

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF WALNUT VALLEY WATER DISTRICT

March 16, 2026

At Walnut Valley Water District New Headquarters
235 South Brea Canyon Road, Walnut, CA 91789

DIRECTORS PRESENT:

Edwin Hilden
Jerry Tang
Scarlett Kwong
Theresa Lee
Henry Woo

DIRECTORS ABSENT:

None

STAFF PRESENT:

Sherry Shaw, General Manager/Chief Engineer
Jared Macias, Assistant General Manager
Bertha Perez, Director of Engineering
Alanna Diaz, Director of Administrative Services
James Ning, Director of Finance
Lily Lopez, Director of External Affairs & Sustainability
Tom Monk, Director of Operations
Lucie Cazares, Executive Services Administrator
Reid Miller, Legal Counsel

The meeting was called to order at 5:00 p.m. with President Tang presiding.

Guests and Others in Attendance: Three Valleys Municipal Water District (TVMWD) Director Mike Ti, and Chief Finance Officer Erika Gomez; WVWD staff Greg Galindo, Fiona Tang, Monique Fitchett, and Ron Woodruff.

Item 3: Public Comment

- ◆ There were no requests for public comment. (Item 3)

Item 4: Additions to the Agenda

- ◆ There were no requests for additions to the agenda. (Item 4)

Item 5: Reorder of the Agenda

- ◆ There were no requests for reordering of the agenda. (Item 5)

Item 6: Special Recognition & Team Milestones

- ◆ Ms. Shaw recognized the following employees
 - Ron Woodruff for 15 years of service with the District (Item 6-A)
 - Employees of the year: Alejandro Roque, Alyssa Banzil, and Alexandra Cortez (Item 6-B)
 - Steven Carcano for top driver in February (Item 6-C)

Item 7: Consider Approval of Consent Calendar

- ◆ The Board was asked to approve the Consent Calendar, consisting of the minutes of the Regular Board meeting held on February 17, 2026, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 7 A-D)

Motion No. 26-03-2284: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hilden, and carried 5-0 to approve the Consent Calendar, consisting of the Regular Board meeting held on February 17, 2026, the Check Register, the Employee Expense Reimbursement Report, and the Community Outreach Report. (Item 7 A-D)

President Tang indicated Motion No. 26-03-2284 was approved by a 5-0

Item 8: Director Expense Reports

- ◆ The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during February 2026. (Item 8)

Motion No. 26-03-2285: Upon consideration thereof, it was moved by Director Lee, seconded by Director Woo, and carried 5-0 to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during February 2026. (Item 8)

President Tang indicated Motion No. 26-03-2285 was approved by a 5-0

Item 9: Treasurer’s Reports

- ◆ Mr. Ning presented the Financial Dashboard as of January 31, 2026, the District Statement of Revenue, Expenses, and Change in Net Position as of January 31, 2026, the District Statement of Net Position as of January 31, 2026, and the Summary of Cash and Investments as of January 31, 2026. (Items 11 - A, B, C, D)

Motion No. 26-03-2286: Upon consideration thereof, it was moved by Director Lee, seconded by Director Hilden, and carried 5-0 to receive, approve, and file the Financial Dashboard as of January 31, 2026, the District Statement of Revenue, Expenses, and Change in Net Position as of January 31, 2026, the District Statement of Net Position as of January 31, 2026, and the Summary of Cash and Investments as of January 31, 2026. (Items 9 - A, B, C, D)

President Tang indicated Motion No. 26-03-2286 was approved by a 5-0

Committee Chair Reports

Item 10: Public Information/Community Relations/Legislative Action Committee – Director Kwong

- ◆ There are no items to come to the Board at this time. (Item 10)

Item 11: Finance Committee – Director Lee

- ◆ Mr. Ning reviewed the District’s investment transaction report for the period ending February 28, 2026. The Board was then asked to receive, approve, and file the investment transactions report. (Item 11-A)

Motion No. 26-03-2287: Upon consideration thereof, it was moved by Director Lee, seconded by Director Tang, and carried 5-0, to receive, approve, and file the investment transactions report. (Item 11-A)

President Tang indicated Motion No. 26-03-2287 was approved by a 5-0

- ◆ As a matter of information only, the Board received a Revenue Bond Funds Held in Trust – US Bank. (Item 11-B)

Item 12: Engineering Committee – Director Woo

- ◆ Ms. Perez reviewed the Project Status Report included in the Board Packet. No action was taken by the Board. (Item 12-A)
- ◆ Mr. Monk reviewed the Operations Report included in the Board Packets. No action was taken by the board. (Item 12-B)

Item 13: Personnel Committee – Director Tang

- ◆ The Board was asked to approve the enclosed departmental listings of obsolete District records that are proposed by staff and reviewed by Legal Counsel for destruction in accordance with the Records Retention Schedule. (Item 13)

Motion No. 26-03-2288: Upon consideration thereof, it was moved by Director Tang, seconded by Director Lee, and carried 5-0, to approve the enclosed departmental listings of obsolete District records that are proposed by staff and reviewed by Legal Counsel for destruction in accordance with the Records Retention Schedule. (Item 13)

President Tang indicated Motion No. 26-03-2288 was approved by a 5-0

Item 14 : TVMWD/MWD

- ◆ Updates on TVMWD/MWD business matters were provided by TVMWD Chief Financial Officer Erika Gomez. (Item 14)

Item 15: The P-W-R Joint Water Line Commission

- ◆ Mr. Monk reported on the P-W-R Joint Water Line Commission water use report for the month of January 2026. (Item 15)

Item 16: Puente Basin Water Agency (PBWA)

