

# WALNUT VALLEY WATER DISTRICT

271 South Brea Canyon Road • Walnut, CA 91789-3002  
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walnutvalleywater.gov



## REGULAR BOARD MEETING MONDAY, JUNE 23, 2025 5:00 P.M.

**Agenda materials are available for public review at <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>.**

**Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, CA.**

1. Flag Salute
2. Roll Call: Mr. Hilden\_\_\_\_\_ Ms. Kwong\_\_\_\_\_ Ms. Lee\_\_\_\_\_ Mr. Tang\_\_\_\_\_ Mr. Woo\_\_\_\_\_
3. Public Comment President Kwong

The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.

**A. Agenda Items** - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.

**B. Non-Agenda Items** - At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.

4. Agenda Changes/Addition President Kwong

In accordance with Section 54954.2 of the Government Code, additions to the agenda require a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, a unanimous vote of those members present. It shall be determined that there is a need to take immediate action and that the need for action came to the attention of the local agency after the posting of the agenda.

A. Discussion

B. Action Taken

5. Reorder of Agenda President Kwong
  - A. Discussion
  - B. Action Taken

6. [Public Hearing: Consideration of Annual Approval of the WWWD Standby Charge Report](#)
  - A. Open Public Hearing
  - B. Report by Staff and Consultant
  - C. Receive Public Comments
  - D. Close Public Hearing
  - E. Approval to Continue the District's Standby Charge at the Current Rate
    - (1) Discussion
    - (2) Action Taken
  - F. [Receive, Approve, and File the Water Standby Charge Report prepared by Willdan Financial Services and Adopt the Water Standby Charges Resolution No. 06-25-745](#)
    - (1) Discussion
    - (2) Action Taken
7. [Public Hearing Pursuant to AB 2561 – Job Vacancies, Recruitment, and Retention](#)
  - A. Open Public Hearing
  - B. Report by Staff
  - C. Receive Public Comments
  - D. Close Public Hearing
  - E. [Receive, Approve, and File the report on Job Vacancies, Recruitment, and Retention](#)
    - (1) Discussion
    - (2) Action Taken
8. [WWWD Team Milestones & Achievements](#) Ms. Shaw
  - A. Congratulations Pablo Martinez for attaining his Class A license.
  - B. Congratulations Gabe Gaytan for attaining his Class A license.
9. [Special Recognition](#) Ms. Shaw
  - A. Congratulations to Jodi Johnson for being awarded the H.R. LaBounty Safety Award.
10. [Meter Hero Presentation and Certificates of Recognition](#) President Kwong
  - A. Discussion
  - B. Action Taken
11. Consider Approval of Consent Calendar (Items A - G)

**Consent Calendar Notice:**

The items listed under the Consent Calendar are considered routine business and will be voted on together by one motion unless a Board Member, staff member, or member of the public requests separate action.

- A. [Minutes of the Regular Board Meeting held May19, 2025](#)
- B. [Minutes of the Special Board Meeting held May 22, 2025](#)
- C. [Minutes of the Special Board Meeting held June 5, 2025, 3:30 PM](#)
- D. [Minutes of the Special Board Meeting held June 5, 2025, 4:00 PM](#)
- E. [Check Register](#)
- F. [Employee Expense Reimbursement Report](#)
- G. [Community Outreach Update](#) (Information Only)
  - (1) Discussion
  - (2) Action Taken

12. [Consider Approval of Director Expense Reports](#)

Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.

(1) Discussion

(2) Action Taken

## 13. Treasurer's Report

Mr. Ning

A. [Financial Dashboard as of April 30, 2025](#)

B. [District Statement of Revenues, Expenses, and Change in Net Positions as of April 30, 2025](#)

C. [District Statement of Net Positions as of April 30, 2025](#)

D. [Summary of Cash and Investments as of April 30, 2025](#)

(1) Discussion

(2) Action Taken

### **COMMITTEE REPORTS**

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

## 14. Public Information/Community Relations/Legislative Action Committee

Director Tang

- There are no items to come to the Board at this time

## 15. Finance Committee

Director Lee

A. [Receive, Approve, and File the Investment Transactions Report for the Month Ending May 31, 2025](#)

(1) Discussion

(2) Action Taken

B. [Review of Revenue Bonds Held in Trust – US Bank](#) (Information Only)

## 16. Engineering and Special Projects

Director Woo

A. [Schedule Public Hearing for the Public Health Goals Report](#)

(1) Discussion

(2) Action Taken

B. [Project Status Report](#) (Information Only)

C. [Operations Report](#) (Information Only)

## 17. Personnel Committee

President Kwong

- There are no items to come to the Board at this time

**OTHER ITEMS**

18. TVMWD/MWD Director Hilden
19. P-W-R Joint Water Line Commission Mr. Monk
  - A. [P-W-R JWL Report for Water Purchases for April 2025](#)
  - B. Other Items
20. Puente Basin Water Agency Director Lee
21. Spadra Basin Groundwater Sustainability Agency Director Tang
22. General Manager's Report Ms. Shaw
  - A. [District Activities Calendars for July, August and September 2025](#)
  - B. [Revisions to the Appendix B Miscellaneous Charges under the Rules and Regulations](#)
  - C. Other Items
23. Water Supply and Conservation Ms. Shaw
  - A. [District Water Supply and Conservation Update](#)
  - B. [Statewide Water Supply Conditions](#)
24. Directors' Oral Reports All Directors
25. Legal Reports Mr. Ciampa
26. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting
27. Board of Directors Business President Kwong
  - A. [Approval of the Fiscal Year 2025-26 Budget](#)
    - (1) Operating Budget
      - a. Revenues
      - b. Expenses
      - c. Reserve Funding
    - (2) District Chart of Positions
    - (3) District Organizational Chart
    - (4) Employee Salary Ranges
    - (5) Capital Investment Program Budget
      - a. Discussion
      - b. Action Taken

28. Closed Session

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Government Code section 54956.8

Property: Water Well Property – Parcel 8760-029-048

Agency Negotiator: Sheryl Shaw, General Manager, Jim Ciampa, Legal Counsel

Negotiating parties: Matthew Edmund Airey

Under negotiation: Property Negotiations

29. Reconvene in Open Session

A. Report of Action, if any, Taken in Closed Session

Adjournment

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation to participate in a meeting may request such modification or accommodation from the District's General Manager's Office at (909) 595-1268 Ext. 201. Notification forty-eight (48) hours prior to the meeting will enable District staff to make reasonable arrangements to assure accessibility to the meeting.

I, Lucie Cazares, CMC, Walnut Valley Water District, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at 271 S. Brea Canyon Road, Walnut, CA., and uploaded to the Walnut Valley Water District website <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>

Date Posted: June 20, 2025

Lucie Cazares, MMC, Executive Services Administrator