

MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT

May 22, 2025
At the Offices of the District
271 South Brea Canyon Road, Walnut, CA 91789

DIRECTORS PRESENT:

Edwin Hilden
Scarlett Kwong
Jerry Tang

DIRECTORS ABSENT:

Theresa Lee
Henry Woo

STAFF PRESENT:

Sherry Shaw, General Manager/Chief Engineer
Jared Macias, Assistant General Manager
Thomas Monk, Director of Operations
Lily Lopez, Director of External Affairs
Carmen Fleming, Senior Executive Assistant
Pablo De Leon, Legal Counsel

The meeting was called to order at 4:00 p.m. with President Kwong presiding.

Guests and others in attendance: WVWD Employees James Ning, Bertha Perez, and Monique Fitchett

Item 3: Public Comment

- ◆ There were no requests. (Item 3)

Item 4: Award Professional Engineering Services Agreement- District Headquarters Facility Parking Lot (P.N. 19-3569-1)

- ◆ The Board was asked to authorize the General Manager to execute a Professional Engineering Services Agreement with Civiltec Engineering, Inc. (Civiltec) to provide engineering services for the District Headquarters Facility parking lot at a cost of \$56,280.

Motion No. 25-05-2167: Upon consideration thereof, it was moved by Director Tang, seconded by Director Hilden, and unanimously carried (3-0) to execute a Professional Engineering Services Agreement with Civiltec Engineering, Inc. to provide engineering services for the District Headquarters Facility parking lot at a cost of \$56,280. (Item 4)

President Kwong indicated Motion No. 25-05-2167 was approved by a 3-0 vote

Item 5: Fiscal Year 2025-2026 Budget Overview

- ◆ The Board received a PowerPoint presentation from Mr. Ning detailing various elements of the FY 2025-26 budget. The presentation included a synopsis of WVWD revenues, expenses, purchased water, TVMWD's rates and charges, TVMWD assessments, WVWD personnel costs, WVWD operations and maintenance costs, the CIP process and budget, major projects, and reserve funding.
- ◆ Following Mr. Ning's presentation, he advised that staff proposed to present the budget for further discussion and possible action at the June 23, 2025 WVWD Regular Board meeting.
- ◆ As this was an informational item only, no Board action was taken. (Item 5)

Adjournment at 4:30pm