

# WALNUT VALLEY WATER DISTRICT

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## AGENDA

### SPECIAL BOARD MEETING THURSDAY, SEPTEMBER 5, 2024 5:00 P.M.

**Agenda materials are available for public review at <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>.**

**Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, CA.**

1. Flag Salute
2. Roll Call: Mr. Hilden\_\_\_\_\_ Ms. Kwong\_\_\_\_\_ Ms. Lee\_\_\_\_\_ Mr. Tang\_\_\_\_\_ Mr. Woo\_\_\_\_\_
3. Public Comment President Lee

The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.

A. **Agenda Items** - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.

B. **Non-Agenda Items** - At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.

4. [Review of 2024 Financial Plan and Rate Study](#)
  - A. Discussion
  - B. Action Taken
5. [Consideration of Tentative Approval of Proposed Water Rates to be Considered for Final Approval at Public Hearing \(see Item 6 below\)](#)
  - A. Discussion
  - B. Action Taken
6. [Schedule the Public Hearing for Proposed Water Rate Increase](#)
  - A. Discussion
  - B. Action Taken
7. [Authorize Staff to Draft Public Notice with the Proposed Rates Presented](#)
  - A. Discussion
  - B. Action Taken
8. Other

Adjournment

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation to participate in a meeting may request such modification or accommodation from the District's General Manager's Office at (909) 595-1268 Ext. 201.

I, Lucie Cazares, CMC, Walnut Valley Water District, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at 271 S. Brea Canyon Road, Walnut, CA., and uploaded to the Walnut Valley Water District website <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>

Date Posted: September 4, 2024

Lucie Cazares, CMC, Board Clerk

# WVWD – Staff Report



**TO:** Board of Directors  
**FROM:** Director of Finance  
**DATE:** September 5, 2024  
**SUBJECT:** Schedule the Public Hearing for Proposed Water Rate Increase

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Action/Discussion     Fiscal Impact     Resolution     Information Only

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## Recommendation

That the Board of Directors set Thursday, November 14, 2024, 6:00 p.m. to conduct the Public Hearing for the proposed water rates and service charges, in accordance with the procedural requirements of the California Constitution (Article XIII D § 6[a]).

## Background Information

Proposition 218, passed by California voters in 1996, mandates that any proposed rate increases for public services must undergo a thorough review process, including public notification and a hearing. This ensures transparency and allows property owners to voice their opinions. The District currently has developed a thorough comprehensive rate model, with the assistance of IB Consulting LLC, to determine the appropriate rate increase based on cost-of-service principles. This model ensures that rates reflect the project costs of providing services.

## **Proposition 218 Process**

1. **Rate Study:** Conduct a comprehensive rate study to determine the appropriate rate increase based on cost-of-service principles.
2. **Public Notice:** Mail a notice of the proposed rate increase to all affected property owners at least 45 days before the public hearing. The notice will include:
  - a. The reason for the rate increase
  - b. The basis for calculating the new rates
  - c. The date, time, and location of the public hearing
3. **Public Hearing:** Hold a public hearing to consider the proposed rate increase. During the hearing, property owners can submit written protests. If a majority of property owners submit valid protests, the rate increase cannot be adopted.
4. **Board Decision:** After considering public input and the results of the protest process, the board will make a final decision on the proposed rate increase.

It is proposed that the public hearing be scheduled for November 14, 2024 at 6:00 PM at South Coast Air Quality Management District's Auditorium. This timing allows for adequate notice to the public and ensures maximum participation.

# WVWD – Staff Report



**TO:** Board of Directors  
**FROM:** Director of Finance  
**DATE:** September 5, 2024  
**SUBJECT:** Authorize Staff to Draft Public Notice with the Proposed Rates Presented

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Action/Discussion     Fiscal Impact     Resolution     Information Only

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## **Recommendation**

Authorize staff to draft public notice with the proposed rates presented during the Review of 2024 Financial Plan and Rate Study

## **Background Information**

Proposition 218 mandates that government agencies provide a written notice to property owners about proposed changes to rates for services. This notice must be sent at least 45 days prior to the scheduled public hearing. The proposed rate adjustments are necessary to ensure the continued provision of high-quality services and to cover the costs associated with operations, maintenance, and infrastructure improvements.

The public notice includes the following:

- Reason for the rate increase
- Cost of service adjustments
- Public Hearing date and time
- How to submit a written protest

These adjustments are based on a comprehensive cost of service analysis and are designed to reflect the true cost of providing these essential services.