MINUTES OF SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
WALNUT VALLEY WATER DISTRICT

June 15, 2026
Walnut Valley Water District Board Room
235 South Brea Canyon Road, Walnut, CA 91789

DIRECTORS PRESENT:
Edwin Hilden
Theresa Lee
Jerry Tang
Henry Woo

DIRECTORS ABSENT:
None

STAFF PRESENT:
Jared Macias, Interim General Manager
Bertha Perez, Director of Engineering
James Ning, Director of Finance
Lily Lopez, Director of External Affairs & Sustainability
Alanna Diaz, Director of Administrative Services
Lucie Cazares, Executive Services Administrator
Jim Ciampa, Legal Counsel

The meeting was called to order at 5:02 p.m. with President Tang presiding.

Guests and Others in Attendance: Three Valleys Municipal Water District (TVMWD) Director Mike Ti, Director David De Jesus and Chief Finance Officer Erika Gomez; WVWD staff Manny Rodriguez, Monique Fitchett. Guests: Hong Diana Zhao.

Item 3: Public Comment
- There were no requests for public comment. (Item 3)

Item 4: Additions to the Agenda
- There were no requests for additions to the agenda. (Item 4)

Item 5: Reorder of the Agenda
- There were no requests for reordering of the agenda. (Item 5)

Item 6: Public Hearing: Consideration of Annual Approval of the WVWD Standby Charge Report.
- President Tang opened the public hearing to receive comments regarding the annual approval of the WVWD Standby Charge Report. (Item 6-A)

***Motion No. 26-06-2318:* Upon consideration thereof, it was moved by Director Lee, seconded by Director Woo, and unanimously carried (4-0) by the roll call vote noted below, to open the public hearing to receive comments regarding the adoption of the WVWD Water Standby Charge, as referenced in the report prepared by Willdan Financial. (Item 6-A).**

Ayes: ***Hilden, Lee, Tang, Woo***
Noes: ***None***
Absent: ***None***
Abstain: ***None***

President Tang indicated Motion No. 26-06-2318 was approved by a 4-0 vote

- Mr. Ning reviewed the report, noting that staff is recommending no change in the current assessment. Ms. Michelle Laase, representative of Willdan Finance, was present to respond to public comments. No public comments were received. (Items 6-B)

- There were no public comments. (Item 6-C)

Motion No. 26-06-2319: **Upon consideration thereof, it was moved by Director Lee, seconded by Director Woo, and unanimously carried (4-0) by the vote noted below, to close the public hearing regarding the adoption of the WVWD Water Standby Charge, as referenced in the report prepared by Willdan Financial. (Item 6-D)**

Ayes: ***Hilden, Lee, Tang, Woo***
Noes: ***None***
Absent: ***None***
Abstain: ***None***

President Tang indicated Motion No. 26-06-2319 was approved by a 4-0 vote

♦ The Board was asked to continue the District's Standby Charge at the current rate. (Item 6-E)

<u>Motion No. 26-06-2320:</u> Upon consideration thereof, it was moved by Director Lee, second by Director Hilden, and unanimously carried 4-0 by roll call vote, to continue the District's Standby Charge at the current rate. (Item 6-E)

Ayes: ***Hilden, Lee, Tang, Woo***
Noes: ***None***
Absent: ***None***
Abstain: ***None***

President Tang indicated Motion No. 26-06-2320 was approved by a 4-0 vote

♦ The Board was asked to adopt Resolution No. 06-26-756 to receive, approve, and file the Water Standby Charge Report prepared by Willdan Financial Services and Adopt the Water Standby Charges Resolution No. 06-26-756. (Item 6-F)

<u>Motion No. 26-06-2321:</u> Upon consideration thereof, it was moved by Director Lee, second by Director Hilden, and unanimously carried 4-0 by roll call vote noted below, to adopt Resolution 06-26-756, to receive, approve, and file the Water Standby Charge Report prepared by Willdan Financial Services and Adopt the Water Standby Charges Resolution No. 06-26-756. (Item 6-F)

Ayes: ***Hilden, Lee, Tang, Woo***
Noes: ***None***
Absent: ***None***
Abstain: ***None***

President Tang indicated Motion No. 26-06-2321 was approved by a 4-0 vote

<u>Item 7: Public Hearing: Pursuant to AB 2561- Job Vacancies, Recruitment, and Retention</u>

♦ President Tang opened the public hearing to receive comments regarding the Job Vacancies, Recruitment, and Retention Report. (Item 7-A)

<u>Motion No. 26-06-2322:</u> **Upon consideration thereof, it was moved by Director Lee, seconded by Director Woo, and unanimously carried (4-0) by the vote noted below, to open the public hearing to receive comments regarding the AB 2561- Job Vacancies, Recruitment, and Retention Report. (Item 7-A)**

