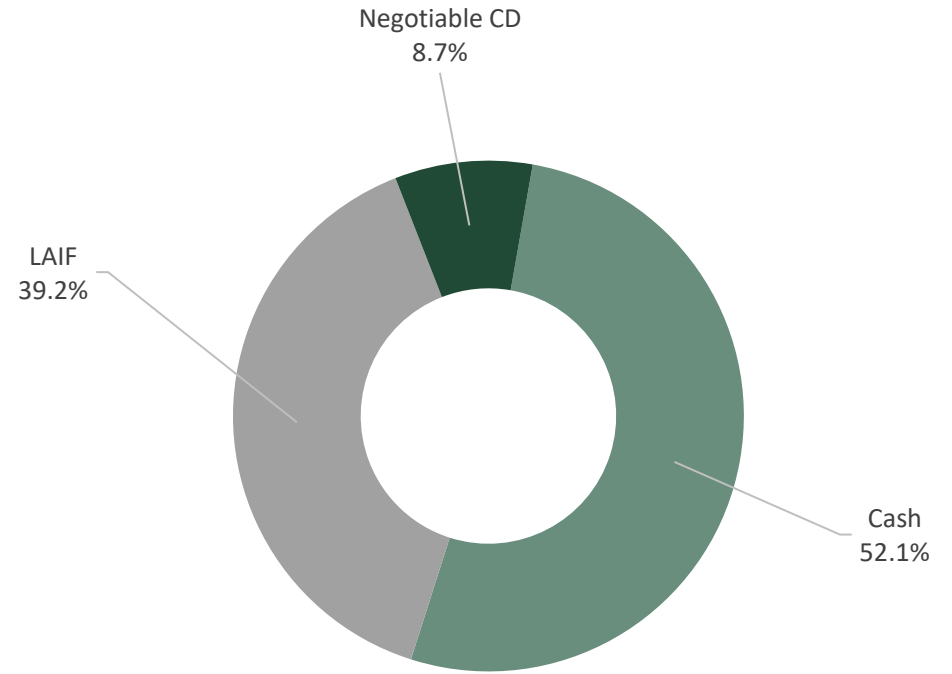
As of December 31, 2023

Walnut Valley Water District (Internal)

December 31, 2023



September 30, 2023



Walnut Valley Water District (Internal) – Account #10075

Issue Name	Investment Type	% Portfolio
Bank Cash Account	Cash	73.23%
Local Agency Investment Fund	LAIF	17.00%
State Bank of India	Negotiable CD	3.36%
Sallie Mae Bank	Negotiable CD	3.36%
Goldman Sachs Inc.	Negotiable CD	3.05%
TOTAL		100.00%

Section 3 | Consolidated Information



Portfolio Characteristics

As of December 31, 2023

Walnut Valley Water District Consolidated

	12/31/23 Portfolio	09/30/23 Portfolio
Average Maturity (yrs)	1.87	1.98
Modified Duration	1.74	1.84
Average Purchase Yield	1.94%	2.08%
Average Market Yield	3.86%	4.50%
Average Quality*	AA/Aa1	AA/Aa1
Total Market Value	41,822,585	42,725,816

* Portfolio is S&P and Moody's respectively.

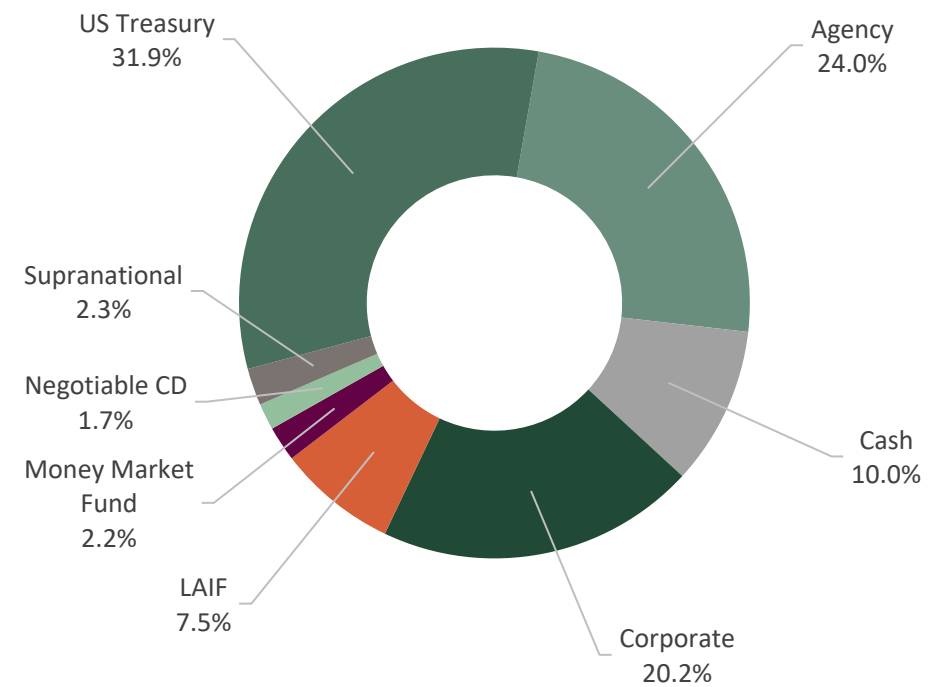
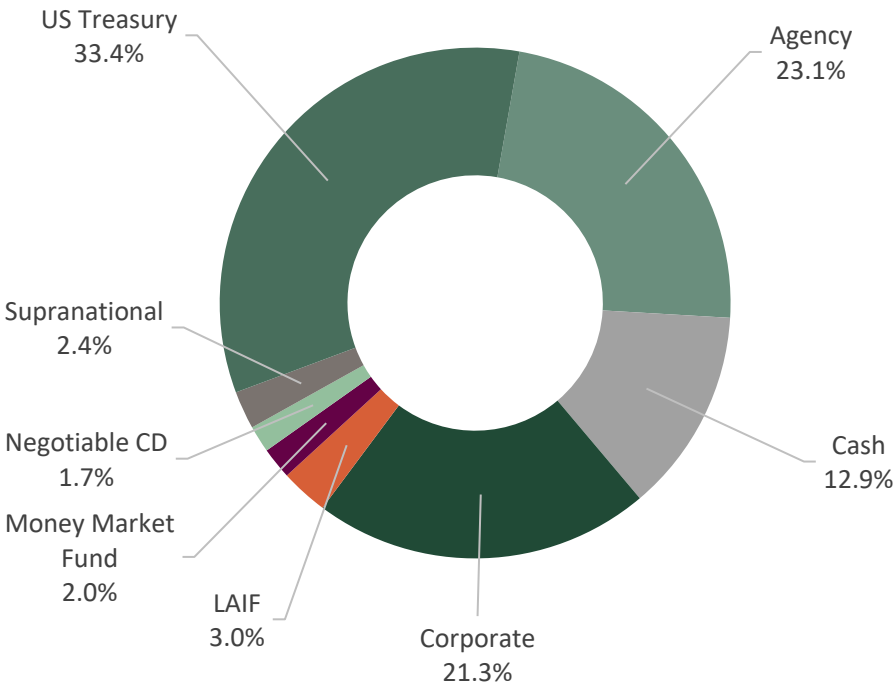
Sector Distribution

As of December 31, 2023

Walnut Valley Water District Consolidated

December 31, 2023

September 30, 2023



Section 4 | Portfolio Holdings

Holdings Report

As of December 31, 2023

Walnut Valley Water District - Account #10074

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration		
Agency											
3135G0V34	FNMA Note 2.500% Due 02/05/2024	575,000.00	03/06/2019 2.60%	572,263.00 574,946.63	99.73 5.27%	573,473.38 5,829.86	1.68% (1,473.25)	Aaa / AA+ AA+	0.10 0.09		
3130AFW94	FHLB Note 2.500% Due 02/13/2024	500,000.00	02/28/2019 2.61%	497,510.00 499,940.85	99.66 5.36%	498,311.00 4,791.67	1.46% (1,629.85)	Aaa / AA+ NR	0.12 0.12		
3130AB3H7	FHLB Note 2.375% Due 03/08/2024	600,000.00	05/01/2019 2.35%	600,600.00 600,022.69	99.47 5.21%	596,821.20 4,472.92	1.75% (3,201.49)	Aaa / AA+ NR	0.19 0.18		
3133EKNX0	FFCB Note 2.160% Due 06/03/2024	750,000.00	07/02/2019 1.88%	759,847.50 750,843.91	98.75 5.18%	740,627.25 1,260.00	2.15% (10,216.66)	Aaa / AA+ AA+	0.42 0.41		
3130A1XJ2	FHLB Note 2.875% Due 06/14/2024	650,000.00	06/26/2019 1.85%	681,427.50 652,858.62	98.93 5.29%	643,037.85 882.47	1.87% (9,820.77)	Aaa / AA+ NR	0.45 0.44		
3130A3GE8	FHLB Note 2.750% Due 12/13/2024	700,000.00	12/23/2019 1.77%	732,445.00 706,199.57	98.09 4.83%	686,634.90 962.50	2.00% (19,564.67)	Aaa / AA+ NR	0.95 0.92		
3135G0X24	FNMA Note 1.625% Due 01/07/2025	600,000.00	02/14/2020 1.48%	604,074.00 600,849.04	96.90 4.78%	581,406.00 4,712.50	1.70% (19,443.04)	Aaa / AA+ AA+	1.02 0.98		
3137EAEPO	FHLMC Note 1.500% Due 02/12/2025	600,000.00	02/14/2020 1.48%	600,486.00 600,108.89	96.54 4.72%	579,245.40 3,475.00	1.69% (20,863.49)	Aaa / AA+ AA+	1.12 1.08		
3135G03U5	FNMA Note 0.625% Due 04/22/2025	800,000.00	Various 0.53%	803,537.00 800,948.50	95.08 4.54%	760,624.00 958.34	2.21% (40,324.50)	Aaa / AA+ AA+	1.31 1.27		
3130AJKW8	FHLB Note 0.500% Due 06/13/2025	600,000.00	06/10/2020 0.54%	598,866.00 599,671.12	94.51 4.45%	567,048.00 150.00	1.65% (32,623.12)	Aaa / AA+ NR	1.45 1.41		
3137EAEU9	FHLMC Note 0.375% Due 07/21/2025	400,000.00	08/12/2020 0.45%	398,456.00 399,514.45	93.97 4.43%	375,891.20 666.67	1.09% (23,623.25)	Aaa / AA+ AA+	1.56 1.52		
3137EAEX3	FHLMC Note 0.375% Due 09/23/2025	700,000.00	10/07/2020 0.50%	695,758.00 698,521.98	93.33 4.43%	653,329.60 714.58	1.90% (45,192.38)	Aaa / AA+ AA+	1.73 1.68		
3135G06G3	FNMA Note 0.500% Due 11/07/2025	625,000.00	11/18/2020 0.51%	624,775.00 624,916.15	93.15 4.40%	582,156.88 468.75	1.69% (42,759.27)	Aaa / AA+ AA+	1.85 1.80		
3130AKFA9	FHLB Note 0.375% Due 12/12/2025	600,000.00	01/05/2021 0.42%	598,680.00 599,478.89	92.58 4.39%	555,483.60 118.75	1.61% (43,995.29)	Aaa / AA+ NR	1.95 1.90		
3130ATUS4	FHLB Note 4.250% Due 12/10/2027	475,000.00	01/26/2023 3.67%	487,188.50 484,864.60	101.03 3.96%	479,888.70 1,177.60	1.40% (4,975.90)	Aaa / AA+ NR	3.95 3.59		
3130AWMN7	FHLB Note 4.375% Due 06/09/2028	750,000.00	07/21/2023 4.17%	756,637.50 756,037.82	101.83 3.92%	763,719.75 2,005.21	2.22% 7,681.93	Aaa / AA+ NR	4.44 4.00		
TOTAL Agency				9,925,000.00	1.67%	10,012,551.00 9,949,723.71	4.70%	9,637,698.71 32,646.82	28.08% (312,025.00)	Aaa / AA+ AA+	1.42 1.34



Holdings Report

As of December 31, 2023

Walnut Valley Water District - Account #10074

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Corporate									
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 02/05/2024	500,000.00	12/23/2019 2.11%	524,265.00 500,065.98	99.76 5.82%	498,815.00 6,843.75	1.47% (1,250.98)	A3 / A A	0.10 0.09
14913R2L0	Caterpillar Financial Service Note 0.450% Due 05/17/2024	350,000.00	05/12/2021 0.51%	349,426.00 349,928.25	98.16 5.41%	343,567.35 192.50	1.00% (6,360.90)	A2 / A A+	0.38 0.37
06367WB85	Bank of Montreal Note 1.850% Due 05/01/2025	400,000.00	02/15/2022 2.25%	395,048.00 397,941.26	95.88 5.09%	383,502.00 1,233.33	1.12% (14,439.26)	A2 / A- AA-	1.33 1.29
717081EX7	Pfizer Inc. Callable Note Cont 4/28/2025 0.800% Due 05/28/2025	400,000.00	05/26/2020 0.83%	399,376.00 399,824.69	94.62 4.80%	378,467.60 293.33	1.10% (21,357.09)	A2 / A A	1.41 1.37
78015K7H1	Royal Bank of Canada Note 1.150% Due 06/10/2025	400,000.00	05/20/2021 0.96%	403,072.00 401,093.28	94.77 4.95%	379,069.60 268.33	1.10% (22,023.68)	A1 / A AA-	1.44 1.40
89114TZD7	Toronto-Dominion Bank Note 1.200% Due 06/03/2026	400,000.00	08/11/2021 1.12%	401,416.00 400,713.24	91.81 4.82%	367,226.80 373.33	1.07% (33,486.44)	A1 / A AA-	2.42 2.33
06428CAA2	Bank Of America NA Callable Note cont 7/17/2026 5.526% Due 08/18/2026	500,000.00	09/11/2023 5.51%	500,150.00 500,134.58	101.85 4.74%	509,229.50 10,207.75	1.51% 9,094.92	Aa1 / A+ AA	2.63 2.31
87612EBM7	Target Corp Callable Note Cont 12/15/2026 1.950% Due 01/15/2027	500,000.00	01/24/2022 1.87%	501,865.00 501,127.99	93.30 4.33%	466,486.50 4,495.83	1.37% (34,641.49)	A2 / A A	3.04 2.87
06406RBA4	Bank of NY Mellon Corp Callable Note Cont 12/26/2026 2.050% Due 01/26/2027	500,000.00	01/26/2022 2.03%	500,400.00 500,243.17	92.92 4.55%	464,582.50 4,413.19	1.36% (35,660.67)	A1 / A AA-	3.07 2.89
023135CF1	Amazon.com Inc Callable Note Cont 3/13/2027 3.300% Due 04/13/2027	400,000.00	04/26/2022 3.26%	400,788.00 400,516.63	97.07 4.26%	388,282.40 2,860.00	1.14% (12,234.23)	A1 / AA AA-	3.28 3.05
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4.000% Due 05/10/2027	500,000.00	06/28/2022 4.00%	500,045.00 500,031.06	98.65 4.44%	493,234.00 2,833.33	1.44% (6,797.06)	A2 / A+ A+	3.36 3.09
69371RS31	Paccar Financial Corp Note 4.600% Due 01/10/2028	500,000.00	01/26/2023 4.26%	507,430.00 506,047.67	100.86 4.37%	504,287.50 10,925.00	1.50% (1,760.17)	A1 / A+ NR	4.03 3.57
24422EWR6	John Deere Capital Corp Note 4.750% Due 01/20/2028	500,000.00	01/26/2023 4.29%	510,270.00 508,369.82	101.65 4.30%	508,274.00 10,621.53	1.51% (95.82)	A2 / A A+	4.06 3.58
438516CJ3	Honeywell Intl Callable Note Cont 01/15/2028 4.950% Due 02/15/2028	425,000.00	04/11/2023 4.02%	441,923.50 439,362.58	102.91 4.16%	437,384.93 7,947.50	1.29% (1,977.65)	A2 / A A	4.13 3.58
713448FL7	Pepsico Inc. Callable Note Cont 1/18/2028 3.600% Due 02/18/2028	500,000.00	03/20/2023 4.18%	487,155.00 489,195.59	97.89 4.16%	489,453.50 6,650.00	1.44% 257.91	A1 / A+ NR	4.14 3.74
57636QAW4	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 03/09/2028	450,000.00	03/10/2023 4.83%	450,904.50 450,759.05	103.07 4.05%	463,826.25 6,825.00	1.37% 13,067.20	Aa3 / A+ NR	4.19 3.65



Walnut Valley Water District - Account #10074

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
74456QBU9	Public Service El & Gas Callable Note Cont 02/01/28 3.700% Due 05/01/2028	400,000.00	06/26/2023 4.70%	382,788.00 384,607.47	96.82 4.51%	387,287.60 2,466.67	1.13% 2,680.13	A1 / A NR	4.34 3.93
341081GN1	Florida Power and Light Callable Note Cont 3/15/2028 4.400% Due 05/15/2028	450,000.00	Various 4.67%	444,781.50 445,384.29	100.16 4.35%	450,719.55 2,530.00	1.32% 5,335.26	Aa2 / A+ AA-	4.38 3.78
74340XCG4	Prologis LP Callable Note Cont 5/15/2028 4.875% Due 06/15/2028	450,000.00	07/21/2023 4.96%	448,330.50 448,479.98	101.27 4.55%	455,728.05 975.00	1.33% 7,248.07	A3 / A NR	4.46 3.90
89236TLB9	Toyota Motor Credit Corp Note 5.250% Due 09/11/2028	450,000.00	09/26/2023 5.34%	448,227.00 448,320.06	103.55 4.40%	465,955.65 7,218.75	1.37% 17,635.59	A1 / A+ A+	4.70 4.08
TOTAL Corporate		8,975,000.00	3.36%	8,997,661.00 8,972,146.64	4.59%	8,835,380.28 90,174.12	25.91% (136,766.36)	A1 / A A+	3.12 2.80
Money Market Fund									
60934N807	Federated Investors Govt Oblig Fund Inst.	841,194.34	Various 5.00%	841,194.34 841,194.34	1.00 5.00%	841,194.34 0.00	2.44% 0.00	Aaa / AAA AAA	0.00 0.00
TOTAL Money Market Fund		841,194.34	5.00%	841,194.34	5.00%	841,194.34 0.00	2.44% 0.00	Aaa / AAA AAA	0.00 0.00
Supranational									
459058JL8	Intl. Bank Recon & Development Note 0.500% Due 10/28/2025	600,000.00	12/14/2020 0.48%	600,516.00 600,193.39	93.19 4.42%	559,162.80 525.00	1.62% (41,030.59)	Aaa / AAA AAA	1.83 1.78
4581X0DV7	Inter-American Dev Bank Note 0.875% Due 04/20/2026	500,000.00	04/27/2021 0.94%	498,425.00 499,271.88	92.71 4.23%	463,556.50 862.85	1.35% (35,715.38)	Aaa / AAA AAA	2.30 2.23
TOTAL Supranational		1,100,000.00	0.69%	1,098,941.00 1,099,465.27	4.34%	1,022,719.30 1,387.85	2.97% (76,745.97)	Aaa / AAA AAA	2.04 1.98
US Treasury									
912828X70	US Treasury Note 2.000% Due 04/30/2024	400,000.00	07/02/2019 1.78%	404,125.00 400,280.77	98.95 5.19%	395,812.40 1,362.64	1.15% (4,468.37)	Aaa / AA+ AA+	0.33 0.33
9128282U3	US Treasury Note 1.875% Due 08/31/2024	575,000.00	03/04/2020 0.72%	604,311.52 579,343.11	97.95 5.04%	563,230.33 3,643.11	1.65% (16,112.78)	Aaa / AA+ AA+	0.67 0.64
912828YM6	US Treasury Note 1.500% Due 10/31/2024	600,000.00	02/15/2022 1.74%	596,203.13 598,831.73	97.29 4.86%	583,734.60 1,532.97	1.70% (15,097.13)	Aaa / AA+ AA+	0.84 0.81
912828YV6	US Treasury Note 1.500% Due 11/30/2024	700,000.00	12/23/2019 1.72%	692,808.59 698,667.81	96.99 4.90%	678,945.40 918.03	1.97% (19,722.41)	Aaa / AA+ AA+	0.92 0.89

Holdings Report

As of December 31, 2023

Walnut Valley Water District - Account #10074

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
912828Z52	US Treasury Note 1.375% Due 01/31/2025	575,000.00	03/04/2020 0.71%	593,328.13 579,047.93	96.48 4.74%	554,762.88 3,308.59	1.62% (24,285.05)	Aaa / AA+ AA+	1.09 1.05
912828ZFO	US Treasury Note 0.500% Due 03/31/2025	750,000.00	03/26/2020 0.50%	749,912.11 749,978.09	95.08 4.60%	713,115.00 952.87	2.07% (36,863.09)	Aaa / AA+ AA+	1.25 1.22
91282CAT8	US Treasury Note 0.250% Due 10/31/2025	700,000.00	02/16/2021 0.51%	691,605.47 696,727.31	92.89 4.33%	650,206.90 298.08	1.89% (46,520.41)	Aaa / AA+ AA+	1.84 1.79
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	700,000.00	01/12/2021 0.52%	694,968.75 697,974.18	92.68 4.23%	648,730.60 7.21	1.88% (49,243.58)	Aaa / AA+ AA+	2.00 1.95
91282CBH3	US Treasury Note 0.375% Due 01/31/2026	550,000.00	03/22/2021 0.85%	537,625.00 544,691.45	92.39 4.23%	508,148.30 863.11	1.48% (36,543.15)	Aaa / AA+ AA+	2.09 2.03
91282CBQ3	US Treasury Note 0.500% Due 02/28/2026	650,000.00	03/09/2021 0.83%	639,589.84 645,472.10	92.41 4.20%	600,666.30 1,098.21	1.75% (44,805.80)	Aaa / AA+ AA+	2.16 2.11
91282CBT7	US Treasury Note 0.750% Due 03/31/2026	440,000.00	03/29/2021 0.88%	437,301.56 438,788.21	92.78 4.15%	408,220.12 838.52	1.19% (30,568.09)	Aaa / AA+ AA+	2.25 2.18
91282CCF6	US Treasury Note 0.750% Due 05/31/2026	850,000.00	06/28/2021 0.88%	844,820.31 847,460.60	92.31 4.13%	784,623.10 557.38	2.28% (62,837.50)	Aaa / AA+ AA+	2.42 2.35
91282CCP4	US Treasury Note 0.625% Due 07/31/2026	750,000.00	10/08/2021 1.02%	736,171.88 742,569.26	91.60 4.08%	686,982.75 1,961.62	2.00% (55,586.51)	Aaa / AA+ AA+	2.58 2.51
91282CCW9	US Treasury Note 0.750% Due 08/31/2026	850,000.00	09/28/2021 1.00%	839,939.45 844,552.63	91.68 4.08%	779,277.45 2,154.19	2.27% (65,275.18)	Aaa / AA+ AA+	2.67 2.58
91282CCZ2	US Treasury Note 0.875% Due 09/30/2026	650,000.00	12/29/2021 1.26%	638,447.27 643,317.54	91.85 4.04%	597,010.05 1,445.18	1.74% (46,307.49)	Aaa / AA+ AA+	2.75 2.66
91282CDG3	US Treasury Note 1.125% Due 10/31/2026	575,000.00	11/29/2021 1.18%	573,472.66 574,120.67	92.28 4.04%	530,594.48 1,101.82	1.54% (43,526.19)	Aaa / AA+ AA+	2.84 2.73
91282CDK4	US Treasury Note 1.250% Due 11/30/2026	575,000.00	04/26/2022 2.76%	537,827.15 551,429.13	92.45 4.02%	531,605.32 628.42	1.55% (19,823.81)	Aaa / AA+ AA+	2.92 2.81
91282CEF4	US Treasury Note 2.500% Due 03/31/2027	700,000.00	06/13/2022 3.45%	670,878.91 680,292.12	95.57 3.96%	669,019.40 4,446.72	1.96% (11,272.72)	Aaa / AA+ AA+	3.25 3.06
91282CEW7	US Treasury Note 3.250% Due 06/30/2027	550,000.00	09/13/2022 3.61%	541,363.28 543,702.60	97.72 3.95%	537,474.85 49.11	1.56% (6,227.75)	Aaa / AA+ AA+	3.50 3.27
91282CFH9	US Treasury Note 3.125% Due 08/31/2027	550,000.00	09/08/2022 3.40%	543,232.42 545,008.26	97.19 3.96%	534,531.25 5,807.86	1.57% (10,477.01)	Aaa / AA+ AA+	3.67 3.39
91282CFM8	US Treasury Note 4.125% Due 09/30/2027	400,000.00	10/28/2022 4.19%	398,796.88 399,083.08	100.63 3.94%	402,531.20 4,192.62	1.18% 3,448.12	Aaa / AA+ AA+	3.75 3.41
91282CFU0	US Treasury Note 4.125% Due 10/31/2027	750,000.00	11/09/2022 4.30%	744,169.92 745,508.66	100.63 3.95%	754,716.75 5,269.57	2.21% 9,208.09	Aaa / AA+ AA+	3.84 3.49



Holdings Report

As of December 31, 2023

Walnut Valley Water District - Account #10074

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
9128283F5	US Treasury Note 2.250% Due 11/15/2027	875,000.00	12/09/2022 3.79%	814,946.29 827,798.25	94.02 3.93%	822,704.75 2,542.07	2.40% (5,093.50)	Aaa / AA+ AA+	3.88 3.64
TOTAL US Treasury		14,715,000.00	1.77%	14,525,845.52 14,574,645.49	4.27%	13,936,644.18 44,979.90	40.59% (638,001.31)	Aaa / AA+ AA+	2.36 2.25
TOTAL PORTFOLIO		35,556,194.34	2.19%	35,476,192.86 35,437,175.45	4.49%	34,273,636.81 169,188.69	100.00% (1,163,538.64)	Aa1 / AA AA	2.23 2.08
TOTAL MARKET VALUE PLUS ACCRUALS						34,442,825.50			

Holdings Report

As of December 31, 2023

Walnut Valley Water District (Internal) - Account #10075

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Cash									
90CASH\$00	Cash Custodial Cash Account	5,403,840.90	Various 0.00%	5,403,840.90 5,403,840.90	1.00 0.00%	5,403,840.90 0.00	73.23% 0.00	NR / NR NR	0.00 0.00
TOTAL Cash		5,403,840.90	0.00%	5,403,840.90	0.00%	5,403,840.90 0.00	73.23% 0.00	NR / NR NR	0.00 0.00
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	1,223,927.70	Various 3.95%	1,223,927.70 1,223,927.70	1.00 3.95%	1,223,927.70 30,330.82	17.00% 0.00	NR / NR NR	0.00 0.00
TOTAL LAIF		1,223,927.70	3.95%	1,223,927.70	3.95%	1,223,927.70 30,330.82	17.00% 0.00	NR / NR NR	0.00 0.00
Negotiable CD									
7954506L4	Sallie Mae Bank Negotiable CD 0.850% Due 05/27/2025	248,000.00	05/27/2020 0.85%	248,000.00 248,000.00	100.00 0.85%	248,000.00 202.14	3.36% 0.00	NR / NR NR	1.41 1.39
856285TQ4	State Bank of India Negotiable CD 1.100% Due 05/28/2025	248,000.00	05/28/2020 1.10%	248,000.00 248,000.00	100.00 1.10%	248,000.00 254.12	3.36% 0.00	NR / NR NR	1.41 1.39
38149MZJ5	Goldman Sachs Bank USA Negotiable CD 1.050% Due 09/08/2026	248,000.00	08/25/2021 1.05%	248,000.00 248,000.00	90.48 4.87%	224,383.70 820.44	3.05% (23,616.30)	NR / NR NR	2.69 2.59
TOTAL Negotiable CD		744,000.00	1.00%	744,000.00	2.19%	720,383.70 1,276.70	9.78% (23,616.30)	NR / NR NR	1.81 1.77
TOTAL PORTFOLIO		7,371,768.60	0.76%	7,371,768.60	0.89%	7,348,152.30 31,607.52	100.00% (23,616.30)	NR / NR NR	0.18 0.17
TOTAL MARKET VALUE PLUS ACCRUALS						7,379,759.82			



Section 5 | Transactions



Transaction Ledger

As of December 31, 2023

Walnut Valley Water District - Account #10074

September 30, 2023 through December 31, 2023

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Maturity	12/08/2023	3130A0F70	750,000.00	FHLB Note 3.375% Due: 12/08/2023	100.000		750,000.00	0.00	750,000.00	0.00
Subtotal			750,000.00				750,000.00	0.00	750,000.00	0.00
TOTAL DISPOSITIONS			750,000.00				750,000.00	0.00	750,000.00	0.00

Transaction Ledger

As of December 31, 2023

Walnut Valley Water District (Internal) - Account #10075

September 30, 2023 through December 31, 2023

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/15/2023	90LAIF\$00	31,126.86	Local Agency Investment Fund State Pool	1.000	3.61%	31,126.86	0.00	31,126.86	0.00
Subtotal			31,126.86				31,126.86	0.00	31,126.86	0.00
TOTAL ACQUISITIONS			31,126.86				31,126.86	0.00	31,126.86	0.00
DISPOSITIONS										
Security Withdrawal	12/29/2023	90LAIF\$00	2,000,000.00	Local Agency Investment Fund State Pool	1.000		2,000,000.00	0.00	2,000,000.00	0.00
Subtotal			2,000,000.00				2,000,000.00	0.00	2,000,000.00	0.00
TOTAL DISPOSITIONS			2,000,000.00				2,000,000.00	0.00	2,000,000.00	0.00

Important Disclosures

As of December 31, 2023

2023 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by ICE Data Services Inc ("IDS"), an independent pricing source. In the event IDS does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

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Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Asset Class 10-Year Snapshot Disclosure

As of December 31, 2023

- **US Small Cap Stocks – Morgan Stanley Capital International (MSCI) Small Cap 1750** – The MSCI Small Cap 1750 is a market capitalization weighted index that measures the performance of small capitalization U.S. stocks.
- **US Mid Cap Stocks – Morgan Stanley Capital International (MSCI) Mid Cap 450** – The MSCI Mid Cap 450 is a market capitalization weighted index that measures the performance of mid-capitalization U.S. stocks.
- **US Large Cap Stocks – Standard & Poor’s 500** – The S&P 500 is a market value weighted index of 500 large capitalization stocks. The 500 companies included in the index capture approximately 80% of available U.S. market capitalization.
- **International Stocks – Morgan Stanley Capital International (MSCI) EAFE** – The MSCI EAFE International Equity Index is a market capitalization weighted index that captures international equity performance of large and mid-cap stocks in the developed stock markets of Europe, Australasia, and the Far East.
- **Emerging Market Stocks – Morgan Stanley Capital International (MSCI) Emerging Markets** – The MSCI Emerging Markets Index is a market capitalization weighted index that captures equity performance of large and mid-cap stocks across emerging market countries.
- **U.S. Real Estate – Morgan Stanley Capital International (MSCI) REIT** – The MSCI US REIT Index is a free float-adjusted market capitalization index that is comprised of equity REITs. It represents about 99% of the US REIT universe and securities are classified in the REIT sector according to the Global Industry Classification Standard (GICS®). It excludes Mortgage REITs and selected Specialized REITs.
- **International Real Estate – S&P Developed Ex-US Property** – The S&P Developed Ex-US Property Index is a market capitalization weighted index that captures the performance of a universe of publicly traded property companies based in developing countries outside of the US. The companies included are engaged in real estate related activities, such as property ownership, management, development, rental and investment.
- **US Core Bonds – ICE BofA US Corporate, Government, Mortgage** – The ICE BofA US Corporate, Government, Mortgage index is a broad measure of US investment grade bond performance, including US Treasuries, agencies, investment-grade corporates and mortgage securities.
- **US High Yield Bonds – ICE BofA US High Yield** – The ICE BofA High Yield Bond Index measures the market of USD-denominated, non-investment grade, fixed-rate, taxable corporate bonds.
- **International Bonds – Bloomberg Barclays Global Aggregate ex-USD Total Return Index Value Unhedged USD** – Index from 2/1/2013 – current. This index measures the performance of global investment grade debt from 24 local currency markets. This multi-currency benchmark includes treasury, government-related, corporate and securitized fixed-rate bonds from both developed and emerging markets issuers. S&P Citigroup International Govt Bond – Index from 1/1/2009 – 1/31/2013. This index measures the performance of sovereign bonds of non-U.S. developed countries.

- **Diversified Commodities – S&P GSCI Commodity Index** – The S&P GSCI Commodity Index is a world production-weighted measure of general commodity price movements and inflation in the world economy. It consists of a basket of physical commodity futures contracts.

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All investments contain risk and may lose value. Fixed income investments are subject to interest rate, credit, and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates. International: Non-US markets may be more volatile due to a variety of factors including less liquidity, transparency and oversight of companies and assets. Values of non-US investments may fluctuate due to changes in currency exchange rates. Non-US companies are also subject to risks that come with political and economic stability that may affect their respective countries. These risks may be greater in emerging market countries. Equities: Investments on equities are subject to risks from stock market fluctuations that occur in response to economic and business developments.



ICE BofA 1-5 Yr US Treasury & Agency Index*

The ICE BofA 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies.

The ICE BofA 1-3 Year US Treasury Index tracks the performance of US dollar-denominated sovereign debt publicly issued by the US government in its domestic market. Qualifying securities must have at least one year remaining term to final maturity and less than three years remaining term to final maturity, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion. Qualifying securities must have at least 18 months to final maturity at the time of issuance.

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT

January 16, 2024
At the Office of the District
271 South Brea Canyon Road, Walnut, CA 91789

DIRECTORS PRESENT:

Edwin Hilden
Scarlett Kwong
Theresa Lee
Jerry Tang
Henry Woo

STAFF PRESENT:

Erik Hitchman, General Manager/Chief Engineer
Josh Byerrum, Director of Finance
Lily Lopez, Director of External Affairs & Sustainability
Thomas Monk, Director of Operations
Sherry Shaw, Director of Engineering & Planning
Bertha Perez, Senior Engineer
Alanna Diaz, Director of Administrative Services
Lucie Cazares, Executive Secretary
Jim Ciampa, Legal Counsel

DIRECTORS ABSENT:

None

The meeting was called to order at 5:00 p.m. with President Lee presiding.

Guests and others in attendance: Three Valleys Municipal Water District (TVMWD) Director Mike Ti, Jody Roberto, and TVMWD General Manager Matt Litchfield and Chief Financial Officer Jose Velasquez. Also, in attendance were Walnut Valley Water District's employees Sara Rodriguez and Jazmin Noble.

