

WALNUT VALLEY WATER DISTRICT

271 South Brea Canyon Road • Walnut, CA 91789-3002
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walnutvalleywater.gov



REGULAR BOARD MEETING MONDAY, AUGUST 18, 2025 5:00 P.M.

MEETING LOCATION
DIAMOND CENTER, SYCAMORE ROOM:
1600 Grand Avenue
Diamond Bar, CA 91765

Agenda materials are available for public review at <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, CA.

1. Flag Salute
2. Roll Call: Mr. Hilden_____ Ms. Kwong_____ Ms. Lee_____ Mr. Tang_____ Mr. Woo_____
3. Public Comment President Kwong

The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.

A. Agenda Items - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.

B. Non-Agenda Items - At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.

4. Agenda Changes/Addition President Kwong

In accordance with Section 54954.2 of the Government Code, additions to the agenda require a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, a unanimous vote of those members present. It shall be determined that there is a need to take immediate action and that the need for action came to the attention of the local agency after the posting of the agenda.

A. Discussion

B. Action Taken

5. Reorder of Agenda President Kwong
 - A. Discussion
 - B. Action Taken

6. [WVWD Team Milestones & Achievements](#) Ms. Shaw
- A. [Congratulations to Steven Carcano for his promotion to Utility Service Worker II and for passing the D3 Certification exam.](#)
 - B. [Congratulations Juan Gamboa for attaining his Class A license.](#)

7. [Special Recognition](#) Ms. Shaw
- A. [Introduction of Mr. Matthew Rosa, Utility Service Worker, II on the Occasion of Completing the Probationary Period for New Employees.](#)
 - B. [Congratulations Matthew Rosa for being last month's Safe Driver with a 100% safety score.](#)
 - C. [Introduction of Ms. Amy Leung, Accounting Technician I on the occasion of Completing the Probationary Period for New Employees.](#)
 - D. [Congratulations to the Accounting Team for helping the District attain the Government Finance Officers Association \(GFOA\) Award of Financial Reporting Achievement! The District's annual comprehensive financial report for the fiscal year ended June 30, 2024, qualified for the award.](#)

[This certificate of achievement is the highest form of recognition in governmental accounting and financial reporting. Great job, Accounting Team for helping the District attain this significant accomplishment!](#)

8. [Review of District Investment Activities by Mr. Karl Meng, Representative of Chandler Asset Management](#)
- (1) Discussion (2) Action Taken

9. [Consider Approval of Consent Calendar \(Items A - E\)](#)

Consent Calendar Notice:

The items listed under the Consent Calendar are considered routine business and will be voted on together by one motion unless a Board Member, staff member, or member of the public requests separate action.

- A. [Minutes of the Special Board Meeting held July 17, 2025](#)
 - B. [Minutes of the Regular Board Meeting held July 21, 2025](#)
 - C. [Check Register](#)
 - D. [Employee Expense Reimbursement Report](#)
 - E. [Community Outreach Update \(Information Only\)](#)
- (1) Discussion (2) Action Taken

10. [Consider Approval of Director Expense Reports](#)

Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.

(1) Discussion (2) Action Taken

COMMITTEE REPORTS

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

11. Public Information/Community Relations/Legislative Action Committee Director Tang
 - There are no items to come to the Board at this time
12. Finance Committee Director Lee
 - A. [Investment Policy Annual Review – Resolution No. 08-25-747](#)
 - (1) Discussion
 - (2) Action Taken
 - B. [Receive, Approve, and File the Investment Transactions Report for the Month Ending July 31, 2025](#)
 - (1) Discussion
 - (2) Action Taken
 - C. [Review of Revenue Bonds Held in Trust – US Bank](#) (Information Only)
13. Engineering and Special Projects Director Woo
 - A. [Project Status Report](#) (Information Only)
 - B. [Operations Report](#) (Information Only)
14. Personnel Committee President Kwong
 - A. [Organizational Chart Revision - Engineering and Finance Department](#)
 - (1) Discussion
 - (2) Action Taken

OTHER ITEMS

15. TVMWD/MWD Director Hilden
16. P-W-R Joint Water Line Commission Mr. Monk
 - A. [P-W-R JWL Report for Water Purchases for June 2025](#)
 - B. Other Items
17. Puente Basin Water Agency Director Lee
18. Spadra Basin Groundwater Sustainability Agency Director Tang
19. General Manager's Report Ms. Shaw
 - A. [District Activities Calendars for September, October, November 2025](#)
 - B. PWAG Interns
 - C. Other Items
20. Water Supply and Conservation Ms. Shaw
 - A. [District Water Supply and Conservation Update](#)
 - B. [Statewide Water Supply Conditions](#)

- 21. Directors' Oral Reports All Directors
- 22. Legal Reports Mr. Ciampa
- 23. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting
- 24. Board of Directors Business President Kwong
 - A. [Construction Management Services Phase II O&M Building](#)
 - (1) Discussion
 - (2) Action Taken
 - B. [Election of ACWA President, Vice President, Region Boards](#)
 - (1) Discussion
 - (2) Action Taken
- 25. Closed Session
 - A. CONFERENCE WITH LEGAL COUNSEL – – INITIATION LITIGATION [Government Code Section 54956.9(d)(4)]

One Case
- 26. Reconvene in Open Session
 - A. Report of Action, if any, Taken in Closed Session

Adjournment

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation to participate in a meeting may request such modification or accommodation from the District's General Manager's Office at (909) 595-1268 Ext. 201. Notification forty-eight (48) hours prior to the meeting will enable District staff to make reasonable arrangements to assure accessibility to the meeting.

I, Lucie Cazares, CMC, Walnut Valley Water District, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at 271 S. Brea Canyon Road, Walnut, CA., and uploaded to the Walnut Valley Water District website <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>

Date Posted: August 14, 2025

Lucie Cazares, MMC, Executive Services Administrator