Ayes: ***Hilden, Lee, Tang, Woo***
Noes: ***None***
Absent: ***None***
Abstain: ***None***

President Tang indicated Motion No. 26-06-2322 was approved by a 4-0 vote

♦ Ms. Diaz explained the District currently has three job vacancies out of fifty-seven full-time positions. These vacancies include: (1) Utility Service Worker II, vacated on April 16, 2026, (2) General Manager/Chief Engineer, vacated on May 21, 2026, and (3) Accounting Technician I, vacated on May 28, 2026. (Items 7-B)

♦ There were no public comments. (Items 7-C)

♦ President Tang closed the Public Hearing: Pursuant to AB 2561- Job Vacancies, Recruitment, and Retention. (Items 7-D)

<u>Motion No. 26-06-2323:</u> Upon consideration thereof, **it was moved by Director Hilden, seconded by Director Lee, and unanimously carried (4-0) by the vote noted below, to close the Public Hearing** ***Pursuant to AB 2561 - Job Vacancies, Recruitment, and Retention. (Items 7-D)***

Ayes: ***Hilden, Lee, Tang, Woo***
Noes: ***None***
Absent: ***None***
Abstain: ***None***

President Tang indicated Motion No. 26-06-2323 was approved by a 4-0 vote

- The Board was asked to receive, approve, and file the report as part of the District's annual public hearing in compliance with Assembly Bill 2561, which mandates a discussion of job vacancies, recruitment, and retention efforts. (Item 7-E)

  <u>Motion No. 26-06-2324:</u> Upon consideration thereof, it was moved by Director Woo, second by Director Tang, and unanimously carried 4-0 by the vote noted below, to receive, approve, and file report as part of the District's annual public hearing in compliance with Assembly Bill 2561, which mandates a discussion of job vacancies, recruitment, and retention efforts. (Item 7-E)

  Ayes: ***Hilden, Lee, Tang, Woo***
  Noes: ***None***
  Absent: ***None***
  Abstain: ***None***

President Tang indicated Motion No. 26-06-2324 was approved by a 4-0 vote

<u>Item 8: Special Recognition & Team Milestones</u>

- Mr. Macias recognized the following team members. (Item 8 A-B)
  - Michael Sparling obtained his D5 certification.
  - Juan Gamboa obtained his D4 certification.
  - Alejandro Roque obtained his Backflow Prevention Assembly Tester Certification.
  - Matt Rosa obtained his T2 certification
  - Recognition of 2026 Leadership Development Program Graduates: Marco Tovar, Vince De La Rosa, Gabe Gaytan, Debby Chu, Sue Suriati, and Chason Snyder.

<u>Item 9: Consider Approval of Consent Calendar</u>

- The Board was asked to approve the Consent Calendar, consisting of the minutes of the Special Board meeting held May 14, 2026, the minutes of Regular Board meeting held May 18, 2026, the minutes of Special Board meeting held May 29, 2026, the minutes of Special Board meeting held May 21, 2026, the Check Register, the Employee Expense Reimbursement Report, the Community Outreach Report, and the District Calendars for July, August, and September 2026. (Item 9, A-H)

  <u>Motion No. 26-06-2325:</u> Upon consideration thereof, it was moved by Director Lee, seconded by Director Hilden, and carried 4-0, to approve the Consent Calendar, consisting of the minutes of the Special Board meeting held May 14, 2026, the minutes of Regular Board meeting held May 18, 2026, the minutes of Special Board meeting held May 29, 2026, the minutes of Special Board meeting held May 21, 2026, the Check Register, the Employee Expense Reimbursement Report, the Community Outreach Report, and the District Calendars for July, August, and September 2026. (Item 9, A-H)

President Tang indicated Motion No. 26-06-2325 was approved by a 4-0 vote

<u>Item 10: Consider Approval of Director Expense Reports</u>

- The Board was asked to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during May 2026. (Item 10)

  <u>Motion No. 26-06-2326:</u> Upon consideration thereof, it was moved by Director Woo, seconded by Director Hilden, and carried 4-0, to receive, approve, and file the Board member expense reports indicating per diem requests for meeting attendance and individual reports of additional expenses incurred by the District on behalf of each Director for events occurring during May 2026. (Item 11)

President Tang indicated Motion No. 26-06-2326 was approved by a 4-0 vote

Item 11: Treasurer's Report

- Mr. Ning presented the Financial Dashboard as of April 30, 2026, the District Statement of Revenue, Expenses, and Change in Net Positions as of April 30, 2026, the District Statement of Net Positions as of April 30, 2026, and Summary of Cash and Investments as of April 30, 2026. (Items 11-A, B, C, D)