Item 3: Public Comment

- ◆ There were no requests. (Item 3)

Item 4: Additions to the Agenda

- ◆ There were no requests for additions to the agenda. (Item 4)

Item 5: Reorder of the Agenda

- ◆ There were no requests for reorder of the agenda. (Item 5)

Item 6: Introduction of New District Employee

- ◆ Ms. Rodriguez introduced Ms. Jazmin Noble, Customer Service Representative I, on the occasion of completing her probationary period for new employees (Item 6)

Item 7: Consider Approval of Consent Calendar

- ◆ The Board was asked to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held December 11, 2023, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 7 – A, B, C, D)

Motion No. 24-01-1997: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Tang, and unanimously carried 5-0 to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held December 11, 2023, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 7 – A, B, C, D)

President Lee indicated Motion No. 24-01-1997 was approved by a 5-0 vote

Item 8: Director Expense Reports

- ◆ The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during December 2023. (Item 8)

Motion No. 24-01-1998: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Woo, and unanimously carried 5-0 to receive, approve, and file the Board member expense reports for meeting attendance and additional expenses incurred by the District on behalf of each Director for events occurring during December 2023. (Item 8)

President Lee indicated Motion No. 24-01-1998 by a 5-0 vote

Item 9: Treasurer’s Reports

- ◆ Mr. Byerrum presented the Financial Dashboard as of November 30, 2023, the District Statement of Revenue, Expenses, and Change in Net Position as of November 30, 2023, the District Statement of Net Position as of November 30, 2023, and the Summary of Cash and Investments as of November 30, 2023. (Items 9 - A, B, C, D)

Motion No. 24-01-1999: Upon consideration thereof, it was moved by Director Woo, seconded by Director Hilden, and unanimously carried 5-0 to receive, approve, and file the Financial Dashboard as of November 30, 2023, the District Statement of Revenue, Expenses, and Change in Net Position as of November 30, 2023, the District Statement of Net Position as of November 30, 2023, and the Summary of Cash and Investments as of November 30, 2023. (Items 9 - A, B, C, D)

President Lee indicated Motion No. 24-01-1999 was approved by a 5-0 vote

Committee Chair Reports

Item 10: Public Information/Community Relations/Legislative Action Committee – Director Kwong

- ◆ There were no Public Information/Community Relations/Legislative Action Committee matters to come before the Board at this time. (Item 10)

Item 11: Finance Committee – Director Tang

- ◆ The Board was asked to approve staff’s recommendation of FY 2022-23 Source and Application of Funds, to transfer the following from the District’s general account: \$164,800 to the Operating Reserve, \$250,000 to the Capital Improvement Reserve, \$2,624,276 to the Reserve for Replacement, \$627,500 to the Stored Water Reserve, \$750,000 to the Employees Liabilities Reserve related to the Employer OPEB and CalPERS liabilities, and \$955,346 to the PERS Unfunded obligation. (Item 11-A)

Motion No. 24-01-2000: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Tang, and unanimously carried 5-0, to approve staff’s recommendation of FY 2022-23 Source and Application of Funds, to transfer the following from the District’s general account: \$164,800 to the Operating Reserve, \$250,000 to the Capital Improvement Reserve, \$2,624,276 to the Reserve for Replacement, \$627,500 to the Stored Water Reserve, \$750,000 to the Employees Liabilities Reserve related to the Employer OPEB and CalPERS liabilities, and \$955,346 to the PERS Unfunded obligation. (Item 11-A)

President Lee indicated Motion No. 24-01-2000 was approved by a 5-0 vote

- ◆ As a matter of information only, the Board received the Budget Meeting Schedule. (Item 11-B)
- ◆ The Board was asked to receive, approve, and file the Pomona-Walnut-Rowland Joint Water Line Commission Audit Report, Puente Basin Water Agency Audit Report, and Spadra Basin GSA Audit Report for Fiscal Year ending June 30, 2023. (Item 11-C)

Motion No. 24-01-2001: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Hilden, and unanimously carried 5-0, to receive, approve, and file the Pomona-Walnut-Rowland Joint Water Line Commission Audit Report, Puente Basin Water Agency Audit Report, and Spadra Basin GSA Audit Report for Fiscal Year ending June 30, 2023. (Item 11-C)

President Lee indicated Motion No. 24-01-2001 was approved by a 5-0 vote

- ◆ Mr. Byerrum reviewed the District’s investment transaction report for the period ending December 31, 2023. The Board was then asked to receive, approve, and file the investment transactions report. (Item 11-D)

Motion No. 24-01-2002: Upon consideration thereof, it was moved by Director Tang, seconded by Director Hilden, and unanimously carried 5-0 to receive, approve, and file the investment transactions report. (Item 11-D)

President Lee indicated Motion No. 24-01-2002 was approved by a 5-0 vote

- ◆ As a matter of information only, the Board received a Revenue Bond Funds Held in Trust report. (Item 11-E)

Item 12: Engineering Committee – Director Woo

- ◆ The Board was asked to authorize the appropriation of \$56,174.79 from the Reserve for Replacement and to authorize the General Manager to execute a sole source contract with Applied Technology Group, Inc. (ATG) in the amount of \$48,363.18 for the upgrade and replacement of the Surveillance Network Video Recording (NVR) located at the District's SCADA backbone sites. (Item 12-A)

Motion No. 24-01-2003: Upon consideration thereof, it was moved by Director Woo, seconded by Director Hilden, and unanimously carried 5-0, to authorize the appropriation of \$56,174.79 from the Reserve for Replacement and to authorize the General Manager to execute a sole source contract with Applied Technology Group, Inc. (ATG) in the amount of \$48,363.18 for the upgrade and replacement of the Surveillance Network Video Recording (NVR) located at the District's SCADA backbone sites. (Item 12-A)

President Lee indicated Motion No. 24-01-2003 was approved by a 5-0 vote

- ◆ The Board was asked to authorize the General Manager to execute an Installation Services Agreement contract with Concord Utility Services in the amount of \$494,923.40 for the installation of 13,046 Badger Endpoints. (Item 12-B)

Motion No. 24-01-2004: Upon consideration thereof, it was moved by Director Woo, seconded by Director Tang, and unanimously carried 5-0, to authorize the General Manager to execute an Installation Services Agreement contract with Concord Utility Services in the amount of \$494,923.40 for the installation of 13,046 Badger Endpoints. (Item 12-B)

President Lee indicated Motion No. 24-01-2004 was approved by a 5-0 vote

- ◆ The Board was asked to authorize the General Manager to execute the Groundwater Pumping and Supply Agreement with the City of Industry and Rowland Water District. (Item 12-C)

Motion No. 24-01-2005: Upon consideration thereof, it was moved by Director Tang, seconded by Director Kwong, and unanimously carried 5-0, to authorize the General Manager to execute the Groundwater Pumping and Supply Agreement with the City of Industry and Rowland Water District in the form provided to the Board. (Item 12-C)

President Lee indicated Motion No. 24-01-2005 was approved by a 5-0 vote

- ◆ The Board was asked to authorize the General Manager to execute an agreement with Eagle Aerial Solutions for Land Use Mapping, Premise Delineation, and WaterView CII Module in the amount of \$133,296. (Item 12-D)

Motion No. 24-01-2006: Upon consideration thereof, it was moved by Director Woo, seconded by Director Kwong, and unanimously carried 5-0, to authorize the General Manager to execute an agreement with Eagle Aerial Solutions for Land Use Mapping, Premise Delineation, and WaterView CII Module in the amount of \$133,296. (Item 12-D)

President Lee indicated Motion No. 24-01-2006 was approved by a 5-0 vote

- ◆ Mr. Monk reviewed the Operations Report included in the Board Packet. No action was taken by the Board. (Item 12-E)

Item 13: Personnel Committee – Director Tang

- ◆ The Board was asked to adopt the proposed Sick Leave Policy amendment as drafted by District staff and reviewed by labor counsel. (Item 13-A)

Motion No. 24-01-2007: Upon consideration thereof, it was moved by Director Tang, seconded by Director Hilden, and unanimously carried 5-0, to adopt the proposed Sick Leave Policy amendment as drafted by District staff and reviewed by labor counsel in the form provided to the Board. (Item 13-A)

President Lee indicated Motion No. 24-01-2007 was approved by a 5-0 vote

- ◆ The Board was asked to adopt the Reproductive Loss Leave Policy as drafted by District staff and reviewed by labor counsel. (Item 13-B)

Motion No. 24-01-2008: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Tang, and unanimously carried 5-0, to adopt the Reproductive Loss Leave Policy as drafted by District staff and reviewed by labor counsel in the form provided to the Board. (Item 13-B)

President Lee indicated Motion No. 24-01-2008 was approved by a 5-0 vote

- ◆ The Board was asked to approve the reorganization of the Finance Department, approve the proposed modification to the District Official Chart of Positions, and approve the initiation of the recruitment process for an Accounting Manager. (Item 13-C)

Motion No. 24-01-2009: Upon consideration thereof, it was moved by Director Tang, seconded by Director Kwong, and unanimously carried 5-0, to approve the reorganization of the Finance Department, approve the proposed modification to the District Official Chart of Positions, and approve the initiation of the recruitment process for an Accounting Manager. (Item 13-C)

President Lee indicated Motion No. 24-01-2009 was approved by a 5-0 vote

Item 14: TVMWD/MWD

- ◆ Updates on TVMWD/MWD business matters were provided by TVMWD General Manager Matt Litchfield. (Item 14)

Item 15: The P-W-R Joint Water Line Commission

- ◆ Mr. Monk reported on the P-W-R Joint Water Line Commission water use report for the month of November 2023. (Item 15)

Item 16: Puente Basin Water Agency (PBWA)

- ◆ Director Lee stated there was no information to report to the Board. (Item 16)

Item 17: Spadra Basin Groundwater Sustainability Agency

- ◆ Director Tang reported on the January 2, 2024, Executive Committee meeting. (Item 17)

Item 18: General Manager's Report

- ◆ The Board received the District's activities calendars for February, March, April 2024. (Item 18-A)

Item 19: Water Supply and Conservation

- ◆ The Board received reports and graphs of the following items: District potable and recycled water use, Calendar Year 2023 purchased water estimate, conservation goal summary, climate summary, and 2023 monthly water consumption versus the 2013 and 2020 baseline years. The report noted that the District's water usage for December 2023 was 3.71% lower than usage in December 2020 and 4.69% lower than usage in December 2013. (Item 19-A)
- ◆ The Board viewed reports on California's water supply and reservoir conditions as of January 1, 2024. (Item 19-B)

Item 20: Directors' Oral Reports

(NOTE: Board meeting minutes provide written reports of Board meeting, Committee meetings, and District associated activities. Directors may include reports of their participation in non-expense or per diem paid community events as a matter of information.) (Item 20)

- ◆ Director Hilden reported the following on his activities for December: The District's Regular and Special Board Meetings, Public Information Committee meetings, TVMWD Board meeting, signing documents, and the Metropolitan Water District Poster Recognition.
- ◆ Director Kwong reported on the following activities for December: The District's Regular and Special Board Meeting, the Public Information Committee meeting, the Heart of Hope Celebration, and the PWR JWL Commission meeting.
- ◆ Director Lee reported on the following activities for December: The District's Special Board meeting, Finance Committee and Engineering Committee meetings, Building Ad Hoc and Succession Ad Hoc Committee meetings, Heart of Hope Celebration, Spadra Basin Advisory Committee meeting, and the PBWA Board meeting.

- ◆ Director Tang reported on the following for December: District’s Regular and Special Board meeting, Public Information and Finance Committee meetings, Succession Ad Hoc Committee meeting, Heart of Hope celebration, Spadra Basin Executive Committee meeting, MWD Art Award Ceremony, and the WVWD Outreach Team meeting with Suzanne Middle School CAPA Member.
- ◆ Director Woo reported the following for December: The District’s Regular and Special Board meeting, the Engineering Committee Meeting, Review candidates resumes for GM interview, and the Building Ad Hoc Committee meeting,

Item 21: Legal Reports

- ◆ Mr. Ciampa reported on the status of legislation that has been introduced in the next legislative year. He also mentioned that ACWA will be introducing legislation to address the exhaustion of administrative remedies and administrative record issues relating to Proposition 218 litigation. (Item 21)

Item 22: Items for Future Discussion

- ◆ There were no requests for future discussion items. (Item 22)

Item 23: Board of Directors Business

- ◆ Standing Committee positions were selected on a “chain of command” basis in accordance with the Standing Committee Selection Process, with the first choice going to the Board President, second choice to the First Vice President, third choice to the Second Vice President, and so on down the line, repeating in the same order until all positions were filled as follows:

Committee	Chair	Member	Alternate
Public Info/ Legislative	Director Kwong	Director Tang	Director Hilden
Finance	Director Lee	Director Tang	Director Woo
Engineering	Director Woo	Director Kwong	Director Lee
Personnel	Director Lee	Director Hilden	Director Kwong

(Item 23-A)

- ◆ Board members advised President Lee of their interest in serving as District representatives to various agencies and commissions for Calendar Year 2024, with the desire for those appointments to remain the same as the previous year. The table below shows the Calendar Year 2024 commissions, various agencies, and ad hoc committees as follows, with the same appointments as in 2023:

Commission/Agency Assignments	
Position	Director
TVMWD Representative	Edwin Hilden
TVMWD Representative – Alternate	Henry Woo
JPIA Board Member	Theresa Lee
JPIA Board Member – Alternate	Edwin Hilden
JPIA Property Program Committee Member	Theresa Lee
ACWA Voting Delegate	Edwin Hilden
ACWA Voting Delegate – Alternate	Henry Woo
ACWA Region 8 Delegate	Theresa Lee
ACWA Region 8 Delegate – Alternate	Henry Woo
Regional Chamber Representative	Scarlett Kwong
Regional Chamber Representative – Alternate	Edwin Hilden

Ad Hoc Committee	
Succession Ad Hoc (established August 24, 2023)	Theresa Lee Jerry Tang
New Building Ad Hoc (established August 24, 2023)	Theresa Lee Henry Woo

(Item 23-B)

- ◆ The Board was asked to adopt Resolution No. 01-24-727, appointing Scarlett P. Kwong as Representative to Serve on the Pomona-Walnut-Rowland Joint Water Line Commission and Edwin Hilden as the Alternate Representative. (Item 23-C)

Motion No. 24-01-2010: Upon consideration thereof, it was moved by Director Tang, seconded by Director Lee, and unanimously carried 5-0 by roll call vote noted below, to adopt Resolution No. 01-24-727, appointing Scarlett P. Kwong as Representative to Serve on the Pomona-Walnut-Rowland Joint Water Line Commission and Edwin Hilden as the Alternate Representative. (Item 23-C)

Ayes: Hilden, Kwong, Lee, Tang, Woo
Noes: None
Absent: None
Abstain: None

President Lee indicated Motion No. 24-01-2010, adopting Resolution No. 01-24-727, was approved by a 5-0 roll call vote

- ◆ The Board was asked to adopt Resolution No. 01-24-728, appointing Theresa Lee and Henry Woo as Representatives to serve on the Puente Basin Water Agency, and Scarlett Kwong as the Alternate Representative. (Item 23-D)

Motion No. 24-01-2011: Upon consideration thereof, it was moved by Director Lee, seconded by Director Tang, and unanimously carried 5-0 by roll call vote noted below, to adopt Resolution No. 01-24-728, appointing Theresa Lee and Henry Woo as Representatives to serve on the Puente Basin Water Agency, and Scarlett Kwong as the Alternate Representative. (Item 23-D)

Ayes: Hilden, Kwong, Lee, Tang, Woo
Noes: None
Absent: None
Abstain: None

President Lee indicated Motion No. 24-01-2011, adopting Resolution No. 01-24-728, was approved by a 5-0 roll call vote

- ◆ The Board was asked to adopt Resolution No. 01-24-729, appointing Jerry Tang as Representative to Serve on the Executive Committee of the Spadra Basin Groundwater Sustainability Agency, and Theresa Lee as the Alternate Representative. (Item 23-E)

Motion No. 24-01-2012: Upon consideration thereof, it was moved by Director Lee, seconded by Director Kwong, and unanimously carried 5-0 by roll call vote noted below, to adopt Resolution No. 01-24-729, appointing Jerry Tang as Representative to Serve on the Executive Committee of the Spadra Basin Groundwater Sustainability Agency, and Theresa Lee as the Alternate Representative. (Item 23-E)

Ayes: Hilden, Kwong, Lee, Tang, Woo
Noes: None
Absent: None
Abstain: None

President Lee indicated Motion No. 24-01-2012, adopting Resolution No. 01-24-729, was approved by a 5-0 roll call vote

- ◆ The Board was asked to advise staff regarding interest in being nominated as a candidate to fill the Special District Local Agency Formation Commission for Special District Voting Member. No official Board action was taken on this matter. (Item 23-F)

Adjournment at 5:55 p.m.

Walnut Valley Water District
Check Register For the Month of January 2024

CHECK NUMBER	DATE	PAYEE	AMOUNT
9435	1/3/2024	Southern California Edison Company-VOIDED	
9658	1/3/2024	Puente Hills Ford-VOIDED	
9751	1/3/2024	AT&T Mobility II, LLC	\$ 643.84
9752	1/3/2024	Automated Gate Services, Inc.	\$ 2,440.00
9753	1/3/2024	Badger Meter, Inc.	\$ 1,485.37
9754	1/3/2024	City of Walnut	\$ 40.00
9755	1/3/2024	Garcia, Cielito	\$ 250.00
9756	1/3/2024	Core & Main LP	\$ 491.57
9757	1/3/2024	Industrial Shoeworks	\$ 395.64
9758	1/3/2024	Verizon Wireless	\$ 1,055.06
9759	1/3/2024	Western Water Works	\$ 294.36
9760	1/3/2024	Yamaguchi, Robert	\$ 36.64
9761	1/3/2024	Grainger	\$ 100.05
9762	1/3/2024	Pasillas, Teofilo	\$ 4,999.00
9763	1/3/2024	Armorcast Products Company	\$ 12,994.37
9764	1/3/2024	Desert Diamond Industries LLC	\$ 907.00
9765	1/3/2024	InfoSend, Inc.	\$ 114.09
9766	1/3/2024	Genesis Computer Systems, Inc.	\$ 331.46
9767	1/3/2024	Ferguson Waterworks - Santa Ana	\$ 2,933.00
9768	1/3/2024	The Bank of New York Mellon	\$ 1,875.00
9769	1/3/2024	Harrington Industrial Plastics, LLC	\$ 262.32
9770	1/3/2024	West Coast Sand and Gravel, Inc.	\$ 858.58
9771	1/3/2024	Tovar, Marco	\$ 179.44
9772	1/3/2024	Shoeteria	\$ 196.97
9773	1/3/2024	Walnut Valley Rotary Foundation	\$ 200.00
9774	1/3/2024	HASA, Inc.	\$ 1,394.42
9775	1/3/2024	Martinez, Pablo	\$ 75.17
9776	1/3/2024	Raymond Handling Solutions, Inc.	\$ 742.66
9777	1/3/2024	Paper Recycling & Shredding Specialists, Inc.	\$ 100.00
9778	1/3/2024	Public Water Agencies Group	\$ 1,927.42
9779	1/3/2024	Lagerlof, LLP	\$ 5,357.50
9780	1/3/2024	Environmental Contractors Transportation Inc.	\$ 472.00
9781	1/3/2024	Canon Solutions America, Inc.	\$ 75.62
9782	1/3/2024	Valley Vista Services, Inc.	\$ 1,550.82
9783	1/3/2024	La Canada Design Group, Inc.	\$ 3,875.60
9784	1/3/2024	Fluoresco Services, LLC	\$ 159.70

Walnut Valley Water District
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CHECK NUMBER	DATE	PAYEE	AMOUNT
9785	1/3/2024	Carcano, Steven	\$ 250.00
9786	1/3/2024	Chinese American Parent Association of Suzanne Middle School	\$ 6,000.00
9787	1/3/2024	Stayner, Dillon	\$ 31.05
9788	1/3/2024	Serna, Samuel	\$ 2,073.78
9789	1/3/2024	Ortega, Oscar	\$ 67.89
9790	1/3/2024	Pomona Valley Plumbing, Heating & Air Conditioning	\$ 10,019.00
9791	1/10/2024	ACWA - JPIA	\$ 47,560.20
9792	1/10/2024	ACWA Services Corporation	\$ 144,836.78
9793	1/10/2024	Azteca Landscape	\$ 15,675.00
9794	1/10/2024	Badger Meter, Inc.	\$ 28,355.24
9795	1/10/2024	Dell Computer, Inc.	\$ 1,256.50
9796	1/10/2024	Ford Motor Company	\$ 4,315.88
9797	1/10/2024	Hach Company	\$ 2,560.75
9798	1/10/2024	IDEXX Laboratories Inc.	\$ 7,615.23
9799	1/10/2024	Ken's Ace Hardware	\$ 64.56
9800	1/10/2024	McMaster-Carr Supply Company	\$ 569.56
9801	1/10/2024	Pollardwater	\$ 540.52
9802	1/10/2024	Quinn Company	\$ 1,237.31
9803	1/10/2024	Rowland Unified School Dist.	\$ 250.00
9804	1/10/2024	Tucker Tire Company, Inc.	\$ 550.12
9805	1/10/2024	U S Postal Service (Hasler TMS)	\$ 2,000.00
9806	1/10/2024	Grainger	\$ 112.15
9807	1/10/2024	Cintas Corporation #150	\$ 658.14
9808	1/10/2024	Rowland Water District	\$ 533.62
9809	1/10/2024	Ewing Irrigation Products Inc.	\$ 549.11
9810	1/10/2024	Dunn Edwards Corporation	\$ 689.77
9811	1/10/2024	Fuel Pros, Inc.	\$ 175.00
9812	1/10/2024	Applied Technology Group, Inc.	\$ 1,549.20
9813	1/10/2024	Genesis Computer Systems, Inc.	\$ 252.21
9814	1/10/2024	Ferguson Waterworks - Santa Ana	\$ 5,721.45
9815	1/10/2024	Morrow-Meadows Corporation	\$ 1,218.80
9816	1/10/2024	Online Information Services, Inc.	\$ 319.68
9817	1/10/2024	Sheakley Pension Administration, Inc.	\$ 170.80
9818	1/10/2024	Western Exterminator Company	\$ 88.00
9819	1/10/2024	D & H Water Systems, Inc.	\$ 905.05
9820	1/10/2024	Phenix Truck Bodies & Equipment	\$ 6,473.60

Walnut Valley Water District
Check Register For the Month of January 2024

CHECK NUMBER	DATE	PAYEE	AMOUNT
9821	1/10/2024	Cintas First Aid & Safety LOC#168	\$ 216.81
9822	1/10/2024	West Coast Sand and Gravel, Inc.	\$ 748.75
9823	1/10/2024	State Water Resources Ctrl Bd - Cert Rnw	\$ 120.00
9824	1/10/2024	Safety Kleen System, Inc.	\$ 3,699.68
9825	1/10/2024	Puente Hills Ford	\$ 226.51
9826	1/10/2024	S & J Supply Company, Inc.	\$ 683.10
9827	1/10/2024	Frontier Communications	\$ 386.67
9828	1/10/2024	TelePacific Corp.	\$ 1,116.24
9829	1/10/2024	Competition Roofing, Inc.	\$ 15,840.00
9830	1/10/2024	OPARC, Inc.	\$ 7,341.25
9831	1/10/2024	HASA, Inc.	\$ 3,205.21
9832	1/10/2024	A & J Tree Care, Inc.	\$ 5,800.00
9833	1/10/2024	ALS Group USA, Corp.	\$ 1,610.00
9834	1/10/2024	Verizon Wireless	\$ 646.00
9835	1/10/2024	Healthequity, Inc.	\$ 8.85
9836	1/10/2024	Autonovation Mobile Auto Repair	\$ 650.48
9837	1/10/2024	Environmental Contractors Transportation Inc.	\$ 2,153.50
9838	1/10/2024	Right of Way, Inc.	\$ 2,135.25
9839	1/10/2024	Aqua Backflow, Inc	\$ 1,577.00
9840	1/10/2024	Central Communications	\$ 744.60
9841	1/10/2024	Vari Sales Corporation	\$ 531.35
9842	1/10/2024	Backgrounds Online	\$ 177.10
9843	1/10/2024	Valley Vista Services, Inc.	\$ 1,550.82
9844	1/10/2024	Automationdirect.com Inc	\$ 834.94
9845	1/10/2024	Bare Bees Inc.	\$ 175.00
9846	1/10/2024	Axelliant LLC	\$ 5,560.00
9847	1/10/2024	Day & Nite Publishing	\$ 348.21
9848	1/10/2024	11:11 Systems, Inc.	\$ 423.95
9849	1/10/2024	Searock Stafford CM, Inc.	\$ 11,020.00
9850	1/12/2024	Cogsdale Corporation	\$ 879.24
9851	1/12/2024	Underground Service Alert	\$ 417.75
9852	1/12/2024	Western Water Works	\$ 1,711.59
9853	1/12/2024	Cintas Corporation #150	\$ 207.65
9854	1/12/2024	Ground Control Systems, Inc.	\$ 5,747.40
9855	1/12/2024	Harrington Industrial Plastics, LLC	\$ 311.96
9856	1/12/2024	Cintas First Aid & Safety LOC#168	\$ 324.63

Walnut Valley Water District
Check Register For the Month of January 2024

CHECK NUMBER	DATE	PAYEE	AMOUNT
9857	1/12/2024	West Coast Sand and Gravel, Inc.	\$ 763.69
9858	1/12/2024	Keller, Jillian	\$ 290.34
9859	1/12/2024	Corelogic Solutions, LLC	\$ 257.50
9860	1/12/2024	Macias, Jared	\$ 3,000.00
9861	1/12/2024	RockSpark Inc.	\$ 292.50
9862	1/12/2024	Vejar Elementary School Community Club	\$ 1,029.70
9863	1/17/2024	Badger Meter, Inc.	\$ 347.90
9864	1/17/2024	City of Walnut	\$ 50.00
9865	1/17/2024	IMS Commercial Ice Systems Refrigeration	\$ 504.00
9866	1/17/2024	McMaster-Carr Supply Company	\$ 298.08
9867	1/17/2024	Home Depot Credit Services	\$ 633.76
9868	1/17/2024	Caro, Pat	\$ 989.10
9869	1/17/2024	Engdahl, Richard	\$ 989.40
9870	1/17/2024	Litt, Jack	\$ 989.40
9871	1/17/2024	Miyake, Norman R.	\$ 494.70
9872	1/17/2024	Nesline, Gerald J.	\$ 989.40
9873	1/17/2024	Angelico, Jo Ann	\$ 989.10
9874	1/17/2024	Chandler Asset Management, Inc.	\$ 3,066.06
9875	1/17/2024	Sully-Miller Contracting Company	\$ 84,101.60
9876	1/17/2024	D & H Water Systems, Inc.	\$ 4,762.66
9877	1/17/2024	Puente Hills Ford	\$ 436.82
9878	1/17/2024	Tri County Pump Company	\$ 10,389.43
9879	1/17/2024	Frontier Communications	\$ 1,015.98
9880	1/17/2024	Davidson-Tinoco, Grace	\$ 494.70
9881	1/17/2024	GNA - Brook Fire Protection, Inc.	\$ 160.00
9882	1/17/2024	La Canada Design Group, Inc.	\$ 11,428.00
9883	1/17/2024	Cortez, Alexandra	\$ 66.79
9884	1/17/2024	DCW Homes LLC	\$ 6,241.70
9885	1/17/2024	Billary Development	\$ 7,547.71
9886	1/17/2024	Dr Ha Nhi Tran	\$ 2,842.18
9887	1/17/2024	Shiyue Xiong	\$ 2,986.83
9888	1/24/2024	Badger Meter, Inc.	\$ 410.44
9889	1/24/2024	Dangelo Co, Inc.	\$ 10,729.42
9890	1/24/2024	Federal Express	\$ 59.53
9891	1/24/2024	Hach Company	\$ 988.86
9892	1/24/2024	Industrial Shoeworks	\$ 395.64
9893	1/24/2024	McMaster-Carr Supply Company	\$ 417.78
9894	1/24/2024	Pollardwater	\$ 111.28
9895	1/24/2024	Pomona City Clerk	\$ 1,875.87

Walnut Valley Water District
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CHECK NUMBER	DATE	PAYEE	AMOUNT
9896	1/24/2024	Quinn Company	\$ 6,724.40
9897	1/24/2024	Southern Calif Gas Company	\$ 516.30
9898	1/24/2024	Cintas Corporation #150	\$ 207.65
9899	1/24/2024	Air Resources Board	\$ 805.00
9900	1/24/2024	Applied Technology Group, Inc.	\$ 1,714.20
9901	1/24/2024	Genesis Computer Systems, Inc.	\$ 441.58
9902	1/24/2024	Industry Public Utility Commission	\$ 562.08
9903	1/24/2024	Ferguson Waterworks - Santa Ana	\$ 1,768.40
9904	1/24/2024	Harrington Industrial Plastics, LLC	\$ 249.32
9905	1/24/2024	West Coast Sand and Gravel, Inc.	\$ 1,180.13
9906	1/24/2024	State Water Resources Ctrl Bd - Cert Rnw	\$ 305.00
9907	1/24/2024	Puente Hills Ford	\$ 846.06
9908	1/24/2024	Veritiv Operating Company	\$ 11.50
9909	1/24/2024	Blue Can H2O	\$ 2,570.00
9910	1/24/2024	Hill Brothers Chemical Company	\$ 2,527.92
9911	1/24/2024	HASA, Inc.	\$ 840.10
9912	1/24/2024	Spadra Basin Groundwater Sustainability Agency	\$ 5,199.49
9913	1/24/2024	Certified Laboratories Division	\$ 606.58
9914	1/24/2024	ALS Group USA, Corp.	\$ 260.00
9915	1/24/2024	NATEC International, Inc.	\$ 2,040.00
9916	1/24/2024	Diamond Bar Evergreen Club	\$ 2,400.00
9917	1/24/2024	Canon Solutions America, Inc.	\$ 2,090.82
9918	1/24/2024	Autonovation Mobile Auto Repair	\$ 315.00
9919	1/24/2024	Carcano, Steven	\$ 125.84
9920	1/24/2024	John Robinson Consulting, Inc.	\$ 21,780.00
9921	1/24/2024	Deep Trekker Inc.	\$ 72,556.00
9922	1/26/2024	Foundation for Cross-Connection Control and Hydraulic Research	\$ 1,000.00
9923	1/26/2024	Verizon Wireless	\$ 1,057.16
9924	1/26/2024	Cintas Corporation #150	\$ 207.65
9925	1/26/2024	Sheakley Pension Administration, Inc.	\$ 180.80
9926	1/26/2024	State Water Resources Ctrl Bd - Cert Rnw	\$ 70.00
9927	1/26/2024	State Water Resources Cntl Bd - Wtr Sys Fee	\$ 95,247.33
9928	1/26/2024	Public Water Agencies Group	\$ 2,802.42
9929	1/26/2024	Lagerlof, LLP	\$ 7,325.00
9930	1/26/2024	IB Consulting, LLC	\$ 8,740.00
9931	1/26/2024	Ekos	\$ 1,188.00
9932	1/26/2024	C.J. Brown & Company, CPAs	\$ 3,664.00
9933	1/26/2024	Serna, Samuel	\$ 207.00
9934	1/26/2024	Applied Technology Group, Inc.	\$ 4,692.60

Walnut Valley Water District
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CHECK NUMBER	DATE	PAYEE	AMOUNT
9935	1/31/2024	AT&T Mobility II, LLC	\$ 643.84
9936	1/31/2024	Costco Wholesale	\$ 300.00
9937	1/31/2024	Environmental Resource Associates	\$ 440.05
9938	1/31/2024	Graybar Electric Company, Inc.	\$ 2,686.53
9939	1/31/2024	Industrial Shoeworks	\$ 250.00
9940	1/31/2024	Ken's Ace Hardware	\$ 77.46
9941	1/31/2024	Liebert, Cassidy, & Whitmore	\$ 741.00
9942	1/31/2024	McMaster-Carr Supply Company	\$ 51.29
9943	1/31/2024	Tucker Tire Company, Inc.	\$ 145.00
9944	1/31/2024	Vulcan Materials Company	\$ 848.01
9945	1/31/2024	Western Water Works	\$ 17,466.02
9946	1/31/2024	Cintas Corporation #150	\$ 317.61
9947	1/31/2024	InfoSend, Inc.	\$ 18,302.53
9948	1/31/2024	Applied Technology Group, Inc.	\$ 1,006.50
9949	1/31/2024	Genesis Computer Systems, Inc.	\$ 193.06
9950	1/31/2024	Puente Hills Ford	\$ 119.31
9951	1/31/2024	Iga Printing	\$ 190.92
9952	1/31/2024	HASA, Inc.	\$ 2,488.27
9953	1/31/2024	Green Media Creations, Inc.	\$ 825.00
9954	1/31/2024	Bay Alarm Company	\$ 272.40
9955	1/31/2024	Yo Fire	\$ 6,559.05
9956	1/31/2024	GNA - Brook Fire Protection, Inc.	\$ 106.00
9957	1/31/2024	Autonovation Mobile Auto Repair	\$ 766.93
9958	1/31/2024	Merrimac Energy Group	\$ 8,667.84
9959	1/31/2024	Hernandez, Samuel	\$ 231.00
9960	1/31/2024	Critical Mention, Inc.	\$ 833.32
EFT00000000973	1/3/2024	Southern California Edison Company	\$ 149,832.51
EFT00000000974	1/4/2024	Doty Bros Equipment Co, Inc.	\$ 10,817.22
EFT00000000975	1/4/2024	Puente Basin Water Agency	\$ 536,541.83
EFT00000000976	1/4/2024	Pomona-Walnut-Rowland JWL Commission	\$ 892,508.91
EFT00000000977	1/4/2024	Reliance Standard Life Insurance Co.	\$ 8,113.22
EFT00000000978	1/11/2024	Doty Bros Equipment Co, Inc.	\$ 3,790.52
EFT00000000979	1/11/2024	Puente Basin Water Agency	\$ 39,101.21
EFT00000000980	1/11/2024	Quest Building Services	\$ 2,595.00
EFT00000000981	1/18/2024	Boswell, Marty	\$ 989.40
EFT00000000982	1/18/2024	Bricka, Gale	\$ 494.70
EFT00000000983	1/18/2024	Gonzales, Richard	\$ 989.40
EFT00000000984	1/18/2024	Hernandez, Denis	\$ 494.70
EFT00000000985	1/18/2024	Hunt, Thomas	\$ 494.70

Walnut Valley Water District
Check Register For the Month of January 2024

CHECK NUMBER	DATE	PAYEE	AMOUNT
EFT00000000986	1/18/2024	Juarez, Marianna	\$ 989.40
EFT00000000987	1/18/2024	Lew, Carmen	\$ 865.73
EFT00000000988	1/18/2024	Ybarra, Stella	\$ 989.40
EFT00000000989	1/18/2024	Zimmerman, Cregg	\$ 989.40
EFT00000000990	1/18/2024	Hunt, Karolyn K.	\$ 494.70
EFT00000000991	1/18/2024	Nettles, Donald L.	\$ 494.70
EFT00000000992	1/18/2024	Fevella, Gerald	\$ 494.70
EFT00000000993	1/18/2024	Turner, Patricia	\$ 494.70
EFT00000000994	1/18/2024	Acuna, Raymond L.	\$ 494.70
EFT00000000995	1/18/2024	Galindo, Bernadette	\$ 1,384.80
EFT00000000996	1/18/2024	Serna, Arthur	\$ 494.70
EFT00000000997	1/18/2024	Dixon, Diana W.	\$ 989.40
EFT00000000998	1/18/2024	Hermosillo, Barbara	\$ 494.70
EFT00000000999	1/18/2024	Longballa, Karen Miller	\$ 2,472.75
EFT00000001000	1/18/2024	Powers, Karen	\$ 1,978.20
EFT00000001001	1/18/2024	Lewis, Kathleen	\$ 1,582.50
EFT00000001002	1/18/2024	Fevella, Susan M.	\$ 494.70
EFT00000001003	1/18/2024	Tarin, Steven L.	\$ 494.70
EFT00000001004	1/18/2024	Sunset Signs and Printing, Inc.	\$ 1,634.15
EFT00000001005	1/25/2024	Puente Basin Water Agency	\$ 94,735.41
EFT00000001006	1/25/2024	Amazon Capital Services, Inc.	\$ 2,154.03
EFT00000001007	1/24/2024	Southern California Edison Company	\$ 98,904.17
EFT00000001008	1/24/2024	East West Bank - Visa	\$ 15,648.88
XFR000007718	1/2/2024	PAYROLL	\$ 285,771.21
XFR000007719	1/2/2024	PAYROLL REIMBUR	\$ 61,330.00
XFR000007729	1/16/2024	PAYROLL	\$ 301,729.79
XFR000007754	1/24/2024	WATER REFUND	\$ 18,736.74
XFR000007758	1/29/2024	PAYROLL	\$ 312,896.26
TOTAL			\$ 3,763,182.07

Reviewed by: *Josh Byrum* Director of Finance FEBRUARY 1, 2024
Date

Reviewed by: *Kirk Athman* General Manager Feb 7, 2024
Date

**Walnut Valley Water District
 Monthly Employee Expense Reimbursements
 Exceeding the Amount of \$100.00
 For the Month of January 31, 2024**



Date	Check Number	Employee Name	Description	Amount
1/3/2024	9755	Cielito Garcia	Work Boot Reimbursement	\$ 250.00
1/3/2024	9762	Teofilo Pasillas	Education Reimbursement	\$ 4,999.00
1/3/2024	9771	Marco Tovar	Work Boot Reimbursement	\$ 179.44
1/3/2024	9785	Steven Carcano	Work Boot Reimbursement	\$ 250.00
1/3/2024	9788	Samuel Serna	Education Reimbursement	\$ 2,073.78
1/9/2024	CASH	Alexandra Cortez	Expense Reimbursement	\$ 49.52
1/12/2024	9858	Jillian Keller	Expense Reimbursement	\$ 290.34
1/12/2024	9860	Jared Macias	Education Reimbursement	\$ 3,000.00
1/17/2024	9883	Alexandra Cortez	Education Reimbursement	\$ 66.79
1/24/2024	9919	Steven Carcano	Work Eyewear Reimbursement	\$ 125.84
1/26/2024	9933	Samuel Serna	Expense Reimbursement	\$ 207.00
1/31/2024	9959	Samuel Hernandez	Education Reimbursement	\$ 231.00

In accordance with California Government Code Section 53065.5, the District shall, at least annually, disclose all reimbursements paid to any employee for an individual charge that is at least one hundred dollars (\$100).

