

MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT

August 7, 2025
At the Offices of the District
271 South Brea Canyon Road, Walnut, CA 91789

DIRECTORS PRESENT:

Edwin Hilden
Scarlett Kwong
Jerry Tang
Theresa Lee
Henry Woo

DIRECTORS ABSENT:

None

STAFF PRESENT:

Sherry Shaw, General Manager/Chief Engineer
Jared Macias, Assistant General Manager
Thomas Monk, Director of Operations
Lily Lopez, Director of External Affairs & Sustainability
Lucie Cazares, Executive Services Administrator
Bertha Perez, Director of Engineering
Alanna Diaz, Director of Administrative Services
Jim Ciampa, Legal Counsel

The meeting was called to order at 4:00 p.m. with President Kwong presiding.

Guests and others in attendance: WVWD Employees James Ning and Monique Fitchett and Diamond Bar resident, Pearl Hilden.

Item 3: Public Comment

- ◆ There were no requests. (Item 3)

Item 4: Authorize a Revised Amendment to the Professional Consultant Services Agreement with Searock and Stafford Construction Management.

- ◆ The Board was asked to authorize the General Manager to execute an Amendment to the Professional Consultant Services Agreement with Searock and Stafford for construction management services related to the District Headquarters Phase 1 Project and Phase 1A Parking Lot for an amount not-to-exceed \$304,107 and authorize the General Manager to oversee and execute any related documents and contracts in a form acceptable to General Counsel.

Motion No. 25-08-2194: Upon consideration thereof, it was moved by Director Hilden, seconded by Director Woo, and carried (4-1), with the votes specified below, to execute an amendment with Searock and Stafford for the construction management services related to the District Headquarters Phase 1 Project and Phase 1A Parking Lot for an amount no-to-exceed \$304,107. (Item 4)

Ayes:	Hilden, Kwong, Tang, Woo
Noes:	Lee
Absent:	None
Abstain:	None

**President Kwong indicated Motion No. 25-08-2194 was approved by a 4-1 vote, with
Director Lee opposed**

Item 5: District Headquarters Facility Parking Lot Project Phase 1A (P.N. 19-3569-1)

- ♦ The Board was asked to allocate the budgeted amount of \$1.5 million for the completion of the District Headquarters Facility Parking Lot Phase 1A Project and authorize the General Manager to oversee, award, and execute any related documents and contracts without competitive bidding in light of the unique nature of the work and mobilized contractor, and in a form acceptable to General Counsel.

Motion No. 25-08-2195: Upon consideration thereof, it was moved by Director Kwong, seconded by Director Woo, and carried (3-2), with the votes specified below, to allocate the budgeted amount of \$1.5 million for the completion of the District Headquarters Facility Parking Lot and authorize the General Manager to obtain quotes from qualified contractors, and thereafter oversee, award, and execute the related documents and contracts. (Item 5)

Ayes:	Kwong, Hilden, Woo
Noes:	Tang, Lee
Absent:	None
Abstain:	None

President Kwong indicated Motion No. 25-08-2195 was approved by a 3-2 vote, with Directors Lee and Tang opposed

Adjournment at 4:31 p.m.