***Motion No. 26-06-2327:* Upon consideration thereof, it was moved by Director Tang, seconded by Director Lee and unanimously carried (4-0), to receive, approve, and file the Financial Dashboard as of April 30, 2026, the District Statement of Revenue, Expenses, and Change in Net Positions as of April 30, 2026, the District Statement of Net Positions as of April 30, 2026, and Summary of Cash and Investments as of April 30, 2026. (Items 11-A, B, C, D)**

President Tang indicated Motion No. 26-06-2327 was approved by a 4-0 vote

Committee Chair Reports

Item 12: Public Information/Community Relations/Legislative Action Committee – Director Tang

- There are no items to come to the Board at this time.

Item 13: Finance Committee – Director Lee

- Mr. Ning reviewed the District's investment transaction report for the period ending May 31, 2026. The Board was then asked to receive, approve, and file the investment transaction report (Item 13-A)

***Motion No. 26-06-2328:* Upon consideration thereof, it was moved by Director Lee, seconded by Director Woo and unanimously carried (4-0), to receive, approve, and file the investment transactions report for the period ended May 31, 2026. (Item 13-A)**

President Tang indicated Motion No. 26-06-2328 was approved by a 4-0 vote

- As a matter of information only, the Board received the Revenue Bond Funds Held in Trust report. (Item 13-B)

Item 14: Engineering and Special Projects

- The Board was asked to authorize the Interim General Manager to proceed with the Towable Emergency Pump Project in an amount not to exceed $170,700. (Item 14-A)

***Motion No. 26-05-2329:* Upon consideration thereof, it was moved by Director Lee, seconded by Director Woo and carried (4-0) to authorize the Interim General Manager to proceed with the Towable Emergency Pump Project in an amount not to exceed $170,700. (Item 14-A)**

President Tang indicated Motion No. 26-06-2329 was approved by a 4-0 vote

- The Board was asked to authorize the Interim General Manager to approve a transfer of $157,500 from the Black Iron Saddle Replacement Program FY 2025-26 CIP #32 to PN 25-3869 Service Line Replacement FY 25-26. (Item 14-B)

***Motion No. 26-06-2330:* Upon consideration thereof, it was moved by Director Lee, seconded by Director Woo and unanimously carried (4-0), to authorize the Interim General Manager to approve a transfer of $157,500 from the Black Iron Saddle Replacement Program FY 2025-26 CIP #32 to PN 25-3869 Service Line Replacement FY 25-26. (Item 14-B)**

President Tang indicated Motion No. 26-06-2330 was approved by a 4-0 vote

- The Board was asked to authorize the Interim General Manager to execute the Pathfinder Zone 1050 Pump No. 1 Rehabilitation for an amount not to exceed $64,815. (Item 14-C)

  <u>Motion No. 26-06-2331:</u> Upon consideration thereof, it was moved by Director Lee, seconded by Director Woo and unanimously carried (4-0), to authorize the Interim General Manager to execute the Pathfinder Zone 1050 Pump No. 1 Rehabilitation for an amount not to exceed $64,815. (Item 14-C)

President Tang indicated Motion No. 26-06-2331 was approved by a 4-0 vote

- Ms. Perez reviewed the Project Status Reports included in the Board Packet. No action was taken by the Board. (Item 14-D)

- Mr. Rodriguez reviewed the Operations Report included in the Board Packet. No action was taken by the Board. (Item 14-E)

<u>Item 15: Personnel Committee- Director Tang</u>
- There are no items to come to the Board at this time. (Item 15)

<u>Item 16: TVMWD/MWD</u>
- Updates on TVMWD/MWD business matters were provided by TVMWD Chief Finance Officer Ericka Gomez and TVMWD Board Member David De Jesus (Item 16)

<u>Item 17: The P-W-R Joint Water Line Commission</u>
- Mr. Macias reported on the P-W-R Joint Water Line Commission water use report for the month of April 2026. (Item 17)

<u>Item 18: Puente Basin Water Agency (PBWA)</u>
- The Board was asked to ratify the Puente Basin Water Agency FY 2026-27 Budget, as approved by the PBWA Commission at the June 4, 2026 Commission meeting. (Item 18)

  <u>Motion No. 26-06-2332:</u> Upon consideration thereof, it was moved by Director Lee, seconded by Director Woo and unanimously carried (4-0), with the votes specified below to ratify the Puente Basin Water Agency FY 2026-27 Budget. (Item 18)

Ayes:	***Hilden, Lee, Tang, Woo***
Noes:	***None***
Absent:	***None***
Abstain:	***None***

President Tang indicated Motion No. 26-06-2332 was approved by a 4-0 vote

<u>Item 19: Spadra Basin Groundwater Sustainability Agency</u>
- Director Tang advised the next Spadra Basin GSA Executive Committee meeting will be held on July 6, 2026.