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: External Affairs & Sustainability
DATE: February 20, 2024
SUBJECT: Community Outreach Update

Action/Discussion Fiscal Impact Resolution Information Only

RECOMMENDATION


For information only.

BACKGROUND INFORMATION:

External Affairs & Sustainability Outreach Update

1. February Bill Insert
District customers received the inserts noted below (front/back) with their monthly bill statement.


Insert Front



IMPORTANT CHANGES TO YOUR WATER RATES

EFFECTIVE APRIL 1, 2024

The WVWD Board of Directors has approved rate increases effective April 1, 2024. Changes in your monthly water bill will be reflected in your May 2024 statement. The Board of Directors approved a Rate Study in January of 2020. Since then, WVWD has worked to mitigate costs while meeting necessary investment in the pipes, pumps, and plants that keep clean water flowing to your home.





Visit walnutvalleywater.gov/sustainability/ for rebates and tips to save water.

A Message to Our Valued Customers:
Notes of Rate Increase Effective April 1, 2024

COMMODITY RATES		
Residential	Current Charge (per unit)	Approved Rate
Tier I (0-9 units)	\$3.42	\$3.60
Tier II (10-40 units)	\$4.30	\$4.79
Tier III (41+ units)	\$5.24	\$5.51
Multi-Family	\$3.90	\$4.10
Non-Residential	\$4.13	\$4.34
Industrial	\$4.13	\$4.34
Recycled	\$2.18	\$2.29

- One unit of water = 748 gallons of water
- Commodity rates are the rates to cover the cost of imported water. The District imports water from its wholesaler Three Valleys Municipal Water District and the Metropolitan Water District of Southern California.
- The District's water sources are the Colorado River and the State Water Project in Sacramento.

Walnut Valley Water District
(909) 595-7554 | walnutvalleywater.gov

  @WVWDH2O

Insert Back

A Message to Our Valued Customers:

Notes of Rate Increase Effective April 1, 2024

METER CHARGE

Meter Size	Current Charge	Approved Rate
5/8" or 3/4"	\$23.94	\$25.14
1"	\$37.75	\$39.64
1 1/2"	\$72.28	\$75.90
2"	\$113.69	\$119.38
3"	\$224.18	\$235.39
4"	\$348.46	\$365.89
6"	\$693.69	\$728.38
8"	\$1,107.96	\$1,163.36

- Meter charges are used to cover expenses associated with regular maintenance and operations (including but not limited to billing, collection, service calls, and meter readings).

PUMP ZONE CHARGE

Zone	Current Charge	Approved Rate
Zone 1	\$0.00	\$0.00
Zone 2	\$0.30	\$0.32
Zone 3	\$0.53	\$0.56

FIRE PROTECTION RATE

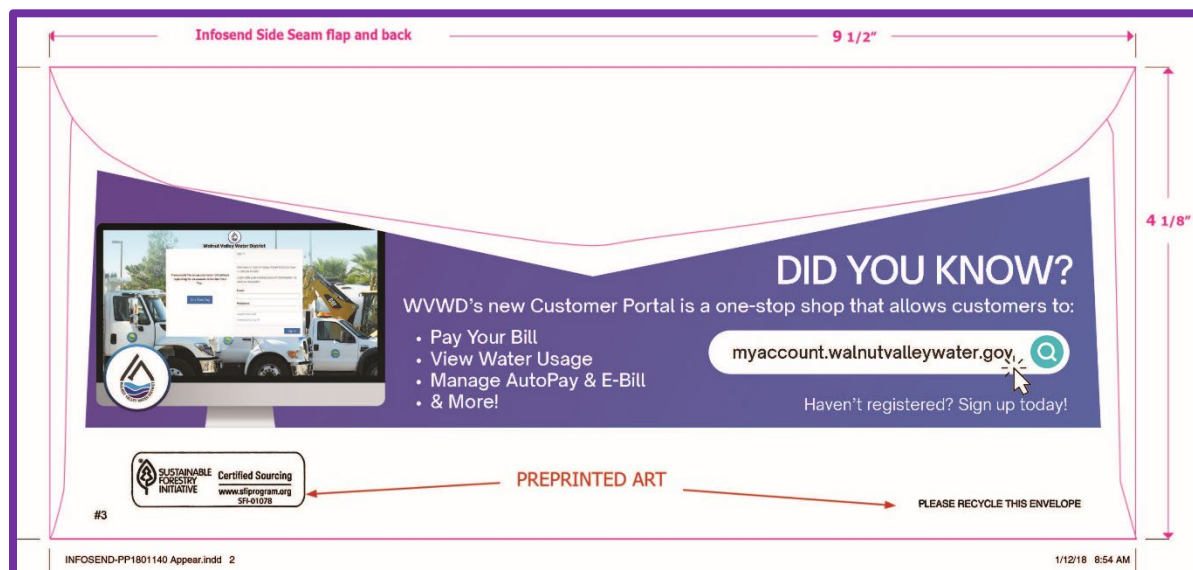
Meter Size	Current Charge	Approved Rate
1"	\$10.54	\$11.07
1 1/2"	\$11.31	\$11.88
2"	\$12.66	\$13.30
4"	\$25.80	\$27.09
6"	\$55.67	\$58.46
8"	\$107.17	\$112.53
10"	\$184.66	\$193.90
Private Hydrant	\$55.67	\$58.46

- These charges do not apply to most customers.
- These charges are based on connection size for private fire services and hydrants.

W A L N U T V A L L E Y W A T E R . G O V

February Bill Snipe

District customers received the bill snipe design noted below (front/back) with their monthly bill statement.

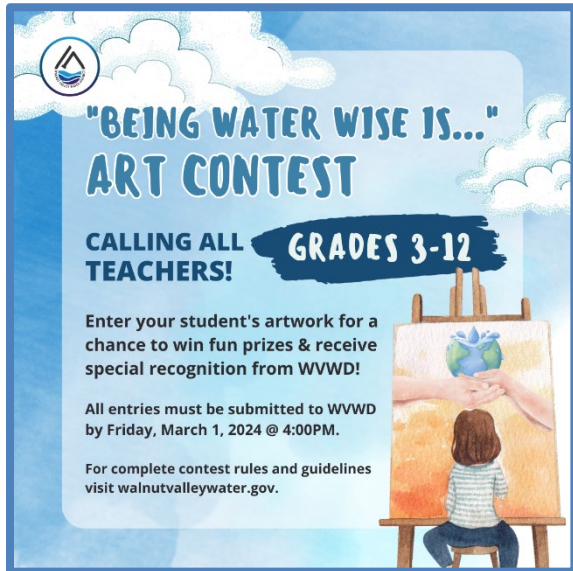


2. Facebook, Instagram, X and YouTube

The District regularly posts updates and promotions of external affairs/sustainability activities, conservation tips, and education materials on Facebook, Instagram, X, and YouTube.

During January, the District shared the following:

- “Being Water Wise Is...” Art Contest
- High School Media Contest
- Public Facility Tours
- Accounting Manager Position
- External Affairs & Sustainability Coordinator I/II Position
- And more



WALNUT VALLEY WATER DISTRICT

"BEING WATER WISE IS..." ART CONTEST

CALLING ALL TEACHERS! GRADES 3-12

Enter your student's artwork for a chance to win fun prizes & receive special recognition from WVWD!

All entries must be submitted to WVWD by Friday, March 1, 2024 @ 4:00PM.

For complete contest rules and guidelines visit walnutvalleywater.gov.

The poster features a child painting a globe on an easel, with a water drop icon in the top left corner.



WALNUT VALLEY WATER DISTRICT

HIGH SCHOOL MEDIA CONTEST

THEME: "LET'S DIVE IN: WHY WATER PROFESSIONALS MATTER"

WVWD invites all high school students to participate in crafting compelling videos that shine a spotlight on the vital role water professionals play in our community.

WINNERS WILL RECEIVE \$250, \$200, \$150, OR \$100!

The poster includes an illustration of a woman holding a camera and a film strip showing various water-related activities.



WALNUT VALLEY WATER DISTRICT

FACILITY TOURS

Let's dive in and get to know your water at work.

TOUR DATES

- #1 Saturday, February 17
- #2 Wednesday, February 21
- #3 Saturday, February 24

LET'S DIVE IN.

REGISTER AT WALNUTVALLEYWATER.GOV

The poster features a worker in a hard hat and safety vest, and a small image of a water treatment facility.



Join our Team!

We're Hiring

External Affairs & Sustainability Coordinator I/II

Swipe for More

The poster includes an orange starburst icon and a photo of a group of people walking outdoors.

External Affairs & Sustainability Activities

1. Water Saver Appreciation Night

The District hosted a Water Saver Appreciation Night event on January 10th. The event was extended to customers who attended multiple workshops and events during the past year. The purpose of the event was to have insightful discussions and provide the opportunity to become a “Water Ambassador” to promote sustainability in the community.

2. City of Walnut Birthday Bash

The District participated in the City of Walnut’s Birthday Bash on January 27th at Suzanne Park. The District had giveaway items and promoted the District Facility Tours.

3. Walnut Station 5K & 10K Mug Run

The District participated in the Walnut Station 5K & 10K Mug Run on February 3rd at the Walnut/Diamond Bar Sheriff’s Station. The District had giveaway items and promoted the District Facility Tours.

4. High School Internship Presentations

The District is gearing up for the relaunch of its Summer High School Internship Program. Operations team members will be visiting high schools to share their career journeys, shedding light on the diverse opportunities within the District. Students will have the chance to hear firsthand from our water professionals as they discuss the unique benefits of working in the water sector and articulate what makes their roles fulfilling.

- February 6th & 7th @ Diamond Ranch High School
- February 15th & 29th @ Diamond Bar High School
- February 16th @ Walnut High School

5. District Facility Tours

The District will be hosting Facility Tours for the public in February. Customers will have the opportunity to visit our facilities and get to learn more about their water at work. Registration for the tours can be done at: https://walnutvalleywater.gov/event_list/tour/

- Saturday, February 17th @ 10 AM
- Wednesday, February 21st @ 2 PM
- Saturday, February 24th @ 10 AM

6. City of Walnut Lunar New Year Festival

The District will be participating in the City of Walnut’s Lunar New Year Festival on Saturday, February 17th at Suzanne Park.

7. DBCAA Lunar New Year Celebration

The District will be participating in the Diamond Bar Chinese American Association’s Lunar New Year Celebration event on Saturday, February 24th at Diamond Bar High School.

8. Public Water Agencies Group - Conservation and Education Team (PWAG-CET)

WVWD is a member of the Public Water Agencies Group (PWAG) Conservation and Education Team (CET) which provides conservation and educational resources to teachers and students. All schools, teachers, and students within

WWWD's service area have access to all of the PWAG CET programs and services, including the Splash Cash program, Scholar Dollar program, and more.

Local Sponsorships

1. Kiwanis Club of Rowland Heights Literacy Fair
The District is sponsoring the Kiwanis Club of Rowland Heights' Literacy Fair. The event is on Saturday, March 2nd at Killian Elementary School.
2. Rotary Club Golf Tournament
The District is sponsoring the Rotary Club's Golf Tournament. The sponsorship includes 2 tee and hole signs. The event is on Monday, March 4th at the Western Hills Country Club.
3. RUSD Principal For A Day
The District is sponsoring Rowland Unified School District's Principal For A Day. The event is on Thursday, March 7th.
4. Diamond Bar Community Foundation Golfing "Fore" the Kids
The District is sponsoring the Diamond Bar Community Foundation's Golfing "Fore" the Kids event. The sponsorship includes 2 tee and hole signs. The event is on Monday, May 13th at the Western Hills Country Club.
5. Diamond Bar Evergreen Club Journal Ads
The District is sponsoring the Diamond Bar Evergreen Club's Journal Ads. The sponsorship includes a whole-page ad that will be sent quarterly to their members.
6. Suzanne Middle School Chinese American Parent Association (CAPA) Project Bright
The District's partnership with Suzanne CAPA known as Project Bright is ongoing. This program introduced students to water sustainability while they earned volunteer hours for the United States Presidential Award and promoted the mission and vision of the District in the community. The students have finished the initial phase of the project, which involved installing 100 Flume devices. The next phase entails monitoring water usage savings resulting from these installations.
7. MeterHero
The District launched its partnership with MeterHero as part of its commitment to sustainability and community engagement. MeterHero is an innovative academic curriculum designed to provide high school students with hands-on experience in water conservation and data analysis. Students learn to collect and analyze water meter data from their homes, and then develop and implement a water conservation strategy that benefits their household and the community. Three teachers, one each from Rowland High School, Walnut High School, and Diamond Ranch High School, plan on implementing the MeterHero Program this spring.

DIRECTOR EXPENSE FORM



NAME: Edwin Hilden

DATE: January 2024

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	1/8/2024	Public Info Committee	<input checked="" type="checkbox"/>				\$ -
2	1/8/2024	Finance Committee	<input type="checkbox"/>				\$ -
3	1/9/2024	Personnel Committee	<input checked="" type="checkbox"/>				\$ -
4	1/16/2024	WVWD Board	<input checked="" type="checkbox"/>				\$ -
5	1/17/2024	TVMWD Board	<input checked="" type="checkbox"/>				\$ -
6			<input type="checkbox"/>				\$ -
7			<input type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.67	\$ -
Total Reimbursable Expenses	\$ -
Total Meeting Compensation 4 X \$150.00 per day	\$ 600.00
TOTAL	\$ 600.00

I certify the above is correct and accurate to the best of my knowledge

Edwin Hilden

Signature

2/2/2024

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.670
 **Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Kwong

DATE: January 2024

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	1/8/2024	Public Info/Legislative Action Committee	<input checked="" type="checkbox"/>				\$ -
2	1/16/2024	Board meeting	<input checked="" type="checkbox"/>				\$ -
3	1/23/2024	Facility Tour-Diamond Bar	<input checked="" type="checkbox"/>				\$ -
4	1/25/2024	Facility Tour-Walnut	<input checked="" type="checkbox"/>				\$ -
5			<input type="checkbox"/>				\$ -
6			<input type="checkbox"/>				\$ -
7			<input type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.67 \$ -

Total Reimbursable Expenses \$ -

Total Meeting Compensation 4 X \$150.00 per day \$ 600.00

TOTAL \$ 600.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.670

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Theresa Lee

DATE: January 2024

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	1/2/2024	Spadra Executive Committee Meeting	<input checked="" type="checkbox"/>				\$ -
2	1/8/2024	WVWD Finance Committee Meeting	<input checked="" type="checkbox"/>				\$ -
3	1/9/2024	WVWD Engineering Committee Meeting	<input checked="" type="checkbox"/>				\$ -
4	1/14/2024	UAAA Global Cup Competition at Pacific Palms	<input checked="" type="checkbox"/>				\$ -
5	1/16/2024	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
6	1/22/2024	WVWD Building Ad Hoc Committee Meeting	<input checked="" type="checkbox"/>				\$ -
7			<input type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.67 \$ -

Total Reimbursable Expenses \$ -

Total Meeting Compensation 6 X \$150.00 per day \$ 900.00

TOTAL \$ 900.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.670

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Jerry C. Tang

DATE: January 2024

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	1/4/2024	Mandarin Translation for the Upcoming Public Tours	<input checked="" type="checkbox"/>				\$ -
2	1/8/2024	WVWD Public Info and Legislative Committee Meeting	<input type="checkbox"/>				\$ -
3	1/8/2024	WVWD Finance Committee Meeting	<input checked="" type="checkbox"/>				\$ -
4	1/9/2024	WVWD Personnel Committee Meeting	<input checked="" type="checkbox"/>				\$ -
5	1/10/2024	WVWD Community Appreciation Night	<input checked="" type="checkbox"/>				\$ -
6	1/16/2024	WVWD Board Meeting	<input checked="" type="checkbox"/>				\$ -
7	1/23/2024	WVWD Facility Tour - City of Diamond Bar	<input type="checkbox"/>				\$ -
8	1/25/2024	WVWD Facility Tour - City of Walnut	<input checked="" type="checkbox"/>				\$ -
9	1/27/2024	City of Walnut 65th Birthday Bash	<input checked="" type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.67 \$ -

Total Reimbursable Expenses \$ -

Total Meeting Compensation 7 X \$150.00 per day \$ 1,050.00

TOTAL \$ 1,050.00

I certify the above is correct and accurate to the best of my knowledge

Signature _____
Jerry C. Tang

January 31, 2024
 Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.670

**Directors are eligible for seven meeting days per month at \$150 per day.

DIRECTOR EXPENSE FORM



NAME: Henry Woo

DATE: January 2024

No	Date	Title of Meeting / Description	Per Diem Request	Mileage (assumed as round trip unless noted)			
				From Location	To Location	Miles	Miles \$
1	1/8/2024	Public Information/Legislature cCommittee meeting	<input checked="" type="checkbox"/>				\$ -
2	1/9/2024	Engineering committee meeting	<input checked="" type="checkbox"/>				\$ -
3	1/16/2024	WVWD regular Board meeting	<input checked="" type="checkbox"/>				\$ -
4	1/22/2024	Ad Hoc building committee meeting	<input checked="" type="checkbox"/>				\$ -
5	1/23/2024	VIP Facility Tour	<input checked="" type="checkbox"/>				\$ -
6			<input type="checkbox"/>				\$ -
7			<input type="checkbox"/>				\$ -
8			<input type="checkbox"/>				\$ -
9			<input type="checkbox"/>				\$ -
10			<input type="checkbox"/>				\$ -
11			<input type="checkbox"/>				\$ -
12			<input type="checkbox"/>				\$ -
13			<input type="checkbox"/>				\$ -

Total Number of Miles: 0 X \$0.67 \$ -

Total Reimbursable Expenses \$ -

Total Meeting Compensation 5 X \$150.00 per day \$ 750.00

TOTAL \$ 750.00

I certify the above is correct and accurate to the best of my knowledge

Signature

Date

* Mileage is reimbursed at IRS Standard Business Mileage Rate \$0.670

**Directors are eligible for seven meeting days per month at \$150 per day.

Monthly Board Expense Detail
 Edwin Hilden
 January 31, 2024

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity							
Total Districts Charges						-	-	0.00	

Edwin Hilden _____ Date
June Cargay _____ 02/01/2024
 Executive Secretary Date

John B... _____ FEBRUARY 1, 2024
 Director of Finance Date
Kyle Hethman _____ Feb 7, 2024
 General Manager Date

Monthly Board Expense Detail
 Scarlett Kwong
 January 31, 2024

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.	
		No Activity						-		
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Total Districts Charges							-	-	0.00	

Scarlett Kwong _____ Date
Lucie Canyung 02/01/2024
 Executive Secretary _____ Date

Josh Bowen FEBRUARY 3, 2024
 Director of Finance _____ Date
Eric Withman Feb 7, 2024
 General Manager _____ Date

Monthly Board Expense Detail
Theresa Lee
January 31, 2024

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity						-	
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Total Districts Charges						-	-	0.00	

Theresa Lee _____ Date _____
Lucie Camyng _____ Date 02/01/2024
 Executive Secretary

John Boren _____ Date FEBRUARY 1, 2024
 Director of Finance
Kyle Atkinson _____ Date Feb 7, 2024
 General Manager

Monthly Board Expense Detail
Jerry Tang
January 31, 2024

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity						-	
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Total Districts Charges						-	-	0.00	

Jerry Tang _____ Date _____

Lvair Camy _____ Date 02/01/2024

Executive Secretary _____ Date _____

Josh Boyer _____ Date FEBRUARY 1, 2024

Director of Finance _____ Date _____

John Hummer _____ Date FEB 7, 2024

General Manager _____ Date _____

Monthly Board Expense Detail
Henry Woo
January 31, 2024

Payment Date/Charge Date	Type	Description	Conference/Meeting	Payment Type	Check Number	Payment	Reimbursed By Director	District Expense	GL Acct.
		No Activity						-	
								-	
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Total Districts Charges						-	-	0.00	

Henry Woo _____ Date
Lucie Conway _____ 02/01/2024
 Executive Secretary Date

Ash B. ... _____ FEBRUARY 1, 2024
 Director of Finance Date
Phil ... _____ Feb 7, 2024
 General Manager Date



**WALNUT VALLEY WATER DISTRICT
TREASURER'S REPORT
February 20, 2024**

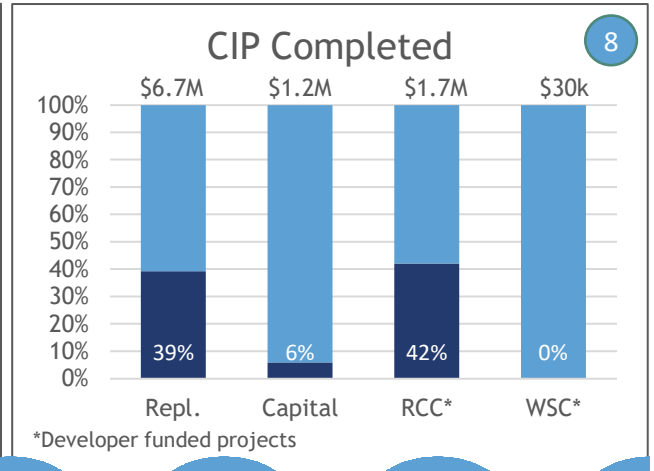
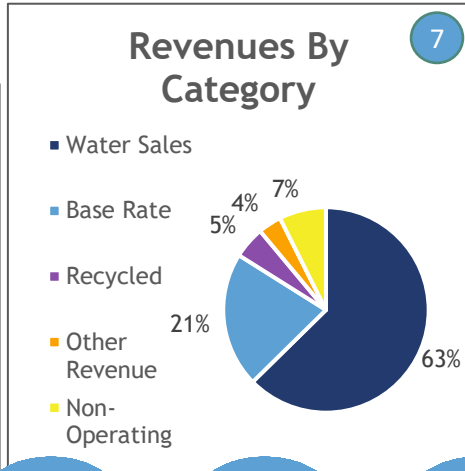
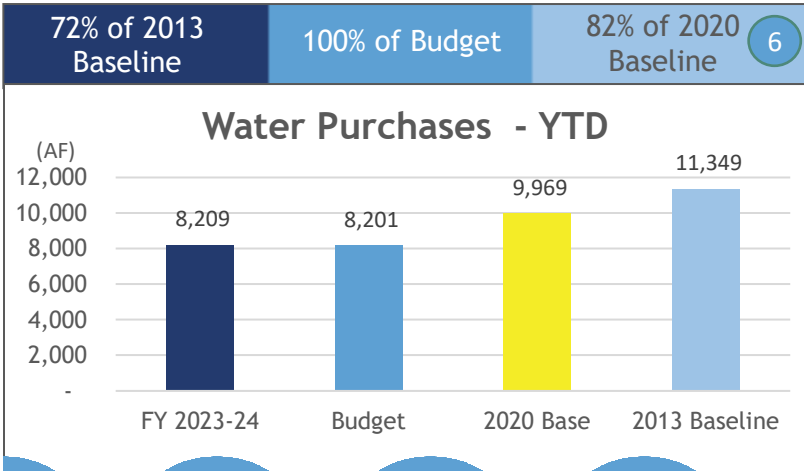
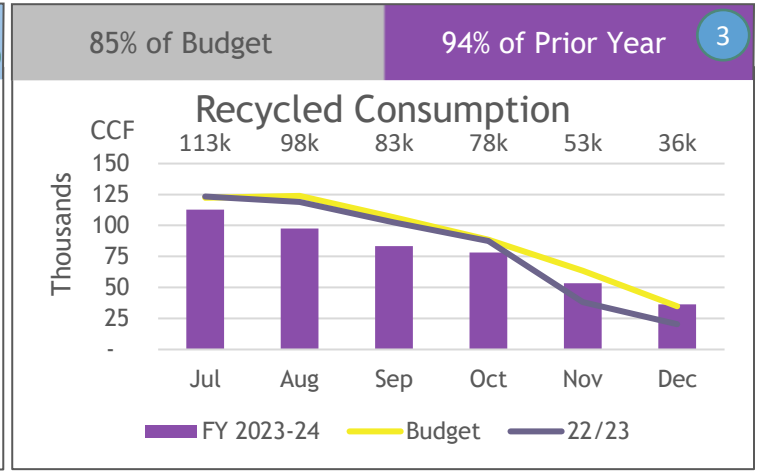
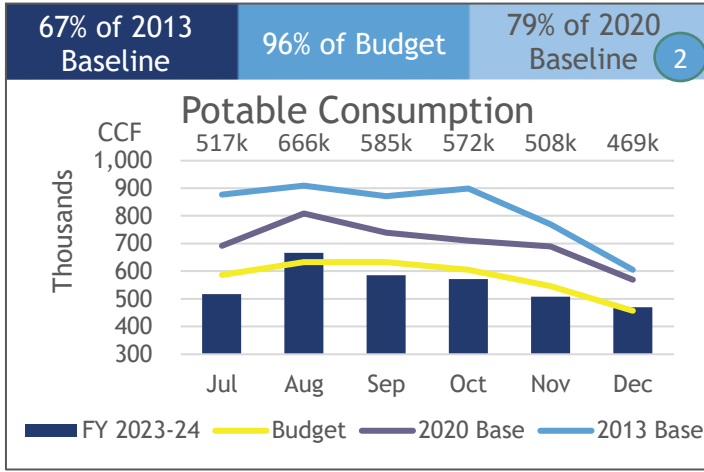
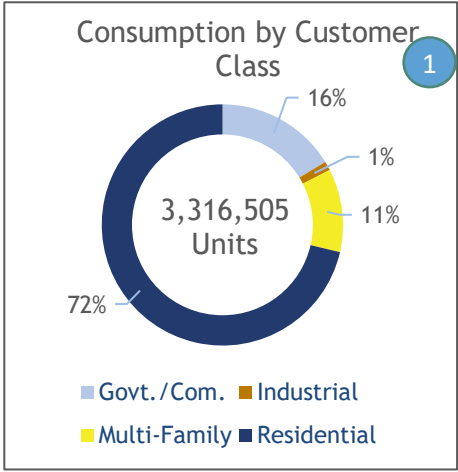
- A. Financial Dashboard as of December 31, 2023
- B. District Statement of Revenues, Expenses, and Change in Net Position as of December 31, 2023
- C. District Statement of Net Position as of December 31, 2023
- D. Summary of Cash Investments as of December 31, 2023



Walnut Valley Water District Financial Dashboard



December 31, 2023



9

1,069 ↑ 36 Overdue Notice	39 ↓ 26 Turn-Offs	6,771 ↑ 7 E-Bills - Customers	718 ↑ 2 Afford. Rate Customers	1,023 ↓ 116 Phone Calls Monthly
------------------------------	----------------------	----------------------------------	-----------------------------------	------------------------------------

* Consumption revenue and expense data excludes wholesale water

Walnut Valley Water District
 Unaudited Statement of Revenues, Expenses & Changes in Net Position
 Summary by Division
 For the Six Months Ending Sunday, December 31, 2023

	December			YTD		
	Actual	Budget	% of Budget	Actual	Budget	% of Budget
Operating Revenues						
Water Sales	\$3,052,831.43	\$2,810,500.00	108.62%	\$20,185,843.66	\$36,977,100.00	54.59%
Water Sales - Recycled	108,314.80	112,000.00	96.71%	1,133,692.21	2,376,100.00	47.71%
Hydroelectric Sales	3,218.10	2,500.00	128.72%	19,651.18	30,000.00	65.50%
Stand-by Charges	282,496.99	305,800.00	92.38%	322,470.41	825,000.00	39.09%
Total Operating Revenues	3,446,861.32	3,230,800.00	106.69%	21,661,657.46	40,208,200.00	53.87%
Operating Expenses						
Operations	891,956.46	778,900.00	114.51%	3,796,794.48	6,996,000.00	54.27%
Engineering	172,174.26	192,200.00	89.58%	757,120.24	1,772,950.00	42.70%
Finance	223,495.18	226,350.00	98.74%	1,038,851.45	2,268,400.00	45.80%
Board of Directors/GM Office	160,735.72	174,150.00	92.30%	717,688.94	1,700,200.00	42.21%
Administrative Services	322,911.05	376,700.00	85.72%	1,673,391.04	3,693,150.00	45.31%
General Administration	99,400.16	97,350.00	102.11%	713,771.76	1,341,800.00	53.20%
Total Operating Expenses	1,870,672.83	1,845,650.00	101.36%	8,697,617.91	17,772,500.00	48.94%
Purchased Water & Related	1,496,864.48	1,361,300.00	109.96%	10,453,105.40	19,532,800.00	53.52%
Total Expenses	3,367,537.31	3,206,950.00	105.01%	19,150,723.31	37,305,300.00	51.34%
Income (Loss) From Operations	79,324.01	23,850.00	332.60%	2,510,934.15	2,902,900.00	86.50%
Nonoperating Revenues/(Expenses)	702,360.18	476,900.00	147.28%	1,543,348.75	1,795,100.00	85.98%
Income (Loss) Before Res. Rev & Deprec.	781,684.19	500,750.00	156.10%	4,054,282.90	4,698,000.00	86.30%
Restricted/Desig Rev & Other Exp.	94,314.24	0.00	0.00%	350,011.08	0.00	0.00%
Income (Loss) Before Depreciation	875,998.43	500,750.00	174.94%	4,404,293.98	4,698,000.00	93.75%
Depreciation & Amortization	469,434.63	0.00	0.00%	2,824,730.96	0.00	0.00%
Income Before Capital Contributions	406,563.80	500,750.00	81.19%	1,579,563.02	4,698,000.00	33.62%
Capital Contributions	514,114.95	0.00	0.00%	2,420,797.47	0.00	0.00%
Net Increase (Decrease) in Net Position	920,678.75	500,750.00	183.86%	4,000,360.49	4,698,000.00	85.15%

Walnut Valley Water District
 Unaudited Statement of Net Position
 Sunday, December 31, 2023

ASSETS

CURRENT ASSETS:

Cash & Investments - Unrestricted	\$31,471,535.04	
Accounts Receivable:		
Water	4,051,584.45	
Taxes	89,700.04	
Accrued Interest	200,796.21	
Other	3,030,081.94	
Standby Charges	48,391.56	
Materials Inventory	1,312,344.42	
Prepaid Expenses	456,211.96	
TOTAL CURRENT ASSETS	40,660,645.62	40,660,645.62

RESTRICTED ASSETS

Cash & Investments - Restricted	9,308,584.95	
Cash & Investments - Fiscal Agent	1,846,874.47	
Investment in Joint Venture	23,006,624.41	
TOTAL RESTRICTED ASSETS	34,162,083.83	34,162,083.83

OTHER ASSETS

CAPITAL ASSETS

Capital Assets	236,431,449.72	
Construction in Progress	13,824,931.66	
Less: Accumulated Depreciation	(133,091,256.36)	
NET CAPITAL ASSETS	117,165,125.02	117,165,125.02
TOTAL ASSETS	191,987,854.47	191,987,854.47

Walnut Valley Water District
 Unaudited Statement of Net Position
 Sunday, December 31, 2023

DEFERRED OUTFLOW OF RESOURCES

Deferred Pension Contributions		3,862,630.00
Deferred Outflow - Actuarial		5,284,963.00
Deferred Outflow - OPEB		5,585,032.00
TOTAL DEFERRED OUTFLOW OF RESOURCES		14,732,625.00

LIABILITIES & FUND EQUITY

CURRENT LIABILITIES

Accounts Payable	(4,159,718.61)	
Other Current Liabilities	230,090.28	
Current Portion of Long Term Debt	(630,000.00)	
Interest Payable	(23,116.99)	
TOTAL CURRENT LIABILITIES		(4,582,745.32)

RESTRICTED LIABILITIES

Accounts Payable	(11,012.64)	
Deposits	(3,545,436.12)	
Construction Advances	(3,585,106.92)	
TOTAL RESTRICTED LIABILITIES		(7,141,555.68)

LONG TERM DEBT & RELATED

Revenue Bonds	(14,750,000.00)	
Net Pension Liability	(18,082,080.00)	
Other Long-term Debt	(4,989,238.58)	
TOTAL LONG TERM DEBT & RELATED		(37,821,318.58)
TOTAL LIABILITIES		(49,545,619.58)

Walnut Valley Water District
Unaudited Statement of Net Position
Sunday, December 31, 2023

DEFERRED INFLOW OF RESOURCES

Deferred Inflow of Resources - Actuarial	(1,230,282.00)
Deferred Inflow of Resources - OPEB	(1,064,622.00)
TOTAL DEFERRED INFLOW OF RESOURCES	<u>(2,294,904.00)</u>

NET POSITION

Invested in Capital Assets, Net of Related Debt	117,165,125.02
Restricted	11,640,528.15
Unrestricted	26,074,302.72
TOTAL NET POSITION	<u>154,879,955.89</u>
TOTAL NET POSITION	<u><u>154,879,955.89</u></u>

Walnut Valley Water District
 Unaudited Summary of Cash and Investments
 12/31/2023


CASH & CASH EQUIVALENTS

Cash on Hand	\$3,000.00	
<u>Cash in Bank</u>		
East West Bank - General	\$4,600,820.48	
East West Bank - Payroll	149,413.29	
East West Bank - Water Refund	16,263.26	
East West Bank - Revolving	24,537.00	
East West Bank - Credit Card	272,305.44	
East West Bank - Badillo Grand	318,681.98	
East West Bank - Payroll Reimbursement	18,819.45	
Total Cash in Bank	5,400,840.90	
TOTAL CASH	5,400,840.90	\$5,403,840.90

INVESTMENTS

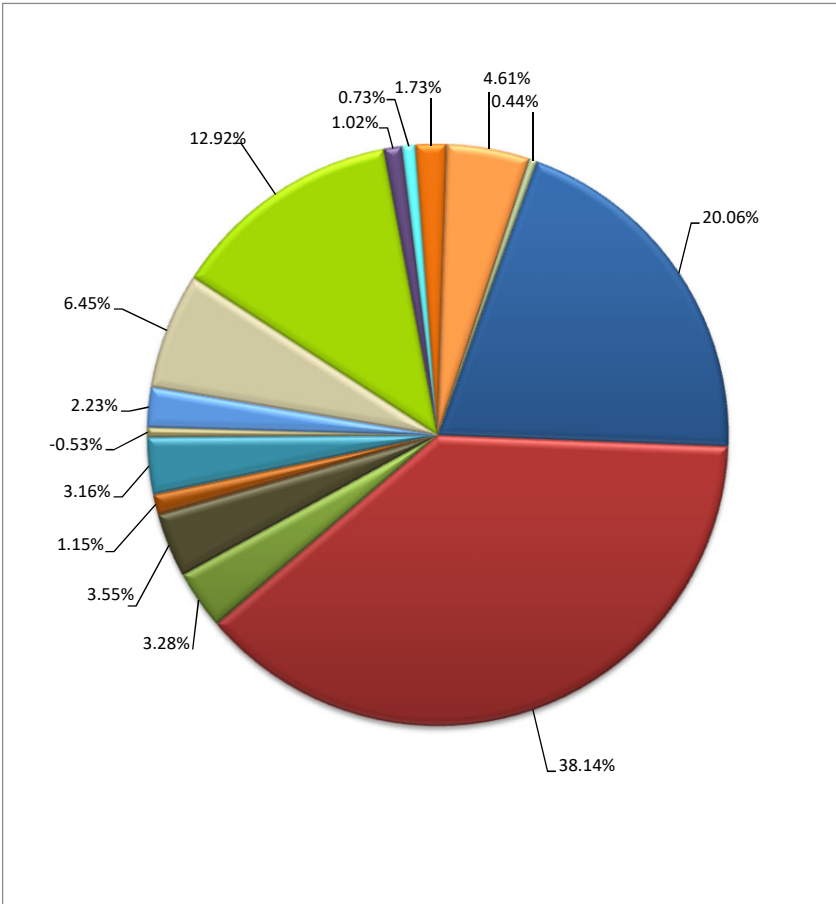
Certificates of Deposit	744,000.00	
Corporate Notes	8,975,000.00	
Supranational	1,100,000.00	
Local Agency Investment Fund (LAIF)	1,223,927.70	
BNY Mellon - Money Market (Sweep)	841,194.34	
US Agency	9,925,000.00	
US Treasury	14,715,000.00	
TOTAL INVESTMENTS	37,524,122.04	
TOTAL CASH & INVESTMENTS	\$42,927,962.94	

I certify that this report accurately reflects all investments of the Walnut Valley Water District and that all investments are in full compliance with State law and District's Investment Policy.



