

# WALNUT VALLEY WATER DISTRICT

271 South Brea Canyon Road • Walnut, CA 91789-3002  
(909) 595-7554 • Fax: (909) 444-5521  
walnutvalleywater.gov



## REGULAR BOARD MEETING MONDAY, APRIL 21, 2025 5:00 P.M.

**Agenda materials are available for public review at <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>.**

**Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, CA.**

1. Flag Salute
2. Roll Call: Mr. Hilden\_\_\_\_\_ Ms. Kwong\_\_\_\_\_ Ms. Lee\_\_\_\_\_ Mr. Tang\_\_\_\_\_ Mr. Woo\_\_\_\_\_
3. Public Comment President Kwong

The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.

**A. Agenda Items** - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.

**B. Non-Agenda Items** - At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.

4. Agenda Changes/Addition President Kwong

In accordance with Section 54954.2 of the Government Code, additions to the agenda require a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, a unanimous vote of those members present. It shall be determined that there is a need to take immediate action and that the need for action came to the attention of the local agency after the posting of the agenda.

A. Discussion

B. Action Taken

5. Reorder of Agenda President Kwong
  - A. Discussion
  - B. Action Taken

- 6. [WVWD Team Milestones & Achievements](#) Ms. Shaw
  - A. [Congratulate Tom Monk on his 34<sup>th</sup> work anniversary!](#)

- 7. Special Recognition Ms. Shaw
  - A. [Congratulations to Lucie Cazares for achieving the Master Municipal Clerk \(MMC\) certification from the International Institute of Municipal Clerks, signifying outstanding commitment to professional development and excellence in municipal service.](#)

8. Consider Approval of Consent Calendar (Items A-E)

**Consent Calendar Notice:**

The items listed under the Consent Calendar are considered routine business and will be voted on together by one motion unless a Board Member, staff member, or member of the public requests separate action.

- A. [Minutes of the Regular Board Meeting held March 17, 2025](#)
- B. [Check Register](#)
- C. [Employee Expense Reimbursement Report](#)
- D. [Community Outreach Update \(Information Only\)](#)  
 (1) Discussion (2) Action Taken

9. [Consider Approval of Director Expense Reports](#)

Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.

- (1) Discussion (2) Action Taken

10. Treasurer's Report Mr. Ning

- A. [Financial Dashboard as of February 28, 2025](#)
- B. [District Statement of Revenues, Expenses, and Change in Net Positions as of February 28, 2025](#)
- C. [District Statement of Net Positions as of February 28, 2025](#)
- D. [Summary of Cash and Investments as of February 28, 2025](#)  
 (1) Discussion (2) Action Taken

**COMMITTEE REPORTS**

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

11. Public Information/Community Relations/Legislative Action Committee Director Tang
  - A. [Water Awareness Month Proclamation](#)
    - (1) Discussion
    - (2) Action
12. Finance Committee Director Lee
  - A. [Receive, Approve, and File the Investment Transactions Report for the Month Ending March 31, 2025](#)
    - (1) Discussion
    - (2) Action Taken
  - B. [Review of Revenue Bonds Held in Trust – US Bank](#) (Information Only)
13. Engineering and Special Projects Director Woo
  - A. [Approve the Water Supply Assessment for Royal Vista II \(P.N. 24-3834\)](#)
    - (1) Discussion
    - (2) Action Taken
  - B. [Operations Report](#) (Information Only)
14. Personnel Committee President Kwong
  - There are no items to come to the Board at this time

**OTHER ITEMS**

15. TVMWD/MWD Director Hilden
16. P-W-R Joint Water Line Commission Mr. Monk
  - A. [P-W-R JWL Report for Water Purchases for January, February, March 2025](#)
  - B. Other Items
17. Puente Basin Water Agency Director Lee
18. Spadra Basin Groundwater Sustainability Agency Director Tang
19. General Manager's Report Ms. Shaw
  - A. [District Activities Calendars for May, June and July 2025](#)
  - B. Other Items

20. Water Supply and Conservation Ms. Shaw  
A. [District Water Supply and Conservation Update](#)  
B. [Statewide Water Supply Conditions](#)
21. Directors' Oral Reports All Directors
22. Legal Reports Mr. Ciampa
23. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting
24. Board of Directors Business President Kwong  
A. [Consider Award to Resource Computer Solution for the District Headquarters IT, AV, Low Voltage and Security Services \(P.N. 19-3569-1\)](#).  
(1) Discussion (2) Action Taken

#### Adjournment

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation to participate in a meeting may request such modification or accommodation from the District's General Manager's Office at (909) 595-1268 Ext. 201. Notification forty-eight (48) hours prior to the meeting will enable District staff to make reasonable arrangements to assure accessibility to the meeting.

I, Lucie Cazares, CMC, Walnut Valley Water District, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at 271 S. Brea Canyon Road, Walnut, CA., and uploaded to the Walnut Valley Water District website <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>

Date Posted: April 17, 2025

Lucie Cazares, MMC, Executive Services Administrator