<u>Item 20: General Manager's Report</u>
- Mr. Macias informed the board that Interviews for the Director vacancy will be held on June 29, 2026, and July 2, 2026. (Item 20)

<u>Item 21: Director's Oral Reports</u>

(NOTE: Board meeting minutes provide written reports of Board meetings, Committee meetings, and District associated activities. Directors may include reports of their participation in non-expense or per diem paid community events as a matter of information.) (Item 24)

- Director Hilden reported the following on his activities for May: DB Mayor's Breakfast, Public Info Committee, Finance Committee, Engineering Committee, Special Board Meeting, WVWD Board Meeting, Special Board Meeting, TVMWD Board Meeting, Board Workshop.

- Director Kwong's May activities, reflecting her final month of service on the Board, were reported as follows: Public Info Committee, Water Awareness Proclamation, Special Board Meeting, DBHS Steve Acciani Retirement, Board Meeting, Special Board Meeting, Board Workshop, Chinese American Elected Officials event Tzu Chi Tour.

- Director Lee reported the following on her activities for May: Heart of Hope Mother's Day Celebration, WVWD Finance Committee, Building Ad Hoc Committee, Special Board Meeting, Spadra Executive Committee, Special Board Meeting, and Special Board Meeting.

- Director Tang reported the following on his activities for May: Heart of Hope Mother's Day Celebration, City of Walnut Mayor's Prayer Breakfast, WVWD Public Info Committee, Meeting with Legal Counsel, WVWD Succulent Workshop, City of Walnut Wate Awareness Proclamation, WVWD Special Board Meeting, WVWD Board Meeting, Spadra Basin Meeting, Special Board Meeting, Special Board Meeting, and Meeting with Interim General Manager.

- Director Woo reported the following on her activities for May: Finance Committee, Engineering Committee, City of Walnut Water Awareness Proclamation, Special Meeting of GM performance, WVWD Board Meeting, WVWD Special Board Meeting, and 3V MWD Meeting.

<u>Item 22: Legal Reports</u>
- General Counsel Ciampa provided additional information regarding the funding issue relating to the California Aqueduct.

<u>Item 23: Future Agenda Items</u>
- Director Tang asked that the Water Quality Report be included in July's meeting.

<u>Item 24: Board of Directors Business:</u>
- The Board was asked to approve Owner Change Order No. OCO 012 with DPR Construction in the amount of $20,601 for the subject project. (Item 24-A)

<u>Motion No. 26-06-2333:</u> Upon consideration thereof, it was moved by Director Woo, seconded by Director Tang and unanimously carried (4-0), to approve Owner Change Order No. OCO 012 with DPR Construction in the amount of $20,601 for the subject project. (Item 24-A)

President Tang indicated Motion No. 26-06-2333 was approved by a 4-0 vote

- The Board was asked to consider the adoption of the Fiscal Year 2026-27 Budget consisting of $53,007,750 in Revenues, $49,557,595 in Expenses, $3,450,155 in Reserve Funding, the District Chart of Positions, the District Organizational Chart, the Employee Salary Ranges, and the Capital Investment Program Budget. (Item 24-B)

<u>Motion No. 26-06-2334:</u> Upon consideration thereof, it was moved by Director Lee, seconded by Director Woo and unanimously carried (4-0), to approve **Fiscal Year 2026-27 Budget consisting of $53,007,750 in Revenues, $49,557,595 in Expenses, $3,450,155 in Reserve Funding, the District Chart of Positions, the District Organizational Chart, the Employee Salary Ranges, and the Capital Investment Program Budget. *(Item 24-B)***

President Tang indicated Motion No. 26-06-2334 was approved by a 4-0 vote

<u>Adjournment to closed session- 6:24 p.m.</u>

<u>Item 25: Closed Session</u>
- The Board met in closed session in accordance with Government Code (§54956.9 (d)(4) (1 potential case). (Item 25-A).

- The Board met in closed session in accordance with Government Code section 54957:
  PUBLIC EMPLOYMENT
  Title: General Manager (Item 25-B).

<u>Item 26: Reconvene in Open Session/ Report of Action Taken in Closed Session – 6:48 P.M.</u>

Mr. Ciampa reported the Board met in closed session in accordance with Government Code (§54956.9 (d)(4) (1 potential case) and provided direction to staff concerning that matter. (Item 25-A).

Mr. Ciampa reported the Board met in closed session in accordance with Government Code section 54957, there was no reportable action. (Item 25-B).

Adjournment

- The meeting was adjourned at 6:49 p.m.