Josh Byerrum
 Director of Finance

Walnut Valley Water District Summary of Cash and Investments by Reserve Fund December 31, 2023



ALLOCATION OF CASH AND INVESTMENTS		
Unrestricted		
Category 1		
General Account	\$ 8,705,679.15	20.28%
	\$ 8,705,679.15	20.28%
Designated		
Category 2		
Operating Reserve	\$ 2,797,300.00	6.52%
Replacement	\$ 16,541,341.99	38.55%
Capital Improvement	\$ 1,424,443.38	3.32%
Rate Stabilization	\$ 1,543,125.39	3.59%
B/G Catastrophic Ins	\$ 500,000.00	1.16%
Employee Liabilities	\$ 1,370,756.09	3.19%
Stored Water	\$ (230,500.00)	-0.54%
Project Reserve	\$ 967,231.99	2.25%
	\$ 24,913,698.84	58.04%

Restricted Reserves		
Category 3		
Customer/Developer Deposits	\$ 5,605,545.97	13.06%
	\$ 5,605,545.97	13.06%
Category 4		
ASC	\$ 443,624.41	1.03%
Badillo/Grand-Maintenance	\$ 318,681.98	0.74%
RCC	\$ 751,972.37	1.75%
WSC	\$ 1,999,582.76	4.66%
Capacity Charge	\$ 189,177.46	0.44%
	\$ 3,703,038.98	8.62%

Total \$ 42,927,962.94 100.00%

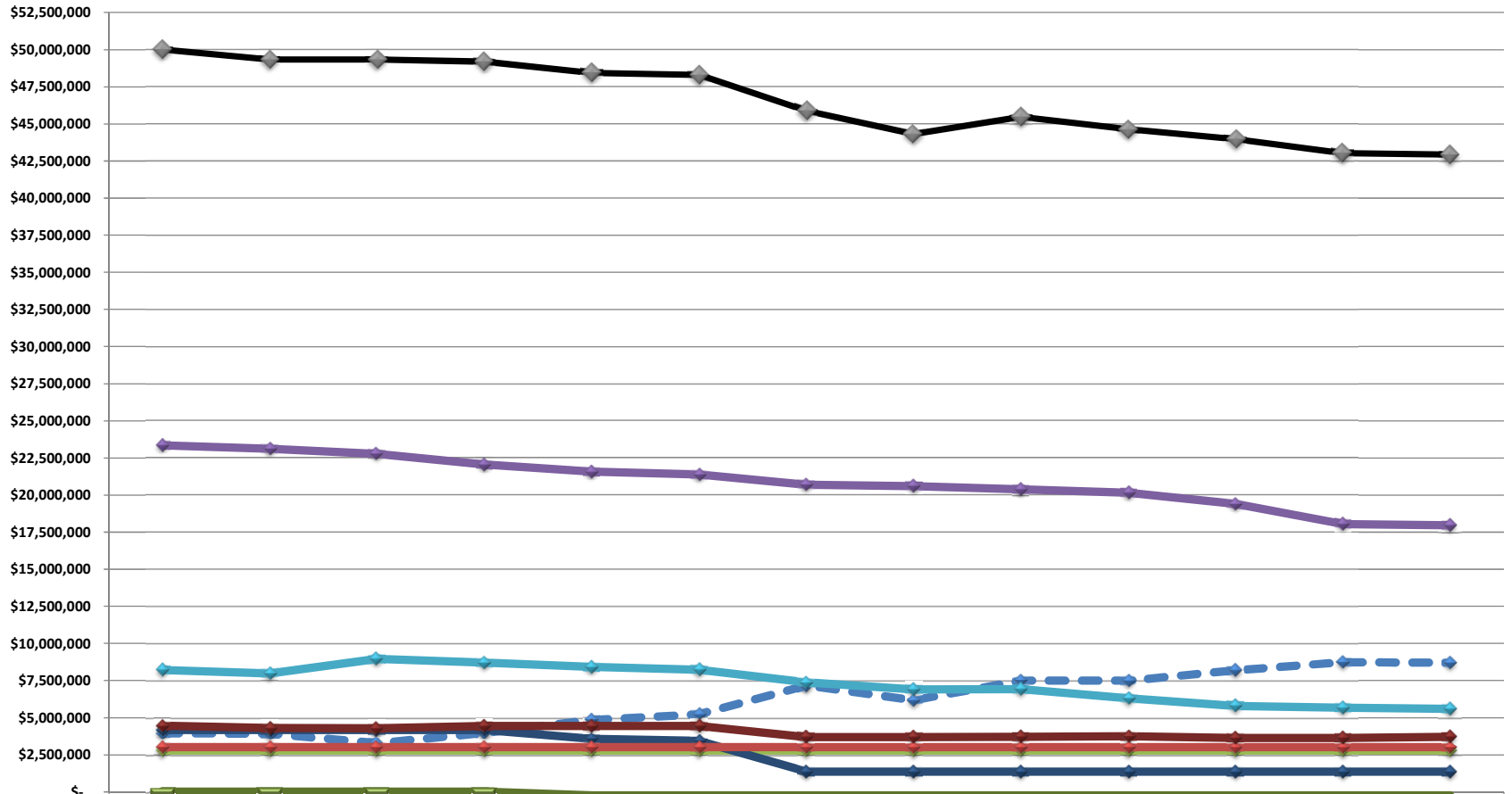
Category 1 - These are funds that accumulate from day-to-day operations and represent the net equity in the District's General Fund. All interest earned is retained in the General Fund.

Category 2 - These funds, although not legally or externally restricted, have been reserved pursuant to the Board's desire to provide a stable and equitable rate structure. All interest earned related to these funds is retained by each designated fund.

Category 3 - These funds have legal or external restrictions. These Restricted Funds can only be used for the specific purposes established for the fund. All interest earned is retained in the General Fund.

Category 4 - These funds have legal or external restrictions. All interest earned must be retained by each Restricted Fund and can only be used for the specific purposes established for the fund.

Walnut Valley Water District Cash Balances December 2022 - December 2023



	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	Jul 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023
General Account	\$3,955,091	\$3,919,289	\$3,281,738	\$3,977,245	\$4,844,585	\$5,228,523	\$7,167,824	\$6,179,871	\$7,491,060	\$7,494,634	\$8,197,397	\$8,737,902	\$8,705,679
Operating Reserve	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300	\$2,797,300
Capital/Replacement Reserve	\$23,352,906	\$23,122,130	\$22,771,166	\$22,048,349	\$21,580,523	\$21,382,976	\$20,705,150	\$20,592,179	\$20,396,350	\$20,151,494	\$19,398,941	\$18,044,477	\$17,965,785
Employee Liabilities Reserve	\$4,182,762	\$4,182,762	\$4,182,762	\$4,182,762	\$3,582,762	\$3,432,762	\$1,370,756	\$1,370,756	\$1,370,756	\$1,370,756	\$1,370,756	\$1,370,756	\$1,370,756
Stored Water Reserve	\$26,600	\$26,600	\$26,600	\$26,600	\$(230,500)	\$(230,500)	\$(230,500)	\$(230,500)	\$(230,500)	\$(230,500)	\$(230,500)	\$(230,500)	\$(230,500)
Other Designated Reserves	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357	\$3,010,357
Customer/Dev. Deposits	\$8,218,615	\$7,975,296	\$8,965,918	\$8,709,835	\$8,419,998	\$8,226,094	\$7,375,176	\$6,902,538	\$6,926,420	\$6,304,515	\$5,802,384	\$5,665,231	\$5,605,546
Developer & Other Restricted	\$4,464,001	\$4,300,357	\$4,293,754	\$4,432,193	\$4,438,892	\$4,451,520	\$3,693,168	\$3,699,735	\$3,710,913	\$3,741,019	\$3,627,558	\$3,640,001	\$3,703,039
Grand Total	\$50,007,632	\$49,334,092	\$49,329,596	\$49,184,641	\$48,443,917	\$48,299,033	\$45,889,232	\$44,322,236	\$45,472,657	\$44,639,576	\$43,974,194	\$43,035,525	\$42,927,963

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Finance
DATE: February 20, 2024
SUBJECT: Local Agency Investment Fund Resolution No. 02-24-730

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Directors consider adoption of Resolution No. 02-24-730, authorizing District personnel to deposit or withdraw monies in the Local Agency Investment Fund (LAIF).

Background Information

The Local Agency Investment Fund (LAIF) offers our agency the opportunity to participate in a professionally managed investment portfolio, earning competitive returns while maintaining access to funds daily. To comply with LAIF requirements, a board-approved resolution designating authorized signers on the account is necessary.

LAIF requires that those named on the LAIF account are authorized to deposit or withdraw monies with LAIF by agency resolution. To be “authorized by resolution” the name and title of each individual must be listed on the agency’s Agency-adopted resolution approving participation in LAIF. LAIF requires two signatures to make any changes in authorization.

We propose adopting a new resolution authorizing the following individuals to deposit or withdraw monies with LAIF:

- Erik Hitchman, General Manager
- Jared Macias, Assistant General Manager
- Josh Byerrum, Director of Finance
- Accounting Manager - Vacant

Attachment:

Resolution No. 02-24-730: Authorizing signers for investment of monies in the Local Agency Investment Fund

RESOLUTION NO. 02-24-730

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE WALNUT VALLEY WATER DISTRICT
REPLACING RESOLUTION NO. 04-18-650
AUTHORIZING SIGNERS FOR INVESTMENT OF MONIES IN
THE LOCAL AGENCY INVESTMENT FUND**

WHEREAS, pursuant to Chapter 730 of the statutes of 1976, Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein is in the best interests of the Walnut Valley Water District;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors does hereby authorize the deposit and withdrawal of Walnut Valley Water District monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer’s Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, that the following Walnut Valley Water District officers **or their successors in office** shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Erik Hitchman
General Manager/Secretary

/s/ _____
(Signature)

Josh Byerrum
Director of Finance/Treasurer

/s/ _____
(Signature)

Jared Macias
Assistant General Manager

/s/ _____
(Signature)

Vacant
Accounting Manager

/s/ _____
(Signature)

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Walnut Valley Water District, held February 20, 2024.

/s/ _____
President

ATTEST:

/s/ _____
Secretary

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Finance
DATE: February 20, 2024
SUBJECT: Consider Adoption of Intention to Issue Tax-Exempt Obligations Resolution No. 02-24-731

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors adopt Resolution No. 02-24-731 allowing for reimbursement of District expenses prior to issuing tax-exempt obligations.

Background Information

The District is currently undertaking its capital improvement program on a pay-as-you-go basis, and the costs thereof are being paid by the District from its water system operations fund.

The District may elect to finance certain portions of its current capital improvement program from tax-exempt obligations through its joint powers authority Puente Basin Water Agency. Federal tax law allows the District to reimburse itself from the proceeds of tax-exempt obligations for capital costs that the District pays prior to the issuance of such tax-exempt obligations. In order to reimburse itself, the Board of Directors must adopt a resolution stating its intent to reimburse itself should tax-exempt obligations be issued.

Stradling Yocca Carlson & Rauth, the District’s bond counsel, has prepared a resolution permitting reimbursement of not to exceed \$33,000,000 for costs related to the new Administrative Building and Operations and Maintenance Building renovations, which are incurred before tax-exempt obligations, if any, are incurred. Costs that are eligible for reimbursement must have been paid no more than 60 days before the adoption of the resolution, and the reimbursement must occur within three years after the eligible costs are paid. The foregoing limitations do not apply to “soft” costs such as preliminary studies and reports.

Adoption of the reimbursement resolution will allow for reimbursement of construction-related costs incurred by the water system operations fund, which will replenish funds available for ongoing maintenance and operations.

Attachment:
Resolution 02-24-731

RESOLUTION NO. 02-24-731

**RESOLUTION OF THE WALNUT VALLEY WATER DISTRICT
BOARD OF DIRECTORS
REGARDING INTENTION TO ISSUE TAX-EXEMPT OBLIGATIONS**

WHEREAS, the Walnut Valley Water District (the “**District**”) is a California Water District that is duly created, established and authorized to transact business and exercise its powers under and pursuant to Division 13 of the California Water Code and the Constitution of the State of California; and

WHEREAS, the District desires to finance the costs of acquiring, constructing and installing certain public facilities and improvements for the benefit of its municipal water system, as provided in Exhibit A attached hereto and incorporated herein (the “**Project**”); and

WHEREAS, the District intends to finance the acquisition, construction and installation of the Project or portions of the Project with the proceeds of the sale of obligations the interest upon which is excluded from gross income for federal income tax purposes (the “**Obligations**”); and

WHEREAS, the District desires to pay certain costs with respect to the Project from available moneys of the District, including but not limited to reserves held by the District, prior to the issuance of the Obligations and to reimburse the District for such costs from a portion of the proceeds of the sale of the Obligations;

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Walnut Valley Water District (“**Board**”):

1. Each of the above recitals is true and correct.
2. The District reasonably expects, and hereby states its intention, to reimburse itself for Project costs incurred prior to the issuance of the Obligations with proceeds of the Obligations. Exhibit A describes either the general character, type, purpose and function of the Project or the fund or account from which Project costs are to be paid and the general functional purpose of the fund or account.
3. The reasonably expected maximum principal amount of the Obligations that is anticipated to be used for such reimbursement is \$33,000,000.
4. Except as described in Section 8 below, this resolution is being adopted not later than 60 days after the payment of the original expenditures (the “**Expenditures Date or Dates**”).
5. Except as described in Section 8 below, the expected date of issue of the Obligations will be within 18 months of the later of: (a) the Expenditure Date or Dates; or (b) the date that the Project is placed in service; provided that the reimbursement may not be made more than three years after the Expenditure Date or Dates.
6. Proceeds of the Obligations to be used to reimburse the District for Project costs are not expected to be used, within one year of reimbursement, directly or indirectly to pay debt service with respect to any obligation (other than to pay current debt service coming due within the next succeeding one year period on any tax-exempt obligation of the District (other than the Obligations)) or to be held as a reasonably required reserve or replacement fund

with respect to an obligation of the District or any entity related in any manner to the District, or to reimburse any expenditure that was originally paid with the proceeds of any obligation, or to replace funds that are or will be used in such manner.

7. This Resolution is consistent with the budgetary and financial circumstances of the District as of the date hereof. No moneys from sources other than the Obligations are, or are reasonably expected to be, reserved, allocated on a long-term basis or otherwise set aside by the District (or any related party) pursuant to their budget or financial policies with respect to the Project costs. To the best of our knowledge, this Board is not aware of the previous adoption of official intents by the District that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.

8. The limitations that are described in Sections 4 and 5 above do not apply to: (a) costs of issuance of the Obligations; (b) an amount not in excess of the lesser of \$100,000 or five percent (5%) of the proceeds of the Obligations; or (c) any preliminary expenditures, such as architectural, engineering, surveying, soil testing, and similar costs other than land acquisition, site preparation, and similar costs incident to commencement of construction, not in excess of twenty percent (20%) of the aggregate issue price of the Obligations that finances the Project for which the preliminary expenditures were incurred.

9. This resolution is adopted as official action of the District in order to comply with Treasury Regulation § 1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of District expenditures incurred prior to the date of issue of the Obligations, is part of the District's official proceedings, and will be available for inspection by the general public at the main administrative office of the District.

10. This Resolution shall take effect immediately upon its adoption.

**ADOPTED AT A REGULAR MEETING OF THE WALNUT VALLEY WATER DISTRICT
HELD February 20, 2024**

AYES:
NOES:
ABSENT:
ABSTAIN:

Theresa Lee
President, Board of Directors

ATTEST:

Erik Hitchman
Secretary, Board of Directors

EXHIBIT A

DESCRIPTION OF THE PROJECT

The District has embarked on the renovation of two recently acquired buildings into one New Administration Building, and the modification of the existing Operations & Maintenance Building.

Phase I – Administration Building

Phase I involves converting two buildings, recently acquired by the District, into one New Administration Building. This new Administration Building will total approximately 22,000 sq ft and house the following functions:

- Accounting Department
- Customer Service
- Engineering Department
- Administration
- Public Access Areas, Including Customer Service Lobby
- Employee Support Area
- Emergency Response Center
- Boardroom/Training Room for Public Meetings

Phase II – Modification of the Operations & Maintenance Building

Currently, the Existing Operation & Maintenance building, houses the District Administration, Operations & Engineering Departments. Modifications will be made to convert the existing area into work areas for various Operation & Maintenance functions. Part of the construction will remove the second floor of the building and new roof constructed.

Walnut Valley Water District
Revenue Bond - East West Bank
Life to Date
January 31, 2024

Bond Proceeds \$ 19,940,487.80

Disbursements:

Cost of Issuance

Fieldmann, Rolapp & Associates (Financial Advisors)	\$	(26,270.57)	
Hawkins, Delafield & Wood, LLP. (Bond Counsel)		(45,000.00)	
Union Bank, N.A. (Trustee)		(3,708.00)	
Standard & Poor's Rating Services (Credit Rating)		(17,000.00)	
Image Master (Official Statement)		(3,158.31)	
Hawkins Delafield & Wood (Bond Counsel)		(1,743.31)	
			(96,880.19)

Projects

Puente Basin Water Agency - Pomona Basin ¹		(2,052,008.87)	
Puente Basin Water Agency - LHHCWWD Project ¹		(350,566.00)	
Puente Basin Water Agency - CDWC Project ¹		(4,090,549.30)	
Puente Basin Water Agency - Pathfinder Project ⁴		-	
Administration Headquarters ¹		(7,847,323.34)	
Water Rights - Central Basin		(3,630,907.50)	
			(17,971,355.01)

Substitute Projects

Ace Nogales Grade Separation (P#03-2820) ²		(706,545.61)	
Ridgeline Pump Station Modifications (P#12-3267) ³		(221,195.68)	
30 kw Diesel Portable Generator (P#13-3290) ³		(39,490.70)	
			(967,231.99)

Interest Income 517,214.39

Ending Balance of Bond Funds \$ 1,422,235.00

* Transferred funds from US Bank to East West Bank 8/23/2021

Walnut Valley Water District
Revenue Bond - East West Bank
January 31, 2024

Beginning Balance of Bonds	\$	1,846,874.47
Receipts:		
Interest Income		536.77
Disbursements:		
PBWA - Pomona Basin Project		
PBWA - Cal Domestic Project	-	
PBWA - Pathfinder Project	-	
Administration Headquarters	(425,176.24)	

	\$	(425,176.24)
Ending Balance of Bond Funds	_____	_____
	\$	1,422,235.00



WVWD – Staff Report

TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Engineering
DATE: February 20, 2024
SUBJECT: Approval of Revisions to the District’s Rules and Regulations

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors approve revisions to the District’s Rules and Regulations related to Accessory Dwelling Units.

Background Information

The State of California has identified that Accessory Dwelling Units (ADUs) are an effective way to meet the State’s increasing housing needs and has passed several pieces of legislation since 2017. An ADU is an accessory to a primary residence and has complete independent living facilities for one or more persons and has a few variations:

- Detached: The unit is separated from the primary structure
- Attached: The unit is attached to the primary structure
- Converted Existing Space: Space (e.g., master bedroom, garage, storage area, similar use, or an accessory structure) on the lot of the primary residence that is converted into an independent living unit.

Regardless of the type of ADU, it is an “accessory” to the primary residence. Meaning that it does not require separate utility features including water. The District has seen an increase in ADUs and needs to modify the Rules and Regulations.

District staff recommends evaluating each ADU service request to ensure the appropriate meter size is being utilized. In the case where a residential meter is upgraded only to meet the requirements for private fire sprinklers, the capacity charge of the actual domestic demand will be applied (i.e. a customer needs a ¾” meter based on all fixture units but is required to install a 1” meter to meet the requirements of private fire sprinklers). Attached are revisions to the Rules and Regulations with the proposed red-lined changes.

Attachments:

1. *Article 3 – Definitions,*
2. *Article 4 – Rules Applicable to Existing Customers,*
3. *Article 6 – Rules Applicable to Individual Applicants for Water Service, and*
4. *Appendix C – Capacity Charge*

ARTICLE 3 DEFINITIONS

Unless the context specifically indicates otherwise, the following terms shall, for the purposes of these Rules and Regulations, have the following meanings:

3.01 **Accessory Dwelling Unit (ADU):** Shall mean accessory to a primary residence and has complete independent living facilities for one or more persons and has a few variations; (1) Detached: The unit is separated from the primary structure, (2) Attached: The unit is attached to the primary structure or (3) Converted Existing Space: Space (e.g., master bedroom, garage, storage area, or similar use, or an accessory structure) on the lot of the primary residence that is converted into an independent living unit as defined in California Government Code §65852.2(j)(1).

3.02 ~~3.01~~ **Air-Gap:** Shall mean a physical separation between the free flowing discharge end of a potable water supply pipeline and an open or non-pressure receiving vessel. An “approved air-gap” shall be at least double the diameter of the supply pipe measured vertically above the overflow rim of the vessel and shall be in no case less than 1 inch (2.54 cm). (Additional reference: ASME A112.1.2-1991 *Air Gaps in Plumbing Systems*)

3.03 ~~3.02~~ **Applicant:** Shall mean any person or entity who applies to receive water service from the District.

3.023.04 **Application Rate:** Shall mean the rate at which irrigation water, expressed in inches per hour, is applied to a design area.

3.043.05 **Approved Backflow Prevention Devices/Assemblies:** Shall mean those devices and/or assemblies listed as approved backflow prevention assemblies by the University of Southern California Foundation for Cross-Connection Control and Hydraulic Research.

3.06 **Approved Check Valve:** Shall mean a check valve that is drip-tight in the normal direction of flow when the inlet pressure is at least one (1) psi (pound per square inch) and the outlet pressure is zero. The check valve shall permit no leakage in a direction reverse to the normal flow. The closure element (e.g., clapper or poppet) shall be internally loaded to promote rapid and positive closure. (The face of the closure element and valve seat must be bronze, composition, or other non-corrodible, non-sticking material machined for easy, dependable operation.)

3.083.07 **Approved Double-Check Detector Check Assembly:** Shall mean an assembly which has previously been approved for use in this service by the District. The main assembly consists of two independently acting, spring-loaded check valves, including tightly closing shut-off valves on each side of the check valve assembly. The bypass line assembly consists of a ¾-inch meter (supplied by the District at the consumer’s expense) in series with a double-check valve. The double-check valve

consists of two independently acting, spring-loaded check valves, including tightly closing shut-off valves on each side of the check valve assembly. Each double-check valve assembly shall be equipped with necessary appurtenances for testing. To be approved, these assemblies must be readily accessible for maintenance and testing, be installed a minimum of 12 inches above ground level, such that no part of the valve can be underground or in a vault, and shall provide a minimum clearance of 12 inches between each separate assembly.

3.103.08 **Approved Double-Check Valve Assembly (DC):** Shall mean an assembly composed of two independently acting, approved check valves, including tightly closing resilient seated shut-off valves attached at each end of the assembly and fitted with properly located resilient seated test cocks.

3.123.09 **Approved Reduced Pressure Principle Backflow Prevention Device (RP):** Shall mean an assembly containing two independently acting, approved check valves, together with a hydraulically operating, mechanically independent pressure differential relief valve located between the check valves and at the same time below the first check valve. The unit shall include properly located resilient seated test cocks and tightly closing resilient seated shut-off valves at each end of the assembly.

3.143.10 **Approved Reduced Pressure Principle Detector Backflow Prevention Assembly (RPDA):** Shall mean a specially designed assembly composed of a line-size approved reduced pressure principle backflow prevention assembly with a bypass containing a specific water meter and an approved reduced pressure principle backflow prevention assembly. The meter shall register accurately for only very low rates of flow up to 3 gpm and shall show a registration for all rates of flow.

3.163.11 **Approved Water Supply:** Shall mean the District's water supply, the potability of which is regulated by the California Department of Health Services.

3.183.12 **Automatic Irrigation System:** Shall mean any landscape irrigation system, automatic controller, valve, and associated equipment required for the programming of effective water application rates.

3.203.13 **Auxiliary Water Supply:** Shall mean any water supply on, or available to, the premises other than the approved water supply.

3.223.14 **Backflow:** Shall mean the undesirable reversal of flow of water or mixtures of water and other liquids, gases, or other substances into the distribution pipes of the potable supply of water from any source or sources.

3.243.15 **Board:** Shall mean the Board of Directors of the Walnut Valley Water District.

3.263.16 **Commercial Service:** Shall mean the provision of water for use in connection with a premises, other than residential, devoted primarily to operations for profit or non-profit (i.e., churches, community center, governmental, and commercial/retail).

3.283.17 **Commodity Charge:** Shall mean the charge imposed by the District for all water used, whether such water use is actually metered or estimated.

3.303.18 **Connection Fee:** Shall mean the charge imposed by the District for the privilege of obtaining water service from the District by means of its water facilities.

3.323.19 **Construction Water:** Shall mean the provision of water for use in activities relating to the development of property or construction before application for service as a consumer.

3.343.20 **Consumer/Customer:** Shall mean any person supplied or entitled to be supplied with water service by the District for compensation.

3.363.21 **Contamination:** Shall mean an impairment of the quality of the water which creates an actual hazard to the public health through poisoning or through the spread of disease by sewage, industrial fluids, waste, etc.

3.383.22 **Cross-Connection:** Shall mean any unprotected actual or potential connection or structural arrangement between a public or a consumer's potable water system and any other source or system through which it is possible to introduce into any part of the potable system any used water, industrial fluid, gas, or substance other than the intended potable water with which the system is supplied. Bypass arrangements, jumper connections, removable sections, swivel or change-over devices, and other temporary or permanent devices through which or because of which backflow can occur are considered to be cross-connections.

b.a. The term "direct cross-connection" shall mean a cross-connection which is subject to both back-siphonage and back-pressure.

e.b. The term "indirect cross-connection" shall mean a cross-connection which is subject to back-siphonage only.

3.403.23 **Direct Cost:** Shall mean actual or estimated costs incurred by the District for new metered services, main extensions, appurtenances, hydrants, fire services, etc., including but not limited to hardware, material, labor, fittings, paving, meters, pipe, etc. (Direct Cost does not include District Administrative Charge or Capacity Charge.)

3.423.24 **District:** Shall mean the Walnut Valley Water District, Walnut, California.

3.443.25 **District Administrative Charge:** Shall mean a percentage to be added to the total direct cost of a project charged a consumer or developer as specified in these Rules and Regulations in order to determine the total project cost of service to be charged. This percentage reimburses the District for labor-related charges of time not directly charged, but expended by District administrative and managerial staff, and for other indirect general and administrative costs.

3.463.26 **District's Water System:** Shall mean all real estate, fixtures, personal property, appliances, facilities, and appurtenances owned, controlled, operated, or managed by the District in connection with or to facilitate the diversion, development, storage, supply, distribution, sale, furnishing, transmission, measurement, or treatment of water for irrigation, industrial, municipal, domestic, or other beneficial use.

3.483.27 **Domestic Use:** Shall mean water normally used in and around a consumer's habitat, relating to use by a family unit or household.

3.503.28 **Engineer:** Shall mean a qualified registered engineer appointed to act for the District.

3.523.29 **Excavation:** Shall mean any removal of soil or paving necessary for the installation of below ground facilities or objects, or for exploration purposes to determine size and location of existing utilities, structures, and other facilities.

3.543.30 **Excavator:** Shall mean any person, company, or corporation causing an excavation to take place.

3.563.31 **Health Agency:** Shall mean, unless otherwise specified, the California State Water Resources Control Board Division of Drinking Water or the Los Angeles County Health Department.

3.583.32 **Industrial Service:** Shall mean the provision of water to industrial premises where the water is used primarily in manufacturing or processing activities.

3.603.33 **Infiltration Rate:** Shall mean the rate at which the soil will accept water, expressed in inches per hour, during an irrigation period.

3.623.34 **Irrigation Design Area:** Shall mean the specific land area designated to be irrigated through on-site facilities when used in reference to landscape sprinkler irrigation systems.

3.643.35 **Irrigation Service:** Shall mean the provision of water for commercial, agricultural, floracultural, or horticultural use and billed under the potable water commodity rate.

3.663.36 **Landscape Sprinkler Irrigation System:** Shall mean all equipment and materials required for applying irrigation water to the design area from the service connection, including piping, valves, sprinkler heads, and appurtenances.

3.683.37 **Main Extension:** Shall mean the extension of water distribution mains beyond existing facilities in accordance with the provisions of the rules applicable to main extensions included herein.

3.703.38 **Manager:** Shall mean the General Manager of the Walnut Valley Water District, or the person authorized by the Manager or the Board to act for the General Manager.

3.723.39 **Non-potable Water:** Shall mean that water that has not been treated for human consumption in conformance with the Drinking Water Standards referred to in the definition of potable water.

3.743.40 **Off-site Facilities:** Shall mean facilities under the control of the District including, but not limited to, water pipelines, reservoirs, pumping stations, valve connections, supply interties, and other appurtenances and property up to the service connection with the consumer's facilities.

3.763.41 **On-site Facilities:** Shall mean facilities under the control of the applicant, owner, or consumer including, but not limited to, commercial and industrial building water systems, landscape irrigation systems, and agricultural irrigation systems. The on-site facilities shall be those downstream of the service connection, which shall normally be the downstream end of the meter tailpiece.

3.783.42 **On-site Recycled Water Supervisor:** Shall mean a qualified person designated by the recycled water customer and approved by the District. This person shall be knowledgeable in the construction and operation of the on-site facilities and in the application of the guidelines, criteria, standards, and rules and regulations for recycled water and shall be responsible for maintaining plans, records, notifying the District of any changes, and overseeing all repairs.

3.803.43 **Permanent Water Customer:** Shall mean a potable water user who is supplied with permanent water service.

3.823.44 **Permanent Recycled Water Customer:** Shall mean a recycled water user who is supplied with permanent water service.

~~3.843.45~~ **Permanent Water Service:** Shall mean a provision for permanent use of District water (recycled or potable) by a Permanent Water Customer or Permanent Recycled Water Customer, as applicable.

~~3.863.46~~ **Permanent Water Service Line:** Shall mean the District's facility between its potable or recycled distribution water mains and the water service connection.

~~3.883.47~~ **Person:** Shall mean an individual, corporation, company, association, partnership, municipality, public utility, or other public body or institution.

~~3.903.48~~ **Pollution:** Shall mean an impairment of the quality of the water to a degree which does not create a hazard to the public health but which does adversely and unreasonably affect the aesthetic qualities of such waters for domestic use.

~~3.923.49~~ **Potable Water:** Shall mean that water furnished to the consumer which does not endanger the lives or health of human beings and conforms to the latest edition of the United States Public Health Service Drinking Water Standards, the California Safe Drinking Water Act, Environmental Protection Agency, or any other applicable standards.

~~3.943.50~~ **Potable Water System:** Shall mean the facilities by which water is conveyed to the District's consumers for human consumption.

