WALNUT VALLEY WATER DISTRICT

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AGENDA

SPECIAL BOARD MEETING
THURSDAY, OCTOBER 22, 2026
4:00 P.M.

WALNUT VALLEY WATER DISTRICT
235 South Brea Canyon Road
Walnut, CA 91789

Agenda materials are available for public review at *https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/.*

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review during regular business hours at the District office, located at: 235 S. Brea Canyon Road, Walnut, CA.

1. Flag Salute

2. Roll Call: Mr. Hilden_____ Ms. Lee_____ Mr. Lin_____ Mr. Tang_____ Mr. Woo_____

3. Public Comment — President Tang

   The Presiding Officer of the Board of Directors may impose reasonable limitations on public comments to assure an orderly and timely meeting.

   A. **Agenda Items -** Any person desiring to address the Board of Directors on any Agenda item may do so at the time the item is considered on the Agenda by requesting the privilege of doing so at this time and stating the Agenda item to be addressed. At the time the item is discussed, those requesting to speak will be called to do so.

   B. **Non-Agenda Items -** At this time, the public shall have an opportunity to comment on any non-agenda item relevant to the jurisdiction of the District. Reasonable time limits on each topic and on each speaker are imposed in accordance with Board policy.

4. Community Sponsorship Program Review and Evaluation Process (Information Only) — Ms. Lumague

5. Operations and Maintenance Building Remodel Phase 2 Project Update (Information Only) — Mr. Macias

6. Discussion, Consideration, and Action on Water Rate Adjustment Effective January 1, 2027 — Mr. Ning
   A. Discussion B. Action Taken

Adjournment

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation to participate in a meeting may request such modification or accommodation from the District's General Manager's Office at (909) 595-1268 Ext. 201.

I, Lucie Cazares, MMC, Walnut Valley Water District, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at 235 S. Brea Canyon Road, Walnut, CA., and uploaded to the Walnut Valley Water District website https://walnutvalleywater.gov/about-us/meetings-minutes-and-agendas/

Date Posted: October 21, 2026 Lucie Cazares, MMC, Executive Services Administrator

WVWD – Staff Report

TO:	Board of Directors
FROM:	General Manager
SUBMITTED BY:	Director of External Affairs and Sustainability
DATE:	October 22, 2026
SUBJECT:	Community Sponsorship Program Review & Evaluation Process

☐ Action/Discussion	☐ Fiscal Impact	☐ Resolution	☒ Information Only

Recommendation

For information only.

Background

Walnut Valley Water District (District) supports community organizations, professional associations, educational institutions, and local events through sponsorships that strengthen community partnerships, promote water education, and provide opportunities to engage directly with customers.

The District receives sponsorship requests throughout the year from organizations serving Diamond Bar, Walnut, Rowland Heights, Industry, West Covina, and Pomona. These requests vary in audience, purpose, cost, and opportunities for District participation.

The External Affairs & Sustainability Department uses a sponsorship tracking and evaluation process to assess requests and guide the allocation of available funds. The process combines data with staff's firsthand experience and knowledge of community organizations. The goal is to identify sponsorship opportunities that provide the greatest value to the District and its customers, rather than maximize the number of events sponsored.

Sponsorship Tracking and Evaluation

The Department maintains a tracking tool to document current and historical sponsorships and evaluate requests using the following factors:

- **Geographic Distribution:** Reviewing investments across the communities within the District's service area to identify gaps and opportunities for customer engagement.
- **Audience and Organization Type:** Identifying the audiences served, including students, educators, community organizations, and other groups.
- **Historical Participation:** Reviewing previous sponsorships, event outcomes, and continued value.
- **Customer Engagement Opportunities:** Considering anticipated attendance, audience relevance, opportunities for direct customer interaction, and the District's ability to promote programs and services.

- **Strategic Alignment:** Assessing support for District priorities, including water education, conservation, workforce development, affordability awareness, and community engagement.

- **Value of Investment:** Comparing sponsorship costs with anticipated customer reach, engagement opportunities, and community benefit.

The tool also allows staff to review expenditures by fiscal year, identify trends, and document the rationale for sponsorship decisions.

Evaluating Sponsorship Value

The value of community sponsorships extends beyond financial returns or attendance figures. Staff evaluates opportunities for customer engagement, public education, relationship building, and increased awareness of District programs and services.

One quantitative measure is the estimated or actual cost per direct customer interaction. This measure is considered alongside staff observations, audience relevance, and the quality of engagement. For example, a smaller event may provide greater value than a larger event if it offers more opportunities for substantive conversations, water education, or assistance with District programs.

Using both quantitative measures and professional judgment helps staff assess the overall value of each sponsorship.

Annual Sponsorship Priorities

Staff reviews sponsorship priorities annually to align investments with District objectives and community needs. Priorities may include student engagement and workforce development, conservation education, affordability programs, emergency preparedness, or broader customer outreach.

Recurring sponsorships are reviewed annually rather than automatically renewed. Each request is evaluated based on its current value, alignment with District priorities, available funding, and the distribution of sponsorship investments across the service area.

Existing District staff administers the tracking and evaluation process, and no additional funding is required to administer that process.