- ◆ Director Lee reported the next PBWA meeting is scheduled for Thursday April 2, 2026. (Item 16)

Item 17: Spadra Basin Groundwater Sustainability Agency

- ◆ Director Tang reported on the March 2, 2026 Spadra Basin GSA Executive Committee meeting. (Item 17)

Item 18: General Manager's Report

- ◆ The Board received the District's activities calendars for April, May, and June 2026. (Item 18-A)
- ◆ The Board received information regarding a Federal Grant for \$850,000 that the District received for EOC/Cybersecurity. (Item 18-B)

Item 19: Water Supply and Conservation

- ◆ The Board received reports and graphs of the following items: District potable and recycled water use, Calendar Year 2026 purchased water estimate, conservation goal summary, climate summary, and 2026 monthly water consumption versus the 2013 and 2020 baseline years. The report noted that the District's water usage for February 2026 was 28.54% lower than usage in February 2020 and 24.40% lower than usage in February 2013. (Item 19-A)
- ◆ The Board viewed reports on California's water supply and reservoir conditions as of March 2, 2026. (Item 19-B)

Item 20: Directors' Oral Reports

(NOTE: Board meeting minutes provide written reports of Board meetings, Committee meetings, and District associated activities. Directors may include reports of their participation in non-expense or per diem paid community events as a matter of information.) (Item 20)

- ◆ Director Hilden reported the following on his activities for February: DB Chinese Association's Lunar New Year, Public Info Committee, Finance Committee, Engineering Committee, PWR Committee, DB Community Foundation's Annual Gala, WVWD Board Meeting, TVMWD Board Meeting, WVWD Employee's Hi-Five Fest, TVMWD Leadership Breakfast.
- ◆ Director Kwong reported the following on her activities for February: Diamond Bar Chinese American Association Lunar New Year Celebration, SGV Chamber Government Affair Committee, Public Info Committee, PWR-JWL Commission, Board Meeting, Employee Recognition.
- ◆ Director Lee reported the following on her activities for February: WVWD Building Ad Hoc Committee Meeting, PBWA Board Meeting, Diamond Bar Chinese American Association Lunar New Year Festival at DB High School, WVWD Finance Committee Meeting, WVWD Board Meeting, New District HQ Hi-Five Fest Employee Award Ceremony, Brahma Fashion Show, Three Valley Leadership Breakfast, Diamond Bar Evergreen Club.
- ◆ Director Tang reported on the following activities for February: Signing Resolutions for PWR, PBWA, and Spadra Basin GSA, Diamond Bar Chinese Lunar Year Event, WVWD Public Information/Community Relations/ Legislative Action Committee Meeting, Meeting with the General Manager and Assistant General Manager, DB Community Club Gala, WVWD Board Meeting, WVWD Employee Recognition, TVMWD Leadership Breakfast, DB Evergreen Club Chinese New Year Celebration, City of Walnut Lunar Year Celebration
- ◆ Director Woo's reported on the following activities for February: Three Valley MWD Board Meeting, HQ Ad Hoc Committee Meeting, Finance Committee Meeting, Engineering Committee Meeting, Personnel Committee Meeting, WVWD Board Meeting, Employee Appreciation Lunch Event, Three Valley MWD Leadership Breakfast.

Item 21: Legal Reports

- ◆ There were no items to report at this time. (Item 21).

Item 22: Items for Future Discussion

- ◆ There were no requests for future discussion items. (Item 22)

Item 23: Board of Directors Business

- ◆ The Board was asked to ratify the Maintenance Services Agreement for 2026 with OPARC for fire hydrant painting services (Item 23-A)

Motion No. 26-03-2289: Upon consideration thereof, it was moved by Director Lee, seconded by Director Kwong, and carried 5-0, to ratify the Maintenance Services Agreement for 2026 with OPARC for fire hydrant painting services (Item 23-A)

President Tang indicated Motion No. 26-03-2289 was approved by a 5-0

- ◆ The Board was asked to waive the formal bidding process requirement under the Purchasing and Procurement Policy, Section VI. 1, c for General Purchases over \$50,000; Transfer \$130,000 from Capital Improvement Projects fund to be used to pay for new CIP Cisco Nexus Switches Replacement; Authorize the General Manager to approve the proposal with Data Center Warehouse for the Cisco Nexus Switches Replacement Project in the amount of \$129,681.04. (Item 23-B)

Motion No. 26-03-2290: Upon consideration thereof, it was moved by Director Woo, seconded by Director Lee, and carried 5-0, to waive the formal bidding process requirement under the Purchasing and Procurement Policy, Section VI. 1, c for General Purchases over \$50,000; Transfer \$130,000 from Capital Improvement Projects fund to be used to pay for new CIP Cisco Nexus Switches Replacement; Authorize the General Manager to approve the proposal with Data Center Warehouse for the Cisco Nexus Switches Replacement Project in the amount of \$129,681.04. (Item 23-B)

President Tang indicated Motion No. 26-03-2290 was approved by a 5-0

Item 24: Public Comment on Closed Session Item

Adjournment to closed session - 6:04 p.m.

- ◆ No public comment was received.

Item 25: Closed Session

- ◆ The Board met in closed session in accordance with Government Code §54957.6 to conduct a labor negotiation session with the General Manager as an unrepresented employee. (Item 25)

Item 26: Reconvene in Open Session/ Report of Action Taken in Closed Session – 6:59 P.M.

- ◆ The Board reconvened in open session at 6:59 p.m.
- ◆ There was no reportable action taken in closed session.

Adjournment

- ◆ The meeting was adjourned at 7:00 p.m.