~~3.963.51~~ **Premises:** Shall mean the integral property or area, including improvements thereon, to which water service is, or is to be, provided.

~~3.983.52~~ **Private Fire Protection:** Shall mean the provision of standby quantities and pressures of water as available for fire protection purposes through sprinkler systems and fire hydrants located on private property rather than through public fire hydrants operated by public authorities for general fire protection.

~~3.1003.53~~ **Property Owner or Owners:** Shall mean the holder of legal title, contract purchaser, or lessee under a lease with an unexpired term of more than one (1) year jointly with the holder of title.

~~3.1023.54~~ **Public Agencies:** Shall be defined as any governmental agency within the State of California and include cities, school districts, the Los Angeles County Department of Public Works, other public water purveyors, and municipally held utilities.

3.1043.55 Recycled Water: Shall mean all water as defined in Title 22, Division 4, Chapter 3, of the California Code of Regulations, hereinafter referred to as Title 22, which, as a result of treatment of domestic wastewater, is suitable for a direct beneficial use or a controlled use that otherwise could not occur, such treatment of domestic wastewater having been accomplished in accordance with the criteria, including the level of constituents in combination with the means for assurance of reliability as set forth in Title 22.

As used in this District, however, the term “recycled water” shall additionally mean non-potable water consisting not only of recycled water as defined by Title 22 but also consisting of other non-potable water, such as untreated Colorado River or State project water received from the Metropolitan Water District of Southern California and non-potable well water. Uses for which recycled water purveyed by the District are suitable or permitted shall be determined in accordance with the standards for treatment and water quality requirements as set forth in Title 22.

3.1063.56 Recycled Water Distribution System: Shall mean, individually or collectively, any recycled water facility or facilities financed, constructed, and dedicated to the District by an applicant, owner, or consumer, or financed and constructed by the District itself. The District shall determine what facilities are part of a distribution system from time to time as necessary. Recycled water facilities are intended to provide recycled water for uses such as landscape irrigation, agricultural irrigation, and industrial process water. The District’s determination in this regard shall be final and conclusive.

3.1083.57 Recycled Water Service Agreement: Shall mean a contract between the District and the applicant, owner, or consumer which may have to be executed as a precondition for obtaining a Recycled Water Use Permit.

3.1103.58 Recycled Water Service Line Charge: Shall mean a charge imposed by the District as a charge for installation by the District of recycled water meters and service lines.

3.1123.59 Recycled Water Use Permit: Shall mean the processed and approved application and agreement with the District for recycled water service.

3.1143.60 Record Drawings: Shall mean drawings that correctly show the completed facilities as constructed or modified.

3.1153.61 Residential Service: Shall mean the provision of water to a residence for domestic use.

3.1163.62 **Security Deposit:** Shall mean moneys required upon a determination of the applicant's creditworthiness, or by reason of nonpayment of water charges. (The amount is specified in Appendix B.)

3.1173.63 **Service:** Shall mean water service.

3.1183.64 **Service Lateral:** Shall mean all of the pipe, fittings, and valves necessary to make the connection from the District's main to the consumer's meter.

3.1193.65 **Service Connection:** Shall mean the terminal end of a service connection from the public potable or recycled water system; i.e., where the water purveyor may lose jurisdiction and sanitary control of the water at its point of delivery to the consumer's water system.

3.1203.66 **Subservice Installation:** Shall mean a submeter installed by a consumer beyond a District meter for purposes of separating water use for multiple tenants.

3.1213.67 **Surcharge:** Shall mean a charge imposed by the District for the provision of special service not normally provided by the District.

3.1223.68 **Temporary Water Customer:** Shall mean a potable water user who is supplied with temporary water service.

3.1233.69 **Temporary Recycled Water Customer:** Shall mean a recycled water user who is supplied with temporary water service.

3.1243.70 **Temporary Water Service:** Shall mean a provision for short-term use of District water, either potable or recycled, for temporary needs such as seasonal sales or minor construction.

3.1253.71 **Total Project Cost:** Shall mean all costs related to new construction for individual metered services, water main extensions, appurtenances, hydrants, fire services, District Administrative Charge, Capacity Charge, etc.

3.1263.72 **Ultra-Low-Flush Toilets:** Shall mean toilets for which water use does not exceed 1.6 gallons per flush.

3.1273.73 **Unauthorized Discharge:** Shall mean any release of any water that violates the provisions of these Rules and Regulations or of any and all applicable Federal, State, or local statutes, regulations, ordinances, contracts, or other requirements.

3.1283.74 **Unpolluted Water:** Shall mean water to which no unwholesome constituent has been added, either intentionally or accidentally.

3.1293.75 **Wastewater Constituents and Characteristics:** Shall mean the individual chemical, physical, bacteriological, and radiological parameter, including volume and flow rate, and such other parameters that serve to define, classify, or measure the quality and quantity of wastewater.

3.1303.76 **Water Service Connection:** Shall mean the point of connection of the customer's or consumer's water line with the water service line of the District, which shall normally be the downstream end of the water meter setter tailpiece.

3.1313.77 **Water Supplier:** The District.

3.1323.78 **Water User:** Any person obtaining water from the District's water supply system.

- END OF ARTICLE 3 -

ARTICLE 4 RULES APPLICABLE TO EXISTING CUSTOMERS

4.01 DESCRIPTION OF SERVICE

- 4.01.01 **Quantities:** The District will use its best efforts to supply water dependably and safely in adequate quantities and pressures to meet the reasonable needs and requirements of customers but does not guarantee any specific pressures or flows.
- 4.01.02 **Pressures:** The District reserves the right to modify the pressure supplied to a region or individual service. The District's goal is to maintain normal operating pressure of not less than 40 pounds per square inch or more than 125 pounds per square inch at the service connection. Except during periods of hourly maximum demand, the pressure goal at the time of peak seasonal loads is to be not less than 30 pounds per square inch. During periods of hourly minimum demand, the pressure goal is to be not more than 150 pounds per square inch. However, there exist some isolated areas where pressure normally drops below 40 pounds per square inch or exceeds 125 pounds per square inch. Generally, variations in pressure under normal operation will not exceed 50 percent of the average operating pressure. (The average operating pressure will be determined by computing the arithmetical average of at least 24 consecutive hourly pressure readings.)
- 4.01.03 **Potable Water Quality:** Whenever furnished for human consumption or for domestic use, the District will endeavor to provide water that is wholesome, potable, in no way harmful or dangerous to health, and, insofar as practicable, free from objectionable odors, taste, color, and turbidity.
- 4.01.04 **Recycled Water Quality:** Generally, recycled water supplied by the District will meet all applicable standards set forth in Title 22, Division 4, California Code of Regulations. The District will endeavor to maintain the quality of the water received from sources outside the control of the District; however, the District cannot guarantee recycled water quality.
- 4.01.05 **Other Limitations:** The District shall not be liable for any damage resulting from inadequate capacity, defective plumbing, broken or faulty service lines or water mains, or damage resulting from any condition of the quality of the water itself, or any substance that may be mixed with or be in any water as delivered to any customer or any conditions beyond the control of the District, or otherwise.
- 4.01.06 **Responsibility for Loss or Damage:** Customers shall accept such conditions of pressure, quality, and service as are provided by the District system and hold the District harmless from any loss or damage to customer resulting from the District's failure to meet the service goals

stated within this article, due to low or high pressure conditions, any interruptions in service, or any change in pressure.

4.02 CONDITIONS OF SERVICE AND RIGHTS OF THE DISTRICT AND CUSTOMERS

4.02.01 **Notice to Customers:** Notice to a customer will normally be in writing and will be delivered or mailed to the customer's last known address. In emergencies or when circumstances warrant, the District, where feasible, will endeavor to promptly notify the customer affected and may make such notification orally, either in person or by telephone, or by leaving a written notice at the service premises.

4.02.02 **Notice from Customers:** A customer may make notification in person, or by telephone or letter, to the District office.

4.02.03 **Change in Customer's Equipment, Operations, or Land Use:** A customer making any material change in the size, character, or extent of the equipment, operations, or nature of land use (such as using water for commercial activities where water had been previously used for residential purposes only) shall immediately give the District written notice of the nature and extent of the change.

4.02.04 **Continuity of Service:**

4.02.04.01 **Emergency Interruptions:** The District will make all reasonable efforts to prevent interruptions to service and, when such interruptions occur, will endeavor to re-establish service with the shortest possible delay consistent with the safety of customers and the general public.

Where an emergency interruption of service affects the service to any public fire protection device, the District will promptly endeavor to notify the Fire Chief, or other public official responsible for fire protection, of such interruption and of subsequent restoration of normal service.

4.02.04.02 **Scheduled Interruptions:** Whenever the District finds it necessary to schedule an interruption in service, it will, when feasible, notify all customers to be affected by the interruption, stating the approximate time and anticipated duration of the interruption. Scheduled interruptions will be made at such hours as will provide the least inconvenience to customers, consistent with reasonable utility operations.

Where public fire protection is provided by the mains affected by the interruptions, the District will promptly endeavor to notify the Fire Chief, or other public official responsible for fire protection, stating the approximate time and anticipated duration. In addition, the Fire Chief, or

other public official responsible for fire protection, will be notified promptly upon restoration of service.

- 4.02.04.03 **Apportionment of Supply During Times of Shortage:** During times when the District determines that a water supply shortage or threatened water shortage exists and it appears the demand for water consumption exceeds or threatens to exceed the District's available allocation, the District's Board may implement the water supply shortage stages established in the District's water conservation ordinance by Resolution and public announcement. In the absence of direction from the Board or such authorities, the District will apportion the supply in the manner that appears most equitable under circumstances then prevailing and with due regard to public health and safety in accordance with State Law. *[Updated 6/22/09]*
- 4.02.04.04 **Loss or Damage:** The District will not be liable for any damage or loss resulting from an emergency, scheduled interruption of water service, or from any act of the District in connection with the repair or replacement of District facilities required by such emergency or interruption.
- 4.02.05 **Ownership of Facilities on Customer's Premises:** The service lateral, copper setter, meter, hand valve, and meter box located within public right-of-way or wholly or partially upon a customer's premises are the property of the District. No rent or other charge will be paid by the District where the District-owned service facilities are located on a customer's premises.
- 4.02.06 **District Access to Customer's Premises:** The District shall at all reasonable hours have access to meters, service connections, and other property owned by the District which may be located on customer's premises for purposes of installation, maintenance, operation, removal of the property, or termination of service. The customer's system shall be open for inspection at all reasonable times to authorized representatives of the District. Any inspection work or recommendations made by the District or its agents in connection with plumbing or appliances, cross-connections, or any use of water on the customer's premises, either as a result of a complaint or otherwise, may be subject to a charge dependent upon the service rendered.
- 4.02.07 **District's Responsibilities for Damage or Loss to Customer:** The District will not be responsible for any loss or damage caused by any negligence or wrongful act of a customer or of a customer's authorized representative in operating or using any or all appliances, facilities, or equipment owned or furnished by the District.
- 4.02.08 **Customer's Responsibilities for District Property:** Upon an appropriate finding by the District, the customer may be held responsible, for any and all damage to District meters and other property resulting

from removal, damage, or misuse of District property and will be responsible for the use or operation of appliances and facilities on customer's premises, including, but not limited to, damage caused by steam, hot water, or chemicals. *[Updated 6/19/07]*

4.02.09 **Resale of Water:** Except by special written agreement with the District, no customer shall resell or deliver any water received from the District to a property other than that specified in the application for service. When property provided with a service connection is subdivided, the service connection shall be considered as belonging to the lot or parcel of land which it directly enters. Except by special permission of the District's Board, a service connection shall not be used to supply water to any parcel of land other than the parcel on which the service connection is located and for which all relevant connection fees have been paid, including, but not limited to, Capacity Charge.

4.02.10 **Access to District Customer Records by Public Agencies:** The District shall make available a copy of any District customer record not exempt from disclosure in accordance with the Public Records Act as follows:

4.02.10.01 **Disclosure of Water Usage Data to Public Agencies:** The District will, pursuant to Government Code Section 6254.16, provide water usage data for its customers upon the completion and filing of the Public Agency Request for Customer Information form (Appendix J) by an officer or employee of another governmental agency when necessary for the performance of its official duties.

4.02.10.02 **Form of Request:** The request for a copy of District customer records must be in writing and must describe, with reasonable particularity, a record readily identifiable by District personnel.

4.02.10.03 **District Determination of Compliance:** The District, within ten (10) days of actual receipt of a proper request, shall determine whether to comply with the request and will notify the person making the request of such determination and the reasons therefore.

4.02.10.04 **Extension of Time for Determination:** In unusual circumstances, as specified below, the time for determination of District compliance may be extended for a period not to exceed ten (10) working days, by written notice from the Manager to the person making the request, setting forth the reasons for the extension and the date on which a determination will be mailed. Unusual circumstances are:

- a) The need to search District facilities or other locations that are separate from the main office.

b) The need to search for, collect, and examine a voluminous amount of separate and distinct records demanded in a single request.

4.02.10.05 **No Compilation or Extraction:** The District will provide, unless impracticable to do so, an exact copy of the record requested. The District is not obligated to create a compilation or extract of its records in response to a request.

4.02.10.06 **Fee:** By Resolution No. 5-02-420, the District has established charges for reproduction of District public records (see Section III-D of Appendix J).

4.03 RATES AND CHARGES

General Provisions. Rates and charges for water consumption, as specified under various classifications of service and other miscellaneous charges, are set by the Board from time to time. Current rates and charges set forth in the attached appendices according to section and rate classification as set forth below:

4.03.01 **Potable Water Retail Rates:** Retail charges consist of a monthly meter charge, commodity charge, pump zone charge, and drought rate surcharge. The monthly meter charges are based on meter size and do not vary based on the amount of water delivered. The commodity charge applies to all water passing through the meter and is assessed at the commodity rate. Pump zone surcharges are based upon water usage, and cover the costs incurred to pump water to customers in higher elevation pumping zones. Drought rate surcharges may be imposed to adjust water rates by a specified percentage depending upon the severity of the water supply shortage. The amounts currently set for the rates is contained in Appendix A of these Rules and Regulations. (Updated 4/19/21)

4.03.02 **Potable Water Wholesale Rate:** Wholesale charges, which shall apply to those water deliveries determined by the General Manager to be wholesale deliveries at his or her discretion, consist of two types of charges – a monthly base rate and a commodity rate charge. The monthly base rate is determined by the size of the meter and is fixed irrespective of the quantity of water passing through the meter. The commodity charge applies to all water passing through the meter and is assessed at the commodity rate. The amount currently set for the base and commodity rate is contained in Appendix A of these Rules and Regulations.

4.03.03 **Potable Water Irrigation Rate:** No irrigation rate is available.

4.03.04 **Construction Rate:** Water for construction purposes may be obtained by licensed contractors from District facilities on a metered or unmetered basis as determined by the District. Special rates, hook-up charges, advance payments, and conditions apply to water obtained for

construction purposes as set forth in Appendix A and as specified in the District's Permit To Use District Facilities, which can be obtained upon written application by the contractor on the approved permit form, a copy of which is included as Appendix D.

4.03.05 **Recycled Water Rates:** Recycled water charges consist of two charges – a monthly meter charge –and a commodity rate charge. The monthly charge– is determined by the size of the– meter and is fixed irrespective of the quantity of water registered through the meter. The commodity charge applies to all recycled water passing through the meter and is assessed at the recycled water commodity rate. The amounts currently set for the rates are contained in Appendix A of these Rules and Regulations.

4.03.06 **Private Fire Protection Rates:** Private fire protection rates are based on the three different types of private fire hydrants or services found in the District. These rates are in addition to any commodity charges.

4.03.06.01 **Type One Private Fire Hydrant:** Type one private hydrants are connected directly to the District's public water system within an on-site District easement on private, commercial, industrial, institutional, apartment, or condominium property. Maintenance of type one private fire hydrants is performed by the District. Each type one private fire hydrant shall be assessed a monthly charge as set forth in Appendix A.

4.03.06.02 **Type Two Private Fire Hydrant:** Type two private hydrants are installed downstream of detector checks. Each private automatic sprinkler system, including those with type two on-site hydrants and fire hose racks connected to District lines by means of a detector check valve with metered bypass, shall be assessed a monthly service charge based on the size of the detector check as set forth in Appendix A. This service classification will not be charged for any water used for fire suppression, fire drill, or test purposes provided the District is given advance notice of any fire test or drill, or where water used for fire suppression can be verified. All other unauthorized use, either registered by the bypass or estimated by the magnitude of the flow, will be invoiced at the construction water rate. In some instances, the customer's unauthorized use of water may be unintentional, such as in the case of a leak in the water line. In such cases, and upon written request by the customer, the District will investigate to determine whether the unauthorized use was intentional or unintentional. Upon a determination by the District that the unauthorized use was unintentional, the customer will be given 90 days to correct the problem causing the unintentional unauthorized use. Billing for intentional unauthorized use will be determined by

multiplying the consumption recorded on the bypass meter by a factor of 50. Maintenance of type two hydrants shall be the responsibility of the owner. (Updated 10/18/05)

4.03.06.03 **Type Three Private Fire Hydrants:** Type three private fire hydrants are connected to the public system by means of a fire-rated water meter. Water used in fire suppression will be measured by the fire-rated meter and billed at the Potable Water Commodity Rate as specified in Appendix A. Where such a service exists, no separate charge for private fire protection shall exist. Maintenance of type three private fire hydrants shall be the responsibility of the owner.

4.03.07 **Miscellaneous Charges** [Updated 4/19/21]: In order to recover the costs associated with late payments, disconnections, and/or damages sustained by the District, the specified items listed below are charged to customers, the amounts of which are approved by the Board and set forth in Appendix B.

4.03.07.01 **Reconnection Charge:** The reconnection charge is the fee charged to reconnect water service that has been disconnected due to non-payment, returned payment, or other violations of the District's Rules and Regulations.

4.03.07.02 **Security Deposit:** If the service was disconnected due to non-payment, the nonpayment which led to the disconnection shall be deemed to be evidence of non-creditworthiness, and the customer may then be required to make a security deposit in an amount determined by the Board and set forth in Appendix B.

4.03.07.03 **Returned Check, Credit Card, or ACH Payment Charge:** When a customer payment of water service or other charges is returned or rejected, the customer will be assessed a returned payment charge -based on the type of payment that was returned or rejected. The amount of that charge is set forth in Appendix B.

4.03.07.04 **Meter Test Charge:** The District shall endeavor to keep the meters in good condition and registering accurately. Any customer may request that the -meter be examined and tested to determine if it is correctly recording water delivered through it. If such examination and test reveal that quantities of water recorded by the meter fall outside of a range between 97 percent and 103 percent of the actual quantities of water passed through the meter during the test, then the cost of such test shall be paid by the District. If the meter is found to be registering at or within the parameters set (3 percent of accuracy), then the actual

cost of such test shall be paid by the customer. Any adjustment to water bills shall be made in accordance with Article 4.04.10.

- 4.03.07.05 **Pulled Meter Charge:** If a customer's service has been disconnected and the meter is in the process of or has been removed from the premises, then the customer shall pay a Pulled Meter Charge along with any other charges before the service and meter can be reconnected.
- 4.03.07.06 **Property Damage:** If a customer, new applicant or developer is found to be responsible for any damage done to District property, such damages shall be reimbursed to the District at cost plus District Administrative Burden. If responsibility for such damage cannot be determined, charges for such damage may be billed to the current customer or property owner.
- 4.03.07.07 **Unauthorized Water Use Charge:** Any person making an unauthorized use of water from or through any District facility will be assessed an Unauthorized Water Use Charge. The cost of any water taken, if approximate use can be determined, will also be collected using the current construction water rate.
- 4.03.07.08 **District Administrative Burden:** For any services not included in the rates and charges specified in Appendix A, the District may assess a charge for Administrative Burden at the sole discretion and in an amount determined by the General Manager.
- 4.03.07.09 **Late Charge:** Bills for service are due and payable upon receipt. If payment for a bill rendered is not received within 20 days of the "Bill Prepared" date, a Late Charge, in the amount specified in Appendix B will be added to any outstanding charges.
- 4.03.07.10 **Notice of Termination Charge:** If no payment has been received in response to an Overdue Notice, or other notification, the District will make a reasonable, good-faith effort to contact the customer by a Notice of Termination at the premises in the manner provided in Section 4.04.07.04, or as specified in the District's Policy on Discontinuation of Residential Water Service for Non-Payment, set forth in Appendix L. A Notice of Termination Charge will be charged and added to the customer's bill for such service.
- 4.03.07.11 **Unauthorized Meter Turn-On Charge:** Once a meter lock-off has been performed for any reason, it may only be unlocked by District personnel. Unauthorized meter turn-

ons shall be assessed an Unauthorized Meter Turn-On Charge. —Any additional costs incurred by the District to prevent unauthorized use shall be added to any outstanding charges payable by the responsible customer.

4.04 BILLING PROCEDURES

- 4.04.01 **Joint Service:** No joint service is allowed. An individual party will be solely liable for payment of bills.
- 4.04.02 **Re-establishment of Credit:** A customer whose service has been disconnected for nonpayment of bills will be required to pay any unpaid balance due the District for the premises for which service is to be restored. He/she may additionally be required to make a security deposit, in an amount specified in Appendix B, for the service in question and pay a reconnection charge, also as specified in Appendix B, before service is restored.
- 4.04.03 **Bankruptcy of Customer:** Pursuant to the Bankruptcy Act (P.L. 95-598), the District shall not alter, refuse, disconnect service to, or discriminate against, a customer, or a trustee of a customer, solely on the basis that a debt owed by the customer to the District for service rendered before issuance of the order for relief was not paid when due. It shall be the responsibility of the customer to supply the District with a copy of any applicable order for relief. The District shall disconnect service if neither the customer nor the trustee, within twenty (20) days after the date of the order for relief, furnishes adequate assurance of payment in the form of an advance payment for service after such date. As used herein, “adequate assurance of payment” shall mean an advance payment in an amount equal to the highest of the last six billings rendered to the customer, or for the customer’s property if customer has not occupied the property for that period of time prior to the order for relief. As used herein, “order for relief” shall have the same meaning as given to it in the Bankruptcy Act. The commencement of a voluntary case under the Bankruptcy Act shall constitute an order for relief. Service may be disconnected in accordance with the rules of the District upon nonpayment for service rendered after the order of relief.
- 4.04.04 **Refund of Advance Payment:** Upon termination of service, the District will refund the balance of the customer’s advance payment for that service in excess of any unpaid bills or charges. Refunds will be made in a reasonable period of time.
- 4.04.05 **Rendering and Payment of Bills:** Bills for service will be rendered for each customer on a monthly basis unless otherwise provided for in the rate schedules. Bills for service are due and payable upon presentation. It is the consumer’s responsibility to assure that payments are received by the District in a timely manner. Partial payments are not authorized unless prior approval has been received from the District. Collection of closing bills may be made at the time of presentation. Bills will be computed as follows [Updated 4/19/21]:

4.04.05.01 Meters will be read at regular intervals for the preparation of periodic bills and as required for the preparation of opening bills, closing bills, and special bills.

Opening and closing bills for less than the normal billing period shall consist of charges for actual water consumption and a proration of the monthly meter charge.

4.04.05.02 Bills for metered service will show the meter reading for the current and previous meter reading period for which the bill is rendered, the number of units, date, and days of service for the current meter reading.

4.04.05.03 Each meter on a customer's premises will normally be billed separately. The readings of two or more meters will not be combined except where the combination of meter readings is specifically provided for in the applicable rate schedule or where the District's operating convenience or necessity may require the use of more than one meter or a battery of meters. In the latter case, the monthly minimum or readiness-to-serve charge will be determined from the monthly minimum or readiness-to-serve charges of the applicable rate schedule on the basis of a meter size equivalent in discharge area to the total combined discharge areas of such meters.

4.04.05.04 District billings shall be paid in legal tender of the United States of America. Notwithstanding the foregoing, the District shall have the right to refuse any payment of such billings in coin.

4.04.06 **Residential Water Service: Overdue Bills and Discontinuation of Service:** The Policy on Discontinuation of Residential Water Service for Non-Payment (Discontinuation Policy), set forth in Appendix L, shall apply to the discontinuation of residential water service for non-payment. In the event of any conflict between that Discontinuation Policy and any other policy, or rule, the Discontinuation Policy shall prevail. (Updated 4/19/21)

4.04.07 **Non-Residential Water Service: Overdue Bills and Discontinuation of Service** [Updated 4/19/21]: The following rules apply to non-residential customers whose bills remain unpaid for more than twenty (20) days following the invoice date:

4.04.07.01 **Small Balance Accounts:** If less than a minimum bill remains unpaid on any billing, it shall be carried over and added to the next billing period as specified in Appendix B.

4.04.07.02 **Overdue Notice:** If payment for a bill rendered is not made on or before the twentieth (20th) day following the "Bill

Prepared” date, an Overdue Notice of nonpayment will be mailed to the water service customer approximately fifteen (15) days prior to the possible disconnection date identified in the Overdue Notice. A Late Charge, in the amount specified in Appendix B, shall be assessed and added to the outstanding balance. Upon receipt of the Overdue Notice of nonpayment and up to two (2) working days prior to the date set for disconnection, the customer may request an alternative payment arrangement pursuant to Article 4.04.11.

4.04.07.03 **Contents of Overdue Notice:** The Overdue Notice shall contain the following information:

- a) Customer’s name and address
- b) Amount in arrears
- c) Date and time by which payment must be made
- d) Procedures for requesting amortization of the unpaid balance
- e) Possible sources for obtaining assistance
- f) Telephone number of the District representative who can provide additional information
- g) Date of disconnection

4.04.07.04 **Notice of Termination:** Forty-eight hours prior to the scheduled disconnection date set forth in the Overdue Notice, the District shall make a reasonable, good-faith effort to contact the customer by telephone or in person (whenever possible) and provide them with the information set forth in Article 4.04.07.03.

4.04.07.05 **Turn-Off Deadline:** Payment for water service charges must be received by the District no later than 4:30 p.m. on the date specified in the Overdue Notice. Postmarks are not acceptable.

4.04.07.06 **Waiver of Overdue Notices to Public Agency:** Public agencies, because of usual sound financial base and variations in warrant payment procedures, will not be sent Overdue Notices for nonpayment of current accounts.

4.04.07.07 **Notification of Returned Check Disposition:** Upon receipt of a returned check rendered as remittance for water service or other charges, the District will consider the account not paid. The District will attempt to notify the customer in person and leave a Notice of Termination of water service at the premises. Water service will be disconnected if the amount of the returned check and returned check charge are not paid by the due date specified on the notice. To redeem a returned check and

to pay a returned check charge, all amounts owing must be paid by cash or certified funds.

4.04.07.08 **Returned Check Tendered as Payment for Water Service Disconnected for Nonpayment:**

- a) If the check tendered and accepted as payment which resulted in restoring service to an account that had been disconnected for nonpayment is returned as non-negotiable, the District may immediately disconnect said water service without further notice. The customer's account may only be reinstated by receipt of outstanding charges in the form of cash or certified funds. Once the customer's account has been reinstated, the account will be flagged for a one-year period indicating the fact that a non-negotiable check was issued by the customer.
- b) If at any time during the one (1) year period described above, the customer's account is again disconnected for nonpayment, the District may require the customer to pay cash or certified funds to have said water service restored.

4.04.07.09 **Assessment for Unpaid Charges:** If prior attempts to collect unpaid charges for water or other services have been unsuccessful, such unpaid charges may become an assessment against the property for which the services were provided. Such assessments shall constitute a lien against that property, which lien may be recorded against the property to secure repayment of the delinquent amount. Any associated lien fees and accrued interest, as set forth in Appendix B, will be added to the balance of the unpaid charges.

4.04.08 **Residential Water Service: Disputed Bills (Appeals Procedure):** The procedure to be used to contest the accuracy of water or non-water charges upon receipt of a bill for water service is included in the District's Discontinuation Policy, set forth in Appendix L. (Updated 4/19/21)

4.04.09 **Non-Residential Water Service Disputed Bills (Appeals Procedure):** The procedure to be used to contest the accuracy of water or non-water charges upon receipt of a bill for water service is as follows [*Updated 4/19/21*]:

4.04.09.01 Within ten (10) days of receipt of the bill for water service, the customer has a right to initiate a complaint or request an investigation regarding any bill or charge rendered by the District. Such protest shall be made in writing and delivered to the District at its office. (*Updated 6/19/07*)

4.04.09.02 Following receipt of a complaint or a request for an investigation, a hearing date shall be set before an appointed hearing officer of the District. After evaluation of the evidence provided by the customer and the information on file with the District concerning the water charges in question, the District representative shall render a decision as to the accuracy of the water charges and shall provide the complainant with a brief written summary of the decision.

- a) If water charges are determined to be incorrect, a corrected invoice will be provided and payment of the revised charges will be due within ten (10) days of the invoice date for revised charges. If the revised charges remain unpaid for more than ten (10) days, water service will be disconnected, subject to right of appeal to the Board, on the next regular working day following the period allowed for payment. Water service will only be restored upon full payment of all outstanding water charges, penalties, and any and all applicable reconnection charges.
- b) If the water charges in question are determined to be correct, the water charges are due and payable at the time the decision of the District representative is rendered.
- c) At the time the decision of the appointed representative is rendered, the customer will be advised of the right to further appeal before the District's Board.
- d) If the decision of the District representative is not to the satisfaction of the customer, the customer may submit a written request for a hearing before the District's Board at the next regular meeting.
- e) Water service may not be terminated until the investigation is completed and the customer has been notified of the District's decision.

~~4.04.09.03~~ ~~4.04.09.03~~ —When a hearing before the Board is requested, such request shall be made in writing and delivered to the District at its office. The customer will be required to personally appear before the Board and present evidence and reasons as to why the water charges in question are not accurate. The Board shall evaluate the evidence presented by the customer, as well as the information on file with the District concerning the water charges in question, and render a decision as to the accuracy of said charges.

- a) If the Board finds the water charges in question are incorrect, the customer will be invoiced for the revised charges and payment of the invoice is due within ten (10) days from the date of said invoice. If the revised

charges remain unpaid after the prescribed period of time, water service will be disconnected on the next regular working day following the period allowed for payment or date set by the Board. Service will be restored only after outstanding water charges and any and all applicable reconnection charges are paid in full.

- b) If the water charges in question are determined to be correct, the water charges are due and payable at the time the decision of the Board is rendered.
- c) Any overcharges will be reflected as a credit on the next regular bill to the customer, or refunded directly to the customer, at the sole discretion of the Board.
- d) The Board's decision is final and binding.

4.04.10 **Adjustment of Bills for Meter Error:** The customer may request an adjustment of his/her bill on the basis of meter error. Such a request must be made in writing, and the rules set forth in Article 4.03.07.04, Meter Test Charge, will apply. The District will, within one (1) week, proceed to test the customer's meter; the meter will be tested in an "as-found" condition in order to determine the average meter error. If the average meter error is found to exceed 3 percent, that is if quantities of water recorded by the meter are outside of a range between 97 percent and 103 percent of the actual quantities of water passed through the meter during the test, the following billing adjustments will be made:

4.04.10.01 **Fast Meters:** The District will refund to the customer the amount of the overcharge based on corrected meter readings for the period the meter was in use and determined to be incorrect, but not to exceed a period of six (6) months.

4.04.10.02 **Slow Meters:** The District may bill the customer, at its option, for the amount of the undercharge based upon corrected meter readings for the period the meter was in service and determined to be incorrect, but not to exceed a period of four (4) months.

4.04.10.03 **Non-Registering Meters:** The District may bill the customer according to an estimate of water consumed while the meter was not registering, but not exceeding a period of four (4) months. This estimate will be based on the customer's prior use during the same season of the previous year if conditions were unchanged during the year, or on a reasonable comparison of consumption of other similar customers during the same period.

4.04.11 **Alternative Payment Arrangements** [Updated 4/19/21]:

4.04.11.01 **Financial Hardship:** Any customer who is unable to pay for water service within the normal payment period and is willing to enter into an amortization agreement, or who

otherwise requests extension of the payment period of a bill the customer asserts to be beyond the customer's financial means to pay in full during the normal payment period, may request amortization of the unpaid balance over a period not to exceed twelve (12) months.

4.04.11.02 **Consideration and Approval of Amortization Payment Plan:** The District will consider all circumstances surrounding any request for an amortization payment plan and will make a determination as to whether amortization is warranted. Requests for amortization of unpaid amounts shall be determined by the District's General Manager or his or her designee.

4.04.11.03 **Compliance with Plan:** The customer must comply with the amortization plan and remain current as charges accrue in each subsequent billing period. The customer may not request further amortization of any subsequent unpaid charges while paying delinquent charges pursuant to an amortization plan. Failure to comply with the terms of an amortization plan will result in a Notice of Termination pursuant to Article 4.04.07.04.

4.04.11.04 **Special Conditions for Certain Residential Customers:** Any residential customer who meets the three conditions under Section II(C) of the District's -Discontinuation Policy, as set forth in Appendix L, may be eligible for alternative payment arrangements as described in Section III of the policy.

4.04.12 **Transfer (Old/New) Service:** Any and all outstanding balances left unpaid over thirty (30) days on a closed account by a customer making application for a new service connection elsewhere in the District will either be collected in full at the time the customer makes application for a new account or will be transferred to the new account.

4.05 **TURN-ON AND TURN-OFF PROCEDURES AND CHARGES**

4.05.01 **Turn-Off at the Customer's Request:** A customer may request that service be disconnected, either temporarily or permanently, by giving at least one (1) working day's advance notice of the date for such disconnection to the District. If the advance notice is not given, the customer will be billed for service until one (1) working day following the District's knowledge that the customer has vacated the premises or otherwise has discontinued service.

4.05.02 **Turn-Off by the District** [Updated 4/19/21]: The District may disconnect a customer's service for various reasons as listed below. Such involuntary disconnections are effected by turning off and locking the

meter, thereby stopping the water service. Reasons for involuntary disconnection include, but are not limited to, the following:

- 4.05.02.01 **Nonpayment of Bills:** A service may be disconnected for periodic nonpayment of bills. Before a service is disconnected, the customer shall be notified of the disconnection in accordance with the District's Rules and Regulations, including the District's Discontinuation Policy, as set forth in Appendix L. A service may be disconnected for nonpayment of bills of a customer whether or not the payment delinquency is associated with water service at that service connection or at any other water service connection of that same customer.
- 4.05.02.02 **Noncompliance with Rules:** The District may disconnect service to any customer for violation of the District's Rules and Regulations following a minimum of five (5) days' written notice to the customer of such intention. Where safety of the District's water supply is endangered by a customer's acts or omissions, service may be disconnected immediately without notice.
- 4.05.02.03 **Waste of Water:** In order to protect itself against serious and negligent waste or misuse of water, the District may disconnect service if such wasteful practices are not remedied within five (5) days after notice to such effect has been given to the customer.
- 4.05.02.04 **Unsafe or Hazardous Conditions:** The District may disconnect a service without notice if unsafe or hazardous conditions are found to exist on the customer's premises. The District will immediately notify the customer of the reasons and the necessary corrections required before reconnection. Such unsafe or hazardous conditions may exist due to defective appliances or equipment that may be detrimental to either the customer, the District, or to the District's other customers.
- 4.05.02.05 **Fraudulent Use of Service:** When the District has discovered that a customer has obtained service by fraudulent means, or has diverted the water service for unauthorized use, the service to that customer may be disconnected without notice. The District will not restore service to said customer until that customer has complied with all Rules and Regulations of the District and the District has been reimbursed for the full amount of the service rendered plus all the costs incurred by the District by reason of the fraudulent use.
- 4.05.02.06 **Improper Cross-Connection Protection:** The District may disconnect a service if it finds improper cross-

connection protection is being provided at connections requiring specific protection as set forth in Article 8.15.

