

WALNUT VALLEY WATER DISTRICT

271 South Brea Canyon Road • Walnut, CA 91789-3002
(909) 595-7554 • Fax: (909) 444-5521
walnutvalleywater.gov



AGENDA

**REGULAR BOARD MEETING
MONDAY, OCTOBER 20, 2025
5:00 P.M.**

MEETING LOCATION
DIAMOND BAR CENTER, SYCAMORE ROOM:
1600 Grand Avenue
Diamond Bar, CA 91765

Agenda materials are available for public review at <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>.

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 271 S. Brea Canyon Road, Walnut, CA.

1. Flag Salute
2. Roll Call: Mr. Hilden_____ Ms. Kwong_____ Ms. Lee_____ Mr. Tang_____ Mr. Woo_____
3. Public Comment President Kwong

The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.

A. Agenda Items - Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.

B. Non-Agenda Items - At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.

4. Agenda Changes/Addition President Kwong

In accordance with Section 54954.2 of the Government Code, additions to the agenda require a two-thirds vote of the legislative body, or if less than two-thirds of the members are present, a unanimous vote of those members present. It shall be determined that there is a need to take immediate action and that the need for action came to the attention of the local agency after the posting of the agenda.

- | | |
|---------------|-----------------|
| A. Discussion | B. Action Taken |
|---------------|-----------------|

5. Reorder of Agenda President Kwong

A. Discussion	B. Action Taken
---------------	-----------------

6. WVWD Team Milestones & Achievements Ms. Shaw
 - A. [Congratulations to Alex Cortez for making Employee of the Quarter.](#)
 - B. [Congratulations to Matt Rosa for making Employee of the Quarter.](#)
7. Special Recognition Ms. Shaw
 - A. [Congratulations to Matt Rosa, for reclaiming the safe driver award in September with a safety score of 98.](#)
 - B. [Introduction of Ms. Monique Fitchett, Administrative Assistant I on the Occasion of Completing the Probationary Period for New Employees.](#)
 - C. [Plaque recognizing Walnut Valley Water District as Charter Member of the Foundation for Cross-Connection Control and Hydraulic Research at the University of Southern California.](#)
8. Consider Approval of Consent Calendar (Items A - E)

Consent Calendar Notice:
The items listed under the Consent Calendar are considered routine business and will be voted on together by one motion unless a Board Member, staff member, or member of the public requests separate action.

 - A. [Minutes of the Regular Board Meeting held September 15, 2025](#)
 - B. [Minutes of the Special Board Meeting held September 18, 2025](#)
 - C. [Check Register](#)
 - D. [Employee Expense Reimbursement Report](#)
 - E. [Community Outreach Update \(Information Only\)](#)
 - (1) Discussion
 - (2) Action Taken
9. [Consider Approval of Director Expense Reports](#)

Provided are Expense Reports disclosing per diem requests for Director meeting attendance and an itemization of expenses incurred by the District on behalf of each Director.

 - (1) Discussion
 - (2) Action Taken
10. Treasurer's Report Mr. Ning
 - A. [Financial Dashboard as of August 31, 2025](#)
 - B. [District Statement of Revenues, Expenses, and Change in Net Positions as of August 31, 2025](#)
 - C. [District Statement of Net Positions as of August 31, 2025](#)
 - D. [Summary of Cash and Investments as of August 31, 2025](#)
 - (1) Discussion
 - (2) Action Taken
11. [Authorize the General Manager to Execute a Letter of Agreement with SitelogIQ for an Energy Services Feasibility Project](#) Mr. Macias
 - (1) Discussion
 - (2) Action Taken

COMMITTEE REPORTS

Standing Committee Reports (The Chair of each committee that has met will report to the full Board)

12. Public Information/Community Relations/Legislative Action Committee Director Tang
 - There are no items to come to the Board at this time
13. Finance Committee Director Lee
 - A. [Fund Status of Facility Use Charges](#)
 - (1) Discussion
 - (2) Action Taken
 - B. [Fiscal Year 2024-25 Source and Application of Funds](#)
 - (1) Discussion
 - (2) Action Taken
 - C. [Investment Transaction Report](#)
 - (1) Discussion
 - (2) Action Taken
 - D. [Revenue Bond- US Bank](#) (Information Only)
14. Engineering and Special Projects Director Woo
 - A. [Receive and File the Puente Basin Watermaster Thirty-Ninth Annual Report for Fiscal Year 2024-25](#)
 - (1) Discussion
 - (2) Action Taken
 - B. [Approve Additional Service Request No.12 with La Cañada Design Group for the Operations and Maintenance Building Remodel Project \(PN 19-3569-2\)](#)
 - (1) Discussion
 - (2) Action Taken
 - C. [Project Status Report](#) (Information Only)
 - D. [Operations Report](#) (Information Only)
15. Personnel Committee President Kwong
 - A. [Annual Review and Consideration of Revisions of Board Policies for Ethical Conduct Regarding Board of Directors Compensations and Expenses](#)
 - (1) Discussion
 - (2) Action Taken
 - B. [Employee Reimbursement of Expenses Policy Amendments](#)
 - (1) Discussion
 - (2) Action Taken
 - C. [Annual Review of Standing Committee Selection Process](#)
 - (1) Discussion
 - (2) Action Taken
 - D. [Records Management Program Update](#)
 - (1) Discussion
 - (2) Action Taken

OTHER ITEMS

16. TVMWD/MWD Director Hilden
17. P-W-R Joint Water Line Commission Mr. Monk
 - A. [P-W-R JWL Report for Water Purchases for July, August & September 2025](#)
 - B. Other Items
18. Puente Basin Water Agency Director Lee
19. Spadra Basin Groundwater Sustainability Agency Director Tang
20. General Manager's Report Ms. Shaw
 - A. [District Activities Calendars for November, December 2025, and January 2026](#)
 - B. Electronic Signature
 - C. 4/10 On Call Update
 - D. Small GSA's MOU
 - E. Golden Mussel Update
 - F. Other Items
21. Water Supply and Conservation Ms. Shaw
 - A. [District Water Supply and Conservation Update](#)
 - B. [Statewide Water Supply Conditions](#)
22. Directors' Oral Reports All Directors
23. Legal Reports Mr. Ciampa
24. Board members and staff will be given an opportunity to request and suggest subjects for discussion at a future meeting
25. Board of Directors Business President Kwong
 - A. There are no items to come to the Board at this time

Adjournment

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation to participate in a meeting may request such modification or accommodation from the District's General Manager's Office at (909) 595-1268 Ext. 201. Notification forty-eight (48) hours prior to the meeting will enable District staff to make reasonable arrangements to assure accessibility to the meeting.

I, Lucie Cazares, CMC, Walnut Valley Water District, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at 271 S. Brea Canyon Road, Walnut, CA., and uploaded to the Walnut Valley Water District website <https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/>