WVWD – Staff Report

TO: Board of Directors
FROM: General Manager
DATE: October 22, 2026
SUBJECT: Operations and Maintenance Building Remodel Phase 2 Project Update

☐ **Action/Discussion** ☐ **Fiscal Impact** ☐ **Resolution** ☒ **Information Only**

Recommendation

This item provides an update on the Operations and Maintenance Building Remodel Phase 2 Project (Project), including preconstruction activities, design refinements, the competitive contractor selection process, and the tentative construction schedule.

Background

The Project involves renovating and repurposing the former District Headquarters building to accommodate Operations and Maintenance staff for the Operations and Maintenance Building Remodel Phase 2 Project (P.N. 19-3569-2). On January 18, 2022, the Board of Directors approved a contract with La Canada Design Group (LCDG), to complete the design for the Project. On August 18, 2025, Searock and Stafford Construction Management (Searock) was retained to provide construction management services related to the Project.

During the final design stages of the Project, Searock completed preconstruction activities including constructability reviews and exploratory demolition to refine the project scope, improve functionality, and reduce uncertainty regarding existing conditions to incorporate into the bid documents.

On May 18, 2026, the Board of Directors approved a $12 million total project budget for the Project, including construction and soft costs. On September 24, 2026, the Board of Directors authorized the use of a Guaranteed Maximum Price contracting method and competitive, best-value contractor selection process for the Project in a form acceptable to General Counsel.

Discussion

On August 17, 2026, Searock issued a Request for Proposal to four (4) qualified Contractors, and three (3) proposals were received on September 25, 2026. Based on a comprehensive proposal review, PCL Construction (PCL) and Snyder Langston advanced to interviews with a selection committee, including Searock, LCDG, and District staff on October 12, 2026.

The selection criteria were based on the best value selection process that evaluates the proposed staff, project approach, acceptance of the District's contract terms, and price. A final selection was made after all interviews were completed. The selection committee is recommending PCL as the general contractor to complete the Project. PCL's proposed construction contract amount is $8,017,899. PCL proposed a construction schedule approximately two months shorter than the other Contractors, with wet-weather mitigation measures intended to reduce potential delays. The final schedule will be confirmed upon contract execution and issuance of the notice to proceed.

Fiscal Impact

No fiscal action is requested with this item. The total project budget is $12 million, including construction and soft costs.

WVWD – Staff Report

TO: Board of Directors
FROM: General Manager
SUBMITTED BY: Director of Finance
DATE: October 22, 2026
SUBJECT: Discussion, Consideration and Action on Water Rate Adjustment effective January 1, 2027

☑ **Action/Discussion** ☑ **Fiscal Impact** ☐ **Resolution** ☐ **Information Only**

Recommendation

That the Board of Directors approve an approximately 13% increase in water rates, as shown in the attached Water Rate Sheet, effective January 1, 2027.

Background Information

The District's water rate structure is based on the cost of providing service. On November 14, 2024, the Board approved the Comprehensive Rate Study and a five-year schedule of projected rates beginning in calendar year 2025.

The Board and staff recognize the financial impact of rate adjustments on customers. The District remains committed to minimizing these impacts while maintaining sufficient funding to operate, maintain, and replace water system infrastructure. Staff evaluated rate alternatives to balance customer affordability with the District's operating costs, capital improvement needs, and reserve requirements.

The 2024 Comprehensive Rate Study considered California's conservation requirements in developing the District's rate structure, including requirements established by Assembly Bill 1668 and Senate Bill 606 and subsequently amended by Senate Bill 1157.These requirements include an indoor residential water use standard of 42 gallons per person per day beginning in 2030, which is used to calculate the District's overall water use objective. Staff's current evaluation considered the potential revenue impacts of continued conservation, together with updated financial projections, in developing the recommended rate increase.

Based on this evaluation, staff recommends an approximately 13% rate increase to balance the impact on customers with the funding needed to support reliable service, infrastructure investment, and adequate reserves.

Monthly Meter Charge		
Meter Size	Current	13% (Effective January 1, 2027)
5/8" or 3/4"	41.98	47.44
1"	58.30	65.88
1 1/2"	99.05	111.93
2"	147.96	167.20
3"	278.38	314.57
4"	425.10	480.37
6"	832.65	940.90
8"	1,321.71	1,493.54

Commodity Rates		
	Current	13% (Effective January 1, 2027)
Residential		
Tier I (0-6 units)	4.02	4.55
Tier II (7-27 units)	5.08	5.75
Tier III (28+ units)	6.75	7.63
Multi-Family	5.04	5.70
Non-Residential	5.04	5.70
Irrigation	5.04	5.70

Recycled Commodity Rates		
	Current	13% (Effective January 1, 2027)
Recycled	3.04	3.47

Pump Zone Charges		
	Current	13% (Effective January 1, 2027)
Zone 1	-	-
Zone 2	0.30	0.34
Zone 3	0.55	0.63

Fire Protection Rates		
	Current	13% (Effective January 1, 2027)
1"	17.53	19.81
1 1/2"	17.53	19.81
2"	17.53	19.81
4"	17.53	19.81
6"	17.53	19.81
8"	17.53	19.81
10"	17.53	19.81
12"	17.53	19.81
Private Hydrant Rate	17.53	19.81