- 4.05.02.07 **Removal of a Service Connection:** The District may act to remove a service connection if:
- a) The service connection has remained inactive for a period of more than one year
 - b) The service connection has been purposely damaged or tampered with
 - c) The service connection poses a health and safety risk
 - d) The service connection is being used contrary to its original purpose
 - e) The service connection poses an immediate cross-connection risk

4.05.03 **Restoration of Service:** In order to resume or continue service that has been disconnected by the District for those reasons set forth in Article 4.05.02.01, the customer must pay all charges and any required security deposit, as set forth under Article 4.03.07.01 and 4.03.07.02. The District will endeavor to make such reconnections as soon as practicable as a convenience to the customer. The District shall make the reconnection no later than the end of the next regular working day following the customer's request and payment of any applicable charges. *(Updated 3/17/08)*

4.05.04 **Refund of Security Deposit:** The District shall refund to the customer the amount held as a security deposit pursuant to Articles 6.02.03.01 and 6.02.03.02. However, during the life of the customer's account, the District may require any customer, regardless of whether he or she was previously found to be creditworthy, to post a security deposit as specified in Appendix B, any time there are three assessed late charges within any consecutive six-month period. *(Updated 2/21/12)*

4.06 **CHANGES IN METER SIZE, LAND USE, OR INCLUSION OF ADDITIONAL LAND AREA**

The owner of a property who desires a change in meter size or location, who substantially changes the type of land use (such as residential to commercial), or who wishes to include adjacent land areas not served at the time of the original commencement of service, shall request such change in writing and, if approved by the District, shall pay the various costs and charges as set forth below:

4.06.01 **Charges for a Smaller Meter:** If the desired meter size is the next smaller size meter than the current size, the owner will not be charged for a new regular connection for the desired meter size as set forth in Article 6.05; however, the owner will be charged a Meter Exchange Charge as specified in Appendix B.

4.06.02 **Charges for a Larger Meter:** If the desired meter size is larger than the current size, the owner shall pay the full current charges for a new regular service connection for the desired meter size as set forth in Article 6.05,

less any credit on the removed meter. In addition, the owner must also pay the current Capacity Charge as set forth in Article 6.06. Such charges that have been paid previously by the owner or predecessors will be credited against the amount due under current charges.

4.06.03 **Charges for Change in Meter Location:** If a customer desires a change in location of the meter, such change may be ~~effected~~granted with the mutual agreement of the District and the property owner, and the owner/customer shall pay for the actual costs incurred by the District. Lateral meter relocations of less than two (2) feet can generally be executed without re-tapping the water main; however, lateral meter relocations greater than two (2) feet require re-tapping the water main and abandoning the original service line and tap.

4.06.04 **Change in Land Use:** Any customer/property owner must inform the District of any change in the character, size, or use of the property or buildings other than that for which the service connection was originally intended. Such changes include, but are not limited to, a residential property reclassified or used as commercial or industrial, or a commercial property reclassified or used as industrial. Upon such a change, the owner shall pay the current Capacity Charge as set forth in Article 6.06,~~;~~ less credit for such charges previously paid by the owner or predecessors. In all cases, the General Manager shall determine the property's zoning classification or intended use. Subject to an appeal to the Board, such determination by the General Manager will be final.

4.06.05 **Inclusion of Additional Land Area:** Any customer/property owner shall notify the District of any additional land area or adjacent lots not served at the time of original commencement of service that are to be served from the existing service connection. In such cases, the District will assess current Capacity Charge for the additional land area as set forth in Article 6.06.

4.07 WATER CONSERVATION

The purpose of this rule is to ensure that water resources available to the District are put to a reasonable beneficial use and that the benefits of the District's water supply and service extend to the largest number of persons. Every 5 years the District updates its Urban Water Management Plan, which details the long-range plans for the use and management of the District's water supply. The current Urban Water Management Plan is on file in the District's office.

4.07.01 **Water Use Efficiency Requirements** [Updated 4/19/21]: In an effort to avoid serious and negligent waste of water, the District has instituted the following permanent water use efficiency requirements. Violations of this section may be considered an unauthorized use of water and subject to penalties established in Article 4.03.07.07 and/or Article 4.05.02.03.

4.07.01.01 **Limit on Watering Duration:** Watering or irrigating of lawn, landscape or other vegetated area with potable water using a landscape irrigation system or a watering

device that is not continuously attended is limited to no more than fifteen (15) minutes watering per day per station. This subsection does not apply to landscape irrigation systems that exclusively use very low-flow drip type irrigation systems when no emitter produces more than two (2) gallons of water per hour and ~~weather~~ weather-based controllers or stream rotor sprinklers that meet a 70% efficiency standard.

- 4.07.01.02 **Limits on Watering Hours:** Watering or irrigating of lawn, landscape or other vegetated area with potable water is prohibited between the hours of 8:00 a.m. and 5:00 p.m. on any day, except by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, or for short periods of time for the express purpose of adjusting or repairing an irrigation system.
- 4.07.01.03 **Limits on Watering Following Precipitation/Rainfall:** Watering or irrigating of lawn, landscape, or other vegetated area with potable water within forty-eight (48) hours following measurable precipitation is prohibited.
- 4.07.01.04 **No Excessive Water Flow or Runoff:** Watering or irrigating of any lawn, landscape, or other vegetated area in a manner that causes or allows excessive water flow or runoff onto an adjoining sidewalk, driveway, street, alley, gutter or ditch is prohibited.
- 4.07.01.05 **No Washing Down Hard or Paved Surfaces:** Washing down hard or paved surfaces, including but not limited to sidewalks, walkways, driveways, parking areas, tennis courts, patios or alleys, is prohibited except when necessary to alleviate safety or sanitary hazards, and then only by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off device, a low-volume, high-pressure cleaning machine equipped to recycle any water used, or a low-volume high-pressure water broom.
- 4.07.01.06 **Obligation to Fix Leaks, Breaks or Malfunctions:** Excessive use, loss or escape of water through breaks, leaks or other malfunctions in the water user's plumbing or distribution system for any period of time after such escape of water should have reasonably been discovered and corrected and in no event more than seven (7) days after receiving written notice from the District is prohibited.
- 4.07.01.07 **Limits on Washing Vehicles:** Using water to wash or clean a vehicle, including but not limited to any automobile, truck, van, bus, motorcycle, boat or trailer, whether

motorized or not is prohibited, except by use of a hand-held bucket or similar container or a hand-held hose equipped with a positive self-closing water shut-off nozzle or device. This subsection does not apply to any commercial car washing facility.

- 4.07.01.08 **Recirculating Water Required for Water Fountains and Decorative Water Features:** Operating a water fountain or other decorative water feature that does not use recirculated water is prohibited.
- 4.07.01.09 **No Installation of Single Pass Cooling Systems:** Installation of single pass cooling systems is prohibited in buildings requesting new water service.
- 4.07.01.10 **No Installation of Non-recirculating Water Systems in Commercial Car Wash and Laundry Systems:** Installation of non-recirculating water systems is prohibited in new commercial conveyor car wash and new commercial laundry systems.
- 4.07.01.11 **No Irrigating Ornamental Turf on Public Street Medians:** Irrigating ornamental turf on public street medians with potable water is prohibited.
- 4.07.01.12 **Negligent Waste of Water:** At the discretion of the General Manager, the District reserves the right to determine negligent waste or misuse of water supplies. Such waste of water supplies is prohibited, constitutes an unauthorized use of water and is subject to imposition of penalties pursuant to these Rules and Regulations.
- 4.07.02 **Water-Saving Devices:** Each customer of the District is urged to install devices to reduce the quantity of water needed to flush toilets, reduce the flow rate of shower heads, reduce the amount of water used for turf irrigation, or any other reduction which may be required to comply with any regulations promulgated by State or local authorities.
- 4.07.03 **Alternate Sources – Use of Recycled Water:** Whenever economically feasible, recycled water shall be used to the fullest extent possible.
- 4.07.04 **Water-Saving Practices:** Each customer in the District is urged to implement other water-saving and reuse practices and procedures which are feasible.
- 4.07.05 **Dual Meters:** To facilitate potential water conservation measures and provide for expansion of recycled water use, all new commercial/industrial sites shall be required to install separate meters for potable water use and landscape irrigation. This requirement shall also apply to any commercial/industrial sites undergoing a change of use or inclusion of additional land area, as defined in Section 4.06. For purposes of this

requirement, change of use shall include, but not be limited to, tenant improvements or other expansion constituting a substantial change in the character, size, or use of the property, as determined by the General Manager or designee on a case-by-case basis.

4.08 PRIVATE FIRE PROTECTION SERVICE

4.08.01 **Private Fire Protection Service:** Shall be installed and paid for in total by the owner or developer. The specifications for such service shall be established by the District and shall provide for the installation of an approved aboveground double detector check valve, including bypass meter, in accordance with District Standard 20A. Installation of a detector check valve may not necessarily preclude the addition of a backflow prevention device where deemed necessary by the District.

4.08.02 **Unauthorized Use:** The use, or attempted use, of water through any hydrant, sprinkler head, hose rack, or any other device for any purpose other than directly in connection with fire protection purposes, without the prior written consent of the District in each case, shall be cause for immediate disconnection of the service. The District may make no further deliveries of water through such service nor will the District continue to maintain such service until a suitable meter of the type and size approved by the District is installed through which may be registered all water flowing to said service. The cost and expense of the installation of such meters shall be borne by the customer and shall be paid in advance to the District based upon the estimate by the District of the cost of such installation. If the actual installation cost is more than that estimated by the District, the customer shall forthwith, upon demand, pay such excess; and, in the event the cost is less than that estimated by the District, the District will refund the excess to the customer.

4.08.03 **Sizing:** The District reserves the right to determine the size of private fire service connections.

4.09 UNLAWFUL ACTS

Customers shall comply with all applicable Federal, State, and local laws, ordinances, and regulations related to water service.

4.10 FIRE HYDRANT/BLOW-OFF DAMAGE

When any person, company, or agency is determined to be the responsible party that has caused damage to a fire hydrant or blow-off, the District may charge that party with all costs necessary to repair the damages and the cost of water loss computed from District records on the basis of the duration of flow and the flow rate. In situations where water loss is not reflected in the District records, water loss shall be based upon the type of land zoning in which the fire hydrant is located:

	<u>Fire Hydrant</u>	<u>Blow-Off</u>
Industrial	10,000 gallons per minute	3000 GPM
Commercial	5,000 gallons per minute	2000 GPM
Residential	2,500 gallons per minute	1500 GPM

If the length of time the broken fire hydrant was flowing cannot be reasonably determined by witnesses or District records, the minimum time used for calculating lost water shall be thirty (30) minutes.

- END OF ARTICLE 4 -

ARTICLE 6
RULES APPLICABLE TO INDIVIDUAL APPLICANTS
FOR WATER SERVICE

6.01 APPLICANT

Applicant for service must be either the owner or the tenant of the premises that will be served by the metered connection. Tenants will be required to file an affidavit with the District, signed by the owner of the premises, under which the owner assumes responsibility for any unpaid water charges resulting from the actuation and use of this service by a tenant. A sample affidavit will be supplied by the District, a copy of which is attached hereto as Appendix G.

6.01.01 **Use of an Active Service by New Tenant/Owner:** A person who takes possession of premises and uses water without applying for water service is liable for all water delivered from the date of the last recorded meter reading. If the meter is found inoperative, the quantity consumed will be estimated. If proper application for service is not made within forty-eight (48) hours after notification to do so, water service shall be disconnected without further notice.

6.01.02 **Tenant’s Right to Have Service in Tenant’s Name** [Updated 4/19/21]: Notwithstanding any other provision of this Article 6, a tenant has the right under applicable law and where all conditions are met to have the Service put in the tenant’s name as specified in the District’s Policy on Discontinuation of Residential Water Service for Non-Payment, set forth in Appendix L.

6.02 APPLICATION FOR SERVICE [Updated 4/19/21]

Each applicant for service is required to sign, on a form prescribed by the District, an application setting forth the following contents and limited to the purpose stated below:

6.02.02 **Information Required from Applicant:**

1. Legal Name of Applicant
2. Date of application
3. Location of premises to be served
4. Start date applicant would like to begin water service
5. Agreement to abide by District Rules and Regulations
6. Address to which bills are to be mailed or delivered
7. Home, mobile, and office telephone numbers
8. Email address
9. Social Security Number
10. Driver’s License Number
11. Acknowledgment of District’s security deposit requirements if service is subject to turnoff for reason of nonpayment of any billing rendered
12. Such other information as the District may reasonably require

Failure to complete and return a signed application, along with any required documents, within 14 working days will subject the service to disconnection and applicable reconnection charges without further notice.

6.02.02 **Purpose:** The application is merely a written request for service and does not bind the applicant to take service for a period of time longer than that upon which the minimum charge is based. In addition, the application does not bind the District to serve except under reasonable conditions and upon the approval of the General Manager.

6.02.03 **Establishment of Credit:** The District may require applicants for service to provide it with information sufficient to enable the District to determine the creditworthiness of the applicant. Upon determining the applicant's creditworthiness, the District may require the applicant to deposit with the District such sums of money as determined by the Board from time to time as specified in Appendix B, as a condition for obtaining service. A security deposit required for a new water service connection applicant shall be determined by the Board as specified in Appendix B, according to the consumer's classification and meter size.

6.02.03.01 **Single Family Residential Customers, ~~and~~ Multiple-Unit Residential Customers in Dwelling Units and ADU's with Individual Meters:** The District shall refund to a residential customer the amount held as a security deposit if the customer's account for the previous twelve months is free of any overdue notices or late charges. The security deposit refunds will be credited to the customer's account. No interest will be paid on deposits.

The District shall refund all residential customer security deposits at the termination of water service. The refunded security deposit shall first be applied toward the unpaid balances on any account held by the customer with the District before the remaining sum, if any, is refunded to the customer. No interest will be paid on deposits.

6.02.03.02 **Commercial, Industrial, Multiple-Unit Customers with Master Meters:** The District shall refund each security deposit to a commercial, industrial or multiple-unit customer at the termination of water service. The refunded security deposit shall first be applied toward the unpaid balances on any account held by the customer with the District before the remaining sum, if any, is refunded to the customer. No interest will be paid on deposits.

During the life of a customer's account, the District may require any customer, regardless of whether he or she was previously found to be creditworthy, to post a security deposit as specified in Appendix B any time there are three (3) assessed late charges within any consecutive six-month period.

6.02.03.03 **Pre-Payment Upon Disconnect for Non-Payment:** The Customer shall be required to deposit with the District such sums as specified in Appendix B in the event the customer's service is disconnected for non-payment as provided in Article 4.04.02.

6.02.03.04 **Waiver of Deposit:** Public Agencies will not be subject to the deposit requirements stated above.

6.03 NEW CUSTOMER APPLICATION ADMINISTRATIVE CHARGE

Applicants for service shall pay the District a new customer application administrative charge as determined by the Board from time to time. Such charges are set forth in Appendix B.

6.04 REFUSAL TO SERVE

6.04.01 **Conditions for Refusal:** The District may refuse to serve an applicant for service under the following conditions:

6.04.01.01 The applicant fails to comply with any of the rules and regulations contained herein.

6.04.01.02 The intended use of the service is of such a nature that it will be detrimental or injurious to existing customers.

6.04.01.03 The applicant's installation for utilizing the service is unsafe or hazardous in the judgment of the District, or of such nature that satisfactory service cannot be rendered, or exceeds the normal capacity of the meter service.

6.04.01.04 Where service has been discontinued for fraudulent use, the District will not serve an applicant until it has determined that all conditions of fraudulent use or practice have been corrected.

6.04.01.05 The applicant is not the owner of the premises that will be provided with service where a prior tenant has left an unpaid balance for water charges. This condition for refusal to serve may be waived if the applicant elects to pay any outstanding water charges at the premises.

6.04.02 **Notification to Applicant:** When an applicant is refused service under any of these provisions, the District will notify the applicant promptly of the reason for the refusal to serve and of the right of applicant to appeal the District's decision.

6.05 WATER SERVICE CONNECTIONS [Updated 4/19/21]

For those premises that do not have an existing service connection, the applicant will be charged for the installation and material costs for a service connection in accordance

with Appendix B. In addition, the applicant must pay the Capacity Charge as set forth in Articles 6.06. If such a connection requires an extension of the District's mains, the applicant must also pay the costs of main extension as set forth in Article 6.07. In all cases, the applicant shall contribute for any existing mains and public fire hydrants as set forth in Article 6.07. In instances where such additional charges are due, credit will be allowed for any such previous payments made by either the applicant, owner, or their predecessors. In order to ensure the ability of the District to collect these increased charges where applicable, the size of any such meter service and/or the area it serves, the property's zoning classification, or actual use shall be determined by the General Manager. Such determination by the General Manager will be final.

6.05.01 **Size:** The District reserves the right to determine the size of the service connection, the service pipe, the water meter, and the type and size of any backflow preventer or other appurtenances required for the installation.

6.05.02 **Location:** Service will be installed at locations designated by the applicant, but only at curb and/or property lines of the property to be served abutting upon a public street, highway, alley, lane, or road (other than a freeway) which contains an installed water main of the District.

6.05.03 **Looped Metered Connections:** Service provided to a location that has its own distribution system that is looped and connected to District facilities by two (2) or more meters shall be provided with an approved type backflow prevention device immediately downstream of each metered connection per Article 8.

6.05.04 **Payment and Ownership:** Where a regular charge has been fixed for a type of service connection, such regular charge shall be paid in advance by the applicant. Where no regular charge has been fixed, the District will require the applicant to deposit an amount equal to the estimated cost of such connection as determined by the General Manager. If the General Manager's estimate is less than the actual cost, the applicant shall pay the difference to the District and, if the actual cost is less than the estimate, the District will refund the difference to the applicant. All service connections, meters, and measuring devices shall become and remain the property of the District.

6.05.05 **Changes in Service Connection/Meter Size or Use:** Payment of the current charges for the Capacity Charge will be required upon the occurrence of any of the following:

6.05.05.01 The alteration or increase in meter size due to increase in water demands or flow requirements of a service connection exceeding the capacity of the existing meter.

6.05.05.02 The service of any area, adjacent property, or property of different ownership not served at the time of the original commencement of service.

6.05.05.01 The increase of use by reason of land zoning reclassification or actual physical use of the land or structures thereon.

6.05.06 **Limitations of Use of Service Connections:**

6.05.06.01 **Number of Units and Land Area:** To the extent permitted by law, the District reserves the right to limit the number of buildings, separate houses, ADUs, living or business quarters, and the area of land under one ownership to be supplied by one service connection at the discretion of the District.

6.05.06.02 **After Subdivision:** When property provided with a single service connection is subdivided, the service connection shall be considered as belonging to the lot or parcel of land which it directly enters.

6.05.06.03 **Supplying to Other Property:** Except by special permission by the District, no service connection shall be used to supply adjoining property belonging to a different owner, or adjoining property acquired by the original applicant or owner subsequent to installation of the original service connection, or to supply property of the same owner on opposite sides of a public street or alley, or to supply water to any property for which the Capacity Charge shall not have previously been paid to the District.

6.05.06.04 **Supplying Outside District:** No service connection will be used to supply water received from the District to property outside the District.

6.06 CAPACITY CHARGE

A fee imposed by the District for: (a) public water facilities in existence at the time the fee is imposed; or (b) new public water facilities to be acquired or constructed in the future that are of proportional benefit to the person or property being charged. This charge is in addition to any and all other charges and requirements set forth by the District and will be deposited in a special fund known as the capacity charge fund; monies from this fund are to be utilized for the construction of potable and recycled water system expansion and improvements, conservation projects, recycled water irrigation retrofits, and for any other related use that is approved the Board.

6.06.01 **Determination of Charges:** The capacity charge is computed on the basis of equivalent meters. The charge shall be determined based on the meter requirements for the type of development. The charges shall be as set forth in Appendix C

6.06.02 **Credits:** In instances where there is a modification of service or change in fixture units previously paid by the owner or predecessor, the amount

of such previously paid charge will be credited against the current charge based on current or proposed modification of service.

6.07 MAIN EXTENSIONS

If an applicant's property does not front upon an existing distribution main of the District, such applicant shall, in addition to any and all other charges, be required to pay the cost of a main extension of a size to be determined by the General Manager. The size of the extended main may be larger than that required to serve the applicant, in which case the District shall bear the difference in cost between the larger size and the size required to serve the applicant as described in Article 6.08. In addition, the cost may include the cost of providing a circulating line to avoid a dead-end line if deemed necessary by the General Manager.

6.07.01 **Payment of Costs:** Prior to construction by the District, the applicant shall deposit an amount of money equal to the District's cost estimate for the work. Upon completion of construction, the applicant will be charged the actual cost and the difference shall be refunded or billed to the applicant.

6.07.02 **Water Main in a Private Street:** The District will not install a water main in a street which is not formally dedicated to public use unless the following conditions are met:

6.07.02.01 Applicant grants to the District a non-exclusive easement or easements for the installation, maintenance, and replacement of water lines and appurtenances required for such service as determined by the General Manager on an approved District form. Size and location of said easement(s) shall be determined by the Planning and Engineering Department. Format for the legal document shall be on an approved District form. In most instances, a grant of easement shall be provided to the District at no cost.

6.07.02.02 The General Manager approves the easement and the application for service.

6.07.03 **Water Main in Private Property:** The District will not install a water main in private property unless the following conditions are met:

6.07.03.01 Applicant grants to the District a non-exclusive easement(s) for the installation, maintenance, and replacement of water lines and appurtenances required for such service. Size and location of said easement(s) shall be determined by the Planning and Engineering Department. Format for the legal document shall be on an approved District form. In most instances, a grant of easement shall be provided to the District at no cost.

6.07.03.02 The General Manager approves the easement and the application for service.

6.08 CONTRIBUTIONS FOR EXISTING FACILITIES

Wherever any water line of the District constructed exclusively by the use of Acreage Supply Charge Funds now exists, or is hereafter placed adjacent to any parcel of property through which water may be served to parcels abutting on said line, in addition to the Acreage Supply Charge herein provided to be paid, there shall be paid at the time service is required to such parcel a contribution on the existing main and other facilities, such as hydrants, as determined by the District, based on the size which would be required to serve the parcel. The calculation of the contribution for existing facilities shall be based on the Front Footage Charge as set forth in Appendix B. The General Manager shall be responsible to determine the size of water main necessary for the development.

Where there is an existing distribution main in the public street from which a corner lot may receive water service from the District and a service connection is requested (except by a subdivider, who shall be required to pay the entire expense of the necessary main extension, including a circulating line) beyond the said corner lot and said requested service connection requires an additional main extension, the District will install, at its expense, the said necessary water main for the width of the said corner lot, or one hundred twenty-five (125) feet, whichever is the shorter distance. Distances shall be measured from the front lot line of the corner lot.

6.09 MAINLINE OVERSIZING

The District reserves the right to oversize any of the water mains which serve a property or planned development. The portion of the main which is considered oversized will be determined by the District on the basis of the difference between the size of the main required to serve the development and the size that the District requires.

In such a case, the District will bear the difference in cost as follows:

6.09.01 **12-Inch Mains and Smaller:** The District will pay for the difference in the cost of materials between the size required for the development and the larger size of pipe, valves, fittings, and other appurtenances determined by the District for satisfactory operation of the system. Such difference in cost will be determined by the District.

6.09.02 **Larger than 12-Inch:** The District's cost of the materials oversizing will be the same as Article 6.09.01. The District will also bear the difference in cost of the labor on a pro-rata basis on main diameter as determined by the District.

6.10 DEAD-END LINES

No dead-end lines shall be permitted except at the discretion of the General Manager. In cases where circulation lines are necessary, they shall be designed and installed by the District as part of the cost of the main extension and paid for by the developer in accordance with Article 6.07.

6.11 **PROVISION OF SERVICE**

The District shall not be obligated to provide water service to any applicant for water service until any and all fees, charges, and past-due assessments owing to the District and associated with the parcel, for which water service is being sought, have been paid in full.

- END OF ARTICLE 6 -

APPENDIX C

CAPACITY CHARGE

The Capacity Charge will be imposed on any property requesting a new or larger connection. The imposed fee will be based on meter size for new development and additional fixture units for existing connections. The rates for the Capacity Charge are shown below and may be adjusted for inflation each year.

Meter Size	Capacity Fee (Effective February 23, 2022)
5/8"	\$5,630
3/4"	\$5,630
1"*	\$9,384
1 1/2"**	\$18,768
2"	\$30,029
3"	\$60,057
4"	\$93,840
6"	\$187,679
8"	\$300,287

[*In the case where a residential 1" meter is required for private fire sprinklers only, the 3/4" meter capacity charge will be applied.](#)

[**In the case where a residential 1 1/2" meter is required for private fire sprinklers only, the 1" meter capacity charge will be applied.](#)

**OPERATIONS DEPARTMENT REPORT
January 2024, Monthly Report**

PROJECT NO.	PROJECT DESCRIPTION	STATUS
N/A	Watermain and water service repair	<u>Repair Water Service Leaks:</u> 434 Red Cloud Drive, 20748 Collegewood Drive, 20503 Loyaltan Drive, 326 Barbados Drive, Walnut. 19307 Greyhall Street, Rowland Heights. 19327 Walnut Drive North, City of Industry. 22422 Shady Elm Terrace, 2445 Indian Creek Road, Diamond Bar. <u>Water Valves:</u> Honeybrook Lane, Diamond Bar. <u>Replaced Angle Meter Stops:</u> 22428 Shady Elm Terrace, Diamond Bar. <u>Replaced Copper Setters:</u> 3160 Fallowfield Drive, Diamond Bar. <u>Water Main:</u> Honeybrook Lane, Diamond Bar. Snowcreek Drive at Cottonwood Way, Walnut (Recycled Main). <u>Water System/Miscellaneous Work:</u> Spoils Hauled to Azusa Dump - 8 loads Get Reads: C1/0, M1/15, R1/11, W1/28, W2/61, W3/99, W4/101 Turn off's: M1/1, R1/0, W1/33, W2/30, W3/28, W4/44 USA Tickets - 696 Closed tickets for this month. Annual Small Meter Testing Program- Tested 24 meters in W4.
14-3373RES	IBC Recycled Reservoir Warranty Inspection	IBC Recycled Reservoir Warranty Inspection.
22-3761	1900 Brea Canyon Road, Diamond Bar	Upgraded metered service.
23-3807	Reservoir Recoating Project	Completed Arbor Ridge Tank B exterior recoating.
23-3786	AMI Project W1 and W4	Concord started meter replacement.
23-3811	Shea Business Center, Walnut	Replaced iron saddle on Air Vac assembly.
NA	Repair of blow offs, fire hydrants and air-vacs	1. 4350 Valley Boulevard, Walnut. Hit Fire Hydrant. 2. 476 Lemon Avenue, Walnut. Hit Fire Hydrant. 3. Golden Springs Drive & Torito Lane, Diamond Bar. Hit Fire Hydrant.
21-3717	Terminal Storage RCS Mixing System	Project is ongoing.
N/A	Production Facility Maintenance/Water Quality	<u>Pump and Motor Maintenance:</u> None for this month <u>Pump Station Maintenance:</u> Diamond Bar Pump Station. Rebuilt 1200 Zone Cla-Val No. 5. <u>Facility/Miscellaneous Work:</u> Arbor Ridge Tank B- Drained and cleaned tank for scheduled maintenance. Eldertree Reservoir- Replaced exterior drain pipe. Monthly PWR & BGTM Inspections. Monthly Intertie Reads Potable & Recycled. Monthly Recycled Well Static & Pumping Levels. Monthly THM's Inlet Samples. Quarterly THM's & HAA5 Samples. Sodium Hypochlorite Delivery - 2,323 Gallons. Liquid Ammonia Sulfate (LAS) Delivery - 630 Gallons. WVWD Lab- Annual Proficiency Test.
N/A	Total trihalomethanes (TTHMs) Graph	Water quality meets all state and federal standards.

WVWD – Staff Report



TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Administrative Services
DATE: February 20, 2024
SUBJECT: Disability and Life Insurance Plan Carrier Change

Action/Discussion Fiscal Impact Resolution Information Only

Recommendation

That the Board of Directors accepts the District’s employee disability and life insurance coverage proposal from Equitable that includes the following:

1. Basic life insurance;
2. Supplemental life insurance; and
3. Short-term and long-term disability coverages.

All coverages include a two-year rate guarantee, effective March 1, 2024, through February 28, 2026.

Background

The District has historically provided disability and life insurance coverage for its employees. Reliance Standard has been the District’s carrier for life and disability insurance coverage since March 1, 2015. Since that time, Reliance’s premiums have remained stable. However, in 2023, the basic life insurance plan premium increased by 9.5% due to increased utilization of short-term disability coverage.

District staff worked with our insurance broker to initiate a market search for other providers to determine whether other carriers could also offer benefits to the District’s existing levels of coverage at a reduced premium.

Four carriers were requested to provide proposals, three of which declined to quote because their rates or levels of benefits offered were not competitive with what the District currently receives and pays. The proposal received by Equitable provides relatively the same level of coverage currently in force and will result in an overall cost savings of \$14,487 for two years.

Attachment
Equitable Plan Review

Prepared for:
Walnut Valley Water District

Renewal Effective:
March 1, 2024

Presented by:
Derek Noble
Producer



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Effective: 03/01/2024

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Executive Summary

- Your current program under **Reliance Standard** was released as rate pass for the next year. Brown and Brown negotiated this to a two year rate pass and a \$2,426 annual reduction on Basic Life and AD&D.
- Equitable is coming in with savings on the following lines:
 - Base Life and AD&D: \$2,426 per year
 - LTD: \$1,866 per year
 - STD: \$10,195 per year
 - Vol Life: variable, based upon age rate factors
 - All lines are quoted on a 2 year rate guarantee

Proposal Assumptions

- * Employer requires a minimum of **30 Full-Time** hours in order to be eligible for benefits under the plans included in this presentation. Also, there is a waiting period of **First of the Month following 30 days or Date of Hire for all plans.**
 - * The rates and premiums shown are based on the employee lives and volumes contained in the most recent census information and renewal information received.
 - * The rates quoted are based on the renewal effective date. Rates will be subject to change after this date and paperwork must be submitted prior to the effective date.
 - * To ensure all members are in the carrier's system for confirmation of benefits, forms must be received three weeks prior to effective date.
 - * **It is imperative we be informed of any employee or dependent that is hospitalized or otherwise disabled and not actively at work on the effective date of any new contract. Coverage may not be available for these individuals.**
 - * **For Marketing Purposes:** The rates shown are not guaranteed. Upon enrollment, carriers may require an Employer Medical Questionnaire be completed or Individual Medical Questionnaires be completed. **Final rates will be based on the information released on this (these) form(s). The final rates for these plans may vary if the census changes.**
 - * The analysis of the following plans is a summary. Please refer to the policy certificate for a full list of coverage and exclusions.
 - * The rates and benefits in this proposal are based upon underwriting factors which include, but are not limited to, the census provided, the effective date shown, the status of employees/dependents (i.e. actively at work, COBRA, FMLA), final enrollment, etc. If any of the aforementioned changes prior to the proposed effective date, the final provisions, including rates, for these plans may vary or result in the proposed plan to be withdrawn.
 - * If you elect to change carriers, any existing plans with other carriers should not be cancelled until advised by Brown & Brown.
 - * This proposal may not be a complete listing of all available benefit options. Different benefit levels may be available.
 - * This presentation is the proprietary work product of Brown & Brown and is not authorized for further use or distribution
 - * All insurance carriers have their own operating procedures. A change in carrier could affect certain benefits and coverage.
 - * Brown & Brown representatives are available to explain any items presented. It is assumed that the recipients of this proposal will seek an explanation of any items that may be in question.
 - * Brown & Brown representatives may, from time to time, provide guidance regarding certain requirements affecting health plans, including the requirements of federal and state health care reform legislation. Such guidance is based on good-faith interpretation of laws and regulations currently in effect, and is not intended to be a substitute for legal advice. Employers should contact their own legal counsel for advice regarding legal requirements.
 - * The network provider/facility lists obtained via paper directories or carrier websites may contain providers and facilities that are no longer participating in the insurance carriers' networks. We cannot be responsible for any changes to the provider/facility listings that are not reflected. To ensure that a specific provider or facility is still participating in the provider's preferred network, we recommend contacting the provider/facility directly.
 - * Failure to adhere to provisions of the Affordable Care Act (such as pay-or-play, employer reporting requirements, benefit mandates, etc.) may result in significant fees and penalties to the employer. For a more comprehensive explanation of what fees and penalties may apply to you, you may contact your Brown & Brown representative at any time.
- You are required to comply with Health Care Reform's Summary of Benefits & Coverage (SBC) distribution guidelines, which include requirements for SBC distribution at the plan renewal date. If an employee must enroll to continue coverage, the SBC must be provided when open enrollment materials are distributed. If enrollment materials are not distributed, employees must receive an SBC by the first day they are eligible to enroll. For insured plans, if coverage continues automatically for the next year, the SBC must be provided at least 30 days before the beginning of the new plan year. If the policy is not issued by that date, the SBC must be provided within seven business days once the information is available. Please refer to the Department of Health & Human Services' (HHS) official guidance for complete details regarding renewal and other SBC distribution guidelines.

This proposal is for illustrative purposes and is not a complete explanation of the policies. It is intended to provide a brief, general description of the coverages quoted. Please remember that only the insurance policies can give you the actual insuring agreements, limits of coverage, definitions, exclusions, terms and conditions of the insurance shown in this proposal. Upon issue, please read your policy carefully. This presentation is the proprietary work product of Brown & Brown and is not authorized for further use or distribution. Executive summaries and proposals are created by Brown & Brown; neither Brown & Brown nor the carrier will be held responsible for typographical or clerical errors.

Acronyms and Key Definitions

For the purposes of this proposal, the following acronyms may be used:

Type of Plan

DHMO - Dental Health Maintenance Organization

HMO - Health Maintenance Organization / POS - Point of Service

PPO - Preferred Provider Organization

Financial Arrangements

ASO - Administrative Services Only / FI - Full Insured

MP - Minimum Premium

PSF - Partially Self Funded

Self-Funded Policy Terms

ASL - Aggregate Stop Loss / ISL - Individual Stop Loss

MRA - Maximum Reimbursement Aggregate

Reimbursement / Saving Accounts

FSA - Flexible Spending Account / HSA - Health Savings Account

HRA - Health Reimbursement Account

Other

DED - Deductible

IND - Individual / FAM - Family

ER - Emergency Room / HOSP - Hospital

IN-NET - In-Network / OON - Out-of-Network

MAX - Maximum

N/A - Not Applicable

OV - Office Visit

PCP - Primary Care Physician / SPEC - Specialist

RX - Prescription Drug

EE - Employee Only, ES - Employee + Spouse, EC - Employee + Child(ren), EF - Employee + Family

Generic - A drug that is no longer covered by patent protection and may be produced and/or distributed by multiple drug companies (usually tier 1).

