

MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT

November 13, 2025
At the Diamond Bar Center, Maple Room
1600 Grand Avenue, Diamond Bar, CA 91765

DIRECTORS PRESENT:

Edwin Hilden
Scarlett Kwong
Theresa Lee
Jerry Tang
Henry Woo

STAFF PRESENT:

Sherry Shaw, General Manager/Chief Engineer
Jared Macias, Assistant General Manager
Alanna Diaz, Director of Administrative Services
Jim Ciampa, Legal Counsel (by telephone)

DIRECTORS ABSENT:

None

The meeting was called to order at 4:00 p.m. with President Kwong presiding.

Guests and others in attendance: WVWD Employee Monique Fitchett

Item 3: Public Comment

- ◆ There were no requests. (Item 3)

Item 4: Closed Session

- ◆ The Board met in closed session in accordance with Government Code (§54957) for Public Employee Performance Evaluation. (Item 4)

Item 5: Reconvene in Open Session/ Report Action Taken in Closed Session

Closed Session Report: The Board reconvened in Open Session at 4:28 p.m. Legal Counsel Ciampa reported the performance evaluation of the General Manager took place in closed session and the General Manager received a satisfactory evaluation and met all expectations, with a comment that the Board would like the General Manager to be more visible as the leader of the District.

Consider Compensation Adjustment for the General Manager: Director Lee moved, and Director Tang seconded, that the General Manager's contract be extended for three (3) years and that she receive an eight percent (8%) salary increase, consisting of a four percent (4%) cost of living adjustment and a four percent (4%) merit increase, to be effective January 1, 2026.

Adjournment at 4:46 p.m.