Preferred Drugs - Drugs included on a formulary or preferred drug list; for example, a brand name-drug without a generic substitute (usually tier 2).

Non-preferred Drugs - Drugs not included on a formulary or preferred drug list; for example, a brand-name drug with a generic substitute (usually tier 3).

Specialty Drugs: Specifically identified types of drugs, such as lifestyle drugs or biologics (usually tier 4).

Embedded - Once participant meets Individual Deductible, Co-insurance applies to that individual.

Aggregate - Family Deductible must be met before Co-insurance applies, to all family members.

This proposal is for illustrative purposes and is not a complete explanation of the policies. It is intended to provide a brief, general description of the coverages quoted. Please remember that only the insurance policies can give you the actual insuring agreements, limits of coverage, definitions, exclusions, terms and conditions of the insurance shown in this proposal. Upon issue, please read your policy carefully. This presentation is the proprietary work product of Brown & Brown and is not authorized for further use or distribution. Executive summaries and proposals are created by Brown & Brown; neither Brown & Brown nor the carrier will be held responsible for typographical or clerical errors.

Notice of Carrier Financial Status

Brown & Brown makes every attempt to place coverage with carriers rated A- or better* through AM Best (www.ambest.com), a national credit rating agency with a specific focus on the insurance industry. Because an AM Best rating is not required by the various state departments of insurance, there are many carriers in the Employee Benefits industry that elect not to participate in AM Best's rating process for various reasons. Therefore, Brown & Brown periodically places coverage with carriers rated less than A- or non-rated by AM Best.

Please be advised that Brown & Brown does monitor carriers rated less than A- or non-rated on an ongoing basis. However, because Brown & Brown cannot certify the financial soundness or stability of any insurance company or alternative risk transfer entity, or otherwise predict whether the financial condition of a company might improve or deteriorate, we encourage you to review the financial information for each carrier at AM Best's website (www.ambest.com), a state department of insurance website, the applicable carrier website and/or with your accountant, legal counsel and other advisors.

If you need assistance identifying the applicable issuing carriers for your current coverage, renewal coverage, or the coverage options being presented to you, please feel free to contact us for assistance. Alternative quotes with an A- or better rated carrier may also be available upon your request.

You can reach us at:
 2 Park Plaza, Suite 440
 Irvine, CA 92614
 P: (714) 221-1800

Financial Strength Rating	
A++, A+	Superior
A, A-	Excellent
B++, B+	Good
B, B-	Fair
C++, C+	Marginal
C, C-	Weak
D	Poor
E	Under Regulatory Supervision
F	In Liquidation
S	Suspended

Financial Size Category (in Thousands)			
Class I	\$0	Up to	\$1,000
Class II	\$1,000	to	\$2,000
Class III	\$2,000	to	\$5,000
Class IV	\$5,000	to	\$10,000
Class V	\$10,000	to	\$25,000
Class VI	\$25,000	to	\$50,000
Class VII	\$50,000	to	\$100,000
Class VIII	\$100,000	to	\$250,000
Class IX	\$250,000	to	\$500,000
Class X	\$500,000	to	\$750,000
Class XI	\$750,000	to	\$1,000,000
Class XII	\$1,000,000	to	\$1,250,000
Class XIII	\$1,250,000	to	\$1,500,000
Class XIV	\$1,500,000	to	\$2,000,000
Class XV	\$2,000,000	or	Greater

This information has been provided to you so that consideration is given to the financial condition of our proposed carriers. The financial information disclosed is the most recent available to Brown & Brown. Brown & Brown does not guarantee financial condition of the insurers listed on the Market Summary.

Marketing Summary

A robust employee benefits program is a crucial component of any compensation strategy, and getting one that fits your organization is of the utmost importance. In order to offer you the best possible options, we performed the following market study to ensure you are receiving the best plans and rates available. These are the results of our efforts to be supported by an item-by-item comparison shown in this proposal.

ANCILLARY

CARRIER	MARKET RESULTS
Reliance Standard	Current Carrier
Equitable	Quoted
Hartford	Declined to quote - not competitive
Principal	Declined to quote - not competitive
Guardian	Declined to quote - not competitive



Brown & Brown
INSURANCE®

EMPLOYEE BENEFITS

ANCILLARY ANALYSIS

Employee Benefits Plan Overview

	COUNT	MONTHLY RATES		CHANGE FROM CURRENT		ALTERNATE OPTION #1		CHANGE FROM CURRENT	
	RENEWAL	CURRENT	RENEWAL	DOLLAR	PERCENT	CURRENT	ALTERNATIVE	DOLLAR	PERCENT
BASIC LIFE/AD&D INSURANCE									
Reliance Standard	(Volume)					Equitable			
Life (Rate per \$1,000)	\$13,476,500	\$0.154	\$0.139			\$0.154	\$0.139		
AD&D (Rate per \$1,000)	\$11,894,000	\$0.020	\$0.020			\$0.020	\$0.020		
Monthly Total		\$2,313	\$2,111	-\$202		\$2,313	\$2,111	-\$202	
Annual Total		\$27,759	\$25,333	-\$2,426	-8.7%	\$27,759	\$25,333	-\$2,426	-8.7%
SHORT TERM DISABILITY									
Reliance Standard	(Volume)					Equitable			
Rate per \$10	\$81,687	\$0.440	\$0.4400			\$0.440	\$0.3360		
Monthly Total		\$3,594	\$3,594	\$0		\$3,594	\$2,745	-\$850	
Annual Total		\$43,131	\$43,131	\$0	0.0%	\$43,131	\$32,936	-\$10,195	-23.6%
LONG TERM DISABILITY									
Reliance Standard	(Volume)					Equitable			
Rate per \$100	\$518,419	\$0.304	\$0.304			\$0.304	\$0.274		
Monthly Total		\$1,576	\$1,576	\$0		\$1,576	\$1,420	-\$156	
Annual Total		\$18,912	\$18,912	\$0	0.0%	\$18,912	\$17,046	-\$1,866	-9.9%
GRAND TOTAL ALL ABOVE COVERAGES						Difference from Current			
Projected Monthly Total		\$7,483	\$7,281	-\$202		Projected Monthly Total	\$6,276	-\$1,207	
Projected Annual Total		\$89,802	\$87,376	-\$2,426	-2.7%	Projected Annual Total	\$75,315	-\$14,487	

The benefits, volumes and/or counts are for illustrative purposes only. A more comprehensive list is provided in the carrier proposal. Rates are subject to final enrollment, underwriting (if applicable), and/or effective date.

Basic Life & AD&D

	CURRENT Reliance Standard		RENEWAL Reliance Standard	
SCHEDULE OF BENEFITS	Benefits Description		Benefits Description	
Benefits Eligibility Waiting Period	1st of the month following 30 days of employment		1st of the month following 30 days of employment	
Class Description	Life Benefit Amount		Life Benefit Amount	
Class 1: Active Employees	2x Earnings up to \$350,000 by increments of \$1,000		2x Earnings up to \$350,000 by increments of \$1,000	
Class 2: Board Members	\$10,000		\$10,000	
Class 3: Retired Board Members	\$10,000		\$10,000	
Class 4: Retirees	\$50,000		\$50,000	
	AD&D Benefit Amount		AD&D Benefit Amount	
Class 1: Active Employees	Equal to the Life Benefit Amount		Equal to the Life Benefit Amount	
Class 2: Board Members	Equal to the Life Benefit Amount		Equal to the Life Benefit Amount	
Class 3: Retired Board Members	N/A		N/A	
Class 4: Retirees	N/A		N/A	
	Guaranteed Issue Amount		Guaranteed Issue Amount	
Class 1: Active Employees	\$350,000		\$350,000	
Class 2: Board Members	\$10,000		\$10,000	
Class 3: Retired Board Members	\$10,000		\$10,000	
Class 4: Retirees	\$50,000		\$50,000	
Age Reduction Schedule (of original amount)	Benefits Reduce by:		Benefits Reduce by:	
	at age 70:	35%	at age 70:	35%
	at age 75:	50%	at age 75:	50%
Dependent Life	Not included		Not included	
POLICY PROVISIONS				
Conversion Privilege	Included		Included	
Portability	Excluded		Excluded	
Waiver of Premium	Included		Included	
Accelerated Death Benefit	Included		Included	
Employee Assistance Program (EAP)	N/A		N/A	
Value Add Services	Travel Assistance		Travel Assistance	
Rate Guarantee	N / A		Until 3/1/2026	
Bundle Package Requirement (line(s) of coverage)	N / A		N / A	
Contribution Requirement	100% Employer Paid		100% Employer Paid	
Notes	Total Volume	Description	Description	Rate
	\$13,476,500	Life Rate per \$1,000	Life Rate per \$1,000	\$0.154
	\$11,894,000	AD&D Rate per \$1,000	AD&D Rate per \$1,000	\$0.020
		Total monthly rate:	Total monthly rate:	\$0.174
Cost Comparison		CURRENT	RENEWAL	
Total Monthly Premium		\$2,313.26	\$2,111.11	
Total Annual Premium		\$27,759.13	\$25,333.36	
Annual Difference from Current (\$ / %)			-2,425.77	-8.7%

If the disability carrier is not the same as the life carrier, the employer needs to file the waiver of premium with the life carrier if an employee qualifies for disability.

Active at work requirement: Employees not "actively at work" on the 1st day of coverage will remain covered under the prior carrier until they meet the "active at work requirement" under the new carrier and apply for coverage.

Basic Life & AD&D

	CURRENT Reliance Standard		ALTERNATIVE OPTION 1 Equitable	
SCHEDULE OF BENEFITS	Benefits Description		Benefits Description	
Benefits Eligibility Waiting Period	1st of the month following 30 days of employment		Will establish, if carrier is selected	
Class Description	Life Benefit Amount		Life Benefit Amount	
Class 1: Active Employees	2x Earnings up to \$350,000 by increments of \$1,000		2x Earnings up to \$350,000 by increments of \$1,000	
Class 2: Board Members	\$10,000		\$10,000	
Class 3: Retired Board Members	\$10,000		\$10,000	
Class 4: Retirees	\$50,000		\$50,000	
	AD&D Benefit Amount		AD&D Benefit Amount	
Class 1: Active Employees	Equal to the Life Benefit Amount		Equal to the Life Benefit Amount	
Class 2: Board Members	Equal to the Life Benefit Amount		Equal to the Life Benefit Amount	
Class 3: Retired Board Members	N/A		N/A	
Class 4: Retirees	N/A		N/A	
	Guaranteed Issue Amount		Guaranteed Issue Amount	
Class 1: Active Employees	\$350,000		\$350,000	
Class 2: Board Members	\$10,000		\$10,000	
Class 3: Retired Board Members	\$10,000		\$10,000	
Class 4: Retirees	\$50,000		\$50,000	
Age Reduction Schedule (of original amount)	Benefits Reduce by:		Benefits Reduced by:	
	at age 70:	35%	at age 70:	35%
	at age 75:	50%	at age 75:	50%
Dependent Life	Not included		Not Included	
POLICY PROVISIONS				
Conversion Privilege	Included		Included	
Portability	Excluded		Excluded	
Waiver of Premium	Included		Included	
Accelerated Death Benefit	Included		Included	
Employee Assistance Program (EAP)	N/A		N/A	
Value Add Services	Travel Assistance		Travel Assistance	
Rate Guarantee	N / A		Until 3/1/2026	
Bundle Package Requirement (line(s) of coverage)	N / A		Yes	
Contribution Requirement	100% Employer Paid		100% Employer Paid	
Notes	Total Volume	Description	Description	Rate
	\$13,476,500	Life Rate per \$1,000	Life Rate per \$1,000	\$0.154
	\$11,894,000	AD&D Rate per \$1,000	AD&D Rate per \$1,000	\$0.020
		Total monthly rate:	Total monthly rate:	\$0.174
Cost Comparison		CURRENT	ALTERNATIVE OPTION 1	
Total Monthly Premium		\$2,313.26	\$2,111.11	
Total Annual Premium		\$27,759.13	\$25,333.36	
Annual Difference from Current (\$ / %)			-2,425.77	-8.7%

If the disability carrier is not the same as the life carrier, the employer needs to file the waiver of premium with the life carrier if an employee qualifies for disability.

Active at work requirement: Employees not "actively at work" on the 1st day of coverage will remain covered under the prior carrier until they meet the "active at work requirement" under the new carrier and apply for coverage.

Short Term Disability

	CURRENT Reliance Standard		RENEWAL Reliance Standard	
SCHEDULE OF BENEFITS	Benefits Description		Benefits Description	
Benefits Eligibility Waiting Period	1st of the month following 30 days of employment		1st of the month following 30 days of employment	
Maximum Weekly Benefit				
% of weekly benefit	66.67%		66.67%	
up to maximum benefit amount	\$2,000		\$2,000	
Accident / Sickness Elimination Period (days)	1 / 8 days		1 / 8 days	
Maximum Benefit Duration (weeks)	26		26	
POLICY PROVISION				
Definition of Disability	Own Occupation		Own Occupation	
Earnings Definition	Standard, excluding commissions, bonus, OT & other		Standard, excluding commissions, bonus, OT & other	
Pre-Existing Condition Limitations (months)	3 / 12 (months)		3 / 12 (months)	
Pre-Existing Condition Description	Lookback / Continuously Covered		Lookback / Continuously Covered	
Value Add Services	Telephonic Intake Claim Service		Telephonic Intake Claim Service	
Actively at Work Requirement	Employee must be actively at work to be on coverage		Employee must be actively at work to be on coverage	
Rate Guarantee	N / A		Until 3/1/2026	
Bundle Package Requirement (line(s) of coverage)	N / A		N / A	
Notes	Weekly Benefit	Description	Description	Rate
	\$81,687.000	Rate per \$10 of Benefit	Rate per \$10 of Benefit	\$0.440
Cost Comparison	CURRENT		RENEWAL	
Total Monthly Premium	\$3,594.23		\$3,594.23	
Total Annual Premium	\$43,130.74		\$43,130.74	
Annual Difference from Current (\$ / %)			\$0.00	0.0%

If the disability carrier is not the same as the life carrier, the employer needs to file the waiver of premium with the life carrier if an employee qualifies for disability.

Active at work requirement: Employees not “actively at work” on the 1st day of coverage will remain covered under the prior carrier until they meet the “active at work requirement” under the new carrier and apply for coverage.

Short Term Disability

	CURRENT Reliance Standard		ALTERNATIVE OPTION 1 Equitable		
SCHEDULE OF BENEFITS	Benefits Description		Benefits Description		
Benefits Eligibility Waiting Period	1st of the month following 30 days of employment		Will establish, if carrier is selected		
Maximum Weekly Benefit					
% of weekly benefit	66.67%		66.67%		
up to maximum benefit amount	\$2,000		\$2,000		
Accident / Sickness Elimination Period (days)	1 / 8 days		1 / 8 days		
Maximum Benefit Duration (weeks)	26		26		
POLICY PROVISION					
Definition of Disability	Own Occupation		Partial		
Earnings Definition	Standard, excluding commissions, bonus, OT & other		Standard, excluding commissions, bonus, OT & other		
Pre-Existing Condition Limitations (months)	3 / 12 (months)		3 / 12 (months)		
Pre-Existing Condition Description	Lookback / Continuously Covered		Lookback / Continuously Covered		
Value Add Services	Telephonic Intake Claim Service		Telephonic Intake Claim Service		
Actively at Work Requirement	Employee must be actively at work to be on coverage		Employee must be actively at work to be on coverage		
Rate Guarantee	N / A		Until 3/1/2026		
Bundle Package Requirement (line(s) of coverage)	N / A		Yes		
Notes	Weekly Benefit	Description	Rate	Description	Rate
	\$81,687.000	Rate per \$10 of Benefit	\$0.440	Rate per \$10 of Benefit	\$0.336
Cost Comparison	CURRENT		ALTERNATIVE OPTION 1		
Total Monthly Premium	\$3,594.23		\$2,744.68		
Total Annual Premium	\$43,130.74		\$32,936.20		
Annual Difference from Current (\$ / %)			-\$10,194.54 -23.6%		

If the disability carrier is not the same as the life carrier, the employer needs to file the waiver of premium with the life carrier if an employee qualifies for disability.

Active at work requirement: Employees not “actively at work” on the 1st day of coverage will remain covered under the prior carrier until they meet the “active at work requirement” under the new carrier and apply for coverage.

Long Term Disability

	CURRENT Reliance Standard		RENEWAL Reliance Standard		
SCHEDULE OF BENEFITS	Benefits Description		Benefits Description		
Benefits Eligibility Waiting Period	1st of the month following 30 days of employment		1st of the month following 30 days of employment		
Maximum Monthly Benefit	66.67%		66.67%		
	up to maximum benefit amount \$8,000		\$8,000		
Elimination Period (days)	180 days		180 days		
Benefit Duration	Social Security Normal Retirement Age (SSNRA)		Social Security Normal Retirement Age (SSNRA)		
Occupation Period (months)	24 months		24 months		
Mental Illness / Substance Abuse Limitation (months)	24 months		24 months		
POLICY PROVISIONS					
Definition of Disability	Own Occupation		Own Occupation		
Earnings Definition	Standard, excluding commissions, bonus, OT & other		Standard, excluding commissions, bonus, OT & other		
Pre-Existing Condition Limitations (months)	3 / 12 (months)		3 / 12 (months)		
Pre-Existing Condition Description	Lookback / Continuously Covered		Lookback / Continuously Covered		
Value Add Services	EAP, Travel Assistance		EAP, Travel Assistance		
Rate Guarantee	N / A		Until 3/1/2026		
Bundle Package Requirement (line(s) of coverage)	N / A		N / A		
Notes	Monthly Covered Payroll	Description	Rate	Description	Rate
	\$518,419	LTD rate per \$100 of Covered Payroll	\$0.304	LTD rate per \$100 of Covered Payroll	\$0.304
Cost Comparison		CURRENT		RENEWAL	
Total Monthly Premium		\$1,575.99		\$1,575.99	
Total Annual Premium		\$18,911.93		\$18,911.93	
Annual Difference from Current (\$ / %)				\$0.00	0.0%

If the disability carrier is not the same as the life carrier, the employer needs to file the waiver of premium with the life carrier if an employee qualifies for disability.

Active at work requirement: Employees not “actively at work” on the 1st day of coverage will remain covered under the prior carrier until they meet the “active at work requirement” under the new carrier and apply for coverage.

Long Term Disability

	CURRENT Reliance Standard		ALTERNATIVE OPTION 1 Equitable		
SCHEDULE OF BENEFITS	Benefits Description		Benefits Description		
Benefits Eligibility Waiting Period	1st of the month following 30 days of employment		Will establish, if carrier is selected		
Maximum Monthly Benefit	66.67%		66.67%		
	up to maximum benefit amount \$8,000		\$8,000		
Elimination Period (days)	180 days		180 days		
Benefit Duration	Social Security Normal Retirement Age (SSNRA)		Social Security Normal Retirement Age (SSNRA)		
Occupation Period (months)	24 months		24 months		
Mental Illness / Substance Abuse Limitation (months)	24 months		24 months		
POLICY PROVISIONS					
Definition of Disability	Own Occupation		Partial		
Earnings Definition	Standard, excluding commissions, bonus, OT & other		Standard, excluding commissions, bonus, OT & other		
Pre-Existing Condition Limitations (months)	3 / 12 (months)		3 / 12 (months)		
Pre-Existing Condition Description	Lookback / Continuously Covered		Lookback / Continuously Covered		
Value Add Services	EAP, Travel Assistance		EAP		
Rate Guarantee	N / A		Until 3/1/2025		
Bundle Package Requirement (line(s) of coverage)	N / A		Yes		
Notes	Monthly Covered Payroll	Description	Rate	Description	Rate
	\$518,419	LTD rate per \$100 of Covered Payroll	\$0.304	LTD rate per \$100 of Covered Payroll	\$0.274
Cost Comparison		CURRENT		ALTERNATIVE OPTION 1	
Total Monthly Premium		\$1,575.99		\$1,420.47	
Total Annual Premium		\$18,911.93		\$17,045.62	
Annual Difference from Current (\$ / %)				-\$1,866.31 -9.9%	

If the disability carrier is not the same as the life carrier, the employer needs to file the waiver of premium with the life carrier if an employee qualifies for disability.

Active at work requirement: Employees not “actively at work” on the 1st day of coverage will remain covered under the prior carrier until they meet the “active at work requirement” under the new carrier and apply for coverage.

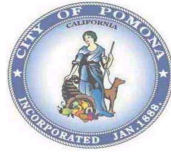
Voluntary Life

	CURRENT Reliance Standard	RENEWAL Reliance Standard
SCHEDULE OF BENEFITS	Benefits Description	Benefits Description
Benefits Eligibility Waiting Period	1st of the month following 30 days of employment	1st of the month following 30 days of employment
Employee Life Benefit Amount	Increments of \$10,000 up to a maximum of \$300,000, (rounded to the nearest \$10,000)	Increments of \$10,000 up to a maximum of \$300,000, (rounded to the nearest \$10,000)
Employee Guaranteed Issue Amount	\$100,000	\$100,000
Employee coverage terms at age	When no longer an eligible employee	When no longer an eligible employee
Spouse Life Benefit Amount	Increments of \$5,000 up to a maximum of \$150,000, (rounded to the nearest \$5,000) not to exceed 100% of employee coverage amount	Increments of \$5,000 up to a maximum of \$150,000, (rounded to the nearest \$5,000) not to exceed 100% of employee coverage amount
Spouse Guaranteed Issue Amount	\$30,000	\$30,000
Spouse Rates are Based on	Employee's Age	Employee's Age
Dependent Child(ren) Life Benefit	Birth to 6 months: \$1,000 6 months and over: \$2,000 to \$10,000 in increments of \$1,000	Birth to 6 months: \$1,000 6 months and over: \$2,000 to \$10,000 in increments of \$1,000
Dependent Child(ren) Guaranteed Issue Amount	\$10,000	\$10,000
Dependent coverage terms at age	19 years old or 25 if Full Time Student	19 years old or 25 if Full Time Student
POLICY PROVISIONS		
Accelerated Death Benefit	Included	Included
Waiver of Premium	Included	Included
Conversion / Portability	Both Included	Both Included
Value Add Services	N/A	N/A
Age Reduction Schedule (of original amount)	Benefits Reduced by: at age 70: 65% at age 75: 50%	Benefits Reduced by: at age 70: 65% at age 75: 50%
Age Reduction Schedule applies to	Employee & Spouse	Employee & Spouse
True Open Enrollment Option	N / A	N / A
Evidence of Insurability (EOI) Requirement	EOI is required for increases, newly enrolled, or GI	EOI is required for increases, newly enrolled, or GI
Rate Guarantee	N / A	Until 3/1/2026
Bundle Package Requirement (line(s) of coverage)	N / A	N / A
Participation Requirement	Current participation	Current participation
Notes	Monthly Rates Per \$1,000 of Benefit Rate Pass: Age/Benefit Rated, see attachment	Monthly Rates Per \$1,000 of Benefit Rate Pass: Age/Benefit Rated, see attachment

Voluntary Life

	CURRENT Reliance Standard	ALTERNATIVE OPTION 1 Equitable	
SCHEDULE OF BENEFITS	Benefits Description	Benefits Description	
Benefits Eligibility Waiting Period	1st of the month following 30 days of employment	Will established, if carrier is selected	
Employee Life Benefit Amount	Increments of \$10,000 up to a maximum of \$300,000, (rounded to the nearest \$10,000)	Increments of \$10,000 up to a maximum of \$300,000, (rounded to the nearest \$10,000)	
Employee Guaranteed Issue Amount	\$100,000	\$100,000	
Employee coverage terms at age	When no longer an eligible employee	When no longer an eligible employee	
Spouse Life Benefit Amount	Increments of \$5,000 up to a maximum of \$150,000, (rounded to the nearest \$5,000) not to exceed 100% of employee coverage amount	Increments of \$5,000 up to a maximum of \$150,000, (rounded to the nearest \$5,000) not to exceed 100% of employee coverage amount	
Spouse Guaranteed Issue Amount	\$30,000	\$30,000	
Spouse Rates are Based on	Employee's Age	Employee's Age	
Dependent Child(ren) Life Benefit	Birth to 6 months: \$1,000 6 months and over: \$2,000 to \$10,000 in increments of \$1,000	Birth to 6 months: \$500 6 months and over: \$2,000 to \$10,000 in increments of \$1,000	
Dependent Child(ren) Guaranteed Issue Amount	\$10,000	\$10,000	
Dependent coverage terms at age	19 years old or 25 if Full Time Student	26 years old	
POLICY PROVISIONS			
Accelerated Death Benefit	Included	Included	
Waiver of Premium	Included	Included	
Conversion / Portability	Both Included	Both Included	
Value Add Services	N/A	N/A	
Age Reduction Schedule (of original amount)	Benefits Reduced by: at age 70: 65% at age 75: 50%	Benefits Reduced by: at age 70: 65% at age 75: 50%	
Age Reduction Schedule applies to	Employee & Spouse	Employee & Spouse	
True Open Enrollment Option	N / A	N/A	
Evidence of Insurability (EOI) Requirement	EOI is required for increases, newly enrolled, or GI	EOI is required for increases, newly enrolled, or GI	
Rate Guarantee	N / A	Until 3/1/2026	
Bundle Package Requirement (line(s) of coverage)	N / A	Yes	
Participation Requirement	Current participation	Current Participation	
Notes	Monthly Rates Per \$1,000 of Benefit Rate Pass: Age/Benefit Rated, see attachment	Monthly Rates Per \$1,000 of Benefit	
		Age	EE Life
		0 - 24	\$0.050
		25 - 29	\$0.062
		30 - 34	\$0.080
		35 - 39	\$0.095
		40 - 44	\$0.142
		45 - 49	\$0.225
		50 - 54	\$0.356
		55 - 59	\$0.568
		60 - 64	\$0.762
		65 - 69	\$1.270
		70 - 74	\$2.287
		75 - 79	\$4.878
		80 - 84	\$19.487
		85+	\$19.487
		Child(ren)	\$0.095

The benefits, volumes and/or counts are for illustrative purposes only. A more comprehensive list is provided in the carrier proposal. Rates are subject to final enrollment, underwriting (if applicable), and/or the effective date.



POMONA-WALNUT-ROWLAND JOINT WATER LINE COMMISSION

WATER USE DISTRIBUTION & BILLING

DECEMBER 2023

CONSUMPTION PER AGENCY (Per PWR Meter Reads)		
	Water Consumption (Acre-feet)	Allocation %
Pomona	69.972	6.070%
Walnut	703.225	61.004%
Rowland	379.552	32.926%
LaVerne	-	0.000%
TOTAL	1,152.749	100.000%

WATER PRODUCTION (ACTUAL)		
	Water Consumption (Acre-feet)	Allocation %
MWD	394.70	34.424%
TVMWD	751.90	65.576%
LaVerne	-	0.000%
Total	1,146.600	100.000%
PWR	1,152.749	
Difference	(6.149)	

CALCULATION OF AGENCY WATER CONSUMPTION (Water consumption billed to each agency based on amount of water purchased from MWD & TVMWD)							
Connection / Description	Billing Difference Allocation (Acre-feet)	Adj. Agency Consumption (Acre-Feet)	Adj. Agency Consumption for Billing (Rounded)	Water Purchased - MWD	Water Purchased - TVMWD	Water Purchased - LaVERNE WELL	Total Water Purchased (Acre-feet)
				34.424%	65.576%	0.000%	100.000%
Pomona	69.972	(0.373)	69.599	69.6	24.0	45.6	69.6
Walnut	703.225	(3.751)	699.474	699.5	240.8	458.7	699.5
Rowland	379.552	(2.025)	377.527	377.5	130.0	247.6	377.5
LaVerne	-	-	-	-	-	-	-
TOTAL	1,152.749	(6.149)	1,146.600	1,146.6	394.7	751.9	1,146.6

BILLING CHARGES PER AGENCY											
		MWD PM-15	TVMWD PM-21	MWD Capacity Reservation	TVMWD Connected Capacity	TVMWD Water Use Charge	Depreciation	Replacement	Admin Budget Assessment	MWD LRP Rebate Program	Billing Total
City of Pomona	Cons. (AF)	24.0	45.6								
	Allocation %			30.43%	52.00%	21.91%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,209.00	\$ 1,209.00	\$ 25,527.01	\$ 7,192.00	\$ 6,911.43	\$ 5,699.00	\$ 4,592.00	\$ 25,200.00	\$ (100.00)	
	Total	\$ 28,965.63	\$ 55,179.27	\$ 7,767.87	\$ 3,739.84	\$ 1,514.29	\$ 1,424.75	\$ 1,148.00	\$ 8,400.00	\$ -	\$ 108,139.65
Walnut Valley Water District	Cons. (AF)	240.8	458.7								
	Allocation %			43.48%	28.00%	49.48%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,209.00	\$ 1,209.00	\$ 25,527.01	\$ 7,192.00	\$ 6,911.43	\$ 7,734.00	\$ 12,102.00	\$ 25,200.00	\$ (100.00)	
	Total	\$ 291,107.22	\$ 554,556.67	\$ 11,099.14	\$ 2,013.76	\$ 3,419.78	\$ 1,933.50	\$ 3,025.50	\$ 8,400.00	\$ -	\$ 875,555.57
Rowland Water District	Cons. (AF)	130.0	247.6								
	Allocation %			26.09%	20.00%	28.61%	25.00%	25.00%	33.33%		
	Billing Rate	\$ 1,209.00	\$ 1,209.00	\$ 25,527.01	\$ 7,192.00	\$ 6,911.43	\$ 5,556.00	\$ 7,640.00	\$ 25,200.00	\$ (100.00)	
	Total	\$ 157,119.45	\$ 299,311.16	\$ 6,660.00	\$ 1,438.40	\$ 1,977.36	\$ 1,389.00	\$ 1,910.00	\$ 8,400.00	\$ -	\$ 478,205.37
City of LaVerne	Cons. (AF)	-	-								
	Allocation %			0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		
	Billing Rate	\$ 1,209.00	\$ 1,209.00	\$ 25,527.01	\$ 7,192.00	\$ 6,911.43	\$ -	\$ -	\$ -	\$ (100.00)	
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total (A.F.)		394.7	751.9								1,146.6
Total (\$)		\$ 477,192.30	\$ 909,047.10	\$ 25,527.01	\$ 7,192.00	\$ 6,911.43	\$ 4,747.25	\$ 6,083.50	\$ 25,200.00	\$ -	\$ 1,461,900.59

March 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	1	2
3	4 3:30 PM SPADRA Executive Committee Meeting	5 6:30 PM Diamond Bar City Council Meeting	6 8AM TVMWD Board Meeting	7	8	9
10	11 4PM Public Info Committee 4:30 PM Finance Committee	12 8 AM Puente Basin Watermaster 4 PM Engineering Committee 4:30 PM Personnel Committee	13 7PM Walnut City Council Meeting	14	15	16
17	18 5PM WVWD Board Meeting	19 6:30 PM Diamond Bar City Council Meeting	20 8AM TVMWD Board Meeting	21 4PM WVWD Workshop Meeting	22	23
24	25	26	27 7PM Walnut City Council Meeting	28	29	30


April 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2 6:30 PM Diamond Bar City Council Meeting	3 8AM TVMWD Board Meeting	4 8AM PBWA Meeting	5	6
7	8 4PM Public Info Committee 4:30 PM Finance Committee	9 4PM Engineering Committee 4:30 PM Personnel Committee	10 7PM Walnut City Council Meeting	11	12	13
14	15 5PM WVWD Board Meeting	16 6:30 PM Diamond Bar City Council Meeting	17 8AM TVMWD Board Meeting	18 4PM WVWD Workshop Meeting	19	20 8AM Community Water Festival
21	22	23	24 7PM Walnut City Council Meeting	25	26	27
28	29	30	1	2	3	4
5	6	Notes				

May 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1 8AM TVMWD Board Meeting	2	3	4
5	6 3:30 PM SPADRA Executive Committee Meeting	7 6:30 PM Diamond Bar City Council Meeting	8 7PM Walnut City Council Meeting	9	10	11
12	13 4PM Public Info Committee 4:30 PM Finance Committee	14 4PM Engineering Committee 4:30 PM Personnel Committee	15 8AM TVMWD Board Meeting	16	17	18
19	20 5PM WVWD Board Meeting	21 6:30 PM Diamond Bar City Council Meeting	22 7PM Walnut City Council Meeting	23 4PM WVWD Workshop Meeting	24	25
26 	27 Memorial Day- District Closed	28	29	30	31	1
2	3	Notes				



YOUR BEST PROTECTION

January 9, 2024

ACWA JPIA

P. O. Box 619082
Roseville, CA
95661-9082

phone
916.786.5742
800.231.5742

www.acwajpia.com

Core Values

- People
- Service
- Integrity
- Innovation

To: David Lias
By: Erik Hitchman
Walnut Valley Water District
271 S. Brea Canyon Rd.
Walnut, CA 91789-3049

Re: Completion of the JPIA Professional Development Program
Specialty

Dear David Lias:

I am extremely happy to acknowledge your completion of the JPIA Human Resources Certification Program. We are pleased that you recognized the value of this Program and are committed to continuing education.

You are to be commended for attending several different classes, providing you with additional skills that make you a valuable asset to your organization.

This engraved plate is presented to you with the appreciation of the JPIA for your department's efforts and support of this Program.

Sincerely,

Adrienne Beatty
Chief Executive Officer

**WALNUT VALLEY WATER DISTRICT
WATER SUPPLY AND CONSERVATION UPDATE
February 20, 2024**

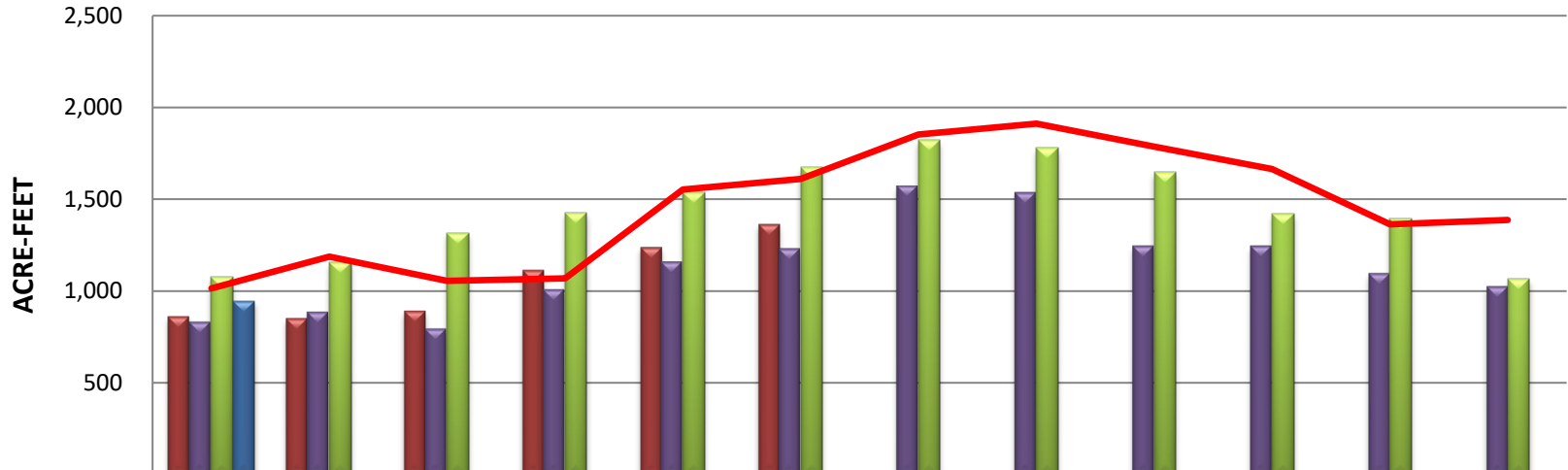


<p>A</p> <p>B</p> <p>C</p>	<p><u>Water Use</u> – Water usage for January 2024 was 945.38 acre-feet, a decrease of 6.55% compared to January 2020 and a decrease of 17.95% from January 2013. The average inflow into the system during the month was approximately 15.40 cfs (6,913.34 gallons per minute).</p> <p><u>Recycled Water Use</u> – During the month of January the recycled water system delivered 370,115.23 G.P.D., an increase of 99.78% compared to the use in January 2023. Of the recycled water delivered, 0.46% was from the District wells and no potable make-up water was used.</p> <p><u>Production Report</u> – attached are:</p> <ul style="list-style-type: none"> ▪ Purchased Water Projections (Two total) ▪ Climate Summary ▪ Monthly Consumption Versus the 2013 and 2020 Baseline Years (Two total) 	<p>Exhibits</p>
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WALNUT VALLEY WATER DISTRICT
Calendar Year 2024 Purchased Water Estimate

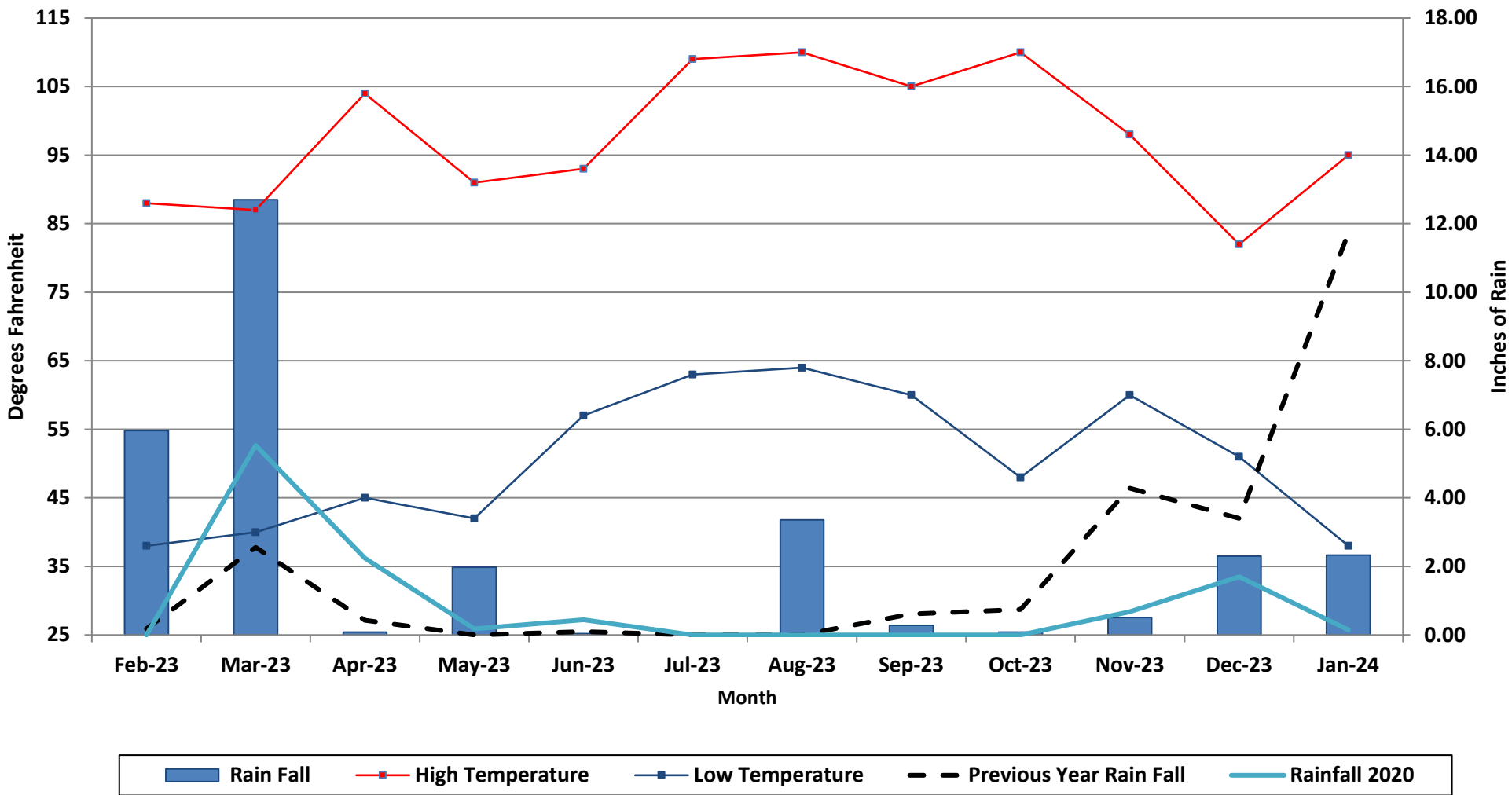
Actual Purchases (AF)		Projected Purchases (AF)				Baseline Year Purchases	
Month	Total	Budget	Low	High	Average	2013	2020
January	945	862	832	1,077	951	1,156	1,015
February	-	852	886	1,156	1,022	1,123	1,188
March	-	893	795	1,316	1,080	1,496	1,056
April	-	1,115	1,008	1,426	1,242	1,700	1,070
May	-	1,238	1,159	1,536	1,379	1,904	1,554
June	-	1,364	1,230	1,673	1,455	2,082	1,611
July	-	-	1,573	1,821	1,661	2,149	1,854
August	-	-	1,535	1,778	1,653	2,309	1,912
September	-	-	1,245	1,649	1,435	2,064	1,787
October	-	-	1,245	1,420	1,308	1,858	1,665
November	-	-	1,097	1,394	1,211	1,569	1,364
December	-	-	1,025	1,066	1,043	1,401	1,387
Total	945	6,324	13,630	17,310	15,440	20,810	17,461
Remaining Projected Purchases		5,462	12,798	16,233	14,489		
Total Projected Purchases		6,407	13,743	17,179	15,434		

Calendar Year 2024 Purchased Water



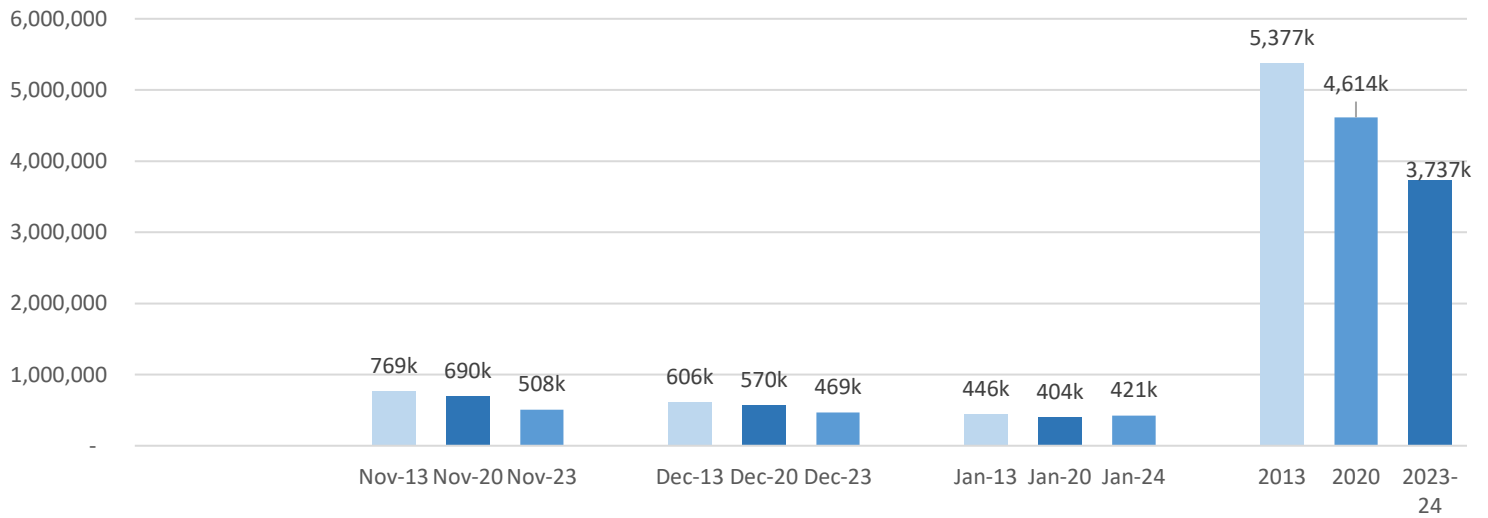
	January	February	March	April	May	June	July	August	September	October	November	December
■ Budget	862	852	893	1,115	1,238	1,364	-	-	-	-	-	-
■ Low	832	886	795	1,008	1,159	1,230	1,573	1,535	1,245	1,245	1,097	1,025
■ High	1,077	1,156	1,316	1,426	1,536	1,673	1,821	1,778	1,649	1,420	1,394	1,066
■ CY 2024	945	-	-	-	-	-	-	-	-	-	-	-
— 2020	1,015	1,188	1,056	1,070	1,554	1,611	1,854	1,912	1,787	1,665	1,364	1,387

Walnut Valley Water District Climate Summary

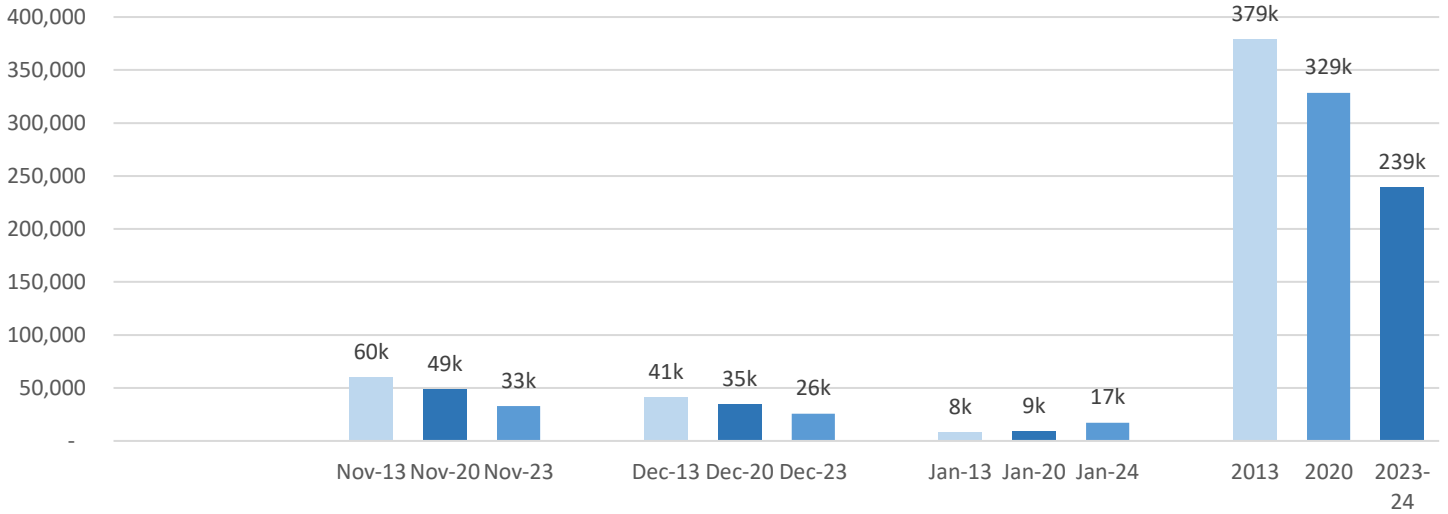


WALNUT VALLEY WATER DISTRICT
CONSUMPTION DATA - CURRENT YEAR VERSUS 2013 & 2020 BASELINE

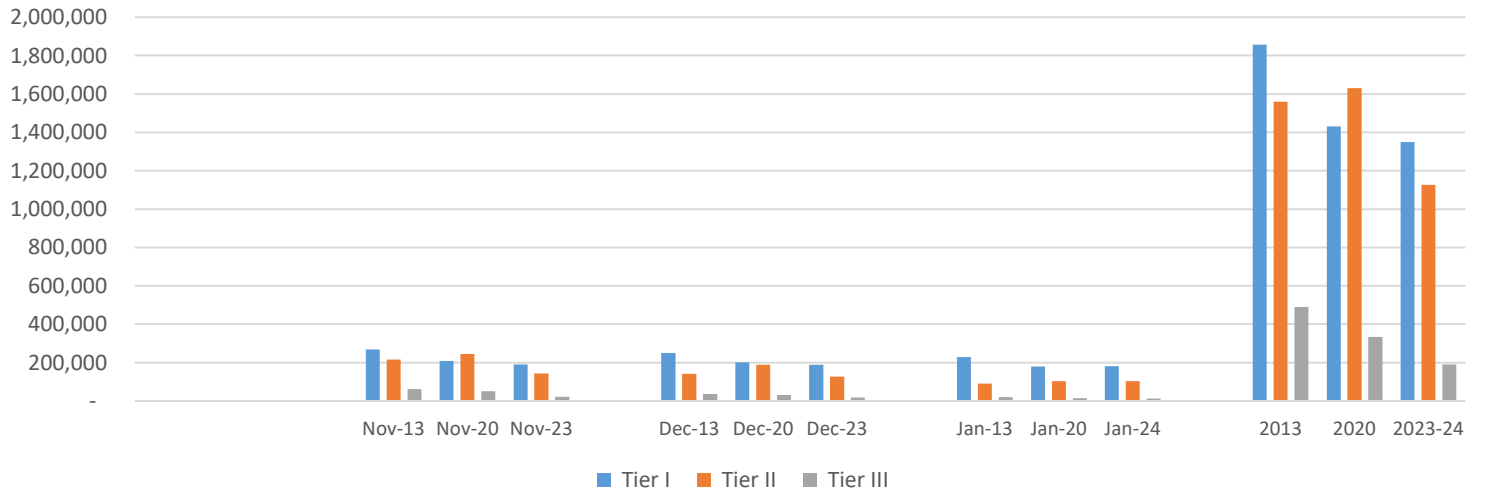
YTD Consumption Versus 2013 & 2020 Baseline



Irrigation Consumption Versus 2013 & 2020 Baseline



Residential Tiers Versus 2013 & 2020 Baseline



Walnut Valley Water District
 Monthly Consumption Versus 2013 and 2020 Baseline Years

Consumption/Water Sales																				
User Class	November					December					January					YTD (FY 23-24)				
	Nov-13	Nov-20	Nov-23	Change	% Change	Dec-13	Dec-20	Dec-23	Change	% Change	Jan-13	Jan-20	Jan-24	Change	% Change	2013 YTD	2020 YTD	FY 23-24	% Change 2013	% Change 2020
COG	45,006	30,560	26,663	(18,343)	-41%	33,742	20,445	21,093	(12,649)	-37%	10,251	6,990	15,562	5,311	52%	297,536	214,965	186,841	-37%	-13%
COM	89,223	70,581	59,788	(29,435)	-33%	69,595	57,748	51,568	(18,027)	-26%	43,721	44,268	47,018	3,297	8%	583,519	452,390	414,212	-29%	-8%
IND	13,714	10,071	6,667	(7,047)	-51%	12,022	8,446	6,539	(5,483)	-46%	8,249	7,552	6,269	(1,980)	-24%	85,839	67,670	46,860	-45%	-31%
MUL	75,248	73,966	60,340	(14,908)	-20%	61,002	62,178	55,959	(5,043)	-8%	45,974	46,794	53,427	7,453	16%	502,845	482,775	423,232	-16%	-12%
RES	546,052	504,668	354,345	(191,707)	-35%	429,303	420,842	334,231	(95,072)	-22%	337,540	298,631	298,683	(38,857)	-12%	3,906,854	3,396,065	2,666,319	-32%	-21%
	769,243	689,846	507,803	(261,440)	-34%	605,664	569,659	469,390	(136,274)	-22%	445,735	404,235	420,959	(24,776)	-6%	5,376,593	4,613,865	3,737,464	-30%	-19%
IRRIGATION																				
User Class	November					December					January					YTD IRRIGATION				
	Nov-13	Nov-20	Nov-23	Change	% Change	Dec-13	Dec-20	Dec-23	Change	% Change	Jan-13	Jan-20	Jan-24	Change	% Change	2013 YTD	2020 YTD	FY 23-24	% Change 2013	% Change 2020
COG	28,767	21,607	15,644	(13,123)	-46%	20,529	14,125	12,804	(7,725)	-38%	2,773	1,838	8,229	5,456	197%	187,321	151,082	114,003	-39%	-25%
COM	28,388	27,214	16,188	(12,200)	-43%	18,794	19,517	11,610	(7,184)	-38%	3,943	6,946	8,092	4,149	105%	176,841	167,959	116,496	-34%	-31%
IND	2,204	145	1,125	(1,079)	-49%	1,320	837	1,125	(195)	-15%	1,021	602	933	(88)	-9%	13,025	8,560	7,569	-42%	-12%
RES	271	85	101	(170)	-63%	258	110	72	(186)	-72%	159	24	46	(113)	-71%	1,936	924	944	-51%	2%
	59,630	49,051	33,058	(26,572)	-45%	40,901	34,589	25,611	(15,290)	-37%	7,896	9,410	17,300	9,404	119%	379,123	328,525	239,012	-37%	-27%
RESIDENTIAL																				
Residential	November				December				January				YTD RESIDENTIAL							
	Tier I	Tier II	Tier III	Total	Tier I	Tier II	Tier III	Total	Tier I	Tier II	Tier III	Total	Tier I	Tier II	Tier III	Total	Tier I	Tier II	Tier III	Total
2013	267,823	216,199	62,030	546,052	250,744	142,104	36,455	429,303	227,718	90,006	19,816	337,540	1,856,889	1,560,212	489,753	3,906,854				
2020	208,727	244,479	51,462	504,668	202,118	187,874	30,850	420,842	180,061	103,693	14,877	298,631	1,431,456	1,630,480	334,129	3,396,065				
FY 23-24	190,255	142,755	21,335	354,345	187,811	127,695	18,725	334,231	181,798	103,508	13,377	298,683	1,349,589	1,125,855	190,875	2,666,319				
% Change 2013	-29%	-34%	-66%	-35%	-25%	-10%	-49%	-22%	-20%	15%	-32%	-12%	-27%	-28%	-61%	-32%				
% Change 2020	-9%	-42%	-59%	-30%	-7%	-32%	-39%	-21%	1%	0%	-10%	0%	-6%	-31%	-43%	-21%				

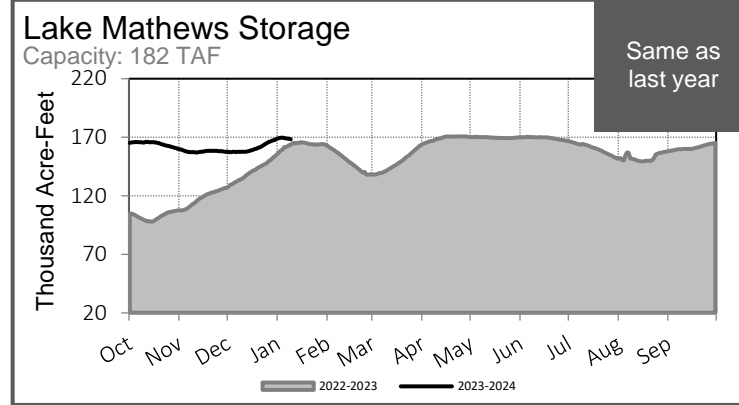
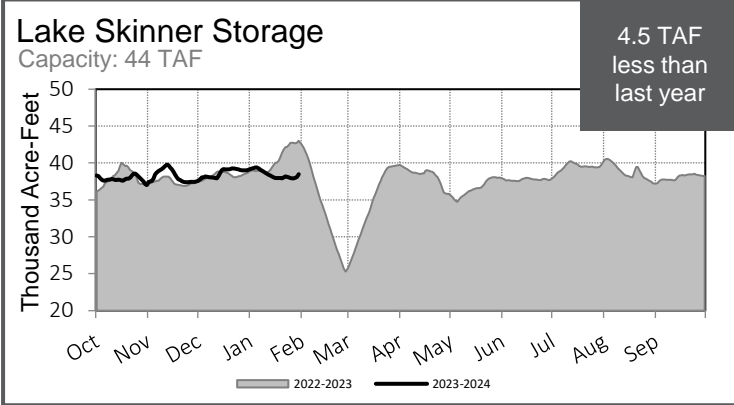
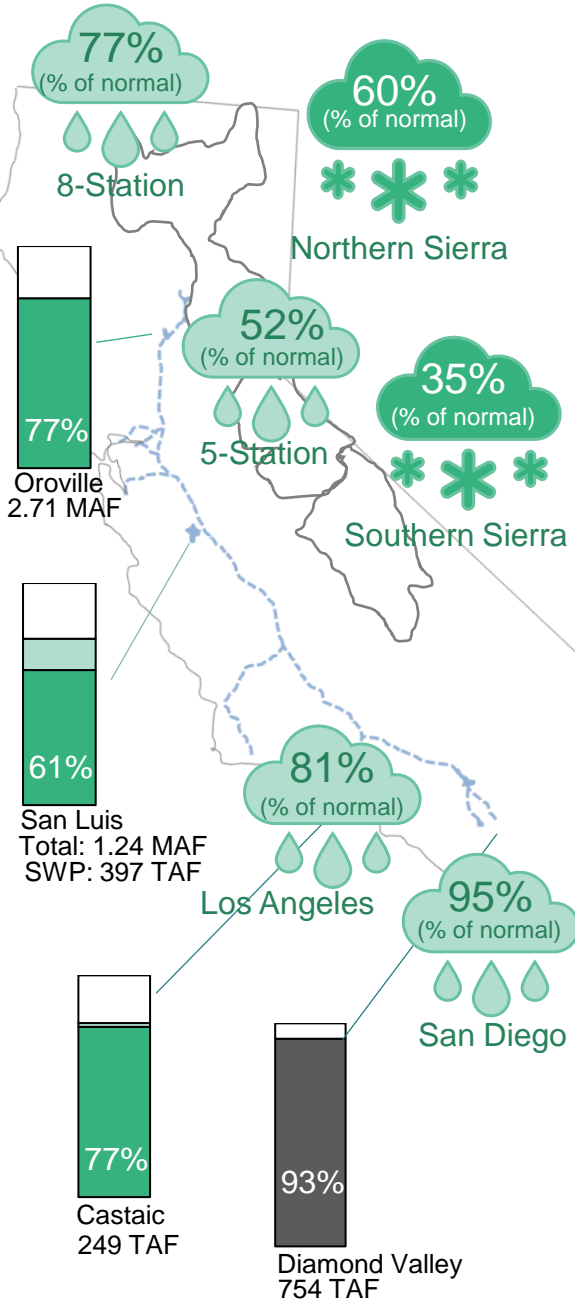
Water Purchases				
	November	December	January	Total
2013	1,569.13	1,401.17	1,155.84	12,505.20
2020	1,363.83	1,386.99	1,014.81	10,983.46
FY 23-24	1,142.01	1,065.51	945.38	8,768.73
% Change 2013	-27%	-24%	-18%	(2.02)
% Change 2020	-16%	-23%	-7%	(1.36)



2024 SWP Table A – 10% - 191,150 AF

Projected 2024 CRA Diversions – 982,000 AF

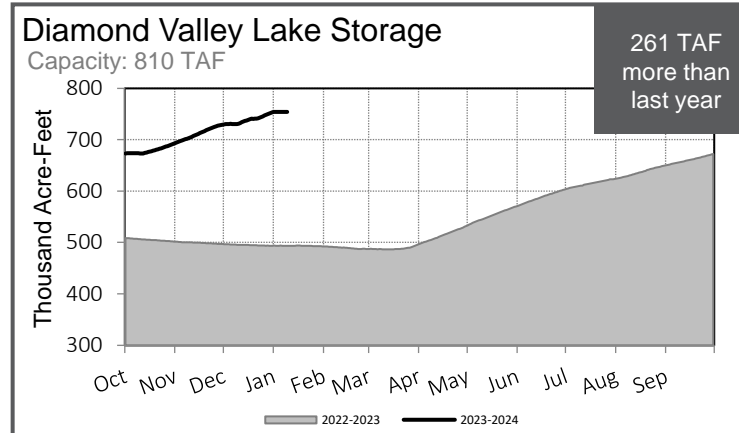
Metropolitan Resources



MWD WSDM Storage

Calendar Year 2024

	Take Capacity (2024)
Lake Mead ICS	147,000 acre-feet
State Water Project System	593,000 acre-feet
In-Region Supplies and WSDM Actions	633,000 acre-feet



Highlights

Learn more about imported supplies:

- State Water Project - <https://www.mwdh2o.com/state-water-project-map/>
- Colorado River Aqueduct - <https://www.mwdh2o.com/colorado-river-aqueduct-map/>



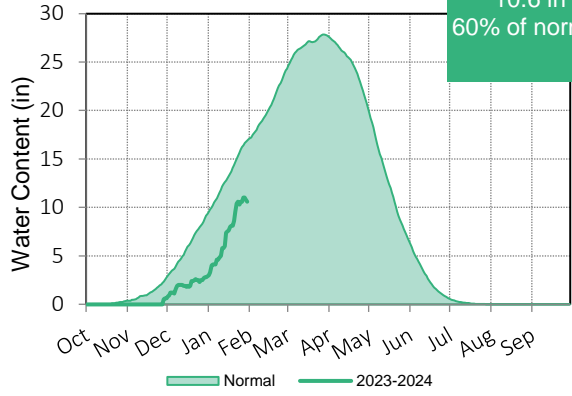
This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale. Questions? Email mferreira at mwdh2o dot com

State Water Project Resources

As of: 01/30/2024

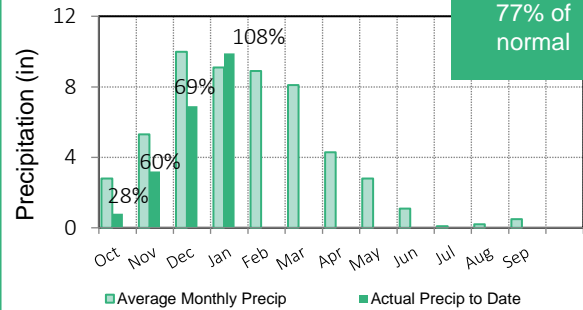
Northern Sierra Snowpack

10.6 in
60% of normal



8 Station Index Precipitation

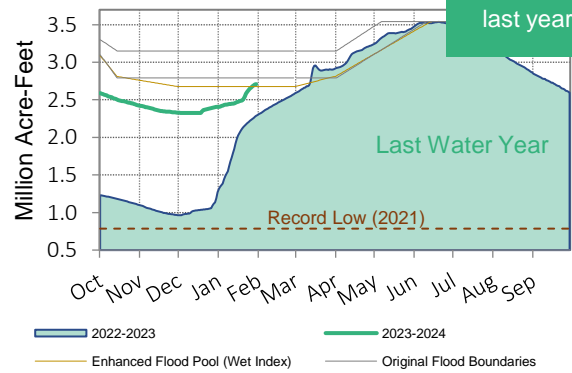
20.8 in
77% of normal



Oroville Reservoir Storage

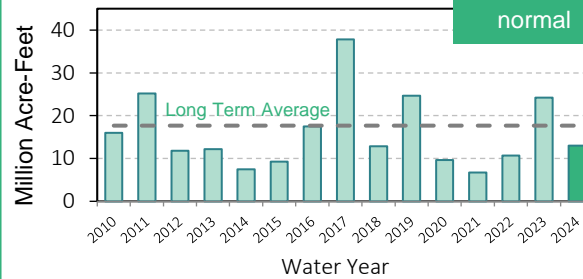
Capacity: 3.54 MAF

421 TAF
more than last year



Sacramento River Runoff

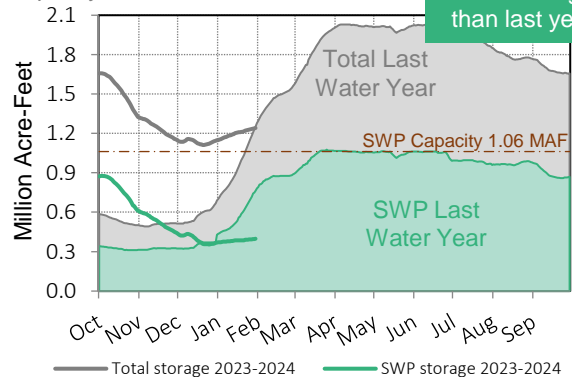
Forecast:
74% of normal



San Luis Reservoir Storage

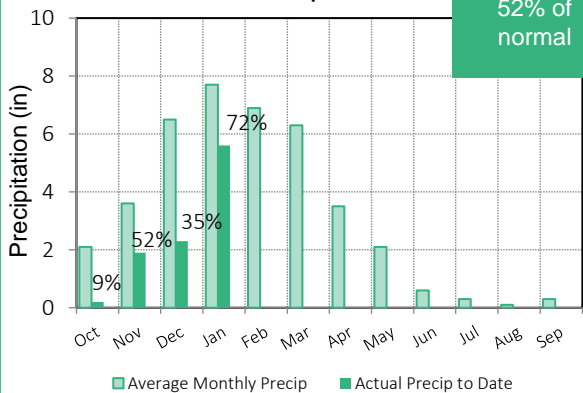
Capacity: 2.04 MAF

368 TAF less
SWP storage
than last year



5 Station Index Precipitation

10.0 in
52% of normal

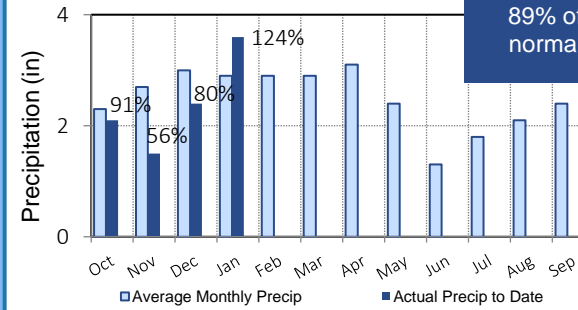


Colorado River Resources

As of: 01/30/2024

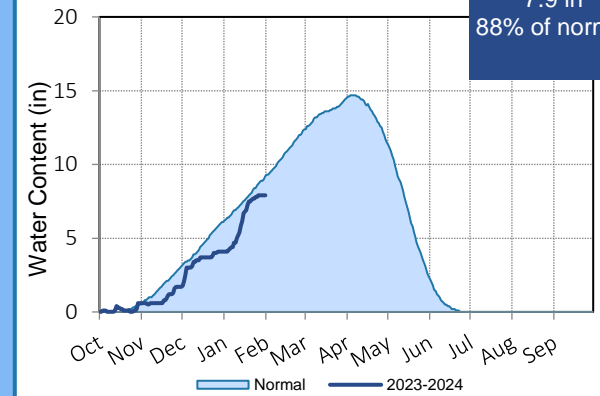
Upper Colorado Precipitation

9.6 in
89% of normal



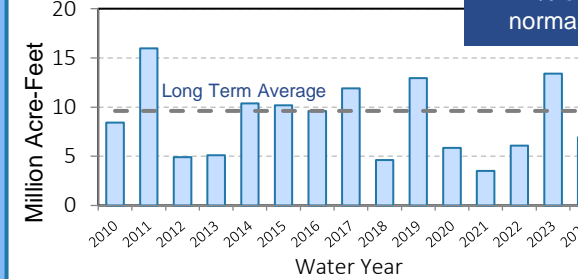
Upper Colorado Snowpack

7.9 in
88% of normal



Powell Unregulated Inflow

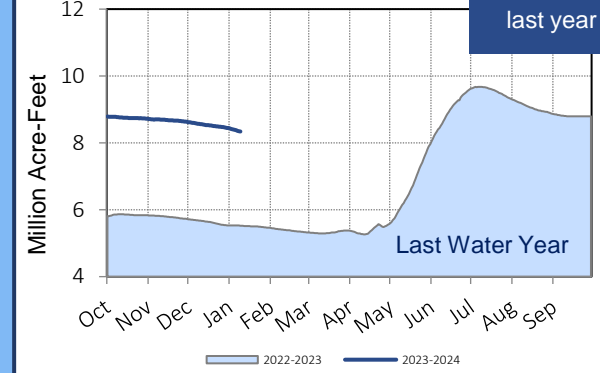
Forecast:
72% of normal



Lake Powell Storage

Capacity: 24.3 MAF

2.68 MAF
more than last year



PVID/Yuma Agricultural Use

Annual Forecasted for 2024

Forecasted
Use for 2024:
TBD

Projected Lake Mead ICS

Calendar Year 2024

Put (+) / Take (-)
TBD

Lake Mead Surplus/Shortage Outlook

	2024	2025	2026
Surplus	0%	0%	0%
Shortage	100%	90%	83%
Metropolitan DCP*			10% 195 TAF

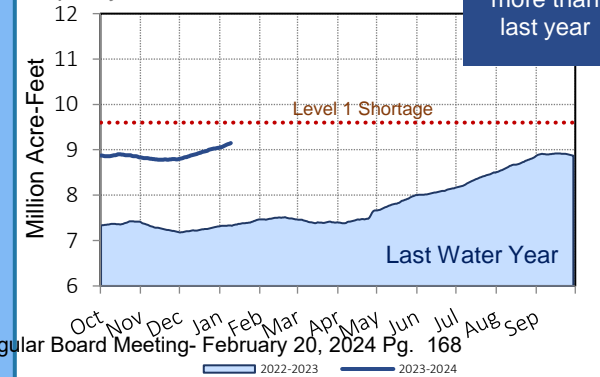
Likelihood based on results from the January 2024 CRMMS in Ensemble Model/CRSS model run. Includes DCP Contributions.

* Chance of required DCP contribution by Metropolitan. Volume is W/D Regular Board Meeting- February 20, 2024 Pg. 168 average contribution when needed.

Lake Mead Storage

Capacity: 26.1 MAF

1.94 MAF
more than last year





CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - February 13, 2024

CURRENT CONDITIONS

